



### FRANCHISE UTILITY PERMIT APPLICATION

*For Official Use Only*

Permit No.:	Date Received:	Staff:
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**Project Name** \_\_\_\_\_

**Description of Proposed Work in Right-of-Way** \_\_\_\_\_

**Project Site Address** \_\_\_\_\_

**Project Start Date** \_\_\_\_\_ **Project Completion Date** \_\_\_\_\_

**Franchise Company Name** \_\_\_\_\_

**Estimated Days of Construction** \_\_\_\_\_

**Applicant Name** \_\_\_\_\_

**Mailing Address** \_\_\_\_\_

**City/State/Zip** \_\_\_\_\_

**Email Address** \_\_\_\_\_ **Primary Contact Phone** \_\_\_\_\_

**Primary Contact will be:**  Applicant  Contractor

**Preferred Contact Method:**  Phone  Email  Postal Mail

**Licensed Contractor Name** \_\_\_\_\_ **CCB#** \_\_\_\_\_

**Mailing Address** \_\_\_\_\_

**City/State/Zip** \_\_\_\_\_

**Email Address** \_\_\_\_\_ **Primary Contact Phone** \_\_\_\_\_



**Submittal Requirements Checklist** (see *City of Hillsboro Franchise Utility Permit Guidelines*)

- One set of complete construction drawings (including Traffic Control Plan)
- or
- Electronic Submittal of complete construction drawings (including Traffic Control Plan)

And

- Certificate of Insurance from Licensed Contractor

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**Acknowledgment and Indemnification**

I hereby acknowledge and understand that filing this application for a franchise utility permit does not entitle me to begin the work described herein until a City permit has been issued. I recognize that any application fee required as part of this permit application is non-refundable. I further recognize that failure to include all required information may delay the application review process until all of the required information and materials are submitted. Under penalties of false swearing, I hereby affirm that the information contained in this application, and any attachments hereto, is true, complete, and accurate. I hereby agree to abide by the laws of the United States, the State of Oregon, and the ordinances of the City of Hillsboro as they relate to the work described in this permit application.

I hereby agree to indemnify, defend, and hold harmless the City and its elected and appointed officials, officers, agents, employees, and volunteers thereof against any and all claims, suits, judgments, actions, damages, losses, costs, and expenses whatsoever, including without limitation attorneys' fees and costs or expenses incidental to the investigation and defense of claims and lawsuits arising from damage to property, injury of death of persons, or any other damage sustained by any person, firm or corporation, resulting in whole or in part from any wrongful or negligent act, omission, breach, default or conduct of myself, my company, its agents, contractors, subcontractors, servants, licensees or employees, or in any manner arising from exercising the rights, privileges and franchise granted by a franchise utility permit issued by the City. In accepting such permit, I recognize that I, as permittee, shall pay all judgments, along with costs, counsel fees, and expenses, which may be obtained against the City related to any such claim. The above indemnification shall not apply to any judgment of liability resulting from gross negligence or willful misconduct of the City.

NOTE \_\_\_\_\_

Print Name \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant/Representative

\_\_\_\_\_  
Date