



City of Hillsboro, Oregon Adopted Budget 2015-16





A modern, two story façade graces the entrance to the City of Hillsboro’s newest project, the Public Works Facility. This project will be constructed on NW Evergreen between Sewell and NE 30th Avenue on a 15.3 acre parcel. Construction is expected to begin in early July, 2015 and will be completed late summer 2016. Centrally located, the facility will enable Public Works to efficiently dispatch operations staff to all corners of the City. The 26,000 square-foot office building is being designed to house Operations staff on the ground floor while the second floor will be “shelled out” for the future addition of Engineering staff. The building is being designed to be functional, cost-effective and sustainable. Extensive use of day-lighting techniques maximizes the use of windows throughout and will create pleasant, bright interior spaces. The building will also feature a state-of-the-art, highly efficient heating and air-conditioning system with automated digital controls.

A separate 8,500 SF building on the site will house the Fleet Maintenance and Repair operations, featuring 3 large 80 foot long drive thru service bays as well as office, restrooms and part storage areas. In addition, this building will have solar PV (photovoltaic) panels on the roof to help offset the use of electricity.

A 14,800 SF shop building will provide conditioned space for Streets, Traffic and Sewer crew equipment as well as parking for large crew vehicles. Additionally, 13,000 SF of covered storage will be built to protect Public Works’ assets and those materials needed for the maintenance and repair of the City’s streets, signals and sewers. Adjacent to the covered materials storage will be two wash bays for vehicle and equipment cleaning. The wash bays will be equipped with a sophisticated wash water recovery system that is expected to recycle 97% of all the water used.

Architects: LRS Architects

Contractor: Hoffman Construction Company

Management: City of Hillsboro Facilities & Fleet Division

Client: City of Hillsboro Public Works Department

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Introduction

- *Mayor's Message*
- *City Information*
- *Hillsboro Historic Timeline*
- *Hillsboro 2020 Vision*
- *Hillsboro Mission Statement & Core Values*
- *Hillsboro Sustainability Plan*





Mayor's Message



Each year, the City of Hillsboro's fiscally conservative budgeting approach relies on careful planning to meet our community's need in the short-term and the long-term. The Fiscal Year (FY) 2015-16 Budget continues that proven approach by ensuring the efficient delivery of services, while maintaining our solid financial footing.

Assessed values (AV) in the City of Hillsboro grew by 5.3 percent in FY 2014-15. For FY 2015-16, we are projecting a 4 percent increase in AV. Our \$500 million budget reflects your elected City Council's goals in maintaining the long-term financial health of our General Fund and reserves, while also providing for the delivery of high-quality services to our community.

Highlights of the FY 2015-16 Budget include:

- Positive economic signals, including a new 2014 Strategic Investment Program agreement between the City of Hillsboro, Washington County, and Intel for 30 years for up to \$100 billion in new investment
- \$4 million for the Public Safety Training Facility
- \$18.8 million for the Public Works Facility
- \$4 million for economic development for a variety of projects including industrial site readiness in North Hillsboro, a strategy to continue to attract high-quality jobs to Hillsboro
- \$1.5 million for pedestrian safety improvements by Brookwood Elementary School on Cedar Avenue
- \$725,000 for a replacement fire engine
- \$2.15 million for the Downtown core conversion to two-way traffic
- \$2 million for the acquisition of recreational space at the Washington County Fair Complex
- \$100,000 annual support for the City's Public Art Program
- Continued planning to support residential development in the South Hillsboro
- Additional City personnel, including three new police officers, a crime analyst, three fire lieutenants, and several other positions

Our budget reflects the Council's commitment to making Hillsboro a vibrant, livable community where residents enjoy raising their families and plan to stay here for their retirement. Through sound fiscal management, we continue to deliver the high-quality services our citizens expect and deserve.

Mayor's Message

Adopting the annual budget is a significant part of what we do as a Council, and as a Budget Committee. I want to thank the Hillsboro Budget Committee members, City of Hillsboro staff, and community members for their continuing commitment to working together to develop a fiscally responsible budget. I am very proud to begin a new fiscal year with a budget that meets our community and Council goals and objectives.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jerry W. Willey', with a large, stylized flourish at the end.

Jerry W. Willey
Mayor



Adopted Budget

2015 - 16

Budget Committee	Term Expires
Mayor Jerry Willey	January 2017
Councilor Olga Acuña	January 2017
Councilor Kyle Allen	January 2019
Councilor Megan Braze	January 2017
Councilor Steve Callaway	January 2019
Councilor Darell Lumaco	January 2019
Councilor Fred Nachtigal	January 2017
Randy Akin	December 31, 2016
John Godsey	December 31, 2015
Lisa Goodwin	December 31, 2015
Dan Mason	December 31, 2016
Nathan Parent	December 31, 2017
Denzil Scheller	December 31, 2017
David Torres	December 31, 2016

Executive Management

Michael Brown, City Manager
Rob Dixon, Assistant City Manager

Finance Department Budget Team

Ken Christian, Project Specialist
Jon Grover, Accounting Manager
Deanna Harrop, Project Specialist
Suzanne Linneen, Finance Director
Amber Victoor, Management Analyst
Michelle Wareing, Assistant Finance Director

A special thank you to Departments and staff for their contributions to the Budget Document

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

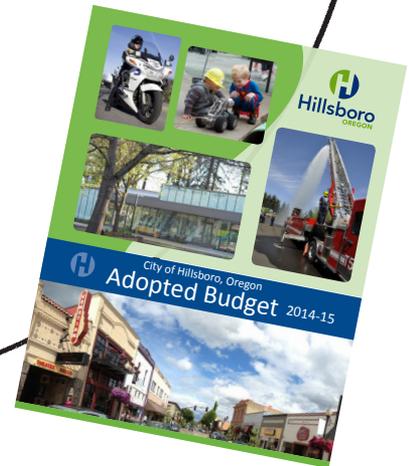
**City of Hillsboro
Oregon**

For the Fiscal Year Beginning

July 1, 2014

A handwritten signature in black ink, appearing to read 'Jeffrey R. Erwin'.

Executive Director



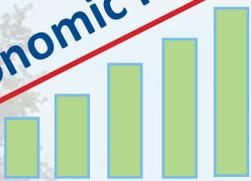
The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Hillsboro, Oregon for its annual budget for the fiscal year beginning July 1, 2014. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Hillsboro Demographics

The City of Hillsboro is the fifth largest city in Oregon and is located within Washington County. It is approximately 18 miles west of Portland, Oregon. Hillsboro is considered the “high tech corridor of the State” as large, high tech businesses such as Intel, Solarworld, and Genentech are located within the City. Hillsboro is home to some of the best land, power and water resources in the country.

Economic Indicators



Active Business Licenses	3,693
Unemployment Rate	5.6%
Largest Employer	Intel
Principal Industry	Manufacturing
Government Workers	4,406

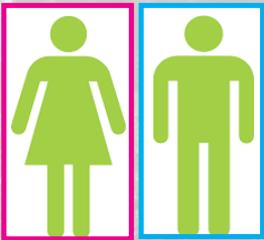


Home Ownership	52%
Median Household Income	\$62,474
Total Housing Units	32,448



Climate

Elevation	165'
Avg High Temp	67.7 F (July)
Avg Low Temp	38.9 F (January)
Avg Annual Rainfall	37.39"



Median Age
33.2 Years old



86.5%
High School Diploma



\$67,336
Median Family Income

Hillsboro offers many advantages to businesses, both large and small. Located in the heart of the Oregon's Willamette Valley, Hillsboro is strategically positioned for quick and cost effective distribution of goods and services to major West Coast markets. Our community is located a short flight time of 80 minutes north of San Francisco and 40 minutes south of Seattle. With a population of over 95,000 we are an integral part of the Portland Metropolitan Area economy.



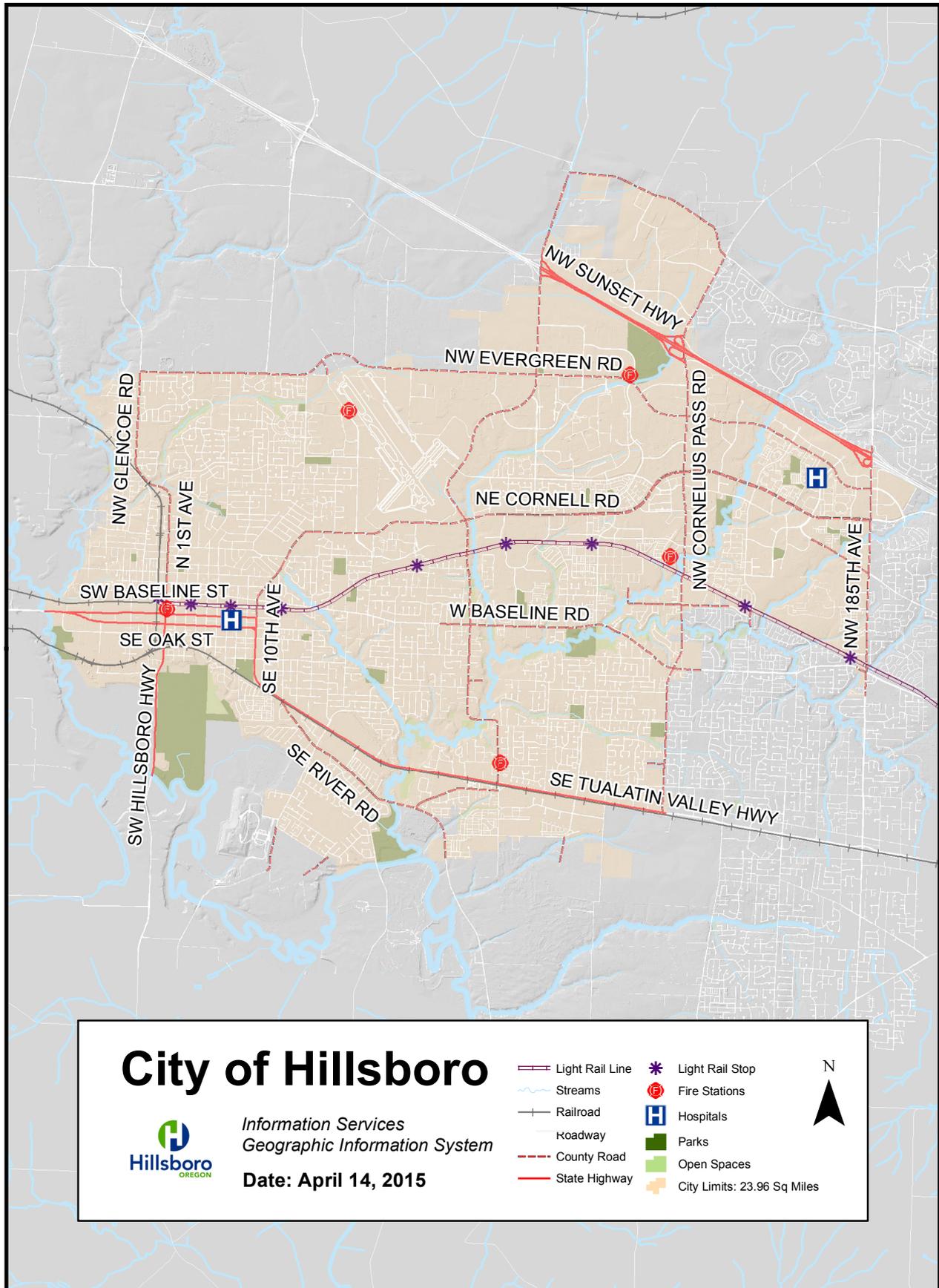
Location

- Washington County
- 30 minutes west of Portland
- Easy access to State Highway 26
- Western terminus of a 33 mile metropolitan light rail line
- 30 miles to the Portland Airport
- Hillsboro Airport is Oregon's busiest general aviation airport

Hillsboro enjoys award-winning urban planning, an affordable cost of living, a strong economic base and one of the state's most diverse populations.

Largest Oregon Cities

Portland	609,456
Salem	160,614
Eugene	159,190
Gresham	109,397
Hillsboro	97,368
Beaverton	93,542
Bend	81,236



About Your City Government

Incorporated in 1876, the City of Hillsboro is a full-service city government dedicated to providing visionary leadership, delivering responsive municipal services and fostering collaborative partnerships that enhance Hillsboro’s hometown livability.

Grown from small hometown values and agrarian roots, Hillsboro is now Oregon’s 5th largest city with a population of 97,368. Hillsboro is helping to grow Oregon’s future – from microprocessors to tulips, arts and culture, vital industries, education, centers of commerce and green spaces.

City services are provided by more than 760 full-time and 250 part-time/temporary employees throughout thirteen dedicated departments: the City Manager’s Office, Building, Economic Development, Finance, Fire, Human Resources, Information Services, Library, Parks & Recreation, Planning, Police, Public Works and Water.

Mission Statement
The City of Hillsboro is dedicated to providing visionary leadership, delivering responsive municipal services, and fostering collaborative partnerships that enhance Hillsboro’s hometown livability.

The City’s Charter establishes a Councilor/City Manager form of government. An elected Mayor and six Council members who comprise the City Council provide community leadership, develop policies to guide the City in delivering services and achieving community goals, and encourage citizen awareness and involvement. Each serves a four-year term, subject to a charter-imposed limitation of two consecutive terms. The Mayor and Council appoint a City Manager to conduct the business of the City. Policy decisions are the responsibility of the Council and Mayor. Administrative functions are carried out by the City Manager and manager-appointed staff.

We’re Growing Great Things in Hillsboro

Together with community partners and citizens, the City works to thoughtfully plan for and grow Hillsboro’s and Oregon’s future. Continuing to be a leader in attracting new businesses and opportunities to the region, Hillsboro values its business partners because when businesses thrive, they create family wage jobs and economic opportunity for residents.

The community-driven Hillsboro 2020 Vision and Action Plan is a significant part of Hillsboro’s success and has brought special assets like the Tom Hughes Civic Center Plaza, the Walters Cultural Arts Center, community gardens, diverse housing, family-friendly community events and the Hillsboro Ballpark, home of the “Hillsboro Hops” professional baseball team to our city. The community is in the process of expanding the vision to 2035 and beyond.

The City of Hillsboro strives to balance the need for thriving businesses, appropriate infrastructure, vital services and educational opportunities with housing and community livability. As Hillsboro continues to grow and diversify, the City will continue to partner and plan for success so this great community continues to grow by choice, not by chance.



Our Parks and Recreation Department is nationally accredited and highly regarded as one of the premier parks and recreation jurisdictions in the region. Our programs, facilities and open spaces are outstanding and make significant contributions to Hillsboro's quality of life. The Glenn and Viola Walters Cultural Arts Center is fast becoming a regional arts and entertainment venue while at the same time providing community-centered arts education.

As our two libraries celebrate the centennial of library services to Hillsboro, circulation of materials and attendance continues to grow. The Shute Park Branch Library was fully renovated and reopened in March 2014 as a new, beautifully re-designed and inviting community gathering place, and the Main Library's second floor was built out in 2013, adding more than 36,000 square feet of library space. These improvements have doubled the public spaces in the libraries and allow for even better services to the Hillsboro community.

Our Police Department is proud to partner with residents, businesses and community partners to make Hillsboro a safe and great place. They are skilled and talented law enforcement professionals, yet they also know that the right attitude and genuine care for the people who call Hillsboro home make all the difference. School Resource Officers spend many hours in school classrooms teaching drug resistance, gang resistance and life skills. The department holds neighborhood safety meetings, offers citizen academies and conflict resolution resources, and attends various safety fairs.

Our Fire Department responds to fires, medical emergencies, transportation accidents, technical rescues and other emergencies with expertise and professionalism from five fully staffed stations. As Hillsboro grows, the Fire Department strives to ensure the community's expectations for emergency services can be met and exceeded. When they're not responding to emergency calls, fire personnel also work diligently to make school visits and attend community events to educate the community on how to reduce fires and accidents.

With the continued growth in the City, our Economic Development, Planning and Building departments also have had full schedules. Work continues on thoughtfully planning for the future transportation, housing, and commercial and industrial needs of our community.

The Hillsboro Water Department has grown into a regional leader in the protection, treatment and delivery of high quality water to our customers in Hillsboro and western Washington County. The City continues its tradition of long-range planning that has allowed the delivery of quality water, while keeping rates affordable to customers and attractive to the needs of economic development.

Our Public Works Department supports the City's transportation, utility and facilities infrastructure. This includes design and construction of new roadways as well as maintaining the City's 220 miles of streets, sewer and storm drainage line maintenance, and capital planning, development and maintenance of City facilities. The activities of the Public Works Department play a key role in sustaining our economic viability through support of the City transportation and utility infrastructure.

We also have various support services that are critical to enabling our departments to provide excellent services to the community. They include Finance, Information Services, Human Resources and the City Manager's Office.

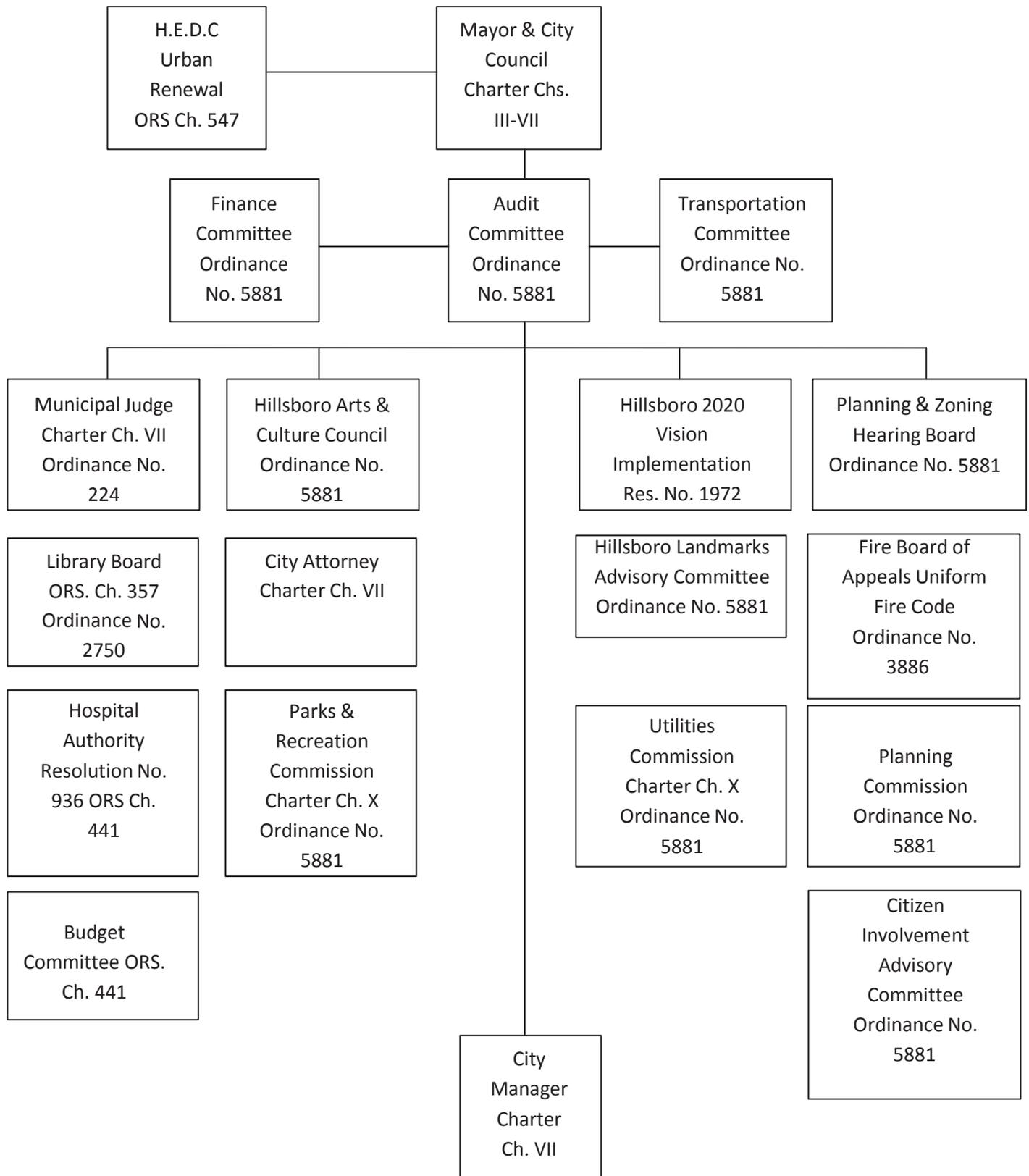
City Boards and Committees

Audit Committee
Budget Committee
Citizen Involvement Advisory Committee
City Council
Finance Committee
Hillsboro 2020 Vision Implementation Committee
Hillsboro Arts and Culture Council
Historic Landmarks Advisory Committee
Jackson Bottom Board
Library Board
Parks & Recreation Commission
Planning Commission
Planning and Zoning Hearings Board
Transportation Committee
Utilities Commission
Youth Advisory Council

For more information on city committees and boards, please visit the city website at:
www.hillsboro-oregon.gov



City Boards and Committees



Hillsboro Historic Timeline

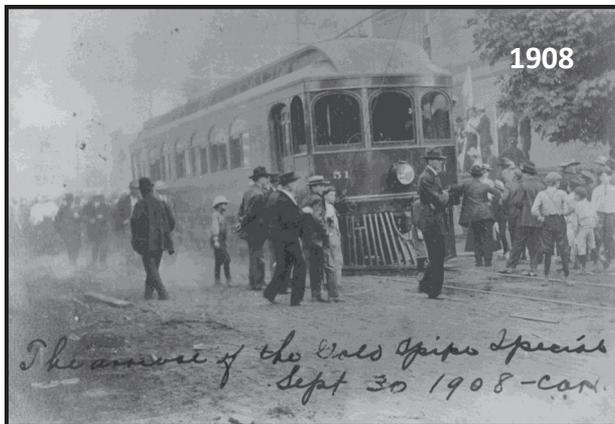


1850 Columbia is renamed Hillsborough (later shortened to Hillsboro) in David Hill's honor.

1876 Hillsborough receives its city charter from the State legislature.



The centerpiece of the new city's downtown is the two story, three-year-old brick courthouse. Sixteen years later in 1892, pioneer nurseryman John Porter plants the landmark sequoias on the south side of building.



Oregon Electric Railway (OER) trains begin running from Hillsboro to Portland. Southern Pacific brings a second electric railway to downtown Hillsboro in 1912.



Weil's Department Store opens, replacing the Tualatin Hotel. A grand fashion show complete with live orchestra draws an estimated 900 people in March 1922.

1918 Minnie Jones Coy opens a hospital at Second and Oak. Seven years later the hospital relocates to Seventh and Baseline. Ms. Coy later builds a new, larger hospital across the street in 1940 at a cost of \$23,000. Two years after her death in 1952, the structure becomes the new Tuality Community Hospital.



After moving throughout Washington County for decades, the Washington County Fair finds a new home at Shute Park. (The city purchased Shute Park from John Shute in 1906.) The only permanent structure at the fair is the Shute Park pavilion, built in 1921. The hardwood floor in the pavilion serves as a roller skating rink when the fair is not in season.

Photos provided by the Washington County Museum except where indicated

1948 The congregation of Trinity Lutheran lays the foundation for their new church at the corner of Fifth and Main. The church began in 1917. Sunday services were held in German until 1933. Through a generous donation from Glenn and Viola Walters, the city purchased the property from the Lutherans in 2000, renovated it and reopened the facility as an arts center in 2004.

1956 Orange Phelps’s Venetian Theatre, built in 1925, is gutted by fire, collapsing the roof. Phelps rebuilds the theatre but renames it the Town. The original name and the theatre’s prominence in downtown is restored in 2008.

1965 Ownership of the Hillsboro Municipal Airport is transferred to the Port of Portland. The city had purchased the airport in 1938 for \$7,500, but costs of operations and maintenance exceeded expectations.

1966 Construction begins on Scoggins Dam after almost 30 years of local, state and federal efforts. The water in Henry Hagg Lake behind the dam will serve multiple purposes: irrigation; recreation; supplemental municipal water; and improved water quality.

1979 Intel opens its first Hillsboro campus at Hawthorne Farm. The Hawthorne Farm campus is a research and development facility.

1998 Former Mayor Shirley Huffman is instrumental in extending light rail to downtown Hillsboro. The Hillsboro Central Station sits on the same site as the station for the old Oregon Electric Railway.

1997 The first phase of Orenco Station opens. Orenco Station is a new mixed-use neighborhood on the southern portion of the former Ronler Acres subdivision.

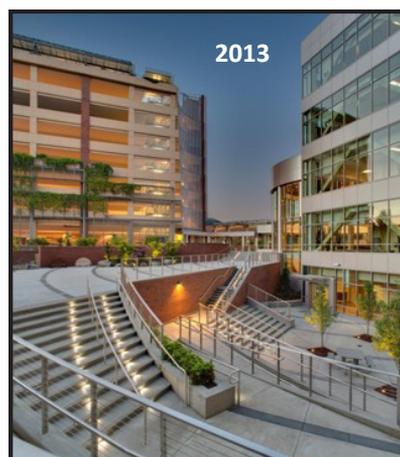
2004 The Streets at Tanasbourne, a 419,194 square foot “lifestyle center” outdoor mall anchored by Macy’s and REI, opens in northeast Hillsboro.



Photographer David Brunn

The Civic Center is built and becomes the second Leadership in Energy and Environmental Design (LEED) Gold rated municipal building in the U.S. It is designed as a mixed-use project guided by principles from the community through an extensive citizen involvement process.

2009 As part of the city’s commitment to sustainability, the first of many electric vehicle charging stations is installed on Main Street in front of the Tom Hughes Civic Center Plaza.



Kaiser Permanente Web Gallery

Opening of the first new hospital in Washington County in more than 40 years. The Kaiser Permanente Westside Medical Center is an outstanding asset to provide excellent health care to our community. It is also a great location to host off-site meetings.

Photos provided by the Washington County Museum except where indicated

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Hillsboro 2020 Vision



For over 15 years, the City of Hillsboro has been a proud partner supporting the *Hillsboro 2020 Vision and Action Plan*, the original 20-year vision plan created by people that live, work, play and learn in Hillsboro. The City has implemented numerous projects in the plan, as well as providing support to the citizen-led Vision Implementation Committee (VIC).

Hillsboro 2020 served as a catalyst for many remarkable projects including the Venetian Theater and Bistro, Hondo Dog Park, the Civic Center and Tom Hughes Plaza, community gardens, enhanced after school programs, the Glenn and Viola Walter’s Cultural Arts Center and many more.



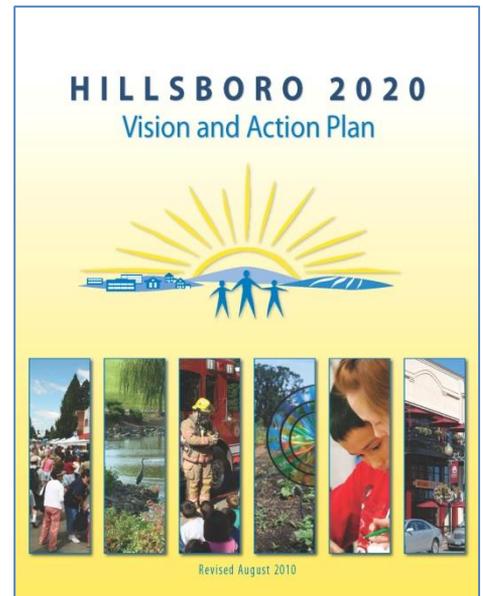
Hondo Dog Park

With the Hillsboro 2020 Vision and Action Plan now in its second decade of implementation, and already over 99% complete, the VIC and City Council have called for a renewed plan to extend beyond the year 2020 to 2035.

Renewing the community plan has been a process conducted over the past three fiscal years. The first year resulted in a Hillsboro Community Profile designed as a foundation for community outreach. In FY 2014-15, the Imagine Hillsboro 2035 public outreach and involvement effort resulted in ideas from over 4,500 community members for the new plan. Citizen-led groups of staff, stakeholder groups and the public-at-large then drafted the 2035 plan which was reviewed in a community-wide survey. The Hillsboro 2035 plan will be completed in June 2015 with total participation from more than 5,000 community members over the 3 year process.

Each year during the City’s budgeting process, City departments estimate their forecasted expenditures associated with implementing various vision-related programs and projects. This year will be the last year of reporting on Hillsboro 2020 related items, as the City and its community partners will be transitioning into the Hillsboro 2035 community plan starting in FY 2015-16.

The following exhibit provides estimates, along with an action that highlights the department’s support for the community Vision. For any questions about this exhibit, or for more information about the *Hillsboro 2020 Vision and Action Plan* or the nearly completed *Hillsboro 2035 Community Plan*, please contact the City Manager’s Office at (503) 681-6219.



Estimated City Department Expenditures for *Hillsboro 2020 Vision and Action Plan* Implementation

Department	Total Vision-Related Expenditures Estimate for FY 2016	Action Highlight
City Manager’s Office	108,000	Launching Hillsboro 2035 Plan
Building	20,000	Sustainable Construction Incentives
Economic Development	1,950,000	Economic Development Strategy Implementation
Fire	54,250	Fire Community Safety Education Outreach
Library	1,448,350	Library Services Access Enhancement
Parks	1,071,320	Cultural Arts Center Operations and Programming
Planning	766,000	Regional Transportation Planning
Police	998,000	School Resource Officers at Hillsboro Schools
Public Works	2,281,050	Safe-Routes to Schools
Water	1,290,000	Regional Water Supply Programming
Total City	\$10,128,970	



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Hillsboro Mission Statement & Core Values



MISSION AND CORE VALUES

The City of Hillsboro adopted an organizational mission statement and set of core values as components of its strategic planning process. A **mission statement** summarizes the purpose and associated responsibilities of a group or organization. **Core values** express the internal beliefs or philosophy that directs how the organization carries out its mission.

Community members, the City Council and hundreds of City employees contributed to developing the following statements that will help guide City of Hillsboro operations and service delivery in years to come.

MISSION STATEMENT

“The City of Hillsboro is dedicated to providing visionary leadership, delivering responsive municipal services, and fostering collaborative partnerships that enhance Hillsboro’s hometown livability.”

CORE VALUES

Excellence in Public Service: Striving for excellence in public service is the objective for all of our work.

Respect for Diverse Voices and Ideas: Incorporating the voices, ideas, and cultures that reflect Hillsboro’s rich personality.

Responsiveness in Customer Service: Offering fast, friendly, flexible, and fair service.

Tradition of Reliability: Valuing the stability and successes of our history.

Stewardship of the Public Trust: Sound, responsible, honest and transparent resource management.

Leadership with Ethics and Integrity: Ethical conduct and integrity as fundamentals of strong leadership.

Culture of Teamwork and Communication: Valuing our colleagues and working in collaboration.

Emphasis on Innovation: Creative and practical solutions.

CORE VALUES



Hillsboro Sustainability



City of Hillsboro Sustainability



The City of Hillsboro is in a unique position to lead sustainability action in the community. Sustainability action continues to be a priority for City leadership, with implementation of the City’s organizational Sustainability Plan. Hillsboro’s community vision plan, Hillsboro 2020 (now Hillsboro 2035) continues to implement projects that strengthen the community, create economic opportunity and preserve the environment.



In 2014 City staff continued to identify ways to improve efficiency, reduce costs, and move the City organization toward established sustainability goals. The goals can be found on the City website at hillsboro-oregon.gov/sustainability. One example of continued progress is successful and sustained improvement in energy efficiency. In

2014 the City’s energy use was 16% lower when compared to 2009, just four points short of the goal to achieve 20% improvement by 2020.

The City of Hillsboro envisions a sustainable future, in which the City responsibly satisfies the needs of its citizens, provides a healthy and satisfying work environment for its employees and minimizes its impact on the physical environment of the community.



In 2014 the Hillsboro Sustainability Task Force (HSTF) continued its work to develop actionable and measurable goals and indicators to address environmental sustainability in the community of Hillsboro. The HSTF met five times in 2014 and finalized a draft community Environmental Sustainability Plan. The Plan describes how the HSTF will continue oversight of implementation of numerous projects that will move the community toward these goals.

The City was again recognized in 2014 for achievements in sustainability. The U.S. Environmental Protection Agency recognized Hillsboro as the #1 community in the United States for the amount (%) of total electricity coming from renewable power sources, at nearly 51%. Also, the City was recognized for its efforts to reduce the ‘soft’ costs of solar, thereby making solar more affordable to more citizens. Oregon Governor Kate Brown formally recognized this effort, which is part of



a select group of local governments from Oregon and Washington participating in the U.S. Department of Energy Rooftop Solar Challenge, a part of the SunShot Initiative.

Budget Message

- *State of the City*
- *Council Priorities*
- *2015-16 Proposed Budget*
- *Department Highlights*
- *Acknowledgements*
- *Budget Assumptions*
- *Budget Summary*



FY 2015-16 Budget Message

May 13, 2015

Dear Budget Committee Members,

I am pleased to present the City of Hillsboro's proposed budget for Fiscal Year (FY) 2015-16.

The proposed FY 2015-16 budget provides the financial plan for implementing the goals and priorities established by the City Council for the coming year. This budget continues to build on previous successes and sets a framework to provide resources to maintain and in some cases, improve the high-quality services residents and businesses of Hillsboro have come to expect. Each of the City's core values plays a role in establishing the annual budget, but none more than Stewardship of the Public Trust, defined as sound, reasonable, honest and transparent resource management. The FY 2015-16 proposed budget as presented attempts to prioritize and focus resources to best meet the needs and maximize benefits to our citizenry. The budget document is laid out to provide narrative, graphics and other information to assist the reader in better understanding the City of Hillsboro's budget and operations.

The City of Hillsboro is proud to be a full-service city, one of only a few in our region. We provide all direct municipal and community services to our citizens, including police and fire protection, community development, library, parks and recreation, and utility services. The proposed budget contains detailed revenues and expenditures for all funds operated by the City. The proposed operating and capital budgets have been prepared in accordance with Oregon Local Budget Law, the Hillsboro Municipal Code, and generally-accepted accounting principles. The budget includes the following legally-separate entities:

- City of Hillsboro
- Hillsboro Economic Development Council (HEDC), a component unit of the City of Hillsboro
- Two joint ventures:
 - Joint Water Commission (JWC)—Hillsboro-Forest Grove-Beaverton-Tualatin Valley Water District
 - Barney Reservoir Joint Ownership Commission (BRJOC), which includes the JWC members, as well as Clean Water Services - a component unit of Washington County
- Jackson Bottom Wetlands Preserve, a non-profit agency

The budget includes 51 distinct funds. Most funds are required to be accounted for separately, while others have been separated for management purposes.

The readers' guide, included as part of the FY 2015-16 proposed budget, explains the layout of the budget document, including section headings and their descriptions. While the document contains a great deal of information, the readers' guide helps to provide a map to the information.

The capital improvement section includes a five-year look at the City's capital improvement needs, maps, and,

for certain projects, the operating maintenance costs associated with capital projects. The document includes sections where the budgets are grouped by fund (i.e. General Fund, Transportation Fund), as well as by service area (i.e. Public Safety, Community Development, etc.).

State of the City

The City of Hillsboro continues to be in a strong financial position because of a diverse mix of businesses and prudent fiscal management, and efforts to retain and attract major employers to the City. With continued strong fiscal management, Hillsboro will continue to be in a position to proactively, effectively and responsibly plan and prepare for the future. Part of the City's financial plan has been to maintain adequate reserves in the General Fund and other funds to serve several purposes. The primary purpose of the General Fund reserve is to provide money to cover expenses from July 1 to the end of November when we receive our property tax revenue. Another important reason for reserves in all funds is to offset some of the major swings in revenue sources and economic cycles. City Council and the Budget Committee have historically supported a target reserve in the General Fund of 15% of actual ending working capital to total actual expenditures. This goal was memorialized in FY 2012-13 through a fiscal policy resolution adopted by the City Council. The goal has been adjusted upward to 16.66%, which represents two months of General Fund operating expenses.

Over the last few years, the City has seen a dramatic increase in construction activity as a result of large projects, including Intel's Ronler Acres expansion, Kaiser Permanente hospital, and various mixed-use housing developments – such as in Downtown Hillsboro on 4th and Main Street and several large projects in the Orenco area. The City is positioned well now, and into the future, to attract new, major employers with available large industrial lots to the north, and with development in South Hillsboro providing for new multi-family, single-family and executive-type housing, retail, and office space.

The City relies primarily on property taxes to fund General Fund operations. Property taxes increase when assessed value (AV) increases. Growth in AV above the 3% statutory limit is driven by new development. Historically, the City has fared well in the annual growth in assessed value, which supports the City's core services such as public safety, parks, and libraries. However, for FY 2012-13, the AV growth was .3%. The primary cause of the low AV was the result of a large, successful property tax appeal made by Genentech, a large biopharmaceutical company. Genentech's AV decreased by \$163 million from FY 2011-12. This value loss equated to approximately \$850,000 in tax revenues to the General Fund.

The City maintains adequate reserves in the General Fund for these types of issues. Reserves allow time to plan and be thoughtful about future decisions versus needing to be immediately reactive to a change in forecasted revenue assumptions. With that said, a reduction in the forecast of a primary revenue source to the General Fund, if not made up the following year, has a year-over-year compounding impact. In FY 2012-13, cost-reduction strategies were developed, but did not need to be implemented because forecasts showed the General Fund reserve balance would come in around the target of 15% at the end of the fiscal year. For FY 2013-14, the actual AV growth was 5.1%, representing approximately \$1 million more to the General Fund than what was budgeted. For FY 2014-15, the AV growth rate was 5.54%. The proposed budget for FY 2015-16 assumes a 4% AV growth. In addition to the 4% increase, the City is anticipating additional value due to the sunset of Intel's 1999 Strategic Investment program (SIP) agreement. At the completion of a SIP agreement, any residual value under the agreement comes back on the tax roll. The City is also anticipating the sunset of several companies under E-Zone abatement to add additional value back on the tax rolls, in addition to the 4% growth assumption. In the event these and other assumptions are not reached, staff will be looking for measures to align current revenues with expenses.



As has been the case, and will continue to be the case into the future, maintaining adequate reserves will be challenging, with continued, anticipated increases in employee healthcare costs and Public Employees Retirement System (PERS) costs. These cost increases could outpace increases in assessed value percentages. The total impact of all future cost increases will need to be aligned with available resources. Staff will need to continue to be creative and innovative in order to maintain responsible and necessary reserves, while providing a high-quality level of service to the Hillsboro community.

Staff is pleased to report the proposed budget maintains and, in some cases, improves our service delivery. We began FY 2014-15 with cautious optimism and we continue that into FY 2015-16. City staff has a history of being fiscally conservative and cautious, yet optimistic in managing the City's finances. There are a number of positive signals for continued financial stability and long-term community growth, including:

- Intel recently completed the construction of the D1X facility on the Ronler Acres Campus and is nearing completion of its sister facility D1X Mod 2, which is basically a duplicate of the D1X facility. Also completed recently were two large parking structures, an office building, and nearing completion is another research and support building. The construction had a very positive impact on all building-related revenues, including system development charges. Additionally, these investments have had a positive impact on the Strategic Investment Program (see the Revenue Section for additional information on the City's Strategic Investment Programs). In addition to the financial impact to the City, these projects created significant construction jobs and are expected to create more than 1,000 permanent jobs. These investments also create a positive ripple effect for the local economy in the way of materials and other resources needed for the construction, increased hotel stays, needs for additional housing, and growth in retail business.
- Probably the single-most significant event that occurred having potentially the largest financial impact on the City, the region, and even the State this year and for future years was the agreement reached between Intel, Washington County and the City of Hillsboro for a 30-year Strategic Investment Program agreement for up to \$100 billion in new investment. The agreement was signed on August 26, 2014, and is now known as the 2014 SIP. The size and duration of the agreement are historic in Oregon, providing the region economic security. Intel employs more than 17,000 workers in Washington County and is the City's largest taxpayer, exclusive of the payments under the existing SIP agreements with Intel.
- Kaiser Permanente's new state-of-the-art hospital facility opened in the Tanasbourne area in August 2013. As this hospital continues to ramp up, it continues to bring new faces to Hillsboro, not only in the way of employment and new residents, but patients traveling into Hillsboro to utilize the new facility.
- Ongoing improvement of the State and local economies is creating a demand in our City for developable retail, housing and commercial/industrial land. The City is witnessing a significantly increased demand for new multi-family housing in the near term based on economic trends, and there is a corresponding improvement in retail and commercial space demand. Single-family home demand is strengthened, but increasing demand is largely unmet due to a lack of developable land. The newest Orenco developments and the efforts to develop South Hillsboro are attempting to meet some of these needs.
- Holland Development Group is working toward completion of the Platform District project in the Orenco Station area of Hillsboro. When the project is complete, there will be three mixed-use

podium buildings with an estimated 20,000 to 25,000 feet of new retail space and an urban plaza. The Parks and Recreation Department will program the urban plaza with activities similar to those at the Hillsboro Civic Center (city hall). The central podium building is partially occupied and occupancy of the east podium building is anticipated in July 2015. Construction is underway on the west podium with anticipated completion in the fall of 2015.

- Unemployment rates have declined significantly over the last year. In Washington County, rates have dropped from 5.9% to 4.6% (seasonally adjusted) as of March 31 of both years. This is the lowest jobless rate in Washington County in nearly seven years. Additionally, this is the first time in nearly 19 years that Oregon's unemployment rate fell below the national average to 5.4%. The national unemployment rate was 5.5%. Wage data was also released for 2014 by WorkSource Oregon for both public and private sector. On average, Washington County jobs pay \$62,667 annually - significantly higher than our neighboring counties.
- Building-related permits issued remained steady compared to this time last year, which is a sign of continued recovery.
- The 2005 Intel Strategic Investment Program (SIP) was triggered in the FY 2010-11. Staff saw a significant increase in the SIP due to the completion of D1X and its inclusion in the SIP calculations for 2013-14, but amounts remained relatively flat for FY 2014-15. Staff just learned that Intel filed a facilities-under-construction, which may lead to SIP payments lower than originally anticipated. Additionally, the 1999 SIP sunsets with all residual value going back on the tax roll in FY 2015-16. These numbers are not available until November of each year.
- City staff is performing comprehensive planning for the land that has been brought into the City from the 2011 Urban Grown Boundary (UGB) expansion, which was enacted by the 2014 Oregon Legislative Session. Approximately 1,000 acres of land were brought into the City for South Hillsboro. Additionally, approximately 340 acres of industrial land were brought into North Hillsboro, improving the City and the regions ability to provide the land necessary to grow and diversify traded-sector industries. Although critical decisions to add land to the UGB have been made, there is much remaining work to ensure that cost-efficient services are available to allow development as referenced in the next two bullets.
- City staff is working to conclude the financial plan for South Hillsboro, which they believe will help initiate construction, leading to better jobs and a better housing balance within the city limits of Hillsboro. Over the next 20 years, South Hillsboro will transform from a rural area into an attractive complete neighborhood with schools, parks, and local shopping, and will include approximately 8,000 single-family and multi-family dwelling units. The challenge in moving this development forward rests with the funding gap specifically related to transportation and parks infrastructure. A financial tools study has been undertaken and the City is in the process of evaluating the tools. There is a tentative date set for June 2015 to have a completed recommendation.
- The City Manager's Office, along with Economic Development, Planning, Public Works and Finance, focused on the City's four major target areas, which include South Hillsboro, North Hillsboro, Downtown, and Tanasbourne-Amberglen. The intent of the exercise was to analyze the market as it relates to each development area, timing and resources, and review the financial tools that could be applied to meet the infrastructure needs within each target area. The process clearly identified urban renewal as a financial fit for the North Industrial area. As a result, City staff hired a consultant



to prepare a feasibility study which was completed and presented to the Hillsboro Economic Development Council. The study reinforced the work of the Target Area group. In FY 2015-16, staff will continue work to identify boundaries and perform other statutorily required processes to implement a North Industrial tax increment district. A district would help fund the significant infrastructure necessary for development in order to attract business to the site, which would ultimately create higher-wage jobs.

- The City Council formed the Downtown Urban Renewal Area in June 2010. Urban renewal is intended to provide funding for a variety of public investments to spur new private development in our historic Downtown and nearby neighborhoods. Working in consultation with a broad-based urban renewal Advisory Committee, the City focused its early-stage urban renewal efforts on several key projects, including the 4th and Main project which had its Grand Opening in May 2014. Downtown was designated as a Council priority for FY 2014-15 and continues as a priority moving forward. The District is starting to produce enough tax increment to leverage into projects on a cash basis, or through the issuance of debt. The budget includes money for storefront improvements, wayfinding, as well continued work on beautification, and the design work related to the conversion of the Downtown core from one-way to two-way streets.
- The City worked with property owners to form a Downtown Economic Improvement District (EID). EID's are common in downtown areas like Hillsboro. It allows for the businesses to assess themselves to pay for a business manager and other common expenses. Much like a mall has objectives to get people to come to shop, so does a downtown. The difference in a mall is this structure already exists because the spaces are leased and the lease agreement includes these shared mall expenses. An EID helps property and business owners to operate like a mall when it comes to certain similar objectives, like attracting people Downtown, marketing and advertisement, and planning events.
- The City plans on making capital investments next year of approximately \$82 million. Some of the larger projects include the start of construction of the public works facility, a new public safety training facility, Orenco Woods Nature Park development, 253rd Avenue and Huffman Road extension, work related to the Willamette Water Supply project, and various park land acquisitions. The budget also includes some large sewer and water replacement projects. These projects will continue the investment of public funds to maintain and improve the City's infrastructure, in addition to creating construction-related jobs for the community.
- The City goes into FY 2015-16 knowing the Washington County Cooperative Library Services (WCCLS) levy is secured to help provide for library services for another year, and the Local Option Tax for police, fire and parks maintenance for another three years. WCCLS is looking to place a Measure on the ballot to continue the LOT in November 2015 with an increased rate from \$.17 to \$.22 per 1,000 of assessed value.
- The proposed budget includes a projected 2% to 3.6% increase in healthcare benefit costs, depending on the plan, for increases effective in January 2016. City employees are contributing \$1,020 to \$1,200 annually toward their healthcare coverage. This will continue to be an area where we look to employees to be a part of the solution to manage future increases through cost-sharing, plan changes and the use of wellness programs provided to employees. Changes on the horizon related to the Affordable Care Act will make it critical for employers and employees to work together to keep healthcare costs manageable. We expect franchise fees from PGE to remain steady for FY 2015-16. The City has a mechanism in place to capture a public utility tax on wholesale providers of

electricity as a result of the Council's action in 2011.

- This was a big year for the City to get serious about funding issues that - without addressing - would have caused long-term maintenance issues related to City roadways, sewer and surface water management replacement and maintenance needs. The City goes into FY 2015-16 with a plan to fully fund the Pavement Management Program by FY 2017-18 and dissolve the maintenance deferral backlog by FY 2020. Additionally, after study findings showed the sewer and surface water management maintenance and replacement programs were not sustainable with the current fee structure, staff worked to secure adequate funding for the program. This required the addition of a monthly local service fee for sewer at \$2.50 per equivalent dwelling unit, and \$1.00 per equivalent service unit for surface water management. These fees went into effect in January 2015 after approval by the City Council in July 2014.
- The City received its third Gain Share payment from the State totaling \$10.4 million in FY 2014-15. A new fund was created in FY 2014-15 to account for these revenues. Gain Share is a program that complements the SIP. Agencies providing tax incentives through an SIP can recapture some of those abated tax dollars in the shared distribution of income taxes from the State on retained and new employees resulting from the SIP investment. The proposed FY 2015-16 budget includes \$9.5 million in Gain Share revenues, which are budgeted in the Gain Share Capital Projects Fund. The City Council has agreed to broad categories for the use of Gain Share, which have been allocated now to specific projects within the categories. There are several, active 2015 legislative bills related to Gain Share. All bills would reduce significantly local funding. The City and Washington County, while continuing to advocate for Gain Share in concept, recognize that the local share should be adjusted. No bills have become law at this time. Over the last two fiscal years, the City and the County have teamed to provide \$13 million to local Washington County schools as a result of Gain Share. Items funded through Gain Share in the FY 2015-16 budget include: \$1.5 million for the Downtown Core Conversion; \$4 million for the Public Safety Training Facility; \$2 million for the Fairgrounds/ball fields property; \$4 million for Economic Development (i.e. industrial site readiness in North Hillsboro); \$1.5 million for pedestrian safety improvements by Brookwood Elementary on Cedar Avenue; \$725,000 for a Fire Pumper replacement; and \$500,000 for a city-wide wayfinding project (for additional information on Gain Share refer to the Revenue Section)
- The City has been working with businesses to utilize the Enterprise Zone (E-Zone) which provides tax abatement for a limited duration of time with certain investment levels and job creation requirements. There are now 21 active companies under this program, with varying levels of estimated investment totaling \$1.25 billion. The program brings jobs to the City, as well as assessed value growth after the abatement period sunsets.

Council Priorities

The City Council adopted a Strategic Plan in January 2010 establishing a clear mission for the City, articulating core values and goals, and providing a five-year plan that included specific strategies and actions for implementation. The City continues to implement the Strategic Plan, bringing to life the Mission, Core Values and Goals of the organization. (See additional information in the Introduction Section)

The Council also has given strong support to the Hillsboro 2020 Vision & Action Plan soon to be the 2035 Community Plan. The City serves as the lead partner on numerous vision projects, and will continue to be a lead partner under the updated plan. A multi-year effort was initiated in FY 2012-13 to update the City's Comprehensive Plan, which is being coordinated with the Hillsboro 2020 Vision, 2035 Community Plan and City



Strategic Plan. This effort should ensure linkage between all three of these guidance documents in helping prioritize future decisions.

In addition to the Strategic Plan, the last four years the City Council has held a retreat where part of the focus has been to set City Council/City Manager priorities for the next year. Some of the priorities have directly-related appropriations included in the proposed FY 2015-16 budget, while others are more in the concept phase.

Just as you set goals and priorities for your family's future, the Hillsboro City Council takes time each year to identify top priorities to help guide City employees in effectively serving our community. Having this direction is vital for our City to ensure future stability and prosperity for our residents and businesses.

Hillsboro's history of long-term thinking and planning in neighborhoods throughout our City can be seen in the Hillsboro 2035 Community Plan, the future South Hillsboro area, the North Hillsboro Industrial Area, and the Willamette Water Supply Program. This year, our Council agreed on these 11 top priorities:

- The South Hillsboro master-planned community
- The creation of a Citizens' Academy to provide community members with greater knowledge about City government and to encourage public service
- A successful 2015 Legislative Session, with attention to preserving the Strategic Investment Program (SIP)/Gain Share partnership
- The future development of a new Community Recreation Center
- The North Hillsboro Industrial Area development strategy
- The 50-year water supply source through the Willamette Water Supply Program
- The 2035 Community Plan
- Support for the Hillsboro School District and higher education
- Bicycle/pedestrian safety and improvements
- Enhancements to Downtown Hillsboro, including wayfinding
- Acquiring park land and securing a long-term agreement with Washington County for recreational space at the Fairgrounds Sports Complex

Of these 11 priorities, 9 are continued from 2014. Two additions are the development of South Hillsboro and the creation of a Citizens' Academy.

The FY 2015-16 Budget

The Budget Committee met in February 2015 to begin the process of looking forward to FY 2015-16. The Budget Committee directed staff to prepare a budget for FY 2015-16 based on fiscal plan assumptions presented and discussed. Staff makes certain broad/global revenue and expenditure assumptions as part of the budget development process. These assumptions are included as an attachment to this Budget Message.

Departments continue to work hard to maintain lean budgets while continuing to provide the highest quality of service. The budget presented does include some increases, including additional staff and related costs, to keep pace with growth across the City in order to maintain service levels and meet City Council priorities. Working within available resources, the budgets for some programs and services increased and others decreased, but in all cases, the priority was to maintain and to continue to meet service level objectives and/or key initiatives.

The total proposed budget presented is \$497,988,071, compared to last year's adopted budget of \$449,168,286. This is an increase of \$48,819,785 or 10.86%. The total budget includes operating expenditures, capital investments, reserves, contingency, and unappropriated ending working capital balances.

Total personnel services increased across all funds by \$5,099,966, or 5.7%, from the FY 2014-15 adopted budget. The proposed budget for personnel services is \$93,933,370 and represents 19% of the total, city-wide budget. This compares to 20% last year. Looking at the budget's operating costs only, which includes personnel services and materials and services, personnel services represents the majority of the costs.

The increase in personnel services is primarily due to the addition of 27.5 full-time equivalent (FTE) positions; seven of these positions were added by City Council during the FY 2014-15. The new positions will be described later in the budget message in the individual department information. The proposed budget includes wage adjustments of 1% for all non-represented positions, step increases where applicable, PERS rate increases for the new biennium and healthcare plan increases.

FY 2015-16 is the first year of the PERS biennium. PERS rates are adjusted every two years. Prior to the start of the last biennium, the City received rates representing approximately 25% increase on average across all employees. As a result of large PERS increases across the State of Oregon, the House and Senate passed Senate Bill 822, which was signed into law by the Governor. The bill provided some immediate rate relief across the State as a result of reducing cost-of-living adjustments on current and future retirees, as well as abolishing additional payments made to out-of-state retirees to offset Oregon state income taxes. The City elected for FY 2013-14 and FY 2014-15 to budget the higher rates in order to build up reserves for any potential litigation and anticipated future rate increases. The difference between the higher rates and the actual rates are being placed in a PERS Stabilization fund. By the end of FY 2014-15, the fund will have close to \$3.3 million. New rates for the biennium starting in FY 2015-16 are increasing by over 25%. Fortunately, with contributions to the PERS stabilization Fund of approximately 25% of the rates, these are not new costs to the funds. Unfortunately, with the FY 2015-16 biennium rate increases, nothing is budgeted to go into the PERS Rate Stabilization Fund in FY 2015-16. Just last week, the Oregon Supreme Court ruled on the pending PERS litigation declaring the more substantive rate relief measures unconstitutional. This will have significant budget impacts for the City and across the State of Oregon and will become very visible with the increase in rates resulting from the court decision anticipated for the biennium starting FY 2017-18.

In FY 2012-13, the City kicked off a class and compensation study to review non-represented, full-time regular employee's classifications and salaries. The FY 2015-16 proposed budget reflects the new pay plan ranges for all full time regular employees. Represented employees did not participate in the study. Part-time and seasonal employees were also not part of the study, but will be looked at in the near future.

Materials and services overall increased by 6.7%, or \$2.5 million compared to the FY 2014-15 adopted budget. The General Fund increase was \$536,108, with much of the increase directly offset by program revenues related to Parks. Public Works increased by \$1.2 million, primarily the result of adding \$900,000 for The City's Wayfinding program. The budgets were based on established need across departments and funds.

The total budget for capital outlay increased by 21.8% compared to the FY 2014-15 adopted budget. Capital reserves are included in capital and represent 8% of the increase. The Water Department has been increasing reserve balances in anticipation of financial requirements related to the Willamette Water Supply project. Additional information on the City's capital outlay is included under the Exhibit and the Capital Improvement Program sections of the proposed budget.



Special payments increased by approximately 4.3%. This includes all facilities, fleet and support services related charges. The increase is due to changes in personnel services noted above, as well as increases in costs associated with operations of fleet and facilities.

Transfers decreased by \$0.9 million between funds. The reason for the decrease is primarily due to transfers budgeted in FY 2014-15 due to the creation of the Gain Share Fund and the Strategic Investment Program FFC Fund. These were one time transfers. FY 2014-15 also included transfers for the public works facility that will not be made and have been re-budgeted using current project costs for FY 2015-16.

General Fund Overview

The General Fund budget increased from \$95,529,110 in 2014-15 to \$99,399,472 in FY 2015-16, an increase of \$3.8 million or 4%. Personnel Services increased by \$2,469,183, or 4.38%, compared to the FY 2014-15 adopted budget. Personnel Services is \$58.8 million, or 59% of the total General Fund budget in FY 2015-16. This amount includes a net-staffing increase of 14.5 FTE. 6.5 of the positions were added mid-FY 2014-15 to maintain existing service levels and provide support to the South Hillsboro development. Of the remaining positions, 5 are cost-neutral. Parks is proposing to use the equivalent dollars in extra labor to create 3 full-time Parks Maintenance Technicians. Additionally, Parks has one position that is being funded primarily through the developer agreement to program the new Orenco Station south plaza. TriMet has asked the City to add an additional officer, which will be fully-reimbursed by TriMet. The remaining 3.5 positions include a Police Crime Analyst, Assistant Parks Superintendent, Senior Planner and making an existing position full-time. Other increases include wage adjustment for non-represented employees of 1%, class compensation step increases, PERS increases, and healthcare cost increases. The City has two unions, Police and Fire. Both contracts expire in June 2015 and are in the process of negotiations. (See the attachment to the Budget Message for more details)

Materials and Services increased by 6.1% overall, primarily due to increases in program-related costs that have revenue offsets in Parks and Recreation.

The General Fund transfers funds annually to the Fleet Fund for purposes of purchasing and central fleet management. The total transfer to the fund for FY 2015-16 is \$952,365 as compared to \$731,600 in the current year. Special Payments increased by \$466,048, or 2.8%, due to higher costs in the Support Services primarily in personnel services. Transfers increased by \$359,950 due to additional transfers made to the Fleet Fund for replacement purposes and to establish the fund balance for the new Public Art Fund.

Internal Services Funds

The City has a cost allocation plan to identify and charge the indirect costs associated with providing municipal services. Examples of functions considered support services, and included in the plan, are Facilities and Fleet Management, City Manager's Office, Human Resources, Information Services, and Finance. The cost allocation plan is revised and updated annually by Finance staff in preparation for development of the annual budget.

The Support Services departments all provide necessary services to other City departments which, in turn, provide direct municipal and community services. The Facilities Management Fund accounts for buildings owned or leased by the City, such as the Main Fire Station and sub-stations, the Civic Center Complex, Tanasbourne Police Precinct, etc. The plan identifies workloads and charges, and allocates costs to each direct service accordingly. This allocation is comparable to a private-sector pricing model, which allows for more accurate service comparisons and information necessary for setting fee levels and identifying the "true" cost of service. The inclusion of the plan does not result in an increase in spending authority, but does result in overhead costs being budgeted twice once in the Support Services, Facilities Management and Fleet Management Funds, and again in the department being allocated the charges.

Department Highlights

The Service Area section of the budget includes detailed narratives for each department, including a department description, division descriptions where applicable, recent accomplishments, FY 2015-16 budget highlights and, in some cases, key performance measures and/or workload indicators. We have included some brief budget highlights below. For additional information on each department in more detail, please see the Service Area sections of the budget document.

General Fund Departments:

- **Police** staffing increased by four FTEs, including a Crime Analyst and three Police Officers, two assigned to Detectives and one assigned to the TriMet Team. The TriMet officer will be reimbursed at 100%. The budget includes four grant-funded programs, including three Tri-Met Officers and 1 School Resource Officer. Materials and services include a decrease in WCCCA 911 call center fees due to a change in methodology, and other REGIN project and licensing costs. Also included in the Facilities Management Fund is funding to build a public safety training facility that Police will utilize for their training needs.
- **Fire** added three new Fire Lieutenants during FY 2014-15. Fire is very excited to have played a key role in helping inform the decision to build the City's first public safety training facility adjacent to the Gordon Faber Recreation Complex. Fire will be focused on training new firefighters due to the promotions to Lieutenants. The budget also includes a replacement pumper (fire engine) which is budgeted in the Fleet Management Fund. Materials and services include a slight decrease in WCCCA 911 call center fees due to a change in methodology.
- **Parks and Recreation** budget includes 5.25 new FTE's in FY 2015-16. The FTE's include three Parks Maintenance positions replacing the equivalent in extra labor funds, an Assistant Parks Superintendent, and a Facilities Coordinator who will be responsible for programming the new plaza in Orenco Station south, which is funded through an agreement with the developer. The budget continues to provide for an array of programs available to individuals ranging in age from toddler to adult. Some examples include: Outdoors-In (at the Civic Center in Downtown Hillsboro) providing indoor playground opportunities; BLAST (Bringing Leadership, Arts and Sports Together) and Kidz Blitz sports elementary after-school programs; Zone middle-school programs; youth and adult sports leagues; Arts and Culture opportunities; nature and wetlands education programs; aquatic and fitness opportunities, Hillsboro Community Senior Center, and much more. Parks has been working to program the two stadiums for the greatest community advantage. This year, a Public Art Fund was created to track the annual allocation from the General Fund of \$100,000. The department continues to look for park land opportunities in South Hillsboro and Amberglen, while also planning for development of the Orenco Woods property and other trail planning. Parks will also be working on expanding parking at the Aquatic Center.
- **Library** remains FTE neutral, however, with some additional extra labor and reallocation of resources, the Library has increased hours by opening Sundays at Shute Park. The Library continues to leverage the benefits made in technology over the last few years, specifically the automated-materials-handling system (Radio Frequency Identification project supported through Washington County Cooperative Library Services (WCCLS)). This technology allowed the Library to reallocate existing staff to supervise the second floor of the Main Library as well as extend its hours to the public, until 9 pm, Monday through Friday. In addition to the increase in open hours, a new self-service kiosk with books and other library materials will be available 24/7 after it is installed at the Civic Center plaza this summer.



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- **Police** staffing increased by four FTEs, including a Crime Analyst and three Police Officers, two assigned to Detectives and one assigned to the TriMet Team. The TriMet officer will be reimbursed at 100%. The budget includes four grant-funded programs, including three Tri-Met Officers and 1 School Resource Officer. Materials and services include a decrease in WCCCA 911 call center fees due to a change in methodology, and other REGIN project and licensing costs. Also included in the Facilities Management Fund is funding to build a public safety training facility that Police will utilize for their training needs.
- **Fire** added three new Fire Lieutenants during FY 2014-15. Fire is very excited to have played a key role in helping inform the decision to build the City's first public safety training facility adjacent to the Gordon Faber Recreation Complex. Fire will be focused on training new firefighters due to the promotions to Lieutenants. The budget also includes a replacement pumper (fire engine) which is budgeted in the Fleet Management Fund. Materials and services include a slight decrease in WCCCA 911 call center fees due to a change in methodology.
- **Parks and Recreation** budget includes 5.25 new FTE's in FY 2015-16. The FTE's include three Parks Maintenance positions replacing the equivalent in extra labor funds, an Assistant Parks Superintendent, and a Facilities Coordinator who will be responsible for programming the new plaza in Orenco Station south, which is funded through an agreement with the developer. The budget continues to provide for an array of programs available to individuals ranging in age from toddler to adult. Some examples include: Outdoors-In (at the Civic Center in Downtown Hillsboro) providing indoor playground opportunities; BLAST (Bringing Leadership, Arts and Sports Together) and Kidz Blitz sports elementary after-school programs; Zone middle-school programs; youth and adult sports leagues; Arts and Culture opportunities; nature and wetlands education programs; aquatic and fitness opportunities, Hillsboro Community Senior Center, and much more. Parks has been working to program the two stadiums for the greatest community advantage. This year, a Public Art Fund was created to track the annual allocation from the General Fund of \$100,000. The department continues to look for park land opportunities in South Hillsboro and Amberglen, while also planning for development of the Orenco Woods property and other trail planning. Parks will also be working on expanding parking at the Aquatic Center.
- **Library** remains FTE neutral, however, with some additional extra labor and reallocation of resources, the Library has increased hours by opening Sundays at Shute Park. The Library continues to leverage the benefits made in technology over the last few years, specifically the automated-materials-handling system (Radio Frequency Identification project supported through Washington County Cooperative Library Services (WCCLS)). This technology allowed the Library to reallocate existing staff to supervise the second floor of the Main Library as well as extend its hours to the public, until 9 pm, Monday through Friday. In addition to the increase in open hours, a new self-service kiosk with books and other library materials will be available 24/7 after it is installed at the Civic Center plaza this summer.

- **Planning** added two FTE, one limited duration position was added in FY 2014-15 to work specifically on South Hillsboro. The other position is intended to be a facilitator between community development departments. FY 2015-16 will continue to be very busy for Planning with South Hillsboro moving forward toward annexation and development. In addition to South Hillsboro, Planning continues to be involved in many projects, including Amberglen plan implementation and financial tools study, Tanasbourne Town Center Plan update, transportation system plan, community development code and comprehensive plan updates.

The Support Services and Facilities and Fleet Departments:

- **City Manager's Office** will address Council priorities, including completing the 2035 Vision Action Plan. This has included extensive community involvement via events, surveys and focus groups, and will culminate in FY 2015-16 into an updated plan for the future. The department will spearhead the wayfinding program, as well as start a citizen's academy. The department will continue to support the City's Strategic Plan, sustainability planning, internal and external communication outreach, and legislative issues.
- **Human Resources** will be working to continue implementation and monitoring of the Affordable Care Act to ensure the City is in compliance. The department will continue efforts to expand, formalize and improve the City's internship opportunities and increase collaboration with the Hillsboro School District to provide students with access to local government. They will also focus on new employee development programs to provide additional training opportunities for City staff. The department will continue its lead role in the organization-wide diversity program with a continued emphasis on education and outreach. Risk Management (a division of Human Resources) continues to promote a safe work environment for employees through continued education and training programs. Risk will continue as the lead in coordinating the City's Americans with Disabilities Act (ADA) program.
- **Information Services** budget includes one new Information Services Analyst. IS will continue its support to all departments and employees related to electronic devices including computers, cell phones, printers and more. The department will also continue work on various IT projects including Accela, and Cartegraph. The department will be working to complete the fiber project which will bring fiber at a lower cost to other City run facilities leveraging ground work being done by Washington County. The auditorium digital conversions will be completed along with outfitting Civic Center conference rooms with new technology. The department continues to build on Eureka's success. Eureka is a name given to exercises in business process improvement, which allow employees flexibility and provide a process of thinking that creates more innovation. Eureka will pay dividends with more efficient, effective systems within the City, as employees become more engaged in improving their job functions.
- **Finance** will be working to introduce tools for both internal and external customers to create efficiencies, better customer service, and access to information. Purchasing plans to purchase and implement an E-bid system which will allow vendors to electronically respond to the City's bids and requests for proposals. Utility Billing will review options and implement an automated notification and payment system to notify customers of boil alerts, shut offs, and other important information. Finance will be working with other departments to select a product in order to leverage the system's capabilities across the City. Finance plans to work towards a paperless invoice payment and workflow process, increasing efficiencies and sustainability. Finance also plans to work closely with Information Services to enhance the financial information on the City's website. Finance will work with Public Works to issue bonds for the construction of the new public works facility, as well as to continue to support all



departments with their financial needs.

- **Facilities and Fleet** remains a support service, but was combined and is now a division of Public Works. The division is adding an Administrative Support Specialist. The division has been utilizing extra labor for their administrative needs, but with an expanding number of facilities to manage, the administrative burden continues to grow. The division will be busy working on the design and construction of the new public works facility, Senior Center remodel utilizing Community Development Block Grant funding, public safety training facility, RV Park at the Washington County Fairgrounds, renovations to the 4th floor permit center and much more. Fleet will continue the move toward the best use of in-house fleet staff and external contracts to meet the needs of the City's growing fleet.

Beside the General Fund and Support Services Funds, a significant portion of the City's operations are managed through dedicated funding sources, which have their own funds. These funds include operations for streets, water, sewer, building, as well as other miscellaneous funds.

- **Building** activity continues to remain steady. Intel expansion projects continue requiring the department staff to a larger workforce than pre-recession levels. Between 2011-12 and 2012-13, the department added 17 positions primarily associated with the Intel expansions. However, many of the positions added remain vacant at this time. In the event personnel are needed based on market demand, the department can quickly respond by hiring additional staff with the specific expertise needed. One additional System Analyst position is included in the proposed budget for FY 2015-16 to help leverage technology investments made over the last several years to meet their commitment to streamlining processes and making services more accessible.
- **Public Works** budget includes the addition of four new positions, one of which was added mid FY 2014-15. The department continues to operate very lean with fund balances in Transportation, Sanitary Sewer and Surface Water Management (SWM) that have historically struggled to keep pace with ongoing demands for services. In FY 2014-15, additional resources were approved to allow for increased program sustainability. Sanitary Sewer and SWM, after completing a service delivery study, working with an advisory group, and doing public outreach, added a local service fee of \$2.50 per equivalent dwelling unit for Sewer and \$1.00 per equivalent service unit for SWM. These new fees went into effect January 2015. Additionally, changes were made to the Transportation Utility Fee, including some reallocation between business and residential, as well as annual increase to fees that will fully fund the pavement management program by FY 2017-18, and reduce the deferral back log to zero by 2020. The new funding continues to assume a \$1,000,000 allocation for the Pavement Management Program from Strategic Investment Program revenues. Budgets in these funds include several projects that are detailed under the Exhibits and Capital Improvement Sections of the budget. The budget also includes a 3% increase in the regional rates for sewer and a 50 cent increase in Surface Water Management. These rates are established by Clean Water Services. The public works facility is in the final stages of design with construction due to start in the summer of FY 2015-16.
- **Economic Development** has been very active in the implementation of the Downtown Urban Renewal Plan, which was approved by the Council in May 2010. The large investment at 4th and Main which opened last year is already helping to revitalize the Downtown core, with the hope that it will continue to lead to other projects. In FY 2015-16, staff worked with property owners to establish an Economic Improvement District which will lead to more people visiting historic Downtown. In addition to the formation of the EID, the City Council approved the conversion of the Downtown core to a two-way traffic grid. The project is estimated at \$2.5 million. The budget for FY 2015-16 includes several initiatives to continue focusing on economic development, specifically the department's continued work

with new and expanding companies to provide Enterprise Zone assistance. The department is also very involved in workforce development strategies. The department is also the lead in working to get the North Industrial area shovel-ready for future development. Staff worked with a consultant to prepare a feasibility study on forming an Urban Renewal District in North Hillsboro. The study clearly supported urban renewal as a financing strategy for the area and with Council support is continuing work toward the formation of a district. The goal of these initiatives is to keep Hillsboro's position as a leader in attracting and retaining business in the region, State, and beyond.

- **Water's** budget includes six new positions primarily due to ramping up related to the Willamette Water Supply project. The budget also includes an assumed retail rate increase of 6%, with an effective date of October 1, 2015. The budget includes \$12.7 million in program administration, land acquisition, and planning including \$4.2 million for the City's share of the 124th Avenue pipeline - all related to the Willamette Water Supply Program. The program is being developed in partnership between Hillsboro and the Tualatin Valley Water District, and will result in a new, regional water-supply system, including treatment, and will be completed sometime around 2026. For additional information on capital projects, see the Exhibit, as well as the Capital Improvement Plan sections of the proposed budget.

Next Year and Beyond

The City's Local Option Tax (LOT) levy of \$1.72 was renewed in May 2012 and expires at the end of FY 2018-19. The levy represents approximately 21% of the City's General Fund resources and goes toward funding 119 budgeted positions across three departments: Police, Fire, and Parks and Recreation. Its continued community support is critical to maintaining existing service levels.

Like most cities in Oregon, the General Fund is very reliant on annual growth in assessed values (AV). Because of Hillsboro's large industrial base, the reliance on AV can be more at risk during turbulent economic times when large reinvestment in equipment may slow down. The reverse is true during better economic times where the City can, and has, benefited from higher AV as a result of significant growth in the industrial sector. The control the City has in this area is limited. Keeping prudent spending practices and continuing to invest in economic development efforts within the City helps to keep these risks lower.

Through strong, fiscally conservative management, the City has been able to adapt to changing economics without dramatic effects on services or programs. The economic recovery continues to allow for optimism going into FY 2015-16. However, that optimism is always humbled by the State and Federal legislative environment, the continued community support of the Local Option Tax levy, the prospect of rising PERS and healthcare costs, and the ever-changing economic climate. Maintaining adequate reserves in the General Fund and other funds is critical to ensure the City is well-positioned for future economic changes.

Acknowledgements and Closing

Thanks to all City departments that helped dedicate the time to putting together this comprehensive financial plan for FY 2015-16. The proposed budget for FY 2015-16 was prepared, as directed, by the Budget Committee and City Council. The level of service provided for in the proposed budget continues to be high. The department budgets all reflect a strong effort to minimize costs, while maximizing efficiencies and maintaining service levels at high standards.

City staff wishes to thank the City Council and citizen members of the Budget Committee for their continued support during the budget process and throughout the entire year.



The City received the Distinguished Budget Award for the FY 2014-15 Adopted Budget, the fourth year that the City has received this award from the Government Finance Officers Association (GFOA). The award itself is not the accomplishment. The accomplishment is the great public resource that results from meeting the significant content requirements to achieve the award. The work that goes into providing this comprehensive budget overview provides dividends as a communication tool and provides for more transparency in government. The budget is a great resource for any interested party to learn about the City and how the City operates. Each year, staff continues to refine and improve the document in order to provide readers with even more relevant and understandable information.

Respectfully submitted,

Michael Brown
City Manager

2015-16 General Budget Assumptions

The FY 2015-16 proposed budget incorporates the following assumptions:

Revenue Assumptions (General Fund only)

- 4% increase in assessed value, additional value from 1999 SIP & E-zone abatements ending
- Continue receiving full franchise fee payments from utilities
- 2% increase in Washington County Cooperative Library Services (WCCLS) revenues
- Approximately 3 to 5% increase in other revenues

Expenditure Assumptions (All Funds)

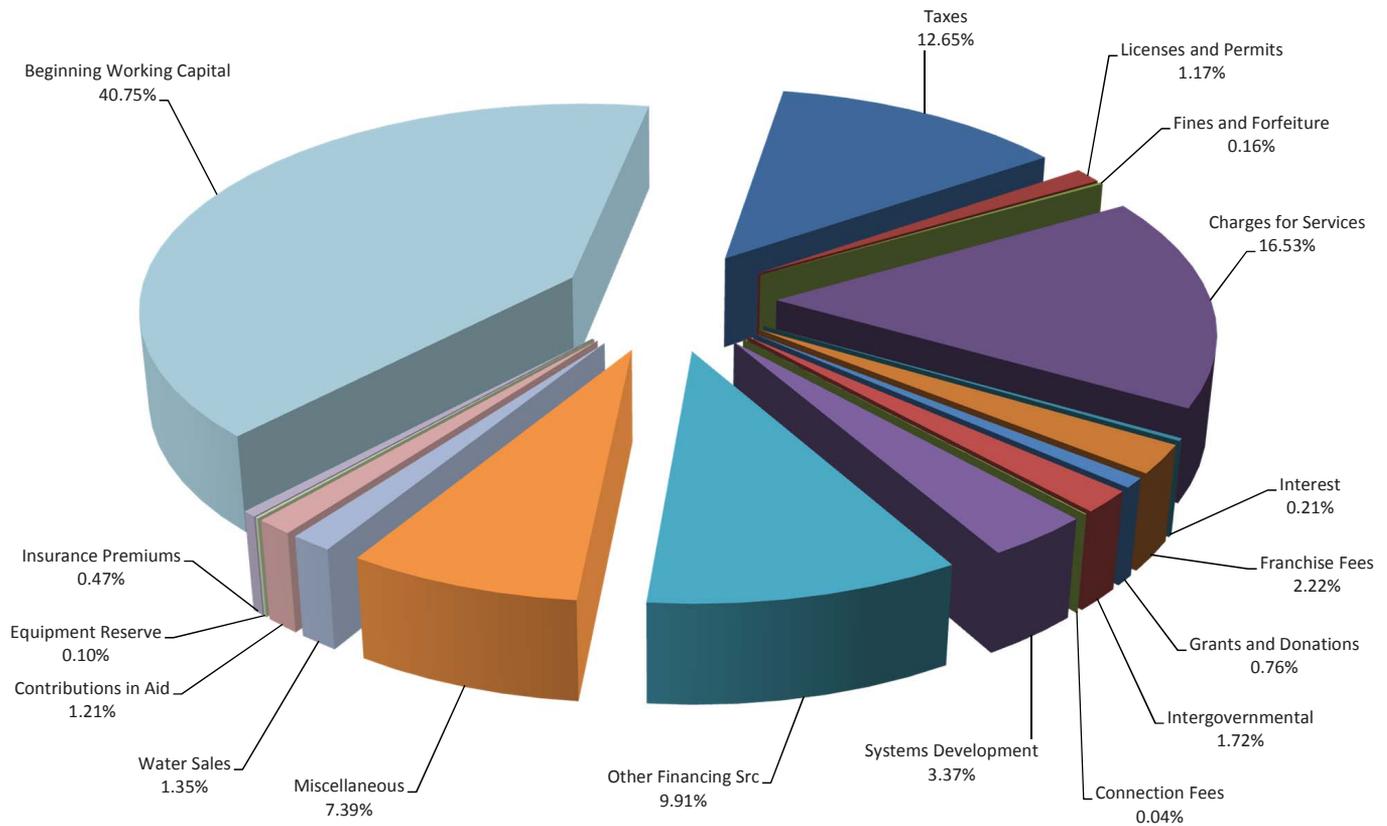
- **Cost of Living**
 - Police and Fire represented employees are in the process of negotiations
 - 1% wage adjustment for non-represented employees (subject to City Council approval)
- **Medical and Dental Costs**
 - Non-represented, Police and Fire
 - Blue Cross rate increases 4% for the co-pay plan (budget includes 2% increase due to change to calendar year)
 - Kaiser rate increase of 7.2% (budget includes 3.6% increase due to change to calendar year)
 - Monthly employee participation of \$100 per month or \$1,200 per year
 - VEBA continues at 2%
- **Public Employee Retirement System (PERS) Rates for FY 2015-16 are as follows:**
 - Tier I/II employees 15.61%
 - OPSRP General employees 10.82%
 - OPSRP Police/Fire employees 13.55%No continued contributions to the PERS Stabilization Fund
- All step increases applied where earned
- Materials and services increase based on established need
- Capital outlay limited based on established need

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Budget Summary



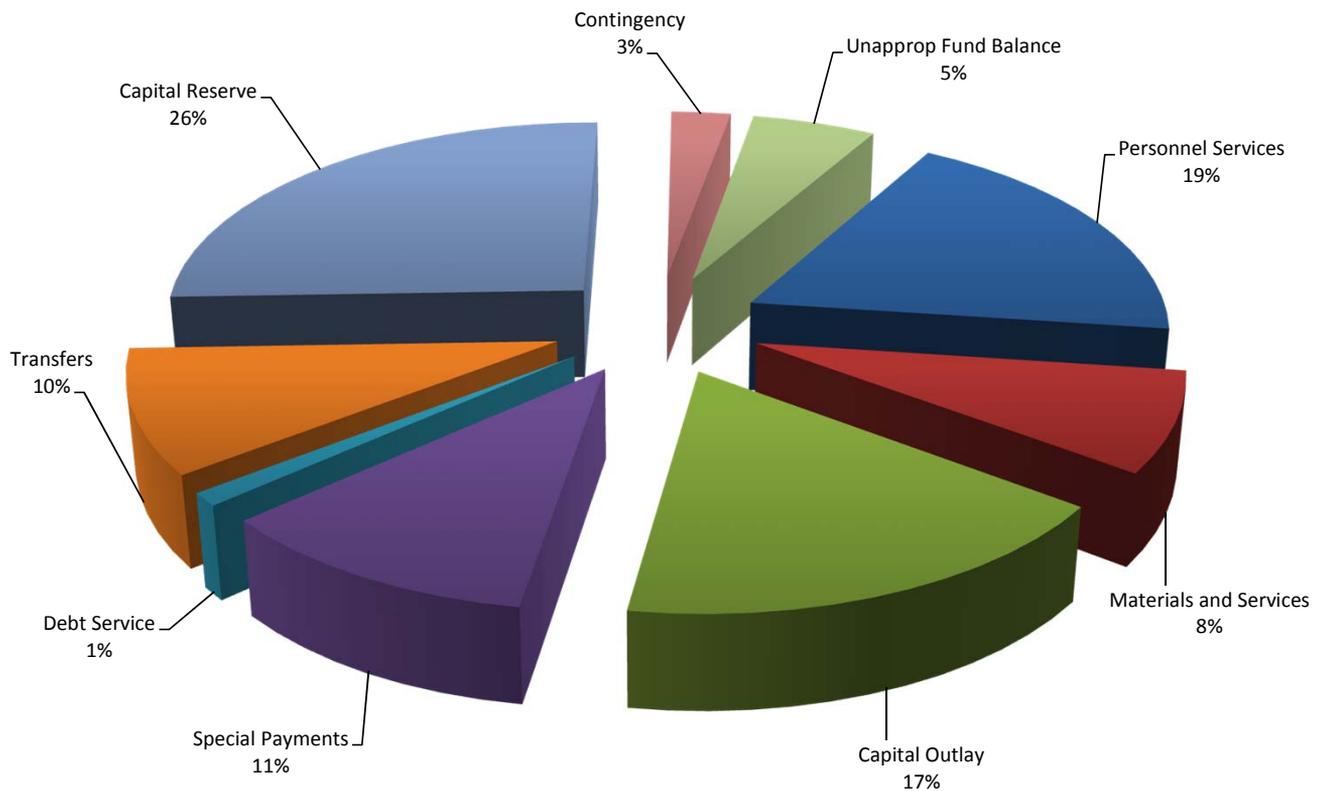
Total City Budget Resources by Category



Total City Budget Resources by Category

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change	Percent of Total
Taxes	52,831,321	55,512,556	58,533,851	63,262,622	4,728,771	8%	13%
Licenses and Permits	17,895,996	10,817,305	3,719,237	5,862,050	2,142,813	58%	1%
Fines and Forfeiture	755,003	764,319	895,000	797,500	(97,500)	-11%	0%
Charges for Services	66,561,682	72,222,493	74,968,109	82,700,995	7,732,886	10%	17%
Interest	853,119	895,382	1,018,956	1,064,756	45,800	4%	0%
Franchise Fees	9,549,020	9,711,734	10,325,000	11,100,000	775,000	8%	2%
Grants and Donations	1,476,307	962,010	2,038,552	3,825,821	1,787,269	88%	1%
Intergovernmental	7,708,102	8,050,803	8,324,160	8,588,496	264,336	3%	2%
Connection Fees	283,488	345,037	173,500	199,500	26,000	15%	0%
Systems Development	29,530,793	23,833,842	12,283,000	16,835,228	4,552,228	37%	3%
Other Financing Src	15,338,499	11,701,225	50,353,031	49,553,656	(799,375)	-2%	10%
Miscellaneous	75,983,744	21,481,438	29,753,259	36,986,277	7,233,018	24%	7%
Water Sales	5,108,283	6,182,247	6,552,053	6,737,269	185,216	3%	1%
Contributions in Aid	1,491,831	2,176,191	8,740,000	6,035,150	(2,704,850)	-31%	1%
Equipment Reserve	-	-	500,000	500,000	-	0%	0%
Insurance Premiums	1,648,838	1,707,332	2,256,700	2,329,900	73,200	3%	0%
Beginning Working Capital	148,711,509	168,644,776	179,092,721	203,843,643	24,750,922	14%	41%
Total Resources	\$ 435,727,535	\$ 395,008,690	\$ 449,527,129	\$ 500,222,863	\$ 50,695,734	11%	100%

Total City Budget Requirements by Category

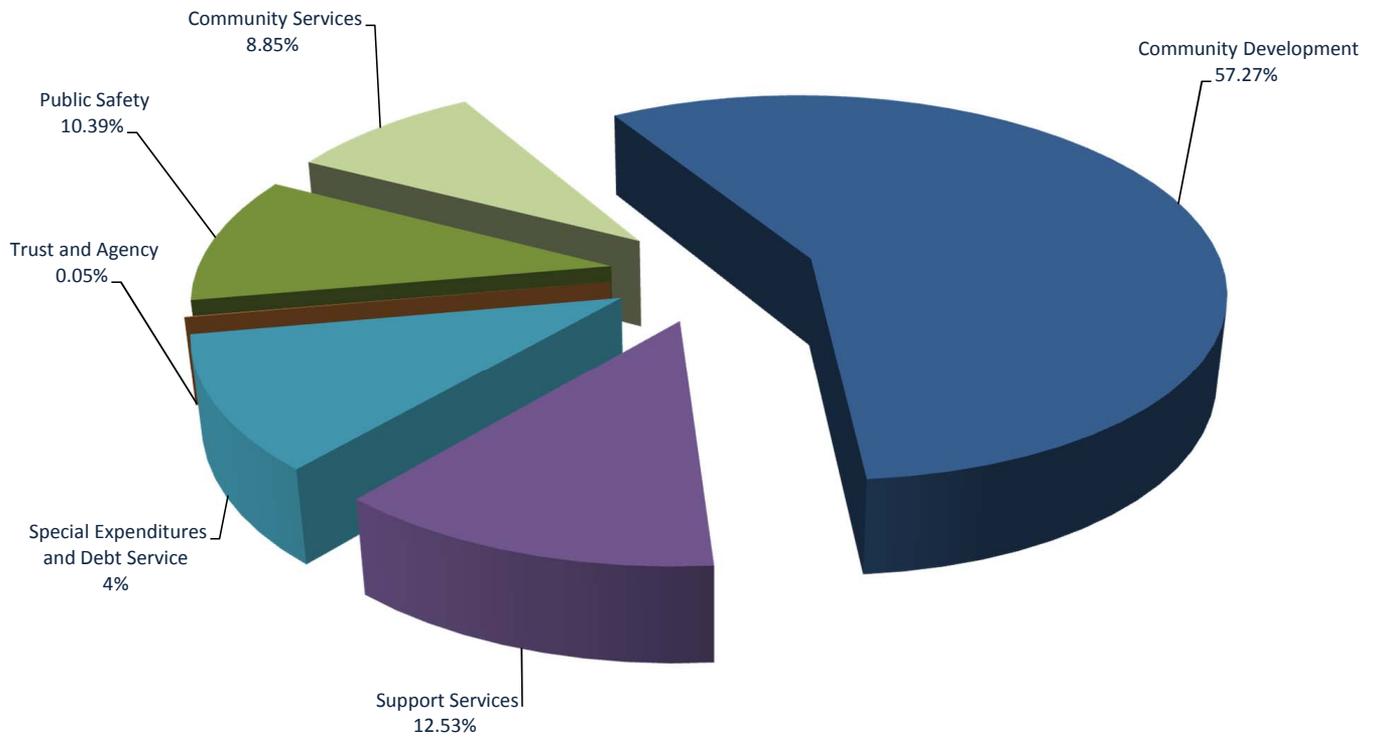


Total City Budget Requirements by Category

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change	Percent of Total
Personnel Services	76,120,686	81,599,809	89,125,221	93,933,370	4,808,149	5%	19%
Materials and Services	30,131,806	31,226,240	37,515,036	40,060,083	2,545,047	7%	8%
Capital Outlay	53,428,276	24,476,339	63,481,961	87,255,361	23,773,400	37%	17%
Special Payments	84,798,633	51,672,710	55,184,552	55,110,579	(73,973)	0%	11%
Debt Service	6,645,996	6,721,576	6,592,177	5,267,912	(1,324,265)	-20%	1%
Transfers	15,338,499	11,701,225	50,353,031	49,553,656	(799,375)	-2%	10%
Contingency	-	-	12,698,559	13,117,482	418,923	3%	3%
Capital Reserve	-	-	110,863,289	128,524,444	17,661,155	16%	26%
Unappropriated Fund Balance	169,263,639	187,610,791	23,713,303	27,399,976	3,686,673	16%	5%
Total Requirements	\$ 435,727,535	\$ 395,008,690	\$ 449,527,129	\$ 500,222,863	\$ 50,695,734	11%	100%



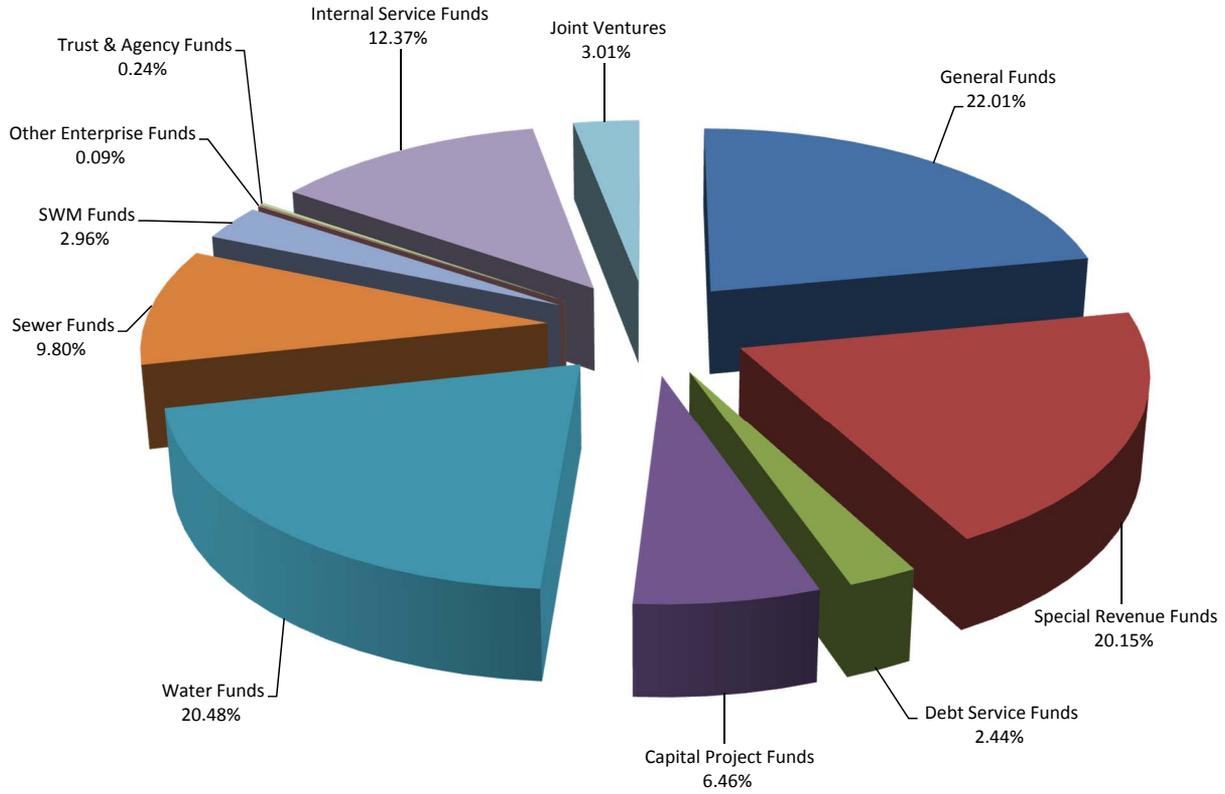
Total City Budget Requirements by Service Area



Total City Budget Requirements by Service Area

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change	Percent of Total
Public Safety	44,394,864	46,995,308	49,848,331	51,983,170	2,134,839	4%	10%
Community Services	36,796,776	34,983,323	42,472,127	44,294,712	1,822,585	4%	9%
Community Development	253,783,424	246,461,637	252,530,378	286,475,634	33,945,256	13%	57%
Support Services	85,605,545	52,268,340	56,545,558	62,693,256	6,147,698	11%	13%
Special Expenditures and Debt Service	14,948,065	14,084,077	47,744,059	54,537,141	6,793,082	14%	11%
Trust and Agency	198,861	216,005	386,676	238,950	(147,726)	-38%	0%
Total Requirements	\$ 435,727,535	\$ 395,008,690	\$ 449,527,129	\$ 500,222,863	\$ 50,695,734	11%	100%

Total City Budget Requirements by Fund Group



Total City Budget Requirements by Fund Group

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change	Percent of Total
General Funds	87,393,734	91,706,577	103,572,267	110,088,254	6,515,987	6%	22%
Special Revenue Funds	84,867,624	87,605,030	90,428,741	100,798,037	10,369,296	11%	20%
Debt Service Funds	156,925	368,291	8,838,000	12,201,000	3,363,000	38%	2%
Capital Project Funds	5,994,782	2,387,119	26,015,640	32,300,120	6,284,480	24%	6%
Water Funds	104,314,822	91,963,983	88,318,972	102,447,949	14,128,977	16%	20%
Sewer Funds	44,673,748	43,708,588	43,891,480	49,003,035	5,111,555	12%	10%
SWM Funds	14,679,839	15,161,760	14,247,695	14,797,180	549,485	4%	3%
Other Enterprise Funds	358,519	487,744	364,700	462,536	97,836	27%	0%
Trust & Agency Funds	1,019,633	936,382	1,196,842	1,178,300	(18,542)	-2%	0%
Internal Service Funds	84,899,421	51,489,587	55,893,820	61,894,915	6,001,095	11%	12%
Joint Ventures	7,368,488	9,193,629	16,758,972	15,051,537	(1,707,435)	-10%	3%
Total Requirements	\$ 435,727,535	\$ 395,008,690	\$ 449,527,129	\$ 500,222,863	\$ 50,695,734	11%	100%

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Reader's Guide

- *Overview*
- *Organizational Chart*
- *Position Summary*
- *Budget Process*
- *Account Structure*





Overview

The City of Hillsboro's budget document has been redesigned and expanded to provide more information and higher level summaries to assist the reader in understanding how the City plans to meet the needs of the community. The document also includes information on City operations and funding sources so citizens can better understand how their City operates.

The City's budget has been divided into thirteen primary sections as presented below:

Introduction

This section contains the Mayor's Message and Budget Message as well as other key City information. The Mayor's Message discusses the current state of the City and the future plans for the City and is included in the final Adopted Budget only. The Budget Message highlights the major provisions that have been included in the FY 2014-15 Budget. It also discusses changes from the prior year's budget and budget assumptions used to prepare the budget.

Reader's Guide

This section provides an overview of the budget document structure, budget process, the budget calendar, the City's fund and org structure, and general City information. This section is designed to help familiarize the reader with the City and its budget.

Revenues

The Revenues section contains information about the City's primary sources of revenue across all funds. This section provides a basic explanation of Oregon's property tax system and a summary of the City's property tax revenues and assessed valuation. This section also provides historical trend information on the City's major revenues within the General Fund and other major sources of revenue.

Debt Service

The Debt Service section presents information on the City of Hillsboro's outstanding long term debt. This section shows current and future debt service requirements, the comparison to statutory debt limitations, and debt service schedules.

Service Area Summary

The City's operating budget is organized by major service area: Public Safety, Community Services, Community Development, and Support Services. Each service area contains one or more operating departments. The Service Area Summary section provides detailed information for each service area by department. The following sections within the Service Area section include a department narrative, recent accomplishments, and budget highlights for FY 2014-15.

Public Safety

This section includes budget appropriations and explanatory material for the Public Safety Service Area. The Public Safety Service Area includes Police, Municipal Court, Fire, and Emergency Management.

Community Services

This section includes budget appropriations and explanatory material for the Community Services Area. The Community Services Area includes Library and Parks and Recreation.

Community Development

This section includes budget appropriations and explanatory material for the Community Development Service Area. The Community Development Service Area includes Building, Economic Development, Planning, Public Works, and Water.

Support Services

This section includes budget appropriations and explanatory material for the Support Services Area. The Support Services Area includes City Manager's Office, Finance, Information Services, Human Resources, Risk Management, and Public Works Facilities and Fleet Division.

Capital Improvement Program (CIP)

The Capital Improvement Program provides information on the City's five-year capital improvement plan. This section provides information about major construction and capital acquisitions projects.

Fund Summaries

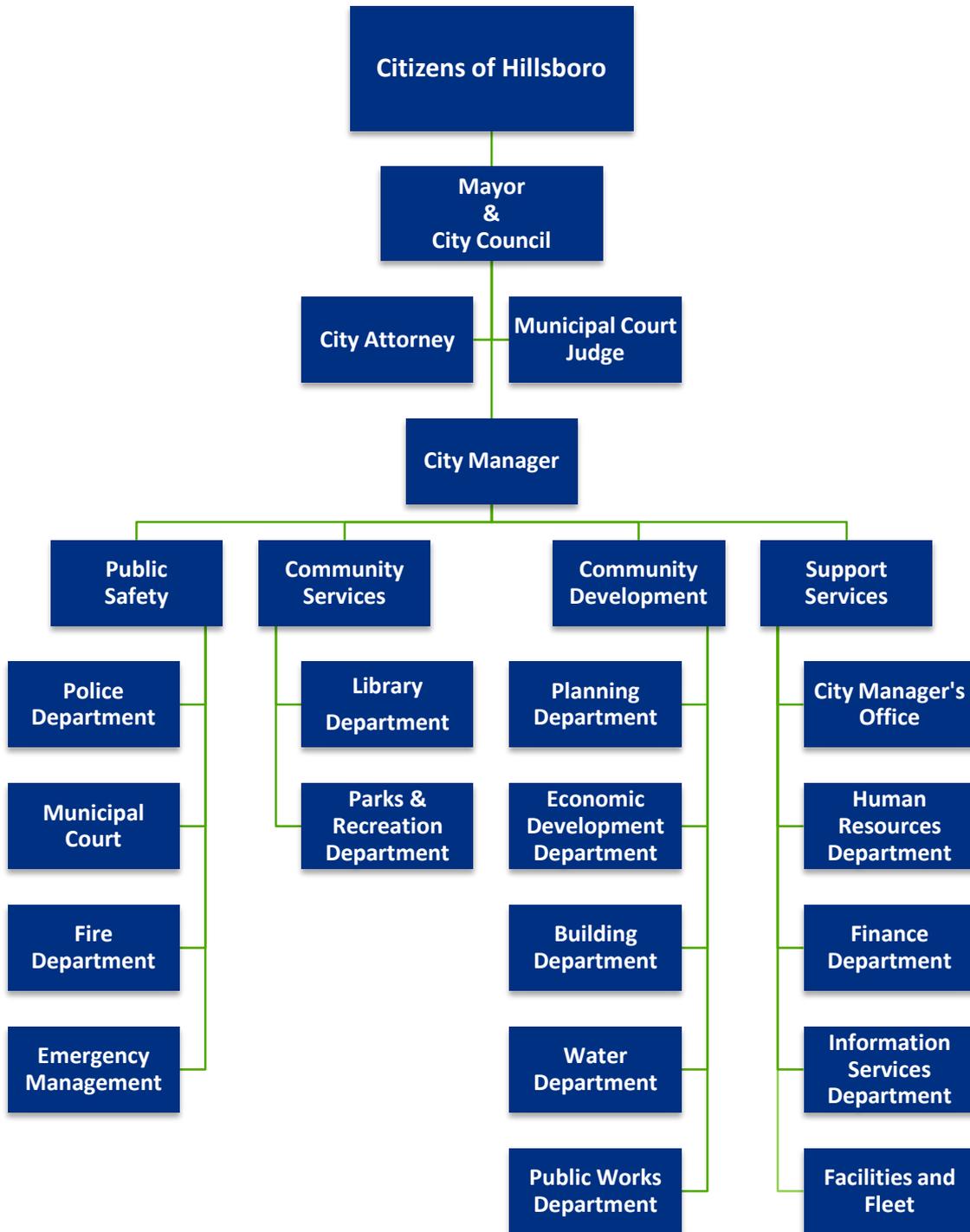
The Fund Summaries section shows the City's fund structure and detailed fund reconciliations for each fund managed by the City. A fund is a self-balancing set of accounts and is used to track revenues and expenditures for specific operations. Under Oregon law and Generally Accepted Accounting Principles, revenues and expenditures of individual funds may not be co-mingled. This section shows current and historical information on the resources and requirements of each of the City's funds.

Exhibits

This section contains various exhibits including support services and facilities charges allocation, transfers in and out, full time position list, and budget appropriations summary.

Appendix

The Appendix section contains a variety of other budget-related information including a glossary of terms used in the budget, copies of public notices, and the budget ordinance.



Full Time Position Summary

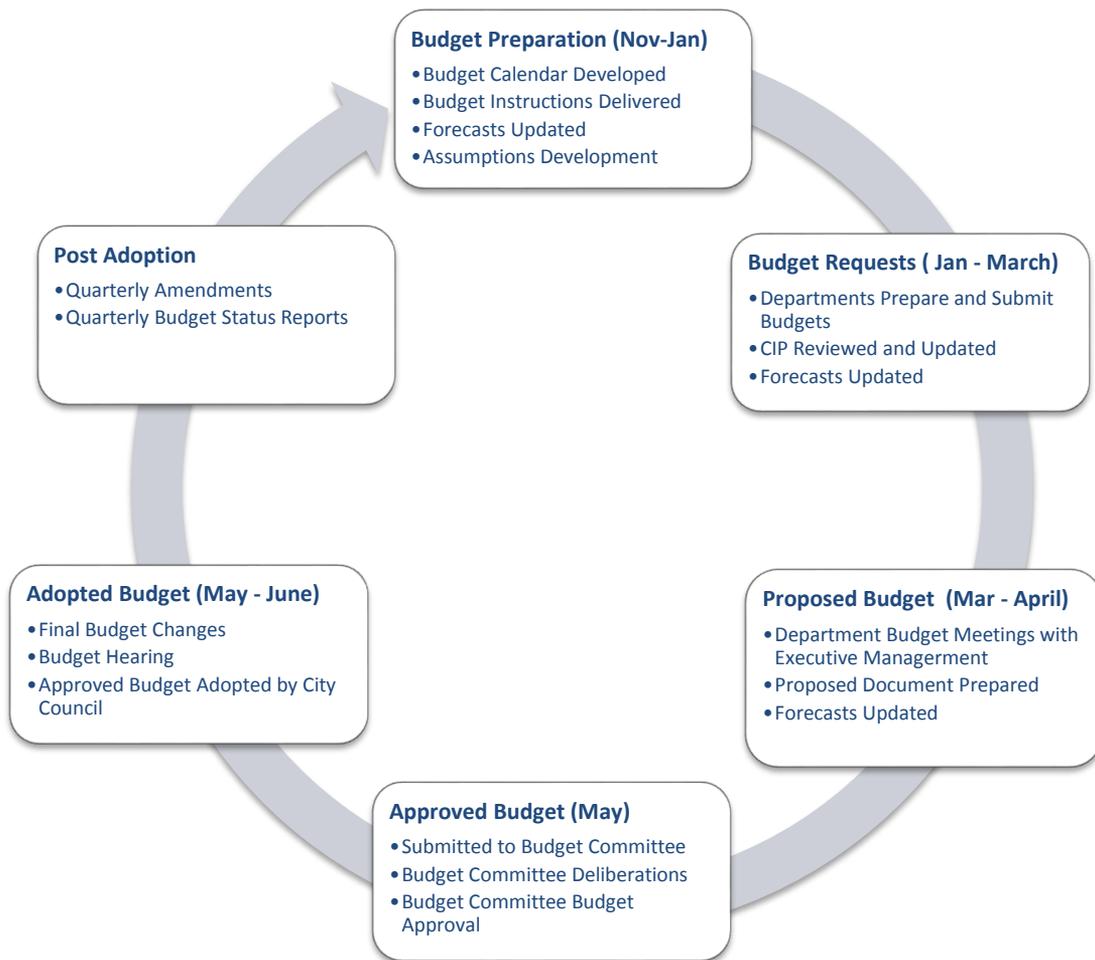
Departments	2013-14	2014-15	2015-16	Percent of Total	Number of Changes
Police Department	179.0	179.0	183.0		4.0
Finance Department - Municipal Court	3.0	3.0	3.0		-
Fire Department	103.0	103.0	106.0		3.0
Emergency Management	2.0	2.0	2.0		-
Public Safety Total:	287.0	287.0	294.0	39%	7.0
Library Department	52.0	52.0	52.0		-
Parks and Recreation Department	88.6	87.4	92.8		5.4
Community Services Total:	140.6	139.4	144.8	19%	5.4
Planning Department	23.0	23.0	25.0		2.0
Economic Development Department	6.0	6.0	6.0		-
Building Department	42.0	42.0	43.0		1.0
Water Department	63.0	66.0	72.0		6.0
Public Works Department	68.0	69.0	73.0		4.0
Community Development Total:	202.0	206.0	219.0	29%	13.0
City Manager's Office	15.0	15.0	15.0		-
Risk*	3.5	3.5	3.5		-
Human Resources Department	8.5	9.5	9.5		-
Information Services Department	30.0	30.0	31.0		1.0
Finance Department	22.0	22.0	22.0		-
Public Works - Facilities and Fleet Department	19.0	20.0	21.0		1.0
Support Services Total:	98.0	100.0	102.0	13%	2.0
Total Full Time Equivalent Positions	727.6	732.4	759.8	100%	27.4

* The Risk Department was reorganized as a division of the Human Resources Department during fiscal year 2013-14.



Budget Process

The process followed in the preparation of the City's budget complies with Oregon Local Budget Law established by the State of Oregon under Oregon Revised Statutes. The process and calendar of events leading up to the adoption of this budget are as follows:



Budget Calendar

November	Preparation of the Budget Calendar.
December	Finance Department compiles personnel services data.
January and February	Budget Committee work session(s), as needed. Finance Department coordinates the preparation and distribution of personnel services and budget worksheets to departments. Finance Department coordinates preparation of budget worksheets for department meetings and gathers necessary supporting documentation.
March and April	Meetings between City Manager's Office, Finance Department and Department managers to review proposed department budgets. Finance Department coordinates preparation of the Proposed Budget Document.
May	Publish notice of public meeting of the Budget Committee. Proposed Budget Document is presented to the Budget Committee; public comment is taken at this time. Prepare Supplemental Budget, Transfers of Appropriation, Grants and Donations Resolution for current year budget. Publish notice of public hearing and summary of the Approved Budget. Publish notice of public hearing and summary of supplemental budget for Adopted budget.
June	A public hearing before City Council is held to allow citizens to comment on the Approved budget and the previous year supplemental budget. After the public hearing, the Approved Budget is adopted by City Council ordinance.
July	Adopted budget becomes effective.



Budget Process Continued

Oregon Local Budget Law allows public input, participation and deliberation throughout the process. Budget Committee meetings are open to the public and are advertised as such. Advertisement of the public hearing prior to City Council adoption includes a summary of the budget as approved by the Budget Committee.

The proposed budget submitted to the Budget Committee in May, and the approved budget submitted to the City Council in June, are available to the public prior to each meeting, in accordance with Oregon Local Budget Law.

After the Budget Committee reviews the proposed budget, and makes any appropriate changes, the Committee will then recommend and forward to the City Council an approved budget. The budget will be re-published with the approved column filled in and summary pages added. After a public hearing, the Council will take under consideration and take action on any final changes deemed appropriate, and adopt the budget in late June. Should the Council recommend an increase in appropriations greater than 10% of the approved appropriations in any one fund, by law, the Budget Committee must reconvene to consider and approve the proposed change(s). Although the budget is detailed by line item within the categories of each fund, the budget will be adopted at the category level or department level within each fund. The line item budget will be published and used as a management tool for budgetary control.

Budget Amendment Procedures

Oregon Local Budget Law sets forth procedures to be followed to amend the budget as events occur after budget adoption. The type of events determines the procedures to be followed.

The adopted budget appropriates contingencies in most funds to be used at the discretion of the governing body. Contingencies in each fund can only be appropriated for specific unforeseen events by approval of the City Council such as funding for service level policy changes, unforeseen catastrophic events or redirection of resources.

Oregon Local Budget Law provides that certain budget changes may be made by the governing body without Budget Committee action. Such changes include:

- Award of a grant for a specific purpose
- Refunds of prior expenditures
- Voter approved bond sales
- Expenditures of special assessments
- Expenditures of insurance proceeds
- Transfers of appropriations in a fund

Most other budget changes, after budget adoption, require a supplemental budget. A supplemental budget can be acted on by the City Council at a regularly scheduled meeting. If, however, the supplemental budget results in changes greater than 10% in any fund, the supplemental budget must be published prior to the meeting. If, at least ten taxpayers request, in writing, within ten days of the notice, the Council must refer the supplemental budget to the Budget Committee prior to consideration and action.

The Council typically considers a supplemental budget each year, in June, to recognize any changes in revenue expectations. At this time, the Council also considers any transfers of appropriations

Basis of Budgeting

The basis of budgeting is largely the same as the basis of accounting with a few exceptions. Budgets are prepared in accordance with the modified accrual basis of accounting for Governmental Fund Types. Proprietary Fund Type budgets follow the accrual basis of accounting except capital outlay, shown as an expense on budgetary basis and capitalized for accounting purposes, and depreciation which is not shown as a budgetary expense. Proprietary Funds also accrue compensated absences when incurred and become a fund liability. In the Governmental Funds, compensated absences are paid with current resources and reported as an expenditure.

Activities of the general fund, special revenue funds, debt service funds, capital improvement funds, enterprise funds, internal service funds, trust and agency funds, and joint venture funds are included in the annual appropriated budget. Annual appropriations lapse at fiscal year-end (June 30). The level of budgetary control (that is, the level at which expenditures cannot legally exceed the appropriated amount) is established at the category level within each individual fund or funds roll-up (Transportation, Water, Sewer, and SWM) except for the General Funds and Support Services Fund which is established at the category level for each department. The City maintains an encumbrance accounting system as one technique of accomplishing budgetary control. All encumbered amounts lapse at fiscal year end.



Account Structure

The City's account structure is comprised of three main components: ORG CODE, OBJECT CODE, & PROJECT NUMBER. Budget amounts are entered and tracked at the ORG OBJECT PROJECT level detail.

Org Code

The 8 digit ORG CODE is the combination of the 3 digit Fund Number and the 5 digit Activity Code. The Activity Code is a summary of the following 4 segments: Department, Division, Section, and Activity, as shown below. The ORG CODE describes **WHICH** Fund and department is receiving the revenue or making the expense and **WHERE** (Activity) the revenue or expenditure should be recorded.

Object Code

The 4 digit OBJECT CODE describes **WHAT** type of item is being purchased or the type of revenue being received. Object Codes are divided into 5 major categories as follows:

1000-3999	Balance Sheet
4000-4999	Revenues
5000-5999	Personnel Services
6000-6999	Materials & Services
7000-7999	Capital Outlay
8000-9999	Special Expenditures

Project Number

The 5 digit PROJECT NUMBER is an optional field and will not be used for most transactions. When it is used, it is an additional piece of information that allows users to view project budgets and actual revenues and expenditures across organizational boundaries (both departmental and fund).

Example: General Ledger Account: 20052202 6100 10313

ORG	Description	OBJECT	Description	PROJECT	Description
20052202	Engineering Capital Projects	6100	Contractual Services	10313	Butler & Shute Road Traffic Signal

Fund – 3 Digits, Transportation Fund

Department – 2 Digits, Public Works Department

Division – 1 Digit, Engineering Division

Section – 1 Digit, no designated Division

Activity – 1 Digit, Capital Projects

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6100

10313



ORG – 8 Digits

Object – 4 Digits

Project – 5 Digits



General Ledger Account Number

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Revenues

- *Current Revenue by Types*
- *Property Tax Summary*
- *City Assessed Value*
- *Property Tax Revenue*
- *Strategic Investment Program*
- *Gain Share Revenue*
- *Interest Revenue*
- *Franchise Fee Revenue*
- *State Shared Revenue*
- *Court and Parking Fees*
- *Building Department Revenue*
- *Grants*
- *Water Revenue*
- *Public Works Transportation*
- *Public Works Sewer*
- *Public Works Surface Water Management*



Current Revenue by Fund (Excludes Beginning Balances and Transfers)

Funds	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change
General Fund	\$ 71,263,808	\$ 74,192,509	\$ 78,079,927	\$ 83,739,472	\$ 5,659,545	7%
Public Art Fund	-	-	-	2,500	2,500	0%
Economic Development Fund	1,032,272	1,413,962	1,654,840	919,000	(735,840)	-44%
PERS Stabilization Fund	-	1,621,452	1,832,500	20,000	(1,812,500)	-99%
Total General	\$ 72,296,080	\$ 77,227,923	\$ 81,567,267	\$ 84,680,972	\$ 3,113,705	4%
Property Management Fund	\$ 33,739	\$ 16,823	\$ 14,700	\$ 16,600	\$ 1,900	13%
Sewer Fund	20,671,329	21,755,737	22,181,969	24,030,412	1,848,443	8%
Sewer Depreciation Fund	1,732,422	550,353	1,245,500	1,539,950	294,450	24%
Sewer SDC Fund	5,407,398	5,845,722	4,021,500	2,610,550	(1,410,950)	-35%
Sewer LSF Fund	-	-	-	1,551,586	1,551,586	0%
Surface Mgmt Fund	4,637,729	5,100,883	5,705,107	6,223,475	518,368	9%
SWM Depreciation Fund	2,835	1,537	800	1,000	200	25%
SWM SDC Fund	316,288	356,719	311,500	350,000	38,500	12%
SWM LSF Fund	-	-	-	820,372	820,372	0%
Water Fund	32,654,745	19,431,176	17,909,922	21,122,288	3,212,366	18%
Water Depreciation Fund	56,453	53,810	60,000	60,000	-	0%
Water SDC Fund	17,767,703	12,333,922	4,225,000	10,080,028	5,855,028	139%
Water Debt Service Fund	7,179	7,107	7,000	7,000	-	0%
Water Rate Stabilization Fund	1,953	1,903	1,500	1,500	-	0%
ITF Fund	206,462	319,564	195,000	200,850	5,850	3%
Total Enterprise	\$ 83,496,235	\$ 65,775,256	\$ 55,879,498	\$ 68,615,611	\$ 12,736,113	23%
Police Forfeiture Fund	\$ 7,710	\$ 16,365	\$ 6,000	\$ 2,000	\$ (4,000)	-67%
Cadet Fund	6,103	5,633	5,000	5,000	-	0%
Parks SDC Fund	3,557,438	4,854,668	2,032,500	2,032,500	-	0%
Transportation Fund	5,506,462	6,039,121	5,816,791	6,117,734	300,943	5%
Pathways Fund - Gas Tax Fund	52,979	55,418	55,069	64,462	9,393	17%
Transporation Depreciation Fund	18,208	2,123	500	1,275	775	155%
TUF Pavement Management Fund	944,121	990,349	1,009,376	1,584,180	574,804	57%
TUF Pathways Fund	794,652	815,103	1,426,525	1,443,869	17,344	1%
TIF Fund	295,786	514,303	7,926,000	6,340,050	(1,585,950)	-20%
TDT Fund	2,723,679	2,817,348	2,035,000	2,162,750	127,750	6%
Special Assessments Fund	5,368	23,576	4,250	4,600	350	8%
Wetland Mitigation Fund	-	514	500	500	-	0%
Building Fund	17,155,478	9,943,752	2,972,500	4,984,000	2,011,500	68%
Total Special Revenue	\$ 31,067,984	\$ 26,078,273	\$ 23,290,011	\$ 24,742,920	\$ 1,452,909	6%

Revenues

Revenue by Fund

Current Revenue by Fund (continued) (Excludes Beginning Balances and Transfers)

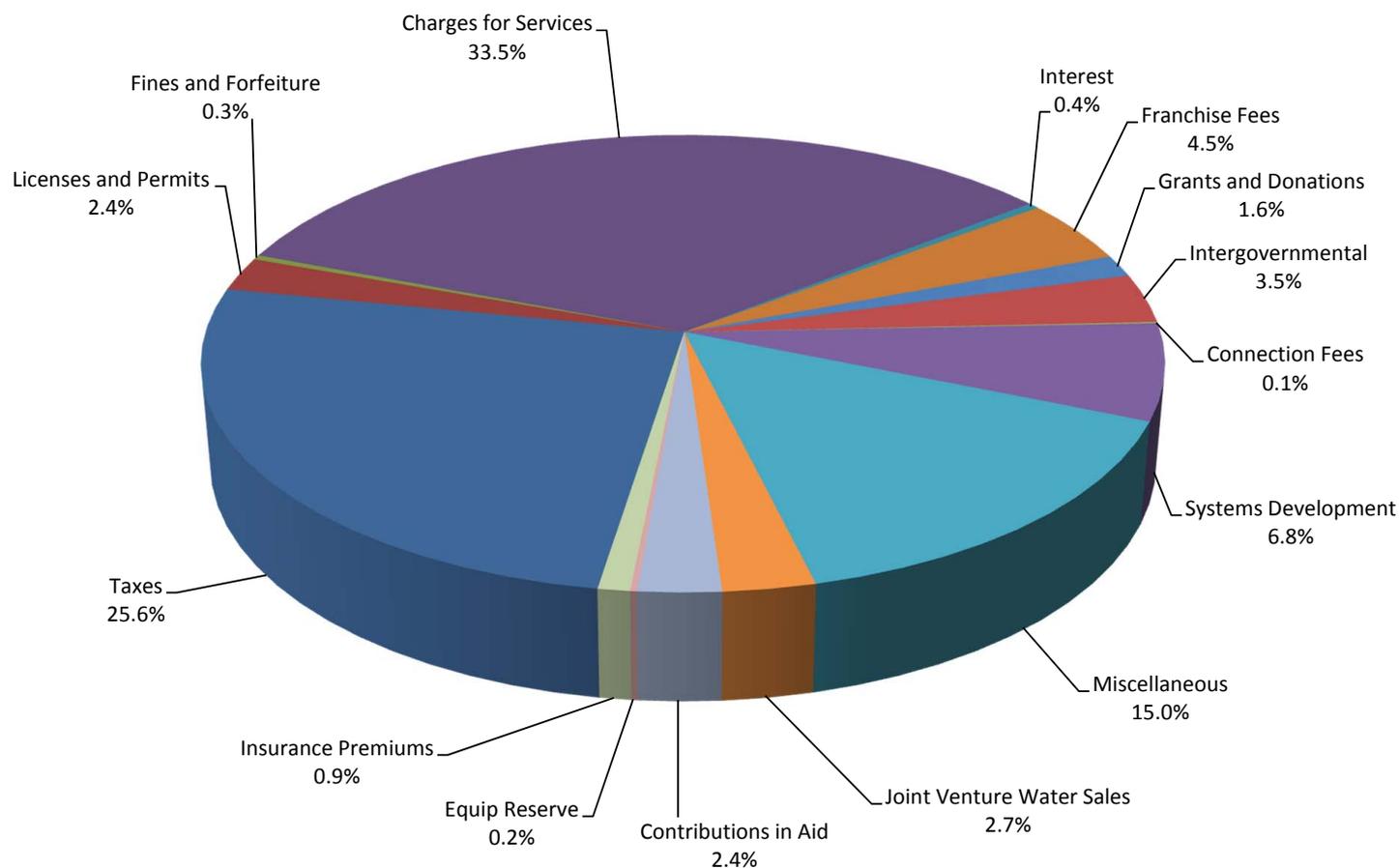
Funds	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change
Support Services Fund	\$ 13,025,138	\$ 13,207,576	\$ 15,392,399	\$ 16,140,902	\$ 748,503	5%
Sustainability Revolving Fund	4,230	218	150	175	25	17%
Facilities Management Fund	59,871,529	18,826,650	5,773,434	14,004,514	8,231,080	143%
Risk Management Fund	1,656,901	1,713,174	2,257,700	2,330,900	73,200	3%
Loss Reserve Fund	-	-	-	-	-	0%
Fleet Management Fund	1,279,314	1,600,722	1,669,393	1,892,857	223,464	13%
Copier Program Fund	195,204	198,557	201,000	226,200	25,200	13%
Total Internal Services	\$ 76,032,316	\$ 35,546,897	\$ 25,294,076	\$ 34,595,548	\$ 9,301,472	37%
HEDC Tax Increment Fund	\$ 156,215	\$ 362,366	\$ 360,000	\$ 749,000	\$ 389,000	108%
SIP FFC Debt Service Fund	-	-	6,823,000	7,397,000	574,000	8%
Total Debt Service	\$ 156,215	\$ 362,366	\$ 7,183,000	\$ 8,146,000	\$ 963,000	13%
HEDC General Fund	\$ 362,733	\$ 6,043	\$ -	\$ 1,000	\$ 1,000	0%
Parks Capital Projects Fund	545,489	262,561	71,211	71,000	(211)	0%
Gainshare Capital Projects Fund	-	-	9,600,000	10,625,000	1,025,000	11%
Total Capital Projects	\$ 908,222	\$ 268,604	\$ 9,671,211	\$ 10,697,000	\$ 1,025,789	11%
Joint Water Commission	\$ 6,617,443	\$ 8,360,403	\$ 15,792,053	\$ 14,135,269	\$ (1,656,784)	-10%
Barney Joint Reservoir Commission	394,693	477,976	611,919	567,868	(44,051)	-7%
Total Joint Ventures	\$ 7,012,136	\$ 8,838,379	\$ 16,403,972	\$ 14,703,137	\$ (1,700,835)	-10%
Broadband Users Group Fund	\$ 521,167	\$ 375,217	\$ 601,752	\$ 433,676	\$ (168,076)	-28%
PPDS Users Group Fund	28,157	13,397	23,340	22,250	(1,090)	-5%
Library Board Agency Fund	115,112	121,476	126,600	147,800	21,200	17%
Cemetery Endowment Fund	64	38	150	150	-	0%
Jackson Bottom Preserve Fund	43,839	54,863	40,500	40,500	-	0%
Total Trust and Agency	\$ 708,339	\$ 564,991	\$ 792,342	\$ 644,376	\$ (147,966)	-19%
Total Current Revenue	\$ 271,677,527	\$ 214,662,689	\$ 220,081,377	\$ 246,825,564	\$ 26,744,187	12%



Current Revenue by Category (Excludes Beginning Balances and Transfers)

Description	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change	Percent Of Total
Taxes	\$ 52,831,321	\$ 55,512,556	\$ 58,533,851	\$ 63,262,622	\$ 4,728,771	8%	25.6%
Licenses and Permits	17,895,996	10,817,305	3,719,237	5,862,050	2,142,813	58%	2.4%
Fines and Forfeiture	755,003	764,319	895,000	797,500	(97,500)	-11%	0.3%
Charges for Services	66,561,682	72,222,493	74,968,109	82,700,995	7,732,886	10%	33.5%
Interest	853,119	895,382	1,018,956	1,064,756	45,800	4%	0.4%
Franchise Fees	9,549,020	9,711,734	10,325,000	11,100,000	775,000	8%	4.5%
Grants and Donations	1,476,307	962,010	2,038,552	3,825,821	1,787,269	88%	1.6%
Intergovernmental	7,708,102	8,050,803	8,324,160	8,588,496	264,336	3%	3.5%
Connection Fees	283,488	345,037	173,500	199,500	26,000	15%	0.1%
Systems Development	29,530,793	23,833,842	12,283,000	16,835,228	4,552,228	37%	6.8%
Miscellaneous	75,983,744	21,481,438	29,753,259	36,986,277	7,233,018	24%	15.0%
Joint Venture Water Sales	5,108,283	6,182,247	6,552,053	6,737,269	185,216	3%	2.7%
Contributions in Aid	1,491,831	2,176,191	8,740,000	6,035,150	(2,704,850)	-31%	2.4%
Equip Reserve	-	-	500,000	500,000	-	0%	0.2%
Insurance Premiums	1,648,838	1,707,332	2,256,700	2,329,900	73,200	3%	0.9%
\$ 271,677,527	\$ 214,662,689	\$ 220,081,377	\$ 246,825,564	\$ 26,744,187	12%	100%	

Current Revenues for FY 2015-16
\$246,825,564





Current Revenue by Category by Object
(Excludes Beginning Balances and Transfers)

Object Code	Description	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change	Percent of Total
4000	Property Taxes	\$ 36,374,645	\$ 38,146,463	\$ 40,501,851	\$ 44,122,622	\$ 3,620,771	9%	70%
4005	Local Option Tax	14,991,399	15,675,140	16,310,000	17,350,000	1,040,000	6%	27%
4010	Property Taxes - Delinquent	511,139	652,205	652,000	655,000	3,000	0%	1%
4015	Local Option Taxes - Delinquent	237,384	320,436	300,000	325,000	25,000	8%	1%
4021	Hotel/Motel Tax	716,754	718,312	770,000	810,000	40,000	5%	1%
	Taxes Total	\$ 52,831,321	\$ 55,512,556	\$ 58,533,851	\$ 63,262,622	\$ 4,728,771	8%	100%
4026	Cet Admin Fee - Hillsboro	33,930	20,694	15,000	15,000	-	0%	0%
4028	Cet Admin Fee - Beaverton	4,357	5,373	1,000	2,500	1,500	150%	0%
4029	Metro CET Admin Fee	16,933	11,986	11,000	11,000	-	0%	0%
4110	Business License Fees	258,142	264,641	270,000	275,000	5,000	2%	5%
4111	B/L Application Fees	31,034	29,074	35,000	31,000	(4,000)	-11%	1%
4112	Licenses and Fees	9,550	10,235	10,000	10,750	750	8%	0%
4114	Planning Fees	287,748	268,999	275,000	380,000	105,000	38%	6%
4115	Building Department Permits	6,229,693	5,393,416	1,000,000	2,000,000	1,000,000	100%	34%
4116	Plan Check Fees	5,859,023	1,523,818	782,826	1,530,600	747,774	96%	26%
4117	Fire Life Safety Plan Review	3,177,587	554,038	300,000	750,000	450,000	150%	13%
4119	Building Mechanical Permits	643,848	686,524	275,000	110,000	(165,000)	-60%	2%
4120	Building Plumbing Permits	431,057	375,401	200,000	175,000	(25,000)	-13%	3%
4121	Building Electrical Permits	593,587	1,071,360	300,000	300,000	-	0%	5%
4123	Developer Reimbursements	78,461	319,078	83,628	141,000	57,372	69%	2%
4124	Erosion Control Inspection Fee	109,364	74,569	113,783	81,700	(32,083)	-28%	1%
4125	Downtown Maintenance Fees	6,940	3,648	2,000	3,500	1,500	75%	0%
4127	Electrical Plan Check Fees	81,100	204,451	40,000	40,000	-	0%	1%
4128	Master Electrical Permit	43,642	-	5,000	5,000	-	0%	0%
	Licenses and Permits Total	\$ 17,895,996	\$ 10,817,305	\$ 3,719,237	\$ 5,862,050	\$ 2,142,813	58%	100%
4130	Vehicle Impound Fee	18,600	24,675	18,000	15,000	(3,000)	-17%	2%
4131	Court Fines	669,345	670,779	800,000	700,000	(100,000)	-13%	88%
4132	Parking Fines	67,058	68,865	77,000	82,500	5,500	7%	10%
	Fines and Forfeiture Total	\$ 755,003	\$ 764,319	\$ 895,000	\$ 797,500	\$ (97,500)	-11%	100%

Current Revenue by Category by Object (continued)
 (Excludes Beginning Balances and Transfers)

Object Code	Description	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change	Percent of Total
4113	Lien Search Service Fees	83,675	68,125	65,000	75,000	10,000	15%	0%
4126	Resale/Concession Fees	236,710	146,194	140,000	170,000	30,000	21%	0%
4150	Program Fees	2,550,256	2,403,720	2,518,100	3,040,600	522,500	21%	4%
4151	Facility Rental Fees	580,106	579,528	518,500	579,000	60,500	12%	1%
4152	Training Revenue	30,425	26,435	12,500	15,000	2,500	20%	0%
4153	Copier Charges	193,866	197,291	200,000	225,000	25,000	13%	0%
4154	Service Charges	1,425,982	1,883,748	1,927,350	2,038,007	110,657	6%	2%
4155	Fee in Lieu of Construction	6,144	230,897	-	-	-	0%	0%
4156	Contract Payments	-	125,312	-	-	-	0%	0%
4158	C-1 Residential/Domestic	6,327,431	6,648,337	6,663,058	7,172,300	509,242	8%	9%
4159	C-2 Commercial	1,425,541	1,475,687	1,467,819	1,694,200	226,381	15%	2%
4160	C-4 Fire Protection/Private	77,286	93,588	82,105	95,700	13,595	17%	0%
4161	C-5 Fire Protection/Public	-	-	-	-	-	0%	0%
4162	C-6 Sales/Public Authorities	510,979	555,099	514,851	691,900	177,049	34%	1%
4163	C-7 Sales/Other Water Utilities	1,130,372	1,013,534	925,446	862,488	(62,958)	-7%	1%
4164	C-8 Multi-Family	1,130,282	1,165,030	1,209,167	1,309,100	99,933	8%	2%
4165	C-9 Industrial	5,772,051	6,716,364	5,628,057	7,116,800	1,488,743	26%	9%
4166	C-10 Non-Profit	75,860	81,174	78,109	99,000	20,891	27%	0%
4167	C-11 Irrigation	981,173	906,590	894,310	1,105,300	210,990	24%	1%
4168	Bulk Water	23,682	27,496	12,000	15,000	3,000	25%	0%
4170	Transfers/Leak Adjustments	-	-	-	-	-	0%	0%
4171	Domestic/Commercial - Billings	19,295,574	20,224,635	21,018,898	24,287,014	3,268,116	16%	29%
4172	Sales Adjustments - User Fees	-	-	-	-	-	0%	0%
4173	Industrial	1,329,106	1,411,557	1,132,394	1,225,384	92,990	8%	1%
4174	SWM Billings	4,464,287	4,891,282	5,525,177	6,871,811	1,346,634	24%	8%
4175	Lease Revenues	6,230	91,249	-	-	-	0%	0%
4176	Library Fines	153,100	159,228	157,000	165,000	8,000	5%	0%
4177	Library Fines Self Checkout	36,287	60,867	63,000	50,000	(13,000)	-21%	0%
4180	Department Chg - Support Services	12,147,392	12,798,123	14,638,099	15,443,252	805,153	6%	19%
4181	Department Chg - Depreciation	1,500,000	1,119,446	1,500,000	1,500,000	-	0%	2%
4182	Department Chg - Facilities	3,351,573	3,759,049	4,411,268	4,405,360	(5,908)	0%	5%
4183	Dept Chg - PERS Stabilization	-	1,614,627	1,807,500	-	(1,807,500)	-100%	0%
4307	Transportation Utility Fee	1,716,312	1,748,281	1,858,401	2,448,779	590,378	32%	3%
Charges for Services Total		\$ 66,561,682	\$ 72,222,493	\$ 74,968,109	\$ 82,700,995	\$ 7,732,886	10%	100%
4200	Interest Earned	832,110	872,088	1,013,956	975,006	(38,950)	-4%	92%
4201	Interest on Contracts	21,009	23,294	5,000	89,750	84,750	1695%	8%
Interest Total		\$ 853,119	\$ 895,382	\$ 1,018,956	\$ 1,064,756	\$ 45,800	4%	100%
4250	Franchise Fees	9,461,970	9,468,735	10,100,000	10,800,000	700,000	7%	97%
4251	Public Utility Tax	87,050	242,999	225,000	300,000	75,000	33%	3%
Franchise Fees Total		\$ 9,549,020	\$ 9,711,734	\$ 10,325,000	\$ 11,100,000	\$ 775,000	8%	100%
4270	Donations	147,138	276,094	325,967	544,917	218,950	67%	14%
4275	Grants - Federal	802,403	248,250	596,647	906,954	310,307	52%	24%
4276	Grants - State	110,128	199,309	795,000	1,320,000	525,000	66%	35%
4277	Grants - Other	305,393	117,643	200,138	932,850	732,712	366%	24%
4280	Memorials and Grants	79,779	90,895	87,700	89,500	1,800	2%	2%
4281	Re-orders	29,326	26,490	30,000	28,000	(2,000)	-7%	1%
4282	Board Discretionary	156	443	600	600	-	0%	0%
4283	Reorders Self Checkout	1,984	2,886	2,500	3,000	500	20%	0%
Grants and Donations Total		\$ 1,476,307	\$ 962,010	\$ 2,038,552	\$ 3,825,821	\$ 1,787,269	88%	100%



Current Revenue by Category by Object (continued) (Excludes Beginning Balances and Transfers)

Object Code	Description	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change	Percent of Total
4022	Gas Tax - County	340,581	340,871	368,372	347,710	(20,662)	-6%	4%
4300	Ready to Read	13,268	14,865	14,900	15,000	100	1%	0%
4301	OLCC Tax Revenue	1,240,743	1,297,294	1,350,000	1,437,000	87,000	6%	17%
4302	State Revenue Sharing	925,269	957,376	1,000,000	1,080,000	80,000	8%	13%
4303	Cigarette Tax Revenue	131,383	126,401	140,000	135,000	(5,000)	-4%	2%
4304	Gas Tax - State	2,803,639	2,989,130	3,083,020	3,148,089	65,069	2%	37%
4305	Gas Tax Pathways - State	50,569	53,325	53,969	62,962	8,993	17%	1%
4306	Gas Tax OTIA III - State	2,202,650	2,271,541	2,313,899	2,362,735	48,836	2%	28%
Intergovernmental Total		\$ 7,708,102	\$ 8,050,803	\$ 8,324,160	\$ 8,588,496	\$ 264,336	3%	100%
4350	Meter Connection Fee	54,895	117,175	30,000	50,000	20,000	67%	25%
4351	Service Installation	77,099	76,260	60,000	60,000	-	0%	30%
4352	Permitting Fees	4,110	4,200	8,500	4,500	(4,000)	-47%	2%
4353	Tagging Fees	147,384	147,402	75,000	85,000	10,000	13%	43%
4353	Tagging Fees	147,384	147,402	75,000	85,000	10,000	13%	43%
Connection Fees Total		\$ 283,488	\$ 345,037	\$ 173,500	\$ 199,500	\$ 26,000	15%	100%
4400	TIF - Mass Transit	7,269	221	-	-	-	0%	0%
4402	TIF - Commercial	24,655	-	-	-	-	0%	0%
4405	TIF - Institutional	11,008	1,006	-	-	-	0%	0%
4410	Systems Development Charges	26,525,256	20,716,216	10,000,000	14,380,028	4,380,028	44%	85%
4411	SDCS - Wholesale	-	22,911	-	-	-	0%	0%
4415	SDC in Lieu - Quality	4,669	4,102	3,000	3,000	-	0%	0%
4416	SDC in Lieu - Quantity	270,923	323,923	280,000	325,000	45,000	16%	2%
4420	TDT Fee	2,687,013	2,765,463	2,000,000	2,127,200	127,200	6%	13%
Systems Development Total		\$ 29,530,793	\$ 23,833,842	\$ 12,283,000	\$ 16,835,228	\$ 4,552,228	37%	100%
4600	Miscellaneous Income	1,451,376	1,784,014	1,701,450	1,619,150	(82,300)	-5%	4%
4601	Sale of Surplus Property	3,434,528	1,889,761	29,000	19,000	(10,000)	-34%	0%
4602	Training Revenue	-	900	-	-	-	0%	0%
4603	Forfeitures - Federal	4,850	4,326	4,000	-	(4,000)	-100%	0%
4605	Partner Payments	634,101	462,661	564,226	529,926	(34,300)	-6%	1%
4606	Construction Reimbursement	1,947,780	1,143,100	8,529,000	6,570,412	(1,958,588)	-23%	18%
4607	Energy Incentive Reimbursement	4,019	-	-	-	-	0%	0%
4608	Strategic Investment Prog Revenues	3,820,668	6,782,833	6,900,000	7,400,000	500,000	7%	20%
4609	Bond Proceeds	58,388,667	5,197	-	8,500,000	8,500,000	0%	23%
4610	Leasehold Revenues	392,584	365,677	497,499	543,471	45,972	9%	1%
4611	Principal Unbonded	75	-	-	-	-	0%	0%
4612	Principal Bonded Liens	516	5,914	-	-	-	0%	0%
4613	Reconnect Fees	171,900	154,695	100,000	100,000	-	0%	0%
4614	Turn-on Fees	50,480	46,605	50,000	50,000	-	0%	0%
4616	NSF Fees	3,000	2,498	2,000	1,750	(250)	-13%	0%
4622	Western Lutheran School	1,565	1,137	-	-	-	0%	0%
4625	Tap Fees SWM	1,000	800	1,025	700	(325)	-32%	0%
4627	Assessment	935	-	-	-	-	0%	0%
4628	1999 Lid Issue	1,652	10,931	2,000	3,500	1,500	75%	0%
4632	Energy Credits	125,013	230,128	-	-	-	0%	0%
4633	RZEDB Tax Subsidy	110,710	107,411	53,000	107,000	54,000	102%	0%
4634	Enterprise Zone App Fee	51,174	27,656	50,000	50,000	-	0%	0%
4635	Enterprise Zone Comm Fee	724,263	979,560	1,159,840	425,000	(734,840)	-63%	1%
4636	GainShare	4,269,598	6,998,994	9,500,000	10,500,000	1,000,000	11%	28%
4650	Hillsboro - Maintenance Reim	121,920	147,758	189,168	175,574	(13,594)	-7%	0%
4651	Forest Grove - Maintenance Reim	9,832	11,916	15,255	14,159	(1,096)	-7%	0%
4652	Beaverton - Maintenance Reim	84,557	102,478	131,197	121,769	(9,428)	-7%	0%
4653	TVWD - Maintenance Reim	137,652	166,824	213,577	198,229	(15,348)	-7%	1%
4654	CWS - Maintenance Reim	39,329	47,664	61,022	56,637	(4,385)	-7%	0%
Miscellaneous Total		\$ 75,983,744	\$ 21,481,438	\$ 29,753,259	\$ 36,986,277	\$ 7,233,018	24%	100%

Current Revenue by Category by Object (continued)
 (Excludes Beginning Balances and Transfers)

Object Code	Description	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change	Percent of Total
4480	Hillsboro - Water Purch	2,648,157	3,014,695	3,336,773	3,444,993	108,220	3%	51%
4481	Forest Grove - Water Purch	193,025	217,478	224,340	319,598	95,258	42%	5%
4482	Beaverton - Water Purch	1,129,173	1,165,348	1,432,970	1,495,240	62,270	4%	22%
4483	TVWD - Water Purch	961,811	1,254,791	1,432,970	1,312,438	(120,532)	-8%	19%
4484	Tigard - Water Purch	-	-	-	-	-	0%	0%
4485	North Plains - Water Purch	126,897	120,555	115,000	115,000	-	0%	2%
4486	North Plains SDC	49,220	122,136	10,000	50,000	40,000	400%	1%
4487	Lease Revenue	-	287,244	-	-	-	0%	0%
Joint Venture Water Sales Total		\$ 5,108,283	\$ 6,182,247	\$ 6,552,053	\$ 6,737,269	\$ 185,216	3%	100%
4500	Hillsboro - Capital Outlay	637,170	620,496	5,297,800	3,335,543	(1,962,257)	-37%	55%
4501	Forest Grove - Capital Outlay	120,838	184,072	550,512	525,953	(24,559)	-4%	9%
4502	Beaverton - Capital Outlay	302,604	345,298	1,440,900	1,150,109	(290,791)	-20%	19%
4503	TVWD - Capital Outlay	430,859	1,026,325	1,450,788	1,023,545	(427,243)	-29%	17%
4506	CWS - Capital Outlay	360	-	-	-	-	0%	0%
Contributions in Aid Total		\$ 1,491,831	\$ 2,176,191	\$ 8,740,000	\$ 6,035,150	\$ (2,704,850)	-31%	100%
4520	Hillsboro - Contingency	-	-	225,000	225,000	-	0%	45%
4521	Forest Grove - Contingency	-	-	66,650	66,650	-	0%	13%
4522	Beaverton - Contingency	-	-	125,000	125,000	-	0%	25%
4523	TVWD - Contingency	-	-	83,350	83,350	-	0%	17%
Equipment Reserve CO Total		\$ -	\$ -	\$ 500,000	\$ 500,000	\$ -	0%	100%
4700	Insurance Claim Proceeds	43,706	25,820	20,000	20,000	-	0%	1%
4701	W/C Claim Proceeds	745,054	775,114	760,000	800,000	40,000	5%	34%
4702	Contractual Service Receipts	178,028	144,992	580,000	575,300	(4,700)	-1%	25%
4703	Property Insurance Receipts	321,307	363,818	390,200	360,000	(30,200)	-8%	15%
4704	Liability Premium Receipts	360,743	397,588	506,500	574,600	68,100	13%	25%
Insurance Premiums Total		\$ 1,648,838	\$ 1,707,332	\$ 2,256,700	\$ 2,329,900	\$ 73,200	3%	100%
Grand Total:		\$ 271,677,527	\$ 214,662,689	\$ 220,081,377	\$ 246,825,564	\$ 26,744,187	12%	100%



Property Tax Summary

The following property tax schedules present a historical view of the City's property taxes. As a result of the voters approving ballot measures 47 and 50, in 1996 and 1997, respectively, the State now has a property tax rate system rather than a property tax base system. A permanent tax rate was determined for each taxing jurisdiction and then applied to a taxable assessed value that is limited to a 3% annual increase plus any exceptions allowed by State statute. The City's total property assessed value has grown on average at a rate greater than 3% due to new construction and annexations. Washington County calculates the majority of the City's assessed value. Certain large industrial companies within the City are assessed annually by the State of Oregon's appraisal division.

Hillsboro has a permanent tax rate of \$3.6665 per thousand of assessed value and a local option tax rate of \$1.72 per thousand of assessed value. Measure 50 allows voters to approve five-year local option levies outside of the permanent rate limits. The tax rates are applied to the assessed value (AV) of property in the City each year. The permanent tax rate revenues are used to support General Fund operating costs such as Police, Library, Fire, Planning and Parks. The Local Option Tax (LOT) revenues provide additional enhanced support to Police, Fire, and Park maintenance.

The LOT was originally passed in November 1998 and has been reapproved in 2002, 2006 and 2012. In November 2006, voters approved an increase to the LOT from \$1.10 to \$1.72 per thousand to support enhanced police, fire and park maintenance services. The first year of the enhanced levy of \$1.72 was the 2008-2009 fiscal year. In May 2012, the voters approved the renewal of the \$1.72 LOT for another five years with FY 2017-18 being the final year of this renewed levy.

The City's total projected assessed value is multiplied by its permanent tax rate and local option tax rate per \$1,000 of assessed value to calculate the anticipated property taxes to be received. However, the City assumes a 95.5% collection rate on property taxes, so budgeted property taxes are approximately 95.5% of estimated total property taxes to be levied for FY 2015-16.

The City is estimating property tax revenues to increase 4% in 2015-16. In addition to the 4% increase, the City is anticipating additional value due to the sunset of Intel's 1999 Strategic Investment program (SIP) agreement. At the completion of a SIP agreement, any residual value under the agreement comes back on the tax roll. The City is also anticipating the sunset of several companies under an E-Zone abatement to add additional value back on the tax rolls in addition to the 4% growth assumption.

Property Tax Summary Table

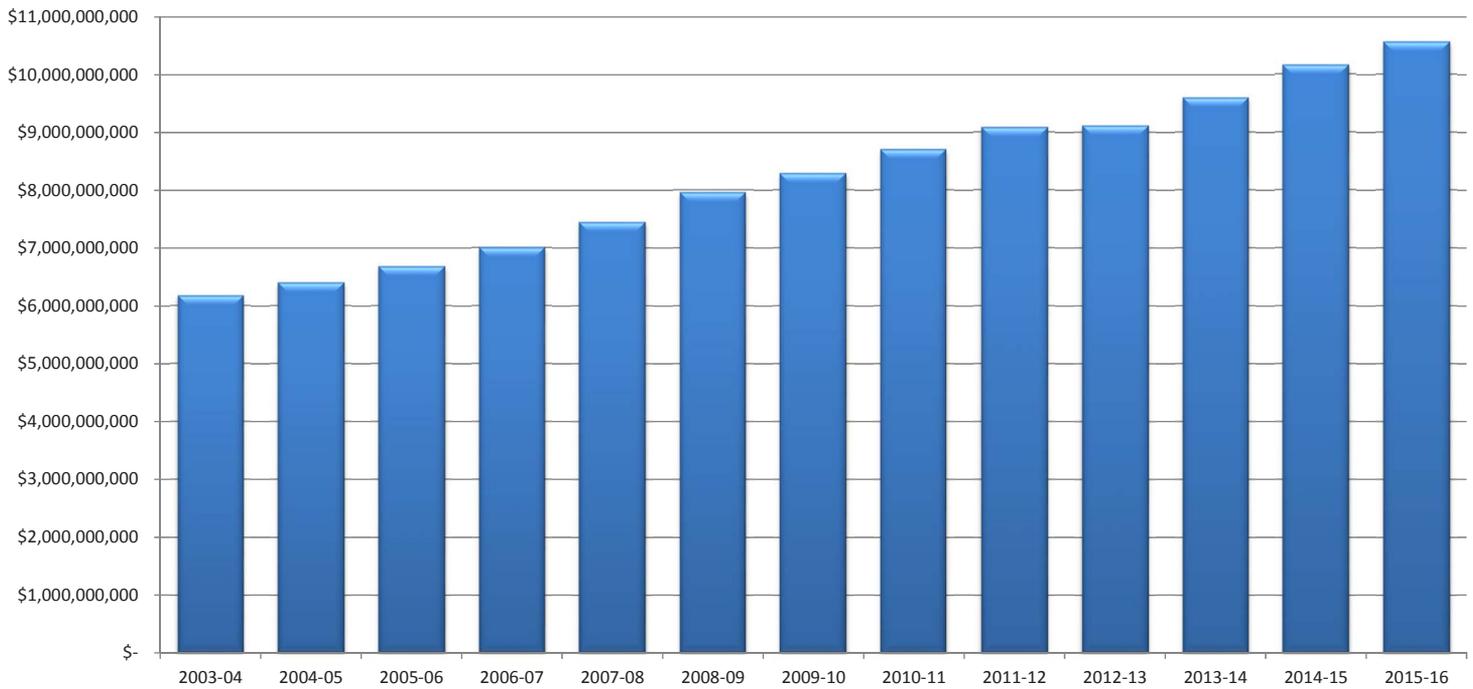
Tax Information	Actual 2012-13	Actual 2013-14	Projected 2014-15	Adopted 2015-16
Property Taxes*				
General	\$ 32,475,698	\$ 34,075,993	\$ 36,130,000	\$ 39,450,000
Local Option Tax	15,228,783	15,995,576	16,860,000	17,675,000
Total Tax Received	\$ 47,704,481	\$ 50,071,569	\$ 52,990,000	\$ 57,125,000
Assessed Values (AV)				
Prior Year Assessed Value				\$ 10,101,450,906
Allowable 3% Increase Plus New Construction				404,058,036
Total Assessed Value**	\$ 9,108,768,811	\$ 9,587,208,055	\$ 10,101,450,906	\$ 10,505,508,942
Tax Rates per \$1,000 of AV				
Permanent Rate	\$ 3.6665	\$ 3.6665	\$ 3.6665	\$ 3.6665
Local Option Tax Rate	1.7200	1.7200	1.7200	1.7200
Tax Rate	\$ 5.3865	\$ 5.3865	\$ 5.3865	\$ 5.3865
Average Residential Assessed Value				
General	\$ 220,644	\$ 228,700	\$ 236,139	\$ 240,862
Local Option Tax	379.51	393.36	406.16	414.28
Total Estimated Tax per Household	\$ 1,188.50	\$ 1,231.89	\$ 1,271.96	\$ 1,297.40

*Includes both current and delinquent property taxes received.

** Excludes Urban Renewal excess assessed value.



City Assessed Value History



Fiscal Year	Permanent Rate (General Fund)	Local Option Tax Rate	Total Tax Rate	Assessed Value (AV)	Urban Renewal Assessed Value
2003-04	\$ 3.6665	\$ 1.1000	\$ 4.7665	\$ 6,175,973,644	\$ -
2004-05	3.6665	1.1000	4.7665	6,397,915,313	-
2005-06	3.6665	1.1000	4.7665	6,681,339,822	-
2006-07	3.6665	1.1000	4.7665	7,009,038,595	-
2007-08	3.6665	1.1000	4.7665	7,449,889,842	-
2008-09	3.6665	1.7200	5.3865	7,963,202,164	-
2009-10	3.6665	1.7200	5.3865	8,291,350,338	-
2010-11	3.6665	1.7200	5.3865	8,683,371,983	-
2011-12	3.6665	1.7200	5.3865	9,053,178,351	9,531,373
2012-13	3.6665	1.7200	5.3865	9,081,880,476	12,530,111
2013-14	3.6665	1.7200	5.3865	9,545,924,385	28,940,341
2014-15	3.6665	1.7200	5.3865	10,074,288,126	59,130,182
2015-16	3.6665	1.7200	5.3865	10,477,259,651	61,495,389

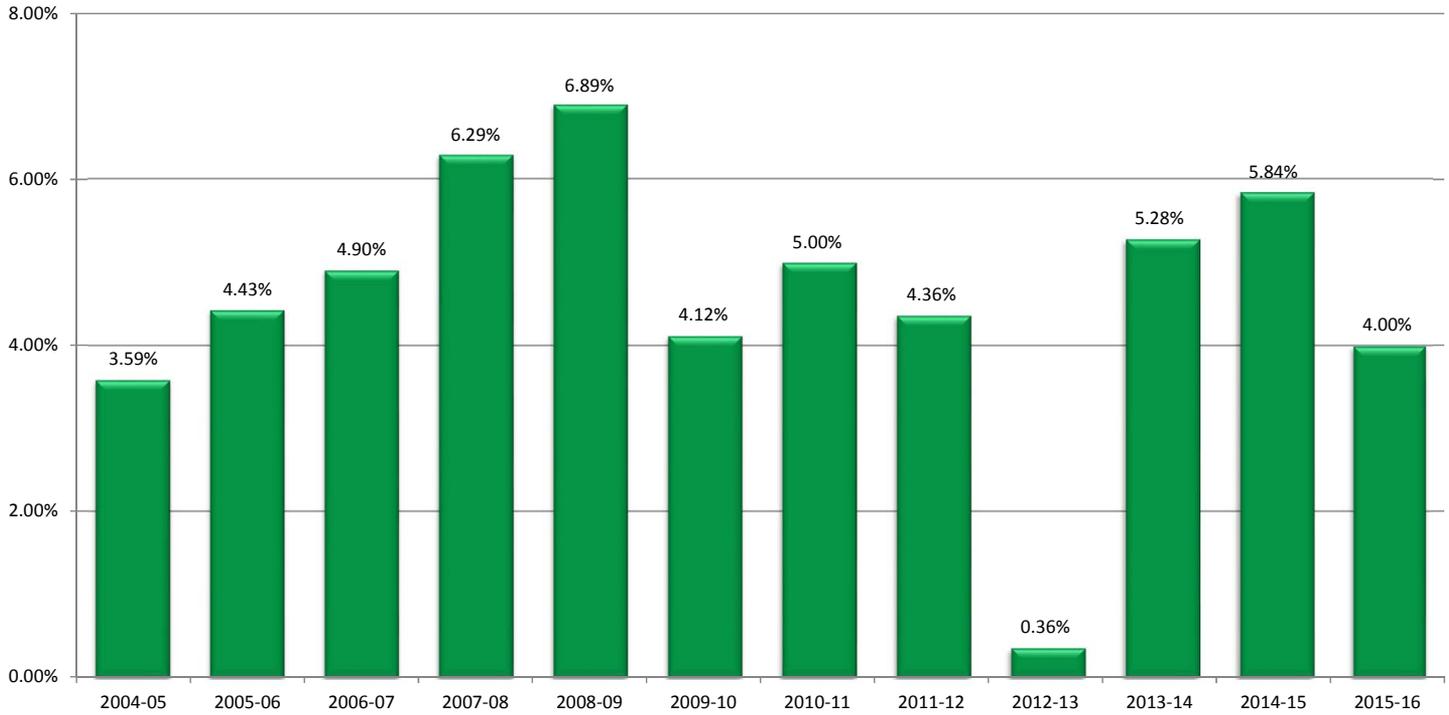
Note: In FY 2010-11, the Island Annexation Phase-In began. As part of the annexation, property taxes for voluntary annexations were phased in over time.

The phase in schedule is as follows:

- FY10-11 Total tax rate not levied
- FY11-12 20% of rate levied
- FY12-13 40% of rate levied
- FY13-14 60% of rate levied
- FY14-15 80% of rate will be levied

** 2015-16 Assessed Value and Tax Levy amounts are estimates only

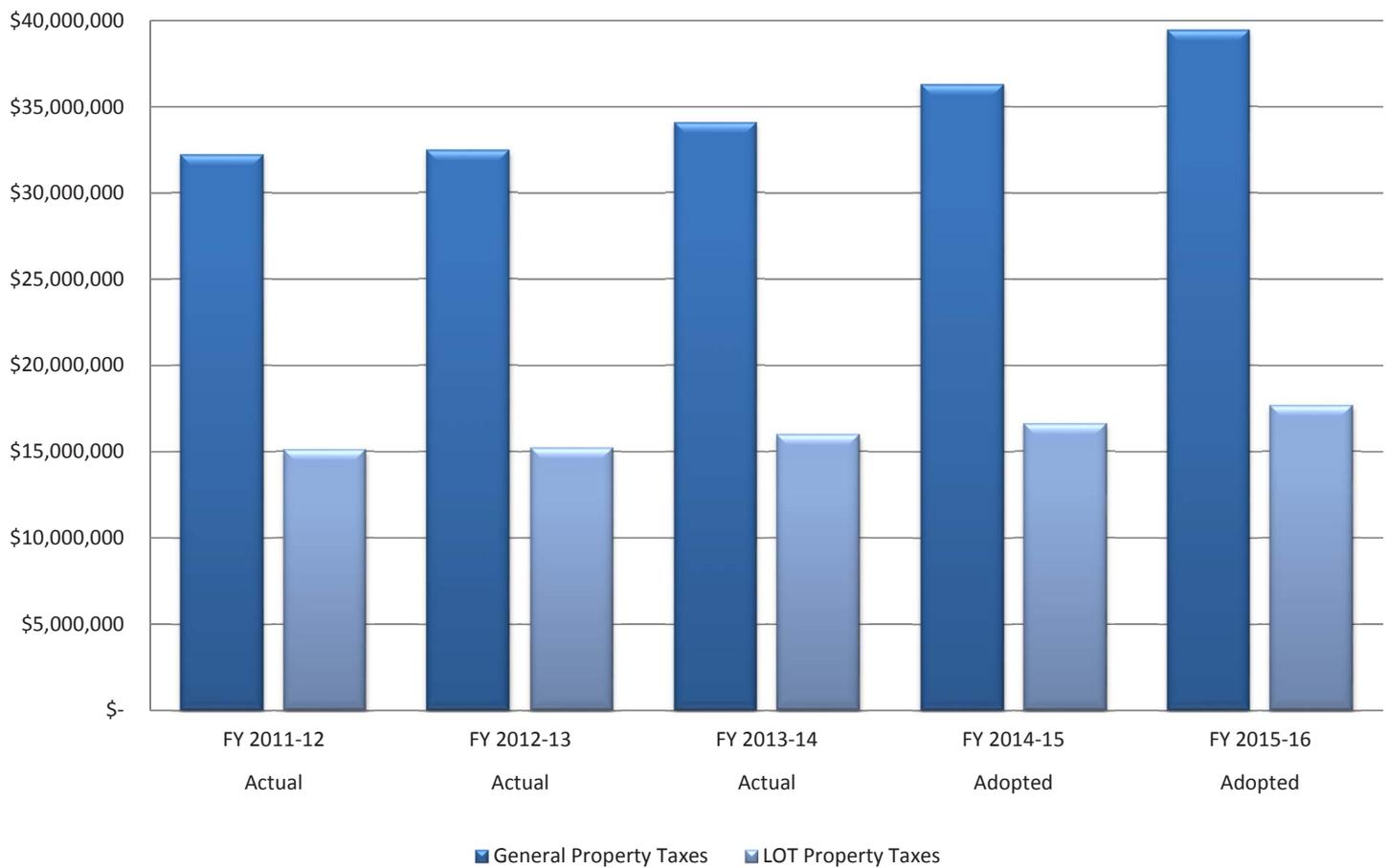
Change in Assessed Value History



Island	Annexation Phase-In	Total Assessed Value	% Change in AV	General Fund Tax Levy	Local Option Tax Levy	Total Property Taxes Levied
	\$ -	\$ 6,175,973,644	-	\$ 22,644,207	\$ 6,793,571	\$ 29,437,778
	-	6,397,915,313	3.59%	23,457,956	7,037,707	\$ 30,495,663
	-	6,681,339,822	4.43%	24,497,132	7,349,474	\$ 31,846,606
	-	7,009,038,595	4.90%	25,698,640	7,709,942	\$ 33,408,582
	-	7,449,889,842	6.29%	27,315,021	8,194,879	\$ 35,509,900
	-	7,963,202,164	6.89%	29,197,081	13,696,708	\$ 42,893,789
	-	8,291,350,338	4.12%	30,400,236	14,261,123	\$ 44,661,359
	22,439,296	8,705,811,279	5.00%	31,837,585	14,935,398	\$ 46,772,983
	22,997,160	9,085,706,884	4.36%	33,341,537	15,657,143	\$ 48,998,680
	23,889,597	9,118,300,184	0.36%	33,461,337	15,718,554	\$ 49,179,891
	24,873,440	9,599,738,166	5.28%	35,133,803	16,531,293	\$ 51,665,096
	27,162,780	10,160,581,088	5.84%	37,017,051	17,365,152	\$ 54,382,203
	28,249,291	10,567,004,331	4.00%	38,497,734	18,059,758	\$ 56,557,492



Property Tax Revenues



	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Adopted FY 2014-15	Adopted FY 2015-16
General Property Taxes	\$ 32,224,925	\$ 32,475,698	\$ 34,075,993	\$ 36,310,000	\$ 39,450,000
LOT Property Taxes	15,119,034	15,228,783	15,995,576	16,610,000	17,675,000
	\$ 47,343,959	\$ 47,704,481	\$ 50,071,569	\$ 52,920,000	\$ 57,125,000

Property Tax Revenue

The City has a permanent tax rate of \$3.6665 and a local option tax rate of \$1.72. The Oregon constitution allows voters to approve five-year local option levies outside of the permanent rate limit. The City's local option tax rate was originally passed in November 1998 and has been reapproved in 2002, 2006 and 2012. The new levy will be good through FY 2017-18. In November 2006, voters approved an increase to the local option tax (LOT) from \$1.10 to \$1.72 to support enhanced Police, Fire, and Park Maintenance services.

Total Assessed value (AV) including urban renewal for 2014-15 increased by 5.84% and increased 5.54% without urban renewal AV, exceeding the 3% statutory limitation and budgeted increase of 4%. The 2014-15 AV growth rate is about the same as the growth experienced in FY 2013-14 of 5.28%. The growth in FY 2013-14 was on the heels of the lowest growth the City had seen in 2012-13 of .36%. The low AV growth rate was primarily the result of a successful large property tax appeal by an industrial property owner. Genentech successfully appealed back tax years 2010-11 and 2011-12. As a result of the appeal, Genentech's assessed value decreased from 2011-12 by \$163 million or 66% of their value resulting in a loss of property tax revenues of close to \$850,000 annually. In addition to this loss in value, there were other smaller assessed value decreases including Frontier at \$8 million, Solar World at \$1.3 million, Intel at \$5 million, and real market value (RMV) not exceeding AV totaling approximately \$31 million. These decreases combined with limited growth in other property classes resulted in total AV increase of .36%.

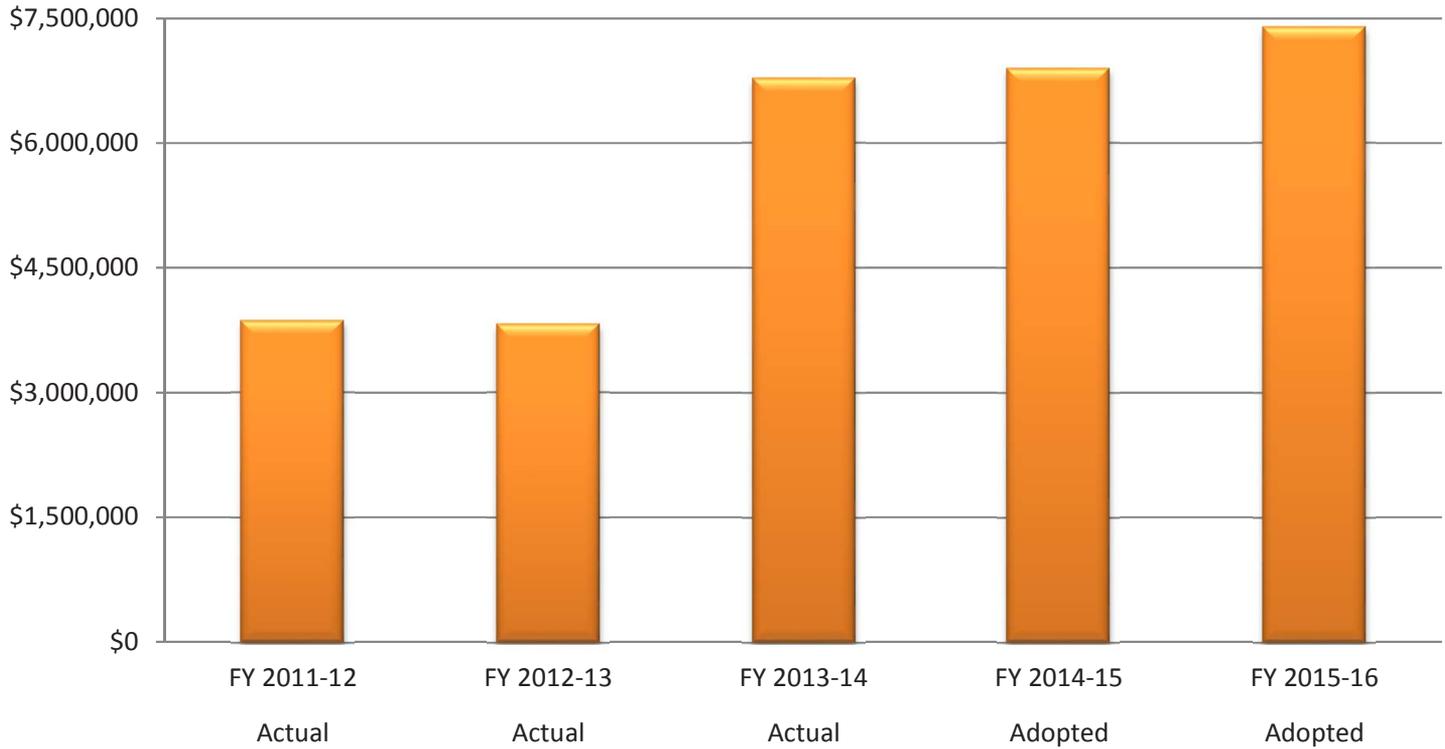
Hillsboro is known as the home of the "Silicon Forest" and a disproportionate share of its AV is attributable to the industrial sector. The City has benefitted greatly from its large industrial sector, but can also be negatively impacted as seen in FY 2012-13. The State of Oregon, not the County, is responsible for appraising most of the larger industrial properties residing within the City and therefore the City makes contact with the state industrial appraisers annually in an attempt to understand possible annual fluctuations in value.

The 5.84% AV is reflective of the new construction occurring within Hillsboro in addition to the rebound in the housing market. There were also some companies under an E-Zone abatement that ended in FY 2014-15. Real market values are rising, reestablishing the margin between assessed and real market value. Although statute allows for an increase of 3% annually on assessed values, if real market values dip below assessed values, taxes are then calculated on the lower value. The City continues to have an overall margin between assessed and market values, but taxes are calculated on a property by property basis. The City did have and may in some cases continue to have pockets of properties where real market values are at or below assessed values, but this trend is not near as prevalent as it was after the housing bubble collapse causing dramatic drops in housing values.

The budget assumes a 4% increase in assessed value projection for 2015-16. In addition to the 4% increase, the City is anticipating additional value due to the sunset of Intel's 1999 Strategic Investment program (SIP) agreement. At the completion of a SIP agreement, any residual value under the agreement comes back on the tax roll. The City is also anticipating the sunset of several companies under an E-Zone abatement to add additional value back on the tax rolls in addition to the 4% growth assumption. Staff thinks that this will be a representative estimate, but continues to evaluate these assumptions.



Strategic Investment Program (SIP) Revenue



	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Adopted FY 2014-15	Adopted FY 2015-16
SIP	\$ 3,863,285	\$ 3,820,668	\$ 6,782,833	\$ 6,900,000	\$ 7,400,000

Strategic Investment Program (SIP)

The Strategic Investment Program was authorized by the State legislature in 1993 to increase Oregon’s ability to attract capital-intensive industry, particularly high-tech firms. Projects approved for the urban SIP must pay full property taxes on the first \$100 million of their investment, in addition to an annual Community Service Fee equal to 25% of the abated taxes, up to \$2 million and any other negotiated fees. The City receives 32 – 38% of these fees depending on the SIP agreement. The City has received just under \$48.1 million under this tax abatement program.

Strategic Investment Program (SIP) (continued)

In FY 2014-15, the City received SIP revenues from two of Intel Corporation's SIP applications, the 1999 and the 2005 SIP. The 2005 SIP is the fourth SIP Agreement with Intel and was jointly ratified by the Hillsboro City Council and Washington County Board of Commissioners in May 2005. The 2005 SIP was kicked off and tax distribution was received for the first time in fiscal year 2010-11. The 2005 SIP is estimated to collect close to \$57 million through fiscal year 2024-2025 as compared to an estimate of \$34 million over the life of the 1999 SIP. For 2015-16, the 1999 SIP agreement will no longer be in effect as 2014-15 marks the 15th and final year of the agreement. Any residual value from the 1999 SIP will come on the tax roll in 2015-16 while the 2005 Intel SIP agreement remains active. Due to the sunset of the 1999 SIP estimating the payments for 2015-16 is difficult. For purposes of budgeting, staff has assumed that the City will receive approximately the same amount received in FY 2014-15. Estimating these payments is very speculative and there can be a wide range from conservative to aggressive. The City has budgeted \$7 million in Intel SIP revenues for 2015-16 in the SIP FFC Debt Service Fund. While there will be a reduction due to the 1999 SIP's expiration, there is also an assumption that additional investment related to Intel's construction on the DIX projects will offset the decrease.

On August 26, 2014, Intel partnered again with the City and Washington County for a fifth SIP agreement. This agreement is over a 30 year period for up to \$100 billion investment over concurrent 15 year periods beginning as soon as this year. The agreement, as with past agreements, requires Intel to pay the equivalent of full property taxes on all land and building associated with each SIP project. The agreement allows for partial property tax savings for Intel's continued investment in machinery and equipment used for semiconductor manufacturing. This machinery and equipment costs billions of dollars to create and can become obsolete within a few years. This agreement was the largest of its kind in the State of Oregon.

Historically, the City has chosen to use the Intel SIP revenues as one-time funds. The City has used SIP funds to back debt for facilities and improvements, as well as enhancing the City's ability to pay for certain projects without incurring additional debt. Once numbers are more refined for the 2005 SIP, the City will need to determine how to best utilize this allocation in the future and whether to continue to treat as one-time funds or to use some or part of the funds towards operational expenses or special programs.

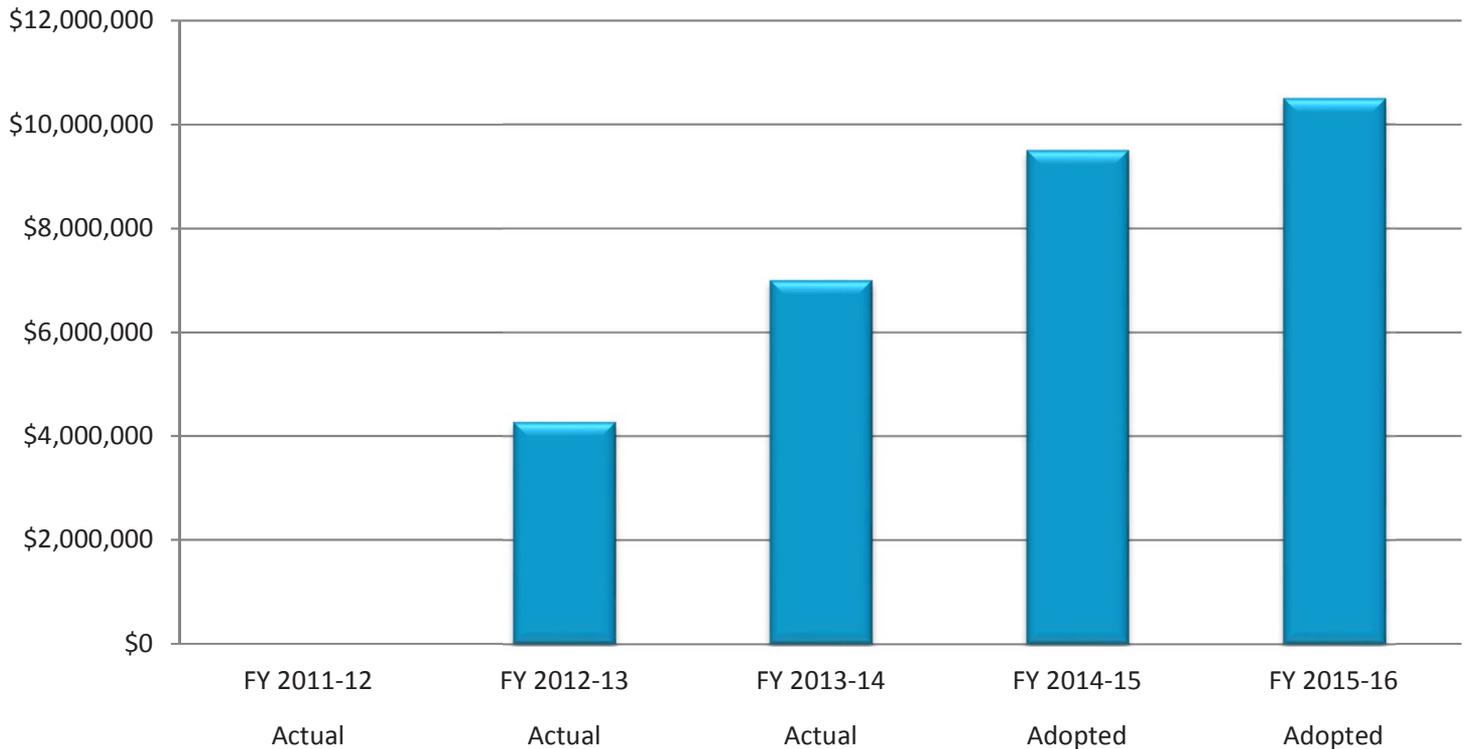
The 2015-16 budget obligates \$4.2 million for debt service for bonds issued for the construction of the Civic Center (City Hall), the Main Library on Brookwood Avenue, two fire stations, the replacement of the artificial turf fields at the Gordon Faber Recreation Complex, a baseball stadium, Shute Park Library renovation and the Main Library 2nd floor expansion. The remaining SIP revenues will be used for one-time capital projects and funding for the pavement management program.

Genentech, one of the world leaders in biopharmaceuticals, applied for a "rural" SIP application, which was approved in 2006. Under the "rural" SIP, approved projects must pay full property taxes on the first \$25 million of their investment plus a minimum community service fee of \$500,000 per year, in addition to other negotiated

fees that represent the "full tax bill" on land and buildings as per Washington County policy. The City received the first year of tax distribution under this program in 2010-2011. \$400,000 has been included in Economic Development Fund (120) for 2015-16. Staff has proposed these resources be included in the Economic Development Fund to help stabilize the fund requirements. The Economic Development Fund is funded through General Fund resources, the Genentech SIP, and other miscellaneous transfers.



Gain Share Revenue



	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Adopted FY 2014-15	Adopted FY 2015-16
Gain Share	\$ -	\$ 4,269,598	\$ 6,998,994	\$ 9,500,000	\$ 10,500,000

Gain Share

The Oregon legislature enacted into law ORS 285C.615-639 in 2007, creating what has become known as Gain Share.

Gain Share (or sharing of personal income tax revenues) is only activated when there has been a Strategic Investment Program (SIP) agreement negotiated with a company including property tax incentives. There have been only a handful of SIP's across the State. In Washington County, there are three outstanding SIP agreements; the 1999 Intel SIP which will expire in tax year 2014, the 2005 Intel SIP that began in 2010 and the much smaller Rural SIP with Genentech. The recently negotiated 2014 Intel SIP is not active and will not become active until the 2005 SIP has hit \$25 billion in investment which is expected as early as this year.

Gain Share (continued)

SIP's abate property tax on very large investments that would otherwise be paying an extraordinary amount of property tax on the equipment inside their plant (Oregon taxes industrial personal property). SIP legislation has created a pathway for these types of investments to occur in Oregon. Without the SIP tax incentive program, these very large scale industrial businesses would likely not have invested in Oregon and would be lost to other states with a more favorable tax environment.

Property tax, which is largely the revenue source that funds local government services, is reduced, while increased personal income tax, that funds the State's budget, is generated due to the increase in jobs created by the new investment. The concept behind Gain Share was to make it a win/win for both local government and the State by allowing local governments to share in the growth of State income tax collections calculated as a direct result of job growth spurred by the local new investment covered under an SIP. Gain Share is intended to allow local government to share 50/50 in the income tax related to new and retained jobs under these large SIP agreements directly putting money back into the local economy.

How it works is that on or before April 1st of each year, a company under a SIP is required to file a report to the State outlining the amount of employees that are "new" or "retained" for the prior calendar year as a result of the SIP. They also report the average salary of those employees. The State's Department of Administrative Services (DAS) then determines the amount of income tax that was generated by those employees and puts 50% of that amount in a separate Shared Revenue Fund that is distributed by DAS annually using the same allocation methodology as the SIP Community Service Fee allocation.

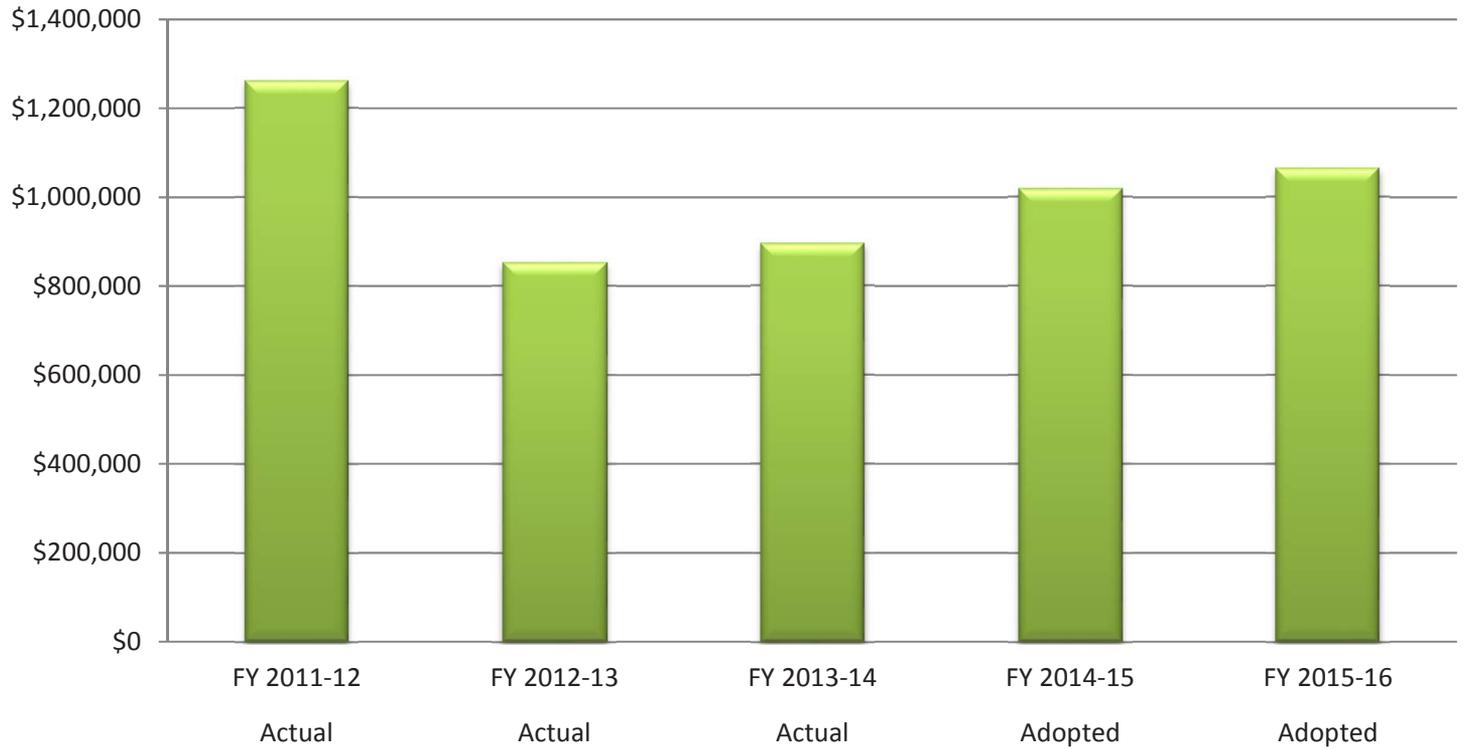
Gain Share legislation sunsets in 2017 relating to any new SIP agreements, however, Gain Share continues over the life of any existing SIP agreements, specifically the 2005 SIP. The 2005 SIP was kicked off in 2010 and expires after 15 years or 2025. Gain Share would also expire in 2025.

The State Legislature has been reviewing the Gain Share program as it has been more successful than anticipated and the Legislature has concerns about of the amount of money being shared with Washington County and the City from income taxes. The legislature currently has several bills outstanding, all different, which would alter the calculation limiting, in most cases dramatically the local share. At this time, there have been no bills passed altering the current Gain Share program. However, it is anticipated changes will occur by the end of the 2015 legislative session. The City has programmed the majority of the existing funds in the 2015-16 Budget. Projects include wayfinding, downtown core conversion, a public safety training facility, a RV Park at the fairgrounds and more.

The City received its third Gain Share payment in 2014-15 for \$10.4 million, net of the \$2.8 million shared with Washington County schools, and is using the same amount for budgeting purposes for 2015-16. These funds have been budgeted in the Gain Share Capital Projects Fund.



Interest Revenue



	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Adopted FY 2014-15	Adopted FY 2015-16
Interest Revenue	\$ 1,262,276	\$ 853,119	\$ 895,382	\$ 1,018,956	\$ 1,064,756

Interest Revenue

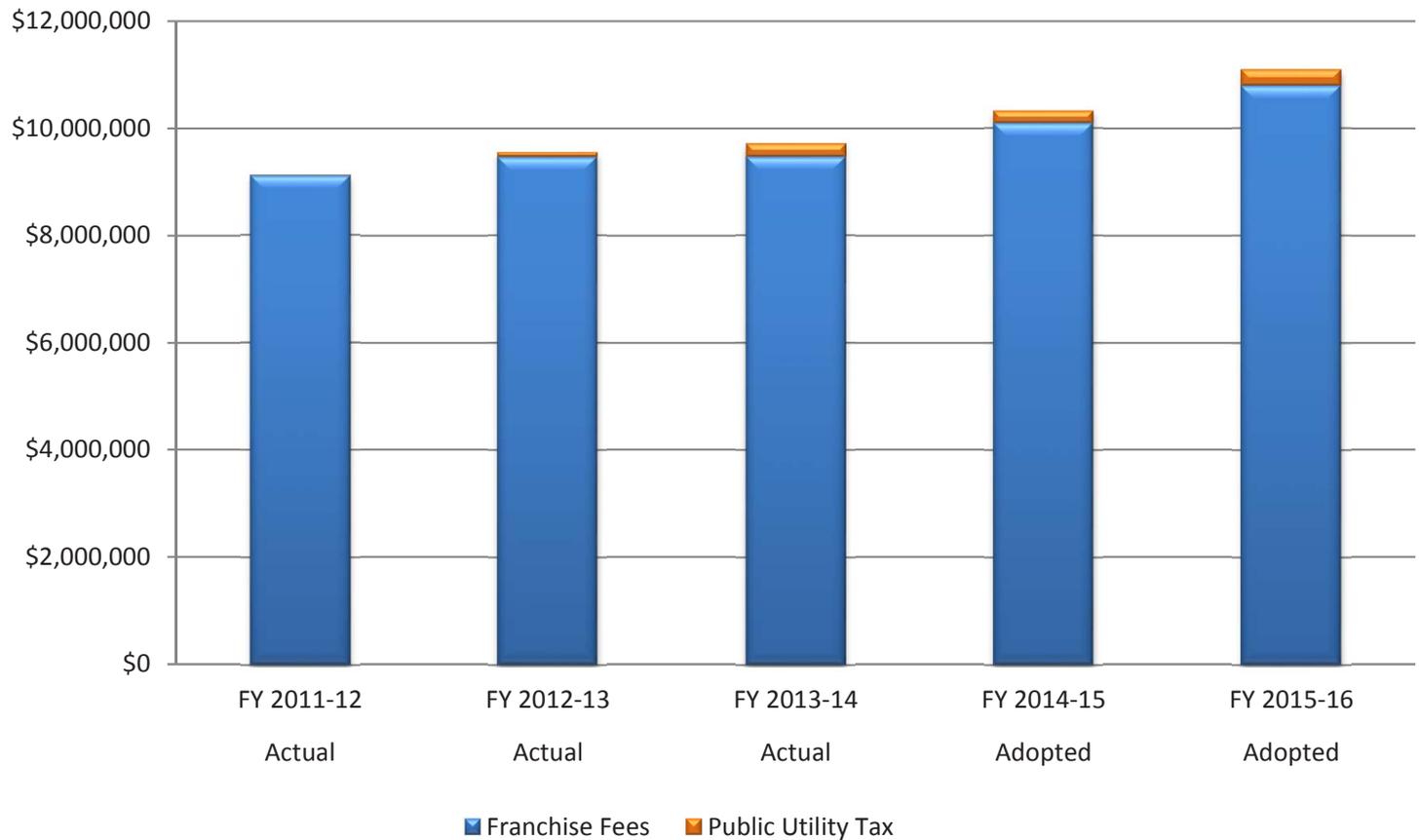
Interest revenues are generated from the investment of cash on hand in the City's funds. Interest revenues are directly attributable to the amount of cash available for investment and current interest rates being earned on those investments. The City's Investment Policy states the City's principal investment objectives are safety, liquidity, legality, and yield-return. The City is assuming an interest rate of about 1% for its investments due to the low rate of returns in the current market.

The City's investment portfolio hovers around \$180 million. The investment portfolio is managed with the help of an investment advisor. However due to a State of Oregon limitation, the instruments public funds may be invested and a City investment policy that is more restrictive than the State requirements, managing the portfolio is about risk avoidance first, liquidity second, and yield third.

Interest revenues have decreased significantly due to the current investment market and are no longer considered to be a major source of revenue for the City. Fortunately, this decrease has not significantly impacted the various funds' balances as other revenues have increased which have helped offset the interest revenue decrease, but the long term impact is that the City has less annual resources to fund increasing costs and for maintenance and project needs. However, the City has also benefited from lower cost of borrowing.



Franchise Fee & Public Utility Tax Revenue



	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Adopted FY 2014-15	Adopted FY 2015-16
Franchise Fees	\$ 9,113,561	\$ 9,461,970	\$ 9,468,735	\$ 10,100,000	\$ 10,800,000
Public Utility Tax	6,600	87,050	242,999	225,000	300,000
	\$ 9,120,161	\$ 9,549,020	\$ 9,711,734	\$ 10,325,000	\$ 11,100,000

Public Utility Tax

In fiscal year 2011-12, the City passed an ordinance amending a public utilities tax which applies directly to companies providing utility services without a franchise agreement. By amending the public utilities tax, the City made the utilities tax rate equal to the franchise fee rate and clarified the definition of a utility. Additionally, the public utilities tax adds stability to the City’s budget by ensuring revenues are received from utility services provided within in the City regardless of whether the service provider is a franchised utility or a wholesaler provider. For 2015-16, the public utility tax is estimated at \$300,000.

Franchise Fee Revenue

Franchise fees are charged to private and public utilities for the use of the public rights-of-way. Private franchised activities paying the fee include electricity, natural gas, telecommunications, cable television, and solid waste haulers. The City’s public utilities that pay a franchise fee are water, sewer, and surface water management.

Most franchise fees are computed as a percentage of gross revenues generated within Hillsboro’s city limits. Telecommunication franchises have a minimum base amount or a percentage of gross revenues with the higher amount being paid by the franchise holder. All franchises, with the exception of cable television, are directly between the City and the franchise holder. The Metropolitan Area Communications Commission (MACC), a consortium of cities in the metro area, administers the cable television franchise.

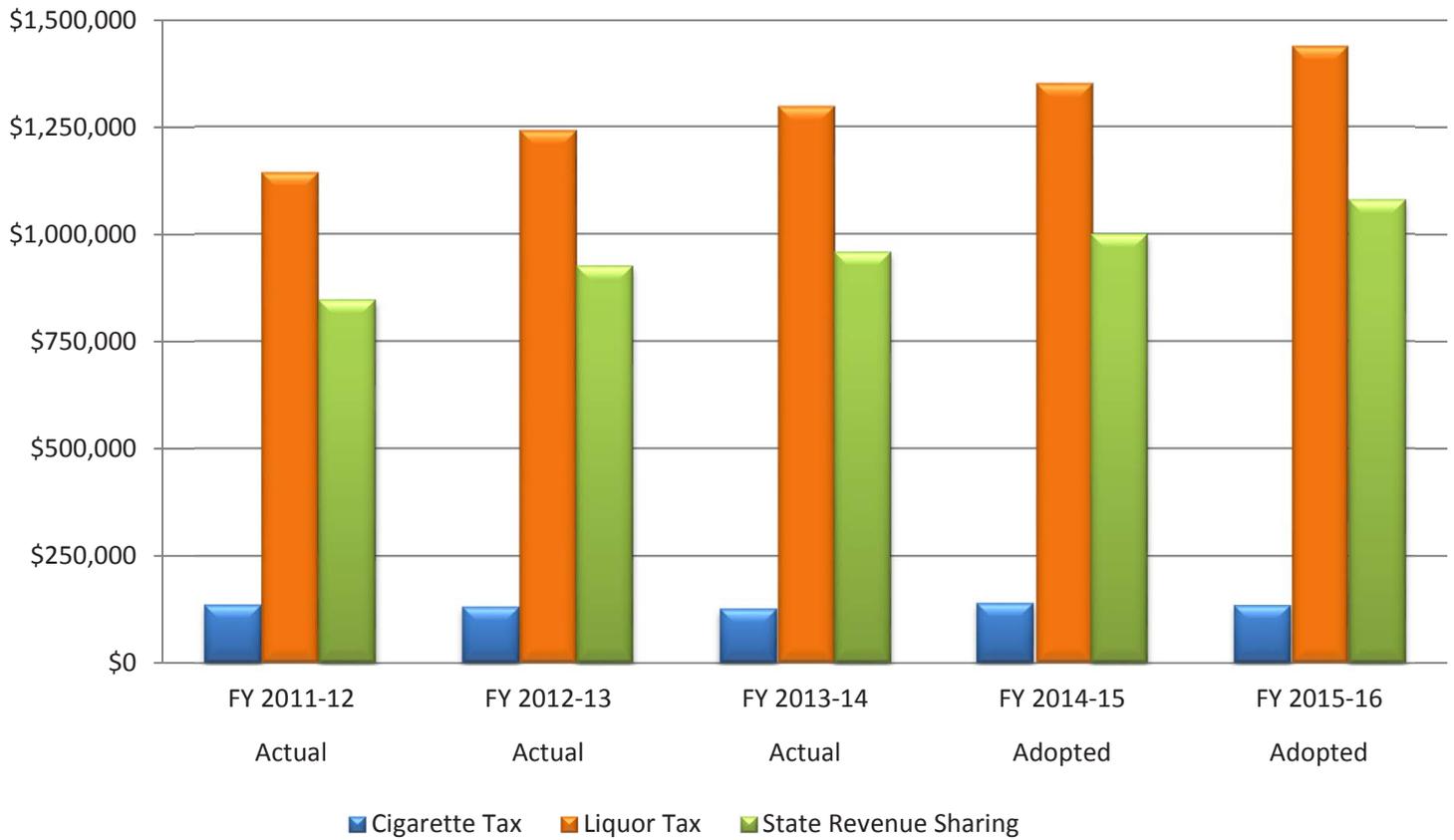
These revenues are included in the General Fund and are used to fund general fund activities including public safety. The General Fund also pays for some street lighting costs and has over the years (not 2015-16) contributed to the pavement management program. For 2015-16, franchise fees are estimated at \$10.8 million.

Current Franchisees & Franchise Rates

Service	Provider	Rate
Cable	Comcast Frontier Communications	5.00%
Electricity	Portland General Electric	3.50%
Natural Gas	NW Natural	3.00%
Sanitary Sewer	City of Hillsboro	3.50%
Solid Waste	Aloha Cornelius Disposal Garbarino Hillsboro Garbage Valley West Washington Co. Drop Box Waste Management	3.00%
Surface Water Management	City of Hillsboro	3.50%
Telecommunications	Alaska Communications Astound Broadband Coast Com Inc. Fibersphere Communications Integra Telecom Level 3 Communications LS Networks Frontier Communications Qwest TATA TCG Oregon TW Telecom Verizon/MCI XO Communications Zayo Group	\$1,000 Qtr/3.5% 7.00%
Water	City of Hillsboro	3.50%



State Shared Revenues



	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Adopted FY 2014-15	Adopted FY 2015-16
Cigarette Tax	\$ 135,984	\$ 131,383	\$ 126,401	\$ 140,000	\$ 135,000
Liquor Tax	1,143,030	1,240,743	1,297,294	1,350,000	1,437,000
State Revenue Sharing	846,468	925,269	957,376	1,000,000	1,080,000
	\$ 2,125,482	\$ 2,297,395	\$ 2,381,071	\$ 2,490,000	\$ 2,652,000

State Shared Revenues

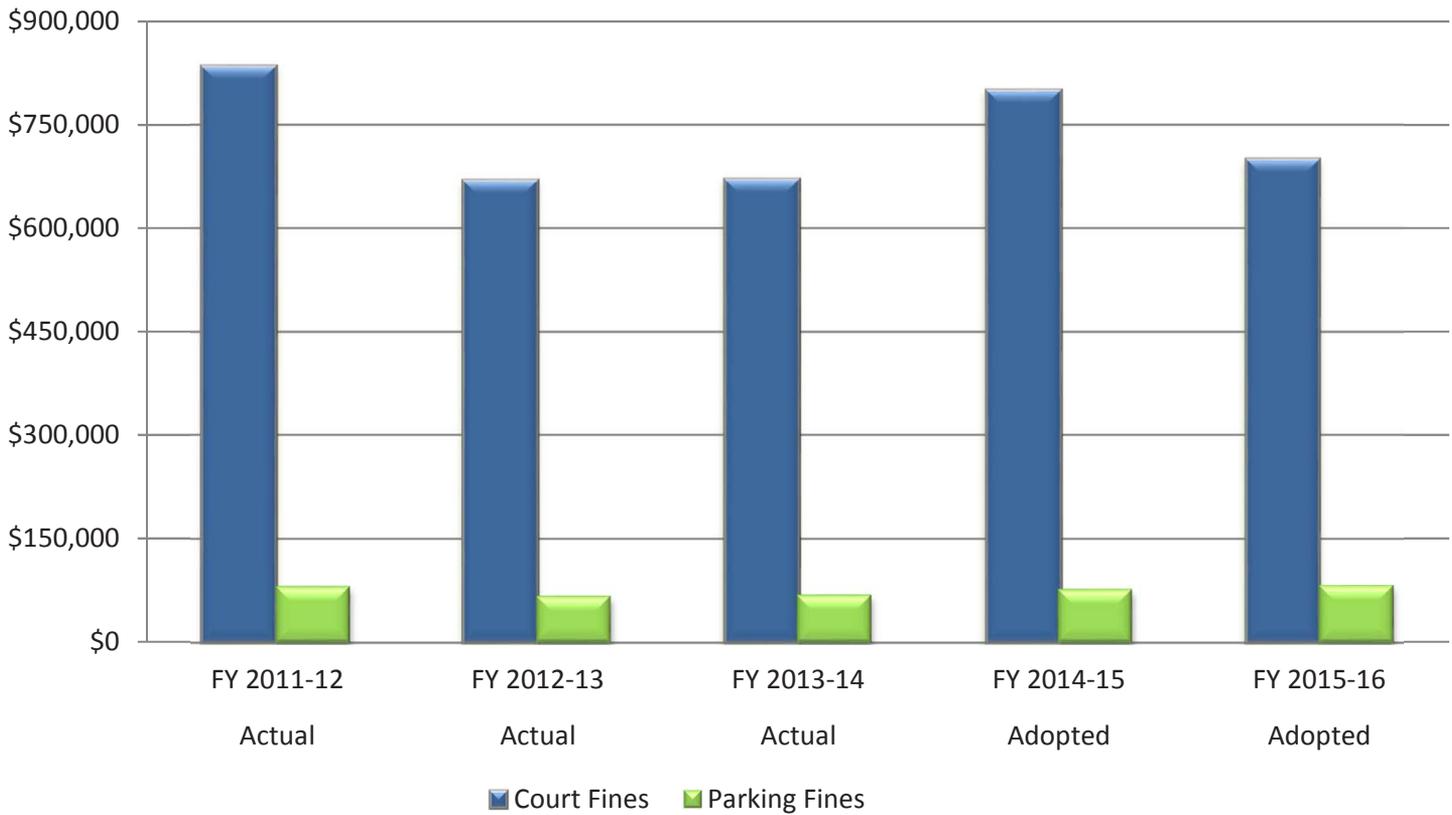
Liquor Tax is collected by the State of Oregon. 20% of all liquor tax receipts are allocated to cities on a per capita basis and distributed monthly. An additional 14 percent of the state liquor receipts are allocated to cities on a formula basis and is known as "State Revenue Sharing." The formula compares the recipient city's consolidated property tax rate, per capita income and population against statewide averages. This will closely track the upward and downward trends in a city's share of liquor tax per capita over time. These revenues may be used by cities for general government purposes. The remainder of the tax is used by the state and counties with some dedicated to the mental health services and substance abuse treatment. For fiscal year 2015-16, the liquor portion of the tax is estimated at \$1,437,000 to the General Fund or approximately \$15.08 per capita while the State Revenue Sharing component is estimated at \$1,080,000.

The current cigarette tax rate is \$1.31 per pack. Of the total tax, cities receive 4.5 cents per pack. The majority of the tax goes to the State's General Fund at 27 cents, Oregon Health Plan at 90 cents and other smaller amounts to counties and other agencies. The distribution is on a per capita basis. Cities may use their share for general government purposes. For fiscal year 2015-16, the cigarette tax is expected to generate \$135,000 to the General Fund or \$1.42 per capita.

Cities are allocated a portion of the 911 Emergency Telephone Tax Revenue collected by the State for the planning, installation, maintenance, operation and improvements of a 911 reporting system. Funds may only be used for activities that handle the call from the citizen to the primary public safety answering point and that transmit the information from the primary to responding police, fire, medical or other emergency unit. Prior to 2012-13, the City received the state funding and then redistributed the funds to Washington County Consolidated Dispatch Agency (WCCCA), which provides 911 services for many agencies in Washington County. As of July 1, 2012, all funds go directly from the State of Oregon to WCCCA. The 911 tax is not represented on the accompanying chart. The value of the tax revenue is approximately \$450,000.



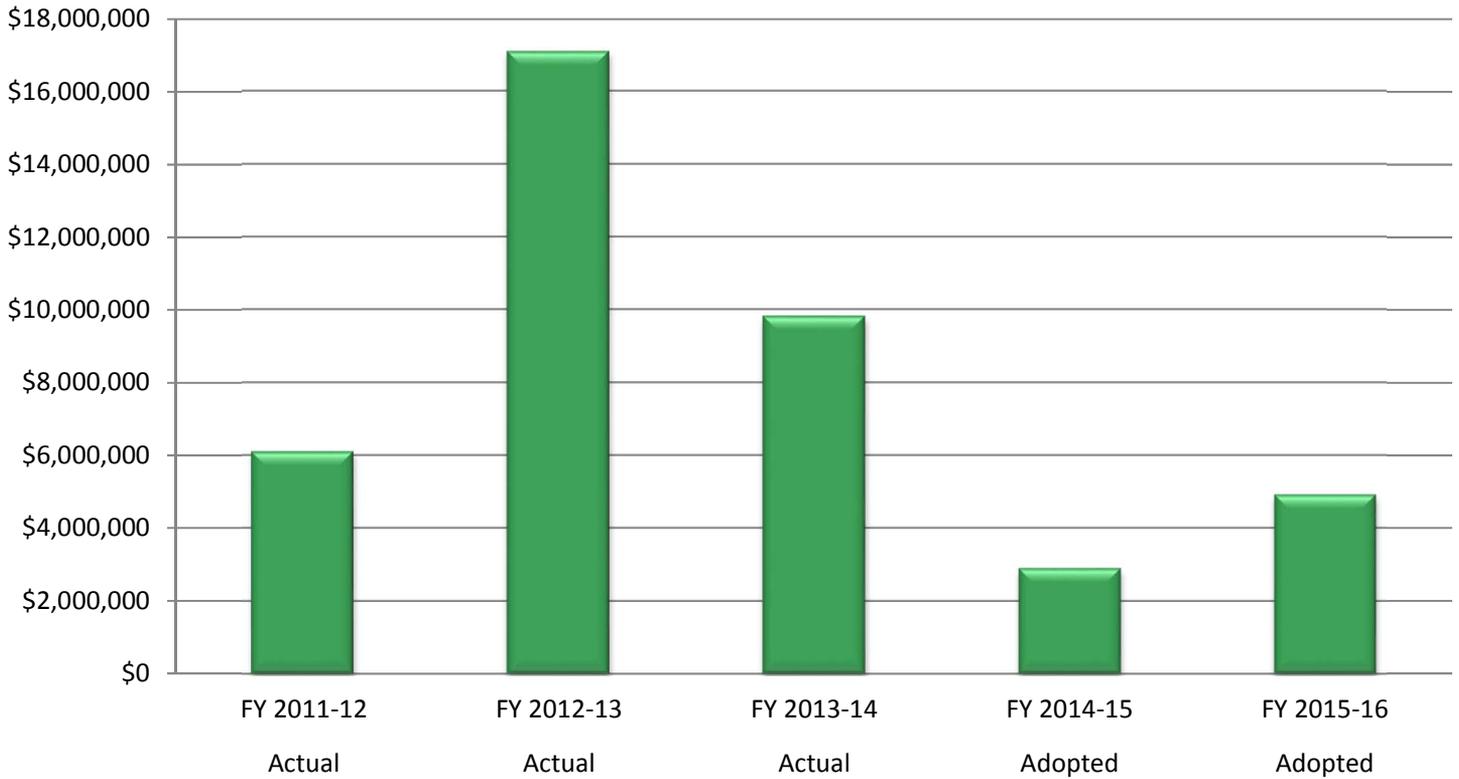
Court and Parking Fines



	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Adopted FY 2014-15	Adopted FY 2015-16
Court Fines	\$ 834,862	\$ 669,345	\$ 670,779	\$ 800,000	\$ 700,000
Parking Fines	81,008	67,058	68,865	77,000	82,500
	\$ 915,870	\$ 736,403	\$ 739,644	\$ 877,000	\$ 782,500

These sources of revenue include minor traffic infractions, parking citations, and violations of City ordinances, which are processed by the City of Hillsboro’s Municipal Court. The majority of the court fines are from traffic infractions. Fine collections are directly related to the number of citations issued. The fine schedule is updated by the State Legislature as necessary. Effective January 1, 2012, the State adopted a new schedule that reduced fines for offenses, authorized a Judge to reduce fine amounts up to 50% of the presumptive fine and amended the portion of the fine turned over to the State to a flat fee of \$60 per offense. City staff anticipated the law having a negative impact on revenues and that decline is seen in actual revenues. In addition to the change in the law, there has also been a decrease in issued citations, which is adding to the revenue decrease. The fees generated pay for the operations of the Municipal Court and provide additional resources to support other Police operations. For 2015-16, staff has budgeted \$782,500 in fine revenues.

Building Department Revenues



	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Adopted FY 2014-15	Adopted FY 2015-16
Building Revenues	\$ 6,087,754	\$ 17,083,206	\$ 9,819,894	\$ 2,897,000	\$ 4,908,500

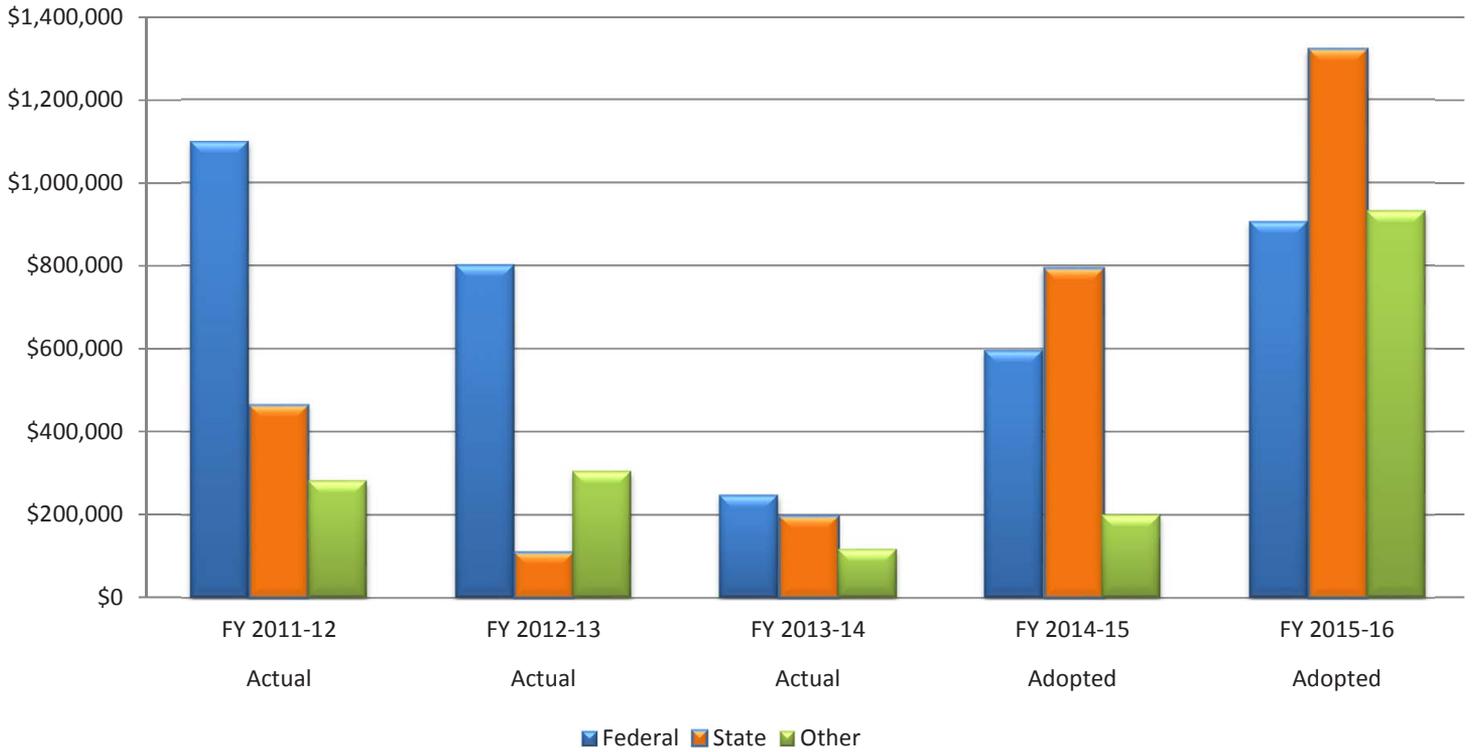
The Building Department provides full construction permit/plan review services supporting the development community including home remodeling, residential subdivisions, multi-family housing and high-tech commercial/industrial developments. The department enforces State codes for building, plumbing, mechanical, electrical, and fire-life safety. The City has developed a “fast-track” plan review process that expedites most plans submitted for review within a two to four week period.

Building operations are funded through permit and inspection fees charged based on the size and scope of the project. Building weathered the downturn in the economy better than most. The Department has experienced significant increases in workload and revenues in the past couple of years. The increase has been mainly in commercial building activity. The Building Department is currently working on Intel’s D1X projects and has added a total of 14 FTE in the last couple of years to keep up with the increasing workload.

In FY 2012-13, there was a significant increase in revenues due to the D1X project. Building revenues are quite volatile and difficult to predict as they are driven by building activity. For FY 2015-16, staff has budgeted conservatively as the D1X project is in final stages and no other large projects are known at this time.



Grants



	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Adopted FY 2014-15	Adopted FY 2015-16
Federal	\$ 1,100,181	\$ 802,403	\$ 248,250	\$ 596,647	\$ 906,954
State	466,896	110,128	199,309	795,000	1,320,000
Other	282,683	305,393	117,643	200,138	932,850
\$	1,849,760	1,217,924	565,202	1,591,785	3,159,804

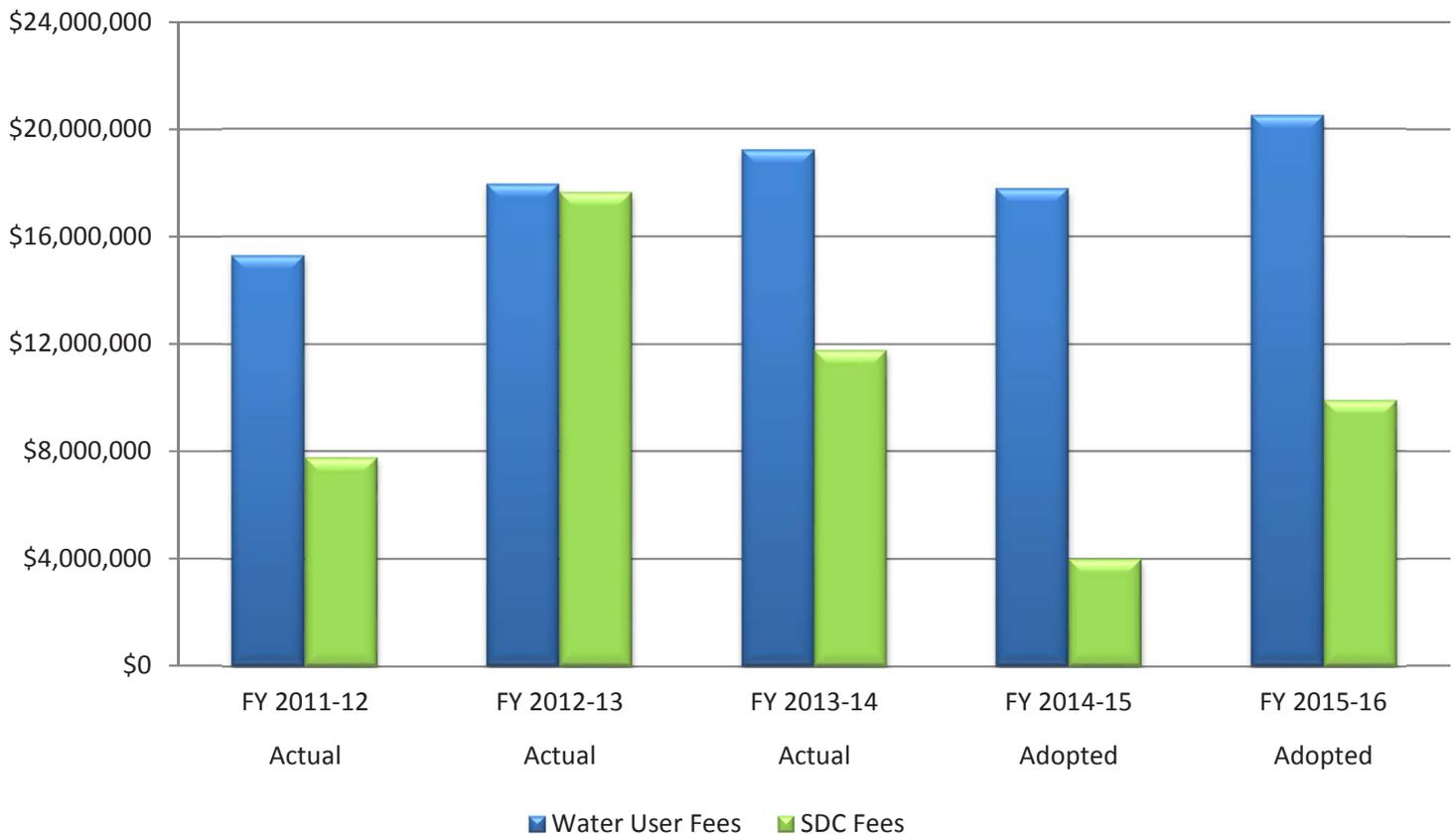
Grants

The City receives various grants each year. Since Hillsboro is an entitlement city (a city with a population over 50,000), it receives an annual Community Development Block Grant (CDBG) allocation. This grant is administered by the U.S. Department of Housing and Urban Development. The City receives around \$250,000 a year and uses this grant on either roads or parks. In 2013-14, Public Works received the CDBG allocation and put the money aside to combine with the FY 2014-15 allocation for road and sidewalk improvements at 11th and Alder. This has been re-budgeted for 2015-16 due to the timing of the project. Additionally, the new CDBG allocation is going towards the Senior Center in 2015-16.

In addition to the CDBG, there is \$1.25 million for road projects on Cornelius Pass Road coming from the Oregon Department of Transportation Immediate Opportunity Fund as well as a large grant from PGE for on-site power generator that will allow for power redundancy at the Water Treatment Plant.



Water User Fees and System Development Charges



	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Adopted FY 2014-15	Adopted FY 2015-16
Water User Fees	\$ 15,302,737	\$ 17,956,415	\$ 19,225,036	\$ 17,789,922	\$ 20,506,788
SDC Fees	7,759,893	17,643,213	11,790,298	4,000,000	9,880,028
	\$ 23,062,630	\$ 35,599,628	\$ 31,015,334	\$ 21,789,922	\$ 30,386,816

Water

The City of Hillsboro owns and operates a municipal drinking water system that serves nearly 79,000 customers. The City's service territory is divided into two main areas. One serves the portion of the City's own municipal territory west of Cornelius Pass Road; the second serves more than 600 rural connections in Washington County and provides wholesale service to Gaston, Cornelius, and the LA Water Cooperative. The three-member City of Hillsboro Utilities Commission governs the City's water system. The water supplied to customers is purchased through the Joint Water Commission (JWC), which is a collective water supply partnership between Hillsboro, Forest Grove, Beaverton and Tualatin Valley Water District (TVWD). The City of Hillsboro holds 45% ownership in the JWC water supply capacity, and is also designated by the partnership as the managing agency for JWC. The City of Hillsboro Water Department is also a partner in the Barney Reservoir Joint Ownership Commission (BRJOC), which is a joint venture between the cities of Hillsboro, Forest Grove, and Beaverton, Tualatin Valley Water District and Clean Water Services. The City of Hillsboro has also been designated by the partnership as the managing agency for BRJOC.

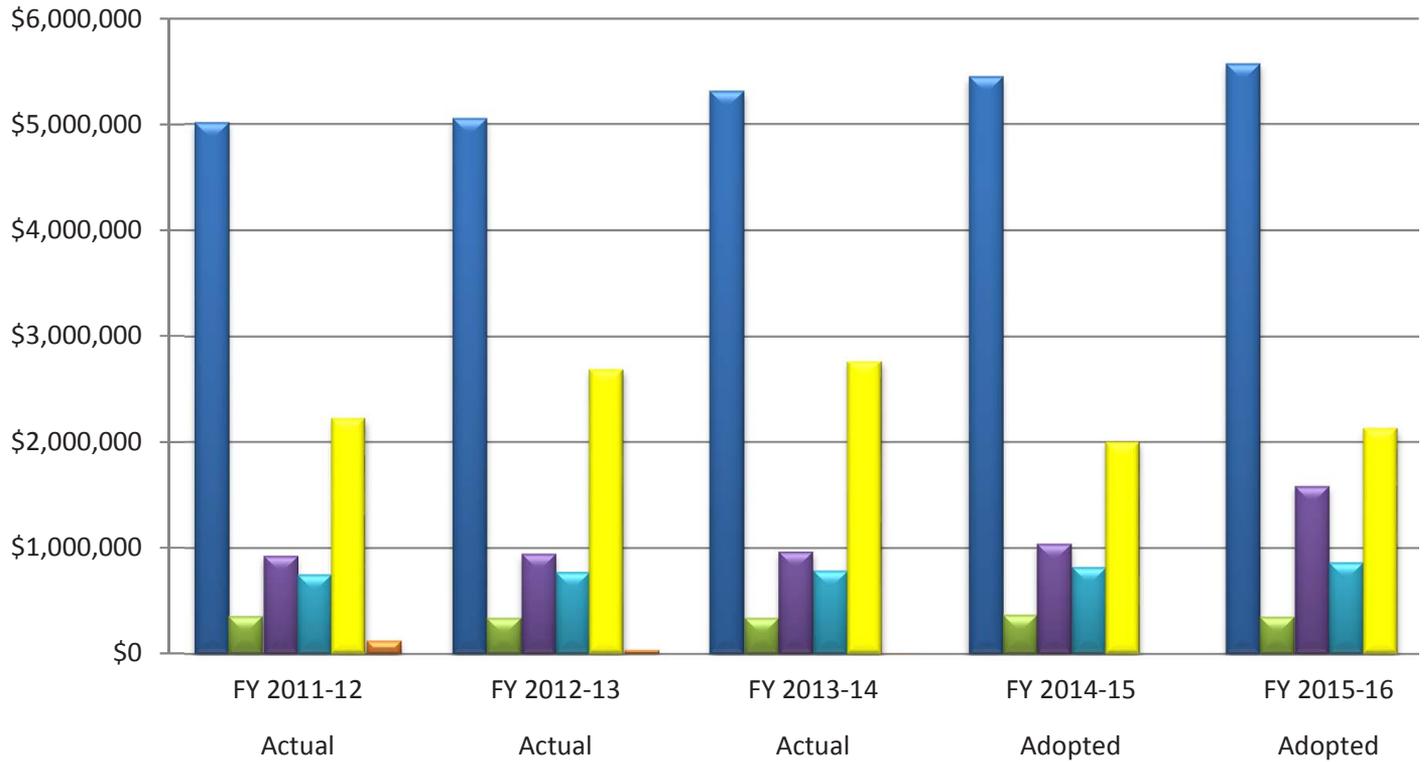
Water operations are funded via user fees charged on the City's utility bill; the water system receives no property tax or other general fund revenue. Water rates are set annually by the City of Hillsboro Utilities Commission. Water rates are set by customer class, and have two parts: a base rate (based on meter size) and a usage rate. A typical dwelling unit with a 5/8" x 3/4" meter uses 18 ccf in a two-month billing cycle. Under the current three-tiered residential rate structure, the total bi-monthly water bill would be \$56.06, including the base charge of \$25.86, the first 16 ccf charged at \$1.58 per ccf, and \$2.46 per ccf for the additional two units sold. The proposed budget assumes a 6% water rate increase. The Utilities Commission will hold a public hearing, tentatively scheduled for July, to consider a rate increase proposal. If approved, the rate increase will go into effect in October 2015.

In addition to these recurring customer usage charges, system development charges (SDCs) are assessed on new construction. The SDC is calculated based on the project's future impact on the City's need for water infrastructure and capacity. The City had seen a sharp reduction in SDC's collected prior to FY 11-12; however, there has been a significant increase in SDC revenues in the past two years due to the Intel D1X project and several large commercial projects. In FY 2015-16, staff has budgeted \$9.8 million in SDC revenues based on anticipated building activity and industrial water usage.

The City is in the beginning stage of building a large scale water supply project that will serve a growing Hillsboro for the next 50 years. The Utilities Commission has selected the Mid-Willamette River as the City's second water supply source. The project will be built with partners, and will include a new water treatment plant, transmission line, and storage facilities. Final completion of the project is currently planned for approximately 2026. However, planning has begun on both design and funding elements for the project. A water rate and SDC update study has been completed; the study includes ten-year projections of annual rate increases that will be necessary to support expenses for ongoing operations, maintenance and replacement, and debt service.



Transportation Funds



■ State Gas Tax
 ■ County Gas Tax
 ■ TUF - PMP
 ■ TUF - Pathways
 ■ Transportation Development Tax
 ■ Traffic Impact Fees

	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Adopted FY 2014-15	Adopted FY 2015-16
State Gas Tax	\$ 5,019,711	\$ 5,056,858	\$ 5,313,996	\$ 5,450,888	\$ 5,573,786
County Gas Tax	354,845	340,581	340,871	368,372	347,710
TUF - PMP	926,608	945,244	964,068	1,041,069	1,583,610
TUF - Pathways	749,290	771,068	784,213	817,332	865,169
Transportation Development Tax	2,222,909	2,687,013	2,765,463	2,000,000	2,127,200
Traffic Impact Fees	125,136	35,663	1,006	-	-
\$ 9,398,499	\$ 9,836,427	\$ 10,169,617	\$ 9,677,661	\$ 10,497,475	

Public Works

The City's Public Works Department manages the City's transportation, sewer and surface water management programs. The Department is made up of two main divisions, Engineering and Operations, which provide for the design and construction as well as ongoing maintenance of public infrastructure in each program. The following describes the funding sources for the different programs.

Transportation

Funding for Transportation includes state gas tax, county gas tax, state license and registration fees, and the City's local transportation utility fee. Funding also includes the Transportation Development Tax.

The principal source of revenues for the Transportation Fund is the City's per capita share of state and county gasoline taxes. The State gas tax is currently 30 cents per gallon. Washington County also has a local gas tax of 1 cent per gallon. Since the gas tax is based on number of gallons sold, as the price of gas rises, the gallons sold generally decreases, resulting in a reduction in funding to maintain the roadway.

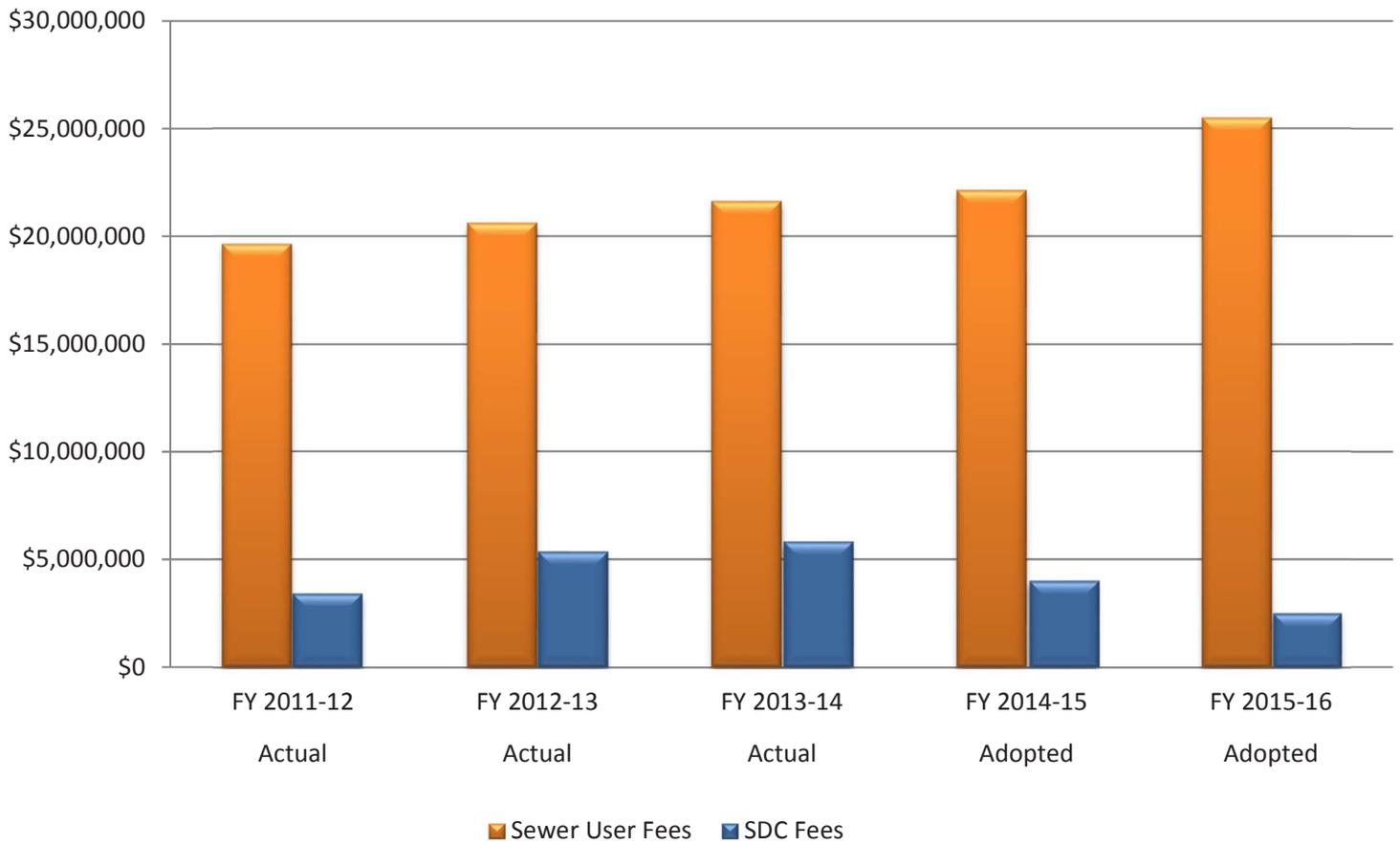
In response to increasing roadway maintenance needs and a decrease in available resources, the City Council adopted a Transportation Utility Fee (TUF) on July 17, 2008 which went into effect in March 2009. The TUF program charges each residential and non-residential customer a fee that is used to perform street maintenance on roadways that fall under Hillsboro's jurisdiction. Additionally, a portion of residential TUF fees collected are dedicated to build and maintain bicycle and pedestrian pathways. The charges are based on the estimated use of the roadway system by customer groups based on Institute of Transportation Engineers (ITE) traffic data. The fee is included on each customer's bi-monthly or monthly utility bill. The primary purpose of the program is to provide a stable source of revenue for the operation, maintenance and preservation of the roadway system. The current backlog in roadway maintenance is valued at \$9.6 million. Over the last several years, the Council has elected to use Strategic Investment Program (SIP) funding to help fill some of the gap for pavement management. In 2015-16, \$1,000,000 is proposed from SIP funds.

In February 2015, with a recommendation from the Transportation Committee, the City Council approved program modifications to reallocate the distribution of TUF collected between the types of development uses, as well as increasing TUF rates starting on April 1, 2015 to fully fund the PMP program by 2017-18. For a single family residential customer rates increased from \$3.18 to \$4.64. Nonresidential increases varied by type of business. These increases are estimated to raise an additional \$575,000 in 2015-16 and \$1.9 million by 2017-18.

System Development Charge revenues are received from new private development activities through Washington County's Transportation Development Tax (TDT) program based on the development's projected impact on the transportation system. The Washington County Board of Commissioners adopted the countywide Transportation Development Tax (TDT) program in September of 2008. The TDT effectively replaced the Traffic Impact Fee (TIF) program and placed into effect an expanded tax on all new development in Washington County and brought the fee into conformance with the Oregon State System Development Charge rules. Proceeds from the TDT program are used to fund off-site highway and transit capital improvements that provide additional capacity to the major transportation system, namely along collector and arterial roadways. The program does not fund existing needs such as minor reconstruction or maintenance projects.



Sewer User Fees and System Development Charges



	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Adopted FY 2014-15	Adopted FY 2015-16
Sewer User Fees	\$ 19,654,926	\$ 20,624,680	\$ 21,636,192	\$ 22,151,292	\$ 25,512,398
SDC Fees	3,415,085	5,354,973	5,808,891	4,000,000	2,500,000
	\$ 23,070,011	\$ 25,979,653	\$ 27,445,083	\$ 26,151,292	\$ 28,012,398

Sewer

The City's Public Works Department works in conjunction with Clean Water Services (CWS) to manage wastewater produced by Hillsboro residents. The City is responsible for the maintenance of sewer lines 21 inches and smaller in diameter while Clean Water Services maintains larger lines, and treats and recycles the wastewater. The wastewater is collected by a vast network of sewer lines and pump stations and is routed to one of four treatment plants. The operations are funded via a regional sewer base and usage charge as well as a local service fee. Both are billed as part of the City's utility bill.

The regional fees are established by CWS and adopted annually by the City via resolution. The regional sewer charge has two parts, the base charge and the usage charge. The base rate is currently \$51.70 per dwelling unit for a bi-monthly bill and approximately two-thirds of the total charge. Single family residences are generally considered one dwelling unit. The usage charge is based on average winter water consumption, measured November through April, and is reviewed and updated each July. Winter water consumption is a good indicator of the wastewater households produce and discharge into the sewer system for treatment. As of July 1, 2014, the usage rate per ccf was \$1.72. The average household uses 18 ccf bi-monthly. This equates to \$30.96. CWS is proposing a 3% increase in sewer rates for budget year 2015-16.

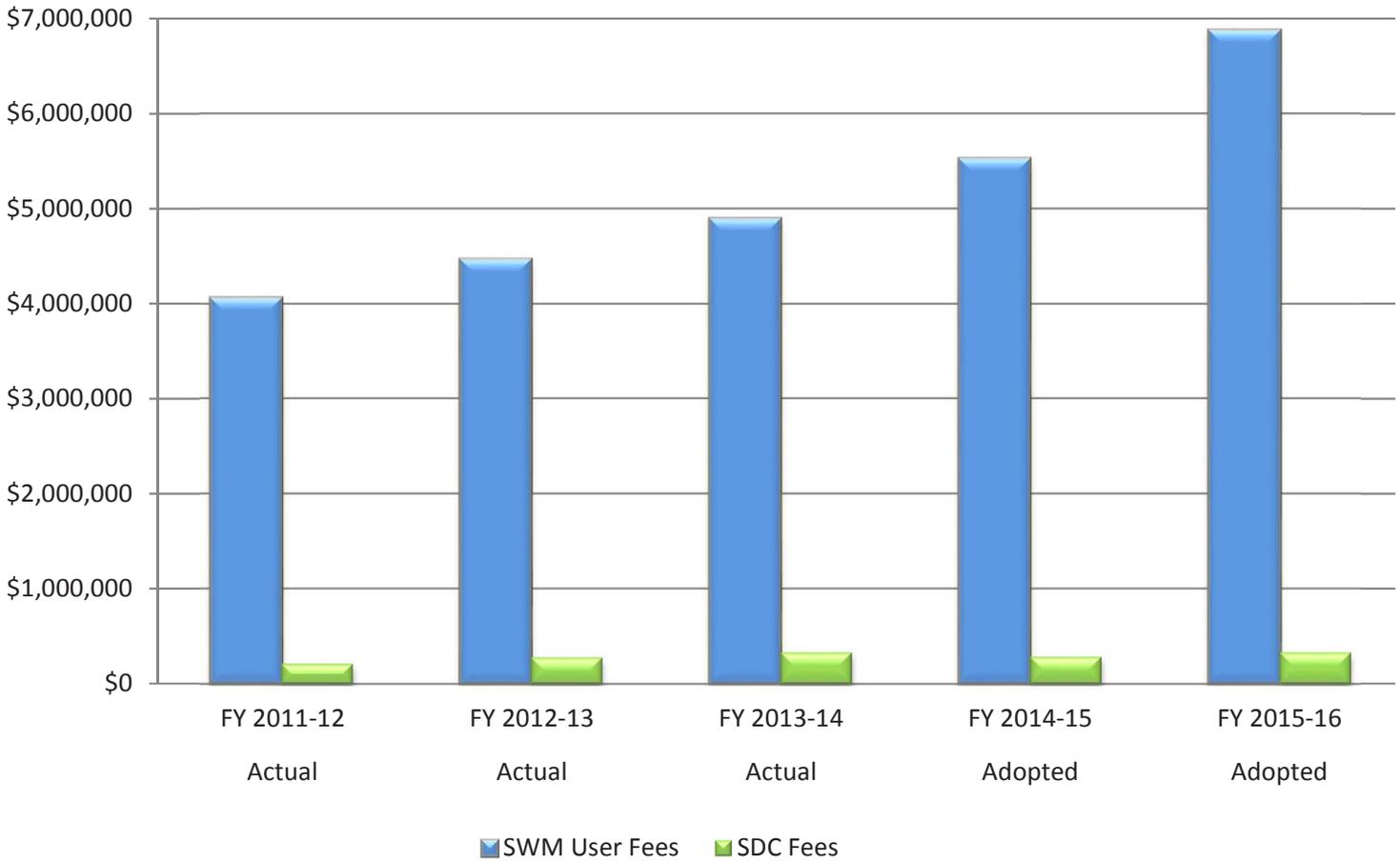
The City completed a service delivery study to determine current and future operational and capital requirements for the Sewer Program. The study results showed that the City would need a local service fee to meet these requirements to maintain the system. The Local service fee was approved by City Council in July 2014 and went into effect January 1, 2015. The fee is \$2.50 per equivalent dwelling unit, with one unit being equivalent to a residential household.

In addition to the regional base and usage charge and the local service fee, sewer system development charges (SDC) are assessed on new construction. The SDC is based on the project's future impact on the sewer system's capacity. The City currently adopts the CWS system development charge annually via resolution and has no additional local SDC charge. CWS is proposing a 4.08% increase equating to a \$200 increase in SDC's for 2015-16.

Although the City collects sewer usage fees and SDCs, the majority of the revenues are remitted to CWS for purposes of maintenance and infrastructure associated with treatment facilities. The City retains about 16% of the base and usage fees and 4% of the SDC fees.



Surface Water Management (SWM) User Fees and System Development Charges



	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Adopted FY 2014-15	Adopted FY 2015-16
SWM User Fees	\$ 4,061,770	\$ 4,464,287	\$ 4,891,282	\$ 5,525,177	\$ 6,871,811
SDC Fees	211,134	275,592	328,025	283,000	328,000
	\$ 4,272,904	\$ 4,739,879	\$ 5,219,307	\$ 5,808,177	\$ 7,199,811

Surface Water Management (SWM)

The City's Public Works Department works in conjunction with Clean Water Services (CWS) to manage the surface water program which improves water quality, protects fish habitat, and manages drainage systems by operating and maintaining the storm water conveyance system, establishing design and construction standards, regulating activities that can impact the watershed, and enhancing streams and floodplains. The City, as part of the countywide program, builds, maintains, and enhances the public drainage system to meet public needs and to comply with strict water quality regulations.

These operations are funded through a regional service unit fee currently \$6.75 per month as well as a local service fee and billed as part of the City's utility bill. Single family residences are generally assessed as one service unit. Commercial properties are billed based on a measurement of impervious surface area. The City adopts CWS rates annually via resolution. CWS is proposing a 50 cent increase in SWM rates for budget year 2015-16.

The City completed a service delivery study to determine current and future operational and capital requirements for the SWM program. The study results showed that the City would need a local service fee to meet these requirements to maintain the system. The Local service fee was approved by City Council in July 2014 and went into effect January 1, 2015. The fee is \$1.00 per equivalent service unit, with one unit being equivalent to a residential household.

In addition to recurring charges for maintenance and operations, system development charges (SDC) are assessed on new construction. The SDC is based on the project's future impact on the Surface Water System's capacity. The City currently adopts the CWS system development charge annually via resolution and has no additional local SDC charge.

The City retains 75% of the regional service fee and 100% of the SDC.

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Debt Service

- *Overview*
- *Summary*
- *Debt Service Schedules*



Debt Service Overview

The City issues debt to pay for long-term capital improvements. The City only issues debt where the repayment schedule does not exceed the useful life of the capital investment. The City has a limited amount of debt and no outstanding general obligation debt.

Debt service appropriations provide for the payment of principal and interest on bonds and special obligation notes. The City has both revenue bonds and full faith and credit obligations currently outstanding.

Full faith and credit obligations are backed by the City's General Fund revenues; however, they may be repaid from other resources such as Strategic Investment Program revenues.

Revenue bonds are used to finance enterprise-related capital to sustain the increasing demands of the system. Revenue bonds are repaid through user fees that are reviewed annually to meet operational and debt service requirements.

The City's Full Faith and Credit Obligations and Refunding Series 2012 debt rating provided by Moody's Investors Service is Aa3. The City's Water Revenue Bonds Refunding Series 2012 debt rating by Moody's Investors Service is Aa2.

The City fulfills its obligation for continuing disclosure requirements under the Securities and Exchange Commission Rule 15c2-12 by filing its audited financial reports and other required disclosures with the Municipal Securities Rulemaking Board Electronic Municipal Market Access (EMMA) database service which is available at www.emma.msrb.org.

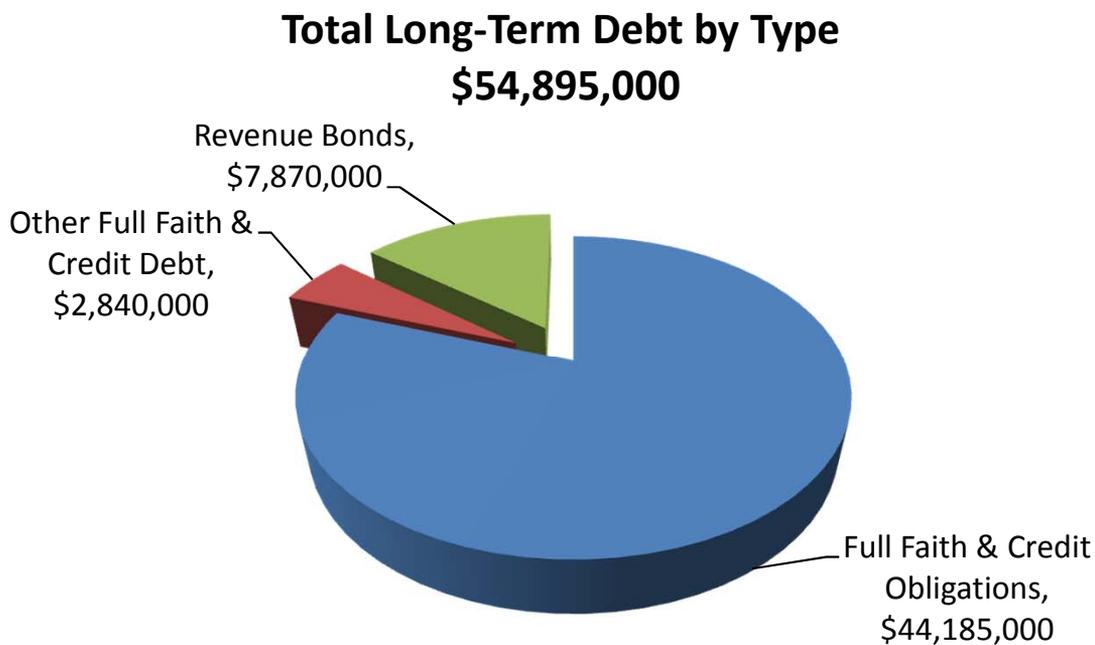
Legal Debt Limits

Under Oregon statutes, the City is limited in the amount of outstanding general obligation bonded debt to three percent (3%) of real market value. The statutory limit specifically excludes full faith and credit obligations, water, sanitary and storm sewers. The limit for FY 2015-16 will be \$705,857,156 based upon the estimated market value of \$23,528,571,882.

The City does not have any general obligation debt at this time and therefore no debt currently subject to this limitation. General obligation bonds are secured by property taxes and must be approved by the voters.

Future Debt Plans

The City is looking at issuing debt in FY 15-16 to pay for a portion of the construction for the new Public Works Facility. In the future, the City is likely to issue debt related to the Downtown Urban Renewal area and for the Willamette Water supply expansion project.





City of Hillsboro Long-Term Debt
Estimated as of July 1, 2015

	Interest Rates	Issue Amount	Final Maturity Date	Outstanding Principal
Full Faith & Credit Obligations:				
Series 2012 (Tax-Exempt)	3.0% - 5.0%	\$ 28,715,000	6/1/2032	\$ 26,490,000
Series 2012B (Taxable)	2.0% - 3.125%	11,895,000	6/1/2032	10,300,000
Series 2010B (Tax-Exempt)	2.0% - 3.5%	3,650,000	6/1/2022	3,015,000
Series 2010C (Taxable Recovery Zone Economic Development Bond)	5.25% - 6.185%	4,380,000	6/1/2030	4,380,000
Other Full Faith & Credit Debt:				
2005 Financing Agreement	4.30%	4,075,000	6/1/2027	2,840,000
Revenue Bond:				
Water Revenue & Refunding Series 2012	0.25% - 3.0%	13,945,000	12/1/2023	7,870,000
				<u>\$ 54,895,000</u>

Hillsboro Economic Development Council Long-Term Debt
Estimated as of July 1, 2015

	Interest Rates	Issue Amount	Final Maturity Date	Outstanding Principal
Loan				
Oregon Business Development Department Brownfields Redevelopment	3.25%	\$ 300,000	12/1/2021	\$ 236,470
Other Financing				
System Development Charges	3.69%	872,000	12/1/2022	682,920
				<u>\$ 919,390</u>

**Debt Service Payment
All City Funds, FY 2015-16**

Fund/Bond or Debt Issue	Principal Balance 6/30/2015	Scheduled Principal	Scheduled Interest	Principal Balance 6/30/2016
SIP FFC Debt Service Fund				
Series 2012 (Tax-Exempt)	\$ 26,490,000	\$ 1,360,000	\$ 961,813	\$ 25,130,000
Series 2012B (Taxable)	10,300,000	505,000	264,736	9,795,000
Series 2010B (Tax-Exempt)	3,015,000	390,000	98,513	2,625,000
Series 2010C (Taxable Recovery Zone Economic Development Bond)	4,380,000	-	257,211	4,380,000
2005 Financing Agreement	2,840,000	185,000	122,120	2,655,000
Total SIP FFC Debt Service Fund	47,025,000	2,440,000	1,704,393	44,585,000
Water Debt Service Fund				
Water Revenue Refunding Series 2012	7,870,000	775,000	204,450	7,095,000
Total All Funds	\$ 54,895,000	\$ 3,215,000	\$ 1,908,843	\$ 51,680,000

**Debt Service Payment
Hillsboro Economic Development Council Funds, FY 2015-16**

	Principal Balance 6/30/2015	Scheduled Principal	Scheduled Interest	Principal Balance 6/30/2016
Brownfields Loan	\$ 236,470	\$ 31,313	\$ 7,687	\$ 236,470
SDC Financing	682,920	80,606	24,463	602,314
Total	\$ 919,390	\$ 111,919	\$ 32,150	\$ 838,784



Full Faith and Credit Bond Summary

The City has several Full Faith and Credit (FFC) bonds outstanding. FFC bonds are secured by the full faith and credit of the City and are backed by general purpose revenues. The City has chosen to repay these obligations with its Strategic Investment Program (SIP) revenues. These revenues are discussed in length in the Revenue Section. The City anticipates receiving about \$7 million in SIP revenues in FY 2015-16.

A combined schedule of all FFC bond debt service is below. Individual obligation schedules are show in proceeding pages.

FY	Principal	Interest	Total
2015-16	\$ 2,440,000	\$ 1,704,393	\$ 4,144,393
2016-17	2,540,000	1,618,288	4,158,288
2017-18	2,615,000	1,529,028	4,144,028
2018-19	2,700,000	1,454,278	4,154,278
2019-20	2,790,000	1,360,648	4,150,648
2020-21	2,875,000	1,278,425	4,153,425
2021-22	2,985,000	1,158,646	4,143,646
2022-23	3,105,000	1,042,463	4,147,463
2023-24	3,235,000	912,323	4,147,323
2024-25	3,350,000	784,755	4,134,755
2025-26	3,475,000	651,312	4,126,312
2026-27	3,585,000	527,880	4,112,880
2027-28	3,395,000	398,819	3,793,819
2028-29	3,505,000	278,813	3,783,813
2029-30	1,845,000	154,870	1,999,870
2030-31	1,270,000	80,093	1,350,093
2031-32	1,315,000	41,093	1,356,093
Total	\$ 47,025,000	\$ 14,976,127	\$ 62,001,127

Issue Title: Full Faith and Credit Obligation Project and Refunding Bond Series 2012 Tax-Exempt			
Issue Date:	July 26, 2012	Amount:	\$28,715,000
Average interest rate:	3.5%	First Principal Due:	06/01/2013
Bond rating:	Aa3, Moody's	Last Principal Due:	06/01/2032
CUSIPs:	432092MK7-RH9		

Purpose of issuance:

The City issued Full Faith and Credit Obligation Bonds Series 2004 for the construction of the Civic Center which houses Hillsboro's City government service. The Series 2004 was refunded in 2012 to take advantage of the low interest rate environment.

The City also issued an additional \$8,425,000 in new debt for the expansion of the Main Library and renovation of the Shute Park Library. The second floor of the Main Library has been completed and opened to the public in June 2013. The Shute Park Library was fully renovated as this facility was built in 1974 and re-opened to the public in March 2014.

Security:

The primary security for this debt is Strategic Investment Program revenues received in the Strategic Investment Program Full Faith and Credit Debt Service Fund. In addition, the City has pledged its full faith and credit.

FY	Principal	Interest	Total
2015-16	\$ 1,360,000	\$ 961,813	\$ 2,321,813
2016-17	1,425,000	907,413	2,332,413
2017-18	1,470,000	850,413	2,320,413
2018-19	1,525,000	806,313	2,331,313
2019-20	1,580,000	745,313	2,325,313
2020-21	1,635,000	697,913	2,332,913
2021-22	1,705,000	616,163	2,321,163
2022-23	1,785,000	539,438	2,324,438
2023-24	1,875,000	459,112	2,334,112
2024-25	1,950,000	384,112	2,334,112
2025-26	2,030,000	306,112	2,336,112
2026-27	2,095,000	245,212	2,340,212
2027-28	2,165,000	182,362	2,347,362
2028-29	2,235,000	117,412	2,352,412
2029-30	535,000	50,362	585,362
2030-31	550,000	34,312	584,312
2031-32	570,000	17,812	587,812
Total	\$26,490,000	\$ 7,921,587	\$34,411,587



Issue Title: Full Faith and Credit Obligation Bond Series 2012B Taxable			
Issue Date:	November 29, 2012	Amount:	\$11,895,000
Average interest rate:	2.73%	First Principal Due:	06/01/2013
Bond rating:	Aa3, Moody's	Last Principal Due:	06/01/2032
CUSIPs:	432092QR8-RE6		

Purpose of issuance:

In November 2012, the City issued Full Faith and Credit Obligation bonds to finance construction of a new baseball stadium at the Gordon Faber Recreation Complex. The baseball stadium will be home to the Hillsboro Hops, Single A Minor League baseball team. When not in use by the Hillsboro Hops, the stadium will be available for use by the Hillsboro School District, programmed events, and other activities. The stadium will have artificial turf which will allow the City to host regional and national athletic events all year round.

Security:

The primary security for this debt is Strategic Investment Program revenues received in the Strategic Investment Program Full Faith and Credit Debt Service Fund. In addition, the City has pledged its full faith and credit.

FY	Principal	Interest	Total
2015-16	\$ 505,000	\$ 264,736	\$ 769,736
2016-17	515,000	254,636	769,636
2017-18	525,000	244,336	769,336
2018-19	535,000	233,836	768,836
2019-20	545,000	223,136	768,136
2020-21	555,000	212,236	767,236
2021-22	565,000	200,023	765,023
2022-23	580,000	187,596	767,596
2023-24	595,000	174,256	769,256
2024-25	610,000	159,382	769,382
2025-26	625,000	143,369	768,369
2026-27	640,000	126,182	766,182
2027-28	660,000	106,982	766,982
2028-29	680,000	87,182	767,182
2029-30	700,000	66,782	766,782
2030-31	720,000	45,782	765,782
2031-32	745,000	23,282	768,282
Total	<u>\$10,300,000</u>	<u>\$ 2,753,734</u>	<u>\$13,053,734</u>

Issue Title: Full Faith and Credit Obligation Bond Series 2010B Tax-Exempt			
Issue Date:	November 24, 2010	Amount:	\$3,650,000
Average interest rate:	3.125%	First Principal Due:	06/01/2014
Bond rating:	Aa3, Moody's	Last Principal Due:	06/01/2022
CUSIPs:	432092NR1-PU2		

Purpose of issuance:

On November 24, 2010, the City issued Full Faith and Credit Obligation bonds. Series 2010B was used to finance the construction of the Cherry Lane Fire Station. The Station was completed in late-summer 2010 and was officially opened on September 11, 2010. The station was built to replace the Griffin Oaks location. The City issued the debt to reimburse itself for these expenditures.

Security:

The primary security for this debt is Strategic Investment Program revenues received in the Strategic Investment Program Full Faith and Credit Debt Service Fund. In addition, the City has pledged its full faith and credit.

FY	Principal	Interest	Total
2015-16	\$ 390,000	\$ 98,513	\$ 488,513
2016-17	405,000	84,863	489,863
2017-18	420,000	71,288	491,288
2018-19	430,000	59,738	489,738
2019-20	445,000	46,838	491,838
2020-21	455,000	32,375	487,375
2021-22	470,000	16,450	486,450
Total	\$ 3,015,000	\$ 410,063	\$ 3,425,063



Issue Title: Full Faith and Credit Obligation Bond Series 2010C Taxable Recovery Zone Economic Development Bond (RZEDB)			
Issue Date:	November 24, 2010	Amount:	\$4,380,000
Average interest rate:	5.8%	First Principal Due:	06/01/2022
Bond rating:	Aa3, Moody's	Last Principal Due:	06/01/2030
CUSIPs:	432092PK4-PR9		

Purpose of issuance:

On November 24, 2010, the City issued Full Faith and Credit Obligation bonds. Series 2010C was used to finance the construction of the Jones Farm Fire Station on NE 25th Avenue by the Hillsboro Airport. This station will replace the Parkwood Fire Station which is located adjacent to Bicentennial Park.

As part of a Federal program which made recovery zone allocations to the State of Oregon which in turn made allocations to Washington County, who then allowed cities within the County to apply for use of the allocation, the City was able to take advantage of this program to issue debt at a lower cost than a traditional tax exempt financing. The goal of the federal program was to help the economy rebound by allowing for lower cost borrowing which in turn would allow for money to go farther in creating construction and other jobs.

Security:

The primary security for this debt is Strategic Investment Program revenues received in the Strategic Investment Program Full Faith and Credit Debt Service Fund. In addition, the City has pledged its full faith and credit.

FY	Principal	Interest	Total
2015-16	\$ -	\$ 257,211	\$ 257,211
2016-17	-	257,211	257,211
2017-18	-	257,211	257,211
2018-19	-	257,211	257,211
2019-20	-	257,211	257,211
2020-21	-	257,211	257,211
2021-22	5,000	257,211	262,211
2022-23	490,000	256,949	746,949
2023-24	505,000	231,224	736,224
2024-25	520,000	204,711	724,711
2025-26	535,000	176,891	711,891
2026-27	555,000	143,801	698,801
2027-28	570,000	109,475	679,475
2028-29	590,000	74,220	664,220
2029-30	610,000	37,729	647,729
Total	\$ 4,380,000	\$ 3,035,475	\$ 7,415,475

Issue Title: Full Faith and Credit Financing Agreement			
Issue Date:	December 15, 2005	Amount:	\$4,075,000
Average interest rate:	4.3%	First Principal Due:	06/01/2008
Bond rating:	None	Last Principal Due:	06/01/2027
CUSIPs:	None		

Purpose of issuance:

The City entered into a financing agreement with Bank of America to borrow funds to finance acquisition and construction of the Hillsboro Main Library on Brookwood Parkway. The building shell was in existence when the City purchased the property and only the first floor of the building was built out.

Security:

The primary security for this debt is Strategic Investment Program revenues received in the Strategic Investment Program Full Faith and Credit Debt Service Fund. In addition, the City has pledged its full faith and credit.

FY	Principal	Interest	Total
2015-16	\$ 185,000	\$ 122,120	\$ 307,120
2016-17	195,000	114,165	309,165
2017-18	200,000	105,780	305,780
2018-19	210,000	97,180	307,180
2019-20	220,000	88,150	308,150
2020-21	230,000	78,690	308,690
2021-22	240,000	68,800	308,800
2022-23	250,000	58,480	308,480
2023-24	260,000	47,730	307,730
2024-25	270,000	36,550	306,550
2025-26	285,000	24,940	309,940
2026-27	295,000	12,685	307,685
Total	\$ 2,840,000	\$ 855,270	\$ 3,695,270



Issue Title: Water Revenue Refunding Bonds Series 2012			
Issue Date:	July 10, 2012	Amount:	\$13,945,000
Average interest rate:	2.71%	First Principal Due:	12/01/2012
Bond rating:	Aa2, Moody's	Last Principal Due:	12/01/2023
CUSIPs:	432134AA2-BH6		

Purpose of issuance:

The City issued the 2012 refunding bonds to obtain a lower interest rate and saved about \$800,000 in interest expense over the life of the bond. These bonds refunded the Water Revenue Bond Series 2003 which were issued to finance a new water treated reservoir, repair and improve an existing treated water reservoir and to refund the Water Revenue Bonds Series 1999 and Series 2000.

Security:

The primary security for this debt is water revenues received in the Water Operating Fund. The City has pledged to maintain net revenues, inclusive of system development charges (SDCs), of at least 125% of annual debt service. Net revenues exclusive of SDCs must be at least 115% of annual debt service.

FY	Principal	Interest	Total
2015-16	\$ 775,000	\$ 204,450	\$ 979,450
2016-17	800,000	188,700	988,700
2017-18	815,000	172,550	987,550
2018-19	840,000	151,800	991,800
2019-20	865,000	126,225	991,225
2020-21	895,000	99,825	994,825
2021-22	930,000	72,450	1,002,450
2022-23	955,000	44,175	999,175
2023-24	995,000	14,925	1,009,925
Total	\$ 7,870,000	\$ 1,075,100	\$ 8,945,100

Issue Title: Oregon Business Development Department Brownfields Redevelopment Loan			
Agreement Date:	July 25, 2012	Amount (maximum):	\$300,000
Average interest rate:	3.25%	First Principal Due:	12/01/2013
		Last Principal Due:	12/01/2021

Purpose of loan:

The Hillsboro Economic Development Council (HEDC) entered into the loan agreement with the State of Oregon on July 25, 2012. The loan was used to finance the environmental clean up of the 4th and Main property, 350 E Main Street, in the City’s downtown urban renewal area.

The City and METRO’s Transit Oriented Development Program jointly acquired the 4th and Main property (formerly the location of a Wells Fargo bank branch) in 1998, with the long-term intention of redeveloping the property as a transit oriented development project. Both entities were looking for a development that would contribute to the ongoing revitalization of downtown, and to the creation of a more dynamic 18 hour core (particularly with respect to the Wells Fargo bank building, where it was hoped a “cool” use could add to the already interesting mix of uses along Main Street). The 4th and Main project will deliver, 71 market rate apartments in three stories and over 3,800 square feet of ground floor commercial space. Secured, sub-grade parking will serve the residential units. The old bank building will be rehabilitated into a natural food grocer or brewery which will add to the ambience of downtown Hillsboro.

Security:

The primary security for this debt is urban renewal tax increment revenues received in the HEDC Tax Increment Fund. The City has also pledged its full faith and credit.

FY	Principal	Interest	Total
2015-16	\$ 31,313	\$ 7,687	\$ 39,000
2016-17	32,313	6,687	39,000
2017-18	33,383	5,617	39,000
2018-19	34,467	4,533	39,000
2019-20	35,587	3,413	39,000
2020-21	36,738	2,262	39,000
2021-22	32,669	1,062	33,731
Total	\$ 236,470	\$ 31,261	\$ 267,731



Issue Title: City of Hillsboro System Development Charge Financing – Water, Sanitary Sewer, Transportation, and Parks			
Agreement Date:	03/30/2012	Amount (maximum):	\$872,000
Average interest rate:	3.69%	First Principal Due:	06/01/2013
		Last Principal Due:	12/01/2022

Purpose of financing:

The City of Hillsboro entered into a Disposition and Development Agreement (DDA) with Metro and Tokola Properties for the 4th and Main project. One of the provisions of the DDA calls for the City to pay a portion of the cost of financing system development charges (SDC’s) for the project. The City then entered in to an intergovernmental agreement with the Hillsboro Economic Development Council (HEDC), whereby HEDC agreed to use funds from the Downtown Urban Renewal Area to repay the SDC’s.

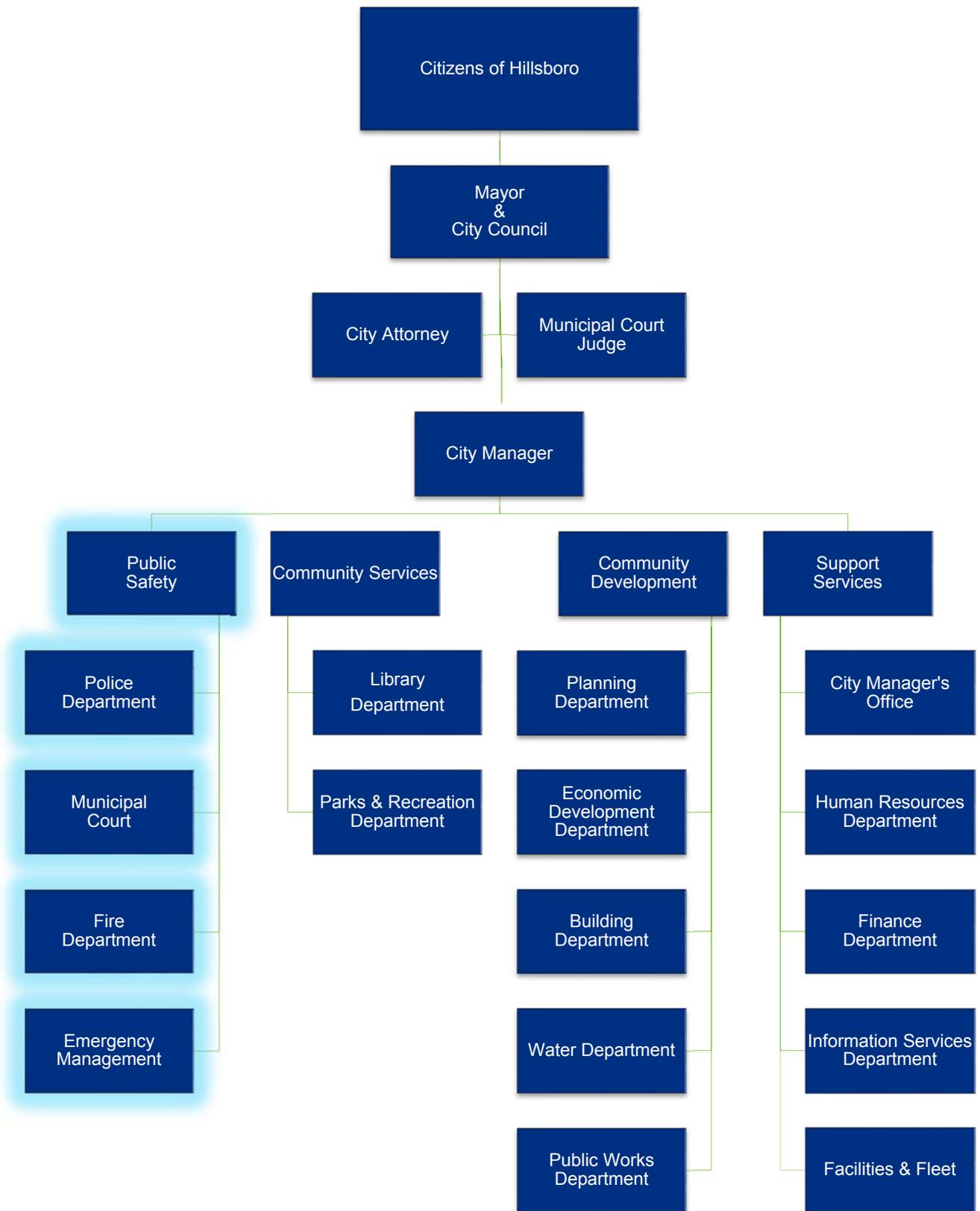
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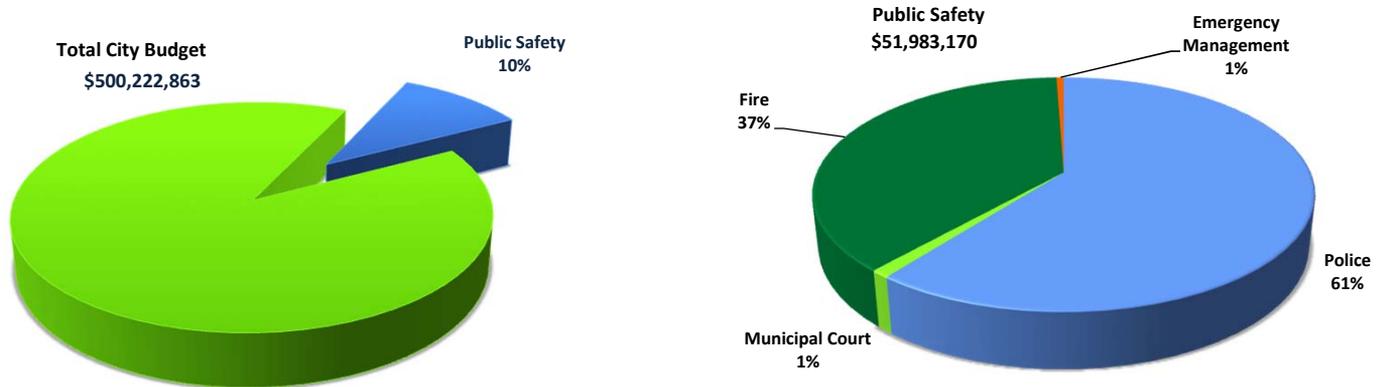
The primary security for this debt is urban renewal tax increment revenues received in the HEDC Tax Increment Fund.

FY	Principal	Interest	Total
2015-16	\$ 80,606	\$ 24,463	\$ 105,069
2016-17	83,607	21,462	105,069
2017-18	86,721	18,348	105,069
2018-19	89,950	15,119	105,069
2019-20	93,300	11,769	105,069
2020-21	96,775	8,294	105,069
2021-22	100,379	4,690	105,069
2022-23	51,582	951	52,533
Total	\$ 682,920	\$ 105,096	\$ 788,016

Public Safety

- *Police Department*
- *Municipal Court*
- *Fire Department*
- *Emergency Management*





Resources by Category	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15		Percent of Total
					Dollar Change	Percent Change	
General Revenues	41,428,440	43,809,698	46,790,755	49,078,320	2,287,565	5%	94.4%
Charges for Services	68,821	200,327	170,817	53,500	(117,317)	-219%	0.1%
Interest	6,419	5,856	5,500	5,500	-	0%	0.0%
Grants and Donations	177,272	115,202	73,759	31,750	(42,009)	-132%	0.1%
Miscellaneous	480,336	673,032	554,500	697,500	143,000	21%	1.3%
Beginning Working Capital	1,489,972	1,438,581	1,370,000	1,331,600	(38,400)	-3%	2.6%
Fines and Forfeiture	743,603	752,612	883,000	785,000	(98,000)	-12%	1.5%
Total Resources	\$ 44,394,863	\$ 46,995,308	\$ 49,848,331	\$ 51,983,170	\$ 2,134,839	4%	100%

Requirements by Category	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change	Percent of Total
Personnel Services	32,705,917	35,314,690	37,297,970	38,821,985	1,524,015	4%	74.7%
Materials & Services	3,693,053	3,813,891	4,103,291	4,256,248	152,957	4%	8.2%
Capital Outlay	65,688	62,004	-	-	-	-100%	0.0%
Special Payments	6,491,624	6,437,668	7,248,175	7,740,504	492,329	6%	14.9%
Contingency	-	-	100,000	100,000	-	0%	0.2%
Unapprop Fund Bal	1,438,581	1,367,055	1,098,895	1,064,433	(34,462)	-3%	2.0%
Total Requirements	\$ 44,394,863	\$ 46,995,308	\$ 49,848,331	\$ 51,983,170	\$ 2,134,839	4%	100%

Requirements by Department	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change	Percent of Total
Police	26,817,599	28,672,827	30,255,085	31,451,791	1,196,706	4%	60.5%
Municipal Court*	440,569	457,192	515,387	544,683	29,296	5%	1.0%
Fire	16,928,072	17,710,775	18,813,931	19,697,916	883,985	4%	37.9%
Emergency Management**	208,623	154,514	263,928	288,780	24,852	9%	0.6%
Total Requirements	\$ 44,394,863	\$ 46,995,308	\$ 49,848,331	\$ 51,983,170	\$ 2,134,839	4%	100%

Requirements by Fund	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change	Percent of Total
General Fund (100)	42,682,455	45,380,215	48,203,403	50,355,790	2,152,387	4%	96.9%
Police Forfeiture Fund (105)	113,252	101,555	80,000	82,000	2,000	2%	0.2%
Cadet Fund (110)	1,390,533	1,359,024	1,301,000	1,256,600	(44,400)	-4%	2.4%
Support Services Fund (700)	208,623	154,514	263,928	288,780	24,852	9%	0.6%
Total Requirements	\$ 44,394,863	\$ 46,995,308	\$ 49,848,331	\$ 51,983,170	\$ 2,134,839	4%	100%

Full Time Equivalent Positions	2012-13	2013-14	2014-15	2015-16	Change	Percent Change	Percent of Total
	287	287	287	294	7	2.4%	-

* The Municipal Court is not its own department and is managed by the Finance Department (Support Services Fund 700) but resides in the General Fund (100)

** Emergency Management is not its own department and is managed by the Fire Department (General Fund 100) but resides in the Support Services Fund (700)

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Police Department



Department Description

The Hillsboro Police Department has 183 positions budgeted in 2015-16. Staff is made up of 134 sworn officers and 49 professional staff members including records, parking enforcement, crime analyst, evidence technicians, project management, code enforcement, community outreach and administrative support.

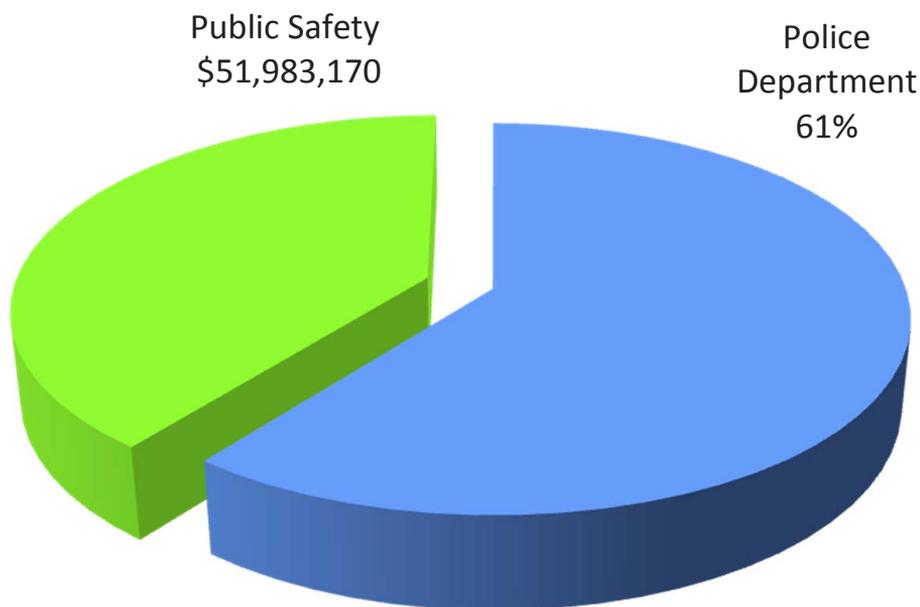


HPD staff members strive to develop partnerships and maintain open communication that will enhance public safety and livability within our community. The increased local option tax levy to \$1.72 originally passed by voters in November 2006 has provided funding for an additional 13 sworn police officers and 9 professional staff positions.

The Police Department continues to support regional and countywide interagency teams such as the Washington County Interagency Gang Enforcement Team (IGET), the Westside Interagency Narcotics Team (WIN), the FBI Regional Forensics Lab (RCFL), FBI Innocent Images Task Force, Tactical Negotiations Team (TNT) and the Tri Met Transit Security Team (Tri Met).

The Hillsboro Police Cadet Program continues to prosper. Police officers and staff work with youth in developing leadership and career guidance in the field of law enforcement. There is currently 1 Cadet participating in the Tongue Estate scholarship program. During 2014, 14 HPD Cadets volunteered 3,937 hours.

The Police Reserve Officer program is also a vital component of this department. Volunteer officers often assist during and after some of the most difficult incidents in our community, including major crime scenes and disasters. They also participate in regional safety efforts such as enhanced DUII enforcement. During 2014, 10 Reserve officers contributed 1,733 hours to the community.



Our Vision

The Hillsboro Police Department will be a leader in the law enforcement profession throughout Oregon and beyond. Beginning with recruiting, hiring, training, and retaining a diverse, engaging, innovative, and caring staff dedicated to serving the Hillsboro community; we will adhere to the highest professional and ethical standards, and will be committed to building community and professional partnerships to achieve the Department's Mission.

Our Mission

The mission of the Hillsboro Police Department is to provide public safety services which enhance the safety, security and quality of the Community.

Our Core Values

- Service to our communities
- Integrity in all we say and do
- Reverence for the law
- To work every day to earn the trust of our community
- Professionalism
- Commitment to leadership
- Quality through continuous improvement
- Courage



Outcomes and Accomplishments

- Completed 294 DUII arrests
- Officers opened 17,167 cases
- Received 90 commendations and only 22 complaints
- Administered seven grants and applied for new grants to support programs and services
- Property and Evidence Division managed over 10,680 items of property and destroyed over 5,186 lbs. of drugs, weapons, and property. HPD collected over 870 lbs. of unwanted prescription drugs during the National Rx Take Back event
- Responded to 80,095 calls for service in the community

Budget Highlights

- The budget includes 1 new Crime Analyst and 2 Police Officer positions. We also anticipate funding from TriMet to add 1 Police Officer to our Light Rail Team for the 2015-16 fiscal year.
- The budget includes a \$77,000 decrease in WCCCA 911 Dispatch Call Center Fees.
- The budget includes support for the department's Critical Incident Team, the Hillsboro Mediation Program and Mobile Response Team.



Police Department Budget Summary

Resources by Category	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15		Percent of Total
					Dollar Change	Percent Change	
General Fund Revenues	24,662,633	26,413,580	28,265,326	29,352,441	1,087,115	4%	93%
Beginning Work Cap	1,489,972	1,438,581	1,370,000	1,331,600	(38,400)	-3%	4%
Fines and Forfeiture	18,600	24,675	18,000	15,000	(3,000)	-17%	0%
Charges for Services	32,296	32,909	33,000	33,000	-	0%	0%
Interest	6,419	5,856	5,500	5,500	-	0%	0%
Grants and Donations	130,037	107,223	73,759	31,750	(42,009)	-57%	0%
Miscellaneous	477,642	650,003	489,500	682,500	193,000	39%	2%
Total:	\$ 26,817,599	\$ 28,672,827	\$ 30,255,085	\$ 31,451,791	\$ 1,196,706	4%	100%

Budget by Category	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change	Percent of Total
Personnel Services	19,127,205	20,741,449	21,894,894	22,792,763	897,869	4%	72%
Materials & Services	2,315,828	2,496,957	2,642,451	2,712,997	70,546	3%	9%
Capital Outlay	27,957	62,004	-	-	-	0%	0%
Special Payments	3,908,028	4,005,362	4,518,845	4,781,598	262,753	6%	15%
Contingency	-	-	100,000	100,000	-	0%	0%
Unapprop Fund Bal	1,438,581	1,367,055	1,098,895	1,064,433	(34,462)	-3%	3%
Total:	\$ 26,817,599	\$ 28,672,827	\$ 30,255,085	\$ 31,451,791	\$ 1,196,706	4%	100%

Budget by Org	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change	Percent of Total
Police Administrative Services	7,533,542	7,718,454	9,367,447	9,564,408	196,961	2%	30%
Police Training	297,917	478,239	480,588	783,489	302,901	63%	2%
Police Fleet Management	335,957	397,598	390,893	418,829	27,936	7%	1%
Police Public Information	149,506	156,153	159,096	163,129	4,033	3%	1%
Police Support Services	86,697	93,253	130,891	191,063	60,172	46%	1%
Police Records	1,070,951	994,617	1,278,461	1,301,646	23,185	2%	4%
Property and Evidence	250,090	270,284	292,277	307,096	14,819	5%	1%
Professional Standards Unit	17,642	35,668	165,790	344,712	178,922	108%	1%
Community Enhancement Team	507,707	518,618	336,753	445,771	109,018	32%	1%
Mediation	1,905	9,910	22,112	5,000	(17,112)	-77%	0%
Patrol	9,208,915	9,997,754	9,723,324	9,502,742	(220,582)	-2%	30%
K9	694,382	819,195	761,211	627,094	(134,117)	-18%	2%
Traffic	459,234	443,299	510,593	544,046	33,453	7%	2%
Parking Enforcement	131,597	86,947	143,359	151,456	8,097	6%	0%
Police Reserves	5,400	20,324	12,700	22,300	9,600	76%	0%
PD Code Enforcement	479,987	629,718	677,095	695,099	18,004	3%	2%
Operational Support	1,662,741	1,976,572	2,005,599	2,581,175	575,576	29%	8%
Street Crimes	678,130	712,902	634,486	528,499	(105,987)	-17%	2%
Bike Team	-	927	875	880	5	1%	0%
Youth Services	990,388	1,041,763	1,026,773	1,044,000	17,227	2%	3%
Tri-Met Team	302,983	390,089	371,515	483,923	112,408	30%	2%
WIN	127,621	132,062	119,008	129,833	10,825	9%	0%
Gang Enforcement	201,277	287,902	263,239	277,001	13,762	5%	1%
FITE/FBI	119,245	-	-	-	-	0%	0%
Police Forfeiture	113,252	101,555	80,000	82,000	2,000	3%	0%
Cadets	1,390,533	1,359,024	1,301,000	1,256,600	(44,400)	-3%	4%
Total:	\$ 26,817,599	\$ 28,672,827	\$ 30,255,085	\$ 31,451,791	\$ 1,196,706	4%	100%

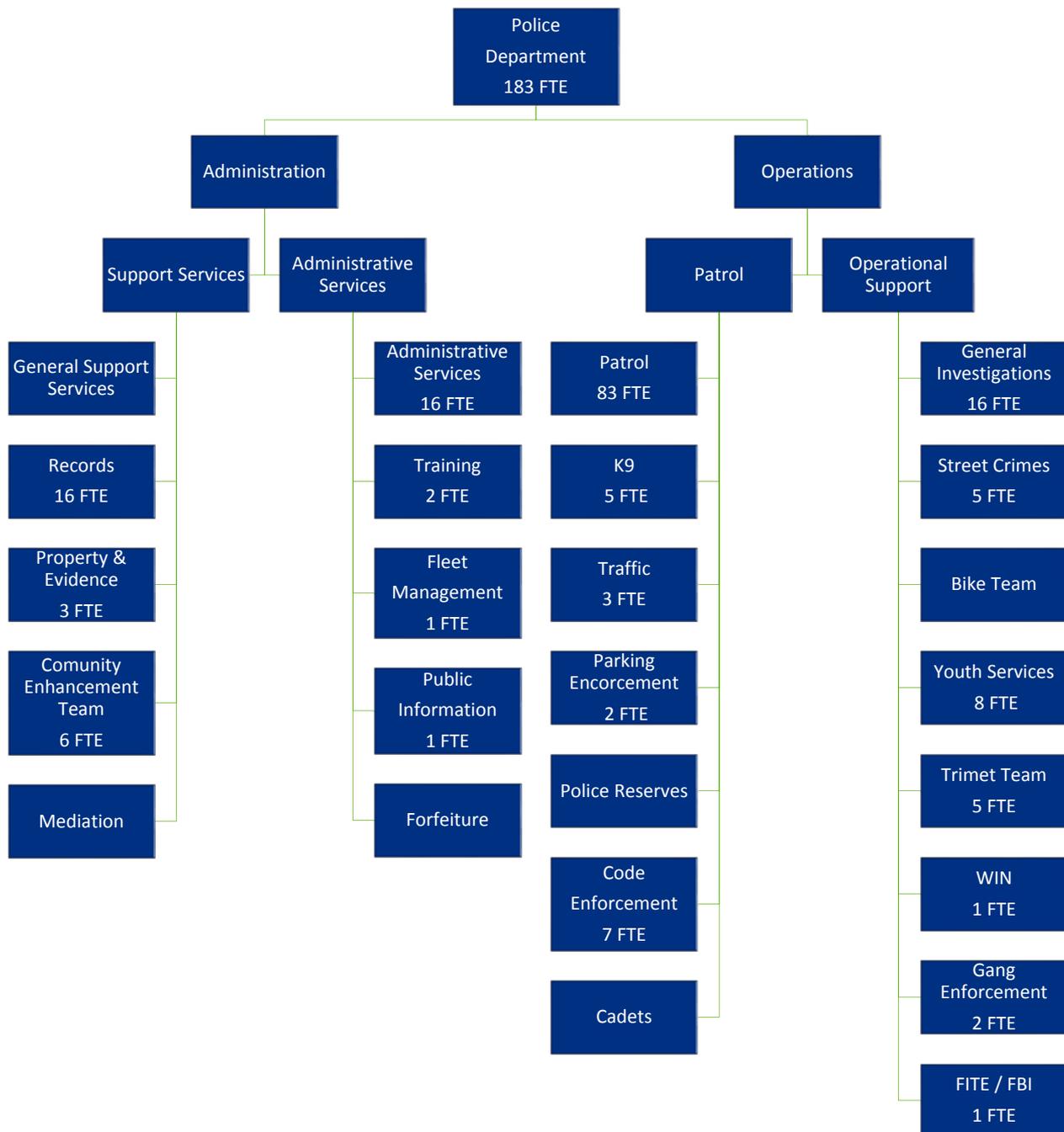
Budget by Fund	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change	Percent of Total
General Fund (100)	25,313,814	27,212,248	28,874,085	30,113,191	1,239,106	4%	96%
Police Forfeiture Fund (105)	113,252	101,555	80,000	82,000	2,000	3%	0%
Cadet Fund (110)	1,390,533	1,359,024	1,301,000	1,256,600	(44,400)	-3%	4%
Total:	\$ 26,817,599	\$ 28,672,827	\$ 30,255,085	\$ 31,451,791	\$ 1,196,706	4%	100%

Performance Measures

Citywide Goal	Department Goal	Measure	Actual 2011-12	Actual 2012-13	Actual 2013-14	Actual/Target 2014-15	Budget 2015-16
Maximize Operational Efficiency and Effectiveness Across All Department (CWSP 3)	To provide communication training and meeting facilitation training to Hillsboro Police Department and City of Hillsboro employees.	75% or higher positive response to surveys by attendees			75%	85%	90%
Nurture A Culture of Trust and Engagement with Hillsboro Residents and Community Partners (CWSP 4)	To provide opportunities to volunteer at homeless outreach and farmer's market events through the Police Department's Community Enhancement Team.	80% or higher positive response to training by attendees - <i>no surveys have been conducted</i>				85%	90%
Nurture A Culture of Trust and Engagement with Hillsboro Residents and Community Partners (CWSP 4)	To engage the community in conflict resolution by offering English and Spanish domestic violence and mediation services.	70% or higher positive response to surveys by attendees			70%	85%	87%
Ensure City Services Are Responsive, Equitable and Accessible (CWSP 5)	To provide ongoing Spanish classes at the Hillsboro Police Department for all City of Hillsboro employees.	70% or higher positive response to training by attendees - <i>no surveys have been conducted</i>				75%	77%

**Prior year data not available





Police Department Full Time Equivalent (FTE) Positions

	2013-14	2014-15	2015-16	Range	Minimum Salary	Maximum Salary
Police Chief	1.0	1.0	1.0	43	\$ 112,217	\$ 147,671
Deputy Chief	1.0	1.0	1.0	39	95,924	126,230
Commander	2.0	2.0	2.0	38	92,234	121,375
Police Support Services Division Manager	1.0	1.0	1.0	38	92,234	121,375
Police Lieutenant	7.0	7.0	7.0	36	85,276	112,217
Police Administrative Services Manager	1.0	1.0	1.0	36	85,276	112,217
Police Sergeant	21.0	22.0	22.0	33	75,811	99,761
Project Manager	2.0	2.0	2.0	32	72,895	95,924
Records Manager	0.0	0.0	1.0	29	64,803	85,276
Records Supervisor	1.0	1.0	2.0	27	59,914	78,843
Project Coordinator	1.0	1.0	1.0	26	57,609	75,811
Administrative Services Supervisor	1.0	1.0	1.0	25	55,393	72,895
Management Specialist	1.0	1.0	1.0	22	49,245	64,803
Police Officer	98.0	97.0	100.0	Contract	57,972	73,008
Forensic Computer Specialist	1.0	1.0	1.0	Contract	55,032	70,260
Crime Analysis Specialist	1.0	1.0	2.0	Contract	52,440	66,924
Police Program Specialist	3.0	4.0	4.0	Contract	48,504	61,920
Police Crime Prevention Specialist	3.0	3.0	3.0	Contract	48,480	61,788
Police Field Operations Specialist	7.0	7.0	7.0	Contract	48,480	61,788
Police Program Coordinator	1.0	1.0	1.0	Contract	47,196	60,228
Domestic Violence Program Coordinator	1.0	1.0	1.0	Contract	47,196	60,228
Police Evidence Technician	3.0	3.0	3.0	Contract	44,796	57,108
Police Support Services Specialist	1.0	1.0	1.0	Contract	44,796	57,108
Police Lead Records Specialist	2.0	2.0	0.0	Contract	42,120	53,688
Secretary -Training, Investigations, Administration	3.0	2.0	2.0	Contract	39,336	50,220
Police Records Specialist	13.0	13.0	13.0	Contract	39,012	49,800
Parking Enforcement Agent	2.0	2.0	2.0	Contract	33,828	43,188
Total:	179.0	179.0	183.0			



Police Administrative Services

Includes the Chief’s office which provides overall management and leadership of the Hillsboro Police Department. Also includes administrative personnel who perform foundational support functions that serve the entire Police Department. Budget administration, purchasing, payroll, human resources, training, audit, fleet management and grant administration are only a small portion of the daily services the Admin Services team provides.

Police Administrative Services-10010000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	1,365,787	1,317,288	1,276,908	1,350,349	1,350,349	1,350,349
5005 Salaries - Part-Time	63,431	-	84,562	85,408	85,408	85,408
5010 Extra Labor	3,686	29,159	35,000	35,000	35,000	35,000
5100 Overtime	64,498	71,779	691,500	666,500	666,500	666,500
5301 Med/Den/Vis Insurance	258,889	236,214	248,398	245,160	245,160	245,160
5303 PERS	182,993	176,828	280,312	348,730	348,730	348,730
5308 VEBA	-	26,406	31,234	40,830	40,830	40,830
5309 PERS Stabilization	-	39,445	69,795	-	-	-
5399 Other Benefits and Taxes	155,949	144,626	405,066	400,942	400,942	400,942
Total Personnel Services	\$2,095,233	\$2,041,745	\$3,122,775	\$3,172,919	\$3,172,919	\$3,172,919
Materials & Services						
6000 Office Supplies	89,284	75,939	77,000	82,600	82,600	82,600
6001 Communications Services	95,483	125,417	131,694	69,790	69,790	129,790
6002 Travel/Training/Dues	39,745	62,525	72,490	48,720	48,720	48,720
6003 Postage	6,495	5,124	7,200	7,200	7,200	7,200
6004 Program Supplies/Materials	35,391	51,375	37,775	31,125	31,125	31,125
6005 Advertising/Promotion	-	15	-	-	-	-
6007 Printing	1,808	1,608	3,500	3,500	3,500	3,500
6100 Contractual Services	1,700	-	19,310	19,810	19,810	19,810
6101 Other Services	70,607	108,183	-	-	-	-
6300 Uniforms	867	688	1,625	1,625	1,625	1,625
6402 Maintenance Supplies	1,430	1,443	-	-	-	-
6410 Computer Hardware	16,544	-	20,647	7,400	7,400	7,400
6411 Communications Equipment	1,155,792	1,176,961	1,354,586	1,278,121	1,278,121	1,278,121
6416 Equipment Maintenance	15,135	65	-	-	-	-
Total Materials & Services	\$1,530,281	\$1,609,343	\$1,725,827	\$1,549,891	\$1,549,891	\$1,609,891
Capital Outlay						
7010 Office Equipment	-	43,490	-	-	-	-
7020 Computer Hardware	-	18,514	-	-	-	-
Total Capital Outlay	\$0	\$62,004	\$0	\$0	\$0	\$0

Police Administrative Services (continued)

Police Administrative Services-10010000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Special Payments						
8008 Facilities Depreciation	159,879	143,151	155,116	164,284	164,284	164,284
8009 Support Services Charge	2,571,488	2,668,598	2,944,263	3,147,377	3,147,377	3,147,377
8010 Equipment Depreciation	130,897	-	120,682	120,682	120,682	120,682
8011 Facilities Charge	639,766	638,911	760,292	804,142	804,142	804,142
8024 Fleet Services Charge	405,998	554,702	538,492	545,113	545,113	545,113
Total Special Payments	\$3,908,028	\$4,005,362	\$4,518,845	\$4,781,598	\$4,781,598	\$4,781,598
Total	\$7,533,542	\$7,718,454	\$9,367,447	\$9,504,408	\$9,504,408	\$9,564,408





Police Training

Hillsboro Police Officers are some of the most highly trained officers in the state. The Hillsboro Police Training Division is a leader in the Police Training field and has developed both programs and relationships that have extended nationally and internationally. The average HPD officer trains an average of 96 hours a year. Officers receive state required training in firearms, use of force along with other related subjects. Supervisors must attend annual leadership training. All officers are required to hold a current First Aid/CPR card. The Training Division is tasked with coordinating officer and professional staff training along with managing training records for all staff.

Police Training-10010002

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	165,099	246,515	291,987	475,421	475,421	475,421
5100 Overtime	7,903	13,313	-	-	-	-
5301 Med/Den/Vis Insurance	32,607	57,893	61,968	100,132	100,132	100,132
5303 PERS	27,595	38,585	43,671	93,176	93,176	93,176
5308 VEBA	-	5,530	6,741	11,010	11,010	11,010
5309 PERS Stabilization	-	7,629	8,820	-	-	-
5399 Other Benefits and Taxes	28,937	42,252	35,160	56,374	56,374	56,374
Total Personnel Services	\$262,141	\$411,717	\$448,347	\$736,113	\$736,113	\$736,113
Materials & Services						
6000 Office Supplies	278	42	8,200	8,775	8,775	8,775
6002 Travel/Training/Dues	15,683	4,162	2,650	25,600	25,600	25,600
6004 Program Supplies/Materials	19,790	6,060	9,545	6,495	6,495	6,495
6100 Contractual Services	-	-	7,200	4,000	4,000	4,000
6101 Other Services	-	45,955	-	-	-	-
6300 Uniforms	-	926	3,035	1,190	1,190	1,190
6301 Safety Supplies	25	-	1,611	816	816	816
6400 Utilities	-	2,125	-	-	-	-
6410 Computer Hardware	-	7,252	-	500	500	500
Total Materials & Services	\$35,776	\$66,522	\$32,241	\$47,376	\$47,376	\$47,376
Total	\$297,917	\$478,239	\$480,588	\$783,489	\$783,489	\$783,489

Police Fleet Management

The maintenance management of police vehicles is an integral part of responding to a community in need. Fleet Management is responsible for the proper maintenance of all department vehicles, rotation of new and aging vehicles, outfitting new vehicles, seasonal equipment issues and maintaining equipment in the vehicles.

Police Fleet Management-10010004

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	15,576	49,870	54,162	57,082	57,082	57,082
5100 Overtime	-	2,224	-	-	-	-
5301 Med/Den/Vis Insurance	5,390	15,234	16,102	17,193	17,193	17,193
5303 PERS	-	5,969	7,485	9,042	9,042	9,042
5308 VEBA	-	1,297	1,383	1,442	1,442	1,442
5309 PERS Stabilization	-	1,296	1,625	-	-	-
5399 Other Benefits and Taxes	1,741	5,729	6,113	6,489	6,489	6,489
Total Personnel Services	\$22,707	\$81,619	\$86,870	\$91,248	\$91,248	\$91,248
Materials & Services						
6002 Travel/Training/Dues	220	486	-	2,500	2,500	2,500
6004 Program Supplies/Materials	28,053	16,876	24,023	49,381	49,381	49,381
6101 Other Services	4,431	2,328	-	-	-	-
6200 Fuel/Oil	279,297	295,075	280,000	275,000	275,000	275,000
6202 Vehicle Equipment	961	-	-	-	-	-
6300 Uniforms	-	-	-	700	700	700
6301 Safety Supplies	288	1,214	-	-	-	-
Total Materials & Services	\$313,250	\$315,979	\$304,023	\$327,581	\$327,581	\$327,581
Total	\$335,957	\$397,598	\$390,893	\$418,829	\$418,829	\$418,829



Police Information Officer (PIO)

When law enforcement responds to a call, the media requests for information are not far behind. The PIO is the department liaison with the media and other public entities wanting information about HPD. The PIO also manages social media and provides public relations for the department in a variety of ways.

Police Public Information-10010006

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	106,324	108,450	110,185	112,217	112,217	112,217
5301 Med/Den/Vis Insurance	16,859	15,022	15,342	16,253	16,253	16,253
5303 PERS	13,469	13,812	14,036	18,146	18,146	18,146
5308 VEBA	-	2,169	2,205	2,245	2,245	2,245
5309 PERS Stabilization	-	3,286	3,339	-	-	-
5399 Other Benefits and Taxes	12,854	13,094	13,589	13,868	13,868	13,868
Total Personnel Services	\$149,506	\$155,833	\$158,696	\$162,729	\$162,729	\$162,729
Materials & Services						
6004 Program Supplies/Materials	-	320	400	400	400	400
Total Materials & Services	\$0	\$320	\$400	\$400	\$400	\$400
Total	\$149,506	\$156,153	\$159,096	\$163,129	\$163,129	\$163,129

Police Support Services

Functions closely with Administrative Services in funding supplies, program materials, and assistance at major events. The Honor Guard, Traumatic Response Support Team, Field Training Officers in all divisions, Tactical Negotiations Team, Crisis Intervention Team, and HPD agency accreditation through the Oregon Accreditation Alliance operate within Support Services.

Police Support Services-10010050

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6000 Office Supplies	-	10,207	-	-	-	-
6002 Travel/Training/Dues	2,027	1,513	2,200	42,400	42,400	42,400
6004 Program Supplies/Materials	19,967	15,699	23,500	32,250	32,250	32,250
6007 Printing	246	-	-	-	-	-
6101 Other Services	-	494	-	-	-	-
6300 Uniforms	-	851	-	-	-	-
6301 Safety Supplies	3,937	3,250	-	2,500	2,500	2,500
6601 TNT	9,230	15,713	14,800	20,972	20,972	20,972
6602 Firearms	50,362	45,018	86,391	86,191	86,191	86,191
6603 Honor Guard	928	508	4,000	6,750	6,750	6,750
Total Materials & Services	\$86,697	\$93,253	\$130,891	\$191,063	\$191,063	\$191,063
Total	\$86,697	\$93,253	\$130,891	\$191,063	\$191,063	\$191,063



Police Records

Provides formal management of department records. Police reports are processed along with traffic and criminal citations, public records requests, and civil and criminal subpoenas of officers. Records personnel greet the public and provide information and assistance as needed.

Police Records-10010052

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	662,823	586,824	778,361	792,079	792,079	792,079
5100 Overtime	4,662	25,184	-	-	-	-
5301 Med/Den/Vis Insurance	215,952	185,635	251,003	269,840	269,840	269,840
5303 PERS	99,672	80,122	113,055	123,305	123,305	123,305
5308 VEBA	-	14,868	20,067	19,742	19,742	19,742
5309 PERS Stabilization	-	15,933	23,351	-	-	-
5399 Other Benefits and Taxes	59,672	63,266	69,419	71,435	71,435	71,435
Total Personnel Services	\$1,042,781	\$971,832	\$1,255,256	\$1,276,401	\$1,276,401	\$1,276,401
Materials & Services						
6000 Office Supplies	1,329	2,562	4,500	695	695	695
6002 Travel/Training/Dues	4,837	3,551	3,000	3,000	3,000	3,000
6004 Program Supplies/Materials	14,239	8,291	-	-	-	-
6007 Printing	7,531	2,107	12,500	14,500	14,500	14,500
6101 Other Services	-	2,100	-	-	-	-
6300 Uniforms	234	4,174	3,205	5,050	5,050	5,050
6410 Computer Hardware	-	-	-	2,000	2,000	2,000
Total Materials & Services	\$28,170	\$22,785	\$23,205	\$25,245	\$25,245	\$25,245
Total	\$1,070,951	\$994,617	\$1,278,461	\$1,301,646	\$1,301,646	\$1,301,646

Property and Evidence

Along with the intake and disposal of property, personnel are tasked with latent casework, crime scene processing, trial preparation, court testimony, offender registration, attorney meetings, drug disposal and public education. They also perform community outreach in schools and youth camps.

Property and Evidence-10010054

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	141,875	149,163	166,435	167,617	167,617	167,617
5100 Overtime	1,160	2,107	-	-	-	-
5301 Med/Den/Vis Insurance	44,168	42,334	47,201	50,156	50,156	50,156
5303 PERS	25,774	26,242	28,690	30,319	30,319	30,319
5308 VEBA	-	3,799	4,229	4,253	4,253	4,253
5309 PERS Stabilization	-	4,599	5,006	-	-	-
5399 Other Benefits and Taxes	16,325	15,213	15,277	15,532	15,532	15,532
Total Personnel Services	\$229,302	\$243,457	\$266,838	\$267,877	\$267,877	\$267,877
Materials & Services						
6000 Office Supplies	-	259	-	-	-	-
6001 Communications Services	239	195	-	-	-	-
6002 Travel/Training/Dues	7,297	3,079	3,485	7,050	7,050	7,050
6003 Postage	-	5	-	-	-	-
6004 Program Supplies/Materials	10,510	17,862	9,670	13,775	13,775	13,775
6007 Printing	2,203	3,218	4,035	2,100	2,100	2,100
6100 Contractual Services	-	-	1,300	-	-	-
6101 Other Services	-	954	-	1,400	1,400	1,400
6300 Uniforms	539	1,255	450	300	300	300
6410 Computer Hardware	-	-	1,500	14,594	14,594	14,594
6416 Equipment Maintenance	-	-	4,999	-	-	-
Total Materials & Services	\$20,788	\$26,827	\$25,439	\$39,219	\$39,219	\$39,219
Total	\$250,090	\$270,284	\$292,277	\$307,096	\$307,096	\$307,096





Professional Standards Unit

The Professional Standards Unit is responsible for managing Department policy and procedure updates and maintaining Department Accreditation with the Oregon Accreditation Alliance. Staff members are also responsible for Risk Management, Safety Compliance, and supervision of the Field Training and Evaluation Program. Additionally, the Unit is responsible for investigation and review of community based complaints.

Professional Standards Unit-10010055

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	-	13,556	110,185	211,978	211,978	211,978
5301 Med/Den/Vis Insurance	-	1,886	15,342	33,260	33,260	33,260
5303 PERS	-	1,733	13,957	34,018	34,018	34,018
5308 VEBA	-	271	2,204	4,240	4,240	4,240
5309 PERS Stabilization	-	412	3,321	-	-	-
5399 Other Benefits and Taxes	-	1,671	12,919	24,466	24,466	24,466
Total Personnel Services	\$0	\$19,529	\$157,928	\$307,962	\$307,962	\$307,962
Materials & Services						
6000 Office Supplies	736	1,475	-	-	-	-
6002 Travel/Training/Dues	2,284	885	-	6,300	6,300	6,300
6004 Program Supplies/Materials	14,622	5,902	5,572	5,500	5,500	5,500
6100 Contractual Services	-	-	2,200	-	-	-
6101 Other Services	-	7,877	-	4,300	4,300	4,300
6300 Uniforms	-	-	90	-	-	-
6410 Computer Hardware	-	-	-	20,650	20,650	20,650
Total Materials & Services	\$17,642	\$16,139	\$7,862	\$36,750	\$36,750	\$36,750
Total	\$17,642	\$35,668	\$165,790	\$344,712	\$344,712	\$344,712

Community Enhancement Team (CET)

Public safety education is the primary function of CET which is provided through Neighborhood Watch programs, landlord forums, loss prevention, safety fairs, and crime prevention through environmental design. They also provide instruction and education in an effort to build relationships and enhance the quality and livability of our community.

Community Enhancement Team-10010056

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	267,709	280,789	191,565	246,189	246,189	246,189
5005 Salaries - Part-Time	3,600	-	-	-	-	-
5010 Extra Labor	-	-	11,670	11,670	11,670	11,670
5100 Overtime	3,910	7,284	-	-	-	-
5301 Med/Den/Vis Insurance	88,464	71,637	46,671	65,652	65,652	65,652
5303 PERS	40,828	47,962	32,624	43,631	43,631	43,631
5308 VEBA	-	6,956	4,732	6,124	6,124	6,124
5309 PERS Stabilization	-	9,278	5,760	-	-	-
5399 Other Benefits and Taxes	31,757	36,469	18,481	23,655	23,655	23,655
Total Personnel Services	\$436,268	\$460,375	\$311,503	\$396,921	\$396,921	\$396,921
Materials & Services						
6000 Office Supplies	221	(8)	-	4,700	4,700	4,700
6002 Travel/Training/Dues	12,604	325	3,000	15,550	15,550	15,550
6003 Postage	237	57	-	-	-	-
6004 Program Supplies/Materials	56,236	55,183	20,650	27,200	27,200	27,200
6007 Printing	1,889	1,062	400	350	350	350
6101 Other Services	4	89	-	-	-	-
6300 Uniforms	248	1,535	300	300	300	300
6410 Computer Hardware	-	-	900	750	750	750
Total Materials & Services	\$71,439	\$58,243	\$25,250	\$48,850	\$48,850	\$48,850
Total	\$507,707	\$518,618	\$336,753	\$445,771	\$445,771	\$445,771



Mediation

Provides opportunities for citizens to get involved in the community while learning more about Hillsboro Police Department. Volunteers are trained in domestic violence intervention and graffiti abatement. Mediation volunteers are trained in conflict management and communication skills. Mediators facilitate meetings between parties in conflict in a neutral setting.

Mediation-10010058

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6000 Office Supplies	-	44	200	-	-	-
6002 Travel/Training/Dues	585	-	10,250	-	-	-
6003 Postage	-	195	-	-	-	-
6004 Program Supplies/Materials	1,320	6,516	-	5,000	5,000	5,000
6005 Advertising/Promotion	-	-	1,162	-	-	-
6100 Contractual Services	-	-	10,500	-	-	-
6101 Other Services	-	3,155	-	-	-	-
Total Materials & Services	\$1,905	\$9,910	\$22,112	\$5,000	\$5,000	\$5,000
Total	\$1,905	\$9,910	\$22,112	\$5,000	\$5,000	\$5,000



Patrol

As the foundation of our agency, Patrol provides immediate response to the citizen's of Hillsboro for the protection of life and property. The division is the largest at HPD with 64 officers.

Patrol-10010500

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	5,649,242	5,998,371	6,298,416	6,091,938	6,091,938	6,091,938
5100 Overtime	398,540	404,544	-	-	-	-
5301 Med/Den/Vis Insurance	1,191,583	1,178,376	1,238,557	1,283,745	1,283,745	1,283,745
5303 PERS	962,037	1,007,294	1,005,604	1,189,623	1,189,623	1,189,623
5308 VEBA	-	134,072	143,690	140,153	140,153	140,153
5309 PERS Stabilization	-	189,933	189,737	-	-	-
5399 Other Benefits and Taxes	913,713	977,136	737,371	709,613	709,613	709,613
Total Personnel Services	\$9,115,115	\$9,889,726	\$9,613,375	\$9,415,072	\$9,415,072	\$9,415,072
Materials & Services						
6000 Office Supplies	-	43	-	-	-	-
6002 Travel/Training/Dues	5,059	15,847	9,500	10,000	10,000	10,000
6003 Postage	-	276	-	-	-	-
6004 Program Supplies/Materials	19,076	19,784	39,610	22,527	22,527	22,527
6006 Tuition Reimbursement	-	800	-	-	-	-
6007 Printing	771	1,309	-	-	-	-
6200 Fuel/Oil	67	-	-	-	-	-
6300 Uniforms	59,221	61,918	36,374	30,678	30,678	30,678
6301 Safety Supplies	9,606	8,051	24,465	24,465	24,465	24,465
Total Materials & Services	\$93,800	\$108,028	\$109,949	\$87,670	\$87,670	\$87,670
Total	\$9,208,915	\$9,997,754	\$9,723,324	\$9,502,742	\$9,502,742	\$9,502,742



K9

HPD maintains four Tracking teams and one Narcotics Detection K9 team. K9 teams are available to assist patrol in locating suspects, evidence articles and to conduct building searches. The teams also serve as public relations liaisons with the community and are requested to attend many events.

K9-10010502

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	404,431	462,909	482,425	386,179	386,179	386,179
5100 Overtime	35,574	29,880	-	-	-	-
5301 Med/Den/Vis Insurance	80,779	89,779	93,782	84,453	84,453	84,453
5303 PERS	86,442	95,625	88,513	82,395	82,395	82,395
5308 VEBA	-	10,189	11,450	9,225	9,225	9,225
5309 PERS Stabilization	-	15,916	14,525	-	-	-
5399 Other Benefits and Taxes	77,242	94,683	56,207	45,700	45,700	45,700
Total Personnel Services	\$684,468	\$798,981	\$746,902	\$607,952	\$607,952	\$607,952
Materials & Services						
6002 Travel/Training/Dues	2,615	3,493	1,660	1,660	1,660	1,660
6004 Program Supplies/Materials	4,399	15,101	3,359	13,942	13,942	13,942
6100 Contractual Services	-	-	6,290	-	-	-
6101 Other Services	2,900	280	3,000	3,540	3,540	3,540
6300 Uniforms	-	1,340	-	-	-	-
Total Materials & Services	\$9,914	\$20,214	\$14,309	\$19,142	\$19,142	\$19,142
Total	\$694,382	\$819,195	\$761,211	\$627,094	\$627,094	\$627,094



Traffic

In addition to enforcing traffic laws and special details such as seatbelt safety, DUII reduction, and pedestrian safety education, the Traffic Team also provides motor officer assistance for many events around the Metro area.

Traffic-10010504

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	267,176	250,960	315,718	317,541	317,541	317,541
5100 Overtime	15,378	15,122	-	-	-	-
5301 Med/Den/Vis Insurance	56,797	48,557	62,108	65,745	65,745	65,745
5303 PERS	55,518	52,564	58,918	70,083	70,083	70,083
5308 VEBA	-	5,581	7,515	7,552	7,552	7,552
5309 PERS Stabilization	-	8,486	9,498	-	-	-
5399 Other Benefits and Taxes	49,386	47,413	36,498	36,905	36,905	36,905
Total Personnel Services	\$444,255	\$428,683	\$490,255	\$497,826	\$497,826	\$497,826
Materials & Services						
6000 Office Supplies	-	27	-	-	-	-
6002 Travel/Training/Dues	5,437	2,327	8,008	8,885	8,885	8,885
6003 Postage	-	9	-	-	-	-
6004 Program Supplies/Materials	1,440	9,087	7,950	23,125	23,125	23,125
6007 Printing	-	181	-	-	-	-
6101 Other Services	-	160	-	-	-	-
6300 Uniforms	8,102	2,825	4,380	14,210	14,210	14,210
Total Materials & Services	\$14,979	\$14,616	\$20,338	\$46,220	\$46,220	\$46,220
Total	\$459,234	\$443,299	\$510,593	\$544,046	\$544,046	\$544,046





Parking Enforcement

A two person team which monitors and enforces the Municipal Code in relation to parking in Hillsboro. They also respond to parking issues in neighborhoods.

Parking Enforcement-10010506

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	78,401	51,472	82,652	86,480	86,480	86,480
5100 Overtime	357	-	1,500	1,500	1,500	1,500
5301 Med/Den/Vis Insurance	31,183	17,421	30,869	32,734	32,734	32,734
5303 PERS	13,083	9,154	13,753	16,706	16,706	16,706
5308 VEBA	-	1,340	2,253	2,330	2,330	2,330
5309 PERS Stabilization	-	1,530	2,525	-	-	-
5399 Other Benefits and Taxes	8,543	5,595	9,257	10,106	10,106	10,106
Total Personnel Services	\$131,567	\$86,512	\$142,809	\$149,856	\$149,856	\$149,856
Materials & Services						
6002 Travel/Training/Dues	-	99	-	-	-	-
6004 Program Supplies/Materials	-	-	300	1,000	1,000	1,000
6007 Printing	30	-	-	-	-	-
6300 Uniforms	-	336	250	600	600	600
Total Materials & Services	\$30	\$435	\$550	\$1,600	\$1,600	\$1,600
Total	\$131,597	\$86,947	\$143,359	\$151,456	\$151,456	\$151,456

Police Reserves

Trained volunteer police officers provide support for Department functions by assisting at community events, working patrol shifts, and responding to call outs. They are a dedicated work force which allows law enforcement support beyond what our resources allow.

Police Reserves-10010507

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6000 Office Supplies	-	-	200	200	200	200
6002 Travel/Training/Dues	2,703	798	3,200	3,200	3,200	3,200
6004 Program Supplies/Materials	538	3,190	9,300	18,900	18,900	18,900
6101 Other Services	1,750	7,510	-	-	-	-
6300 Uniforms	409	7,160	-	-	-	-
6301 Safety Supplies	-	1,666	-	-	-	-
Total Materials & Services	\$5,400	\$20,324	\$12,700	\$22,300	\$22,300	\$22,300
Total	\$5,400	\$20,324	\$12,700	\$22,300	\$22,300	\$22,300



PD Code Enforcement

Responsible for the enforcement and education of citizens regarding the Hillsboro Municipal Code. The Code Enforcement Team is directly involved with livability issues and timely response to citizen complaints of neighborhood issues. The Parks Patrol officer works specifically in neighborhood parks to promote safety and enhance livability issues.

PD Code Enforcement-10010509

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	300,589	387,554	415,567	423,499	423,499	423,499
5100 Overtime	266	1,412	-	-	-	-
5301 Med/Den/Vis Insurance	84,885	106,324	111,954	119,414	119,414	119,414
5303 PERS	52,719	61,738	69,579	82,881	82,881	82,881
5308 VEBA	-	9,771	10,413	10,571	10,571	10,571
5309 PERS Stabilization	-	10,964	12,520	-	-	-
5399 Other Benefits and Taxes	34,797	46,223	48,737	49,979	49,979	49,979
Total Personnel Services	\$473,256	\$623,986	\$668,770	\$686,344	\$686,344	\$686,344
Materials & Services						
6002 Travel/Training/Dues	4,227	3,664	6,200	6,200	6,200	6,200
6004 Program Supplies/Materials	224	1,082	1,680	1,670	1,670	1,670
6007 Printing	230	45	-	-	-	-
6100 Contractual Services	-	-	445	-	-	-
6101 Other Services	-	-	-	445	445	445
6300 Uniforms	1,380	941	-	440	440	440
6301 Safety Supplies	670	-	-	-	-	-
Total Materials & Services	\$6,731	\$5,732	\$8,325	\$8,755	\$8,755	\$8,755
Total	\$479,987	\$629,718	\$677,095	\$695,099	\$695,099	\$695,099

Operational Support

Conducts in-depth follow up of felonious events and other significant occurrences in the community. This Division works closely with the Patrol Division.

Operational Support-10010550

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	992,711	1,140,611	1,286,122	1,649,096	1,649,096	1,649,096
5100 Overtime	75,796	99,150	-	-	-	-
5301 Med/Den/Vis Insurance	219,367	225,121	266,963	349,234	349,234	349,234
5303 PERS	187,211	225,072	220,994	323,040	323,040	323,040
5308 VEBA	-	25,048	30,524	38,384	38,384	38,384
5309 PERS Stabilization	-	38,923	38,625	-	-	-
5399 Other Benefits and Taxes	153,957	192,769	142,146	183,566	183,566	183,566
Total Personnel Services	\$1,629,042	\$1,946,694	\$1,985,374	\$2,543,320	\$2,543,320	\$2,543,320
Materials & Services						
6000 Office Supplies	393	2,196	1,900	3,750	3,750	3,750
6001 Communications Services	2,729	21	-	-	-	-
6002 Travel/Training/Dues	16,272	18,173	13,050	18,600	18,600	18,600
6003 Postage	13	10	-	-	-	-
6004 Program Supplies/Materials	13,695	4,105	350	3,030	3,030	3,030
6006 Tuition Reimbursement	325	352	-	-	-	-
6007 Printing	272	271	275	275	275	275
6100 Contractual Services	-	-	4,500	-	-	-
6101 Other Services	-	4,170	-	12,000	12,000	12,000
6300 Uniforms	-	580	150	200	200	200
Total Materials & Services	\$33,699	\$29,878	\$20,225	\$37,855	\$37,855	\$37,855
Total	\$1,662,741	\$1,976,572	\$2,005,599	\$2,581,175	\$2,581,175	\$2,581,175



Street Crimes

Is an arm of the Patrol Division but works closely with Operation Support. SCU has the ability to adapt to evolving situations by their specialty training in undercover and plain clothes operations. They provide problem solving and proactive enforcement in response to community livability issues.

Street Crimes-10010552

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	401,514	407,977	414,686	342,479	342,479	342,479
5100 Overtime	46,983	57,838	-	-	-	-
5301 Med/Den/Vis Insurance	81,196	75,852	78,785	67,260	67,260	67,260
5303 PERS	73,134	74,218	64,948	64,394	64,394	64,394
5308 VEBA	-	8,796	9,494	7,750	7,750	7,750
5309 PERS Stabilization	-	14,043	12,454	-	-	-
5399 Other Benefits and Taxes	69,151	66,634	47,159	38,756	38,756	38,756
Total Personnel Services	\$671,978	\$705,358	\$627,526	\$520,639	\$520,639	\$520,639
Materials & Services						
6001 Communications Services	1,374	450	-	-	-	-
6002 Travel/Training/Dues	3,896	2,620	3,440	4,640	4,640	4,640
6004 Program Supplies/Materials	882	4,026	350	350	350	350
6007 Printing	-	-	200	200	200	200
6101 Other Services	-	-	-	1,780	1,780	1,780
6300 Uniforms	-	448	200	200	200	200
6301 Safety Supplies	-	-	690	690	690	690
6410 Computer Hardware	-	-	2,080	-	-	-
Total Materials & Services	\$6,152	\$7,544	\$6,960	\$7,860	\$7,860	\$7,860
Total	\$678,130	\$712,902	\$634,486	\$528,499	\$528,499	\$528,499

Bike Team

Bike Team-10010553

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6004 Program Supplies/Materials	-	610	475	480	480	480
6300 Uniforms	-	317	400	400	400	400
Total Materials & Services	\$0	\$927	\$875	\$880	\$880	\$880
Total	\$0	\$927	\$875	\$880	\$880	\$880

Youth Services

Under the umbrella of the Operation Support, Youth Services Officers are present in Hillsboro schools to promote safety, instruct drug and gang resistance programs, and provide mentorship to the youth in the community. The Hillsboro Police Youth Services Unit engaged 2,002 students in the Hillsboro School District in prevention, education, mentoring and coaching in a proactive effort to reduce truancy and delinquency.

Youth Services-10010554

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	629,859	646,380	664,706	669,145	669,145	669,145
5100 Overtime	18,352	21,591	-	-	-	-
5301 Med/Den/Vis Insurance	130,553	119,988	124,741	132,199	132,199	132,199
5303 PERS	117,264	121,458	118,127	141,566	141,566	141,566
5308 VEBA	-	13,893	15,395	15,484	15,484	15,484
5309 PERS Stabilization	-	20,925	19,969	-	-	-
5399 Other Benefits and Taxes	88,492	91,608	75,845	77,216	77,216	77,216
Total Personnel Services	\$984,520	\$1,035,843	\$1,018,783	\$1,035,610	\$1,035,610	\$1,035,610
Materials & Services						
6001 Communications Services	61	-	-	-	-	-
6002 Travel/Training/Dues	3,226	4,024	4,300	4,500	4,500	4,500
6004 Program Supplies/Materials	2,143	1,226	3,250	3,450	3,450	3,450
6006 Tuition Reimbursement	117	-	-	-	-	-
6007 Printing	257	135	200	200	200	200
6300 Uniforms	64	535	240	240	240	240
Total Materials & Services	\$5,868	\$5,920	\$7,990	\$8,390	\$8,390	\$8,390
Total	\$990,388	\$1,041,763	\$1,026,773	\$1,044,000	\$1,044,000	\$1,044,000



Tri-Met Transit Police

An inter-agency funded team staffed by officers from the Westside Portland Metro areas provides security through random sweeps on board trains and buses searching for explosives, suspicious packages and criminal or suspicious behavior. This unit is supervised by Sergeants and Lieutenants from the team agencies, including one Sergeant from HPD.

Tri-Met Team-10010555

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	190,825	236,102	244,965	312,976	312,976	312,976
5100 Overtime	9,021	21,373	-	-	-	-
5301 Med/Den/Vis Insurance	39,932	44,682	46,396	66,887	66,887	66,887
5303 PERS	31,454	40,252	38,438	60,174	60,174	60,174
5308 VEBA	-	5,249	5,500	7,160	7,160	7,160
5309 PERS Stabilization	-	7,941	7,362	-	-	-
5399 Other Benefits and Taxes	31,195	33,558	28,054	35,926	35,926	35,926
Total Personnel Services	\$302,427	\$389,157	\$370,715	\$483,123	\$483,123	\$483,123
Materials & Services						
6002 Travel/Training/Dues	9	2	-	-	-	-
6004 Program Supplies/Materials	493	90	400	400	400	400
6006 Tuition Reimbursement	-	840	-	-	-	-
6007 Printing	30	-	-	-	-	-
6300 Uniforms	24	-	400	400	400	400
Total Materials & Services	\$556	\$932	\$800	\$800	\$800	\$800
Total	\$302,983	\$390,089	\$371,515	\$483,923	\$483,923	\$483,923

Westside Interagency Narcotics (WIN)

Westside Interagency Narcotics team is a task force of officers from Washington County, the FBI, and the National Guard that investigates and enforces drug laws while focusing on drug endangered children.

WIN-10010556

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	76,400	67,511	76,648	80,298	80,298	80,298
5100 Overtime	1,426	14,980	-	-	-	-
5301 Med/Den/Vis Insurance	16,456	13,148	15,527	16,436	16,436	16,436
5303 PERS	13,282	13,689	12,685	16,019	16,019	16,019
5308 VEBA	-	1,487	1,833	1,906	1,906	1,906
5309 PERS Stabilization	-	2,492	2,299	-	-	-
5399 Other Benefits and Taxes	14,568	13,010	8,636	9,094	9,094	9,094
Total Personnel Services	\$122,132	\$126,317	\$117,628	\$123,753	\$123,753	\$123,753
Materials & Services						
6002 Travel/Training/Dues	789	5,049	880	880	880	880
6004 Program Supplies/Materials	4,700	696	500	5,200	5,200	5,200
Total Materials & Services	\$5,489	\$5,745	\$1,380	\$6,080	\$6,080	\$6,080
Total	\$127,621	\$132,062	\$119,008	\$129,833	\$129,833	\$129,833



Interagency Gang Enforcement Team (IGET)

The Interagency Gang Enforcement Team investigates gang activity in Washington County. As an interagency effort, it is staffed by members from HPD, Beaverton Police Department and the Washington County Sheriff's Office.

Gang Enforcement-10010558

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	122,353	173,749	171,966	180,059	180,059	180,059
5100 Overtime	10,963	12,806	-	-	-	-
5301 Med/Den/Vis Insurance	24,904	29,933	31,534	33,446	33,446	33,446
5303 PERS	20,555	28,506	26,284	33,725	33,725	33,725
5308 VEBA	-	3,629	3,739	3,902	3,902	3,902
5309 PERS Stabilization	-	5,918	5,159	-	-	-
5399 Other Benefits and Taxes	18,632	28,761	19,357	20,899	20,899	20,899
Total Personnel Services	\$197,407	\$283,302	\$258,039	\$272,031	\$272,031	\$272,031
Materials & Services						
6002 Travel/Training/Dues	3,661	3,826	4,100	3,400	3,400	3,400
6004 Program Supplies/Materials	-	64	800	-	-	-
6300 Uniforms	209	710	300	1,570	1,570	1,570
Total Materials & Services	\$3,870	\$4,600	\$5,200	\$4,970	\$4,970	\$4,970
Total	\$201,277	\$287,902	\$263,239	\$277,001	\$277,001	\$277,001

Fraud and Identity Theft Enforcement (F.I.T.E./FBI)

The Fraud and Identity Theft Enforcement team is partnership with investigators from the Washington County Sheriff's Office, Oregon State Police, the US Postal Service and the FBI to combat the escalating problem of identity theft and internet fraud. The F.I.T.E. team is the first successful interagency effort to combat these issues in the State of Oregon and is based at HPD.

FITE/FBI-10010559

(Shown for historical purposes)

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	76,385	-	-	-	-	-
5100 Overtime	1,490	-	-	-	-	-
5301 Med/Den/Vis Insurance	15,970	-	-	-	-	-
5303 PERS	14,654	-	-	-	-	-
5399 Other Benefits and Taxes	9,896	-	-	-	-	-
Total Personnel Services	\$118,395	\$0	\$0	\$0	\$0	\$0
Materials & Services						
6002 Travel/Training/Dues	274	-	-	-	-	-
6004 Program Supplies/Materials	2	-	-	-	-	-
6006 Tuition Reimbursement	574	-	-	-	-	-
Total Materials & Services	\$850	\$0	\$0	\$0	\$0	\$0
Total	\$119,245	\$0	\$0	\$0	\$0	\$0



Police Forfeiture

This fund accounts for revenues received from state and federal forfeitures and donations.

Police Forfeiture-10510008

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6004 Program Supplies/Materials	-	30,931	-	-	-	-
6604 Federal Forfeiture	105	-	50,000	51,000	51,000	51,000
6605 State Forfeitures	-	-	30,000	31,000	31,000	31,000
Total Materials & Services	\$105	\$30,931	\$80,000	\$82,000	\$82,000	\$82,000
Capital Outlay						
7000 Automotive and Equipment	27,957	-	-	-	-	-
Total Capital Outlay	\$27,957	\$0	\$0	\$0	\$0	\$0
Unapprop Fund Bal						
8500 Unapprop Fund Balance	85,190	70,624	-	-	-	-
Total Unapprop Fund Bal	\$85,190	\$70,624	\$0	\$0	\$0	\$0
Total	\$113,252	\$101,555	\$80,000	\$82,000	\$82,000	\$82,000

Cadets

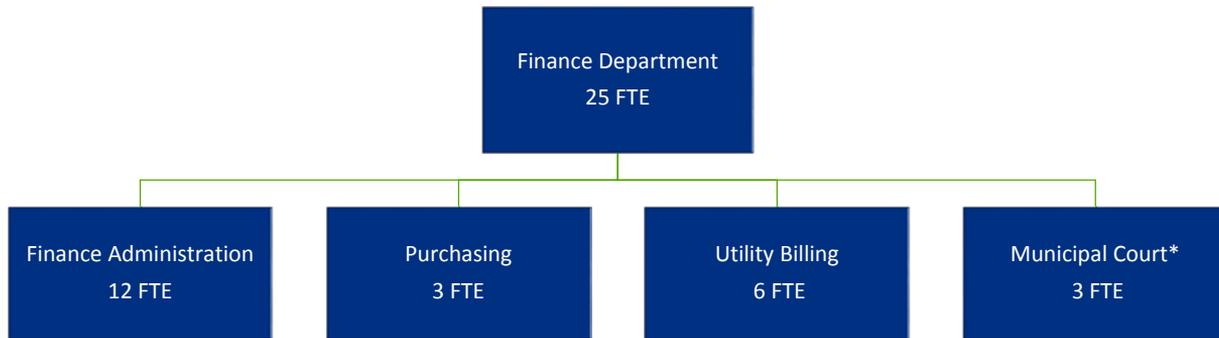
This fund accounts for the revenues and expenses for the Police Cadet Program. In FY 1999-00, the City received a large donation from the Tongue Estate to expand the existing cadet program and to create a scholarship program for cadets planning to study criminal justice.

Cadets-11010508

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5005 Salaries - Part-Time	900	15,660	10,211	10,313	10,313	10,313
5100 Overtime	9,543	16,107	25,000	25,000	25,000	25,000
5301 Med/Den/Vis Insurance	1,467	2,567	-	-	-	-
5303 PERS	1,761	3,015	6,553	6,017	6,017	6,017
5308 VEBA	-	33	704	500	500	500
5309 PERS Stabilization	-	449	1,056	-	-	-
5399 Other Benefits and Taxes	1,034	2,952	2,981	3,237	3,237	3,237
Total Personnel Services	\$14,705	\$40,783	\$46,505	\$45,067	\$45,067	\$45,067
Materials & Services						
6000 Office Supplies	-	15	-	-	-	-
6002 Travel/Training/Dues	15,326	15,321	24,700	24,600	24,600	24,600
6003 Postage	-	99	-	-	-	-
6004 Program Supplies/Materials	3,502	3,083	9,000	22,500	22,500	22,500
6005 Advertising/Promotion	-	-	300	-	-	-
6100 Contractual Services	-	-	3,000	-	-	-
6300 Uniforms	3,609	3,292	16,500	-	-	-
6301 Safety Supplies	-	-	1,200	-	-	-
6410 Computer Hardware	-	-	900	-	-	-
Total Materials & Services	\$22,437	\$21,810	\$55,600	\$47,100	\$47,100	\$47,100
Contingency						
8300 Contingency	-	-	100,000	100,000	100,000	100,000
Total Contingency	\$0	\$0	\$100,000	\$100,000	\$100,000	\$100,000
Unapprop Fund Bal						
8500 Unapprop Fund Balance	1,353,391	1,296,431	1,098,895	1,064,433	1,064,433	1,064,433
Total Unapprop Fund Bal	\$1,353,391	\$1,296,431	\$1,098,895	\$1,064,433	\$1,064,433	\$1,064,433
Total	\$1,390,533	\$1,359,024	\$1,301,000	\$1,256,600	\$1,256,600	\$1,256,600

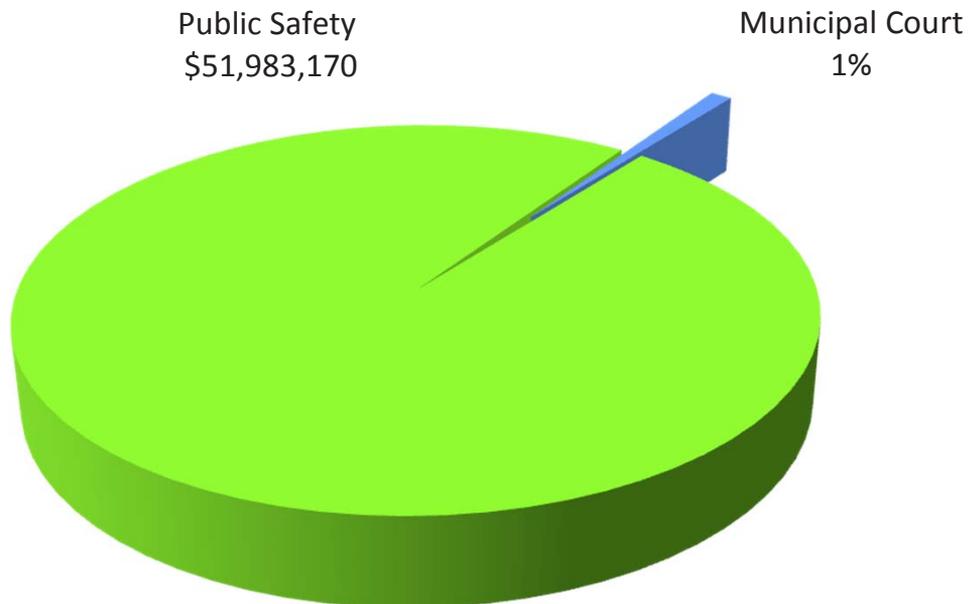
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Municipal Court



Municipal Court Full Time Equivalent (FTE) Positions

	2013-14	2014-15	2015-16	Range	Minimum Salary	Maximum Salary
Finance Supervisor	1.0	1.0	1.0	27	\$ 59,914	\$ 78,843
Finance Technician	2.0	2.0	2.0	19	43,778	57,609
Total:	3.0	3.0	3.0			



Municipal Court

The Hillsboro Municipal Court is the judicial branch of the City government and provides a local forum for the resolution of minor traffic infractions, parking citations and violations of City ordinance. The majority of the cases heard in the Municipal Court are traffic infractions. Municipal Court is part of the Finance Department, but is shown in the Public Safety section of this budget document as it provides direct service and is not considered a support service. The Municipal Court handles approximately 6,000 traffic cases, 125 City ordinance violations and 4,000 parking citations per year.

Municipal Court-10034600

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	164,238	169,786	175,122	188,000	188,000	188,000
5005 Salaries - Part-Time	30,627	30,071	35,560	35,916	35,916	35,916
5100 Overtime	32	90	-	-	-	-
5301 Med/Den/Vis Insurance	47,457	45,057	46,027	48,758	48,758	48,758
5303 PERS	18,698	19,133	24,117	32,515	32,515	32,515
5308 VEBA	-	3,368	3,502	3,760	3,760	3,760
5309 PERS Stabilization	-	5,096	6,320	-	-	-
5399 Other Benefits and Taxes	16,968	17,498	18,576	19,891	19,891	19,891
Total Personnel Services	\$278,020	\$290,099	\$309,224	\$328,840	\$328,840	\$328,840
Materials & Services						
6000 Office Supplies	5,156	6,784	5,000	6,000	6,000	6,000
6001 Communications Services	622	525	1,000	700	700	700
6002 Travel/Training/Dues	1,044	2,924	3,500	3,500	3,500	3,500
6003 Postage	2,215	2,299	3,000	3,000	3,000	3,000
6007 Printing	740	96	200	200	200	200
6100 Contractual Services	19,063	19,589	25,000	23,000	23,000	23,000
6101 Other Services	170	160	300	300	300	300
Total Materials & Services	\$29,010	\$32,377	\$38,000	\$36,700	\$36,700	\$36,700
Special Payments						
8008 Facilities Depreciation	13,314	11,242	10,168	11,099	11,099	11,099
8009 Support Services Charge	68,909	77,830	103,899	109,457	109,457	109,457
8010 Equipment Depreciation	3,447	-	4,259	4,259	4,259	4,259
8011 Facilities Charge	47,869	45,644	49,837	54,328	54,328	54,328
Total Special Payments	\$133,539	\$134,716	\$168,163	\$179,143	\$179,143	\$179,143
Total	\$440,569	\$457,192	\$515,387	\$544,683	\$544,683	\$544,683

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Fire Department



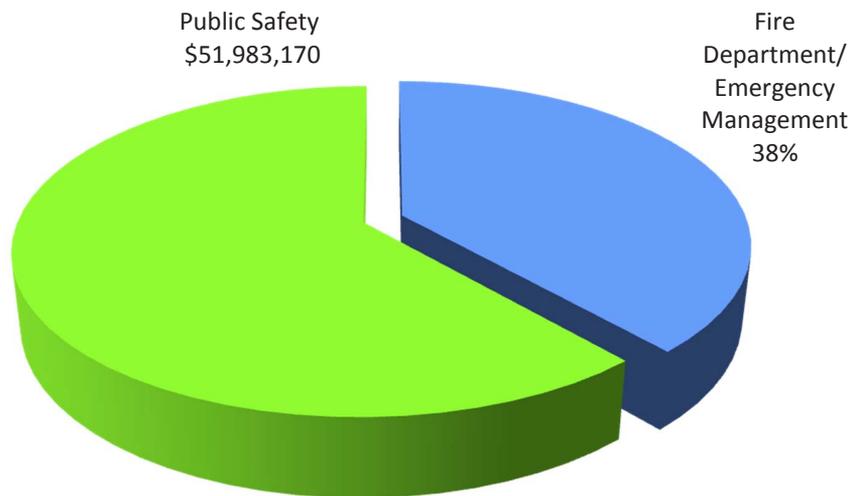
Department Description

The Hillsboro Fire Department provides prevention and mitigation of all hazards, all risks to the citizens of Hillsboro that are not law enforcement only. In 2014, we responded to over 9,500 calls for help.



The Hillsboro Fire Department serves the community with 108 full-time employees and 18 volunteers. Each of our five fire stations is strategically located to minimize travel time within the City of Hillsboro. Organizationally we are comprised of eight divisions: Administration, Operations, Emergency Medical Services (EMS), Prevention Education, Emergency Management, Training, Logistics, and Volunteers. In addition, we work collaboratively with all other city departments, other public agencies, and non-governmental organizations to enhance sustainability, livability, and quality of life in our Hillsboro community.

On a local, regional, and statewide basis, Hillsboro Fire Department continues to participate and support fire safety and emergency services programs and initiatives such as Community Emergency Response Teams (CERT), Oregon State Fire Marshal’s Office Incident Management Teams (IMT), Oregon Department of Public Safety Standards and Training (DPSST), Oregon Safe Kids, Metro Area Fire Investigation Team (MFIT), Washington County Emergency Management, Washington County Fire Defense Board, Washington County EMS, Washington County Fire Training Association, Fireworks Task Force, Random Acts of Kindness, Technical Rescue Teams, public automated external defibrillators (AEDs), and Hillsboro School District High School CPR Program.



Our Mission and Goals

The City of Hillsboro Fire Department men and women are dedicated to our mission of “Meeting the needs of the community with professionalism and excellence in every aspect of our fire service delivery system.” Hillsboro Fire Department is able to meet our mission through our vision of “Planning to Protect and Acting to Save.” We accomplish our service delivery through “Train as if your life depends upon it...because for someone it does.” Goals of the Fire Department this fiscal year focus on maintenance and improvements in service delivery levels to the citizens of Hillsboro, through the areas of EMS, operations, and prevention. These goals include planning and building a joint public safety training facility with the Hillsboro Police Department, negotiating a new 3-year bargaining agreement with the labor union, and continuing to train our new firefighters.

Outcomes and Accomplishments

- Purchased and equipped a new Engine stationed at Brookwood and a new 3,000 gallon Water Tender stationed at the Downtown Station.
- Community Education of “Hands-Only CPR” being taught to students at the Junior and High School levels.
- Implementation of Target Solutions training program that provides the up-to-date training and educational opportunities as they relate to advanced fire suppression techniques and enhanced emergency medical skills.
- Hired three additional Floater Lieutenant positions in order to continue meeting the staffing needs of our Dynamic Deployment model.

Budget Highlights

For Fiscal Year 2015-16 the Hillsboro Fire Department budget strives to meet current service levels and retain emergency response times at internationally recognized standards.

- Plan and build joint Public Safety Training Facility.
- Negotiate a new 3-year bargaining agreement.
- Hire and train additional firefighters.

Workload Indicators

2014 STATISTICAL SUMMARY	
Emergency Incident Responses	9,532
Emergency Medical Responses	5,058
Emergency Medical Patients Treated	4,025
Motor Vehicle Crash Responses	597
Fires Extinguished	322
Hazardous Materials Responses	66
Public Fire Education Staff Hours	1,440
Community Public Fire Safety Events	216
Fire Prevention Activity Staff Hours	1,511
Fire & Life Safety Inspections	1,649
Average Daily Operations Staffing	21.35
Training Hours	10,353.98



Performance Measures

Citywide Goal	Department Goal	Measure	Actual 2011-12	Actual 2012-13	Actual 2013-14	Actual/Target 2014-15	Budget 2015-16
Maximize operational efficiency and effectiveness across all departments (CWSP 3)	Four-minute travel time to Code 3 incidents	Reach at least 75% of all Code 3 incidents within four minutes	80%	72%	74%	75%	75%
Nurture a culture of trust and engagement with all Hillsboro residents and community partners (CWSP 4)	To reach as many Hillsboro residents as possible through Fire Public Education events	Number of Hillsboro residents reached	15,928	18,948	8,483	10,000	12,000
Anticipate and prepare for change and its potential opportunities and challenges (CWSP 2)	Minimize the risk of fires or other hazardous events occurring in Hillsboro, both in current structures and in new construction	Number of completed fire inspections	1,002	1,444	1,331	1,400	1,450
Ensure city services are responsive, equitable and accessible (CWSP 5)	Place AEDs in all Police cars and Fire staff vehicles as well as in publicly-accessible locations	AEDs placed in Police cars, Fire staff vehicles, and publicly-accessible City locations	5	30	53	76	80



Fire Department Budget Summary

Resources by Category	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15		Percent of Total
					Dollar Change	Percent Change	
General Fund Revenues	17,050,241	17,671,016	18,930,042	19,951,196	1,021,154	5%	100%
Charges for Services	36,525	167,418	137,817	20,500	(117,317)	-85%	0%
Grants and Donations	47,235	7,979	-	-	-	0%	0%
Miscellaneous	2,694	18,876	10,000	15,000	5,000	50%	0%
Total:	\$ 17,136,695	\$ 17,865,289	\$ 19,077,859	\$ 19,986,696	\$ 908,837	5%	100%

Budget by Category

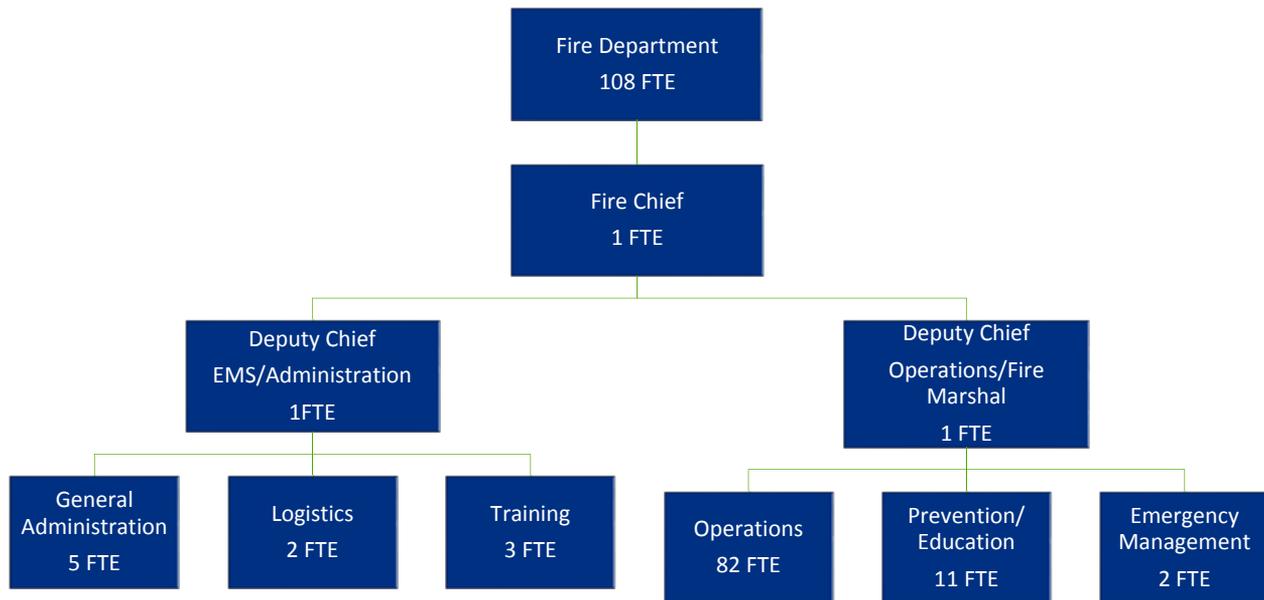
Personnel Services	13,300,692	14,283,142	15,093,852	15,700,382	606,530	4%	79%
Materials & Services	1,348,215	1,284,557	1,422,840	1,506,551	83,711	6%	8%
Capital Outlay	37,731	-	-	-	-	0%	0%
Special Payments	2,450,057	2,297,590	2,561,167	2,779,763	218,596	9%	14%
Total:	\$ 17,136,695	\$ 17,865,289	\$ 19,077,859	\$ 19,986,696	\$ 908,837	5%	100%

Budget by Org

Fire Administration	3,182,591	3,060,480	3,461,817	3,728,823	267,006	8%	19%
Fire Community Education	313,732	442,032	472,758	496,629	23,871	5%	2%
Fire Logistics	829,965	1,020,215	1,026,686	1,055,577	28,891	3%	5%
Fire Operations	10,808,365	11,631,191	12,031,936	12,582,885	550,949	5%	63%
Volunteer Station	8,912	5,817	23,516	23,516	-	0%	0%
Fire Training	360,407	479,259	541,738	538,528	(3,210)	-1%	3%
Fire Special Operations	196,291	-	-	-	-	0%	0%
Emergency Medical Services	212,223	239,829	250,948	252,987	2,039	1%	1%
Health & Wellness	63,632	15,004	35,165	35,250	85	0%	0%
Fire Prevention Administration	88,989	8,642	11,555	11,555	-	0%	0%
Fire Investigation	330	-	-	-	-	0%	0%
Fire Code Enforcement	862,635	808,306	957,812	972,166	14,354	1%	5%
Emergency Management	208,623	154,514	263,928	288,780	24,852	9%	1%
Total:	\$ 17,136,695	\$ 17,865,289	\$ 19,077,859	\$ 19,986,696	\$ 908,837	5%	100%

Budget by Fund

General Fund (100)	16,928,072	17,710,775	18,813,931	19,697,916	883,985	5%	99%
Support Services Fund (700)	208,623	154,514	263,928	288,780	24,852	9%	1%
Total:	\$ 17,136,695	\$ 17,865,289	\$ 19,077,859	\$ 19,986,696	\$ 908,837	5%	100%



Fire Department Full Time Equivalent (FTE) Positions

	2013-14	2014-15	2015-16	Range	Minimum Salary	Maximum Salary
Fire Chief	1.0	1.0	1.0	43	\$ 112,217	\$ 147,671
Deputy Fire Chief	2.0	2.0	2.0	39	95,924	126,230
Fire Division Chief	2.0	2.0	2.0	37	88,687	116,707
Battalion Chief	3.0	3.0	3.0	36	85,276	112,217
Fire Community Outreach Manager	1.0	1.0	1.0	35	81,996	107,901
Program and Support Manager	1.0	1.0	1.0	32	72,895	95,924
EMS Training Officer	0.0	0.0	1.0	Contract	74,796	94,620
Fire Inspector II	6.0	7.0	7.0	Contract	74,796	94,620
Fire Inspector I	1.0	0.0	0.0	Contract	70,920	89,676
Fire Lieutenant	20.0	20.0	22.0	Contract	78,072	89,580
Fire Engineer	18.0	18.0	18.0	Contract	68,292	82,872
Firefighter	39.0	39.0	39.0	Contract	58,140	78,732
Fire Prevention Specialist	1.0	1.0	1.0	25	55,393	72,895
Crisis Intervention Officer/Chaplain	1.0	1.0	1.0	25	55,393	72,895
Administrative Support Supervisor	1.0	1.0	1.0	25	55,393	72,895
Management Specialist	1.0	1.0	1.0	22	49,245	64,803
Fire Logistics Technician	1.0	1.0	1.0	Contract	46,944	59,928
Administrative Support Specialist	4.0	4.0	4.0	17	40,476	53,263
Total:	103.0	103.0	106.0			

Emergency Management Full Time Equivalent (FTE) Positions

Emergency Program Manager	1.0	1.0	1.0	32	72,895	95,924
Volunteer Services Coordinator	0.0	1.0	1.0	23	51,215	67,395
Emergency Program Assistant	1.0	0.0	0.0	22	49,245	64,803
Total:	2.0	2.0	2.0			

Fire Administration

This Division provides staff support and services; strategic and long range planning, as well as financial management to all facets of the Department.

Fire Administration-10012000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	463,957	501,903	564,513	552,691	552,691	596,469
5010 Extra Labor	22,302	-	18,000	18,000	18,000	18,000
5100 Overtime	18,821	20,089	30,500	30,500	30,500	30,500
5301 Med/Den/Vis Insurance	100,185	93,045	107,901	97,769	97,769	114,022
5303 PERS	53,614	57,217	63,233	80,042	80,042	87,051
5308 VEBA	-	10,003	11,292	11,065	11,065	11,941
5309 PERS Stabilization	-	15,663	17,912	-	-	-
5399 Other Benefits and Taxes	45,775	49,264	57,769	56,603	56,603	61,147
Total Personnel Services	\$704,654	\$747,184	\$871,120	\$846,670	\$846,670	\$919,130
Materials & Services						
6000 Office Supplies	14,107	12,148	21,460	21,460	21,460	21,460
6003 Postage	379	548	700	700	700	700
6004 Program Supplies/Materials	790	1,311	-	2,000	2,000	2,000
6405 Recruitment Expense	657	184	750	750	750	750
6409 Computer Software	9,327	165	3,195	3,195	3,195	3,195
6410 Computer Hardware	1,290	-	1,825	1,825	1,825	1,825
6414 Dues - Other Entities	1,330	1,350	1,600	-	-	-
Total Materials & Services	\$27,880	\$15,706	\$29,530	\$29,930	\$29,930	\$29,930
Special Payments						
8008 Facilities Depreciation	101,339	84,745	81,732	83,375	83,375	83,375
8009 Support Services Charge	1,679,356	1,587,304	1,729,519	1,840,855	1,840,855	1,840,855
8010 Equipment Depreciation	83,253	-	70,891	70,891	70,891	70,891
8011 Facilities Charge	347,014	339,386	400,601	408,110	408,110	408,110
8024 Fleet Services Charge	239,095	286,155	278,424	376,532	376,532	376,532
Total Special Payments	\$2,450,057	\$2,297,590	\$2,561,167	\$2,779,763	\$2,779,763	\$2,779,763
Total	\$3,182,591	\$3,060,480	\$3,461,817	\$3,656,363	\$3,656,363	\$3,728,823



Fire Community Education

This Division provides comprehensive community fire safety awareness and educational programming in area schools, business establishments and civic groups. Programs are geared to changing behaviors and attitudes in an effort to promote fire safe lifestyles. Examples of programs include Medical Response Team training, CPR classes, fire extinguisher training, and fire safety and response planning. Additionally, this Division provides incident information services to inform the public of ongoing events and developing emergency incidents.

Fire Community Education-10012005

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	194,445	271,621	284,750	301,281	301,281	301,281
5007 Incentive Allowance	1,828	-	-	-	-	-
5100 Overtime	488	-	-	-	-	-
5301 Med/Den/Vis Insurance	45,102	59,989	61,579	65,559	65,559	65,559
5303 PERS	18,581	25,434	27,559	36,638	36,638	36,638
5308 VEBA	-	5,433	5,697	6,028	6,028	6,028
5309 PERS Stabilization	-	7,880	8,627	-	-	-
5399 Other Benefits and Taxes	19,966	28,481	30,296	32,008	32,008	32,008
Total Personnel Services	\$280,410	\$398,838	\$418,508	\$441,514	\$441,514	\$441,514
Materials & Services						
6004 Program Supplies/Materials	12,242	10,152	13,240	13,240	13,240	13,240
6005 Advertising/Promotion	8,001	5,708	9,135	10,000	10,000	10,000
6100 Contractual Services	13,079	27,334	31,875	31,875	31,875	31,875
Total Materials & Services	\$33,322	\$43,194	\$54,250	\$55,115	\$55,115	\$55,115
Total	\$313,732	\$442,032	\$472,758	\$496,629	\$496,629	\$496,629

Fire Logistics

Logistics provides for all major purchases using model bulk purchasing agreements to reduce costs and centralize ordering including technical rescue equipment, fire apparatus, uniforms, personal protective equipment, and daily stock items for all facilities

Fire Logistics-10012020

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	49,808	165,519	171,685	176,626	176,626	176,626
5100 Overtime	3,909	4,786	5,000	5,000	5,000	5,000
5301 Med/Den/Vis Insurance	15,076	29,338	31,260	33,305	33,305	33,305
5303 PERS	4,488	18,670	19,392	25,327	25,327	25,327
5308 VEBA	-	3,310	3,434	3,533	3,533	3,533
5309 PERS Stabilization	-	5,124	5,316	-	-	-
5399 Other Benefits and Taxes	6,097	16,503	17,593	18,178	18,178	18,178
Total Personnel Services	\$79,378	\$243,250	\$253,680	\$261,969	\$261,969	\$261,969
Materials & Services						
6001 Communications Services	56,759	52,448	52,215	57,000	57,000	57,000
6100 Contractual Services	397,760	423,913	457,175	450,947	450,947	450,947
6101 Other Services	408	-	-	-	-	-
6102 Maintenance Contracts	401	-	2,500	2,500	2,500	2,500
6200 Fuel/Oil	117,006	106,050	122,606	122,606	122,606	122,606
6202 Vehicle Equipment	15,185	28,538	20,000	20,000	20,000	20,000
6300 Uniforms	53,856	49,965	50,000	60,000	60,000	60,000
6402 Maintenance Supplies	57,420	55,185	40,555	40,555	40,555	40,555
6403 Small Tools and Equipment	2,115	22,619	2,555	5,000	5,000	5,000
6411 Communications Equipment	21,949	27,971	20,000	20,000	20,000	20,000
6416 Equipment Maintenance	3,444	10,276	5,400	15,000	15,000	15,000
Total Materials & Services	\$726,303	\$776,965	\$773,006	\$793,608	\$793,608	\$793,608
Capital Outlay						
7015 Apparatus and Equipment	24,284	-	-	-	-	-
Total Capital Outlay	\$24,284	\$0	\$0	\$0	\$0	\$0
Total	\$829,965	\$1,020,215	\$1,026,686	\$1,055,577	\$1,055,577	\$1,055,577



Fire Operations

The Operations Division provides all hazard emergency response services including fire attack and extinguishment for structural, vehicular, aircraft, and wildland urban interface fires. In addition, Operations provides emergency medical care and treatment of the sick and injured, hazardous materials response, volunteer firefighting program and technical rescue services.

Fire Operations-10012200

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	6,481,993	6,728,856	6,873,657	7,250,767	7,250,767	7,250,767
5100 Overtime	1,087,880	1,238,383	1,367,617	1,247,800	1,247,800	1,247,800
5301 Med/Den/Vis Insurance	1,249,101	1,183,103	1,225,517	1,349,730	1,349,730	1,349,730
5303 PERS	910,071	947,599	958,549	1,294,498	1,294,498	1,294,498
5308 VEBA	-	126,894	137,476	145,019	145,019	145,019
5309 PERS Stabilization	-	240,889	245,975	-	-	-
5399 Other Benefits and Taxes	898,686	959,950	994,201	1,033,778	1,033,778	1,033,778
Total Personnel Services	\$10,627,731	\$11,425,674	\$11,802,992	\$12,321,592	\$12,321,592	\$12,321,592
Materials & Services						
6004 Program Supplies/Materials	-	182	-	-	-	-
6055 Fire Meal Reimbursement	80,103	91,250	97,043	97,043	97,043	97,043
6403 Small Tools and Equipment	21,187	32,370	29,685	35,000	35,000	35,000
6416 Equipment Maintenance	-	4,530	4,250	4,250	4,250	4,250
6419 Personal Protective Equipment	64,238	58,372	82,166	95,000	95,000	95,000
6420 SCBA	15,106	18,813	15,800	30,000	30,000	30,000
Total Materials & Services	\$180,634	\$205,517	\$228,944	\$261,293	\$261,293	\$261,293
Total	\$10,808,365	\$11,631,191	\$12,031,936	\$12,582,885	\$12,582,885	\$12,582,885



Fire Volunteer Station

The Hillsboro Fire Department volunteer firefighter program continues to be highly effective and is the only program of its kind for cities this size in Oregon. With a peak staffing level of 25 firefighters these members contributed over 4,000 hours of volunteer time to the community last year. These members serve as a vital component of our local and regional response system and are frequently called up to cover other area fire stations or to respond to emergencies.

Volunteer Station-10012209

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5010 Extra Labor	7,950	5,280	20,000	20,000	20,000	20,000
5301 Med/Den/Vis Insurance	57	-	-	-	-	-
5303 PERS	99	60	-	-	-	-
5309 PERS Stabilization	-	11	-	-	-	-
5399 Other Benefits and Taxes	722	466	1,691	1,691	1,691	1,691
Total Personnel Services	\$8,828	\$5,817	\$21,691	\$21,691	\$21,691	\$21,691
Materials & Services						
6004 Program Supplies/Materials	84	-	1,825	1,825	1,825	1,825
Total Materials & Services	\$84	\$0	\$1,825	\$1,825	\$1,825	\$1,825
Total	\$8,912	\$5,817	\$23,516	\$23,516	\$23,516	\$23,516



Fire Training

The Hillsboro Fire Department’s Training Division supports all departmental personnel to attain initial state and national fire and EMS certifications, maintain certifications and develop programs to elevate members to intermediate and advanced certifications. This Division is accredited by the Oregon Department of Public Safety Standards and Training at the highest level. To meet model safety standards and practices, the Division actively serves as subject matter experts on industry safety for the Department.

Fire Training-10012220

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	156,033	253,858	264,726	305,751	305,751	261,973
5100 Overtime	22,114	21,342	20,000	20,000	20,000	20,000
5301 Med/Den/Vis Insurance	33,035	45,242	46,027	64,805	64,805	48,552
5303 PERS	21,083	32,447	33,192	46,935	46,935	39,926
5308 VEBA	-	4,903	5,296	6,116	6,116	5,240
5309 PERS Stabilization	-	8,233	8,604	-	-	-
5399 Other Benefits and Taxes	17,317	28,694	29,938	33,426	33,426	28,882
Total Personnel Services	\$249,582	\$394,719	\$407,783	\$477,033	\$477,033	\$404,573
Materials & Services						
6000 Office Supplies	2,570	1,502	2,740	2,740	2,740	2,740
6002 Travel/Training/Dues	35,889	39,917	50,000	50,000	50,000	50,000
6004 Program Supplies/Materials	42,575	32,158	62,265	62,265	62,265	62,265
6006 Tuition Reimbursement	11,628	2,656	18,265	18,265	18,265	18,265
6050 Hosted Training	3,746	-	-	-	-	-
6100 Contractual Services	4,422	8,174	-	-	-	-
6409 Computer Software	9,995	133	685	685	685	685
Total Materials & Services	\$110,825	\$84,540	\$133,955	\$133,955	\$133,955	\$133,955
Total	\$360,407	\$479,259	\$541,738	\$610,988	\$610,988	\$538,528



Fire Special Operations

(Shown for historical purposes - See Fire Operations 10012200)

Fire Special Operations-10012240

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	122,569	-	-	-	-	-
5100 Overtime	348	-	-	-	-	-
5301 Med/Den/Vis Insurance	23,890	-	-	-	-	-
5303 PERS	14,594	-	-	-	-	-
5399 Other Benefits and Taxes	11,299	-	-	-	-	-
Total Personnel Services	\$172,700	\$0	\$0	\$0	\$0	\$0
Materials & Services						
6004 Program Supplies/Materials	302	-	-	-	-	-
6403 Small Tools and Equipment	22,327	-	-	-	-	-
6416 Equipment Maintenance	962	-	-	-	-	-
Total Materials & Services	\$23,591	\$0	\$0	\$0	\$0	\$0
Total	\$196,291	\$0	\$0	\$0	\$0	\$0





Emergency Medical Services

Emergency Medical Services comprise the majority of emergency incident responses for the Hillsboro Fire Department. This Division includes medical supplies and equipment, in addition to certifications for EMT Basics, Intermediates, and Paramedics. Additionally, this Division works with the State of Oregon Emergency Medical Services, Washington County EMS Department, and coordinates services with our Physician Advisor.

Emergency Medical Services-10012242

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	84,826	100,518	103,027	82,481	82,481	82,481
5100 Overtime	1,505	526	-	-	-	-
5301 Med/Den/Vis Insurance	13,570	14,152	15,342	17,007	17,007	17,007
5303 PERS	11,025	12,742	12,992	11,506	11,506	11,506
5308 VEBA	-	1,748	2,061	1,650	1,650	1,650
5309 PERS Stabilization	-	3,031	3,091	-	-	-
5399 Other Benefits and Taxes	10,291	9,986	10,355	8,343	8,343	8,343
Total Personnel Services	\$121,217	\$142,703	\$146,868	\$120,987	\$120,987	\$120,987
Materials & Services						
6002 Travel/Training/Dues	8,557	542	6,500	8,500	8,500	8,500
6004 Program Supplies/Materials	5,068	1,296	3,635	1,500	1,500	1,500
6100 Contractual Services	15,443	26,014	27,000	27,000	27,000	27,000
6403 Small Tools and Equipment	17,641	19,313	1,370	5,000	5,000	5,000
6416 Equipment Maintenance	255	4,562	19,825	15,000	15,000	15,000
6418 Medical Equipment/Supplies	44,042	45,399	45,750	75,000	75,000	75,000
Total Materials & Services	\$91,006	\$97,126	\$104,080	\$132,000	\$132,000	\$132,000
Total	\$212,223	\$239,829	\$250,948	\$252,987	\$252,987	\$252,987

Health and Wellness

The Health and Wellness program provides support for the maintenance of the physical, mental and emotional health of department members. This program funds the annual medical assessments for staff, as well as health and fitness maintenance resources. The chaplaincy program provides support for citizens and patients in difficult emergency situations, as well as being a resource for staff of the Fire department and all other City departments.

Health & Wellness-10012244

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6004 Program Supplies/Materials	276	3,792	2,285	2,285	2,285	2,285
6100 Contractual Services	60,658	9,788	31,000	31,000	31,000	31,000
6102 Maintenance Contracts	2,698	977	965	1,050	1,050	1,050
6403 Small Tools and Equipment	-	447	915	915	915	915
Total Materials & Services	\$63,632	\$15,004	\$35,165	\$35,250	\$35,250	\$35,250
Total	\$63,632	\$15,004	\$35,165	\$35,250	\$35,250	\$35,250

Fire Prevention Administration

The Fire Prevention Division provides the community with several services to enhance public safety. These services include fire and life safety inspections, fire code enforcement to maintain safe public gathering places and special permits. The Division reviews development plans for commercial buildings and residential subdivisions to ensure conformity with fire prevention codes and local fire protection ordinances. Additionally, the Division performs fire cause and origin investigations to identify product safety issues and prevent arson fires.

Fire Prevention Administration-10012400

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	61,126	-	-	-	-	-
5301 Med/Den/Vis Insurance	13,191	-	-	-	-	-
5303 PERS	6,651	-	-	-	-	-
5399 Other Benefits and Taxes	6,111	-	-	-	-	-
Total Personnel Services	\$87,079	\$0	\$0	\$0	\$0	\$0
Materials & Services						
6000 Office Supplies	1,890	1,718	2,740	2,740	2,740	2,740
6004 Program Supplies/Materials	-	4,684	5,620	5,620	5,620	5,620
6403 Small Tools and Equipment	-	2,240	3,195	3,195	3,195	3,195
6409 Computer Software	20	-	-	-	-	-
Total Materials & Services	\$1,910	\$8,642	\$11,555	\$11,555	\$11,555	\$11,555
Total	\$88,989	\$8,642	\$11,555	\$11,555	\$11,555	\$11,555



Fire Investigation

(Shown for historical purposes - see Fire Prevention Administration 10012400)

Fire Investigation-10012420

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6004 Program Supplies/Materials	330	-	-	-	-	-
Total Materials & Services	\$330	\$0	\$0	\$0	\$0	\$0
Total	\$330	\$0	\$0	\$0	\$0	\$0

Fire Code Enforcement

Fire Code Enforcement conducts regular fire and life safety inspections of existing buildings for the purpose of hazard abatement. Also incorporates inspection of new construction and special events.

Fire Code Enforcement-10012450

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	599,569	552,968	648,369	653,046	653,046	653,046
5007 Incentive Allowance	15,341	9,123	20,000	20,000	20,000	20,000
5100 Overtime	8,415	3,697	4,700	4,700	4,700	4,700
5301 Med/Den/Vis Insurance	99,084	88,696	107,532	113,859	113,859	113,859
5303 PERS	73,331	65,711	74,746	99,302	99,302	99,302
5308 VEBA	-	11,006	12,967	13,061	13,061	13,061
5309 PERS Stabilization	-	17,020	19,592	-	-	-
5399 Other Benefits and Taxes	66,687	60,085	69,906	68,198	68,198	68,198
Total Personnel Services	\$862,427	\$808,306	\$957,812	\$972,166	\$972,166	\$972,166
Materials & Services						
6004 Program Supplies/Materials	168	-	-	-	-	-
6403 Small Tools and Equipment	40	-	-	-	-	-
Total Materials & Services	\$208	\$0	\$0	\$0	\$0	\$0
Total	\$862,635	\$808,306	\$957,812	\$972,166	\$972,166	\$972,166

Emergency Management

This Division provides citywide disaster planning, coordination and infrastructure protection services, as well as disaster preparedness training for residents and businesses. Major programs include the Community Emergency Response Team (CERT), Amateur Radio Emergency Services (ARES), emergency operations and hazard mitigation plans, and the City of Hillsboro Emergency Operations Center (EOC), which manages the City's response in the event of a natural or man-made disaster.

Emergency Management-70012600

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	70,012	77,498	135,926	157,146	157,146	157,146
5100 Overtime	3,319	3,047	10,000	10,000	10,000	10,000
5301 Med/Den/Vis Insurance	16,577	14,095	30,685	32,964	32,964	32,964
5303 PERS	9,418	10,020	15,698	17,000	17,000	17,000
5308 VEBA	-	1,514	2,719	3,144	3,144	3,144
5309 PERS Stabilization	-	2,446	4,406	-	-	-
5399 Other Benefits and Taxes	7,360	8,031	13,964	16,506	16,506	16,506
Total Personnel Services	\$106,686	\$116,651	\$213,398	\$236,760	\$236,760	\$236,760
Materials & Services						
6000 Office Supplies	248	-	1,120	1,120	1,120	1,120
6001 Communications Services	1,886	1,840	2,400	2,400	2,400	2,400
6002 Travel/Training/Dues	1,626	127	1,250	2,500	2,500	2,500
6004 Program Supplies/Materials	28,410	7,718	14,500	14,500	14,500	14,500
6005 Advertising/Promotion	240	240	500	500	500	500
6100 Contractual Services	50,652	27,938	30,000	30,000	30,000	30,000
6300 Uniforms	321	-	760	1,000	1,000	1,000
6411 Communications Equipment	5,107	-	-	-	-	-
Total Materials & Services	\$88,490	\$37,863	\$50,530	\$52,020	\$52,020	\$52,020
Capital Outlay						
7005 Communications Equipment	13,447	-	-	-	-	-
Total Capital Outlay	\$13,447	\$0	\$0	\$0	\$0	\$0
Total	\$208,623	\$154,514	\$263,928	\$288,780	\$288,780	\$288,780

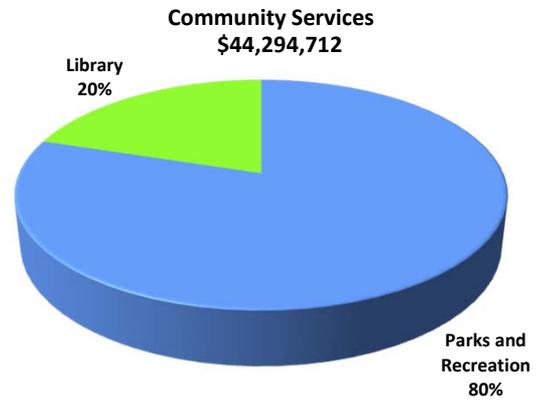
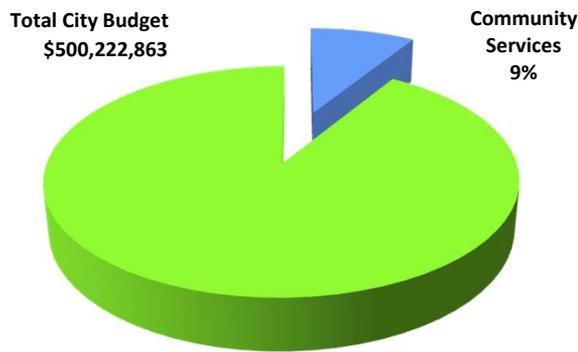
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Community Services

- *Library Department*
- *Parks & Recreation Department*







Resources by Category	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15		Percent of Total
					Dollar Change	Percent Change	
General Revenues	14,641,828	15,877,642	17,750,700	18,544,580	793,880	4%	42%
WCCLS Portion of Property Taxes	4,255,421	4,361,806	4,486,851	4,582,622	95,771	2%	10%
Charges for Services	3,552,221	3,460,698	3,393,600	3,999,600	606,000	18%	9%
Interest	31,664	42,217	34,711	37,000	2,289	7%	0%
Grants and Donations	588,989	324,413	241,000	241,000	-	0%	1%
Intergovernmental	13,268	14,865	14,900	15,000	100	1%	0%
Systems Development	3,522,633	3,138,938	2,000,000	2,000,000	-	0%	5%
Other Financing Src	4,825,000	1,815,940	7,495,000	8,849,820	1,354,820	18%	20%
Miscellaneous	665,192	2,514,090	965,500	681,000	(284,500)	-29%	2%
Beginning Working Capital	4,700,561	3,432,713	6,089,865	5,344,090	(745,775)	-12%	12%
Total Resources	\$ 36,796,777	\$ 34,983,322	\$ 42,472,127	\$ 44,294,712	1,822,585	4%	100%

Requirements by Category	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change	Percent of Total
Personnel Services	14,764,087	15,496,180	16,775,691	17,406,818	631,127	4%	39%
Materials & Services	3,692,548	3,985,393	4,422,842	5,190,133	767,291	17%	12%
Capital Outlay	5,291,160	1,509,788	10,638,725	9,492,776	(1,145,949)	-11%	21%
Special Payments	4,791,269	5,452,820	6,498,729	6,586,495	87,766	1%	15%
Transfers	4,825,000	1,815,940	3,966,000	5,388,510	1,422,510	36%	12%
Contingency	-	-	61,500	120,500	59,000	96%	0%
Unapprop Fund Bal	3,432,713	6,723,201	108,640	109,480	840	1%	0%
Total Requirements	\$ 36,796,777	\$ 34,983,322	\$ 42,472,127	\$ 44,294,712	1,822,585	4%	100%

Requirements by Department	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change	Percent of Total
Parks and Recreation	29,464,892	27,097,182	33,820,757	35,395,531	1,574,774	5%	80%
Library	7,331,885	7,886,140	8,651,370	8,899,181	247,811	3%	20%
Total Requirements	\$ 36,796,777	\$ 34,983,322	\$ 42,472,127	\$ 44,294,712	1,822,585	4%	100%

Requirements by Fund	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change	Percent of Total
General Fund (100)	23,124,450	24,562,063	26,742,551	27,953,802	1,211,251	5%	63%
Public Art Fund (102)	-	-	-	213,810	213,810		
Parks SDC Fund (115)	8,096,898	8,126,566	10,840,725	10,032,500	(808,225)	-7%	23%
Wetland Mitigation Fund (232)	-	118,454	118,640	119,480	840	1%	0%
Parks Capital Projects Fund (410)	5,410,238	2,001,686	4,605,711	5,751,620	1,145,909	25%	13%
Jackson Bottom Preserve (670)	165,191	174,553	164,500	223,500	59,000	36%	1%
Total Requirements	\$ 36,796,777	\$ 34,983,322	\$ 42,472,127	\$ 44,294,712	1,822,585	4%	100%

Full Time Equivalent Positions	2012-13	2013-14	2014-15	2015-16	Change	Percent
	135.55	140.6	139.4	144.8	5.4	3.9%

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Library Department



Department Description

The Department maintains collections of books, music and movies for loan to Hillsboro and County residents. Librarians select, purchase, and prepare collection materials for use and help patrons locate items and information they want. As a member of Washington County Cooperative Library Services (WCCLS), the Library provides access to library materials and information services free to all County residents. In turn, the Library receives more than half of its operating revenues from County property taxes. The Library provides free use of Internet-connected computers and Wi-Fi to the public. Free children’s programs that promote early literacy skills, and a variety of events and classes designed to stimulate the imaginations of people of all ages are scheduled throughout each week.

Our Mission

Hillsboro Public Library enriches and strengthens our community by supporting the pursuit of connection, inspiration and lifelong learning.



Department goals from the Library's Strategic Plan 2014-2017

Goal 1: Reading Readiness

Infants, toddlers, and preschool children will have access to collections, programs, and services that help them develop a lifelong love of books, reading, and learning.

Goal 2: Lifelong Learning

Residents will have the resources they need to explore topics of personal interest and continue to learn throughout their lives.

Goal 3: New and Popular Materials

Children, teens, and adults will have access to materials, programs, and services that stimulate the imagination and provide a variety of leisure activities and experiences.

Goal 4: Student Success

Students will have resources that assist them with their assignments, help them succeed in school, and meet their learning goals.

Library Priorities

Priority 1: Successfully complete strategic plan action items for 2015-16

Priority 2: Develop a comprehensive, patron-focused customer service plan

Priority 3: Develop a flexible staffing plan to support current staffing and future needs

Priority 4: Explore alternative and additional Library service delivery options

Outcomes and Accomplishments

In support of our strategic plan, a selection of accomplishments over the past year:

- Installed Burgeon kiosks, interactive play panels, and early literacy iPads to offer the development of early literacy concepts through play
- Offered story times seven days a week
- With our colleagues at WCCLS, launched the 3M Cloud Library for additional ebook options
- Launched two new collections for circulation: board games in August and bakeware in November.

In addition, we continue to strive to find ways to work more closely with our fellow City departments and our community. Our work in this area ranged from simple (such as having community members, such as Tina Jacobsen from Jacobsen's Books or Chief Dobrowolski from the Hillsboro Police Department share their favorite books for a display) to fun (the Hillsboro Public Library took first place at the 2014 Fourth of July parade) to complex (coordinating with several City departments to improve inter-agency delivery of materials).

Staff at the Hillsboro Public Library remain committed to excellent customer service and creating connections with readers of all ages. We continue to develop resources for our patrons to connect with reading for pleasure, such as the new Shelf Help online reading recommendation service (<http://bit.ly/ShelfHelp>), our "Blind Date with a Book" program in February of 2015, and our new staff picks shelves.



Budget Highlights

- The Shute Park Branch Library opened on Sunday afternoons in March 2015, offering 7 day per week service at both Libraries. Closing hours at the Main Library were rolled back from 9:00 pm to 8:00 pm and two existing positions were reclassified to make this happen.
- A self-service kiosk filled with books and other library materials and available 24/7 will be installed in the Civic Center plaza during the summer of 2015. A reorganization of staff within the Library will support this service and also allow more coordination of library activities outside the Library walls.

Workload Indicators

Indicator	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14
Checkouts and renewals	2,513,764	2,780,359	2,829,680	2,817,795	2,808,444
Visits to the libraries	817,859	831,069	801,811	774,498	770,705
Program attendance	29,415	27,950	27,537	30,309	38,105
Items added to cataloged collection	46,631	48,629	52,072	44,630	49,251
Hours of public access computer time	85,610	84,505	74,961	63,101	64,443

Performance Measures

Citywide Goal	Department Goal	Measure	Actual 2011-12	Actual 2012-13	Actual 2013-14	Actual/Target 2014-15	Budget 2015-16
Nuture a Culture of Trust and Engagement with Hillsboro Residents and Community Partners (CWSP 4)	As the Library enters its second century of service, it will emphasize the longstanding cultural role it plays in literacy, lifelong learning, and reading for pleasure, as well as the opportunities ahead for new library collections, services, and programs.	Number of items added to the collection	47,589	44,977	49,251	35,110	33,000**
		Number of additional non-print, non-book resources added	22,278	8,142	8,659	11,500	9,500**
		Library increased the number of self-service options (Y/N)				Y	Y
		Number of programs per year	1,078	1,009	1,195	1,295*	1,350**
		Attendance at programs per year	27,537	30,309	38,105	40,160*	42,000**
Maximize Operational Efficiency and Effectiveness Across All Departments (CWSP 3)	The Library's current staffing strategy will be reviewed and adapted to ensure flexibility, opportunity, and support for excellent customer service.	Improve and/or maintain door-to-floor time for materials				new for 2015-16	
		Number of positive patron comments				new for 2015-16	
		Number of cross-departmental programs and opportunities				51	78

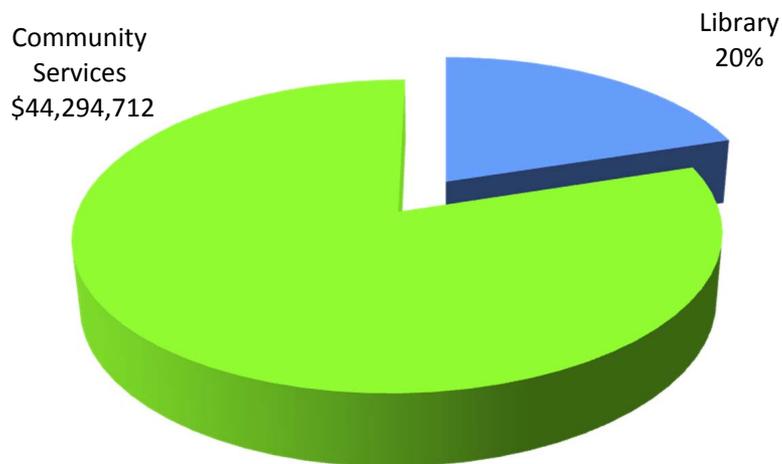
Budget Summary

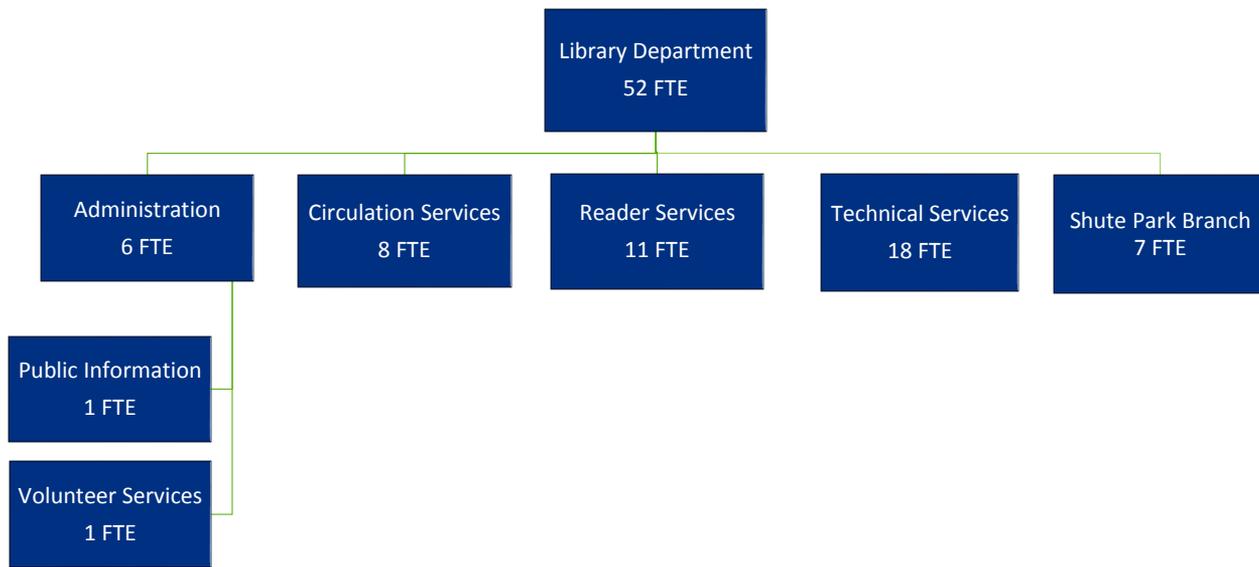
Resources by Category	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15		Percent of Total
					Dollar Change	Percent Change	
General Fund Revenues	2,867,656	3,269,667	3,904,619	4,053,559	148,940	4%	46%
WCCLS Portion of Property Taxes	4,255,421	4,361,806	4,486,851	4,582,622	95,771	2%	51%
Charges for Services	189,437	233,379	240,000	243,000	3,000	1%	3%
Intergovernmental	13,268	14,865	14,900	15,000	100	1%	0%
Miscellaneous	6,103	6,423	5,000	5,000	-	0%	0%
Total:	\$ 7,331,885	\$ 7,886,140	\$ 8,651,370	\$ 8,899,181	\$ 247,811	3%	100%

Budget by Category	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change	Percent of Total
Personnel Services	4,976,301	5,155,301	5,523,257	5,642,116	118,859	2%	63%
Materials & Services	945,034	984,958	954,392	1,014,283	59,891	6%	11%
Capital Outlay	-	57,208	62,000	20,022	(41,978)	-68%	0%
Special Payments	1,410,550	1,688,673	2,111,721	2,222,760	111,039	5%	25%
Total:	\$ 7,331,885	\$ 7,886,140	\$ 8,651,370	\$ 8,899,181	\$ 247,811	3%	100%

Budget by Org	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change	Percent of Total
Library Administration	2,231,165	2,454,975	2,919,516	3,037,345	117,829	4%	34%
Library Public Information	68,511	84,213	90,196	103,885	13,689	15%	1%
Library Volunteer Services	85,597	90,905	99,213	105,304	6,091	6%	1%
Circulation	2,053,098	1,988,180	1,807,829	885,309	(922,520)	-51%	10%
Technical Services	1,333,032	1,738,208	1,769,090	2,638,019	868,929	49%	30%
Reader Services	1,418,698	1,189,466	1,228,138	1,276,775	48,637	4%	14%
Inter-Library Loan	141,784	-	-	-	-	0%	0%
Library Shute Park Branch	-	340,193	737,388	852,544	115,156	16%	10%
Total:	\$ 7,331,885	\$ 7,886,140	\$ 8,651,370	\$ 8,899,181	\$ 247,811	3%	100%

Budget by Fund	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change	Percent of Total
General Fund (100)	7,331,885	7,886,140	8,651,370	8,899,181	247,811	3%	100%
Total:	\$ 7,331,885	\$ 7,886,140	\$ 8,651,370	\$ 8,899,181	\$ 247,811	3%	100%





Library Department Full Time Equivalent (FTE) Positions

	2013-14	2014-15	2015-16	Range	Minimum Salary	Maximum Salary
Library Director	1.0	1.0	1.0	40	\$ 99,761	\$ 131,279
Assistant Library Director	1.0	1.0	1.0	37	88,687	116,707
Library Branch Manager	1.0	1.0	1.0	33	75,811	99,761
Library Services Manager	3.0	3.0	3.0	32	72,895	95,924
Administrative Support Supervisor	1.0	0.0	0.0	25	55,393	72,895
Librarian Supervisor	9.0	8.0	8.0	25	55,393	72,895
Librarian	3.0	3.0	3.0	23	51,215	67,395
Library Support Supervisor	4.0	5.0	4.0	23	51,215	67,395
Volunteer Services Coordinator	1.0	1.0	1.0	23	51,215	67,395
Management Specialist	1.0	1.0	1.0	22	49,245	64,803
Administrative Support Specialist	12.0	13.0	18.0	17	40,476	53,263
Library Clerk	9.0	9.0	6.0	13	34,599	45,530
Library Page	6.0	6.0	5.0	8	28,438	37,422
Total:	52.0	52.0	52.0			

Library Administration

Provides planning, budgeting, and coordination for the department and works with City Support Services to assure information technology and facilities support for the staff and buildings. Also acts as liaison to other City departments, Washington County Cooperative Library Services, the Library Foundation of Hillsboro, and Friends of the Hillsboro Public Library.

Special Payments include utilities and facility maintenance costs, and payments to other city departments for their services i.e. Finance, City Manager's Office, Information Services, Human Resources.

Library Administration-10016000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	477,033	423,715	448,955	435,122	435,122	435,122
5005 Salaries - Part-Time	39,930	43,043	44,704	38,734	38,734	38,734
5100 Overtime	9	-	-	-	-	-
5301 Med/Den/Vis Insurance	111,129	79,079	93,503	98,065	98,065	98,065
5303 PERS	61,123	54,369	60,077	60,401	60,401	60,401
5308 VEBA	-	8,093	8,979	8,702	8,702	8,702
5309 PERS Stabilization	-	13,661	14,810	-	-	-
5399 Other Benefits and Taxes	43,955	40,312	42,784	42,031	42,031	42,031
Total Personnel Services	\$733,179	\$662,272	\$713,812	\$683,055	\$683,055	\$683,055
Materials & Services						
6000 Office Supplies	39,659	43,980	41,800	44,040	44,040	44,040
6001 Communications Services	20,973	23,344	24,000	22,500	22,500	22,500
6002 Travel/Training/Dues	14,863	14,495	18,258	40,060	40,060	40,060
6003 Postage	(68)	(177)	250	300	300	300
6004 Program Supplies/Materials	2,433	2,907	2,000	4,500	4,500	4,500
6005 Advertising/Promotion	-	1,289	-	-	-	-
6007 Printing	2,164	2,588	600	-	-	-
6100 Contractual Services	300	2,401	900	7,400	7,400	7,400
6101 Other Services	4,474	8,842	4,125	10,855	10,855	10,855
6102 Maintenance Contracts	2,137	1,808	2,050	1,875	1,875	1,875
6200 Fuel/Oil	88	1,019	-	-	-	-
6402 Maintenance Supplies	413	602	-	-	-	-
6409 Computer Software	-	603	-	-	-	-
6410 Computer Hardware	-	329	-	-	-	-
Total Materials & Services	\$87,436	\$104,030	\$93,983	\$131,530	\$131,530	\$131,530
Special Payments						
8008 Facilities Depreciation	119,960	155,655	150,725	155,814	155,814	155,814
8009 Support Services Charge	901,859	989,080	1,174,105	1,256,134	1,256,134	1,256,134
8010 Equipment Depreciation	44,941	-	48,125	48,125	48,125	48,125
8011 Facilities Charge	343,790	543,938	738,766	762,687	762,687	762,687
Total Special Payments	\$1,410,550	\$1,688,673	\$2,111,721	\$2,222,760	\$2,222,760	\$2,222,760
Total	\$2,231,165	\$2,454,975	\$2,919,516	\$3,037,345	\$3,037,345	\$3,037,345



Library Public Information

Responsible for publicity, both online and in print, composes and designs original materials and acts as liaison to the public information offices of the City of Hillsboro and Washington County Cooperative Library Services.

Library Public Information-10016020

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	45,808	52,468	56,174	59,205	59,205	59,205
5005 Salaries - Part-Time	70	-	-	-	-	-
5301 Med/Den/Vis Insurance	14,520	15,022	15,342	16,253	16,253	16,253
5303 PERS	1,764	4,103	4,393	5,826	5,826	5,826
5308 VEBA	-	1,049	1,123	1,184	1,184	1,184
5309 PERS Stabilization	-	1,574	1,685	-	-	-
5399 Other Benefits and Taxes	4,016	4,611	5,002	5,317	5,317	5,317
Total Personnel Services	\$66,178	\$78,827	\$83,719	\$87,785	\$87,785	\$87,785
Materials & Services						
6002 Travel/Training/Dues	295	100	277	-	-	-
6004 Program Supplies/Materials	860	1,735	1,000	6,500	6,500	6,500
6005 Advertising/Promotion	1,088	2,601	3,000	4,800	4,800	4,800
6007 Printing	-	680	500	3,100	3,100	3,100
6101 Other Services	-	242	700	700	700	700
6102 Maintenance Contracts	-	-	1,000	1,000	1,000	1,000
6410 Computer Hardware	90	28	-	-	-	-
Total Materials & Services	\$2,333	\$5,386	\$6,477	\$16,100	\$16,100	\$16,100
Total	\$68,511	\$84,213	\$90,196	\$103,885	\$103,885	\$103,885



Burgeon Kiosk

Library Volunteer Services

The volunteer program provides opportunities for community members to participate in the daily operations of the Library, as well as assisting with special events and programs. Volunteer services recruits, selects, and trains volunteers for all Library Divisions, works with staff to develop new volunteer positions, and supports all Library staff in working successfully with volunteers.

Library Volunteer Services-10016040

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	56,310	60,311	64,576	69,273	69,273	69,273
5301 Med/Den/Vis Insurance	15,826	15,022	15,342	16,253	16,253	16,253
5303 PERS	4,662	4,716	5,050	6,816	6,816	6,816
5308 VEBA	-	1,171	1,292	1,385	1,385	1,385
5309 PERS Stabilization	-	1,809	1,937	-	-	-
5399 Other Benefits and Taxes	4,925	5,301	5,739	6,202	6,202	6,202
Total Personnel Services	\$81,723	\$88,330	\$93,936	\$99,929	\$99,929	\$99,929
Materials & Services						
6002 Travel/Training/Dues	-	160	277	-	-	-
6004 Program Supplies/Materials	3,534	1,715	5,000	5,000	5,000	5,000
6100 Contractual Services	340	-	-	-	-	-
6410 Computer Hardware	-	700	-	375	375	375
Total Materials & Services	\$3,874	\$2,575	\$5,277	\$5,375	\$5,375	\$5,375
Total	\$85,597	\$90,905	\$99,213	\$105,304	\$105,304	\$105,304



Circulation

Provides customer services for borrowers, including issuing library cards, checking out items, collecting fees and explaining library rules. Reaches out to the community to provide better understanding of library services available.

Circulation-10016200

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	973,595	956,795	845,907	423,950	423,950	423,950
5005 Salaries - Part-Time	430,751	376,604	329,184	115,140	115,140	115,140
5010 Extra Labor	26,190	15,175	39,000	39,000	39,000	39,000
5100 Overtime	1,198	179	-	-	-	-
5301 Med/Den/Vis Insurance	333,425	303,492	262,238	130,868	130,868	130,868
5303 PERS	134,317	128,563	140,755	69,395	69,395	69,395
5308 VEBA	-	19,046	16,918	8,479	8,479	8,479
5309 PERS Stabilization	-	37,812	36,423	-	-	-
5399 Other Benefits and Taxes	121,876	115,936	106,314	51,112	51,112	51,112
Total Personnel Services	\$2,021,352	\$1,953,602	\$1,776,739	\$837,944	\$837,944	\$837,944
Materials & Services						
6002 Travel/Training/Dues	165	130	2,742	-	-	-
6004 Program Supplies/Materials	12,955	3,301	2,000	1,500	1,500	1,500
6007 Printing	131	28	150	-	-	-
6100 Contractual Services	7,778	7,276	9,000	9,000	9,000	9,000
6102 Maintenance Contracts	10,411	23,843	16,600	33,865	33,865	33,865
6410 Computer Hardware	306	-	598	3,000	3,000	3,000
Total Materials & Services	\$31,746	\$34,578	\$31,090	\$47,365	\$47,365	\$47,365
Total	\$2,053,098	\$1,988,180	\$1,807,829	\$885,309	\$885,309	\$885,309

Technical Services

Select, order, receive, catalog, process and shelve books and other materials for the community to use and borrow. Employees also pull materials from shelves to fill hold requests, process items traveling through the courier each day, maintain the order of items in the library, and repair and delete items from the collections. Library materials requested for use but not purchased or owned within Washington County are borrowed through inter-library loan from libraries around the country.

Technical Services-10016400

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	384,376	633,227	637,158	1,003,069	1,003,069	1,003,069
5005 Salaries - Part-Time	45,862	50,718	52,745	299,970	299,970	299,970
5010 Extra Labor	-	75	-	-	-	-
5301 Med/Den/Vis Insurance	96,529	155,294	154,576	279,082	279,082	279,082
5303 PERS	46,707	72,380	74,170	167,943	167,943	167,943
5308 VEBA	-	12,663	12,743	20,061	20,061	20,061
5309 PERS Stabilization	-	20,556	20,697	-	-	-
5399 Other Benefits and Taxes	37,570	59,355	61,134	115,350	115,350	115,350
Total Personnel Services	\$611,044	\$1,004,268	\$1,013,223	\$1,885,475	\$1,885,475	\$1,885,475
Materials & Services						
6000 Office Supplies	-	35	-	-	-	-
6002 Travel/Training/Dues	1,778	1,739	3,323	-	-	-
6003 Postage	186	6,623	7,000	17,000	17,000	17,000
6004 Program Supplies/Materials	20,195	15,320	16,825	16,825	16,825	16,825
6100 Contractual Services	3,445	3,754	3,445	117,445	117,445	117,445
6101 Other Services	2,493	2,736	2,680	2,680	2,680	2,680
6406 Library Materials	661,419	669,304	693,594	578,594	578,594	578,594
6410 Computer Hardware	-	700	-	-	-	-
6425 Library Periodicals	32,472	33,729	29,000	20,000	20,000	20,000
Total Materials & Services	\$721,988	\$733,940	\$755,867	\$752,544	\$752,544	\$752,544
Total	\$1,333,032	\$1,738,208	\$1,769,090	\$2,638,019	\$2,638,019	\$2,638,019



Reader Services

Answers a wide variety of queries for library users of all ages; helps them find items and information in the library, from outside sources and online; and helps patrons use the public access computer workstations and the Internet. Readers Services staff helps readers find just the right book. The staff also produces a wide variety of in-library programs for children, families, and adults and emphasizes early literacy skills to prepare young children to be successful students

Reader Services-10016600

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	770,541	569,131	583,216	707,764	707,764	707,764
5005 Salaries - Part-Time	190,385	211,377	196,088	121,200	121,200	121,200
5010 Extra Labor	3,484	11,708	-	-	-	-
5100 Overtime	-	56	-	-	-	-
5301 Med/Den/Vis Insurance	184,901	136,894	140,503	181,684	181,684	181,684
5303 PERS	96,077	73,566	90,018	108,213	108,213	108,213
5308 VEBA	26	11,358	11,664	14,155	14,155	14,155
5309 PERS Stabilization	-	22,096	23,379	-	-	-
5399 Other Benefits and Taxes	83,220	67,558	68,289	73,633	73,633	73,633
Total Personnel Services	\$1,328,634	\$1,103,744	\$1,113,157	\$1,206,649	\$1,206,649	\$1,206,649
Materials & Services						
6000 Office Supplies	814	-	-	-	-	-
6002 Travel/Training/Dues	4,021	2,614	3,406	-	-	-
6004 Program Supplies/Materials	34,074	34,332	34,720	35,799	35,799	35,799
6005 Advertising/Promotion	517	4,500	-	-	-	-
6007 Printing	406	508	700	-	-	-
6100 Contractual Services	9,289	8,119	6,955	6,955	6,955	6,955
6102 Maintenance Contracts	40,275	35,378	6,300	6,300	6,300	6,300
6409 Computer Software	-	-	600	-	-	-
6410 Computer Hardware	668	271	300	1,050	1,050	1,050
Total Materials & Services	\$90,064	\$85,722	\$52,981	\$50,104	\$50,104	\$50,104
Capital Outlay						
7020 Computer Hardware	-	-	62,000	-	-	20,022
Total Capital Outlay	\$0	\$0	\$62,000	\$0	\$0	\$20,022
Total	\$1,418,698	\$1,189,466	\$1,228,138	\$1,256,753	\$1,256,753	\$1,276,775

Inter-Library Loan

Arrange loans of books and other materials from libraries outside Washington County. This activity was absorbed into Technical Services in 2013-14.

Inter-Library Loan-10016620

(Shown for historical purposes)

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	86,566	-	-	-	-	-
5301 Med/Den/Vis Insurance	31,238	-	-	-	-	-
5303 PERS	8,962	-	-	-	-	-
5399 Other Benefits and Taxes	7,425	-	-	-	-	-
Total Personnel Services	\$134,191	\$0	\$0	\$0	\$0	\$0
Materials & Services						
6002 Travel/Training/Dues	220	-	-	-	-	-
6003 Postage	7,081	-	-	-	-	-
6004 Program Supplies/Materials	292	-	-	-	-	-
Total Materials & Services	\$7,593	\$0	\$0	\$0	\$0	\$0
Total	\$141,784	\$0	\$0	\$0	\$0	\$0



2014 Library Float



Library Shute Park Branch

Public Library services including books and popular media for loan; public computer access and Wi-Fi; space for reading and studying, plus space for community and group meetings are offered in a newly renovated building. Programs for children, families and adults are offered in-library and in neighborhood locations, with an emphasis on early literacy skills for young children.

Library Shute Park Branch-10016800

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	-	158,447	364,772	405,785	405,785	405,785
5005 Salaries - Part-Time	-	23,175	143,510	198,850	198,850	198,850
5301 Med/Den/Vis Insurance	-	44,919	106,689	115,899	115,899	115,899
5303 PERS	-	13,440	46,622	59,496	59,496	59,496
5308 VEBA	-	3,147	7,295	8,116	8,116	8,116
5309 PERS Stabilization	-	5,156	15,248	-	-	-
5399 Other Benefits and Taxes	-	15,974	44,535	53,133	53,133	53,133
Total Personnel Services	\$0	\$264,258	\$728,671	\$841,279	\$841,279	\$841,279
Materials & Services						
6002 Travel/Training/Dues	-	715	1,717	-	-	-
6004 Program Supplies/Materials	-	3,763	4,500	5,000	5,000	5,000
6100 Contractual Services	-	1,935	2,500	2,500	2,500	2,500
6409 Computer Software	-	302	-	-	-	-
6410 Computer Hardware	-	12,012	-	3,765	3,765	3,765
Total Materials & Services	\$0	\$18,727	\$8,717	\$11,265	\$11,265	\$11,265
Capital Outlay						
7020 Computer Hardware	-	57,208	-	-	-	-
Total Capital Outlay	\$0	\$57,208	\$0	\$0	\$0	\$0
Total	\$0	\$340,193	\$737,388	\$852,544	\$852,544	\$852,544



Shute Park Opening

Parks & Recreation Department



Department Description

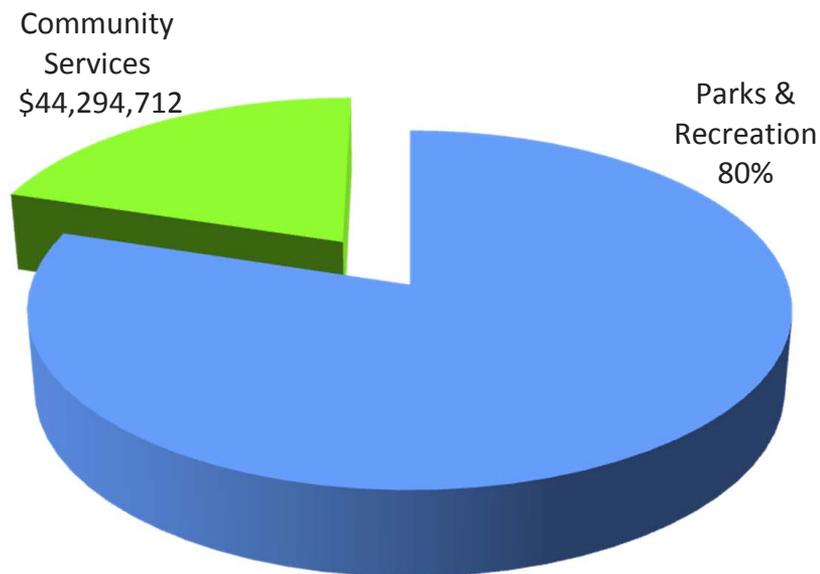
Hillsboro Parks & Recreation inspires and expands the minds and horizons of citizens of all ages and positively impacts the economic health of the community by enabling access to recreation, nature, culture and adventure. The department provides more than 1,500 acres of park land and open space, seven unique recreational facilities including the Jackson Bottom Wetlands Preserve, Hillsboro Community Senior Center, Shute Park Aquatic & Recreation Center, Walters Cultural Arts Center, and the Gordon Faber Recreation Complex, plus a multitude of recreational, educational and cultural programs.

Our Mission

Hillsboro Parks and Recreation is dedicated to providing diverse, innovative and exceptional recreational and cultural opportunities that enrich the lives of our citizens.

Our Goals

- Enhance Hillsboro’s livability for everyone in our community
- Maintain high levels of service
- Increase availability and quality of parks and facilities
- Increase community participation and engage various segments of the population
- Establish cooperative relationships and partnerships to expand opportunities and enhance service delivery
- Increase annual cost recovery percentages for major programs and facilities
- Continue to practice fiscal responsibility and demonstrate return on investment where possible
- Positively impact the economic health of the community



Budget Highlights

- In October, 2014, the Department received reaccreditation through the Commission for Accreditation of Park and Recreation Agencies (CAPRA) and the National Recreation and Park Association (NRPA). We will continue to uphold and benefit from our CAPRA national accreditation, which recognizes our high quality management and delivery of valuable community parks and recreation services.
- The department's strategic plan will continue to be implemented. This plan combines various planning efforts, including City Council goals, the city's strategic plan and departmental plans, and helps the department address growing and changing community needs while continuing to efficiently provide services and positively impact the livability of Hillsboro.
- Efficient use of resources with a focus on sustainable practices, strategic partnerships and pursuing and securing alternative sources of funding will remain a focus this year.
- Awareness of the Gordon Faber Recreation Complex (GFRC) continues to grow. Ron Tonkin Field is home to the Short Season Single A Hillsboro Hops and many high school baseball games, league soccer practice and games and special events. Hillsboro Stadium continues to be the home site for Portland State University women's soccer, Century High School football games and Central Catholic High School football games. OSAA (Oregon Schools Athletic Association) played eight playoff games in Hillsboro Stadium drawing large crowds from across the State and a spike in revenue. Portland State University women's softball has recently named GFRC's Field 4 as their home field for the foreseeable future.
- Our BLAST (Bringing Leadership, Arts, and Sports Together) elementary after school program and the Zone middle school after school program will provide an expected 5,000 Hillsboro school children with safe, positive and enriching after school activities.
- Hillsboro Community Senior Center's educational and recreational programming, including weekday meal service, will continue to expand to ensure quality programs for Hillsboro's older adult community. The department will also continue to partner with the nonprofit organization, Supporters of the Hillsboro Community Senior Center, Inc. to raise revenue for programs.
- The Shute Park Aquatic & Recreation Center (SHARC) is a full-service recreation center providing a variety of innovative aquatic, health, fitness and recreational programs and activities for all ages, which is expected to have another outstanding year surpassing \$1 million in revenue.
- The department will continue progress on a number of medium and long-range park planning, acquisition, and development opportunities:
- Orenco Woods – detailed architectural drawing for this 42-acre nature park site, that is co-owned by Metro, are to be completed in FY 2014 – 15.
- Orenco Station Plaza is under construction and will be dedicated to the City on July 1, 2015.
- The McDonald House was listed on the National Register of Historic Places in January 2015. The home is currently undergoing stabilization and will be open to the public in the future.
- The Masters House was lifted and a foundation was poured to support the structure. Stabilization work continues and a site master plan will launch in 2015.
- Trail System Master Plan – the Department launched the master plan process for a city-wide trail system in fall 2014, with the work continuing through 2015.
- Over the last year property was acquired near Shute Park for an auxiliary parking lot. Construction is set for 2015.
- South Hillsboro – this future significant neighborhood will include parks and greenways to serve an estimated 20,000 residents. In November, a 20.5 acre property was acquired for a future community park.



Budget Highlights

- AmberGlen – the AmberGlen Community Plan identifies a mixed-use urban community focused on a dramatic central park. Overall the plan calls for over 170 acres of parks, greenways and natural areas.
- Jackson Bottom Wetlands Preserve expanded nature education opportunities for youth and adults and will continue leveraging valuable partnership and grant funds to restore large portions of degraded marshland into healthy wetlands.
- The Glenn and Viola Walters Cultural Arts Center continues to provide a diverse season of high quality, accessible cultural programming and arts education opportunities to audiences and students of all ages. These offerings include a concert, lecture, and gallery series in addition to a wide variety of classes, workshops, and camps in the fine and performing arts.
- The Hillsboro Arts & Culture Council (HACC) will further its mission of promoting and supporting the growth of arts and culture in the City through marketing efforts, networking events, professional development workshops for arts and culture leaders, community building events, including the Community Arts & Culture Grants program which, in its 9th year, continues to provide valuable funding to the Hillsboro arts community.
- The Public Art Program continues to expand the arts in parks, enliven downtown Hillsboro, engage diverse audiences and enhance the creative identity of the City. Major pieces in the works are at Orenco Station Plaza and the Brookwood overpass at Hwy 26.
- The Hillsboro Arts and Culture Endowment has been established through the Hillsboro Community Foundation (HCF), as part of their Legacy Endowment Program. Contributions to this fund are being invested by HCF in partnership with the Oregon Community Foundation to optimize fund returns and benefit from OCF’s professional investment management. Response from the community has been very supportive and more than \$80,000 has already been donated into the Endowment. We know that this fund will continue to grow in the years to come.
- We will again plan and implement CELEBRATE HILLSBORO, a day-long celebration for the community focusing on the unique Hillsboro Vision 2020 and all of the partners that help make Hillsboro a wonderful place to live, work and play.
- Showtime at Shute continues to be a resounding success. A community tradition for 34 years, Showtime at Shute will continue to bring our community together through wonderful music in the summer of 2015.

Workload Indicators

	2009-10	2010-11	2011-12	2012-13	2013-14
Overall Parks Revenue	\$2,665,131	\$3,323,675	\$3,560,119	\$4,018,391	\$4,067,949
Total Number of Parks Facilities Rentals	5,795*	6,233	6,689	6,256	6,241
Total After School Program Registrations	4,951	4,962	4,438	4,401	4,114
Total Recreation Programs Revenue	\$641,545	\$667,795	\$803,577	\$863,861	\$832,670
Total Shute Park Aquatic and Recreation Center Revenue	\$1,145,386	\$1,232,318	\$1,281,758	\$1,352,329	\$1,323,541

*The Hillsboro Stadium was closed to rentals and programs for approximately two months for turf replacement in 2009-10.

Performance Measures

Citywide Goal	Department Goal	Measure	Actual 2011-12	Actual 2012-13	Actual 2013-14	Actual/Target 2014-15	Budget 2015-16
Maximize Operational Efficiency and Effectiveness Across All Departments (CWSP Goal 3)	Maintain accredited status through the Commission for Accreditation of Parks and Recreation Agencies (CAPRA)	Total percent of standards met (must meet 100% of Fundamental and 85% of Non-Fundamental)	98%	98%	100%	100%	100%
Promote Environmentally Sustainable Practices (CWSP Goal 8)	Maintain EcoBiz (eco friendly Oregon businesses) certification for public agencies	Total percent of standards met (must meet 100% of Legal and Program standards, 80% of Elective)	100%	100%	100%	100%	100%

Performance Measure Outcome

Implementing Industry Best Practices	CAPRA accreditation standards are designed to ensure that your organization operates at the highest possible level in all facets of parks and recreation.
Ensuring environmentally safe and sustainable practices	Our Maintenance Division is responsible for equipment repair, pesticide application, irrigation, landscaping, fertilizing, recycling, turf management, facility construction, and many other environmentally impactful activities. By implementing eco-friendly practices, we can further the City's goal of being environmentally sustainable.





Budget Summary

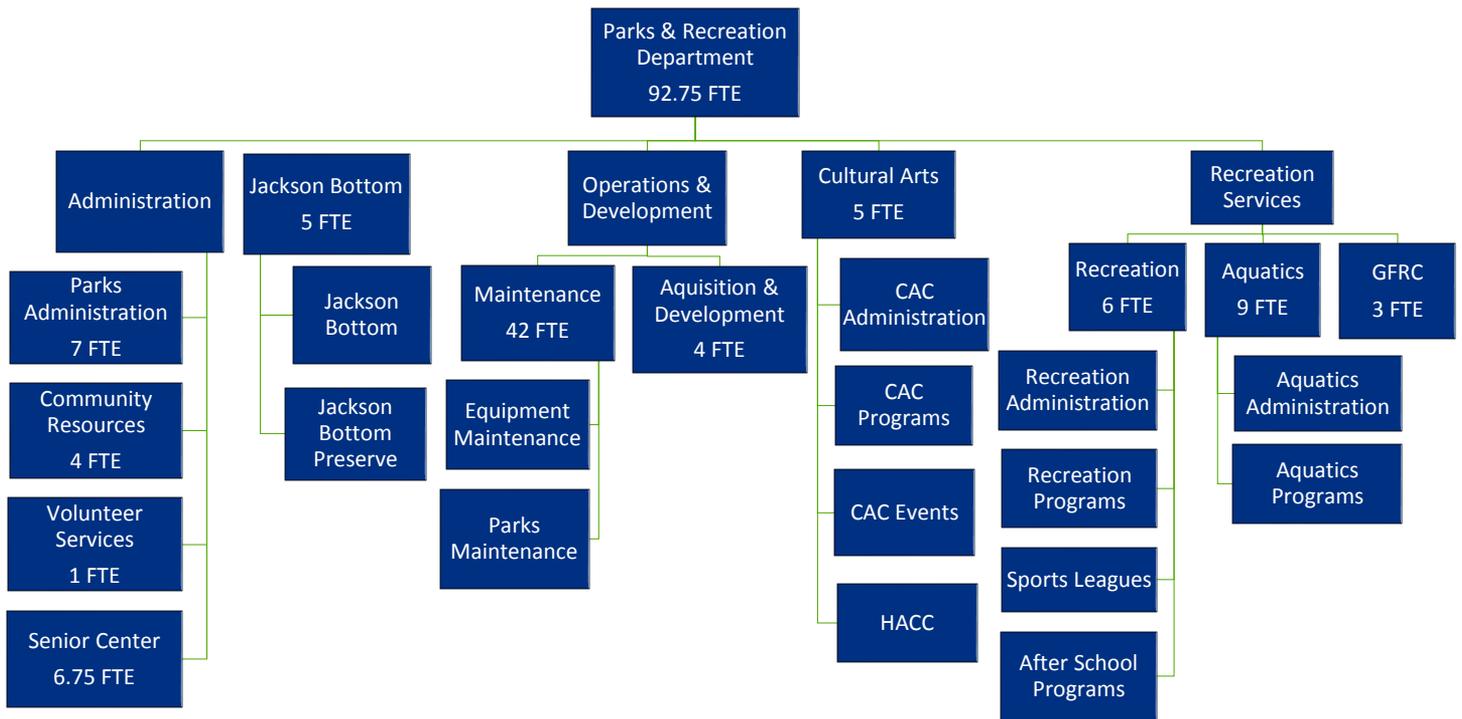
Resources by Category	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15		Percent of Total
					Dollar Change	Percent Change	
General Fund Revenues	11,774,172	12,607,975	13,846,081	14,491,021	644,940	5%	41%
Charges for Services	3,362,784	3,227,319	3,153,600	3,756,600	603,000	19%	11%
Interest	31,664	42,217	34,711	37,000	2,289	7%	0%
Grants and Donations	588,989	324,413	241,000	241,000	-	0%	1%
Systems Development	3,522,633	3,138,938	2,000,000	2,000,000	-	0%	6%
Other Financing Src	4,825,000	1,815,940	7,495,000	8,849,820	1,354,820	18%	25%
Miscellaneous	659,089	2,507,667	960,500	676,000	(284,500)	-30%	2%
Beginning Work Cap	4,700,561	3,432,713	6,089,865	5,344,090	(745,775)	-12%	15%
Total:	\$ 29,464,892	\$ 27,097,182	\$ 33,820,757	\$ 35,395,531	\$ 1,574,774	5%	100%

Budget by Category	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15		Percent of Total
					Dollar Change	Percent Change	
Personnel Services	9,787,786	10,340,879	11,252,434	11,764,702	512,268	5%	33%
Materials & Services	2,747,514	3,000,435	3,468,450	4,175,850	707,400	20%	12%
Capital Outlay	5,291,160	1,452,580	10,576,725	9,472,754	(1,103,971)	-10%	27%
Special Payments	3,380,719	3,764,147	4,387,008	4,363,735	(23,273)	-1%	12%
Transfers	4,825,000	1,815,940	3,966,000	5,388,510	1,422,510	36%	15%
Contingency	-	-	61,500	120,500	59,000	96%	0%
Unapprop Fund Bal	3,432,713	6,723,201	108,640	109,480	840	1%	0%
Total:	\$ 29,464,892	\$ 27,097,182	\$ 33,820,757	\$ 35,395,531	\$ 1,574,774	5%	100%

Budget by Org	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change	Percent of Total
Parks Administration	3,686,365	4,254,713	4,809,460	4,958,656	149,196	3%	14%
Parks Community Resources	394,685	416,588	429,134	567,181	138,047	32%	2%
Parks Volunteer Services	120,655	138,154	117,817	137,914	20,097	17%	0%
Parks Senior Center	407,486	483,523	641,951	671,309	29,358	5%	2%
Jackson Bottom Wetlands	673,159	611,643	670,825	624,975	(45,850)	-7%	2%
Parks Equipment Maintenance	355,853	351,024	339,846	347,418	7,572	2%	1%
Parks Maintenance	4,536,360	4,882,780	5,208,918	5,388,242	179,324	3%	15%
Parks Acquisition and Dev	453,003	477,019	430,259	519,691	89,432	21%	1%
CAC Administration	331,787	302,278	346,936	351,395	4,459	1%	1%
CAC Programs	137,137	189,653	231,450	237,151	5,701	2%	1%
CAC Events	19,333	3,248	-	-	-	0%	0%
HACC	245,984	219,435	292,434	307,416	14,982	5%	1%
Recreation Administration	143,368	171,051	156,987	167,492	10,505	7%	0%
Events	39,161	48,352	35,508	218,912	183,404	517%	1%
Recreation Programs	102,641	102,586	146,159	123,534	(22,625)	-15%	0%
Youth Sports	244,426	250,683	242,368	247,062	4,694	2%	1%
Adult Sports	280,985	285,109	270,561	285,177	14,616	5%	1%
Summer Camps	101,263	100,417	94,960	117,876	22,916	24%	0%
After School Programs	540,486	573,516	659,017	686,279	27,262	4%	2%
Community Gardens	99,504	18,852	9,906	25,926	16,020	162%	0%
Community Facilities	257,969	261,831	279,825	279,977	152	0%	1%
Aquatics Administration	1,045,020	1,108,032	1,114,601	1,140,889	26,288	2%	3%
Aquatics Programs	1,083,452	1,061,968	1,118,623	1,130,304	11,681	1%	3%
GFRC	492,483	363,468	443,636	519,845	76,209	17%	1%
Public Art Administration	-	-	-	213,810	213,810	0%	1%
Parks Dev SDC	8,096,898	8,126,566	10,840,725	10,032,500	(808,225)	-7%	28%
JBW Wetland Mitigation	-	118,454	118,640	119,480	840	1%	0%
Parks Dev Cap Proj	5,410,238	2,001,686	4,605,711	5,751,620	1,145,909	25%	16%
Jackson Bottom Wetlands	165,191	174,553	164,500	223,500	59,000	36%	1%
Total:	\$ 29,464,892	\$ 27,097,182	\$ 33,820,757	\$ 35,395,531	\$ 1,574,774	5%	100%

Budget Summary (continued)

Budget by Fund	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15		
					Dollar Change	Percent Change	Percent of Total
General Fund (100)	15,792,565	16,675,923	18,091,181	19,054,621	963,440	5%	54%
Public Arts Fund (102)	-	-	-	213,810	213,810	0%	1%
Parks SDC Fund (115)	8,096,898	8,126,566	10,840,725	10,032,500	(808,225)	-7%	28%
Wetland Mitigation Fund (232)	-	118,454	118,640	119,480	840	1%	0%
Parks Capital Projects Fund (410)	5,410,238	2,001,686	4,605,711	5,751,620	1,145,909	25%	16%
Jackson Bottom Preserve (670)	165,191	174,553	164,500	223,500	59,000	36%	1%
Total:	\$ 29,464,892	\$ 27,097,182	\$ 33,820,757	\$ 35,395,531	\$ 1,574,774	5%	100%





Parks & Recreation Department Full Time Equivalent (FTE) Positions

	2013-14	2014-15	2015-16	Range	Minimum Salary	Maximum Salary
Parks & Recreation Director	1.0	1.0	1.0	41	103,751	136,530
Assistant Parks & Recreation Director	1.0	1.0	1.0	38	92,234	121,375
Senior Parks & Recreation Manager	2.0	2.0	2.0	36	85,276	112,217
Parks Maintenance Superintendent	1.0	1.0	1.0	34	78,843	103,751
Assistant Parks Superintendent	0.0	0.0	1.0	32	72,895	95,924
Community Resources Manager	1.0	1.0	1.0	32	72,895	95,924
Project Manager	2.0	2.0	2.0	32	72,895	95,924
Parks & Recreation Facilities Manager	1.0	1.0	1.0	32	72,895	95,924
Program and Support Manager	1.0	1.0	1.0	32	72,895	95,924
Cultural Arts Program Manager	1.0	1.0	1.0	32	72,895	95,924
Recreation Center Manager	1.0	1.0	1.0	32	72,895	95,924
Parks and Recreation Manager	2.0	2.0	2.0	31	70,094	92,234
Maintenance Coordinator	1.0	1.0	1.0	26	57,609	75,811
Parks and Recreation Supervisor	13.8	14.6	15.0	25	55,393	72,895
Administration Support Supervisor	2.0	1.0	1.0	25	55,393	72,895
Project Specialist	3.0	3.0	3.0	25	55,393	72,895
Parks Maintenance Coordinator	5.0	5.0	5.0	25	55,393	72,895
Pool Operations Supervisor	1.0	1.0	1.0	23	51,215	67,395
Volunteer Services Coordinator	2.0	1.0	1.0	23	51,215	67,395
Watershed Restoration Coordinator	1.0	1.0	1.0	23	51,215	67,395
Mechanic	1.0	1.0	1.0	22	49,245	64,803
Parks & Recreation Facilities Coordinator	2.0	2.0	3.0	21	47,351	62,310
Senior Parks Maintenance Technician	21.0	22.0	27.0	20	45,530	59,914
Administrative Support Specialist	6.0	6.0	6.0	17	40,476	53,263
Pool Operator	1.0	1.0	1.0	17	40,476	53,263
Parks Maintenance Technician	8.0	7.0	5.0	18	42,095	55,393
Senior Center Head Chef	1.0	1.0	1.0	15	37,422	49,245
Senior Center Assistant Chef	0.875	0.875	0.875	10	30,759	40,476
Custodian	3.0	3.0	3.0	10	30,759	40,476
Senior Center Kitchen Aide	1.875	1.875	1.875	3	23,373	30,759
Total:	88.55	87.35	92.75			

Parks Administration

Provides leadership, oversees operations, and provides support services to all areas of the Department for the successful achievement of the Department’s mission, goals, and service delivery. The Special Payments category is included in Administration Org and is two thirds of the total. Special Payments include utilities and facility maintenance costs, and payments to other city departments for their services i.e. Finance, City Manager’s Office, Information Services, Human Resources.

Parks Administration-10014000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	457,326	551,837	571,351	601,604	601,604	601,604
5005 Salaries - Part-Time	29,194	50,368	41,677	50,500	50,500	50,500
5100 Overtime	1,198	141	-	-	-	-
5301 Med/Den/Vis Insurance	97,361	103,682	108,042	116,789	116,789	116,789
5303 PERS	47,260	53,738	56,819	73,608	73,608	73,608
5308 VEBA	-	11,011	11,430	12,035	12,035	12,035
5309 PERS Stabilization	-	18,174	18,515	-	-	-
5399 Other Benefits and Taxes	46,283	57,167	57,608	60,850	60,850	60,850
Total Personnel Services	\$678,622	\$846,118	\$865,442	\$915,386	\$915,386	\$915,386
Materials & Services						
6000 Office Supplies	36,954	38,903	30,500	30,500	30,500	30,500
6001 Communications Services	39,030	40,871	35,000	35,000	35,000	35,000
6002 Travel/Training/Dues	6,907	19,224	17,000	17,000	17,000	17,000
6003 Postage	5,560	4,729	-	-	-	-
6004 Program Supplies/Materials	795	58	-	-	-	-
6100 Contractual Services	5,396	16,311	-	-	-	-
6101 Other Services	67,599	67,275	52,250	67,250	67,250	67,250
6200 Fuel/Oil	-	1,167	-	-	-	-
6409 Computer Software	-	5,247	-	-	-	-
6416 Equipment Maintenance	28,019	-	-	-	-	-
Total Materials & Services	\$190,260	\$193,785	\$134,750	\$149,750	\$149,750	\$149,750
Special Payments						
8008 Facilities Depreciation	189,446	216,353	227,714	216,879	216,879	216,879
8009 Support Services Charge	1,582,062	1,806,948	2,138,544	2,259,779	2,259,779	2,259,779
8010 Equipment Depreciation	76,906	-	87,657	87,657	87,657	87,657
8011 Facilities Charge	788,347	947,177	1,116,120	1,064,227	1,064,227	1,064,227
8024 Fleet Services Charge	180,722	244,332	239,233	264,978	264,978	264,978
Total Special Payments	\$2,817,483	\$3,214,810	\$3,809,268	\$3,893,520	\$3,893,520	\$3,893,520
Total	\$3,686,365	\$4,254,713	\$4,809,460	\$4,958,656	\$4,958,656	\$4,958,656



Parks Community Resources

This Division is responsible for public/community relations, marketing, public outreach, partnership development, and seeking alternative funding to support all areas of the Department.

Parks Community Resources-10014020

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	200,062	196,680	209,874	292,579	292,579	292,579
5005 Salaries - Part-Time	44	1,341	-	5,050	5,050	5,050
5100 Overtime	1,538	290	-	-	-	-
5301 Med/Den/Vis Insurance	45,323	46,306	46,299	67,023	67,023	67,023
5303 PERS	19,703	18,828	19,817	33,867	33,867	33,867
5308 VEBA	-	3,934	4,199	5,852	5,852	5,852
5309 PERS Stabilization	-	6,001	6,353	-	-	-
5399 Other Benefits and Taxes	19,462	19,310	20,592	30,810	30,810	30,810
Total Personnel Services	\$286,132	\$292,690	\$307,134	\$435,181	\$435,181	\$435,181
Materials & Services						
6000 Office Supplies	164	254	-	-	-	-
6001 Communications Services	80	-	-	-	-	-
6002 Travel/Training/Dues	4,321	3,360	2,000	2,000	2,000	2,000
6004 Program Supplies/Materials	21,084	15,828	9,000	9,000	9,000	9,000
6005 Advertising/Promotion	1,741	4,142	4,000	4,000	4,000	4,000
6007 Printing	13,387	33,558	30,000	30,000	30,000	30,000
6100 Contractual Services	843	14,975	27,000	27,000	27,000	27,000
6101 Other Services	66,933	51,781	50,000	50,000	50,000	60,000
Total Materials & Services	\$108,553	\$123,898	\$122,000	\$122,000	\$122,000	\$132,000
Total	\$394,685	\$416,588	\$429,134	\$557,181	\$557,181	\$567,181

Parks Volunteer Services

The volunteer program provides a variety of ways for the public to give back to the community. Volunteer Services offers many rewarding options for individuals and groups, including park beautification, helping in our facilities, and assisting with programs and special events.

Parks Volunteer Services-10014040

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	61,072	58,149	54,611	61,383	61,383	61,383
5005 Salaries - Part-Time	836	9,550	-	5,881	5,881	5,881
5100 Overtime	702	370	-	-	-	-
5301 Med/Den/Vis Insurance	15,919	13,966	15,342	16,711	16,711	16,711
5303 PERS	7,871	7,032	4,271	6,711	6,711	6,711
5308 VEBA	-	1,112	1,092	1,228	1,228	1,228
5309 PERS Stabilization	-	1,780	1,638	-	-	-
5399 Other Benefits and Taxes	6,452	6,929	4,863	7,000	7,000	7,000
Total Personnel Services	\$92,852	\$98,888	\$81,817	\$98,914	\$98,914	\$98,914
Materials & Services						
6000 Office Supplies	-	-	1,000	-	-	-
6001 Communications Services	13	-	-	-	-	-
6002 Travel/Training/Dues	1,820	402	500	500	500	500
6004 Program Supplies/Materials	5,992	8,903	5,000	8,000	8,000	8,000
6100 Contractual Services	115	6,139	2,000	-	-	-
6101 Other Services	19,863	23,822	27,500	30,500	30,500	30,500
Total Materials & Services	\$27,803	\$39,266	\$36,000	\$39,000	\$39,000	\$39,000
Total	\$120,655	\$138,154	\$117,817	\$137,914	\$137,914	\$137,914



Parks Senior Center

The Hillsboro Community Senior Center promotes and supports recreation programs and activities which benefit participants ages 50 and over. A variety of classes, educational workshops, trips, special events, and volunteer opportunities are offered throughout the year. The Center, previously operated by local nonprofit organization, is now operated fully by the Parks and Recreation Department. City staff will continue to ensure that the Center’s constituency is served in the best ways possible.

Parks Senior Center-10014060

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	195,915	241,720	282,275	306,296	306,296	306,296
5005 Salaries - Part-Time	28,979	36,246	74,168	74,910	74,910	74,910
5010 Extra Labor	1,408	-	-	-	-	-
5100 Overtime	1,573	109	-	-	-	-
5301 Med/Den/Vis Insurance	47,032	54,602	76,528	82,935	82,935	82,935
5303 PERS	13,759	21,070	31,500	37,695	37,695	37,695
5308 VEBA	-	4,496	4,833	5,172	5,172	5,172
5309 PERS Stabilization	-	8,066	10,721	-	-	-
5399 Other Benefits and Taxes	23,938	29,685	36,626	39,001	39,001	39,001
Total Personnel Services	\$312,604	\$395,994	\$516,651	\$546,009	\$546,009	\$546,009
Materials & Services						
6000 Office Supplies	5,875	9,818	8,000	8,000	8,000	8,000
6002 Travel/Training/Dues	2,045	2,625	-	-	-	-
6003 Postage	322	-	-	-	-	-
6004 Program Supplies/Materials	22,838	23,823	24,000	24,000	24,000	24,000
6007 Printing	4,499	5,380	-	-	-	-
6100 Contractual Services	5,983	24,667	35,000	35,000	35,000	35,000
6101 Other Services	52,218	20,780	58,300	58,300	58,300	58,300
6300 Uniforms	-	387	-	-	-	-
6301 Safety Supplies	-	49	-	-	-	-
6409 Computer Software	1,102	-	-	-	-	-
Total Materials & Services	\$94,882	\$87,529	\$125,300	\$125,300	\$125,300	\$125,300
Total	\$407,486	\$483,523	\$641,951	\$671,309	\$671,309	\$671,309

Jackson Bottom Wetlands

Jackson Bottom Wetlands Preserve is a 725 acre wildlife preserve that is a tranquil sanctuary for both people and animals including ducks, geese, deer, otters, beavers, and herons. The Preserve features an education center with exhibits, meeting/classroom facilities, and a nature store, as well as trails, wildlife viewing, and on-site and traveling environmental and nature education programs.

Jackson Bottom Wetlands-10014200

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	288,626	242,295	318,941	330,572	330,572	330,572
5005 Salaries - Part-Time	35,005	60,195	41,148	41,559	41,559	41,559
5100 Overtime	651	(1,007)	-	-	-	-
5301 Med/Den/Vis Insurance	71,436	56,442	75,742	82,181	82,181	82,181
5303 PERS	33,699	30,982	39,925	49,479	49,479	49,479
5308 VEBA	-	4,815	6,380	6,613	6,613	6,613
5309 PERS Stabilization	-	7,880	10,859	-	-	-
5399 Other Benefits and Taxes	31,871	33,263	40,330	42,071	42,071	42,071
Total Personnel Services	\$461,288	\$434,865	\$533,325	\$552,475	\$552,475	\$552,475
Materials & Services						
6000 Office Supplies	3,866	2,761	3,000	3,000	3,000	3,000
6002 Travel/Training/Dues	377	2,037	3,000	3,000	3,000	3,000
6003 Postage	308	384	1,500	1,500	1,500	1,500
6004 Program Supplies/Materials	33,995	54,262	65,000	20,000	20,000	20,000
6005 Advertising/Promotion	-	-	1,000	1,000	1,000	1,000
6007 Printing	2,131	2,896	4,000	4,000	4,000	4,000
6100 Contractual Services	602	9,574	30,000	10,000	10,000	10,000
6101 Other Services	17,066	13,930	30,000	30,000	30,000	30,000
Total Materials & Services	\$58,345	\$85,844	\$137,500	\$72,500	\$72,500	\$72,500
Capital Outlay						
7030 Facilities and Improvements	153,526	90,934	-	-	-	-
Total Capital Outlay	\$153,526	\$90,934	\$0	\$0	\$0	\$0
Total	\$673,159	\$611,643	\$670,825	\$624,975	\$624,975	\$624,975



Parks Equipment Maintenance

Housed within Parks Maintenance, Equipment Maintenance works to keep all Parks & Recreation mowers, tractors, and other equipment working as efficiently and effectively as possible.

Parks Equipment Maintenance-10014402

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	131,511	134,807	136,287	140,613	140,613	140,613
5005 Salaries - Part-Time	148	86	-	-	-	-
5301 Med/Den/Vis Insurance	32,090	30,288	31,657	33,009	33,009	33,009
5303 PERS	16,504	17,010	17,186	22,512	22,512	22,512
5308 VEBA	-	2,683	2,726	2,812	2,812	2,812
5309 PERS Stabilization	-	4,047	4,089	-	-	-
5399 Other Benefits and Taxes	13,899	14,303	14,901	15,472	15,472	15,472
Total Personnel Services	\$194,152	\$203,224	\$206,846	\$214,418	\$214,418	\$214,418
Materials & Services						
6200 Fuel/Oil	107,421	103,366	108,000	108,000	108,000	108,000
6416 Equipment Maintenance	54,280	44,434	25,000	25,000	25,000	25,000
Total Materials & Services	\$161,701	\$147,800	\$133,000	\$133,000	\$133,000	\$133,000
Total	\$355,853	\$351,024	\$339,846	\$347,418	\$347,418	\$347,418



Parks Maintenance

Responsible for the continual maintenance and beautification of parks, open spaces, and outdoor areas at facilities.

Parks Maintenance-10014404

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	1,829,374	1,966,681	2,015,914	2,327,226	2,327,226	2,327,226
5005 Salaries - Part-Time	632,321	645,269	795,020	596,647	596,647	596,647
5010 Extra Labor	3,503	-	-	-	-	-
5100 Overtime	17,259	19,119	-	-	-	-
5301 Med/Den/Vis Insurance	538,545	543,223	563,611	664,568	664,568	664,568
5303 PERS	221,865	224,280	304,788	351,365	351,365	351,365
5308 VEBA	-	38,959	40,322	46,548	46,548	46,548
5309 PERS Stabilization	-	68,802	84,469	-	-	-
5399 Other Benefits and Taxes	282,564	301,276	306,794	327,888	327,888	327,888
Total Personnel Services	\$3,525,431	\$3,807,609	\$4,110,918	\$4,314,242	\$4,314,242	\$4,314,242
Materials & Services						
6000 Office Supplies	4,645	3,697	3,500	3,500	3,500	3,500
6001 Communications Services	-	189	-	-	-	-
6002 Travel/Training/Dues	11,747	10,009	10,000	10,000	10,000	10,000
6004 Program Supplies/Materials	487,811	452,681	492,500	492,500	492,500	492,500
6100 Contractual Services	106,104	111,300	70,000	70,000	70,000	70,000
6101 Other Services	32,427	13,700	35,000	50,000	50,000	50,000
6102 Maintenance Contracts	1,399	-	-	-	-	-
6200 Fuel/Oil	3,868	3,479	-	-	-	-
6300 Uniforms	11,878	10,298	7,000	7,000	7,000	7,000
6301 Safety Supplies	9,414	18,582	8,000	8,000	8,000	8,000
6400 Utilities	237,047	270,007	296,000	300,000	300,000	300,000
6410 Computer Hardware	10,000	-	-	-	-	-
6416 Equipment Maintenance	(106)	-	-	-	-	-
Total Materials & Services	\$916,234	\$893,942	\$922,000	\$941,000	\$941,000	\$941,000
Capital Outlay						
7000 Automotive and Equipment	745	-	-	-	-	-
7045 Park Equipment	93,950	181,229	176,000	118,000	118,000	133,000
Total Capital Outlay	\$94,695	\$181,229	\$176,000	\$118,000	\$118,000	\$133,000
Total	\$4,536,360	\$4,882,780	\$5,208,918	\$5,373,242	\$5,373,242	\$5,388,242



Parks Acquisition and Development

This “Projects” Division works to create, expand, and renovate existing parks, trails, wetlands and open spaces, green spaces, and facilities in keeping with the Parks Master Plan for the benefit of the community.

Parks Acquisition and Dev-10014450

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	259,863	269,415	278,709	297,404	297,404	297,404
5005 Salaries - Part-Time	10,553	916	-	-	-	-
5301 Med/Den/Vis Insurance	49,082	45,337	46,692	49,602	49,602	49,602
5303 PERS	26,203	25,482	26,217	35,263	35,263	35,263
5308 VEBA	-	5,388	5,575	5,949	5,949	5,949
5309 PERS Stabilization	-	8,134	8,389	-	-	-
5399 Other Benefits and Taxes	24,358	24,476	25,677	27,473	27,473	27,473
Total Personnel Services	\$370,059	\$379,148	\$391,259	\$415,691	\$415,691	\$415,691
Materials & Services						
6000 Office Supplies	993	202	500	500	500	500
6002 Travel/Training/Dues	5,795	10,765	6,000	6,000	6,000	6,000
6004 Program Supplies/Materials	120	-	-	-	-	-
6100 Contractual Services	47,686	21,706	32,500	32,500	32,500	32,500
Total Materials & Services	\$54,594	\$32,673	\$39,000	\$39,000	\$39,000	\$39,000
Capital Outlay						
7030 Facilities and Improvements	28,350	65,198	-	65,000	65,000	65,000
Total Capital Outlay	\$28,350	\$65,198	\$0	\$65,000	\$65,000	\$65,000
Total	\$453,003	\$477,019	\$430,259	\$519,691	\$519,691	\$519,691

Cultural Arts Center (CAC) Administration

The Walters Cultural Arts Center houses a theater space, five art studios, two galleries, classrooms and amenities for special events and community functions. The Center also presents concerts, arts exhibitions, lectures, art classes and workshops, and since opening in 2004 has served as the anchor for Hillsboro’s blossoming arts community.

CAC Administration-10014600

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	132,234	124,627	132,323	139,186	139,186	139,186
5005 Salaries - Part-Time	79,998	86,975	104,066	105,107	105,107	105,107
5010 Extra Labor	30,735	-	-	-	-	-
5100 Overtime	54	54	-	-	-	-
5301 Med/Den/Vis Insurance	31,612	31,052	31,264	33,423	33,423	33,423
5303 PERS	16,734	13,019	23,544	24,131	24,131	24,131
5308 VEBA	-	2,451	2,647	2,784	2,784	2,784
5309 PERS Stabilization	-	4,980	7,120	-	-	-
5399 Other Benefits and Taxes	21,878	21,746	21,472	22,264	22,264	22,264
Total Personnel Services	\$313,245	\$284,904	\$322,436	\$326,895	\$326,895	\$326,895
Materials & Services						
6000 Office Supplies	9,065	9,628	8,000	8,000	8,000	8,000
6002 Travel/Training/Dues	5,819	3,178	6,000	6,000	6,000	6,000
6004 Program Supplies/Materials	-	1,557	3,000	3,000	3,000	3,000
6005 Advertising/Promotion	1,680	1,656	2,000	2,000	2,000	2,000
6007 Printing	1,063	-	-	-	-	-
6100 Contractual Services	420	140	-	-	-	-
6101 Other Services	495	1,215	5,500	5,500	5,500	5,500
Total Materials & Services	\$18,542	\$17,374	\$24,500	\$24,500	\$24,500	\$24,500
Total	\$331,787	\$302,278	\$346,936	\$351,395	\$351,395	\$351,395



Cultural Arts Center (CAC) Programs

The Walters Cultural Arts Center offers a variety of art and cultural programs for the public including classes and workshops in ceramics and visual arts, theater, drawing, music, and fiber arts.

CAC Programs-10014620

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	52,189	55,531	59,459	63,211	63,211	63,211
5005 Salaries - Part-Time	106	-	-	-	-	-
5301 Med/Den/Vis Insurance	15,760	14,779	14,994	16,711	16,711	16,711
5303 PERS	1,968	4,413	4,723	6,312	6,312	6,312
5308 VEBA	-	1,111	1,190	1,265	1,265	1,265
5309 PERS Stabilization	-	1,693	1,812	-	-	-
5399 Other Benefits and Taxes	5,322	5,860	6,272	6,652	6,652	6,652
Total Personnel Services	\$75,345	\$83,387	\$88,450	\$94,151	\$94,151	\$94,151
Materials & Services						
6000 Office Supplies	31	-	-	-	-	-
6002 Travel/Training/Dues	-	375	-	-	-	-
6003 Postage	49	34	5,000	5,000	5,000	5,000
6004 Program Supplies/Materials	8,637	34,401	25,000	25,000	25,000	25,000
6005 Advertising/Promotion	13,065	12,455	27,000	27,000	27,000	27,000
6007 Printing	5,486	10,598	20,000	20,000	20,000	20,000
6100 Contractual Services	33,073	46,843	60,000	60,000	60,000	60,000
6101 Other Services	1,451	1,560	6,000	6,000	6,000	6,000
Total Materials & Services	\$61,792	\$106,266	\$143,000	\$143,000	\$143,000	\$143,000
Total	\$137,137	\$189,653	\$231,450	\$237,151	\$237,151	\$237,151

Cultural Arts Center (CAC) Events

The Walters Cultural Arts Center presents various events including concerts, arts exhibitions, and lectures.

CAC Events-10014640

(Shown for historical purposes)

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6004 Program Supplies/Materials	4,608	442	-	-	-	-
6005 Advertising/Promotion	75	-	-	-	-	-
6007 Printing	173	-	-	-	-	-
6100 Contractual Services	8,112	-	-	-	-	-
6101 Other Services	6,365	2,806	-	-	-	-
Total Materials & Services	\$19,333	\$3,248	\$0	\$0	\$0	\$0
Total	\$19,333	\$3,248	\$0	\$0	\$0	\$0

Hillsboro Arts and Cultural Council (HACC)

The HACC is a citizen advisory committee appointed by the Mayor and confirmed by City Council to oversee policies and programs pertaining to arts and culture for the City of Hillsboro. The HACC works to promote and support the growth of arts and culture as assets for a vital, prosperous, and livable community.

HACC-10014660

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	102,735	106,410	117,607	130,262	130,262	130,262
5005 Salaries - Part-Time	31,022	15,097	30,480	30,785	30,785	30,785
5301 Med/Den/Vis Insurance	29,408	23,268	30,501	32,669	32,669	32,669
5303 PERS	10,964	7,975	13,114	15,939	15,939	15,939
5308 VEBA	-	2,126	2,353	2,606	2,606	2,606
5309 PERS Stabilization	-	3,059	4,471	-	-	-
5399 Other Benefits and Taxes	13,239	11,550	14,008	15,255	15,255	15,255
Total Personnel Services	\$187,368	\$169,485	\$212,534	\$227,516	\$227,516	\$227,516
Materials & Services						
6000 Office Supplies	-	11	-	-	-	-
6002 Travel/Training/Dues	-	-	1,000	1,000	1,000	1,000
6003 Postage	464	-	500	500	500	500
6004 Program Supplies/Materials	12,237	10,372	10,000	10,000	10,000	10,000
6005 Advertising/Promotion	2,151	1,287	3,000	3,000	3,000	3,000
6007 Printing	3,727	4,630	3,000	3,000	3,000	3,000
6100 Contractual Services	14,347	4,450	12,400	12,400	12,400	12,400
6101 Other Services	25,690	29,200	50,000	50,000	50,000	50,000
Total Materials & Services	\$58,616	\$49,950	\$79,900	\$79,900	\$79,900	\$79,900
Total	\$245,984	\$219,435	\$292,434	\$307,416	\$307,416	\$307,416



Recreation Administration

Provides oversight and general management to each of the Department’s Recreation, Aquatic, and Gordon Faber Recreation Complex divisions.

Recreation Administration-10014800

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	94,150	103,286	104,939	111,985	111,985	111,985
5005 Salaries - Part-Time	601	4,453	-	-	-	-
5301 Med/Den/Vis Insurance	16,544	15,022	15,342	16,253	16,253	16,253
5303 PERS	11,919	13,194	13,351	18,079	18,079	18,079
5308 VEBA	-	2,066	2,100	2,240	2,240	2,240
5309 PERS Stabilization	-	3,139	3,176	-	-	-
5399 Other Benefits and Taxes	11,569	13,162	13,079	13,935	13,935	13,935
Total Personnel Services	\$134,783	\$154,322	\$151,987	\$162,492	\$162,492	\$162,492
Materials & Services						
6000 Office Supplies	140	-	-	-	-	-
6002 Travel/Training/Dues	6,317	13,806	5,000	5,000	5,000	5,000
6004 Program Supplies/Materials	128	2,752	-	-	-	-
6005 Advertising/Promotion	-	171	-	-	-	-
6100 Contractual Services	2,000	-	-	-	-	-
Total Materials & Services	\$8,585	\$16,729	\$5,000	\$5,000	\$5,000	\$5,000
Total	\$143,368	\$171,051	\$156,987	\$167,492	\$167,492	\$167,492

Events

The Parks and Recreation Department plays host to a variety of exciting events throughout the year for the Hillsboro community. Whether it's racing for a turkey at the Tryptophan Relay, searching for pumpkins at the Great Pumpkin Hunt or solving puzzles at the Hillsboro World Expedition, there's sure to be something for everyone to enjoy.

Events-10014801

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	-	34	-	-	-	-
5005 Salaries - Part-Time	28,077	32,864	25,400	30,704	30,704	30,704
5303 PERS	1,562	2,727	3,203	3,021	3,021	3,021
5309 PERS Stabilization	-	761	762	-	-	-
5399 Other Benefits and Taxes	3,116	3,657	2,143	2,587	2,587	2,587
Total Personnel Services	\$32,755	\$40,043	\$31,508	\$36,312	\$36,312	\$36,312
Materials & Services						
6004 Program Supplies/Materials	5,060	6,885	3,000	47,600	47,600	47,600
6100 Contractual Services	1,346	1,424	1,000	135,000	135,000	135,000
Total Materials & Services	\$6,406	\$8,309	\$4,000	\$182,600	\$182,600	\$182,600
Total	\$39,161	\$48,352	\$35,508	\$218,912	\$218,912	\$218,912





Recreation Programs

From after school programs to sports camps to hands-on nature and art classes, Hillsboro Parks & Recreation offers something for everyone to stay active and explore new interests. There are nearly 1,500 different opportunities offered each year.

Recreation Programs-10014802

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	(30)	259	-	-	-	-
5005 Salaries - Part-Time	39,312	28,546	83,312	55,550	55,550	55,550
5100 Overtime	376	-	-	-	-	-
5303 PERS	3,211	2,127	10,506	5,466	5,466	5,466
5309 PERS Stabilization	-	766	2,499	-	-	-
5399 Other Benefits and Taxes	4,391	3,202	6,992	4,668	4,668	4,668
Total Personnel Services	\$47,260	\$34,900	\$103,309	\$65,684	\$65,684	\$65,684
Materials & Services						
6000 Office Supplies	-	4	-	-	-	-
6002 Travel/Training/Dues	2,292	262	-	-	-	-
6004 Program Supplies/Materials	3,521	6,374	26,000	26,000	26,000	26,000
6005 Advertising/Promotion	-	70	-	-	-	-
6100 Contractual Services	49,568	60,235	16,850	31,850	31,850	31,850
6101 Other Services	-	741	-	-	-	-
Total Materials & Services	\$55,381	\$67,686	\$42,850	\$57,850	\$57,850	\$57,850
Total	\$102,641	\$102,586	\$146,159	\$123,534	\$123,534	\$123,534



Youth Sports

From Hillsboro Youth Basketball (HYB) to Hillsboro Area Youth Lacrosse (HALO), participation in one of our youth sports leagues is a great way for kids to stay active, happy and healthy.

Youth Sports-10014803

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	65,634	66,723	68,018	72,744	72,744	72,744
5005 Salaries - Part-Time	51,206	66,098	61,736	62,353	62,353	62,353
5301 Med/Den/Vis Insurance	15,642	15,204	15,917	17,007	17,007	17,007
5303 PERS	10,211	10,573	16,480	17,932	17,932	17,932
5308 VEBA	-	1,339	1,361	1,456	1,456	1,456
5309 PERS Stabilization	-	2,839	3,921	-	-	-
5399 Other Benefits and Taxes	13,946	15,743	13,935	14,570	14,570	14,570
Total Personnel Services	\$156,639	\$178,519	\$181,368	\$186,062	\$186,062	\$186,062
Materials & Services						
6004 Program Supplies/Materials	29,283	30,033	14,000	14,000	14,000	14,000
6100 Contractual Services	58,504	42,131	47,000	47,000	47,000	47,000
Total Materials & Services	\$87,787	\$72,164	\$61,000	\$61,000	\$61,000	\$61,000
Total	\$244,426	\$250,683	\$242,368	\$247,062	\$247,062	\$247,062



Adult Sports

The Department, through Recreation Services, operates thirteen adult sports leagues for the community including basketball, volleyball, softball, flag football, and soccer.

Adult Sports-10014804

Table with 7 columns: Personnel Services, Materials & Services, Total. Rows include 5000 Salaries - Full-Time, 5005 Salaries - Part-Time, 5100 Overtime, 5301 Med/Den/Vis Insurance, 5303 PERS, 5308 VEBA, 5309 PERS Stabilization, 5399 Other Benefits and Taxes, 6002 Travel/Training/Dues, 6004 Program Supplies/Materials, 6100 Contractual Services.

Summer Camps

There's no better way to keep the kids entertained and busy during the long summer months than to get them involved with one of our summer camps. Current offerings include the Sizzling Summer Day Camps, Hillsboro Arts Summer (HAS) and The Zone.

Summer Camps-10014805

Table with 7 columns: Personnel Services, Materials & Services, Total. Rows include 5005 Salaries - Part-Time, 5303 PERS, 5309 PERS Stabilization, 5399 Other Benefits and Taxes, 6004 Program Supplies/Materials, 6007 Printing, 6100 Contractual Services, 6101 Other Services.

After School Programs

In partnership with the Hillsboro School District and the Hillsboro Schools Foundation, Hillsboro Parks & Recreation offers after-school opportunities throughout the district. Offerings include sports, elementary BLAST (Bringing Leadership, Art, and Sports Together) program, The Zone middle school program, homework help clubs, and enrichment classes.

After School Programs-10014806

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	75,192	121,457	126,035	137,201	137,201	137,201
5005 Salaries - Part-Time	338,099	299,837	343,590	353,500	353,500	353,500
5100 Overtime	26	39	-	-	-	-
5301 Med/Den/Vis Insurance	18,397	30,412	32,187	33,718	33,718	33,718
5303 PERS	30,866	29,353	56,632	53,016	53,016	53,016
5308 VEBA	-	2,423	2,522	2,746	2,746	2,746
5309 PERS Stabilization	-	10,250	14,145	-	-	-
5399 Other Benefits and Taxes	46,457	48,968	45,156	47,348	47,348	47,348
Total Personnel Services	\$509,037	\$542,739	\$620,267	\$627,529	\$627,529	\$627,529
Materials & Services						
6001 Communications Services	-	56	-	-	-	-
6002 Travel/Training/Dues	-	566	-	-	-	-
6004 Program Supplies/Materials	23,376	26,091	23,750	36,750	36,750	36,750
6007 Printing	130	984	-	-	-	-
6100 Contractual Services	7,943	3,080	15,000	22,000	22,000	22,000
Total Materials & Services	\$31,449	\$30,777	\$38,750	\$58,750	\$58,750	\$58,750
Total	\$540,486	\$573,516	\$659,017	\$686,279	\$686,279	\$686,279



Community Gardens

The Community Gardens program is a great way to learn new skills and meet new people. Garden plots are available at various locations throughout the City and provide citizens with a unique opportunity to grow their own produce.

Community Gardens-10014807

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	63,807	10,605	-	-	-	-
5005 Salaries - Part-Time	686	271	1,524	15,150	15,150	15,150
5301 Med/Den/Vis Insurance	16,009	2,511	-	-	-	-
5303 PERS	8,146	717	192	1,491	1,491	1,491
5308 VEBA	-	211	-	-	-	-
5309 PERS Stabilization	-	171	46	-	-	-
5399 Other Benefits and Taxes	8,201	1,325	144	1,285	1,285	1,285
Total Personnel Services	\$96,849	\$15,811	\$1,906	\$17,926	\$17,926	\$17,926
Materials & Services						
6004 Program Supplies/Materials	2,655	3,041	1,000	1,000	1,000	1,000
6100 Contractual Services	-	-	7,000	7,000	7,000	7,000
Total Materials & Services	\$2,655	\$3,041	\$8,000	\$8,000	\$8,000	\$8,000
Total	\$99,504	\$18,852	\$9,906	\$25,926	\$25,926	\$25,926



Community Facilities

The Parks and Recreation Department offers programs and activities at multiple facilities across Hillsboro to serve City residents as efficiently and effectively as possible. Whether it's at the Tyson Recreation Center, Outdoors In indoor playground or one of the many Hillsboro School District facilities that we program through our ongoing partnership, there is sure to be a recreational opportunity near you.

Community Facilities-10014808

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	66,972	66,947	68,018	72,744	72,744	72,744
5005 Salaries - Part-Time	119,913	126,179	129,757	131,055	131,055	131,055
5301 Med/Den/Vis Insurance	16,523	15,034	15,342	16,253	16,253	16,253
5303 PERS	10,613	12,049	21,755	20,146	20,146	20,146
5308 VEBA	-	1,339	1,361	1,456	1,456	1,456
5309 PERS Stabilization	-	4,553	5,961	-	-	-
5399 Other Benefits and Taxes	21,614	22,454	19,631	20,323	20,323	20,323
Total Personnel Services	\$235,635	\$248,555	\$261,825	\$261,977	\$261,977	\$261,977
Materials & Services						
6000 Office Supplies	2,330	977	-	-	-	-
6002 Travel/Training/Dues	55	-	-	-	-	-
6004 Program Supplies/Materials	6,726	5,985	8,000	8,000	8,000	8,000
6100 Contractual Services	13,223	6,314	10,000	10,000	10,000	10,000
Total Materials & Services	\$22,334	\$13,276	\$18,000	\$18,000	\$18,000	\$18,000
Total	\$257,969	\$261,831	\$279,825	\$279,977	\$279,977	\$279,977



Aquatics Administration

This Division manages the operations of the Shute Park Aquatic and Recreation Center (SHARC), a full service recreation center providing a variety of innovative health and recreation programs and activities for all ages. Amenities include two indoor and one outdoor pool, group fitness room, cardio and weight rooms, personal trainers, Kid Fit room, and various classes and programs.

Aquatics Administration-10014820

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	309,008	326,561	326,797	344,282	344,282	344,282
5005 Salaries - Part-Time	215	-	-	-	-	-
5301 Med/Den/Vis Insurance	91,727	91,954	92,121	98,524	98,524	98,524
5303 PERS	27,753	28,019	28,067	37,256	37,256	37,256
5308 VEBA	-	6,513	6,537	6,886	6,886	6,886
5309 PERS Stabilization	-	9,812	9,832	-	-	-
5399 Other Benefits and Taxes	34,012	35,975	37,007	39,226	39,226	39,226
Total Personnel Services	\$462,715	\$498,834	\$500,361	\$526,174	\$526,174	\$526,174
Materials & Services						
6000 Office Supplies	13,074	15,566	15,000	15,000	15,000	15,000
6001 Communications Services	661	713	1,500	1,500	1,500	1,500
6002 Travel/Training/Dues	2,556	886	5,000	5,000	5,000	5,000
6003 Postage	224	88	-	-	-	-
6004 Program Supplies/Materials	25	-	-	-	-	-
6100 Contractual Services	635	576	5,000	5,000	5,000	5,000
6101 Other Services	464	-	-	-	-	-
6402 Maintenance Supplies	-	-	-	108,000	108,000	108,000
6416 Equipment Maintenance	1,430	42,032	10,000	10,000	10,000	10,000
Total Materials & Services	\$19,069	\$59,861	\$36,500	\$144,500	\$144,500	\$144,500
Special Payments						
8008 Facilities Depreciation	117,558	101,198	97,899	80,215	80,215	80,215
8011 Facilities Charge	445,678	448,139	479,841	390,000	390,000	390,000
Total Special Payments	\$563,236	\$549,337	\$577,740	\$470,215	\$470,215	\$470,215
Total	\$1,045,020	\$1,108,032	\$1,114,601	\$1,140,889	\$1,140,889	\$1,140,889

Aquatics Programs

A wide range of aquatics programs are offered at the Shute Park Aquatic and Recreation Center (SHARC) and include swim lessons for all ages, lifeguard and CPR training, youth aquatics camps, water fitness/exercise, and special events.

Aquatics Programs-10014825

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	214,906	186,815	197,696	205,083	205,083	205,083
5005 Salaries - Part-Time	614,555	585,040	609,600	615,696	615,696	615,696
5100 Overtime	544	285	-	-	-	-
5301 Med/Den/Vis Insurance	61,808	44,123	45,636	48,893	48,893	48,893
5303 PERS	38,557	40,155	92,477	81,041	81,041	81,041
5308 VEBA	-	3,607	3,955	4,104	4,104	4,104
5309 PERS Stabilization	-	15,737	24,275	-	-	-
5399 Other Benefits and Taxes	93,657	87,455	75,584	78,087	78,087	78,087
Total Personnel Services	\$1,024,027	\$963,217	\$1,049,223	\$1,032,904	\$1,032,904	\$1,032,904
Materials & Services						
6002 Travel/Training/Dues	255	265	-	-	-	-
6004 Program Supplies/Materials	33,746	35,989	39,400	39,400	39,400	39,400
6100 Contractual Services	-	75	-	-	-	-
6101 Other Services	25,424	23,325	30,000	30,000	30,000	30,000
Total Materials & Services	\$59,425	\$59,654	\$69,400	\$69,400	\$69,400	\$69,400
Capital Outlay						
7032 Facilities Equipment	-	39,097	-	28,000	28,000	28,000
Total Capital Outlay	\$0	\$39,097	\$0	\$28,000	\$28,000	\$28,000
Total	\$1,083,452	\$1,061,968	\$1,118,623	\$1,130,304	\$1,130,304	\$1,130,304





Gordon Faber Recreation Complex (GFRC)

This Division is responsible for managing the City’s 90-acre outdoor recreation site, which includes a 7,000-seat multipurpose stadium with all-weather artificial turf, Ron Tonkin Field and six natural grass softball fields. The complex serves the community in many ways including as a local and regional venue for softball, soccer, football, baseball, and lacrosse, as well as special events and community activities.

GFRC-10014840

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	160,776	179,999	199,953	196,139	196,139	196,139
5005 Salaries - Part-Time	85,631	62,792	62,897	63,526	63,526	63,526
5010 Extra Labor	12	-	-	-	-	-
5100 Overtime	3,783	865	-	-	-	-
5301 Med/Den/Vis Insurance	34,498	43,999	47,967	49,676	49,676	49,676
5303 PERS	23,570	19,099	28,108	25,736	25,736	25,736
5308 VEBA	-	3,557	4,001	3,924	3,924	3,924
5309 PERS Stabilization	-	6,000	7,942	-	-	-
5399 Other Benefits and Taxes	28,816	27,274	27,768	27,844	27,844	27,844
Total Personnel Services	\$337,086	\$343,585	\$378,636	\$366,845	\$366,845	\$366,845
Materials & Services						
6000 Office Supplies	-	221	-	-	-	-
6002 Travel/Training/Dues	1,419	904	-	-	-	-
6004 Program Supplies/Materials	117,740	17,417	65,000	65,000	65,000	65,000
6100 Contractual Services	36,238	1,177	-	-	-	-
6101 Other Services	-	-	-	88,000	88,000	88,000
6410 Computer Hardware	-	164	-	-	-	-
Total Materials & Services	\$155,397	\$19,883	\$65,000	\$153,000	\$153,000	\$153,000
Total	\$492,483	\$363,468	\$443,636	\$519,845	\$519,845	\$519,845

Public Art Administration

The City allocates a minimum of one dollar per capita annually to fund public art projects throughout the City.

Public Art Administration-10214600

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7050 Capital Reserve	-	-	-	213,810	213,810	213,810
Total Capital Outlay	\$0	\$0	\$0	\$213,810	\$213,810	\$213,810
Total	\$0	\$0	\$0	\$213,810	\$213,810	\$213,810

Parks Development SDC

Parks Dev SDC-11514450

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7035 Land	-	-	3,000,000	3,000,000	3,000,000	3,000,000
7050 Capital Reserve	-	-	3,874,725	-	1,634,990	1,643,990
Total Capital Outlay	\$0	\$0	\$6,874,725	\$3,000,000	\$4,634,990	\$4,643,990
Special Payments						
8002 Miscellaneous Refunds	-	-	-	1,643,990	9,000	-
Total Special Payments	\$0	\$0	\$0	\$1,643,990	\$9,000	\$0
Transfers						
8204 Transfer to Parks Capital Proj Fun	4,825,000	1,698,000	3,966,000	5,388,510	5,388,510	5,388,510
Total Transfers	\$4,825,000	\$1,698,000	\$3,966,000	\$5,388,510	\$5,388,510	\$5,388,510
Unapprop Fund Bal						
8500 Unapprop Fund Balance	3,271,898	6,428,566	-	-	-	-
Total Unapprop Fund Bal	\$3,271,898	\$6,428,566	\$0	\$0	\$0	\$0
Total	\$8,096,898	\$8,126,566	\$10,840,725	\$10,032,500	\$10,032,500	\$10,032,500

Wetland Mitigation

The Wetland Mitigation Fund provides resources for ongoing maintenance of completed wetland mitigation projects at the Jackson Bottom Wetland Preserve.

JBW Wetland Mitigation-23214200

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6004 Program Supplies/Materials	-	-	10,000	10,000	10,000	10,000
Total Materials & Services	\$0	\$0	\$10,000	\$10,000	\$10,000	\$10,000
Unapprop Fund Bal						
8500 Unapprop Fund Balance	-	118,454	108,640	109,480	109,480	109,480
Total Unapprop Fund Bal	\$0	\$118,454	\$108,640	\$109,480	\$109,480	\$109,480
Total	\$0	\$118,454	\$118,640	\$119,480	\$119,480	\$119,480



Parks Development Capital Projects

Parks Dev Cap Proj-41014450

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	32,449	62,874	95,998	64,890	64,890	64,890
5005 Salaries - Part-Time	-	21,938	-	20,000	20,000	20,000
5100 Overtime	-	22	-	-	-	-
5301 Med/Den/Vis Insurance	9,657	16,679	15,962	17,052	17,052	17,052
5303 PERS	2,759	5,097	4,804	6,428	6,428	6,428
5308 VEBA	-	1,224	1,220	1,298	1,298	1,298
5309 PERS Stabilization	-	1,897	1,843	-	-	-
5399 Other Benefits and Taxes	2,873	8,409	5,884	7,998	7,998	7,998
Total Personnel Services	\$47,738	\$118,140	\$125,711	\$117,666	\$117,666	\$117,666
Materials & Services						
6004 Program Supplies/Materials	40	-	-	-	-	-
6100 Contractual Services	306,746	650,322	954,000	1,245,000	1,245,000	1,245,000
6101 Other Services	-	230	-	-	-	-
6402 Maintenance Supplies	-	137	-	-	-	-
Total Materials & Services	\$306,786	\$650,689	\$954,000	\$1,245,000	\$1,245,000	\$1,245,000
Capital Outlay						
7030 Facilities and Improvements	1,321,118	419,042	1,400,000	1,198,954	1,198,954	1,198,954
7035 Land	3,693,471	657,080	2,000,000	3,190,000	3,190,000	3,190,000
7040 Construction - Infrastructure	-	-	126,000	-	-	-
Total Capital Outlay	\$5,014,589	\$1,076,122	\$3,526,000	\$4,388,954	\$4,388,954	\$4,388,954
Transfers						
8231 Transfer to Wetland Mitigation	-	117,940	-	-	-	-
Total Transfers	\$0	\$117,940	\$0	\$0	\$0	\$0
Unapprop Fund Bal						
8500 Unapprop Fund Balance	41,125	38,795	-	-	-	-
Total Unapprop Fund Bal	\$41,125	\$38,795	\$0	\$0	\$0	\$0
Total	\$5,410,238	\$2,001,686	\$4,605,711	\$5,751,620	\$5,751,620	\$5,751,620

Jackson Bottom Wetlands Preserve

Jackson Bottom Wetlands Preserve is a 725 acre wildlife preserve that is a tranquil sanctuary for both people and animals including ducks, geese, deer, otters, beavers and herons. This fund accounts for the 501c(3) non-profit that helps support the Preserve.

Jackson Bottom Wetlands-67014200

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5005 Salaries - Part-Time	2,665	216	-	-	-	-
5399 Other Benefits and Taxes	296	25	-	-	-	-
Total Personnel Services	\$2,961	\$241	\$0	\$0	\$0	\$0
Materials & Services						
6000 Office Supplies	45	-	5,000	5,000	5,000	5,000
6004 Program Supplies/Materials	3,074	9,387	60,000	60,000	60,000	60,000
6100 Contractual Services	20,871	8,924	20,000	20,000	20,000	20,000
6101 Other Services	4,912	4,263	5,000	5,000	5,000	5,000
6300 Uniforms	5,115	5,949	8,000	8,000	8,000	8,000
6301 Safety Supplies	8,523	8,403	5,000	5,000	5,000	5,000
Total Materials & Services	\$42,540	\$36,926	\$103,000	\$103,000	\$103,000	\$103,000
Contingency						
8300 Contingency	-	-	61,500	120,500	120,500	120,500
Total Contingency	\$0	\$0	\$61,500	\$120,500	\$120,500	\$120,500
Unapprop Fund Bal						
8500 Unapprop Fund Balance	119,690	137,386	-	-	-	-
Total Unapprop Fund Bal	\$119,690	\$137,386	\$0	\$0	\$0	\$0
Total	\$165,191	\$174,553	\$164,500	\$223,500	\$223,500	\$223,500

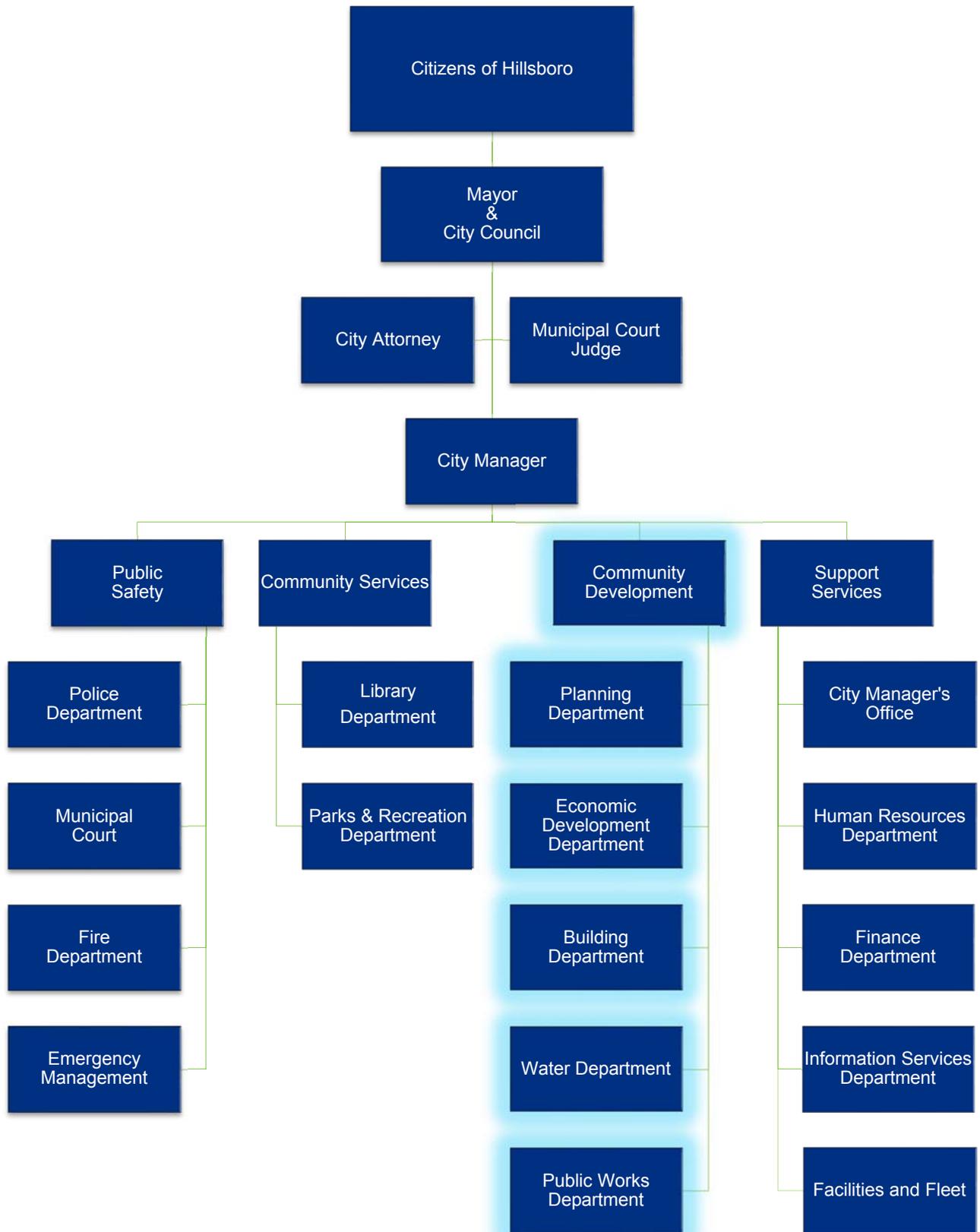


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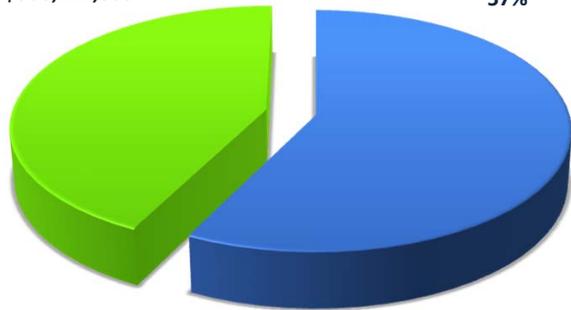
Community Development

- *Planning Department*
- *Economic Development Department*
- *Building Department*
- *Water Department*
- *Public Works Department*

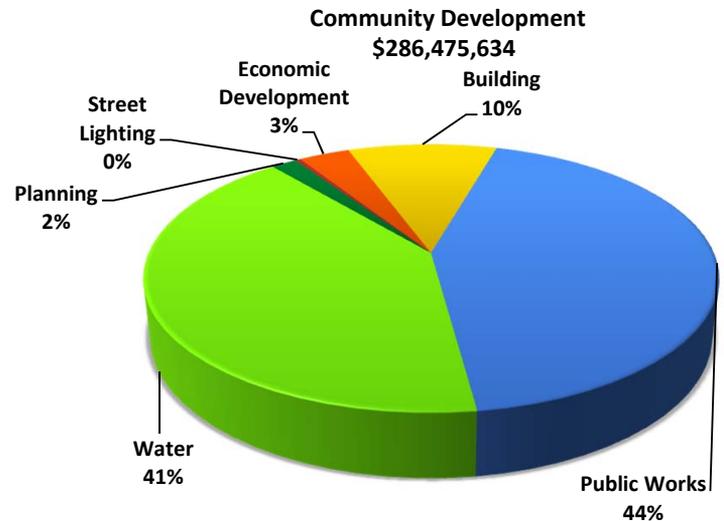




Total City Budget
\$500,222,863



Community Development
57%



Resources by Category	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15		
					Dollar Change	Percent Change	Percent of Total
General Revenues	4,406,791	3,042,504	2,078,756	2,224,861	146,105	7%	1%
Taxes	154,665	360,869	357,000	745,000	388,000	109%	0%
Licenses and Permits	17,597,270	10,513,355	3,404,237	5,545,300	2,141,063	63%	2%
Fines and Forfeiture	11,400	11,707	12,000	12,500	500	4%	0%
Charges for Services	44,298,448	48,932,297	48,826,832	55,009,276	6,182,444	13%	19%
Interest	610,283	676,567	652,605	729,431	76,826	12%	0%
Grants and Donations	275,816	180,575	1,273,000	2,907,850	1,634,850	128%	1%
Intergovernmental	5,397,439	5,654,867	5,819,260	5,921,496	102,236	2%	2%
Connection Fees	283,488	345,037	173,500	199,500	26,000	15%	0%
Systems Development	26,008,160	20,694,904	10,283,000	14,835,228	4,552,228	44%	5%
Other Financing Src	7,728,679	8,342,194	11,376,125	17,925,826	6,549,701	58%	6%
Miscellaneous	18,590,289	3,462,021	10,891,084	8,741,718	(2,149,366)	-20%	3%
Joint Venture Water Sales	5,108,283	6,182,247	6,552,053	6,737,269	185,216	3%	2%
Contributions in Aid	1,491,831	2,176,191	8,740,000	6,035,150	(2,704,850)	-31%	2%
Equip Reserve	-	-	500,000	500,000	-	0%	0%
Beginning Working Capital	121,820,582	135,886,302	141,590,926	158,405,229	16,814,303	12%	55%
Total Resources	\$253,783,424	\$246,461,637	\$252,530,378	\$286,475,634	33,945,256	13%	100%

Requirements by Category

Personnel Services	18,800,362	20,228,255	23,521,458	25,417,575	1,896,117	8%	9%
Materials & Services	13,189,641	13,862,979	17,016,390	18,148,363	1,131,973	7%	6%
Capital Outlay	26,743,420	15,763,194	132,556,648	159,880,742	27,324,094	21%	56%
Special Payments	48,472,401	37,350,978	38,339,255	37,876,186	(463,069)	-1%	13%
Debt Service	2,281,123	2,421,810	2,431,944	1,123,519	(1,308,425)	-54%	0%
Transfers	7,791,308	8,010,150	21,654,188	23,100,671	1,446,483	7%	8%
Contingency	-	-	7,585,951	7,908,333	322,382	4%	3%
Unapprop Fund Bal	136,505,169	148,824,271	9,424,544	13,020,245	3,595,701	38%	5%
Total Requirements	\$253,783,424	\$246,461,637	\$252,530,378	\$286,475,634	33,945,256	13%	100%



Requirements by Department	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15		Percent of Total
					Dollar Change	Percent Change	
Planning	4,006,121	4,029,820	4,819,006	4,955,711	136,705	3%	2%
Street Lighting	878,181	925,782	1,010,000	1,010,000	-	0%	0%
Economic Development	2,495,930	3,478,343	5,301,177	9,811,500	4,510,323	85%	3%
Building	25,792,152	28,698,519	25,058,500	28,751,000	3,692,500	15%	10%
Public Works	108,927,730	108,171,561	111,263,751	124,447,937	13,184,186	12%	43%
Water	111,683,310	101,157,612	105,077,944	117,499,486	12,421,542	12%	41%
Total Requirements	\$253,783,424	\$246,461,637	\$252,530,378	\$286,475,634	\$33,945,256	13%	100%

Requirements by Fund	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change	Percent of Total
General Fund (100)	4,884,302	4,955,602	5,829,006	5,965,711	136,705	2%	2%
Economic Development (120)	1,754,461	2,724,619	4,394,840	7,109,000	2,714,160	62%	2%
Transportation Fund (200)	8,032,474	8,722,203	8,087,857	11,698,734	3,610,877	45%	4%
Pathways Fund - Gas Tax (202)	593,608	589,883	1,447,066	490,462	(956,604)	-66%	0%
Transportation Depreciation Fund (204)	534,032	659,351	525,079	1,214,812	689,733	131%	0%
TUF Pavement Management Fund (205)	4,213,602	4,550,298	4,009,376	3,892,180	(117,196)	-3%	1%
TUF Pathways Fund (206)	2,741,348	3,355,872	3,516,112	4,670,869	1,154,757	33%	2%
TIF Fund (210)	25,219,646	20,523,696	24,007,636	23,540,050	(467,586)	-2%	8%
TDT Fund (212)	7,988,881	10,690,568	11,385,000	15,013,750	3,628,750	32%	5%
Special Assessments Fund (220)	151,198	109,041	51,750	35,600	(16,150)	-31%	0%
HEDC Tax Increment Fund (310)	156,925	368,291	365,000	1,479,000	1,114,000	305%	1%
HEDC General Fund (400)	584,544	385,433	541,337	1,223,500	682,163	126%	0%
Water Fund (500)	44,111,795	29,489,089	25,951,922	33,751,441	7,799,519	30%	12%
Water Depreciation Fund (502)	15,271,349	16,076,681	14,701,200	17,410,880	2,709,680	18%	6%
Water SDC Fund (504)	40,734,065	42,059,213	43,186,000	47,975,108	4,789,108	11%	17%
Water Debt Service Fund (506)	3,818,558	3,833,042	3,847,750	2,550,890	(1,296,860)	-34%	1%
Water Rate Stabilization Fund (508)	379,055	505,958	632,100	759,630	127,530	20%	0%
Sewer Fund (510)	23,509,273	24,902,784	25,870,480	27,442,412	1,571,932	6%	10%
Sewer Depreciation Fund (512)	10,433,365	7,787,895	9,208,500	11,497,487	2,288,987	25%	4%
Sewer SDC Fund (514)	10,731,110	11,017,909	8,812,500	7,855,550	(956,950)	-11%	3%
Sewer Local Service Fee (516)	-	-	-	2,207,586	2,207,586	100%	1%
Stormwater Mgmt Fund (520)	5,542,606	5,943,931	6,430,107	7,132,856	702,749	11%	2%
SWM Depreciation Fund (522)	622,033	577,161	731,088	973,952	242,864	33%	0%
SWM SDC Fund (524)	8,515,200	8,640,668	7,086,500	5,470,000	(1,616,500)	-23%	2%
SWM Local Service Fee (526)	-	-	-	1,220,372	1,220,372	100%	0%
Property Management Fund (530)	99,354	100,301	94,700	91,265	(3,435)	-4%	0%
Building Fund (540)	25,792,152	28,698,519	25,058,500	28,751,000	3,692,500	15%	10%
Joint Water Commission (800)	6,617,442	8,360,407	15,792,053	14,135,269	(1,656,784)	-10%	5%
Barney Joint Reservoir Commission (810)	751,046	833,222	966,919	916,268	(50,651)	-5%	0%
Total Requirements	\$253,783,424	\$246,461,637	\$252,530,378	\$286,475,634	\$33,945,256	13%	100%

Full Time Equivalent Positions	191	202	206	219	13	6%

Planning Department



Department Description

The Hillsboro Planning Department manages the City’s land use and transportation planning and community development. The Department is comprised of four divisions: Administration, Development Services, Long Range Planning, and Transportation Planning. The Department prepares and implements the City’s Comprehensive Plan and Community Development Code and coordinates the planning of infrastructure and public services that support land use development. The Planning Department has a significant role in the participation and coordination in State, Regional and County planning programs and events. The Department processes and provides advice/recommendations on land use applications to the City Council, Planning Commission, and the Planning and Zoning Hearings Board. In addition, the Department supports the Historic Landmarks Advisory Committee which works in the interest of historic preservation, reviewing applications, and making recommendations to the Planning Commission related to cultural resources in the City. The Department also has lead partner responsibilities in implementing many of the City’s Vision 2020 Strategies and related actions.

Our Mission

The City of Hillsboro Planning Department is committed to providing exemplary land use and transportation planning services through transparent public processes, stewardship of the natural environment, innovation, and timeless community design to create a complete community.

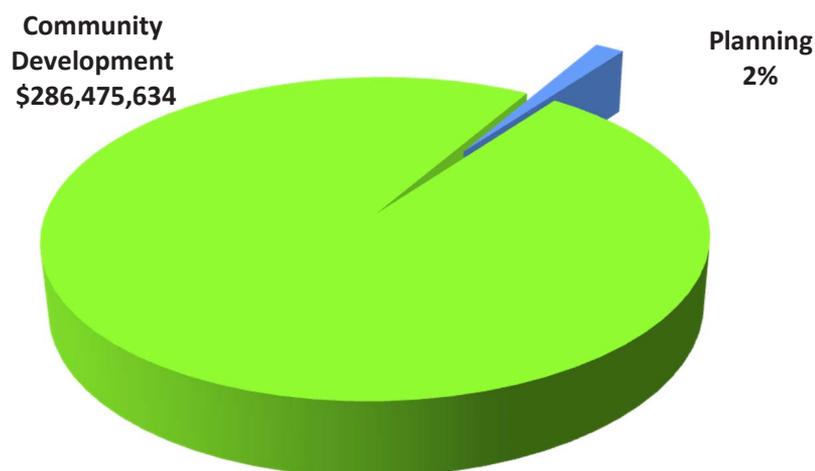
Our Goals

Administration – Create a culture of teamwork and communication that fosters innovation in order for the Department to routinely deliver exceptional strategic land use and transportation planning.

Development Services - Improve interdepartmental support and coordination through efficient use of digital tools.

Long Range Planning - Provide information that is timely in helping strategically plan the City’s future through accurate, efficient information using new tools, methodologies, and outputs.

Transportation Planning - Improve City wide multi-modal transportation planning coordination.



Outcomes and Accomplishments

- Adoption of the South Hillsboro Master Plan
- Initiation of South Hillsboro Finance Plan
- Adoption of the Community Development Code Streamlining Project
- Initiation of Tualatin Valley Highway Business Access Lane Study
- Implementation of the Accela Permit System and ProjectDox Digital Plan Review System
- Support for Economic Development Department Business Recruitment
- Staff participation in Washington County High Growth Transportation Funding Study
- Staff participation in Regional Housing Preference Survey
- Staff participation in Regional Urban Growth Report
- Staff participation in Regional and County Planning Programs
- Notable Development Services Projects Include: The AmberGlen Apartment Complexes, Resers Fine Foods, the Majestic Industrial Subdivision, Orenco Woods and Sequoia Village

Budget Highlights

Materials & Services budget includes completion of the following existing City priority projects:

- Comprehensive Plan Update / Housing Needs and Economic Opportunities Analysis
- Transportation System Plan Update
- North Hillsboro Master Planning Support
- House Bill 4078 Concept Planning
- Metro Urban Growth Boundary Decision Making Process
- AmberGlen Plan Transportation Network Implementation & Financial Tools Study
- Transportation Modeling and Forecasting for 50 year land and transportation needs
- Community Development Code Updates
- Hillsboro Historic Landmarks Committee Work



Performance Measures

Citywide Goal	Department Goal	Measure	Actual 2011-12	Actual 2012-13	Actual 2013-14	Actual/Target 2014-15	Budget 2015-16
Anticipate and Prepare for Change and its Potential Opportunities and Challenges (CWSP 2)	Systematic Update of City's Comprehensive Plan following on the completion of the Vision 2035 effort to provide City Policy Directives in the areas of, citizen involvement, land use, transportation, economic development, open space and natural areas management, and public facilities.	Complete Housing Needs and Economic Opportunities Analysis by end of FY 15-16.					Complete Analysis
Nurture a culture of trust and engagement with Hillsboro Residents and Community Partners (CWSP 4)	Increase and diversify opportunities for citizen involvement in the planning process.	Develop and deploy innovative public engagement tools that increase and diversify citizen involvement in all public planning process.				In Progress	
		Deploy new digital web based communication platform for the Comprehensive Plan and Transportation System Plan updates.				In Progress	
		Complete Video Introduction for Comprehensive Plan Update.				In Progress	
		Actively Manage Department Web Page for Content.				In Progress	
Ensure City Services are Responsive, Equitable and Accessible (CWSP 5)	Implementation of Paperless Permitting System through ongoing improvements of existing software and deployment of new tools.	Full paperless permitting by the end of FY 15-16 through deployment of Accela Automation and Evolve Software Systems.					Complete Implementation

**Prior year data not available

Budget Summary

Resources by Category	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15		
					Dollar Change	Percent Change	Percent of Total
General Fund Revenues	3,667,178	3,748,007	4,541,006	4,550,711	9,705	0%	92%
Licenses and Permits	287,748	268,999	275,000	380,000	105,000	38%	8%
Grants and Donations	51,195	12,814	3,000	25,000	22,000	733%	1%
Total:	\$ 4,006,121	\$ 4,029,820	\$ 4,819,006	\$ 4,955,711	\$ 136,705	3%	100%

Budget by Category

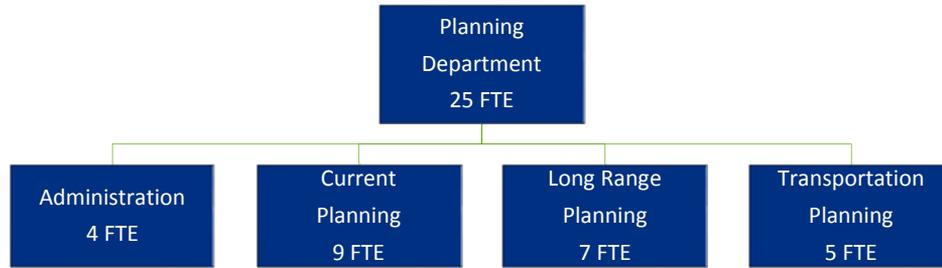
Personnel Services	2,115,459	2,343,925	2,652,906	2,971,009	318,103	12%	60%
Materials & Services	789,631	586,733	745,300	516,150	(229,150)	-31%	10%
Special Payments	1,101,031	1,099,162	1,420,800	1,468,552	47,752	3%	30%
Total:	\$ 4,006,121	\$ 4,029,820	\$ 4,819,006	\$ 4,955,711	\$ 136,705	3%	100%

Budget by Org

Planning Administration	1,857,606	1,768,205	2,446,268	2,195,417	(250,851)	-10%	44%
Development Services	795,402	1,014,442	985,705	1,135,989	150,284	15%	23%
Long Range Planning	755,149	814,653	806,417	910,855	104,438	13%	18%
Transportation Planning	597,964	432,520	580,616	713,450	132,834	23%	14%
Total:	\$ 4,006,121	\$ 4,029,820	\$ 4,819,006	\$ 4,955,711	\$ 136,705	3%	100%

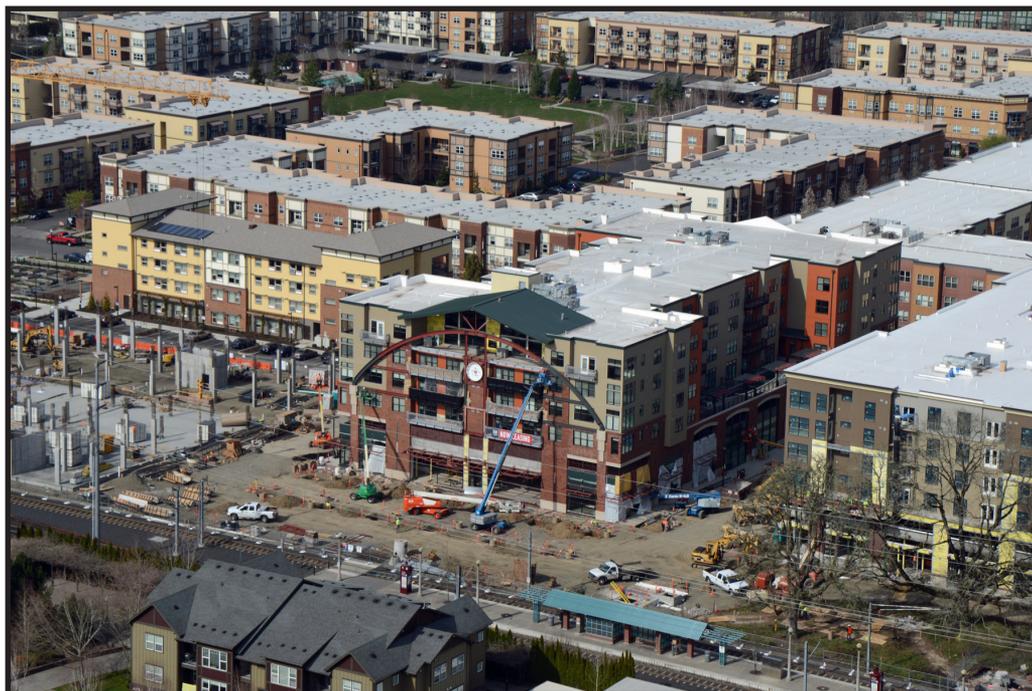
Budget by Fund

General Fund (100)	4,006,121	4,029,820	4,819,006	4,955,711	136,705	3%	100%
Total:	\$ 4,006,121	\$ 4,029,820	\$ 4,819,006	\$ 4,955,711	\$ 136,705	3%	100%



Planning Department Full Time Equivalent (FTE) Positions

	2013-14	2014-15	2015-16	Range	Minimum Salary	Maximum Salary
Planning Director	1.0	1.0	1.0	40	\$ 99,761	\$ 131,279
Assistant Planning Director	1.0	1.0	0.0	37	88,687	116,707
Transportation Planning Engineer	1.0	0.0	1.0	36	85,276	112,217
Senior Project Manager	1.0	1.0	1.0	36	85,276	112,217
Planning Manager	2.0	2.0	2.0	34	78,843	103,751
Transportation Planning Supervisor	0.0	1.0	1.0	34	78,843	103,751
Senior Planner	8.0	8.0	9.0	32	72,895	95,924
Planner	4.0	3.0	4.0	27	59,914	78,843
Planning Database Coordinator	1.0	1.0	1.0	27	59,914	78,843
Administrative Services Supervisor	1.0	1.0	1.0	25	55,393	72,895
Senior Planning Technician	1.0	1.0	1.0	23	51,215	67,395
Planning Technician	1.0	2.0	2.0	21	47,351	62,310
Administrative Support Specialist	1.0	1.0	1.0	17	40,476	53,263
Total:	23.0	23.0	25.0			



Orenco Station and Orenco Station Plaza Construction



Planning Administration

The Administration staff provides support to other divisions in the Department through policy coordination and oversight, department work plan development and management, intergovernmental relationships, budget preparation and control, payroll, training, grant administration, and customer service. The Administration staff will work on special projects as assigned by the City Manager’s Office. Staff also provide internal and external customer service, including records management, answering phones and e-mail inquiries, processing mail, working with vendors, and other key activities that help the department run efficiently.

Planning Administration-10018000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	436,690	326,535	368,954	386,891	386,891	386,891
5005 Salaries - Part-Time	9,208	3,547	-	-	-	-
5010 Extra Labor	-	-	3,000	3,000	3,000	3,000
5100 Overtime	478	-	4,123	4,123	4,123	4,123
5301 Med/Den/Vis Insurance	67,444	58,527	61,989	70,033	70,033	70,033
5303 PERS	46,272	39,347	41,610	58,474	58,474	58,474
5308 VEBA	-	6,531	6,870	7,739	7,739	7,739
5309 PERS Stabilization	-	9,773	10,461	-	-	-
5399 Other Benefits and Taxes	38,267	30,144	31,961	36,052	36,052	36,052
Total Personnel Services	\$598,359	\$474,404	\$528,968	\$566,312	\$566,312	\$566,312
Materials & Services						
6000 Office Supplies	33,659	30,498	27,500	30,000	30,000	30,000
6001 Communications Services	4,455	5,015	5,000	5,000	5,000	5,000
6002 Travel/Training/Dues	17,332	12,817	13,500	14,750	14,750	14,750
6003 Postage	8,601	8,653	17,500	6,000	6,000	6,000
6004 Program Supplies/Materials	260	1,580	3,000	5,000	5,000	5,000
6005 Advertising/Promotion	4,377	9,547	7,000	6,000	6,000	6,000
6007 Printing	3,610	10,510	19,500	6,000	6,000	6,000
6100 Contractual Services	83,184	94,308	392,500	72,503	72,503	72,503
6101 Other Services	732	6,120	11,000	11,000	11,000	11,000
6300 Uniforms	-	907	-	-	-	-
6403 Small Tools and Equipment	-	7,300	-	-	-	-
6409 Computer Software	2,006	1,147	-	2,000	2,000	2,000
6410 Computer Hardware	-	5,891	-	1,500	1,500	1,500
6419 Personal Protective Equipment	-	346	-	800	800	800
Total Materials & Services	\$158,216	\$194,639	\$496,500	\$160,553	\$160,553	\$160,553
Special Payments						
8008 Facilities Depreciation	36,665	32,905	29,597	31,642	31,642	31,642
8009 Support Services Charge	891,591	931,345	1,197,070	1,232,961	1,232,961	1,232,961
8010 Equipment Depreciation	40,396	-	49,067	49,067	49,067	49,067
8011 Facilities Charge	132,379	134,912	145,066	154,882	154,882	154,882
Total Special Payments	\$1,101,031	\$1,099,162	\$1,420,800	\$1,468,552	\$1,468,552	\$1,468,552
Total	\$1,857,606	\$1,768,205	\$2,446,268	\$2,195,417	\$2,195,417	\$2,195,417

Development Services

The Development Division (formerly “Current Planning”) administers the Hillsboro Community Development Code which implements the City’s Comprehensive Plan. This Division manages and processes all land use applications submitted for new housing, commercial, industrial, institutional and public facilities in the City. Development Services staff work closely with local developers and home owners to ensure that new development complies with the regulations of the Hillsboro Community Development Code. Land use applications can be processed by administrative review or by public hearing before the Planning Commission, Planning and Zoning Hearings Board, or the City Council. Development Services Planners work as liaisons between applicants, the public and the reviewing bodies. They support the public hearing meetings and are available to assist the applicants through the review process.

Development Services-10018200

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	492,223	681,692	659,698	732,978	732,978	732,978
5005 Salaries - Part-Time	9,984	-	-	-	-	-
5100 Overtime	2,019	7,855	-	-	-	-
5301 Med/Den/Vis Insurance	111,311	144,000	141,354	158,138	158,138	158,138
5303 PERS	54,870	75,116	71,103	92,746	92,746	92,746
5308 VEBA	-	13,541	13,194	14,660	14,660	14,660
5309 PERS Stabilization	-	20,463	19,791	-	-	-
5399 Other Benefits and Taxes	44,246	60,356	58,565	65,578	65,578	65,578
Total Personnel Services	\$714,653	\$1,003,023	\$963,705	\$1,064,100	\$1,064,100	\$1,064,100
Materials & Services						
6002 Travel/Training/Dues	8,273	5,708	12,000	12,000	12,000	12,000
6100 Contractual Services	71,092	5,150	10,000	59,889	59,889	59,889
6410 Computer Hardware	1,384	-	-	-	-	-
6419 Personal Protective Equipment	-	561	-	-	-	-
Total Materials & Services	\$80,749	\$11,419	\$22,000	\$71,889	\$71,889	\$71,889
Total	\$795,402	\$1,014,442	\$985,705	\$1,135,989	\$1,135,989	\$1,135,989



South Hillsboro



Long Range Planning

The Long Range Planning Division does strategic, long-term community planning for the City. This is a pro-active program that participates directly in regional, county-wide and neighborhood planning efforts. The Division works closely with local, regional and state agencies to ensure that planning and development within the City complies with, as well as helps shape, regional and state mandates. The Comprehensive Plan is the City's primary tool used to set the stage for future growth and development. Maintaining the Comprehensive Plan's relevance and responsiveness to short-term and long-term City housing, economic growth, environmental and public services needs is a key division responsibility. The goals and objectives are ongoing and comprehensive in nature, addressing everything from public facility provision to environmental enhancement and neighborhood preservation.

Long Range Planning-10018400

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	340,681	352,829	447,394	546,781	546,781	546,781
5005 Salaries - Part-Time	6,045	-	-	-	-	-
5100 Overtime	742	-	-	-	-	-
5301 Med/Den/Vis Insurance	76,341	72,174	92,144	114,821	114,821	114,821
5303 PERS	34,942	29,481	42,082	58,769	58,769	58,769
5308 VEBA	-	6,898	8,949	10,937	10,937	10,937
5309 PERS Stabilization	-	9,868	13,456	-	-	-
5399 Other Benefits and Taxes	31,582	31,760	40,892	50,047	50,047	50,047
Total Personnel Services	\$490,333	\$503,010	\$644,917	\$781,355	\$781,355	\$781,355
Materials & Services						
6000 Office Supplies	-	213	-	-	-	-
6002 Travel/Training/Dues	3,467	4,546	5,500	6,500	6,500	6,500
6004 Program Supplies/Materials	-	203	1,000	-	-	-
6100 Contractual Services	261,349	306,438	155,000	123,000	123,000	123,000
6419 Personal Protective Equipment	-	243	-	-	-	-
Total Materials & Services	\$264,816	\$311,643	\$161,500	\$129,500	\$129,500	\$129,500
Total	\$755,149	\$814,653	\$806,417	\$910,855	\$910,855	\$910,855

Transportation Planning

The Transportation Division provides a range of services for the City in regard to transportation. Foremost is the task of maintaining and updating the City’s Transportation System Plan (TSP), the community’s adopted guide to existing and future transportation system investments. This document defines the City’s anticipated transportation needs to service anticipated growth over the next 20-years and longer, in conjunction with growth plans for neighboring cities, Washington County, and the Portland Metropolitan region. Elements of the TSP address all transportation modes, including pedestrian, bicycle, transit, vehicular, freight, rail freight, pipelines, and air transport. The Division is also tasked with supporting the Development Services Division by reviewing the effects of new development land use applications on the transportation system, and identifying needed improvements to the public infrastructure, consistent with the adopted TSP.

Transportation Planning-10018600

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	221,166	255,705	364,740	397,289	397,289	397,289
5301 Med/Den/Vis Insurance	45,855	42,873	61,021	65,469	65,469	65,469
5303 PERS	24,694	28,616	37,985	51,970	51,970	51,970
5308 VEBA	-	5,113	7,296	7,947	7,947	7,947
5309 PERS Stabilization	-	7,706	10,970	-	-	-
5399 Other Benefits and Taxes	20,399	23,475	33,304	36,567	36,567	36,567
Total Personnel Services	\$312,114	\$363,488	\$515,316	\$559,242	\$559,242	\$559,242
Materials & Services						
6000 Office Supplies	-	199	-	-	-	-
6002 Travel/Training/Dues	6,656	4,260	8,800	9,600	9,600	9,600
6100 Contractual Services	279,194	63,130	56,200	144,608	144,608	144,608
6410 Computer Hardware	-	1,100	-	-	-	-
6419 Personal Protective Equipment	-	343	300	-	-	-
Total Materials & Services	\$285,850	\$69,032	\$65,300	\$154,208	\$154,208	\$154,208
Total	\$597,964	\$432,520	\$580,616	\$713,450	\$713,450	\$713,450



Willow Creek/SW 185th MAX Station

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Economic Development



Department Description

The City of Hillsboro's Economic Development Department includes 6 full-time staff that focuses on the retention and attraction of high quality, growth-oriented businesses that create jobs and investment that support economic stability and community services. Additionally, the department is active in the planning and implementation of target area development strategies, specifically for the Downtown Urban Renewal Area and the North Hillsboro Industrial Area. Economic Development facilitates economic opportunities and private investment in Hillsboro in collaboration with other City departments and with external partners.

Our Mission

Assist in the creation and maintenance of a competitive and diverse economy that supports businesses ability to thrive and create quality jobs and economic opportunity for Hillsboro residents.

Our Goals

Strengthen Hillsboro's existing traded sector companies and recruit and assist new companies in order to retain and grow jobs, increase revenue to support community services, and provide economic opportunities for businesses and residents.

Business Retention & Expansion

- The department undertakes a coordinated and concerted effort among the community's economic development partners (Hillsboro Chamber of Commerce, Greater Portland Inc., Business Oregon and others) to keep our valued employers engaged and successfully operating in Hillsboro. The focus is on communication with the business community, assistance with regulatory issues, connections to other resources to support business growth, sponsored events and workshops, and business advocacy.

Business Recruitment

- The department leads the City's business recruitment and marketing efforts and works with domestic and international businesses, as well as professional site consultants, on projects involving significant investment and job creation opportunities. A strategic focus is to identify and market to large anchor companies targeted for the North Industrial Area. These efforts are being coordinated with regional and state economic development partners including Greater Portland Inc.(GPI), Portland General Electric (PGE), and Business Oregon.

Entrepreneurial Assistance

- The department partners with organizations, including the Oregon Entrepreneurs Network (OEN) and the Oregon Technology Business Center (OTBC), to provide assistance helping entrepreneurs create new businesses. The focus is on providing resource connections in developing basic business management skills, refining business concepts, devising early-stage marketing plans, and preparing financing plans.

Downtown Development/Urban Renewal

- The Economic Development Department plays a key role in the City's efforts to create a strong downtown, surrounded by attractive and stable neighborhoods. Downtown activities include property owner engagement and coordination and maintenance and enhancement projects (e.g., storefront improvement support and installation of Downtown public parking signs and maps). With urban renewal funding, the Department supports infrastructure and redevelopment to stimulate private investment. Establishment of a Downtown Economic Improvement District and the hiring of a Downtown Executive Director will help advance economic activity in the commercial core of downtown.

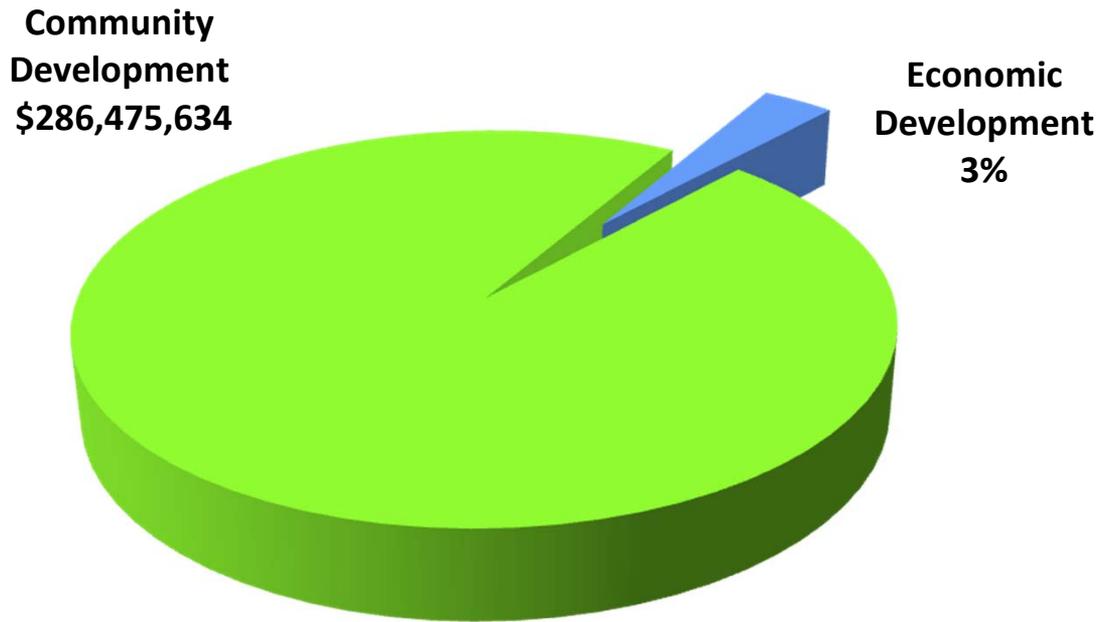
Our Goals (continued)

North Hillsboro Industrial Area

- The North Hillsboro Industrial Area faces complex infrastructure, regulatory, and land assembly hurdles that need to be overcome through partnerships. The department will continue to coordinate with internal departments and external partners to prepare the area for future industrial development. Planning is underway to establish a tax increment district that would support private investment by financing a portion of the significant infrastructure necessary for development.

Enterprise Zone/Workforce Development

- The department will continue to work with new and expanding companies to provide Enterprise Zone assistance. Recognizing the importance of a well-trained, qualified, and available workforce to area employers, the Economic Development Department works with a number of regional and state partners to develop, deliver and promote workforce training services to Hillsboro companies. Financial support is provided to support education and training strategies to Hillsboro residents and connect them to employment opportunities.





Outcomes and Accomplishments

- Conducted 94 visits to key Hillsboro employers. Participated in the Hillsboro Chambers' Business Walk with the goal of reaching another 150 Hillsboro businesses.
- Held 4 PubTalks™ for entrepreneurs and start-up businesses with 158 total attendees.
- Created and distributed 12 editions of an e-newsletter with pertinent resources for businesses.
- Provided assistance to 83 companies, with 15 successful expansion/recruitment projects. These successful projects resulted in approximately \$220 million in new investment and 2,000 retained or created jobs.
- Funding support for the Future Connect Program provided scholarships and services to 50 first-generation high school students enrolled at PCC Rock Creek.
- Funding support for small business owners in the City's CBD Enterprise Zone to support small business management training(s).
- Completed Phase I of the Regional Large Lot Recruitment Strategy. Phase II initiated.
- Initiated Urban Renewal Plan funding strategy for North Hillsboro Industrial Area.
- Establishment of a Downtown Economic Improvement District. Working with Downtown Stakeholders to form a new Downtown 501(C)3 Organization -Historic Hillsboro Downtown Partnership (HHDP) and hiring of a Downtown Executive Director.
- Completion of the Planning and Design of the Downtown Two Way Conversion Project.
- Completion of three storefront improvement projects.

Budget Highlights

Specific activities for Fiscal Year 2015-16 will include:

- **Business Outreach:** Conduct visits to key Hillsboro companies; Produce e-newsletters detailing items of interest and resources available to businesses in Hillsboro; Support entrepreneurial businesses and hold quarterly PubTalks; Administer the Enterprise Zone program that provides property tax incentives to companies in exchange for job creation and investment.
- **Marketing:** Develop implementation actions for Large Lot Recruitment Strategy and participate in 4 targeted investment missions including direct business call and industry events; Respond to Requests for Proposals (RFPs) and coordinate site visits for business prospects and site selectors; Develop additional marketing material showcasing key industrial sites and Hillsboro's value proposition.
- **Workforce:** Connect companies to regional workforce training programs and support education, training and employment opportunities for Hillsboro residents. Support specialized workforce training strategies that focus on meeting company needs and employment and training needs of residents of Hillsboro's Enterprise Zone.
- **Downtown initiatives:** Planning, Design and Construction of the Downtown Two-Way Conversion Project; support for the newly established Historic Hillsboro Downtown Partnership (HHDP); completion of additional storefront improvement projects; installation of Downtown public parking signs and map.
- **North Hillsboro Industrial Area initiatives:** Completion of key infrastructure investments including extension of Huffman Road west from current location at Brookwood to 253rd and construction of 253rd from Evergreen to Meek Road; completion of infrastructure development and financing strategy; completion of Industrial Development Plan.

Budget Summary

Resources by Category	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15		Percent of Total
					Dollar Change	Percent Change	
Taxes	154,665	360,869	357,000	745,000	388,000	109%	8%
Interest	1,724	6,553	6,000	9,000	3,000	50%	0%
Grants and Donations	68,050	-	-	-	-	0%	0%
Other Financing Src	693,441	949,000	1,610,000	5,425,000	3,815,000	237%	55%
Miscellaneous	1,326,781	1,414,949	1,651,840	915,000	(736,840)	-45%	9%
Beginning Work Cap	251,269	746,972	1,676,337	2,717,500	1,041,163	62%	28%
Total:	\$ 2,495,930	\$ 3,478,343	\$ 5,301,177	\$ 9,811,500	\$ 4,510,323	85%	100%

Budget by Category

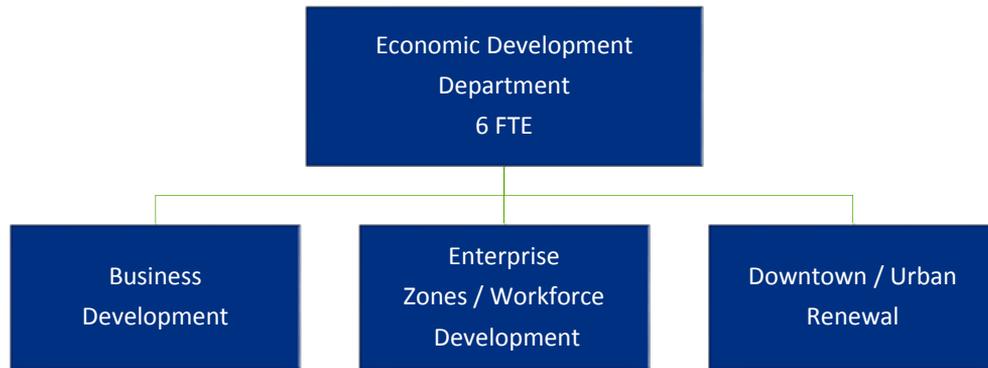
Personnel Services	587,764	763,343	811,298	853,621	42,323	5%	9%
Materials & Services	819,501	540,903	1,466,435	1,441,170	(25,265)	-2%	15%
Capital Outlay	-	-	2,457,264	5,834,774	3,377,510	137%	59%
Special Payments	190,693	187,195	201,180	202,935	1,755	1%	2%
Debt Service	-	144,068	144,069	144,069	-	0%	1%
Transfers	151,000	159,000	205,000	1,000,000	795,000	388%	10%
Contingency	-	-	15,931	334,931	319,000	2002%	3%
Total:	\$ 1,748,958	\$ 1,794,509	\$ 5,301,177	\$ 9,811,500	\$ 4,510,323	85%	100%

Budget by Org

Business Development	1,519,025	2,451,694	1,980,104	5,204,000	3,223,896	163%	53%
Enterprise Zones	235,436	272,925	2,414,736	1,905,000	(509,736)	-21%	19%
Urban Renewal	156,925	368,291	365,000	1,479,000	1,114,000	305%	15%
Business Development	272,315	232,060	-	-	-	0%	0%
Urban Renewal	312,229	153,373	541,337	1,223,500	682,163	126%	12%
Total:	\$ 2,495,930	\$ 3,478,343	\$ 5,301,177	\$ 9,811,500	\$ 4,510,323	85%	100%

Budget by Fund

Economic Development (120)	1,754,461	2,724,619	4,394,840	7,109,000	2,714,160	62%	72%
HEDC Tax Increment Fund (310)	156,925	368,291	365,000	1,479,000	1,114,000	305%	15%
HEDC General Fund (400)	584,544	385,433	541,337	1,223,500	682,163	126%	12%
Total:	\$ 2,495,930	\$ 3,478,343	\$ 5,301,177	\$ 9,811,500	\$ 4,510,323	85%	100%



Economic Development Department Full Time Equivalent (FTE) Positions

	2013-14	2014-15	2015-16	Range	Minimum Salary	Maximum Salary
Economic Development Director	1.0	1.0	1.0	41	\$ 103,751	\$ 136,530
Economic Development Manager	1.0	1.0	1.0	37	88,687	116,707
Project Manager	2.0	2.0	2.0	32	72,895	95,924
Business Development Coordinator	1.0	1.0	1.0	30	67,395	88,687
Project Specialist	0.0	0.0	1.0	25	55,393	72,895
Administrative Support Specialist	1.0	1.0	0.0	17	40,476	53,263
Total:	6.0	6.0	6.0			

Business Development

This organizational unit accounts for all of the Economic Development Department employees, contractual services, and other materials and services related to build and retain businesses within the City of Hillsboro.

Business Development-12040000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	344,190	452,378	455,355	482,195	482,195	482,195
5010 Extra Labor	-	-	15,000	15,000	15,000	15,000
5301 Med/Den/Vis Insurance	64,446	74,797	76,573	81,857	81,857	81,857
5303 PERS	36,595	51,105	51,135	69,031	69,031	69,031
5308 VEBA	-	9,047	9,110	9,646	9,646	9,646
5309 PERS Stabilization	-	13,669	13,758	-	-	-
5399 Other Benefits and Taxes	33,578	42,975	44,768	46,411	46,411	46,411
Total Personnel Services	\$478,809	\$643,971	\$665,699	\$704,140	\$704,140	\$704,140
Materials & Services						
6000 Office Supplies	7,064	5,808	6,500	6,500	6,500	6,500
6001 Communications Services	1,104	1,416	1,200	1,200	1,200	1,200
6002 Travel/Training/Dues	27,607	38,225	55,155	55,540	55,540	55,540
6003 Postage	334	1,647	300	300	300	300
6004 Program Supplies/Materials	1,482	-	-	-	-	-
6005 Advertising/Promotion	994	7,087	42,750	42,750	42,750	42,750
6100 Contractual Services	196,890	269,188	907,000	747,000	747,000	747,000
6101 Other Services	93,391	44,373	60,030	62,880	62,880	62,880
6402 Maintenance Supplies	-	8	-	-	-	-
Total Materials & Services	\$328,866	\$367,752	\$1,072,935	\$916,170	\$916,170	\$916,170
Capital Outlay						
7050 Capital Reserve	-	-	40,290	3,380,755	3,380,755	3,380,755
Total Capital Outlay	\$0	\$0	\$40,290	\$3,380,755	\$3,380,755	\$3,380,755
Special Payments						
8008 Facilities Depreciation	4,598	4,990	5,246	4,353	4,353	4,353
8009 Support Services Charge	152,334	143,920	150,550	157,604	157,604	157,604
8010 Equipment Depreciation	7,403	7,403	6,171	6,171	6,171	6,171
8011 Facilities Charge	16,715	20,658	25,713	21,307	21,307	21,307
8018 Insurance	9,643	10,224	13,500	13,500	13,500	13,500
Total Special Payments	\$190,693	\$187,195	\$201,180	\$202,935	\$202,935	\$202,935
Unapprop Fund Bal						
8500 Unapprop Fund Balance	520,657	1,252,776	-	-	-	-
Total Unapprop Fund Bal	\$520,657	\$1,252,776	\$0	\$0	\$0	\$0
Total	\$1,519,025	\$2,451,694	\$1,980,104	\$5,204,000	\$5,204,000	\$5,204,000



Enterprise Zones (E-Zone)

This organizational unit accounts for applications made and received for Enterprise Zones within the established E-Zone boundaries. These fees are to be used to help with job training for the residents adjacent to the E-Zone area.

Enterprise Zones-12040200

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	75,998	75,741	84,429	88,687	88,687	88,687
5010 Extra Labor	-	7,500	18,000	18,000	18,000	18,000
5301 Med/Den/Vis Insurance	16,220	15,044	15,387	16,253	16,253	16,253
5303 PERS	9,591	9,664	13,035	14,349	14,349	14,349
5308 VEBA	-	1,515	1,689	1,775	1,775	1,775
5309 PERS Stabilization	-	2,299	3,101	-	-	-
5399 Other Benefits and Taxes	7,146	7,609	9,958	10,417	10,417	10,417
Total Personnel Services	\$108,955	\$119,372	\$145,599	\$149,481	\$149,481	\$149,481
Materials & Services						
6004 Program Supplies/Materials	-	-	1,000	-	-	-
6100 Contractual Services	126,481	153,553	332,500	405,000	405,000	405,000
Total Materials & Services	\$126,481	\$153,553	\$333,500	\$405,000	\$405,000	\$405,000
Capital Outlay						
7050 Capital Reserve	-	-	1,935,637	1,350,519	1,350,519	1,350,519
Total Capital Outlay	\$0	\$0	\$1,935,637	\$1,350,519	\$1,350,519	\$1,350,519
Total	\$235,436	\$272,925	\$2,414,736	\$1,905,000	\$1,905,000	\$1,905,000

Urban Renewal

This organizational unit accounts for the tax increment and debt service for the newly formed downtown Urban Renewal District.

Urban Renewal-31040600

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Debt Service						
8100 Bond Principal	-	-	107,136	111,919	111,919	111,919
8101 Bond Interest	-	-	36,933	32,150	32,150	32,150
Total Debt Service	\$0	\$0	\$144,069	\$144,069	\$144,069	\$144,069
Transfers						
8208 Transfer to HEDC	151,000	159,000	205,000	1,000,000	1,000,000	1,000,000
Total Transfers	\$151,000	\$159,000	\$205,000	\$1,000,000	\$1,000,000	\$1,000,000
Contingency						
8300 Contingency	-	-	15,931	334,931	334,931	334,931
Total Contingency	\$0	\$0	\$15,931	\$334,931	\$334,931	\$334,931
Unapprop Fund Bal						
8500 Unapprop Fund Balance	5,925	209,291	-	-	-	-
Total Unapprop Fund Bal	\$5,925	\$209,291	\$0	\$0	\$0	\$0
Total	\$156,925	\$368,291	\$365,000	\$1,479,000	\$1,479,000	\$1,479,000



Business Development/Urban Renewal

These organizational units account for the expenditures related to the Downtown Urban Renewal District. Current expenditures are for the debt service payment related to the SDCs financed for the 4th and Main mixed use development. Other expenditures include downtown storefront grants.

Business Development-40040000

Table with 7 columns: Category, Actual 2012-13, Actual 2013-14, Adopted 2014-15, Proposed 2015-16, Approved 2015-16, Adopted 2015-16. Rows include Materials & Services, Unapprop Fund Bal, and Total.

Urban Renewal-40040600

Table with 7 columns: Category, Actual 2012-13, Actual 2013-14, Adopted 2014-15, Proposed 2015-16, Approved 2015-16, Adopted 2015-16. Rows include Materials & Services, Capital Outlay, Debt Service, and Total.

Building Department



Department Description

The City of Hillsboro Building Department is responsible for protecting the public's health, safety, and real property interests for the City of Hillsboro. Our experienced permit technicians, plans examiners, building inspectors, and administrative staff manage programs that ensure all new construction within the city is safe, accessible, sustainable, and in compliance with the State Building Code and other state and local requirements. To this end, our staff intake plans, issue permits, and inspect industrial, commercial, and residential new construction. In addition, our department collaborates with the City's other community development departments in the design review process, participates in the City's sustainability initiatives, assists Hillsboro's Police and Fire Departments in their public safety efforts, and serves as a resource to the Economic Development Department.

Our Mission

The Building Department's mission is to protect the public's health, safety and welfare through the enforcement of the State Building Code and other state and local laws governing the design, construction, use, and occupancy of buildings.

Our Goals

- Process and issue building permits in a timely and efficient manner, recognizing that time is of the essence for our customers;
- Through the plan review process, ensure all plans for new construction meet the standards and intent of the State Building Code;
- Through the building inspection process, ensure that all new construction is built in accordance with the standards and intent of the State Building Code, and with the approved plans;
- Respond to all new construction inspection requests within 24 hours;
- Implement new technologies and efficiencies that reduce time and expense to the City's development customers.

Outcomes and Accomplishments

The fiscal year 2014-2015 has continued to bring significant levels of development throughout the city. From July 2014 through February 2015, our department issued 762 building permits, including 95 for new single-family homes, and administered projects valued at over \$317 million in total. The continued development of the Orenco and Amberglen neighborhoods, numerous tenant improvements, new commercial construction that includes ViaWest, T5 Data Center, Marriott Residence Inn, and Resers, plus construction of 258 new multi-family units have kept Building staff busy this past year.

In addition, our department has continued to support the expansion of Intel, which has added approximately 4.3 million sq ft of new construction at the Ronler Acres site since 2011. We continue to maintain a satellite office at the City's Evergreen Reservoir site to provide expedited service to Intel and our many other customers along the Evergreen corridor, although as we near the completion of many of these current projects we anticipate reducing the hours and staffing of that office in the coming months.

Budget Highlights

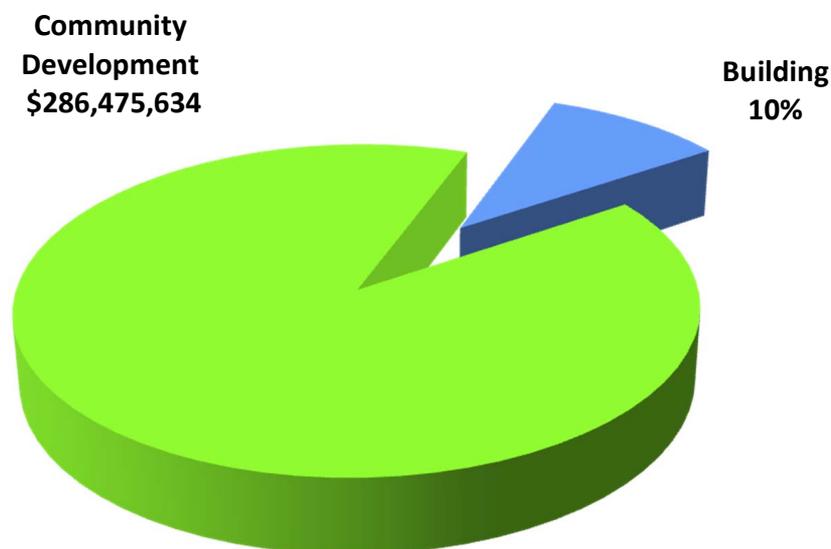
The Building Department is funded through building permit fees, and thus our revenue and operational capacity is highly dependent upon the level of development activity in the city. Given that building permits are paid for at the time of issuance, and work on any given project may extend through several years, our department budgets with the awareness that our fund balance must be healthy enough in any given year to meet our service obligations for all open and ongoing projects. We maintain a prudent financial reserve to cushion the department against economic downturns and also maintain our historically low fees.

While this year’s budget remains similar to those in recent years, our department’s focus is, as always, to improve productivity through the strategic use of technology, personnel, and facilities to enhance customer service while remaining fiscally prudent.

Technology: We are committed to streamlining our processes, making our services as accessible, transparent and efficient as possible, and eliminating customer and City expense and environmental waste associated with managing projects through paper plans. This year’s budget reflects ongoing investments in our systems and hardware, related outreach and customer survey work to ensure these systems are delivering value, and achieving our goal of successfully processing 100% of commercial/industrial plans electronically by the end of 2015.

Personnel: We maintain a number of vacancies within our personnel budget to provide us with the flexibility to respond quickly to increased development demand, and we are continually evaluating our staffing levels to ensure that we balance workload and demand with the need to be fiscally conservative. We are including one additional position this year, a second Information Systems Analyst, to help offset the significant increase in demand we are placing on our Information Services Department.

Facilities: As design work is unlikely to be complete in time to begin construction in FY14-15, this year’s budget again includes funding for significant improvements to the Civic Center’s 4th floor permitting center and Building Department work space to capitalize on our investments in new technology, as well as provide greater efficiency and collaboration space for staff and an improved experience for the City’s development customers.





Performance Measures

Citywide Goal	Department Goal	Measure	Actual 2011-12	Actual 2012-13	Actual 2013-14	Actual/Target 2014-15	Budget 2015-16
Ensure city services are responsive, equitable and accessible. (CWSP 5) and Maximize operational efficiency and effectiveness across all departments. (CWSP 3)	Process and issue building permits in a timely and efficient manner, recognizing that time is of the essence for our customers.	Percent of over-the-counter type permits issued within one business day of receipt.			90%	90%	95%
		Percent of Residential permits reviewed within 10 business days.			90%	90%	90%
		Percent of commercial plans reviewed within 15 business days.			85%	85%	85%
		Percent of inspections cleared within one business day of request.			95%	95%	95%
Nurture a culture of trust and engagement with Hillsboro Residents and Community Partners. (CWSP 4)	Increase transparency through easier access to building permit information.	Percent of record requests completed within 10 business days of request.			95%	95%	95%
Promote Environmentally Sustainable Practices. (CWSP 8)	Implement new technologies and efficiencies that reduce expense and environmental waste associated with managing projects and permits through paper.	Percent of commercial/industrial plans reviewed electronically.					100%

**Prior year data not available



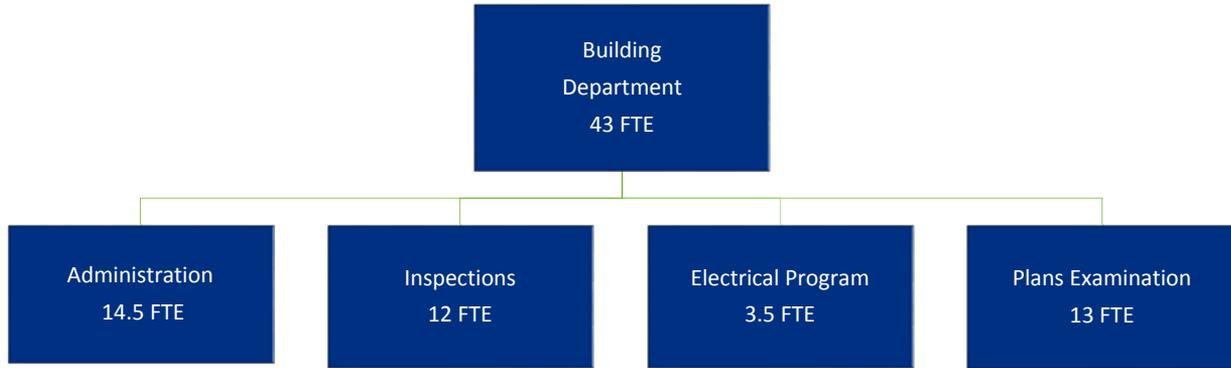
Budget Summary

Resources by Category	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15		Percent of Total
					Dollar Change	Percent Change	
Licenses and Permits	17,083,206	9,819,894	2,897,000	4,908,500	2,011,500	69%	17%
Interest	67,356	101,898	75,000	75,000	-	0%	0%
Grants and Donations	4,155	-	-	-	-	0%	0%
Miscellaneous	761	21,960	500	500	-	0%	0%
Beginning Work Cap	8,636,674	18,754,767	22,086,000	23,767,000	1,681,000	8%	83%
Total:	\$ 25,792,152	\$ 28,698,519	\$ 25,058,500	\$ 28,751,000	\$ 3,692,500	15%	100%

Budget by Category							
Personnel Services	3,421,832	3,595,374	5,040,023	5,306,158	266,135	5%	18%
Materials & Services	1,411,607	1,064,154	1,163,700	828,000	(335,700)	-29%	3%
Capital Outlay	483,113	23,808	100,000	154,000	54,000	54%	1%
Special Payments	930,763	1,177,740	1,321,808	1,394,152	72,344	5%	5%
Transfers	790,070	65,000	4,200,000	4,379,090	179,090	4%	15%
Contingency	-	-	6,000,000	6,000,000	-	0%	21%
Unapprop Fund Bal	18,754,767	22,772,443	7,232,969	10,689,600	3,456,631	48%	37%
Total:	\$ 25,792,152	\$ 28,698,519	\$ 25,058,500	\$ 28,751,000	\$ 3,692,500	15%	100%

Budget by Org							
Building Administration	23,348,687	26,057,044	21,272,360	25,018,816	3,746,456	18%	87%
Building Inspections	1,405,475	1,570,535	2,123,824	1,500,086	(623,738)	-29%	5%
Plans Review	1,037,990	1,070,940	1,662,316	1,809,391	147,075	9%	6%
Electrical Program	-	-	-	422,707	422,707	0%	1%
Total:	\$ 25,792,152	\$ 28,698,519	\$ 25,058,500	\$ 28,751,000	\$ 3,692,500	15%	100%

Budget by Fund							
Building Fund (540)	25,792,152	28,698,519	25,058,500	28,751,000	3,692,500	15%	100%
Total:	\$ 25,792,152	\$ 28,698,519	\$ 25,058,500	\$ 28,751,000	\$ 3,692,500	15%	100%



Building Department Full Time Equivalent (FTE) Positions

	2013-14	2014-15	2015-16	Range	Minimum Salary	Maximum Salary
Building Director	1.0	1.0	1.0	40	\$ 99,761	\$ 131,279
Assistant Building Director	1.0	1.0	1.0	37	88,687	116,707
Structural Engineer	2.0	2.0	2.0	36	85,276	112,217
Chief Building Inspector	2.0	1.0	1.0	34	78,843	103,751
Chief Plans Examiner	1.0	1.0	1.0	34	78,843	103,751
Information Systems Analyst	1.0	1.0	2.0	32	72,895	95,924
Lead Building Inspector	0.0	0.0	1.0	32	72,895	95,924
Lead Plans Inspector	0.0	0.0	1.0	32	72,895	95,924
Program and Support Manager	0.0	1.0	1.0	32	72,895	95,924
Plans Examiner II	8.0	6.0	7.0	31	70,094	92,234
Building Inspector II	10.0	9.0	9.0	31	70,094	92,234
Plans Examiner I	2.0	3.0	2.0	29	64,803	85,276
Building Inspector I	4.0	6.0	4.0	29	64,803	85,276
Management Analyst	1.0	1.0	1.0	28	62,310	81,996
Administrative Services Supervisor	1.0	1.0	1.0	25	55,393	72,895
Building Permit Technician	5.0	5.0	5.0	21	47,351	62,310
Administrative Support Specialist	3.0	3.0	3.0	17	40,476	53,263
Total:	42.0	42.0	43.0			

Building Administration

Accounts for all administrative department functions including staffing the permit center counter and department management.

Building Administration-54050000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	639,903	635,289	775,232	1,013,536	1,013,536	1,013,536
5005 Salaries - Part-Time	27,023	74	-	-	-	-
5010 Extra Labor	12,442	-	50,000	50,000	50,000	50,000
5100 Overtime	20,345	15,339	50,000	50,000	50,000	50,000
5301 Med/Den/Vis Insurance	154,225	155,120	185,203	237,167	237,167	237,167
5303 PERS	58,710	55,509	72,796	111,869	111,869	111,869
5308 VEBA	-	12,523	15,507	20,273	20,273	20,273
5309 PERS Stabilization	-	18,936	24,847	-	-	-
5399 Other Benefits and Taxes	65,719	61,109	80,298	101,629	101,629	101,629
Total Personnel Services	\$978,367	\$953,899	\$1,253,883	\$1,584,474	\$1,584,474	\$1,584,474
Materials & Services						
6000 Office Supplies	54,801	10,702	40,000	25,000	25,000	25,000
6001 Communications Services	26,853	24,981	50,000	50,000	50,000	50,000
6002 Travel/Training/Dues	55,065	83,166	100,000	150,000	150,000	150,000
6003 Postage	2,865	1,831	3,000	3,000	3,000	3,000
6004 Program Supplies/Materials	9,812	12,946	30,000	15,000	15,000	15,000
6005 Advertising/Promotion	22,193	11,418	95,000	200,000	200,000	200,000
6007 Printing	13,122	21,390	20,000	20,000	20,000	20,000
6100 Contractual Services	1,143,160	764,814	698,200	250,000	250,000	250,000
6101 Other Services	3,640	38,004	35,000	20,000	20,000	20,000
6200 Fuel/Oil	13,196	11,339	18,000	15,000	15,000	15,000
6300 Uniforms	3,706	9,533	5,000	3,500	3,500	3,500
6301 Safety Supplies	2,951	1,944	5,000	2,500	2,500	2,500
6400 Utilities	5,989	23,493	-	-	-	-
6402 Maintenance Supplies	832	1,911	3,500	2,500	2,500	2,500
6403 Small Tools and Equipment	200	254	1,000	1,000	1,000	1,000
6409 Computer Software	7,795	7,564	10,000	10,000	10,000	10,000
6410 Computer Hardware	42,189	26,065	30,000	30,000	30,000	30,000
6416 Equipment Maintenance	917	10,592	15,000	15,000	15,000	15,000
6419 Personal Protective Equipment	2,321	2,207	5,000	5,000	5,000	5,000
Total Materials & Services	\$1,411,607	\$1,064,154	\$1,163,700	\$817,500	\$817,500	\$817,500



Building Administration (continued)

Building Administration-54050000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7000 Automotive and Equipment	140,431	23,808	-	54,000	54,000	54,000
7002 Non-License Appar and Equipme	83,292	-	-	-	-	-
7010 Office Equipment	8,706	-	-	-	-	-
7020 Computer Hardware	89,988	-	-	-	-	-
7030 Facilities and Improvements	124,605	-	-	-	-	-
7032 Facilities Equipment	36,091	-	-	-	-	-
7050 Capital Reserve	-	-	100,000	100,000	100,000	100,000
Total Capital Outlay	\$483,113	\$23,808	\$100,000	\$154,000	\$154,000	\$154,000
Special Payments						
8008 Facilities Depreciation	33,140	30,606	33,735	34,933	34,933	34,933
8009 Support Services Charge	686,802	918,384	997,213	1,060,389	1,060,389	1,060,389
8010 Equipment Depreciation	34,671	34,671	40,875	40,875	40,875	40,875
8011 Facilities Charge	119,859	126,776	165,350	170,992	170,992	170,992
8018 Insurance	25,157	26,696	35,250	35,250	35,250	35,250
8024 Fleet Services Charge	31,134	40,607	49,385	51,713	51,713	51,713
Total Special Payments	\$930,763	\$1,177,740	\$1,321,808	\$1,394,152	\$1,394,152	\$1,394,152
Transfers						
8202 Transfer to Support Services	790,070	65,000	450,000	450,000	450,000	545,000
8209 Transfer to Facilities Managemen	-	-	750,000	834,090	834,090	834,090
8212 Transfer to Parks SDC Fund	-	-	3,000,000	3,000,000	3,000,000	3,000,000
Total Transfers	\$790,070	\$65,000	\$4,200,000	\$4,284,090	\$4,284,090	\$4,379,090
Contingency						
8300 Contingency	-	-	6,000,000	6,000,000	6,000,000	6,000,000
Total Contingency	\$0	\$0	\$6,000,000	\$6,000,000	\$6,000,000	\$6,000,000
Unapprop Fund Bal						
8500 Unapprop Fund Balance	18,754,767	22,772,443	7,232,969	10,689,600	10,689,600	10,689,600
Total Unapprop Fund Bal	\$18,754,767	\$22,772,443	\$7,232,969	\$10,689,600	\$10,689,600	\$10,689,600
Total	\$23,348,687	\$26,057,044	\$21,272,360	\$24,923,816	\$24,923,816	\$25,018,816

Building Inspections

Accounts for all Inspector staff including associated materials and services costs.

Building Inspections-54050200

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	981,205	1,058,834	1,426,458	994,676	994,676	994,676
5005 Salaries - Part-Time	-	21,206	-	-	-	-
5100 Overtime	19,936	16,552	50,000	50,000	50,000	50,000
5301 Med/Den/Vis Insurance	200,782	200,761	278,925	197,548	197,548	197,548
5303 PERS	106,613	110,858	150,091	133,045	133,045	133,045
5308 VEBA	37	21,167	28,533	19,898	19,898	19,898
5309 PERS Stabilization	-	33,311	44,449	-	-	-
5399 Other Benefits and Taxes	96,902	107,846	145,368	104,919	104,919	104,919
Total Personnel Services	\$1,405,475	\$1,570,535	\$2,123,824	\$1,500,086	\$1,500,086	\$1,500,086
Total	\$1,405,475	\$1,570,535	\$2,123,824	\$1,500,086	\$1,500,086	\$1,500,086

Plans Review

Accounts for all Plans Review staff working on commercial and residential development.

Plans Review-54050400

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	728,412	721,676	1,051,510	1,152,716	1,152,716	1,152,716
5005 Salaries - Part-Time	999	9,464	46,948	47,417	47,417	47,417
5100 Overtime	32,345	34,358	100,000	100,000	100,000	100,000
5301 Med/Den/Vis Insurance	128,593	120,579	185,258	212,883	212,883	212,883
5303 PERS	78,168	77,410	113,184	154,141	154,141	154,141
5308 VEBA	-	14,433	21,032	23,056	23,056	23,056
5309 PERS Stabilization	-	22,755	34,622	-	-	-
5399 Other Benefits and Taxes	69,473	70,265	109,762	119,178	119,178	119,178
Total Personnel Services	\$1,037,990	\$1,070,940	\$1,662,316	\$1,809,391	\$1,809,391	\$1,809,391
Total	\$1,037,990	\$1,070,940	\$1,662,316	\$1,809,391	\$1,809,391	\$1,809,391



Electrical Program

Accounts for all Electrical Program revenues and expenditures as required by Oregon law.

Electrical Program-54050600

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	-	-	-	287,598	287,598	287,598
5301 Med/Den/Vis Insurance	-	-	-	56,715	56,715	56,715
5303 PERS	-	-	-	33,853	33,853	33,853
5308 VEBA	-	-	-	5,753	5,753	5,753
5399 Other Benefits and Taxes	-	-	-	28,288	28,288	28,288
Total Personnel Services	\$0	\$0	\$0	\$412,207	\$412,207	\$412,207
Materials & Services						
6000 Office Supplies	-	-	-	3,000	3,000	3,000
6001 Communications Services	-	-	-	3,000	3,000	3,000
6004 Program Supplies/Materials	-	-	-	3,000	3,000	3,000
6419 Personal Protective Equipment	-	-	-	1,500	1,500	1,500
Total Materials & Services	\$0	\$0	\$0	\$10,500	\$10,500	\$10,500
Total	\$0	\$0	\$0	\$422,707	\$422,707	\$422,707



Water Department



Department Description

The City of Hillsboro, through its Utilities Commission, owns and operates a municipal drinking water system that serves over 83,000 retail customers. Its delivery of clean, reliable water protects public health, enables emergency fire protection and supports the City’s economic vitality. An appointed three-member Utilities Commission governs the water system. The City’s service territory is divided into two main areas – one serving the portion of the City’s own municipal territory west of Cornelius Pass Road, and another that serves more than 600 connections in rural Washington County. The cities of Gaston, and Cornelius, and the LA Water Cooperative, are also wholesale customers of the Hillsboro water system.

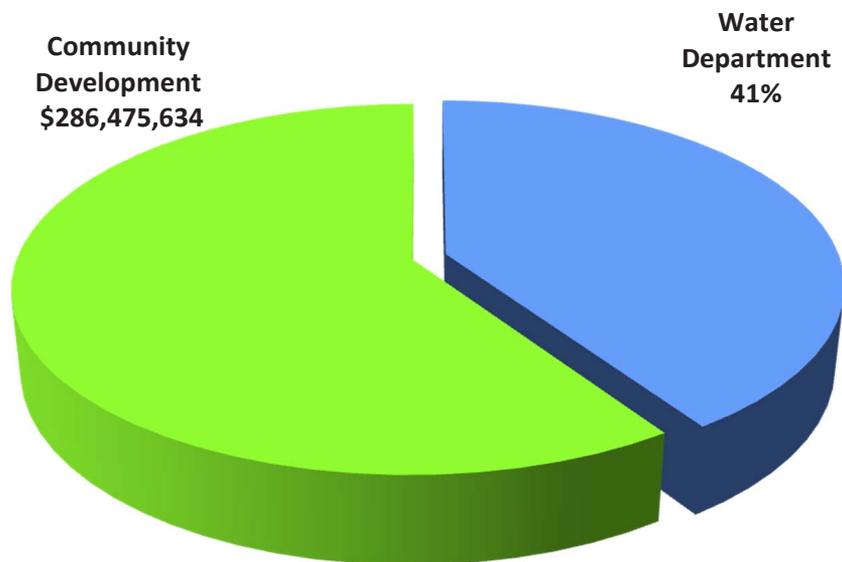
The water supplied to local customers is purchased through the Joint Water Commission (JWC), which is a collective water supply partnership between Hillsboro, Forest Grove, Beaverton and Tualatin Valley Water District. The City of Hillsboro holds 45% ownership in the JWC system, and has also been designated as the managing agency by the JWC partnership. The City of Hillsboro Water Department is also a partner in the Barney Reservoir Joint Ownership Commission (BRJOC), which is a joint venture between the cities of Hillsboro, Forest Grove, Beaverton, Tualatin Valley Water District and Clean Water Services. The City of Hillsboro has also been designated by its partners as the managing agency for the BRJOC.

The Water Department also operates a second smaller water treatment plant which produces treated water for the Commission’s rural retail and wholesale customers.

Through its six divisions, the Water Department operates two water treatment plants, operates and maintains a vast local network of pipes and reservoirs, manages and monitors system water quality to assure compliance with drinking water standards, manages design and construction of new and replacement water facilities, plans for long-term water supplies to meet growing demands, and communicates with customers and the community about water conservation, water quality and water management issues.

Our Mission

The City of Hillsboro Water Department is committed to providing drinking water of highest quality and sufficient quantity to its customers, while working to maintain the vision of the Hillsboro’s Utilities Commission by protecting and providing stewardship for our community’s most vital resource.



Our Goals

Two of the Commission's key on-going goals to uphold our mission include:

- Development of a 50-year water supply
- Improving the resilience of the existing water supply system

Additional goals are:

- Will meet all health-related drinking water quality standards and reporting requirements in the US National Primary Drinking Water Regulations.
- Will maintain water rates and system development charges at levels that support current needs in a constantly changing cost environment, and that support maintenance of reserves consistent with planned investments in long term capital program.

Outcomes and Accomplishments

The Water Department achieved several significant accomplishments related to its goal during the current fiscal year:

- Successfully maintained compliance with all health-related drinking water quality standards in its operations of the Hillsboro distribution system and of the two water treatment plants for which the Department is responsible.
- As part of the Willamette Water Supply Program, conducted extensive evaluation and public outreach activities that led to identification and announcement of the preferred alignment for the Program's transmission pipeline.
- As Managing Agency, led the Joint Water Commission (JWC) in development and adoption of a 20-year Capital Improvement Plan that identified needed upgrades and expansion of water treatment plant capacity, and needed upgraded and replacement facilities to improve the plant's seismic resilience.
- Commenced construction on a standby power generation facility at the JWC water treatment plant to maintain plant production at 50% of peak capacity in the event of a loss of power.
- Continued implementation of planned increases in water rates and water system development charges to support current operations and capital reserves, while achieving an equitable allocation to new customers of the costs of expanding the water system.



Performance Measures

Citywide Goal	Department Goal	Measure	Actual 2013-14	Actual/Target 2014-15	Budget 2015-16
Sustain the City's Financial Health and Stability (CWSP 6).	Water department is committed to providing drinking water of highest quality and sufficient quantity to its customers, while working to maintain the City's vision for reliable resilient water supply system that supports a vital economy and the City's fire and emergency response needs by protecting and providing stewardship for our community's most vital resource and the infrastructure that delivers it.	Water loss less than or equal to the State standard of 10%	7%	<10%	<10%
Nurture a culture of trust and engagement with Hillsboro Residents and Community Partners (CWSP 4).	Water department is committed to providing drinking water of highest quality and sufficient quantity to its customers, while working to maintain the City's vision for reliable resilient water supply system that supports a vital economy and the City's fire and emergency response needs by protecting and providing stewardship for our community's most vital resource and the infrastructure that delivers it.	Provide our customers with our Annual Consumer Confidence Report in both English and Spanish versions.	Performed	Must be performed	Will perform
Ensure City services are responsive, equitable and accessible (CWSP 5).	Water department is committed to providing drinking water of highest quality and sufficient quantity to its customers, while working to maintain the City's vision for reliable resilient water supply system that supports a vital economy and the City's fire and emergency response needs by protecting and providing stewardship for our community's most vital resource and the infrastructure that delivers it.	The federal and state goal for positive Total Coliform and E.coli bacteria results is that they be no more than 5% of samples collected each month. Hillsboro Water's goal is to have less than 5% of samples be positive for Total Coliform or E.coli bacteria each month. Hillsboro Water staff collected 1,124 bacteria samples in Fiscal Year 2014 and 0 were positive	0%	<5%	<5%

Budget Highlights

- Assumes adoption of a 6% retail rate increase, with an assumed effective date of October 1, 2015.
- Projects 15% increase in water sales revenue compared to FY 15 budget.
- Invests \$12.7 million in planning, design and pipeline construction for the Willamette Water Supply Program.
- Continues commitment to funded depreciation program by investing \$1.8 million in pipeline replacement projects. As much as possible, these projects are coordinated with road improvement projects performed by other agencies or other City departments, and deliver additional value by taking advantage of favorable cost conditions.
- Invests \$2.3 million for Hillsboro's share of the capital project costs for the Joint Water Commission, including investment in resilience improvements of \$1,690,500 in standby power generation facility.
- Continues support of city sustainability goals and Oregon conservation requirements through rebates on High Efficiency Toilets (HET), washing machines, and landscape irrigation controllers, based on a Hillsboro-specific analysis of water conservation measures and demonstrating the cost-effectiveness of the planned rebates.

Budget Summary

Resources by Category	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15		
					Dollar Change	Percent Change	Percent of Total
Licenses and Permits	5,850	25,720	15,000	15,000	-	0%	0%
Charges for Services	17,454,657	18,773,015	17,474,922	20,161,788	2,686,866	15%	17%
Interest	243,571	278,211	355,200	330,000	(25,200)	-7%	0%
Grants and Donations	-	-	-	862,850	862,850	0%	1%
Connection Fees	283,488	345,037	173,500	199,500	26,000	15%	0%
Systems Development	17,643,213	11,790,298	4,000,000	9,880,028	5,880,028	147%	8%
Other Financing Src	4,030,238	4,340,000	4,340,000	3,485,000	(855,000)	-20%	3%
Miscellaneous	15,267,199	1,095,577	796,719	1,252,368	455,649	57%	1%
Water Sales	5,108,283	6,182,247	6,552,053	6,737,269	185,216	3%	6%
Contributions in Aid	1,491,831	2,176,191	8,740,000	6,035,150	(2,704,850)	-31%	5%
Equipment Reserve CO	-	-	500,000	500,000	-	0%	0%
Insurance Premiums	2,070	-	-	-	-	0%	0%
Beginning Work Cap	50,152,904	56,151,311	62,130,550	68,040,533	5,909,983	10%	58%
Total:	\$ 111,683,304	\$ 101,157,607	\$ 105,077,944	\$ 117,499,486	\$ 12,421,542	12%	100%

Budget by Category

Personnel Services	6,275,186	6,556,222	7,377,064	8,122,560	745,496	10%	7%
Materials & Services	4,205,531	4,973,942	5,962,700	6,588,798	626,098	11%	6%
Capital Outlay	18,111,080	8,280,344	74,259,219	87,207,381	12,948,162	17%	74%
Special Payments	20,243,949	7,378,062	7,019,491	7,272,250	252,759	4%	6%
Debt Service	2,281,123	2,277,742	2,287,875	979,450	(1,308,425)	-57%	1%
Transfers	4,100,238	4,610,000	4,410,000	3,425,000	(985,000)	-22%	3%
Contingency	-	-	1,570,020	1,573,402	3,382	0%	1%
Unapprop Fund Bal	56,466,203	67,081,300	2,191,575	2,330,645	139,070	6%	2%
Total:	\$ 111,683,310	\$ 101,157,612	\$ 105,077,944	\$ 117,499,486	\$ 12,421,542	12%	100%

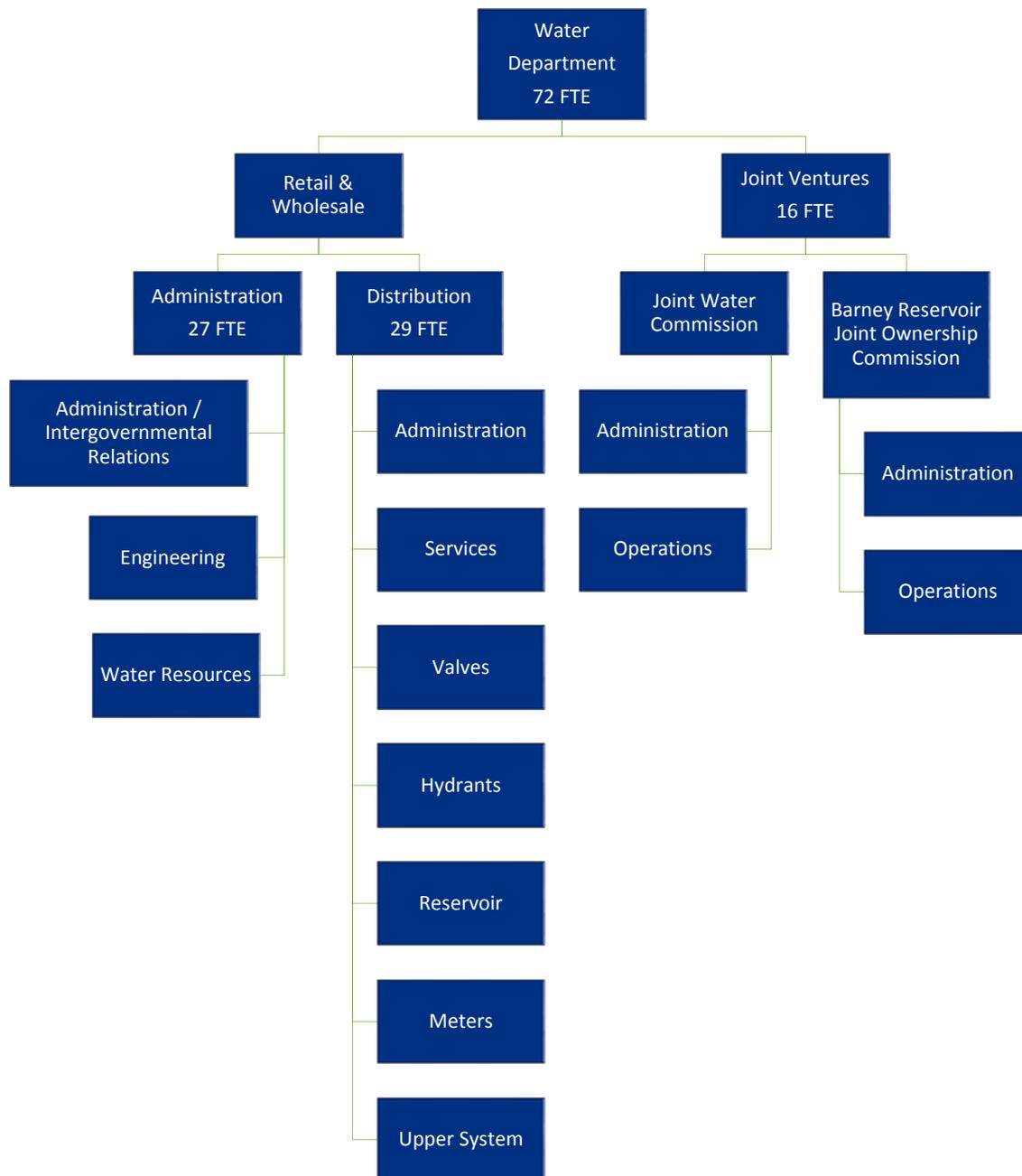
Budget by Org

Water Administration	35,295,547	23,760,975	15,805,648	22,276,603	6,470,955	41%	19%
Water Engineering	4,938,339	1,486,011	4,803,262	5,232,755	429,493	9%	4%
Water Resources	573,258	719,962	1,008,110	1,244,740	236,630	23%	1%
Water Dist Administration	243,072	278,649	2,281,306	578,782	(1,702,524)	-75%	0%
Water Dist Services	669,563	703,254	274,805	974,821	700,016	255%	1%
Water Valves	330,843	313,362	241,111	514,352	273,241	113%	0%
Water Hydrants	340,010	255,498	181,138	506,662	325,524	180%	0%
Water Reservoirs	642,644	703,636	325,192	975,137	649,945	200%	1%
Water Meters	843,886	845,448	756,687	985,834	229,147	30%	1%
Water Upper System	234,633	422,294	274,663	461,755	187,092	68%	0%
Water Depreciation	15,271,349	16,076,681	14,701,200	17,410,880	2,709,680	18%	15%
Water SDC	40,734,065	42,059,213	43,186,000	47,975,108	4,789,108	11%	41%
Water Debt Service	3,818,558	3,833,042	3,847,750	2,550,890	(1,296,860)	-34%	2%
Water Rate Stabilization	379,055	505,958	632,100	759,630	127,530	20%	1%
JWC Administration	2,503,023	3,732,250	10,470,180	8,699,759	(1,770,421)	-17%	7%
JWC Operations	4,114,419	4,628,157	5,321,873	5,435,510	113,637	2%	5%
BJC Administration	467,299	468,922	561,784	513,391	(48,393)	-9%	0%
BJC Operations	283,747	364,300	405,135	402,877	(2,258)	-1%	0%
Total:	\$ 111,683,310	\$ 101,157,612	\$ 105,077,944	\$ 117,499,486	\$ 12,421,542	12%	100%



Budget Summary (continued)

Budget by Fund	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15		
					Dollar Change	Percent Change	Percent of Total
Water Fund (500)	44,111,795	29,489,089	25,951,922	33,751,441	7,799,519	30%	29%
Water Depreciation Fund (502)	15,271,349	16,076,681	14,701,200	17,410,880	2,709,680	18%	15%
Water SDC Fund (504)	40,734,065	42,059,213	43,186,000	47,975,108	4,789,108	11%	41%
Water Debt Service Fund (506)	3,818,558	3,833,042	3,847,750	2,550,890	(1,296,860)	-34%	2%
Water Rate Stabilization (508)	379,055	505,958	632,100	759,630	127,530	20%	1%
Joint Water Commission (800)	6,617,442	8,360,407	15,792,053	14,135,269	(1,656,784)	-10%	12%
Barney Joint Reservoir Commission (810)	751,046	833,222	966,919	916,268	(50,651)	-5%	1%
Total:	\$ 111,683,310	\$ 101,157,612	\$ 105,077,944	\$ 117,499,486	\$ 12,421,542	12%	100%



Water Department, JWC, & Barney Full Time Equivalent (FTE) Positions

	2013-14	2014-15	2015-16	Range	Minimum Salary	Maximum Salary
Water Director	1.0	1.0	1.0	43	\$ 112,217	\$ 147,671
Assistant Water Director	1.0	0.0	0.0	38	92,234	121,375
Senior Program Manager	2.0	3.0	3.0	36	85,276	112,217
Principal Engineer	0.0	0.0	1.0	34	78,843	103,751
Information Systems Analyst	1.0	1.0	1.0	32	72,895	95,924
Project Manager	2.0	3.0	1.0	32	72,895	95,924
Assistant Water Manager	2.0	2.0	2.0	32	72,895	95,924
Project Engineer	1.0	0.0	1.0	30	67,395	88,687
Public Information & Relations Officer	1.0	1.0	1.0	30	67,395	88,687
Engineering Coordinator	2.0	2.0	2.0	30	67,395	88,687
Water Treatment Plant Coordinator	1.0	1.0	1.0	29	64,803	85,276
Water Distribution Coordinator	0.0	0.0	5.0	29	64,803	85,276
Water Program Coordinator	1.0	2.0	3.0	28	62,310	81,996
Management Analyst	2.0	2.0	2.0	28	62,310	81,996
Engineering Associate	0.0	1.0	1.0	28	62,310	81,996
Electrician	1.0	1.0	1.0	27	59,914	78,843
Senior Engineering Technician	1.0	2.0	2.0	27	59,914	78,843
Senior Water Technician	2.0	3.0	2.0	27	59,914	78,843
Water Lab Coordinator	0.0	0.0	1.0	27	59,914	78,843
Information Services Specialist	0.0	0.0	1.0	27	59,914	78,843
Maintenance Coordinator	0.0	1.0	1.0	26	57,609	75,811
Lead Water Plant Operator	6.0	5.0	5.0	26	57,609	75,811
Administrative Services Supervisor	1.0	1.0	1.0	25	55,393	72,895
Project Specialist	0.0	0.0	3.0	25	55,393	72,895
Senior Water Distribution Operator	12.0	13.0	8.0	24	53,263	70,094
Senior Water Plant Operator	2.0	3.0	3.0	24	53,263	70,094
Lead Water Meter Reader	1.0	1.0	1.0	23	51,215	67,395
Engineering Technician	2.0	1.0	0.0	23	51,215	67,395
Water Distribution Operator	7.0	6.0	7.0	22	49,245	64,803
Water Plant Operator	2.0	0.0	0.0	22	49,245	64,803
Senior Facilities & Maintenance Technician	1.0	1.0	1.0	21	47,351	62,310
Water Resources Specialist	3.0	3.0	4.0	21	47,351	62,310
Maintenance & Operations Technician	0.0	1.0	1.0	18	42,095	55,393
Administrative Support Specialist	3.0	3.0	3.0	17	40,476	53,263
Water Meter Reader	2.0	2.0	2.0	17	40,476	53,263
Total:	63.0	66.0	72.0			



Water Administration

The Water Administration Division is responsible for all aspects of the Hillsboro municipal drinking water system to assure progress toward the Department’s core goals and functions. This Division oversees the activities of all divisions within the Department. It is responsible for coordination with other City departments and for relations with customers and the community. Water Administration has management responsibility for all the Joint Water Commission (JWC) facilities and for client management functions associated with the JWC partners. Water Administration also has management responsibility for all Barney Reservoir Joint Ownership Commission (BRJOC) facilities and for client management functions associated with the BRJOC partners.

Water Administration-50054000

Table with 7 columns: Description, Actual 2012-13, Actual 2013-14, Adopted 2014-15, Proposed 2015-16, Approved 2015-16, Adopted 2015-16. Rows include Personnel Services (Salaries, Labor, Overtime, Insurance, PERS, VEBA, Stabilization, Benefits) and Materials & Services (Office Supplies, Communications, Travel, Postage, Program Supplies, Advertising, Contractual, Other, Maintenance, Fuel, Vehicle, Uniforms, Safety, Computer, Equipment).

Water Administration (continued)

Water Administration-50054000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7050 Capital Reserve	-	-	3,607,424	10,542,399	10,542,399	10,542,399
7055 Joint Venture Reimbursement	432,752	626,449	-	175,574	175,574	175,574
Total Capital Outlay	\$432,752	\$626,449	\$3,607,424	\$10,717,973	\$10,717,973	\$10,717,973
Special Payments						
8008 Facilities Depreciation	41,338	44,685	42,615	45,514	45,514	45,514
8009 Support Services Charge	1,221,401	1,219,533	1,537,297	1,605,774	1,605,774	1,605,774
8010 Equipment Depreciation	61,003	61,003	63,012	63,012	63,012	63,012
8011 Facilities Charge	162,647	194,891	208,870	222,782	222,782	222,782
8018 Insurance	124,757	132,532	175,000	192,500	192,500	192,500
8020 Water Purchases	2,648,157	3,014,695	3,336,773	3,444,993	3,444,993	3,444,993
8024 Fleet Services Charge	148,894	167,114	206,595	241,915	241,915	241,915
8027 Bond Sale Expense	14,478,899	-	-	-	-	-
8029 Interest Expense	1,126	(145)	5,250	5,250	5,250	5,250
8030 Payments to Other Gov't	105,092	90,339	122,850	125,000	125,000	125,000
8055 Franchise Fee Payments	550,934	635,848	581,705	660,951	660,951	660,951
Total Special Payments	\$19,544,248	\$5,560,495	\$6,279,967	\$6,607,691	\$6,607,691	\$6,607,691
Transfers						
8200 Transfer to Econ Dev	20,000	20,000	20,000	20,000	20,000	20,000
8202 Transfer to Support Services	-	-	-	25,000	25,000	25,000
8203 Transfer to General Fund	50,000	50,000	50,000	50,000	50,000	50,000
8209 Transfer to Facilities Managemen	-	200,000	-	225,000	225,000	225,000
8210 Transfer to Debt Service	2,355,238	2,290,000	2,290,000	980,000	980,000	980,000
8211 Transfer to Funded Depreciation	1,550,000	1,925,000	1,925,000	2,000,000	2,000,000	2,000,000
8223 Transfer to Water Rate Stabilizati	125,000	125,000	125,000	125,000	125,000	125,000
Total Transfers	\$4,100,238	\$4,610,000	\$4,410,000	\$3,425,000	\$3,425,000	\$3,425,000
Contingency						
8300 Contingency	-	-	725,000	725,000	725,000	725,000
Total Contingency	\$0	\$0	\$725,000	\$725,000	\$725,000	\$725,000
Unapprop Fund Bal						
8500 Unapprop Fund Balance	10,372,805	12,123,720	-	-	-	-
Total Unapprop Fund Bal	\$10,372,805	\$12,123,720	\$0	\$0	\$0	\$0
Total	\$35,295,547	\$23,760,975	\$15,805,648	\$22,276,603	\$22,276,603	\$22,276,603



Water Engineering

The Water Engineering Division is responsible for all phases of the Water Department’s capital projects (including JWC and BRJOC projects). It manages both the internal and external design efforts and provides construction oversight on all department system improvements. The Engineering Division reviews plans for and inspects developer-constructed improvements prior to their acceptance by the City. Cross-connection and backflow prevention, and GIS mapping services are also provided through this group.

Water Engineering-50054020

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	539,300	465,982	766,099	907,740	907,740	907,740
5005 Salaries - Part-Time	2,553	6,030	-	-	-	-
5010 Extra Labor	1,228	12,172	26,170	29,200	29,200	29,200
5100 Overtime	50	1,287	17,234	17,234	17,234	17,234
5301 Med/Den/Vis Insurance	110,824	92,760	152,777	181,599	181,599	181,599
5303 PERS	59,733	48,433	79,615	110,049	110,049	110,049
5308 VEBA	-	9,319	15,325	18,158	18,158	18,158
5309 PERS Stabilization	-	13,969	23,598	-	-	-
5399 Other Benefits and Taxes	56,537	51,058	87,549	104,955	104,955	104,955
Total Personnel Services	\$770,225	\$701,010	\$1,168,367	\$1,368,935	\$1,368,935	\$1,368,935
Materials & Services						
6000 Office Supplies	990	610	1,300	1,300	1,300	1,300
6001 Communications Services	965	1,290	2,500	1,500	1,500	1,500
6002 Travel/Training/Dues	12,983	11,906	17,000	20,000	20,000	20,000
6003 Postage	3,121	4,179	3,500	4,000	4,000	4,000
6004 Program Supplies/Materials	193	791	3,000	7,000	7,000	7,000
6007 Printing	837	334	3,000	3,500	3,500	3,500
6100 Contractual Services	751	-	-	-	-	-
6101 Other Services	3,294	4,225	3,500	4,500	4,500	4,500
6200 Fuel/Oil	12,335	11,145	12,600	13,900	13,900	13,900
6201 Fleet Maintenance	-	-	400	200	200	200
6300 Uniforms	1,542	1,674	4,000	4,000	4,000	4,000
6301 Safety Supplies	184	249	500	500	500	500
6403 Small Tools and Equipment	709	807	2,000	2,000	2,000	2,000
6408 Analysis and Lab Supplies	18	75	-	-	-	-
6409 Computer Software	-	9,372	12,000	5,000	5,000	5,000
6410 Computer Hardware	-	1,178	8,000	10,500	10,500	10,500
Total Materials & Services	\$37,922	\$47,835	\$73,300	\$77,900	\$77,900	\$77,900
Capital Outlay						
7000 Automotive and Equipment	-	-	30,000	-	-	-
7040 Construction - Infrastructure	4,130,192	627,919	450,000	2,116,400	2,116,400	2,116,400
7055 Joint Venture Reimbursement	-	109,247	3,081,595	1,263,800	1,263,800	1,669,520
Total Capital Outlay	\$4,130,192	\$737,166	\$3,561,595	\$3,380,200	\$3,380,200	\$3,785,920
Total	\$4,938,339	\$1,486,011	\$4,803,262	\$4,827,035	\$4,827,035	\$5,232,755

Water Resources

The Water Resources Division is responsible for management of the Department's natural resource assets including water rights, water quality monitoring and reporting, and watershed management. This division is responsible for projecting future water requirements and for planning for new water supply sources to meet those needs. The Water Resources division also leads conservation, outreach, communications, and education programs for the community.

Water Resources-50054040

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	249,405	287,964	280,572	368,885	368,885	368,885
5005 Salaries - Part-Time	6,535	-	-	-	-	-
5100 Overtime	-	71	7,714	7,714	7,714	7,714
5301 Med/Den/Vis Insurance	58,648	64,473	57,085	84,466	84,466	84,466
5303 PERS	26,889	28,623	29,749	46,782	46,782	46,782
5308 VEBA	-	5,673	5,613	7,380	7,380	7,380
5309 PERS Stabilization	-	8,916	8,721	-	-	-
5399 Other Benefits and Taxes	22,543	25,175	28,156	36,713	36,713	36,713
Total Personnel Services	\$364,020	\$420,895	\$417,610	\$551,940	\$551,940	\$551,940
Materials & Services						
6000 Office Supplies	3,290	2,608	3,400	3,400	3,400	3,400
6001 Communications Services	1,103	1,656	2,000	3,000	3,000	3,000
6002 Travel/Training/Dues	14,564	14,807	15,500	22,000	22,000	22,000
6003 Postage	3,200	-	10,800	10,800	10,800	10,800
6004 Program Supplies/Materials	135,411	112,763	124,000	124,500	124,500	124,500
6007 Printing	-	155	1,500	1,500	1,500	1,500
6100 Contractual Services	19,401	127,549	341,500	449,000	449,000	449,000
6101 Other Services	-	1,800	-	-	-	-
6200 Fuel/Oil	3,793	3,858	4,300	4,300	4,300	4,300
6202 Vehicle Equipment	-	32	100	100	100	100
6300 Uniforms	725	1,248	1,300	2,800	2,800	2,800
6301 Safety Supplies	317	27	400	400	400	400
6403 Small Tools and Equipment	-	5	-	-	-	-
6408 Analysis and Lab Supplies	27,434	32,066	49,000	60,000	60,000	60,000
6409 Computer Software	-	-	-	3,000	3,000	3,000
6410 Computer Hardware	-	493	1,500	8,000	8,000	8,000
6411 Communications Equipment	-	-	200	-	-	-
Total Materials & Services	\$209,238	\$299,067	\$555,500	\$692,800	\$692,800	\$692,800
Capital Outlay						
7000 Automotive and Equipment	-	-	35,000	-	-	-
Total Capital Outlay	\$0	\$0	\$35,000	\$0	\$0	\$0
Total	\$573,258	\$719,962	\$1,008,110	\$1,244,740	\$1,244,740	\$1,244,740



Water Distribution Administration

Water Distribution Administration Division oversees the activities of the individual Water Distribution groups, which are responsible for the operation and services of the retail and wholesale distribution facilities, the upper system, and Barney Reservoir facilities.

Water Dist Administration-50054060

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	116,026	125,708	1,394,614	292,303	292,303	292,303
5100 Overtime	-	45	3,186	3,186	3,186	3,186
5301 Med/Den/Vis Insurance	27,976	28,803	337,962	62,828	62,828	62,828
5303 PERS	13,264	13,861	154,340	38,124	38,124	38,124
5308 VEBA	-	2,514	27,896	5,847	5,847	5,847
5309 PERS Stabilization	-	3,777	42,034	-	-	-
5399 Other Benefits and Taxes	11,132	12,115	148,874	28,794	28,794	28,794
Total Personnel Services	\$168,398	\$186,823	\$2,108,906	\$431,082	\$431,082	\$431,082
Materials & Services						
6000 Office Supplies	3,527	5,130	4,200	4,800	4,800	4,800
6001 Communications Services	1,625	1,967	2,100	3,000	3,000	3,000
6002 Travel/Training/Dues	10,256	2,518	12,000	14,500	14,500	14,500
6003 Postage	19	17	100	200	200	200
6004 Program Supplies/Materials	2,190	10,239	4,500	7,500	7,500	7,500
6005 Advertising/Promotion	-	-	100	100	100	100
6007 Printing	-	1,345	200	600	600	600
6100 Contractual Services	25,059	30,746	64,500	79,000	79,000	79,000
6101 Other Services	157	-	-	-	-	-
6102 Maintenance Contracts	4,375	600	11,000	-	-	-
6200 Fuel/Oil	504	1,261	2,800	2,700	2,700	2,700
6202 Vehicle Equipment	106	5,042	3,000	3,000	3,000	3,000
6300 Uniforms	400	301	500	800	800	800
6301 Safety Supplies	2,779	5,016	5,000	5,000	5,000	5,000
6400 Utilities	1,291	1,312	2,400	-	-	-
6402 Maintenance Supplies	5,740	328	4,500	5,500	5,500	5,500
6403 Small Tools and Equipment	87	86	1,000	2,500	2,500	2,500
6408 Analysis and Lab Supplies	874	401	11,000	9,500	9,500	9,500
6409 Computer Software	-	165	-	-	-	-
6410 Computer Hardware	1,013	801	1,000	9,000	9,000	9,000
Total Materials & Services	\$60,002	\$67,275	\$129,900	\$147,700	\$147,700	\$147,700
Capital Outlay						
7000 Automotive and Equipment	14,672	13,255	-	-	-	-
7002 Non-License Appar and Equipme	-	11,296	-	-	-	-
7020 Computer Hardware	-	-	42,500	-	-	-
Total Capital Outlay	\$14,672	\$24,551	\$42,500	\$0	\$0	\$0
Total	\$243,072	\$278,649	\$2,281,306	\$578,782	\$578,782	\$578,782

Water Distribution Services

The Water Distribution Services Division is responsible for installation of new water services as well as modifications to existing services. There are approximately 25,000 metered water services across the Hillsboro system.

Water Dist Services-50054061

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	316,079	273,520	-	386,717	386,717	386,717
5010 Extra Labor	-	-	13,057	13,520	13,520	13,520
5100 Overtime	10,582	29,737	6,343	6,343	6,343	6,343
5301 Med/Den/Vis Insurance	93,812	70,394	-	97,548	97,548	97,548
5303 PERS	31,954	28,651	800	51,817	51,817	51,817
5308 VEBA	-	5,296	-	7,735	7,735	7,735
5309 PERS Stabilization	-	8,523	190	-	-	-
5399 Other Benefits and Taxes	34,886	31,559	1,715	44,641	44,641	44,641
Total Personnel Services	\$487,313	\$447,680	\$22,105	\$608,321	\$608,321	\$608,321
Materials & Services						
6001 Communications Services	1,889	3,228	3,300	5,000	5,000	5,000
6002 Travel/Training/Dues	2,416	778	2,400	4,200	4,200	4,200
6004 Program Supplies/Materials	149,293	202,510	118,000	166,500	166,500	166,500
6100 Contractual Services	609	16,696	40,000	90,000	90,000	90,000
6101 Other Services	4,474	8,263	6,000	10,000	10,000	10,000
6200 Fuel/Oil	12,229	14,796	14,500	14,700	14,700	14,700
6201 Fleet Maintenance	-	-	3,000	-	-	-
6202 Vehicle Equipment	-	-	-	3,000	3,000	3,000
6300 Uniforms	2,999	2,716	3,200	4,400	4,400	4,400
6301 Safety Supplies	1,480	1,114	2,000	4,500	4,500	4,500
6403 Small Tools and Equipment	6,066	3,392	4,000	5,200	5,200	5,200
6410 Computer Hardware	-	-	2,000	5,000	5,000	5,000
6411 Communications Equipment	-	-	300	500	500	500
6412 Equipment Rental	-	881	3,500	3,500	3,500	3,500
Total Materials & Services	\$181,455	\$254,374	\$202,200	\$316,500	\$316,500	\$316,500
Capital Outlay						
7000 Automotive and Equipment	795	1,200	45,000	-	-	-
7002 Non-License Appar and Equipme	-	-	5,500	50,000	50,000	50,000
Total Capital Outlay	\$795	\$1,200	\$50,500	\$50,000	\$50,000	\$50,000
Total	\$669,563	\$703,254	\$274,805	\$974,821	\$974,821	\$974,821



Water Valves

The Water Valves Division is responsible for the maintenance and operability of all water valves located throughout the Hillsboro System. Its duties include exercising and repairing valves, and coordination of pipeline flushing with the Water Hydrants group to clear sediment from the lines. There are over 10,000 valves located throughout the City’s system.

Water Valves-50054064

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	151,635	134,722	-	204,235	204,235	204,235
5010 Extra Labor	-	20,010	13,000	27,040	27,040	27,040
5100 Overtime	13,419	15,698	5,203	5,203	5,203	5,203
5301 Med/Den/Vis Insurance	28,674	32,077	-	48,285	48,285	48,285
5303 PERS	20,685	15,375	656	33,277	33,277	33,277
5308 VEBA	-	2,577	-	4,085	4,085	4,085
5309 PERS Stabilization	-	3,915	156	-	-	-
5399 Other Benefits and Taxes	16,967	17,318	1,596	24,827	24,827	24,827
Total Personnel Services	\$231,380	\$241,692	\$20,611	\$346,952	\$346,952	\$346,952
Materials & Services						
6001 Communications Services	2,260	1,245	3,200	2,400	2,400	2,400
6002 Travel/Training/Dues	-	399	2,300	4,000	4,000	4,000
6004 Program Supplies/Materials	39,730	34,070	57,000	65,000	65,000	65,000
6100 Contractual Services	228	1,136	5,000	30,000	30,000	30,000
6101 Other Services	652	16,173	12,000	12,000	12,000	12,000
6200 Fuel/Oil	9,255	10,211	13,000	13,900	13,900	13,900
6201 Fleet Maintenance	-	-	2,100	-	-	-
6202 Vehicle Equipment	-	-	-	2,100	2,100	2,100
6300 Uniforms	984	856	3,000	1,500	1,500	1,500
6301 Safety Supplies	1,102	1,349	1,600	1,600	1,600	1,600
6403 Small Tools and Equipment	2,851	2,362	2,600	2,700	2,700	2,700
6410 Computer Hardware	-	22	3,000	1,500	1,500	1,500
6411 Communications Equipment	100	80	200	200	200	200
6412 Equipment Rental	-	51	1,500	3,500	3,500	3,500
Total Materials & Services	\$57,162	\$67,954	\$106,500	\$140,400	\$140,400	\$140,400
Capital Outlay						
7000 Automotive and Equipment	42,301	3,716	110,000	14,500	14,500	14,500
7002 Non-License Appar and Equipme	-	-	4,000	12,500	12,500	12,500
Total Capital Outlay	\$42,301	\$3,716	\$114,000	\$27,000	\$27,000	\$27,000
Total	\$330,843	\$313,362	\$241,111	\$514,352	\$514,352	\$514,352

Water Hydrants

The Water Hydrants Division is responsible for all maintenance on over 3,500 fire hydrants located throughout the City of Hillsboro to assure they are operable when needed for fire response events. In addition, this group coordinates with the Water Valves group on flushing of transmission and distribution pipelines, as required, to enhance water quality and extend pipe performance.

Water Hydrants-50054065

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	148,515	77,906	-	174,138	174,138	174,138
5010 Extra Labor	-	-	22,377	27,040	27,040	27,040
5100 Overtime	5,681	10,269	3,714	3,714	3,714	3,714
5301 Med/Den/Vis Insurance	35,262	22,592	-	49,179	49,179	49,179
5303 PERS	18,332	10,712	468	21,782	21,782	21,782
5308 VEBA	22	1,482	-	3,483	3,483	3,483
5309 PERS Stabilization	-	2,642	111	-	-	-
5399 Other Benefits and Taxes	15,644	9,078	2,268	21,126	21,126	21,126
Total Personnel Services	\$223,456	\$134,681	\$28,938	\$300,462	\$300,462	\$300,462
Materials & Services						
6001 Communications Services	-	-	1,000	1,100	1,100	1,100
6002 Travel/Training/Dues	655	1,244	1,400	1,500	1,500	1,500
6004 Program Supplies/Materials	82,627	66,831	119,000	81,500	81,500	81,500
6100 Contractual Services	68	-	-	-	-	-
6101 Other Services	128	2,549	3,000	4,000	4,000	4,000
6200 Fuel/Oil	9,091	7,838	10,700	10,700	10,700	10,700
6202 Vehicle Equipment	-	-	1,000	700	700	700
6300 Uniforms	294	1,510	2,700	1,300	1,300	1,300
6301 Safety Supplies	1,787	921	1,900	2,200	2,200	2,200
6403 Small Tools and Equipment	849	4,500	3,200	6,900	6,900	6,900
6410 Computer Hardware	-	-	1,500	1,500	1,500	1,500
6411 Communications Equipment	-	-	300	300	300	300
6412 Equipment Rental	-	-	500	3,500	3,500	3,500
Total Materials & Services	\$95,499	\$85,393	\$146,200	\$115,200	\$115,200	\$115,200
Capital Outlay						
7000 Automotive and Equipment	21,055	35,424	-	75,000	75,000	75,000
7002 Non-License Appar and Equipme	-	-	6,000	16,000	16,000	16,000
Total Capital Outlay	\$21,055	\$35,424	\$6,000	\$91,000	\$91,000	\$91,000
Total	\$340,010	\$255,498	\$181,138	\$506,662	\$506,662	\$506,662



Water Reservoirs

The Water Reservoirs Division manages flows to and from the City’s four reservoirs: Crandall Reservoir (10 million gallons), 24th Avenue Reservoir (5.5 million gallons), Evergreen Reservoir (15 million gallons), and the Dilley Reservoir (900,000 gallons). The Reservoirs group also manages water pressure throughout the distribution system and maintains the system’s pump stations and transmission line pressure reducing valves.

Water Reservoirs-50054066

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	292,590	299,900	13,618	340,065	340,065	340,065
5010 Extra Labor	-	-	-	15,600	15,600	15,600
5100 Overtime	9,142	33,634	6,352	7,000	7,000	7,000
5301 Med/Den/Vis Insurance	67,451	55,077	2,326	64,627	64,627	64,627
5303 PERS	32,572	35,318	1,877	39,542	39,542	39,542
5308 VEBA	-	5,712	272	6,803	6,803	6,803
5309 PERS Stabilization	-	10,642	603	-	-	-
5399 Other Benefits and Taxes	32,383	34,604	1,944	40,100	40,100	40,100
Total Personnel Services	\$434,138	\$474,887	\$26,992	\$513,737	\$513,737	\$513,737
Materials & Services						
6001 Communications Services	1,782	2,526	2,900	3,600	3,600	3,600
6002 Travel/Training/Dues	253	885	2,000	8,500	8,500	8,500
6004 Program Supplies/Materials	35,299	46,353	69,500	118,000	118,000	118,000
6100 Contractual Services	135	9,881	3,000	-	-	-
6101 Other Services	-	7,716	-	-	-	-
6102 Maintenance Contracts	20,533	5,700	49,500	16,000	16,000	16,000
6200 Fuel/Oil	14,139	16,684	14,500	20,500	20,500	20,500
6201 Fleet Maintenance	-	-	900	-	-	-
6202 Vehicle Equipment	-	-	-	900	900	900
6300 Uniforms	615	1,282	2,000	2,300	2,300	2,300
6301 Safety Supplies	1,642	1,541	2,000	2,000	2,000	2,000
6400 Utilities	65,042	79,836	131,500	157,500	157,500	157,500
6403 Small Tools and Equipment	4,489	15,194	2,400	43,600	43,600	43,600
6410 Computer Hardware	-	656	15,500	5,000	5,000	5,000
6412 Equipment Rental	-	-	2,500	-	-	-
6500 Chemicals - General	-	3,361	-	13,500	13,500	13,500
6501 Chlorine	-	1,285	-	-	-	-
Total Materials & Services	\$143,929	\$192,900	\$298,200	\$391,400	\$391,400	\$391,400
Capital Outlay						
7000 Automotive and Equipment	64,577	35,849	-	70,000	70,000	70,000
Total Capital Outlay	\$64,577	\$35,849	\$0	\$70,000	\$70,000	\$70,000
Total	\$642,644	\$703,636	\$325,192	\$975,137	\$975,137	\$975,137

Water Meters

The Water Meters Division is responsible for all water meter maintenance, installations and replacements. This group installs meters for the AMR (Automatic Meter Reader) program, which is replacing all of the system’s existing meters with meters that can be read remotely; that program is entering year 8 of an 11-year replacement schedule. This group is also responsible for reading meters for billing purposes, for water service turn-on and off’s, and for leak investigations.

Water Meters-50054069

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	262,795	288,582	94,058	309,330	309,330	309,330
5005 Salaries - Part-Time	-	40	-	-	-	-
5010 Extra Labor	-	1,228	27,104	27,040	27,040	27,040
5100 Overtime	9,738	16,594	9,688	9,688	9,688	9,688
5301 Med/Den/Vis Insurance	68,075	69,192	26,563	76,699	76,699	76,699
5303 PERS	33,012	37,133	11,693	48,604	48,604	48,604
5308 VEBA	-	5,667	1,881	6,187	6,187	6,187
5309 PERS Stabilization	-	9,193	3,112	-	-	-
5399 Other Benefits and Taxes	28,199	32,646	13,088	37,886	37,886	37,886
Total Personnel Services	\$401,819	\$460,275	\$187,187	\$515,434	\$515,434	\$515,434
Materials & Services						
6001 Communications Services	1,626	3,727	3,900	3,100	3,100	3,100
6002 Travel/Training/Dues	734	375	3,500	4,900	4,900	4,900
6004 Program Supplies/Materials	407,771	345,655	424,500	416,000	416,000	416,000
6100 Contractual Services	180	-	-	-	-	-
6101 Other Services	12,692	12,941	15,000	15,000	15,000	15,000
6200 Fuel/Oil	12,507	13,539	15,600	15,400	15,400	15,400
6201 Fleet Maintenance	-	-	1,800	-	-	-
6202 Vehicle Equipment	-	-	-	1,800	1,800	1,800
6300 Uniforms	1,694	1,464	5,000	2,000	2,000	2,000
6301 Safety Supplies	1,529	1,961	2,000	2,500	2,500	2,500
6403 Small Tools and Equipment	2,600	2,303	3,200	3,200	3,200	3,200
6409 Computer Software	-	2,357	3,500	4,500	4,500	4,500
6410 Computer Hardware	-	549	39,500	-	-	-
6411 Communications Equipment	734	-	500	500	500	500
6412 Equipment Rental	-	-	1,500	1,500	1,500	1,500
Total Materials & Services	\$442,067	\$384,871	\$519,500	\$470,400	\$470,400	\$470,400
Capital Outlay						
7000 Automotive and Equipment	-	302	50,000	-	-	-
Total Capital Outlay	\$0	\$302	\$50,000	\$0	\$0	\$0
Total	\$843,886	\$845,448	\$756,687	\$985,834	\$985,834	\$985,834



Water Upper System

The Upper System Division is responsible for the operation and maintenance of the Cherry Grove Slow Sand Filter Plant (SSFP), a water treatment facility with 3 million gallon a day capacity that supplies the City’s rural customers and wholesale service to Gaston and the LA Water Cooperative. This group also maintains and operates the partnership facilities at Barney Reservoir.

Water Upper System-50054070

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	117,062	155,588	96,189	133,484	133,484	133,484
5010 Extra Labor	1,560	8,950	-	-	-	-
5100 Overtime	1,090	15,242	4,628	4,628	4,628	4,628
5301 Med/Den/Vis Insurance	23,168	30,023	19,950	30,622	30,622	30,622
5303 PERS	14,081	20,579	12,072	21,361	21,361	21,361
5308 VEBA	-	2,839	1,924	2,670	2,670	2,670
5309 PERS Stabilization	-	5,159	3,029	-	-	-
5399 Other Benefits and Taxes	11,741	18,073	10,471	14,590	14,590	14,590
Total Personnel Services	\$168,702	\$256,453	\$148,263	\$207,355	\$207,355	\$207,355
Materials & Services						
6001 Communications Services	685	559	1,400	1,500	1,500	1,500
6002 Travel/Training/Dues	695	455	1,800	3,400	3,400	3,400
6004 Program Supplies/Materials	17,487	32,841	53,000	186,000	186,000	186,000
6100 Contractual Services	1,529	221	-	-	-	-
6101 Other Services	13,600	19,368	25,000	22,000	22,000	22,000
6200 Fuel/Oil	7,156	6,939	7,800	7,800	7,800	7,800
6201 Fleet Maintenance	-	-	700	700	700	700
6300 Uniforms	240	556	1,100	500	500	500
6301 Safety Supplies	376	84	700	600	600	600
6400 Utilities	12,972	13,553	17,000	17,000	17,000	17,000
6403 Small Tools and Equipment	2,200	1,233	2,000	3,000	3,000	3,000
6410 Computer Hardware	679	689	1,500	-	-	-
6411 Communications Equipment	-	969	400	400	400	400
6412 Equipment Rental	-	7,365	3,000	-	-	-
6500 Chemicals - General	6,512	4,454	9,000	9,000	9,000	9,000
6501 Chlorine	1,800	1,200	2,000	2,500	2,500	2,500
Total Materials & Services	\$65,931	\$90,486	\$126,400	\$254,400	\$254,400	\$254,400
Capital Outlay						
7005 Communications Equipment	-	423	-	-	-	-
7032 Facilities Equipment	-	74,932	-	-	-	-
Total Capital Outlay	\$0	\$75,355	\$0	\$0	\$0	\$0
Total	\$234,633	\$422,294	\$274,663	\$461,755	\$461,755	\$461,755

Water Depreciation

The Water Depreciation Fund accounts for capital projects related to the replacement of existing water system assets that are at the end of their useful lives. This Fund pays for the Department’s direct asset replacements as well as Hillsboro’s portion of joint venture reimbursements.

Water Depreciation-50254020

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	71,094	101,504	-	-	-	-
5005 Salaries - Part-Time	262	-	-	-	-	-
5010 Extra Labor	4,908	404	-	-	-	-
5100 Overtime	22	17,532	-	-	-	-
5301 Med/Den/Vis Insurance	15,194	22,935	-	-	-	-
5303 PERS	7,514	12,046	-	-	-	-
5308 VEBA	-	1,839	-	-	-	-
5309 PERS Stabilization	-	3,200	-	-	-	-
5399 Other Benefits and Taxes	8,143	13,017	-	-	-	-
Total Personnel Services	\$107,137	\$172,477	\$0	\$0	\$0	\$0
Capital Outlay						
7000 Automotive and Equipment	136,357	-	-	-	-	-
7040 Construction - Infrastructure	801,226	1,924,607	1,732,000	1,265,833	1,265,833	1,265,833
7050 Capital Reserve	-	-	12,744,200	15,510,297	15,510,297	15,510,297
7055 Joint Venture Reimbursement	128,758	65,125	225,000	634,750	634,750	634,750
Total Capital Outlay	\$1,066,341	\$1,989,732	\$14,701,200	\$17,410,880	\$17,410,880	\$17,410,880
Unappropriated Fund Balance						
8500 Unappropriated Fund Balance	14,097,871	13,914,472	-	-	-	-
Total Unappropriated Fund Balance	\$14,097,871	\$13,914,472	\$0	\$0	\$0	\$0
Total	\$15,271,349	\$16,076,681	\$14,701,200	\$17,410,880	\$17,410,880	\$17,410,880



Water SDC

The Water SDC Fund accounts for capital improvement projects related to expansion of the existing water system for both the City of Hillsboro and Hillsboro’s portion of joint venture reimbursements. Water System Development Charges (SDCs) are collected when new meters are sold and installed.

Water SDC-50454020

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	85,947	102,366	-	-	-	-
5005 Salaries - Part-Time	262	-	-	-	-	-
5010 Extra Labor	-	1,190	-	-	-	-
5100 Overtime	81	10,958	-	-	-	-
5301 Med/Den/Vis Insurance	16,434	20,087	-	-	-	-
5303 PERS	8,915	10,859	-	-	-	-
5308 VEBA	-	1,933	-	-	-	-
5309 PERS Stabilization	-	3,184	-	-	-	-
5399 Other Benefits and Taxes	8,780	11,823	-	-	-	-
Total Personnel Services	\$120,419	\$162,400	\$0	\$0	\$0	\$0
Materials & Services						
6100 Contractual Services	19,176	-	-	-	-	-
Total Materials & Services	\$19,176	\$0	\$0	\$0	\$0	\$0
Capital Outlay						
7040 Construction - Infrastructure	10,671,599	3,295,366	3,218,000	13,077,767	13,077,767	13,077,767
7050 Capital Reserve	-	-	38,348,000	32,850,661	32,850,661	32,850,661
7052 Willamette Wtr SP Reserve	-	-	-	1,100,000	1,100,000	1,100,000
7055 Joint Venture Reimbursement	197,580	(32,566)	1,620,000	676,200	676,200	946,680
Total Capital Outlay	\$10,869,179	\$3,262,800	\$43,186,000	\$47,704,628	\$47,704,628	\$47,975,108
Unapprop Fund Bal						
8500 Unapprop Fund Balance	29,725,291	38,634,013	-	-	-	-
Total Unapprop Fund Bal	\$29,725,291	\$38,634,013	\$0	\$0	\$0	\$0
Total	\$40,734,065	\$42,059,213	\$43,186,000	\$47,704,628	\$47,704,628	\$47,975,108

Water Debt Service

The Water Debt Service Fund accounts for the annual debt service on revenue bonds issued by the Utilities Commission.

Water Debt Service-50654000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6004 Program Supplies/Materials	350	400	400	425	425	425
Total Materials & Services	\$350	\$400	\$400	\$425	\$425	\$425
Special Payments						
8027 Bond Sale Expense	1,150	-	-	-	-	-
Total Special Payments	\$1,150	\$0	\$0	\$0	\$0	\$0
Debt Service						
8100 Bond Principal	2,025,000	2,005,000	2,045,000	775,000	775,000	775,000
8101 Bond Interest	256,123	272,742	242,875	204,450	204,450	204,450
Total Debt Service	\$2,281,123	\$2,277,742	\$2,287,875	\$979,450	\$979,450	\$979,450
Unapprop Fund Bal						
8500 Unapprop Fund Balance	1,535,935	1,554,900	1,559,475	1,571,015	1,571,015	1,571,015
Total Unapprop Fund Bal	\$1,535,935	\$1,554,900	\$1,559,475	\$1,571,015	\$1,571,015	\$1,571,015
Total	\$3,818,558	\$3,833,042	\$3,847,750	\$2,550,890	\$2,550,890	\$2,550,890

Water Rate Stabilization

The Water Rate Stabilization Fund was created as a reserve to minimize the potential need for rate increases due to temporary shortfall in revenue associated with poor water sales or a short-term disruption of revenues.

Water Rate Stabilization-50854000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Unapprop Fund Bal						
8500 Unapprop Fund Balance	379,055	505,958	632,100	759,630	759,630	759,630
Total Unapprop Fund Bal	\$379,055	\$505,958	\$632,100	\$759,630	\$759,630	\$759,630
Total	\$379,055	\$505,958	\$632,100	\$759,630	\$759,630	\$759,630

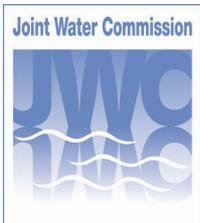
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Joint Water Commission



Department Description

The Joint Water Commission is a collective water supply partnership between the cities of Hillsboro, Forest Grove, and Beaverton and the Tualatin Valley Water District. The JWC also provides wholesale water supply to the City of North Plains. It has been delivering safe, high quality drinking water to Washington County customers since 1976. JWC is the largest drinking water supplier in Washington County and is responsible for treating, delivering and storing potable water to supply more than 350,000 customers.



The source of the water supplied to customers is the Tualatin River and its tributaries, along with releases of stored water from Scoggins Dam and from the Eldon S. Mills Dam on the Trask River. The source water is treated at the JWC's Water Treatment Plant (WTP), a facility with a maximum treatment capacity of 75 million gallons per day. The JWC WTP is located south of Forest Grove along the Tualatin River. JWC's system also includes the Spring Hill raw water intake, two Fern Hill water reservoirs that hold 20 million gallons each, and large diameter transmission pipelines to deliver treated water from the WTP to the partners' distribution systems.

The JWC is governed by a board of 12 commissioners, three from each partner agency. The City of Hillsboro is designated by the partnership as the managing agency for the JWC, and provides staff to operate all JWC facilities. Hillsboro's management activities are coordinated with the partners through the JWC Operations Committee, which includes technical staff representatives from each agency. The Operations Committee meets monthly to review capital project activities, to develop system operational policies and procedures, and to develop budgets and capital improvement programs in coordination with the partners' financial staffs.

The JWC budgets for two divisions: Administration and Operations.

Budget Highlights:

- The unit cost of water is projected to increase by 5.13% to \$0.44/CCF.
- Budgets total of \$5.8 million for capital projects, including:
 - Completion of construction for JWC's Standby Generation facility - \$2.5 million.
 - Replacement of the finished water pump/motor 3 and motor 5 - \$250,000.
 - Completion of the re-roof for the Water Treatment Plant Operations Building - \$50,000.
 - Begin the design of the Water Treatment Plant expansion - \$400,000.
 - Demolition of the unused soda ash silo at the Water Treatment Plant - \$50,000.
 - Installation of new magnetic flow meters on discharge lines for pump stations 1 and 2, for more accurate meter readings at the Water Treatment Plant to the Partners - \$500,000.
 - Possible expenses for the Washington County project to widen the intersection at Evergreen and Shute Rd. The road work may require relocation of an air relief/vacuum valve vault on the North Transmission Line - \$50,000.

JWC Administration

JWC Administration Division manages the staff and other administration activities related to JWC functions.

JWC Administration-80054200

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	283,306	317,088	356,066	404,215	404,215	404,215
5100 Overtime	-	27	5,000	5,000	5,000	5,000
5301 Med/Den/Vis Insurance	57,376	62,609	68,876	70,474	70,474	70,474
5303 PERS	33,191	36,452	40,121	57,284	57,284	57,284
5308 VEBA	-	6,250	6,722	7,686	7,686	7,686
5309 PERS Stabilization	-	9,289	10,567	-	-	-
5399 Other Benefits and Taxes	26,914	29,611	33,832	39,991	39,991	39,991
Total Personnel Services	\$400,787	\$461,326	\$521,184	\$584,650	\$584,650	\$584,650
Materials & Services						
6000 Office Supplies	4,709	3,832	4,500	6,000	6,000	6,000
6001 Communications Services	2,835	2,665	3,300	3,700	3,700	3,700
6002 Travel/Training/Dues	14,073	12,150	11,000	15,000	15,000	15,000
6003 Postage	144	26	300	300	300	300
6004 Program Supplies/Materials	1,666	705	1,500	2,500	2,500	2,500
6005 Advertising/Promotion	722	273	1,000	1,000	1,000	1,000
6100 Contractual Services	6,616	42,835	7,500	6,500	6,500	6,500
6101 Other Services	-	-	-	3,205	3,205	3,205
6103 Janitorial Expense	3,420	1,955	3,500	3,500	3,500	3,500
6200 Fuel/Oil	1,027	-	1,100	2,000	2,000	2,000
6201 Fleet Maintenance	84	-	-	-	-	-
6202 Vehicle Equipment	-	-	100	100	100	100
6300 Uniforms	277	464	1,100	1,500	1,500	1,500
6301 Safety Supplies	-	141	-	-	-	-
6407 Water Master	14,343	14,630	19,000	20,000	20,000	20,000
6410 Computer Hardware	-	551	-	-	-	-
6411 Communications Equipment	-	195	-	-	-	-
6450 Interest Expense	2,114	-	6,000	6,000	6,000	6,000
Total Materials & Services	\$52,030	\$80,422	\$59,900	\$71,305	\$71,305	\$71,305
Capital Outlay						
7002 Non-License Appar and Equipme	-	-	-	32,000	32,000	32,000
7030 Facilities and Improvements	-	-	-	32,500	32,500	32,500
7040 Construction - Infrastructure	1,434,547	1,460,382	8,750,000	5,925,000	6,925,000	6,925,000
Total Capital Outlay	\$1,434,547	\$1,460,382	\$8,750,000	\$5,989,500	\$6,989,500	\$6,989,500



JWC Administration (continued)

JWC Administration-80054200

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Special Payments						
8008 Facilities Depreciation	6,616	5,381	4,929	4,881	4,881	4,881
8009 Support Services Charge	339,610	312,834	302,599	319,315	319,315	319,315
8010 Equipment Depreciation	17,114	17,114	12,403	12,403	12,403	12,403
8011 Facilities Charge	26,831	24,214	24,160	23,892	23,892	23,892
8018 Insurance	225,275	271,369	298,505	186,813	186,813	186,813
8030 Payments to Other Gov't	213	1,099,208	6,500	7,000	7,000	7,000
Total Special Payments	\$615,659	\$1,730,120	\$649,096	\$554,304	\$554,304	\$554,304
Contingency						
8300 Contingency	-	-	490,000	500,000	500,000	500,000
Total Contingency	\$0	\$0	\$490,000	\$500,000	\$500,000	\$500,000
Total	\$2,503,023	\$3,732,250	\$10,470,180	\$7,699,759	\$8,699,759	\$8,699,759



JWC Operations

JWC Operations Division is responsible for production and delivery of treated water, including operations of the raw water intake facilities, water treatment plant, JWC reservoirs, and transmission facilities.

JWC Operations-80054220

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	1,073,074	1,090,055	1,207,592	1,192,957	1,192,957	1,192,957
5005 Salaries - Part-Time	18,689	19,433	-	-	-	-
5010 Extra Labor	2,785	1,651	48,000	72,000	72,000	72,000
5100 Overtime	10,020	42,568	35,000	35,000	35,000	35,000
5301 Med/Den/Vis Insurance	244,698	230,642	260,986	269,609	269,609	269,609
5303 PERS	116,379	116,756	125,874	152,822	152,822	152,822
5308 VEBA	2	21,257	23,954	23,861	23,861	23,861
5309 PERS Stabilization	-	33,087	37,557	-	-	-
5399 Other Benefits and Taxes	111,207	116,075	132,710	135,793	135,793	135,793
Total Personnel Services	\$1,576,854	\$1,671,524	\$1,871,673	\$1,882,042	\$1,882,042	\$1,882,042
Materials & Services						
6001 Communications Services	179	260	300	300	300	300
6002 Travel/Training/Dues	33,792	33,431	43,500	45,000	45,000	45,000
6003 Postage	-	6	400	-	-	-
6004 Program Supplies/Materials	291,141	277,810	400,000	400,000	400,000	400,000
6100 Contractual Services	109,995	333,605	280,000	225,000	225,000	225,000
6101 Other Services	4,664	4,464	500	64,168	64,168	64,168
6102 Maintenance Contracts	50,088	28,004	55,000	20,000	20,000	20,000
6103 Janitorial Expense	-	188	-	-	-	-
6200 Fuel/Oil	5,634	8,558	7,500	8,000	8,000	8,000
6201 Fleet Maintenance	2,089	-	-	-	-	-
6202 Vehicle Equipment	144	595	3,000	6,000	6,000	6,000
6300 Uniforms	4,626	3,108	6,000	6,000	6,000	6,000
6301 Safety Supplies	4,352	9,398	6,000	6,000	6,000	6,000
6400 Utilities	1,313,146	1,487,686	1,665,000	1,685,000	1,685,000	1,685,000
6402 Maintenance Supplies	-	194	-	-	-	-
6403 Small Tools and Equipment	4,044	6,832	4,000	8,000	8,000	8,000
6408 Analysis and Lab Supplies	63,316	69,394	103,500	150,000	150,000	150,000
6409 Computer Software	16,920	32,455	40,500	45,500	45,500	45,500
6410 Computer Hardware	201	1,588	1,000	1,000	1,000	1,000
6411 Communications Equipment	-	552	500	500	500	500
6412 Equipment Rental	3,531	358	3,500	8,000	8,000	8,000
6500 Chemicals - General	435	214	10,000	15,000	15,000	15,000
6501 Chlorine	56,250	58,125	55,000	85,000	85,000	85,000
6502 Aluminum Sulfate	303,221	322,872	335,000	375,000	375,000	375,000
6503 Caustic Soda	230,708	245,098	265,000	300,000	300,000	300,000
6504 Coagulant Polymer	-	4,420	-	-	-	-
6505 Filter Polymer	4,420	-	10,000	10,000	10,000	10,000
Total Materials & Services	\$2,502,896	\$2,929,215	\$3,295,200	\$3,463,468	\$3,463,468	\$3,463,468



JWC Operations (continued)

JWC Operations-80054220

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7000 Automotive and Equipment	-	-	30,000	-	-	-
7002 Non-License Appar and Equipme	-	-	55,000	90,000	90,000	90,000
7020 Computer Hardware	-	-	15,000	-	-	-
7021 Computer Software	-	23,499	43,000	-	-	-
7030 Facilities and Improvements	32,576	-	12,000	-	-	-
7032 Facilities Equipment	-	3,919	-	-	-	-
7040 Construction - Infrastructure	2,093	-	-	-	-	-
Total Capital Outlay	\$34,669	\$27,418	\$155,000	\$90,000	\$90,000	\$90,000
Total	\$4,114,419	\$4,628,157	\$5,321,873	\$5,435,510	\$5,435,510	\$5,435,510



Barney Reservoir Joint Ownership Commission



Department Description

The Barney Reservoir Joint Ownership Commission (BRJOC) is a collective water supply partnership between the cities of Hillsboro, Forest Grove, and Beaverton, Tualatin Valley Water District, and Clean Water Services. The BRJOC provides for the ownership and operation of the Barney Reservoir and Eldon S. Mills Dam on the Trask River System. The BRJOC system has the capacity to impound 20,000 acre feet, or over 6.5 billion gallons of raw water. The City of Hillsboro has been designated by the partnership as the managing agency for the BRJOC.

The BRJOC budgets for two divisions: Administration and Operations.

Budget Highlights:

- Proposed budget is approximately a 3% decrease from the previous year.
- No capital projects are proposed.



Barney Administration

Barney Administration Division manages the staff and other administrative activities related to BRJOC functions.

BJC Administration-81054400

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	21,555	25,662	29,531	40,131	40,131	40,131
5010 Extra Labor	-	-	70,000	-	-	-
5100 Overtime	-	4	1,000	1,000	1,000	1,000
5301 Med/Den/Vis Insurance	3,678	3,314	3,439	4,843	4,843	4,843
5303 PERS	2,109	1,769	1,966	3,633	3,633	3,633
5308 VEBA	-	371	391	603	603	603
5309 PERS Stabilization	-	535	620	-	-	-
5399 Other Benefits and Taxes	1,763	1,563	7,789	2,924	2,924	2,924
Total Personnel Services	\$29,105	\$33,218	\$114,736	\$53,134	\$53,134	\$53,134
Materials & Services						
6000 Office Supplies	54	20	1,000	1,000	1,000	1,000
6003 Postage	2	-	100	100	100	100
6004 Program Supplies/Materials	-	-	500	500	500	500
Total Materials & Services	\$56	\$20	\$1,600	\$1,600	\$1,600	\$1,600
Special Payments						
8008 Facilities Depreciation	1,697	1,740	1,629	1,774	1,774	1,774
8009 Support Services Charge	44,838	44,063	45,237	47,151	47,151	47,151
8010 Equipment Depreciation	2,247	2,247	1,854	1,854	1,854	1,854
8011 Facilities Charge	7,897	8,491	7,987	8,684	8,684	8,684
8018 Insurance	23,854	27,846	30,073	38,545	38,545	38,545
8024 Fleet Services Charge	2,034	2,647	3,148	3,485	3,485	3,485
8030 Payments to Other Gov't	325	413	500	8,762	8,762	8,762
Total Special Payments	\$82,892	\$87,447	\$90,428	\$110,255	\$110,255	\$110,255
Contingency						
8300 Contingency	-	-	355,020	348,402	348,402	348,402
Total Contingency	\$0	\$0	\$355,020	\$348,402	\$348,402	\$348,402
Unapprop Fund Bal						
8500 Unapprop Fund Balance	355,246	348,237	-	-	-	-
Total Unapprop Fund Bal	\$355,246	\$348,237	\$0	\$0	\$0	\$0
Total	\$467,299	\$468,922	\$561,784	\$513,391	\$513,391	\$513,391



Barney Operations

Barney Operations Division is responsible for all the operations and maintenance for the Barney Reservoir, including management of water rights, water releases and storage activities, implementation of an ongoing water quality monitoring plan, coordination with forest management activities on surrounding properties, and dam safety inspections and maintenance.

BJC Operations-81054420

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	141,969	166,148	137,256	136,851	136,851	136,851
5010 Extra Labor	-	-	-	2,500	2,500	2,500
5100 Overtime	1,045	8,730	4,000	4,000	4,000	4,000
5301 Med/Den/Vis Insurance	30,616	33,249	29,637	33,977	33,977	33,977
5303 PERS	15,781	19,641	16,033	17,540	17,540	17,540
5308 VEBA	-	3,190	2,746	2,737	2,737	2,737
5309 PERS Stabilization	-	5,004	4,259	-	-	-
5399 Other Benefits and Taxes	13,932	17,243	14,604	14,772	14,772	14,772
Total Personnel Services	\$203,343	\$253,205	\$208,535	\$212,377	\$212,377	\$212,377
Materials & Services						
6001 Communications Services	7,564	6,076	10,600	9,000	9,000	9,000
6002 Travel/Training/Dues	658	604	1,100	1,700	1,700	1,700
6004 Program Supplies/Materials	20,516	18,995	33,500	32,000	32,000	32,000
6100 Contractual Services	17,682	40,295	84,000	68,000	68,000	68,000
6101 Other Services	2,087	2,224	9,200	15,100	15,100	15,100
6102 Maintenance Contracts	152	-	-	-	-	-
6200 Fuel/Oil	4,904	5,785	7,100	7,200	7,200	7,200
6201 Fleet Maintenance	861	-	-	-	-	-
6202 Vehicle Equipment	6	776	1,100	500	500	500
6300 Uniforms	184	192	800	400	400	400
6301 Safety Supplies	211	45	2,000	2,000	2,000	2,000
6403 Small Tools and Equipment	35	551	2,200	2,600	2,600	2,600
6408 Analysis and Lab Supplies	25,544	34,746	35,000	36,500	36,500	36,500
6410 Computer Hardware	-	-	-	500	500	500
6412 Equipment Rental	-	806	10,000	15,000	15,000	15,000
Total Materials & Services	\$80,404	\$111,095	\$196,600	\$190,500	\$190,500	\$190,500
Total	\$283,747	\$364,300	\$405,135	\$402,877	\$402,877	\$402,877

Public Works Department



Department Description

The Public Works Department is comprised of 94 full time employees allocated between four divisions: Administration, Engineering, Facilities & Fleet, and Operations. All four divisions work together closely to ensure that the citizens of Hillsboro enjoy well built and properly maintained streets, sanitary sewer, storm drainage systems, and city support services. The Engineering and Operations Division's operational budget is separated into three core funds: Transportation, Sanitary Sewer, and Surface Water Management. Revenue in these funds originates from gas tax and utility user fees which pay for the majority of services including personnel, equipment, and vehicles. Additional revenue exists that supports capital improvement projects such as the expansion and upgrading of roads, transit, and sewer and storm water systems. The fees collected are: Transportation Utility Fees (TUF), Transportation Impact Fee (TIF) and Transportation Development Tax (TDT), Special Assessment, Sewer and Stormwater System Development Charges, and Sanitary and Storm Local Service Fees.



Public Works Department 2014

Budget Highlights

A core deliverable for the Public Works Department is to manage and maintain the public's infrastructure investments in the roadway network, sanitary sewer system, and surface water management system. The following projects proposed for fiscal year 2015/2016 represent a sample of significant projects and efforts to meet this goal:

- *Transportation Systems – Capital Investments:*
 - Downtown One-Way, Two-Way Conversion
 - Reconstruction of Forest Street at Freeman
 - 24th/Alder Sidewalk Infill Project (WL Henry)
 - Grant Street Pedestrian Improvement
 - Griffin Oaks Pavement
 - Primrose Alley Reconstruction
 - Golden Road Bicycle/PED Improvements
 - Cedar Street BPCIP
 - 11th And Alder CDBG Sidewalk Improvement
 - NE 28th Avenue Improvements
 - 253rd Extension & Huffman Road
 - Century Blvd Extension North of Jacobson Road
- *Sanitary Sewer System:*
 - 1911/1936 Sanitary Sewer District I&I Abatement
 - Baseline Sanitary Sewer Extension
- *Surface Water Management (Storm Sewer Systems):*
 - Healthy Streams (partnership with Parks Tree Planting Challenge)
 - Baseline/Oak Street (ODOT) Storm Sewer Improvements
 - SE 24th & Spruce Storm Sewer Replacement
 - Water Quality Rehabilitation

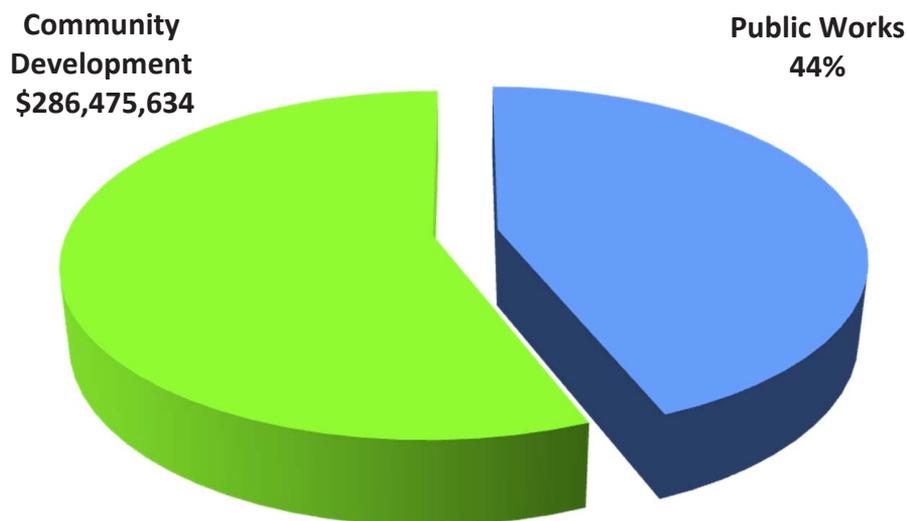
Our Mission

Public Works Department personnel are committed to responsive, collaborative, and reliable service to our community, and strive to provide the highest quality professional and proactive management of the City's facilities and fleet, transportation, sanitary sewer, and storm drainage infrastructure.



Our Goals

- *Administration:*
 - Increase partnership and foster an engaged, informed community
- *Transportation/Traffic:*
 - Complete an “Active Transportation” system
 - Create and promote well maintained roadway network
- *Development Services:*
 - Communicate Public Works developer permit requirements clearly and efficiently
 - Create new Electronic Land Information System (ELIS) for Public Works
- *Records/Asset Management:*
 - Complete inventory of GIS storm data
 - Collect additional and update existing GPS data
- *Public Infrastructure:*
 - Establish City-wide mapping control network to be used as a tool for realization of Vision 2020 goals
- *Street Operations:*
 - Modernize winter operations program
 - Establish open ditch GIS inventory and map
- *Traffic Operations:*
 - Enhance asset management system for traffic signs, traffic markings and street lights
- *Sewer/SWM:*
 - Streamline sanitary sewer maintenance in increase efficiency
 - Meet or exceed television inspections and cleaning standards set by Clean Water Services (CWS)



Performance Measures

Citywide Goal	Department Goal	Measure	Actual 2011-12	Actual 2012-13	Actual 2013-14	Actual/Target 2014-15	Budget 2015-16
Anticipate and prepare for change and its potential opportunities and challenges (CWSP 2)	Complete an "Active Transportation" system	In process					In process
Ensure City services are responsive, equitable and accessible (CWSP 5)	Create and promote well maintained roadway network	Substantial					In process
Anticipate and prepare for change and its potential opportunities and challenges (CWSP 2)	Create new Electronic Land Information System (ELIS) for Public Works	In process					In process
Nuture a culture of trust and engagement with Hillsboro residents and community partners (CWSP 4)	Establish City-wide mapping control network to be used as a tool for realization of Vision 2020 goals	In process					In process
Anticipate and prepare for change and its potential opportunities and challenges (CWSP 2)	Modernize winter operations program	In process					In process
Anticipate and prepare for change and its potential opportunities and challenges (CWSP 2)	Establish open ditch GIS inventory and map	In process					In process
Anticipate and prepare for change and its potential opportunities and challenges (CWSP 2)	Enhance asset management system for traffic signs, traffic markings and street lights	In process					In process
Anticipate and prepare for change and its potential opportunities and challenges (CWSP 2)	Meet or exceed television inspections and cleaning standards set by Clean Water Services (CWS)	In process					In process

**Prior year data not available



Public Works Week 2014



Budget Summary by Category

Table with 8 columns: Resources by Category, Actual 2012-13, Actual 2013-14, Adopted 2014-15, Adopted 2015-16, Change from 2014-15 (Dollar Change), Change from 2014-15 (Percent Change), Percent of Total. Rows include Licenses and Permits, Fines and Forfeiture, Charges for Services, Interest, Grants and Donations, Intergovernmental, Systems Development, Other Financing Src, Miscellaneous, Beginning Work Cap, and a Total row.

Budget by Category

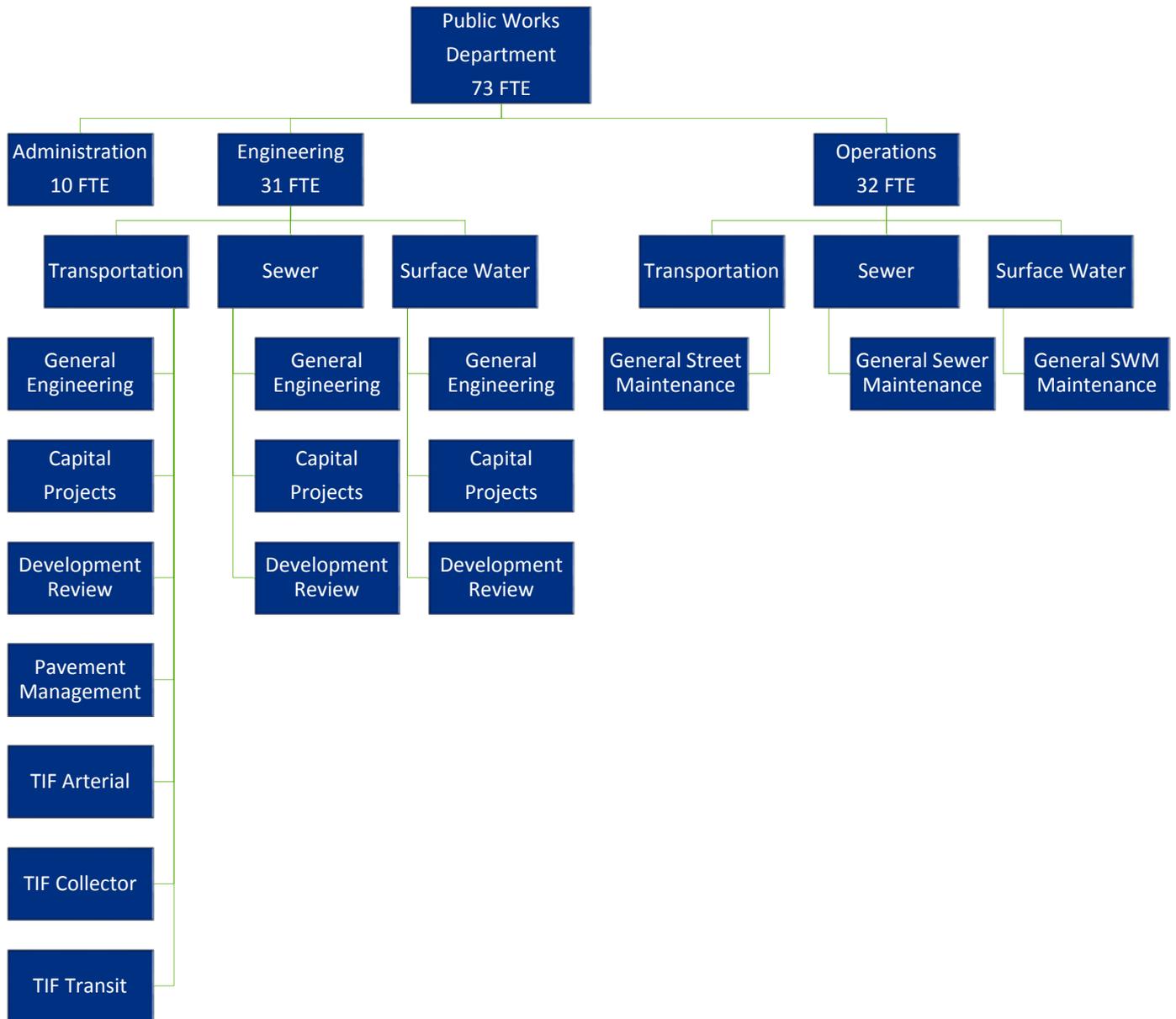
Table with 8 columns: Budget by Category, Actual 2012-13, Actual 2013-14, Adopted 2014-15, Adopted 2015-16, Change from 2014-15 (Dollar Change), Change from 2014-15 (Percent Change), Percent of Total. Rows include Personnel Services, Materials & Services, Capital Outlay, Special Payments, Transfers, Unapprop Fund Bal, and a Total row.

Budget Summary by Fund

Table with 8 columns: Budget by Fund, Actual 2012-13, Actual 2013-14, Adopted 2014-15, Adopted 2015-16, Change from 2014-15 (Dollar Change), Change from 2014-15 (Percent Change), Percent of Total. Rows include Transportation Fund (200), Pathways Fund - Gas Tax (202), Transportation Depreciation (204), TUF Pavement Management Fund (205), TUF Pathways Fund (206), TIF Fund (210), TDT Fund (212), Special Assessments Fund (220), Sewer Fund (510), Sewer Depreciation Fund (512), Sewer SDC Fund (514), Sewer Local Service Fee (516), Surface Water Mgmt Fund (520), SWM Depreciation Fund (522), SWM SDC Fund (524), SWM Local Service Fee (526), Property Mgmt Fund (530), and a Funds Subtotal row.

Budget Summary by Activity

Budget by Org - Admin & Engineering	Actual	Actual	Adopted	Adopted	Change from 2014-15		Percent of Total
	2012-13	2013-14	2014-15	2015-16	Dollar Change	Percent Change	
Public Works Administration	84,094,520	82,424,119	66,962,766	83,776,858	16,814,092	25%	70%
General Engineering	7,939,222	8,611,354	9,805,218	8,593,274	(1,211,944)	-12%	7%
Capital Projects	4,099,158	4,399,284	7,806,595	10,992,180	3,185,585	41%	9%
PW Capital Projects - Dev	-	-	-	-	-	0%	0%
Development Review	160,965	232,523	9,000	9,800	800	9%	0%
Erosion Control	99,941	113,889	-	-	-	0%	0%
PW Eng Fats/Oils/Grease	86	-	-	-	-	0%	0%
TIF Arterial	2,983,185	1,128,903	5,004,750	7,189,800	2,185,050	44%	6%
TIF Collector	1,655,620	2,761,618	13,167,950	5,780,160	(7,387,790)	-56%	5%
TUF Transit	550,709	432,894	54,050	24,000	(30,050)	-56%	0%
Pavement Management Program	2,976,857	3,699,389	3,585,250	2,780,790	(804,460)	-22%	2%
Subtotal:	\$ 104,560,263	\$ 103,803,973	\$ 106,395,579	\$ 119,146,862	\$ 12,751,283	12%	100%
Budget by Org - Operations							
General Maintenance	2,583,721	2,714,908	4,379,622	5,301,075	921,453	21%	100%
Signs & Markings	433,326	333,114	244,275	-	(244,275)	-100%	0%
Lights & Signals	260,566	203,064	244,275	-	(244,275)	-100%	0%
Pavement & Sidewalks	94,419	42,597	-	-	-	0%	0%
Line Cleaning	180,884	164,708	-	-	-	0%	0%
TV Inspection	240,764	319,192	-	-	-	0%	0%
Repairs	78,351	122,052	-	-	-	0%	0%
Catch Basins	86,705	63,103	-	-	-	0%	0%
Water Quality/Quantity	123,722	115,572	-	-	-	0%	0%
Street Sweeping	137,950	127,515	-	-	-	0%	0%
Leaf Pick Up Program	89,177	75,749	-	-	-	0%	0%
Vegetation Management	57,882	86,014	-	-	-	0%	0%
Subtotal:	\$ 4,367,467	\$ 4,367,588	\$ 4,868,172	\$ 5,301,075	\$ 432,903	9%	100%
Public Works Total:	\$ 108,927,730	\$ 108,171,561	\$ 111,263,751	\$ 124,447,937	\$ 13,184,186	12%	100%



Public Works Department Full Time Equivalent (FTE) Positions

	2013-14	2014-15	2015-16	Range	Minimum Salary	Maximum Salary
Public Works Engineering						
Public Works Director	1.0	1.0	1.0	43	\$ 112,217	\$ 147,671
Assistant Public Works Director	1.0	1.0	1.0	39	95,924	126,230
Senior Program Manager	2.0	3.0	3.0	36	85,276	112,217
Principal Engineer	1.0	0.0	0.0	33	75,811	99,761
Project Manager	3.0	4.0	5.0	32	72,895	95,924
Program and Support Manager	1.0	1.0	1.0	32	72,895	95,924
City Surveyor	1.0	1.0	1.0	30	67,395	88,687
Project Engineer	1.0	0.0	0.0	30	67,395	88,687
Engineering Coordinator	2.0	1.0	2.0	30	67,395	88,687
Management Analyst	2.0	4.0	3.0	28	62,310	81,996
Engineering Associate	0.0	1.0	2.0	28	62,310	81,996
Senior Engineering Technician	10.0	8.0	10.0	27	59,914	78,843
Administrative Services Supervisor	1.0	1.0	1.0	25	55,393	72,895
Project Specialist	0.0	0.0	1.0	25	55,393	72,895
Engineering Technician	6.0	6.0	8.0	23	51,215	67,395
Management Specialist	1.0	1.0	0.0	17	40,476	53,263
Administrative Support Specialist	1.0	1.0	1.0	17	40,476	53,263
Public Works Operations						
Assistant Maintenance & Operations Superintendent	1.0	1.0	1.0	32	72,895	95,924
Engineering Coordinator	0.0	1.0	0.0	30	67,395	88,687
Electrician	0.0	1.0	1.0	27	59,914	78,843
Administrative Services Supervisor	1.0	1.0	1.0	25	55,393	72,895
Maintenance and Operations Coordinator	8.0	7.0	7.0	25	55,393	72,895
Signal Maintenance Technician	1.0	1.0	1.0	23	51,215	67,395
Senior Maintenance Operations Technician	20.0	20.0	19.0	20	45,530	59,914
Maintenance and Operations Technician	2.0	2.0	2.0	18	42,095	55,393
Administrative Support Specialist	1.0	1.0	1.0	17	40,476	53,263
Total:	68.0	69.0	73.0			



Engineering Division

The Engineering Division oversees the design and construction of public roadways, sanitary sewer systems and storm water systems in accordance with current standards and best management practices. This is accomplished through the review of private and public design plans, the issuance of construction permits and the onsite inspection of public infrastructure installations, grading and erosion control measures, and facility installation.

The division also provides technical oversight for transportation and traffic design issues including the proper placement of traffic control measures, stop signs, speed zones, traffic signals, street lighting and parking within neighborhoods. A considerable portion of the rehabilitation or construction of new infrastructure is handled with in-house personnel; however, external professional contract resources are utilized where additional expertise is needed.

The Engineering Division provides:

- **Administrative Services**
 - General departmental management through the Director, Assistant Director, Senior Program Managers, and Program and Support Manager
- **Development Services**
 - Residential, commercial, and industrial development permitting and inspection
 - Right-of-way and special event permitting
 - Infrastructure records, and public asset management and mapping using Geographic Information System (GIS) and Global Positioning System (GPS) technologies
- **Capital Project Development**
 - Public infrastructure planning, design, and construction
 - City survey services
 - Construction site inspection
- **Sanitary Sewer Systems**
 - Fats, Oils and Grease (FOG) mitigation
 - Clean Water Services coordination
- **Surface Water Management Systems**
 - Water quantity facilities management
 - Sensitive area/wetlands/vegetated corridor management
 - Culverts and outfall inventory and management
- **Transportation Network**
 - Pavement Management Program (maintenance)
 - Traffic systems analysis (traffic signalization, pedestrian flasher, street lighting, signage, striping, parking and speed control)

Outcomes and Accomplishments

Engineering Division

Pavement Maintenance Projects:

- Asphalt Overlays 4.14 centerline miles
- Slurry Sealing 7.1 centerline miles
- Micro Sealing 3.8 centerline miles
- Crack Sealing 28.3 centerline miles
- ADA Ramp Replacements 53
- Replaced 76 sidewalk ramps as part of the Crack Seals & AC Replacements and Overlay projects
- Converted bike lanes on NE Harewood Street to Bike Buffered Lanes
- Partnered and coordinated with Tokola in rebuilding 4th Avenue (Between Main and Washington) during the 4th Main project
- Paved Adams from Rachel to Garibaldi as part of the Connell/Garibaldi Street Improvement Project

Traffic Studies:

- 102 Traffic Investigations (stop signs, parking, signals, cross-walks)
- Set 364 Counters on Roads and Collected Traffic Counts at 176 Locations
- Installed and activated four (4) Road Rectangular Rapid Flashing Beacon (RRFB) Crosswalks: NE 15th at Jones Farm, SE 28th Avenue at Grant, E Main Street at 37th, and E Main Street at 8th

Sanitary Sewer Program:

- 346 Fats, Oils, and Grease Inspections

Surface Water Management Program:

- 185 Public Water Quality Facility (WQF) Inspections
- 67 Private WQF Inspections
- 809 Site Development Erosion Control Inspections
- 1,551 Single Lot Construction Erosion Control Inspections

Private Development Permits Issued:

- 237 General Right-of-Way Permits issued
- 49 Grading & Erosion Control Permits issued
- 252 Franchise Utility Permits issued
- 46 Special Event Permits issued
- 17 Block Party Permits issued
- 27 Public Infrastructure Permits issued



Engineering Counter



Operations Division

The Operations Division's primary function is in the preservation and maintenance of existing infrastructure through the use of new technology, improved methods, and best management practices. To accomplish this goal, the division is subdivided into three maintenance sections; Traffic Operations, Street Operations, and Sewer Operations.

The Traffic section maintains traffic signals, street lighting, street and traffic control signs, and pavement striping and markings.

The Street section maintains the public right-of-way through the following activities: pavement sealing and patching, ditch and culvert cleaning, tree pruning and chipping for pedestrian and vision clearances, rights-of-way mowing, water quality/quantity facility maintenance, autumn curbside leaf pickup, barricade maintenance, and monthly street sweeping.

The Sewer and Surface Water Management section inspects and cleans the underground sewer mainlines, manholes, catch basins, and water quality vaults on an annual maintenance schedule and examines the structural integrity of both systems.



"You Have Arrived"

Outcomes and Accomplishments

Operations Division

Traffic Section:

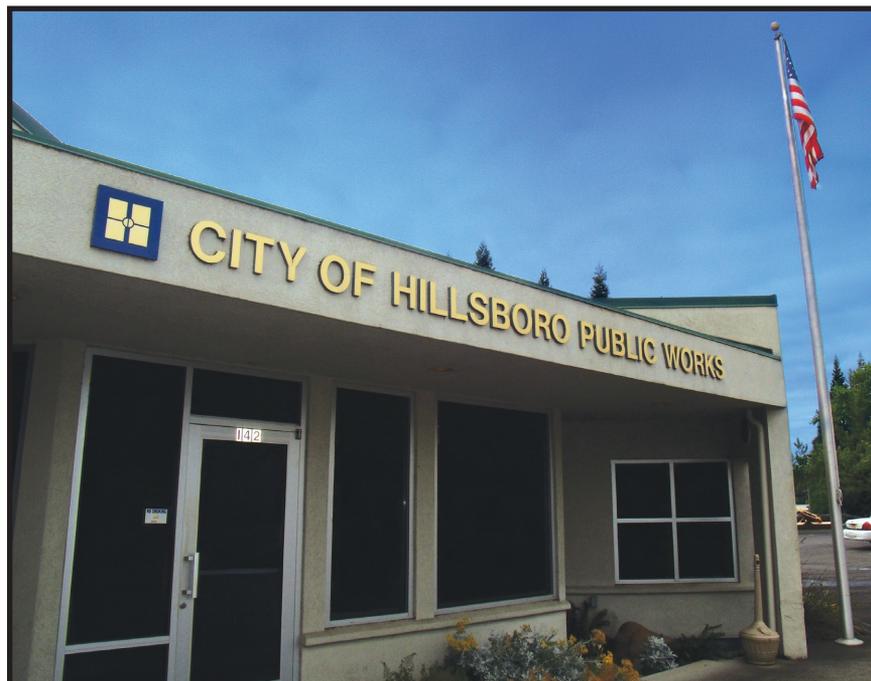
- Installed 256 new traffic signs
- Repaired 4,062 existing traffic signs
- Completed 339 traffic signals repairs
- Painted 66 miles of center lines, bike lanes, and barrier lines
- Pruned vegetation at 1,972 sites for traffic vision clearance
- Installed 3 new pedestrian crossing rapid flashers
- Installed and repaired 10,349 feet of crosswalks and stop bars
- Installed and repaired 201 Railroad crossing, arrows and handicap markings

Street Section:

- Swept 5,231 miles of streets
- Mowed 102.71 miles of street shoulders
- Inspected 743 Water Quality Facilities

Sanitary Sewer and Surface Water Management Section:

- Inspected 56 miles of sanitary sewer lines
- Cleaned 74 miles of sanitary sewer lines
- Repaired/maintained 21 filter structures
- Cleaned 8,544 catch basins
- Inspected 36 miles of storm sewer lines
- Cleaned 38 miles of storm sewer lines
- Picked-up 4,615 cubic yards of leaves through the Leaf Pickup Program
- Cleaned 360 water quality manholes



Public Works Ops Facility



Transportation Funds

The principal source of revenues for the Transportation Fund is the City's per capita share of state and county gasoline taxes and vehicle licensing fees. In 2004-05, an additional per capita allocation was received as a result of the Oregon Transportation Investment Act (OTIA) III, passed by the 2003 Oregon Legislative Assembly, and is funded through bond proceeds derived from increased Department of Motor Vehicle (DMV) fees. The estimated OTIA III per capita allocation is expected to be \$5.77. The total projected transportation fund disbursement to cities per capita is \$57.66 for fiscal year 2015-16. The per capita amount uses July 1st for the previous year's population figure, which is certified the following January.

Additionally, system development charge revenues are received from new private development activities through Washington County's Traffic Impact Fee (TIF) and Transportation Development Tax (TDT) programs based on the development's projected impact on the transportation system. The TIF program, instituted as a county-wide tax, was originally adopted by the Washington County Board of Commissioners in August 1990 and overwhelmingly approved by County voters in September 1990. Proceeds from the TIF program are used to fund off-site highway and transit capital improvements that provide additional capacity to the major transportation system, namely along the collector and arterial roadways. Program restrictions prevent the use of the fund for existing needs such as minor reconstruction or maintenance projects. In November 2008, the Washington County electorate adopted a county-wide TDT program which effectively replaced the TIF program, and put into effect an expanded tax on all new development in Washington County and conforming to Oregon State System Development Charge rules.

On July 17, 2008, a Transportation Utility Fee (TUF) program was adopted by City Council. The TUF program charges each residential and non-residential customer a fee that is used for pavement management of roadways that fall under Hillsboro's jurisdiction. The charges are based on a user's benefit received from the roadway system. The fee is included on each customer's utility bill. The primary purpose of the program is to secure a reliable source of revenue for the operation, maintenance and preservation of the roadway system which has a current maintenance backlog of \$9.6 million. On February 17, 2015, the City Council adopted a series of increases over the next five years with the intent of providing full funding for the pavement management program. These increases began on April 1, 2015 and will continue annually on April 1st through 2019. A portion of the residential TUF fee pays for bicycle and pedestrian pathways. Residual gas tax revenue supplements the Pavement Management Program but not bicycle and pedestrian pathways.

Budget by Org - Transportation Funds	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15		Percent of Total
					Dollar Change	Percent Change	
Public Works Administration	5,563,976	6,017,984	3,472,315	4,653,301	1,180,986	34%	8%
General Engineering	879,432	1,025,647	1,831,305	1,961,463	130,158	7%	3%
Capital Projects	6,167	107,978	1,023,146	3,302,540	2,279,394	223%	5%
Development Review	66,889	100,084	3,000	3,300	300	10%	0%
Erosion Control	100	-	-	-	-	0%	0%
General Street Maintenance	669,717	805,721	1,269,541	1,778,130	508,589	40%	3%
Signs & Markings	433,326	333,114	244,275	-	(244,275)	-100%	0%
PW Lights and Signals	260,566	203,064	244,275	-	(244,275)	-100%	0%
Pavement	94,419	42,597	-	-	-	0%	0%
Vegetation Management	57,882	86,014	-	-	-	0%	0%
Pathways FD PW Admin	534,465	436,578	495,506	220,462	(275,044)	-56%	0%
Pathways Capital Projects	59,143	153,305	951,560	270,000	(681,560)	-72%	0%
Transportation Dep PW Admin	442,491	577,951	525,079	1,214,812	689,733	131%	2%
Transportation Dep Gen Eng	-	36,403	-	-	-	0%	0%
Transportation Dep Operations	91,541	44,997	-	-	-	0%	0%
TUF PMP Admin	1,236,745	850,909	424,126	1,111,390	687,264	162%	2%
TUF Pavement Management Program	2,976,857	3,699,389	3,585,250	2,780,790	(804,460)	-22%	5%
TUF Pathways Admin	2,540,769	2,258,230	1,980,162	3,546,059	1,565,897	79%	6%
TUF Capital Projects	200,579	1,097,642	1,535,950	1,124,810	(411,140)	-27%	2%
Engineering Admin-TIF	20,009,393	16,200,071	5,780,886	10,546,090	4,765,204	82%	17%
TIF Capital Projects	20,739	210	-	-	-	0%	0%
TIF Arterial	2,983,185	1,128,903	5,004,750	7,189,800	2,185,050	44%	12%
TIF Collector	1,655,620	2,761,618	13,167,950	5,780,160	(7,387,790)	-56%	10%
TIF Transit	550,709	432,894	54,050	24,000	(30,050)	-56%	0%
Trans Development Tax	7,873,220	10,407,809	10,861,000	12,155,250	1,294,250	12%	20%
TDT General Engineering	115,661	229,303	164,000	374,000	210,000	128%	1%
TDT Capital Projects	-	53,456	360,000	2,484,500	2,124,500	590%	4%
Engineering Admin - LID	85,465	47,404	31,750	25,600	(6,150)	-19%	0%
General Engineering - LID	65,733	61,637	20,000	10,000	(10,000)	-50%	0%
Subtotal - Transportation Funds:	\$ 49,474,789	\$ 49,200,912	\$ 53,029,876	\$ 60,556,457	\$ 7,526,581	14%	100%



Transportation Fund Administration Division

Public Works Administration-20052000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5303 PERS	-	(309)	-	-	-	-
5309 PERS Stabilization	-	309	-	-	-	-
Total Personnel Services	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay						
7050 Capital Reserve	-	-	355,804	1,232,649	1,232,649	1,232,649
Total Capital Outlay	\$0	\$0	\$355,804	\$1,232,649	\$1,232,649	\$1,232,649
Special Payments						
8008 Facilities Depreciation	24,059	20,938	19,423	21,603	21,603	21,603
8009 Support Services Charge	535,899	580,503	705,859	736,325	736,325	736,325
8010 Equipment Depreciation	30,688	30,688	32,621	32,621	32,621	32,621
8011 Facilities Charge	88,176	89,138	95,200	105,743	105,743	105,743
8018 Insurance	33,543	35,594	47,000	49,350	49,350	49,350
8024 Fleet Services Charge	133,529	155,580	191,071	179,673	179,673	179,673
Total Special Payments	\$845,894	\$912,441	\$1,091,174	\$1,125,315	\$1,125,315	\$1,125,315
Transfers						
8200 Transfer to Econ Dev	20,000	20,000	20,000	20,000	20,000	20,000
8202 Transfer to Support Services	-	-	-	25,000	25,000	25,000
8203 Transfer to General Fund	500,000	500,000	500,000	500,000	500,000	500,000
8218 Transfer to TUF PMP	1,000,000	1,500,000	1,200,000	1,000,000	1,000,000	1,000,000
8220 Transfer to Planning	200,000	183,266	200,000	200,000	200,000	200,000
8226 Transfer to Trans Depr Fund	315,000	214,737	105,337	550,337	550,337	550,337
Total Transfers	\$2,035,000	\$2,418,003	\$2,025,337	\$2,295,337	\$2,295,337	\$2,295,337
Unapprop Fund Bal						
8500 Unapprop Fund Balance	2,683,082	2,687,540	-	-	-	-
Total Unapprop Fund Bal	\$2,683,082	\$2,687,540	\$0	\$0	\$0	\$0
Total	\$5,563,976	\$6,017,984	\$3,472,315	\$4,653,301	\$4,653,301	\$4,653,301

Transportation Fund Engineering Division

General Engineering-20052200

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	493,905	570,616	960,360	917,328	917,328	917,328
5005 Salaries - Part-Time	-	1,930	-	-	-	-
5010 Extra Labor	-	-	21,038	38,068	38,068	38,068
5100 Overtime	19	3	20,000	20,000	20,000	20,000
5301 Med/Den/Vis Insurance	107,321	111,505	159,302	188,316	188,316	188,316
5303 PERS	54,159	56,205	89,685	127,637	127,637	127,637
5308 VEBA	-	10,817	15,708	18,347	18,347	18,347
5309 PERS Stabilization	-	17,773	24,191	-	-	-
5399 Other Benefits and Taxes	51,715	60,186	94,771	105,517	105,517	105,517
Total Personnel Services	\$707,119	\$829,035	\$1,385,055	\$1,415,213	\$1,415,213	\$1,415,213
Materials & Services						
6000 Office Supplies	10,721	7,266	12,000	12,000	12,000	12,000
6001 Communications Services	4,498	5,211	4,000	6,000	6,000	6,000
6002 Travel/Training/Dues	10,823	9,093	15,000	15,000	15,000	15,000
6003 Postage	851	868	3,550	3,650	3,650	3,650
6004 Program Supplies/Materials	742	28,448	14,250	14,200	14,200	14,200
6005 Advertising/Promotion	892	631	1,750	2,000	2,000	2,000
6006 Tuition Reimbursement	-	674	1,000	1,000	1,000	1,000
6007 Printing	618	2,667	1,000	3,000	3,000	3,000
6100 Contractual Services	62,030	33,527	108,000	96,400	96,400	96,400
6101 Other Services	8,273	1,780	3,000	2,500	2,500	2,500
6102 Maintenance Contracts	32,636	-	50,000	76,500	76,500	76,500
6200 Fuel/Oil	3,248	2,186	5,000	4,000	4,000	4,000
6201 Fleet Maintenance	300	738	1,000	1,000	1,000	1,000
6300 Uniforms	1,351	611	1,000	1,000	1,000	1,000
6301 Safety Supplies	77	59	300	200	200	200
6400 Utilities	2,358	82	-	-	-	-
6402 Maintenance Supplies	-	63,727	1,000	500	500	500
6403 Small Tools and Equipment	1,017	1,496	5,600	1,500	1,500	1,500
6409 Computer Software	2,764	1,369	3,000	1,500	1,500	1,500
6410 Computer Hardware	1,434	5,740	3,500	2,500	2,500	2,500
6416 Equipment Maintenance	276	344	500	500	500	500
6419 Personal Protective Equipment	998	1,012	1,000	1,000	1,000	1,000
Total Materials & Services	\$145,907	\$167,529	\$235,450	\$245,950	\$245,950	\$245,950



Transportation Fund Engineering Division (continued)

General Engineering-20052200

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7000 Automotive and Equipment	-	-	8,500	-	-	-
7010 Office Equipment	372	-	-	-	-	-
7020 Computer Hardware	11,483	-	-	5,000	5,000	5,000
7021 Computer Software	4,126	-	27,300	27,300	27,300	27,300
7030 Facilities and Improvements	8,967	383	-	36,500	36,500	36,500
7040 Construction - Infrastructure	1,458	28,700	175,000	231,500	231,500	231,500
Total Capital Outlay	\$26,406	\$29,083	\$210,800	\$300,300	\$300,300	\$300,300
Total	\$879,432	\$1,025,647	\$1,831,305	\$1,961,463	\$1,961,463	\$1,961,463



NE 37th Improvements

Transportation Fund Capital Projects

Capital Projects-20052202

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	153	4,669	-	-	-	-
5301 Med/Den/Vis Insurance	35	897	-	-	-	-
5303 PERS	19	523	-	-	-	-
5308 VEBA	-	93	-	-	-	-
5309 PERS Stabilization	-	140	-	-	-	-
5399 Other Benefits and Taxes	18	529	-	-	-	-
Total Personnel Services	\$225	\$6,851	\$0	\$0	\$0	\$0
Materials & Services						
6003 Postage	11	-	924	1,085	1,085	1,085
6004 Program Supplies/Materials	-	-	924	1,035	1,035	1,035
6005 Advertising/Promotion	-	-	924	735	735	735
6007 Printing	-	-	924	660	660	660
6100 Contractual Services	5,931	2,842	512,500	1,276,525	1,276,525	1,276,525
6101 Other Services	-	-	1,500	5,220	5,220	5,220
Total Materials & Services	\$5,942	\$2,842	\$517,696	\$1,285,260	\$1,285,260	\$1,285,260
Capital Outlay						
7035 Land	-	-	-	17,280	17,280	17,280
7040 Construction - Infrastructure	-	98,285	505,450	2,000,000	2,000,000	2,000,000
Total Capital Outlay	\$0	\$98,285	\$505,450	\$2,017,280	\$2,017,280	\$2,017,280
Total	\$6,167	\$107,978	\$1,023,146	\$3,302,540	\$3,302,540	\$3,302,540



Transportation Fund Engineering Division - Development Review

Development Review-20052204

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	44,825	64,944	-	-	-	-
5010 Extra Labor	70	43	-	-	-	-
5100 Overtime	55	-	-	-	-	-
5301 Med/Den/Vis Insurance	9,463	12,271	-	-	-	-
5303 PERS	5,206	7,644	-	-	-	-
5308 VEBA	-	1,297	-	-	-	-
5309 PERS Stabilization	-	1,903	-	-	-	-
5399 Other Benefits and Taxes	4,934	7,178	-	-	-	-
Total Personnel Services	\$64,553	\$95,280	\$0	\$0	\$0	\$0
Materials & Services						
6000 Office Supplies	11	6	-	50	50	50
6100 Contractual Services	-	1,521	-	-	-	-
6101 Other Services	604	635	500	750	750	750
6200 Fuel/Oil	1,721	2,642	2,500	2,500	2,500	2,500
Total Materials & Services	\$2,336	\$4,804	\$3,000	\$3,300	\$3,300	\$3,300
Total	\$66,889	\$100,084	\$3,000	\$3,300	\$3,300	\$3,300

Transportation Fund Engineering Division - Erosion Control

Erosion Control-20052206

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	68	-	-	-	-	-
5301 Med/Den/Vis Insurance	16	-	-	-	-	-
5303 PERS	9	-	-	-	-	-
5399 Other Benefits and Taxes	7	-	-	-	-	-
Total Personnel Services	\$100	\$0	\$0	\$0	\$0	\$0
Total	\$100	\$0	\$0	\$0	\$0	\$0

Transportation Fund Operations Division - General Street Maintenance

General Street Maintenance-20052400

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	340,252	443,702	564,985	844,101	844,101	844,101
5010 Extra Labor	7,329	6,420	32,386	97,158	97,158	113,197
5100 Overtime	2,474	10,849	20,000	20,000	20,000	20,000
5301 Med/Den/Vis Insurance	86,243	103,524	135,818	211,697	211,697	211,697
5303 PERS	34,410	44,756	58,101	111,841	111,841	111,841
5308 VEBA	-	8,695	11,999	16,885	16,885	16,885
5309 PERS Stabilization	-	13,779	17,635	-	-	-
5399 Other Benefits and Taxes	39,832	51,833	74,467	113,100	113,100	114,459
Total Personnel Services	\$510,540	\$683,558	\$915,391	\$1,414,782	\$1,414,782	\$1,432,180
Materials & Services						
6000 Office Supplies	6,114	4,543	7,500	6,000	6,000	6,000
6001 Communications Services	5,375	5,299	6,000	9,000	9,000	9,000
6002 Travel/Training/Dues	15,563	12,730	25,800	18,000	18,000	18,000
6003 Postage	1,552	294	500	250	250	250
6004 Program Supplies/Materials	2,434	3,435	5,250	7,500	7,500	7,500
6006 Tuition Reimbursement	-	-	1,700	-	-	-
6007 Printing	75	407	2,000	2,000	2,000	2,000
6100 Contractual Services	17,506	9,055	18,000	27,000	27,000	27,000
6101 Other Services	1,613	216	-	-	-	-
6102 Maintenance Contracts	-	-	41,500	28,000	28,000	28,000
6200 Fuel/Oil	30,805	32,335	60,000	55,000	55,000	55,000
6201 Fleet Maintenance	494	5,576	3,300	4,400	4,400	4,400
6300 Uniforms	5,923	3,524	6,500	7,500	7,500	7,500
6301 Safety Supplies	755	2,284	800	1,500	1,500	1,500
6402 Maintenance Supplies	24,396	24,658	114,000	113,000	113,000	113,000
6403 Small Tools and Equipment	10,382	6,120	16,000	13,250	13,250	13,250
6409 Computer Software	-	165	500	500	500	500
6410 Computer Hardware	997	5,904	500	1,500	1,500	1,500
6411 Communications Equipment	314	-	300	300	300	300
6412 Equipment Rental	-	-	9,500	8,250	8,250	8,250
6413 Landfill Fees	798	1,501	3,000	3,500	3,500	3,500
6416 Equipment Maintenance	1,849	116	7,500	7,000	7,000	7,000
6419 Personal Protective Equipment	8,120	3,887	7,000	7,500	7,500	7,500
Total Materials & Services	\$135,065	\$122,049	\$337,150	\$320,950	\$320,950	\$320,950



Transportation Fund Operations Division - General Street Maintenance (continued)

General Street Maintenance-20052400

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7002 Non-License Appar and Equipme	20,785	114	17,000	25,000	25,000	25,000
7010 Office Equipment	3,327	-	-	-	-	-
Total Capital Outlay	\$24,112	\$114	\$17,000	\$25,000	\$25,000	\$25,000
Total	\$669,717	\$805,721	\$1,269,541	\$1,760,732	\$1,760,732	\$1,778,130



28th Ave Rapid Flashing Beacon

Transportation Fund Operations Division - Signs and Markings

Signs & Markings-20052402

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	211,004	146,157	144,476	-	-	-
5010 Extra Labor	17,800	21,963	16,039	-	-	-
5100 Overtime	999	19	-	-	-	-
5301 Med/Den/Vis Insurance	57,631	41,549	38,820	-	-	-
5303 PERS	25,505	18,121	16,893	-	-	-
5308 VEBA	-	2,881	2,890	-	-	-
5309 PERS Stabilization	-	4,797	4,349	-	-	-
5399 Other Benefits and Taxes	27,397	20,154	20,808	-	-	-
Total Personnel Services	\$340,336	\$255,641	\$244,275	\$0	\$0	\$0
Materials & Services						
6002 Travel/Training/Dues	1,013	800	-	-	-	-
6102 Maintenance Contracts	25,027	22,477	-	-	-	-
6200 Fuel/Oil	8,010	7,818	-	-	-	-
6201 Fleet Maintenance	267	15	-	-	-	-
6402 Maintenance Supplies	40,442	36,498	-	-	-	-
6403 Small Tools and Equipment	2,121	750	-	-	-	-
6416 Equipment Maintenance	3,396	2,488	-	-	-	-
6419 Personal Protective Equipment	421	64	-	-	-	-
Total Materials & Services	\$80,697	\$70,910	\$0	\$0	\$0	\$0
Capital Outlay						
7002 Non-License Appar and Equipme	12,293	6,563	-	-	-	-
Total Capital Outlay	\$12,293	\$6,563	\$0	\$0	\$0	\$0
Total	\$433,326	\$333,114	\$244,275	\$0	\$0	\$0



Transportation Fund Operations Division - Lights and Signals

PW Lights and Signals-20052403

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	145,113	100,334	144,476	-	-	-
5010 Extra Labor	1,547	7,539	16,039	16,039	16,039	-
5100 Overtime	104	383	-	-	-	-
5301 Med/Den/Vis Insurance	38,833	26,452	38,820	-	-	-
5303 PERS	16,904	11,110	16,893	-	-	-
5308 VEBA	-	1,974	2,890	-	-	-
5309 PERS Stabilization	-	3,020	4,349	-	-	-
5399 Other Benefits and Taxes	17,161	12,813	20,808	1,359	1,359	-
Total Personnel Services	\$219,662	\$163,625	\$244,275	\$17,398	\$17,398	\$0
Materials & Services						
6002 Travel/Training/Dues	1,659	3,352	-	-	-	-
6003 Postage	113	-	-	-	-	-
6006 Tuition Reimbursement	1,091	352	-	-	-	-
6100 Contractual Services	6,522	-	-	-	-	-
6102 Maintenance Contracts	1,598	-	-	-	-	-
6200 Fuel/Oil	8,010	7,818	-	-	-	-
6201 Fleet Maintenance	231	15	-	-	-	-
6402 Maintenance Supplies	13,195	15,381	-	-	-	-
6403 Small Tools and Equipment	4,258	5,608	-	-	-	-
6410 Computer Hardware	3,200	-	-	-	-	-
6416 Equipment Maintenance	712	1,665	-	-	-	-
6419 Personal Protective Equipment	315	249	-	-	-	-
Total Materials & Services	\$40,904	\$34,440	\$0	\$0	\$0	\$0
Capital Outlay						
7021 Computer Software	-	4,999	-	-	-	-
Total Capital Outlay	\$0	\$4,999	\$0	\$0	\$0	\$0
Total	\$260,566	\$203,064	\$244,275	\$17,398	\$17,398	\$0

Transportation Fund Operations Division - Pavements & Sidewalks

Pavement-20052404

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	47,817	20,822	-	-	-	-
5010 Extra Labor	197	378	-	-	-	-
5301 Med/Den/Vis Insurance	14,025	5,971	-	-	-	-
5303 PERS	4,347	1,699	-	-	-	-
5308 VEBA	-	416	-	-	-	-
5309 PERS Stabilization	-	604	-	-	-	-
5399 Other Benefits and Taxes	5,863	2,609	-	-	-	-
Total Personnel Services	\$72,249	\$32,499	\$0	\$0	\$0	\$0
Materials & Services						
6004 Program Supplies/Materials	543	-	-	-	-	-
6100 Contractual Services	146	1,096	-	-	-	-
6402 Maintenance Supplies	18,609	7,513	-	-	-	-
6403 Small Tools and Equipment	2,296	1,289	-	-	-	-
6412 Equipment Rental	75	-	-	-	-	-
6413 Landfill Fees	470	200	-	-	-	-
6416 Equipment Maintenance	31	-	-	-	-	-
Total Materials & Services	\$22,170	\$10,098	\$0	\$0	\$0	\$0
Total	\$94,419	\$42,597	\$0	\$0	\$0	\$0



Transportation Fund Operations Division - Vegetation Management

Vegetation Management-20052414

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	34,697	42,536	-	-	-	-
5010 Extra Labor	1,954	1,523	-	-	-	-
5100 Overtime	-	479	-	-	-	-
5301 Med/Den/Vis Insurance	10,796	12,393	-	-	-	-
5303 PERS	3,022	3,677	-	-	-	-
5308 VEBA	-	851	-	-	-	-
5309 PERS Stabilization	-	1,209	-	-	-	-
5399 Other Benefits and Taxes	4,463	5,449	-	-	-	-
Total Personnel Services	\$54,932	\$68,117	\$0	\$0	\$0	\$0
Materials & Services						
6002 Travel/Training/Dues	-	190	-	-	-	-
6004 Program Supplies/Materials	48	-	-	-	-	-
6007 Printing	170	422	-	-	-	-
6100 Contractual Services	-	4,545	-	-	-	-
6301 Safety Supplies	400	-	-	-	-	-
6402 Maintenance Supplies	129	4,264	-	-	-	-
6403 Small Tools and Equipment	1,015	3,139	-	-	-	-
6412 Equipment Rental	571	3,845	-	-	-	-
6413 Landfill Fees	87	395	-	-	-	-
6416 Equipment Maintenance	530	1,097	-	-	-	-
Total Materials & Services	\$2,950	\$17,897	\$0	\$0	\$0	\$0
Total	\$57,882	\$86,014	\$0	\$0	\$0	\$0

Pathways Fund Administration Division

Pathways FD PW Admin-20252000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7050 Capital Reserve	-	-	495,506	220,462	220,462	220,462
Total Capital Outlay	\$0	\$0	\$495,506	\$220,462	\$220,462	\$220,462
Unappropriated Fund Bal						
8500 Unappropriated Fund Balance	534,465	436,578	-	-	-	-
Total Unappropriated Fund Bal	\$534,465	\$436,578	\$0	\$0	\$0	\$0
Total	\$534,465	\$436,578	\$495,506	\$220,462	\$220,462	\$220,462

Pathways Capital Projects

Pathways Capital Projects-20252202

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	2,338	13,288	-	-	-	-
5005 Salaries - Part-Time	-	562	-	-	-	-
5301 Med/Den/Vis Insurance	527	2,101	-	-	-	-
5303 PERS	281	1,232	-	-	-	-
5308 VEBA	-	265	-	-	-	-
5309 PERS Stabilization	-	394	-	-	-	-
5399 Other Benefits and Taxes	274	1,595	-	-	-	-
Total Personnel Services	\$3,420	\$19,437	\$0	\$0	\$0	\$0
Materials & Services						
6004 Program Supplies/Materials	-	233	-	-	-	-
6100 Contractual Services	950	38,464	50,000	500	500	500
6101 Other Services	-	247	-	-	-	-
Total Materials & Services	\$950	\$38,944	\$50,000	\$500	\$500	\$500
Capital Outlay						
7040 Construction - Infrastructure	54,773	94,924	901,560	269,500	269,500	269,500
Total Capital Outlay	\$54,773	\$94,924	\$901,560	\$269,500	\$269,500	\$269,500
Total	\$59,143	\$153,305	\$951,560	\$270,000	\$270,000	\$270,000

Transportation Depreciation Fund Administration Division

Transportation Dep PW Admin-20452000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7050 Capital Reserve	-	-	525,079	579,605	579,605	579,605
Total Capital Outlay	\$0	\$0	\$525,079	\$579,605	\$579,605	\$579,605
Transfers						
8209 Transfer to Facilities Managemen	-	-	-	635,207	635,207	635,207
Total Transfers	\$0	\$0	\$0	\$635,207	\$635,207	\$635,207
Unapprop Fund Bal						
8500 Unapprop Fund Balance	442,491	577,951	-	-	-	-
Total Unapprop Fund Bal	\$442,491	\$577,951	\$0	\$0	\$0	\$0
Total	\$442,491	\$577,951	\$525,079	\$1,214,812	\$1,214,812	\$1,214,812



Transportation Depreciation Fund General Engineering

Transportation Dep Gen Eng-20452200

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7000 Automotive and Equipment	-	36,403	-	-	-	-
Total Capital Outlay	\$0	\$36,403	\$0	\$0	\$0	\$0
Total	\$0	\$36,403	\$0	\$0	\$0	\$0

Transportation Depreciation Fund Operations Division

Transportation Dep Operations-20452400

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7000 Automotive and Equipment	91,541	44,997	-	-	-	-
Total Capital Outlay	\$91,541	\$44,997	\$0	\$0	\$0	\$0
Total	\$91,541	\$44,997	\$0	\$0	\$0	\$0

**Transportation Utility Fee (TUF) Pavement Management Program (PMP)
Administration Division**

TUF PMP Admin-20552000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7050 Capital Reserve	-	-	334,126	1,021,390	1,021,390	1,021,390
Total Capital Outlay	\$0	\$0	\$334,126	\$1,021,390	\$1,021,390	\$1,021,390
Special Payments						
8009 Support Services Charge	86,796	86,396	90,000	90,000	90,000	90,000
Total Special Payments	\$86,796	\$86,396	\$90,000	\$90,000	\$90,000	\$90,000
Transfers						
8224 Transfer to SWR SDC Fund	90,000	-	-	-	-	-
Total Transfers	\$90,000	\$0	\$0	\$0	\$0	\$0
Unapprop Fund Bal						
8500 Unapprop Fund Balance	1,059,949	764,513	-	-	-	-
Total Unapprop Fund Bal	\$1,059,949	\$764,513	\$0	\$0	\$0	\$0
Total	\$1,236,745	\$850,909	\$424,126	\$1,111,390	\$1,111,390	\$1,111,390

TUF PMP - Program Division

TUF Pavement Management Program-20552222

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	146,400	191,644	-	-	-	-
5010 Extra Labor	1,507	1,533	-	-	-	-
5100 Overtime	2,079	3,607	-	-	-	-
5301 Med/Den/Vis Insurance	32,793	39,494	-	-	-	-
5303 PERS	17,989	23,837	-	-	-	-
5308 VEBA	-	3,833	-	-	-	-
5309 PERS Stabilization	-	5,574	-	-	-	-
5399 Other Benefits and Taxes	17,538	23,072	-	-	-	-
Total Personnel Services	\$218,306	\$292,594	\$0	\$0	\$0	\$0
Materials & Services						
6001 Communications Services	-	-	1,800	-	-	-
6002 Travel/Training/Dues	2,964	807	3,500	3,500	3,500	3,500
6003 Postage	1,836	2,031	2,000	2,880	2,880	2,880
6004 Program Supplies/Materials	612	27,363	3,200	4,110	4,110	4,110
6005 Advertising/Promotion	1,447	765	1,750	2,220	2,220	2,220
6007 Printing	-	698	1,350	1,530	1,530	1,530
6100 Contractual Services	15,321	23,817	30,000	182,875	182,875	182,875
6101 Other Services	3,380	2,086	6,000	17,225	17,225	17,225
6102 Maintenance Contracts	2,724,038	3,349,178	2,700,000	2,500,000	2,500,000	2,500,000
6403 Small Tools and Equipment	8,913	-	18,000	22,500	22,500	22,500
6409 Computer Software	-	-	750	-	-	-
6410 Computer Hardware	-	-	6,000	-	-	-
6412 Equipment Rental	40	50	200	200	200	200
Total Materials & Services	\$2,758,551	\$3,406,795	\$2,774,550	\$2,737,040	\$2,737,040	\$2,737,040
Capital Outlay						
7040 Construction - Infrastructure	-	-	810,700	43,750	43,750	43,750
Total Capital Outlay	\$0	\$0	\$810,700	\$43,750	\$43,750	\$43,750
Total	\$2,976,857	\$3,699,389	\$3,585,250	\$2,780,790	\$2,780,790	\$2,780,790



TUF Pathways Administration Division

TUF Pathways Admin-20652000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7050 Capital Reserve	-	-	1,980,162	3,546,059	3,546,059	3,546,059
Total Capital Outlay	\$0	\$0	\$1,980,162	\$3,546,059	\$3,546,059	\$3,546,059
Unappropriated Fund Bal						
8500 Unappropriated Fund Balance	2,540,769	2,258,230	-	-	-	-
Total Unappropriated Fund Bal	\$2,540,769	\$2,258,230	\$0	\$0	\$0	\$0
Total	\$2,540,769	\$2,258,230	\$1,980,162	\$3,546,059	\$3,546,059	\$3,546,059

TUF Pathways Engineering Division

TUF Capital Projects-20652202

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	19,393	40,817	-	-	-	-
5301 Med/Den/Vis Insurance	4,379	8,463	-	-	-	-
5303 PERS	2,155	4,683	-	-	-	-
5308 VEBA	-	816	-	-	-	-
5309 PERS Stabilization	-	1,106	-	-	-	-
5399 Other Benefits and Taxes	2,270	4,677	-	-	-	-
Total Personnel Services	\$28,197	\$60,562	\$0	\$0	\$0	\$0
Materials & Services						
6000 Office Supplies	-	211	-	-	-	-
6003 Postage	215	133	950	540	540	540
6004 Program Supplies/Materials	438	85	850	490	490	490
6005 Advertising/Promotion	219	207	900	440	440	440
6007 Printing	580	-	2,750	340	340	340
6100 Contractual Services	90	2,110	10,000	370,000	370,000	370,000
6101 Other Services	-	1,667	11,000	7,000	7,000	7,000
6102 Maintenance Contracts	160,900	143,119	300,000	300,000	300,000	300,000
Total Materials & Services	\$162,442	\$147,532	\$326,450	\$678,810	\$678,810	\$678,810
Capital Outlay						
7035 Land	-	5,100	20,000	94,000	94,000	94,000
7040 Construction - Infrastructure	9,940	884,448	1,189,500	352,000	352,000	352,000
Total Capital Outlay	\$9,940	\$889,548	\$1,209,500	\$446,000	\$446,000	\$446,000
Total	\$200,579	\$1,097,642	\$1,535,950	\$1,124,810	\$1,124,810	\$1,124,810

Traffic Impact Fee Administration Division

Engineering Admin-TIF-21052000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7050 Capital Reserve	-	-	5,780,886	10,369,575	10,369,575	10,369,575
Total Capital Outlay	\$0	\$0	\$5,780,886	\$10,369,575	\$10,369,575	\$10,369,575
Transfers						
8209 Transfer to Facilities Managemen	-	-	-	176,515	176,515	176,515
Total Transfers	\$0	\$0	\$0	\$176,515	\$176,515	\$176,515
Unappropriated Fund Bal						
8500 Unappropriated Fund Balance	20,009,393	16,200,071	-	-	-	-
Total Unappropriated Fund Bal	\$20,009,393	\$16,200,071	\$0	\$0	\$0	\$0
Total	\$20,009,393	\$16,200,071	\$5,780,886	\$10,546,090	\$10,546,090	\$10,546,090

Traffic Impact Fee Engineering Division - Capital Projects

TIF Capital Projects-21052202

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	169	141	-	-	-	-
5301 Med/Den/Vis Insurance	39	28	-	-	-	-
5303 PERS	21	18	-	-	-	-
5308 VEBA	-	3	-	-	-	-
5309 PERS Stabilization	-	4	-	-	-	-
5399 Other Benefits and Taxes	20	16	-	-	-	-
Total Personnel Services	\$249	\$210	\$0	\$0	\$0	\$0
Materials & Services						
6100 Contractual Services	20,490	-	-	-	-	-
Total Materials & Services	\$20,490	\$0	\$0	\$0	\$0	\$0
Total	\$20,739	\$210	\$0	\$0	\$0	\$0



Traffic Impact Fee Engineering Division - Arterial

TIF Arterial-21052210

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	34,967	25,711	-	-	-	-
5005 Salaries - Part-Time	-	141	-	-	-	-
5010 Extra Labor	-	74	-	-	-	-
5301 Med/Den/Vis Insurance	6,507	4,337	-	-	-	-
5303 PERS	4,221	3,232	-	-	-	-
5308 VEBA	-	513	-	-	-	-
5309 PERS Stabilization	-	752	-	-	-	-
5399 Other Benefits and Taxes	3,835	2,986	-	-	-	-
Total Personnel Services	\$49,530	\$37,746	\$0	\$0	\$0	\$0
Materials & Services						
6000 Office Supplies	-	235	-	-	-	-
6003 Postage	267	183	500	200	200	200
6004 Program Supplies/Materials	-	-	750	200	200	200
6005 Advertising/Promotion	-	654	500	200	200	200
6007 Printing	-	3,728	500	200	200	200
6100 Contractual Services	649,194	411,822	770,000	89,000	89,000	89,000
6101 Other Services	24,917	8,426	2,500	-	-	-
6400 Utilities	-	1,171	-	-	-	-
6403 Small Tools and Equipment	-	8,280	-	-	-	-
Total Materials & Services	\$674,378	\$434,499	\$774,750	\$89,800	\$89,800	\$89,800
Capital Outlay						
7002 Non-License Appar and Equipme	9,993	-	-	-	-	-
7035 Land	-	641,695	-	10,000	10,000	10,000
7040 Construction - Infrastructure	2,249,284	14,963	4,230,000	7,090,000	7,090,000	7,090,000
Total Capital Outlay	\$2,259,277	\$656,658	\$4,230,000	\$7,100,000	\$7,100,000	\$7,100,000
Total	\$2,983,185	\$1,128,903	\$5,004,750	\$7,189,800	\$7,189,800	\$7,189,800

Traffic Impact Fee Engineering Division - Collector

TIF Collector-21052211

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	105,599	98,442	-	-	-	-
5005 Salaries - Part-Time	-	469	-	-	-	-
5301 Med/Den/Vis Insurance	22,578	18,778	-	-	-	-
5303 PERS	12,561	12,147	-	-	-	-
5308 VEBA	-	1,968	-	-	-	-
5309 PERS Stabilization	-	2,813	-	-	-	-
5399 Other Benefits and Taxes	11,163	10,703	-	-	-	-
Total Personnel Services	\$151,901	\$145,320	\$0	\$0	\$0	\$0
Materials & Services						
6000 Office Supplies	75	149	1,000	200	200	200
6003 Postage	692	42	1,000	490	490	490
6004 Program Supplies/Materials	696	-	1,250	490	490	490
6005 Advertising/Promotion	643	1,083	1,000	490	490	490
6007 Printing	1,078	504	5,000	490	490	490
6100 Contractual Services	230,122	298,807	110,000	430,000	430,000	430,000
6101 Other Services	25,711	115,196	67,200	5,000	5,000	5,000
6102 Maintenance Contracts	-	-	21,000	-	-	-
6400 Utilities	-	8,929	-	18,000	18,000	18,000
Total Materials & Services	\$259,017	\$424,710	\$207,450	\$455,160	\$455,160	\$455,160
Capital Outlay						
7035 Land	151,959	502,341	5,700,000	101,000	101,000	101,000
7040 Construction - Infrastructure	1,092,743	1,689,247	7,260,500	5,224,000	5,224,000	5,224,000
Total Capital Outlay	\$1,244,702	\$2,191,588	\$12,960,500	\$5,325,000	\$5,325,000	\$5,325,000
Total	\$1,655,620	\$2,761,618	\$13,167,950	\$5,780,160	\$5,780,160	\$5,780,160



Traffic Impact Fee Engineering Division - Transit

TIF Transit-21052212

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	20,173	10,097	-	-	-	-
5301 Med/Den/Vis Insurance	4,476	1,966	-	-	-	-
5303 PERS	2,290	1,268	-	-	-	-
5308 VEBA	-	202	-	-	-	-
5309 PERS Stabilization	-	277	-	-	-	-
5399 Other Benefits and Taxes	2,228	1,152	-	-	-	-
Total Personnel Services	\$29,167	\$14,962	\$0	\$0	\$0	\$0
Materials & Services						
6000 Office Supplies	-	39	-	-	-	-
6003 Postage	170	-	-	-	-	-
6004 Program Supplies/Materials	169	17	250	-	-	-
6005 Advertising/Promotion	242	40	-	-	-	-
6007 Printing	182	-	-	-	-	-
6100 Contractual Services	14,657	8,140	10,000	-	-	-
6101 Other Services	2,485	4,732	300	-	-	-
6102 Maintenance Contracts	-	-	9,000	-	-	-
6400 Utilities	-	3,827	-	8,000	8,000	8,000
Total Materials & Services	\$17,905	\$16,795	\$19,550	\$8,000	\$8,000	\$8,000
Capital Outlay						
7035 Land	30,826	-	-	-	-	-
7040 Construction - Infrastructure	472,811	401,137	34,500	16,000	16,000	16,000
Total Capital Outlay	\$503,637	\$401,137	\$34,500	\$16,000	\$16,000	\$16,000
Total	\$550,709	\$432,894	\$54,050	\$24,000	\$24,000	\$24,000

Transportation Development Tax (TDT) Administration Division

Trans Development Tax-21252000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7050 Capital Reserve	-	-	9,723,086	12,533,250	12,533,250	12,155,250
Total Capital Outlay	\$0	\$0	\$9,723,086	\$12,533,250	\$12,533,250	\$12,155,250
Transfers						
8209 Transfer to Facilities Managemen	-	-	1,137,914	-	-	-
Total Transfers	\$0	\$0	\$1,137,914	\$0	\$0	\$0
Unapprop Fund Bal						
8500 Unapprop Fund Balance	7,873,220	10,407,809	-	-	-	-
Total Unapprop Fund Bal	\$7,873,220	\$10,407,809	\$0	\$0	\$0	\$0
Total	\$7,873,220	\$10,407,809	\$10,861,000	\$12,533,250	\$12,533,250	\$12,155,250

Transportation Development Tax (TDT) Engineering Division

TDT General Engineering-21252200

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	4,446	20,522	-	-	-	-
5005 Salaries - Part-Time	-	1,733	-	-	-	-
5010 Extra Labor	327	-	-	-	-	-
5301 Med/Den/Vis Insurance	922	3,638	-	-	-	-
5303 PERS	488	2,251	-	-	-	-
5308 VEBA	-	410	-	-	-	-
5309 PERS Stabilization	-	611	-	-	-	-
5399 Other Benefits and Taxes	517	2,232	-	-	-	-
Total Personnel Services	\$6,700	\$31,397	\$0	\$0	\$0	\$0
Materials & Services						
6100 Contractual Services	108,092	197,332	109,000	339,000	339,000	324,000
6101 Other Services	869	534	5,000	51,500	51,500	50,000
6412 Equipment Rental	-	40	-	-	-	-
Total Materials & Services	\$108,961	\$197,906	\$114,000	\$390,500	\$390,500	\$374,000
Capital Outlay						
7035 Land	-	-	50,000	-	-	-
Total Capital Outlay	\$0	\$0	\$50,000	\$0	\$0	\$0
Total	\$115,661	\$229,303	\$164,000	\$390,500	\$390,500	\$374,000



Transportation Development Tax (TDT) Capital Projects

TDT Capital Projects-21252202

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6100 Contractual Services	-	53,456	160,000	100,000	100,000	293,000
6101 Other Services	-	-	-	-	-	1,500
Total Materials & Services	\$0	\$53,456	\$160,000	\$100,000	\$100,000	\$294,500
Capital Outlay						
7035 Land	-	-	-	1,630,000	1,630,000	1,830,000
7040 Construction - Infrastructure	-	-	200,000	360,000	360,000	360,000
Total Capital Outlay	\$0	\$0	\$200,000	\$1,990,000	\$1,990,000	\$2,190,000

Special Assessment Fund Administration Division

Engineering Admin - LID-22052000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7050 Capital Reserve	-	-	31,750	25,600	25,600	25,600
Total Capital Outlay	\$0	\$0	\$31,750	\$25,600	\$25,600	\$25,600
Unapprop Fund Bal						
8500 Unapprop Fund Balance	85,465	47,404	-	-	-	-
Total Unapprop Fund Bal	\$85,465	\$47,404	\$0	\$0	\$0	\$0
Total	\$85,465	\$47,404	\$31,750	\$25,600	\$25,600	\$25,600

Special Assessment Fund Engineering Division

General Engineering - LID-22052200

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	16,759	1,402	-	-	-	-
5010 Extra Labor	928	-	-	-	-	-
5301 Med/Den/Vis Insurance	3,959	245	-	-	-	-
5303 PERS	1,860	192	-	-	-	-
5308 VEBA	-	28	-	-	-	-
5309 PERS Stabilization	-	27	-	-	-	-
5399 Other Benefits and Taxes	2,075	166	-	-	-	-
Total Personnel Services	\$25,581	\$2,060	\$0	\$0	\$0	\$0
Materials & Services						
6005 Advertising/Promotion	766	-	-	-	-	-
6100 Contractual Services	15,375	38,520	20,000	10,000	10,000	10,000
6101 Other Services	-	400	-	-	-	-
6402 Maintenance Supplies	4,446	-	-	-	-	-
Total Materials & Services	\$20,587	\$38,920	\$20,000	\$10,000	\$10,000	\$10,000
Capital Outlay						
7040 Construction - Infrastructure	19,565	20,657	-	-	-	-
Total Capital Outlay	\$19,565	\$20,657	\$0	\$0	\$0	\$0
Total	\$65,733	\$61,637	\$20,000	\$10,000	\$10,000	\$10,000



Sanitary Sewer Funds

The principal sources of revenue for the Sanitary Sewer Fund are a user fee, charged as part of a customer’s utility bill, a System Development Charge (SDC), which is a one-time connection fee charged to new development, and Local Service Fee implemented on January 1, 2015, for specific system improvement projects. The user fee pays for general maintenance of the sanitary sewer system including the cleaning and repair of mainlines and manholes, televised video inspection, cross connection investigations, and the reduction/mitigation of fats-oils-grease (F.O.G.). The connection fees reflect the value of existing infrastructure and future capacity requirements. The local fee pays for replacement of infrastructure systems.

Clean Water Services (CWS) is a special service district focusing on water resource management and holds the permits required to manage sewer and storm water in the region. CWS holds partnership agreements with the cities within the region to provide specific Sanitary Sewer and Surface Water services by incorporating sewer and storm fees in customers’ utility bill. As part of these agreements, City partners, like the City of Hillsboro, retain a set percentage of billed fees to provide shared services with CWS.

The City collects the sewer user and SDC fees but remits 83.686% of all user fees and 96% of all system development charges to Clean Water Services for their maintenance program and capital improvement plan. The City retains 100% of the local service fees. Clean Water Services is proposing a 3% user rate increase for fiscal year 2015-16 and a 4.08% increase in system development charges.

Budget by Org - Sewer Funds	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15		Percent of Total
					Dollar Change	Percent Change	
Public Works Administration	21,548,795	22,816,873	23,163,810	24,459,240	1,295,430	6%	50%
General Engineering	785,029	795,838	1,250,281	1,545,327	295,046	24%	3%
Development Review	42,361	59,926	3,000	3,500	500	17%	0%
PW Eng Fats/Oils/Grease	-	-	-	-	-	0%	0%
Sewer Maintenance - Eng	-	-	-	-	-	0%	0%
Sewer Maint General	776,312	888,766	1,453,389	1,434,345	(19,044)	-1%	3%
Line Cleaning	134,120	95,104	-	-	-	0%	0%
TV Inspection	193,443	191,087	-	-	-	0%	0%
Sewer Lines/Manhole Repairs	28,994	55,190	-	-	-	0%	0%
Eng Admin Sewer Depr	7,040,773	7,281,923	6,760,500	8,477,187	1,716,687	25%	17%
Gen Eng SWR Depreciation	-	10,514	-	-	-	0%	0%
Capital Projects	3,351,726	390,822	2,448,000	3,020,300	572,300	23%	6%
SWR Dep Gen Operations	40,866	104,636	-	-	-	0%	0%
Admin Eng Swr SDC	5,172,187	5,307,574	3,689,500	5,110,550	1,421,050	39%	10%
Gen Eng SWR SDC	5,375,892	5,652,807	4,828,000	2,535,000	(2,293,000)	-47%	5%
Capital Projects	183,031	57,528	295,000	210,000	(85,000)	-29%	0%
Erosion Control	219	-	-	-	-	0%	0%
ENG Sewer Local Service Fee	-	-	-	2,207,586	2,207,586	0%	5%
Sewer LSF General Engineering	-	-	-	-	-	0%	0%
Subtotal - Sewer Funds	\$ 44,673,748	\$ 43,708,588	\$ 43,891,480	\$ 49,003,035	\$ 5,111,555	12%	100%

Sanitary Sewer Fund Administration Division

Public Works Administration-51052000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	11,672	14,919	-	-	-	-
Total Personnel Services	\$11,672	\$14,919	\$0	\$0	\$0	\$0
Materials & Services						
6100 Contractual Services	10,000	-	-	-	-	-
Total Materials & Services	\$10,000	\$0	\$0	\$0	\$0	\$0
Capital Outlay						
7050 Capital Reserve	-	-	1,484,386	2,976,006	2,976,006	2,976,006
Total Capital Outlay	\$0	\$0	\$1,484,386	\$2,976,006	\$2,976,006	\$2,976,006
Special Payments						
8008 Facilities Depreciation	25,761	21,933	20,322	22,529	22,529	22,529
8009 Support Services Charge	710,938	703,199	802,237	830,886	830,886	830,886
8010 Equipment Depreciation	34,558	34,558	32,883	32,883	32,883	32,883
8011 Facilities Charge	94,331	93,064	99,606	110,278	110,278	110,278
8018 Insurance	71,277	75,733	100,000	105,000	105,000	105,000
8022 Bad Debt Expense	-	-	5,000	5,250	5,250	5,250
8023 Collection Expense	-	-	5,000	5,250	5,250	5,250
8024 Fleet Services Charge	56,684	75,885	92,015	88,366	88,366	88,366
8026 CWS Payments	16,198,708	16,941,001	18,117,571	19,034,321	19,034,321	19,034,321
8055 Franchise Fee Payments	678,844	708,499	824,790	892,934	892,934	892,934
Total Special Payments	\$17,871,101	\$18,653,872	\$20,099,424	\$21,127,697	\$21,127,697	\$21,127,697
Transfers						
8200 Transfer to Econ Dev	20,000	20,000	20,000	20,000	20,000	20,000
8202 Transfer to Support Services	-	-	-	25,000	25,000	25,000
8203 Transfer to General Fund	125,000	100,000	100,000	100,000	100,000	100,000
8206 Transfer to Sewer Depr Fund	-	196,769	1,400,000	150,537	150,537	150,537
8220 Transfer to Planning	60,000	60,000	60,000	60,000	60,000	60,000
Total Transfers	\$205,000	\$376,769	\$1,580,000	\$355,537	\$355,537	\$355,537
Unapprop Fund Bal						
8500 Unapprop Fund Balance	3,451,022	3,771,313	-	-	-	-
Total Unapprop Fund Bal	\$3,451,022	\$3,771,313	\$0	\$0	\$0	\$0
Total	\$21,548,795	\$22,816,873	\$23,163,810	\$24,459,240	\$24,459,240	\$24,459,240



Sanitary Sewer Fund Engineering Division

General Engineering-51052200

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	495,122	503,785	715,263	899,299	899,299	899,299
5005 Salaries - Part-Time	-	693	-	-	-	-
5010 Extra Labor	-	-	21,676	22,697	22,697	22,697
5100 Overtime	19	3	-	-	-	-
5301 Med/Den/Vis Insurance	109,989	100,272	149,080	190,994	190,994	190,994
5303 PERS	53,059	51,572	79,416	118,584	118,584	118,584
5308 VEBA	-	9,544	14,306	17,987	17,987	17,987
5309 PERS Stabilization	-	13,745	21,484	-	-	-
5399 Other Benefits and Taxes	52,051	52,459	85,186	101,186	101,186	101,186
Total Personnel Services	\$710,240	\$732,073	\$1,086,411	\$1,350,747	\$1,350,747	\$1,350,747
Materials & Services						
6000 Office Supplies	8,460	7,063	12,000	10,000	10,000	10,000
6001 Communications Services	2,712	3,049	4,000	4,000	4,000	4,000
6002 Travel/Training/Dues	8,302	7,129	15,000	15,000	15,000	15,000
6003 Postage	75	23	70	3,230	3,230	3,230
6004 Program Supplies/Materials	329	1,563	3,000	3,500	3,500	3,500
6005 Advertising/Promotion	96	319	1,000	1,500	1,500	1,500
6006 Tuition Reimbursement	-	674	1,000	1,000	1,000	1,000
6007 Printing	279	353	100	3,600	3,600	3,600
6100 Contractual Services	21,553	29,306	59,000	50,000	50,000	50,000
6101 Other Services	1,399	995	2,000	1,500	1,500	1,500
6200 Fuel/Oil	3,245	2,182	5,000	5,000	5,000	5,000
6201 Fleet Maintenance	99	439	1,000	750	750	750
6300 Uniforms	1,351	620	1,000	1,500	1,500	1,500
6301 Safety Supplies	77	59	300	200	200	200
6403 Small Tools and Equipment	631	969	5,600	1,500	1,500	1,500
6409 Computer Software	476	1,369	3,000	2,000	2,000	2,000
6410 Computer Hardware	1,429	5,866	3,500	3,000	3,000	3,000
6416 Equipment Maintenance	451	807	500	500	500	500
6419 Personal Protective Equipment	816	597	1,000	1,000	1,000	1,000
Total Materials & Services	\$51,780	\$63,382	\$118,070	\$108,780	\$108,780	\$108,780

Sanitary Sewer Fund Engineering Division (continued)

Capital Outlay						
7000 Automotive and Equipment	-	-	8,500	-	-	-
7010 Office Equipment	372	-	-	-	-	-
7020 Computer Hardware	10,044	-	-	5,000	5,000	5,000
7021 Computer Software	626	-	27,300	34,300	34,300	34,300
7030 Facilities and Improvements	8,967	383	-	36,500	36,500	36,500
7035 Land	3,000	-	-	-	-	-
7040 Construction - Infrastructure	-	-	10,000	10,000	10,000	10,000
Total Capital Outlay	\$23,009	\$383	\$45,800	\$85,800	\$85,800	\$85,800
Total	\$785,029	\$795,838	\$1,250,281	\$1,545,327	\$1,545,327	\$1,545,327



Sewer Line Inspection



Sanitary Sewer Fund Engineering Division - Development

Development Review-51052204

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	27,844	38,351	-	-	-	-
5301 Med/Den/Vis Insurance	6,113	7,568	-	-	-	-
5303 PERS	3,384	4,578	-	-	-	-
5308 VEBA	-	765	-	-	-	-
5309 PERS Stabilization	-	1,125	-	-	-	-
5399 Other Benefits and Taxes	3,128	4,327	-	-	-	-
Total Personnel Services	\$40,469	\$56,714	\$0	\$0	\$0	\$0
Materials & Services						
6000 Office Supplies	11	-	-	-	-	-
6101 Other Services	161	574	500	500	500	500
6200 Fuel/Oil	1,720	2,638	2,500	3,000	3,000	3,000
Total Materials & Services	\$1,892	\$3,212	\$3,000	\$3,500	\$3,500	\$3,500
Total	\$42,361	\$59,926	\$3,000	\$3,500	\$3,500	\$3,500



Repaired Sewer Line

Sanitary Sewer Fund Engineering Division - Erosion Control
 (Shown for historical purposes)

Erosion Control-51052206

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	151	-	-	-	-	-
5301 Med/Den/Vis Insurance	32	-	-	-	-	-
5303 PERS	19	-	-	-	-	-
5399 Other Benefits and Taxes	17	-	-	-	-	-
Total Personnel Services	\$219	\$0	\$0	\$0	\$0	\$0
Total	\$219	\$0	\$0	\$0	\$0	\$0



E-Tech Recycling



Sanitary Sewer Fund Operations Division - General

Sewer Maint General-51052400

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	468,455	528,104	791,723	823,362	823,362	823,362
5010 Extra Labor	-	6,974	42,102	-	-	-
5100 Overtime	1,166	753	10,000	10,000	10,000	10,000
5301 Med/Den/Vis Insurance	121,519	127,975	197,862	212,107	212,107	212,107
5303 PERS	52,594	57,324	85,194	111,585	111,585	111,585
5308 VEBA	-	10,254	16,456	16,370	16,370	16,370
5309 PERS Stabilization	-	16,215	23,945	-	-	-
5399 Other Benefits and Taxes	51,284	57,793	96,682	95,571	95,571	95,571
Total Personnel Services	\$695,018	\$805,392	\$1,263,964	\$1,268,995	\$1,268,995	\$1,268,995
Materials & Services						
6000 Office Supplies	3,092	2,707	3,500	3,000	3,000	3,000
6001 Communications Services	2,447	2,665	2,000	3,000	3,000	3,000
6002 Travel/Training/Dues	3,592	4,492	4,500	7,500	7,500	7,500
6003 Postage	73	352	1,000	400	400	400
6004 Program Supplies/Materials	1,904	1,946	2,625	3,000	3,000	3,000
6007 Printing	298	160	800	1,000	1,000	1,000
6100 Contractual Services	7,269	9,818	41,100	39,000	39,000	39,000
6101 Other Services	1,556	141	-	-	-	-
6200 Fuel/Oil	21,529	24,721	30,000	30,000	30,000	30,000
6201 Fleet Maintenance	345	546	800	750	750	750
6300 Uniforms	24,130	12,867	20,000	23,000	23,000	23,000
6301 Safety Supplies	356	852	3,600	4,000	4,000	4,000
6402 Maintenance Supplies	4,468	5,684	26,000	15,800	15,800	15,800
6403 Small Tools and Equipment	6,283	3,254	10,600	8,000	8,000	8,000
6409 Computer Software	-	-	500	500	500	500
6410 Computer Hardware	380	1,239	-	1,000	1,000	1,000
6411 Communications Equipment	87	4	500	-	-	-
6412 Equipment Rental	-	-	5,000	-	-	-
6413 Landfill Fees	-	211	700	500	500	500
6415 Pipe and Supply	-	-	15,000	10,000	10,000	10,000
6416 Equipment Maintenance	65	561	7,200	10,900	10,900	10,900
6419 Personal Protective Equipment	3,420	2,548	4,000	4,000	4,000	4,000
Total Materials & Services	\$81,294	\$74,768	\$179,425	\$165,350	\$165,350	\$165,350
Capital Outlay						
7002 Non-License Appar and Equipme	-	116	10,000	-	-	-
7021 Computer Software	-	8,490	-	-	-	-
Total Capital Outlay	\$0	\$8,606	\$10,000	\$0	\$0	\$0
Total	\$776,312	\$888,766	\$1,453,389	\$1,434,345	\$1,434,345	\$1,434,345

Sanitary Sewer Fund Operations Division - Line Cleaning

Line Cleaning-51052406

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	80,903	57,003	-	-	-	-
5010 Extra Labor	-	3,525	-	-	-	-
5100 Overtime	352	281	-	-	-	-
5301 Med/Den/Vis Insurance	23,543	15,782	-	-	-	-
5303 PERS	7,560	5,914	-	-	-	-
5308 VEBA	-	1,140	-	-	-	-
5309 PERS Stabilization	-	1,633	-	-	-	-
5399 Other Benefits and Taxes	9,940	7,346	-	-	-	-
Total Personnel Services	\$122,298	\$92,624	\$0	\$0	\$0	\$0
Materials & Services						
6201 Fleet Maintenance	504	-	-	-	-	-
6402 Maintenance Supplies	9,172	1,663	-	-	-	-
6403 Small Tools and Equipment	1,942	135	-	-	-	-
6416 Equipment Maintenance	204	682	-	-	-	-
Total Materials & Services	\$11,822	\$2,480	\$0	\$0	\$0	\$0
Total	\$134,120	\$95,104	\$0	\$0	\$0	\$0



Sanitary Sewer Fund Operations Division - TV Inspection

TV Inspection-51052407

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	119,935	95,172	-	-	-	-
5010 Extra Labor	-	3,486	-	-	-	-
5100 Overtime	161	397	-	-	-	-
5301 Med/Den/Vis Insurance	36,441	26,094	-	-	-	-
5303 PERS	12,160	9,647	-	-	-	-
5308 VEBA	-	1,903	-	-	-	-
5309 PERS Stabilization	-	2,698	-	-	-	-
5399 Other Benefits and Taxes	14,653	12,005	-	-	-	-
Total Personnel Services	\$183,350	\$151,402	\$0	\$0	\$0	\$0
Materials & Services						
6003 Postage	-	118	-	-	-	-
6402 Maintenance Supplies	2,172	4,490	-	-	-	-
6403 Small Tools and Equipment	1,458	601	-	-	-	-
6416 Equipment Maintenance	6,463	10,476	-	-	-	-
Total Materials & Services	\$10,093	\$15,685	\$0	\$0	\$0	\$0
Capital Outlay						
7002 Non-License Appar and Equipme	-	24,000	-	-	-	-
Total Capital Outlay	\$0	\$24,000	\$0	\$0	\$0	\$0
Total	\$193,443	\$191,087	\$0	\$0	\$0	\$0

Sewer Depreciation Fund Administration Division - Sewer Line/Manhole Repairs

Sewer Lines/Manhole Repairs-51052409

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	11,639	26,348	-	-	-	-
5010 Extra Labor	-	1,423	-	-	-	-
5100 Overtime	22	-	-	-	-	-
5301 Med/Den/Vis Insurance	3,296	6,907	-	-	-	-
5303 PERS	1,218	2,744	-	-	-	-
5308 VEBA	-	527	-	-	-	-
5309 PERS Stabilization	-	799	-	-	-	-
5399 Other Benefits and Taxes	1,498	3,439	-	-	-	-
Total Personnel Services	\$17,673	\$42,187	\$0	\$0	\$0	\$0
Materials & Services						
6004 Program Supplies/Materials	1,027	-	-	-	-	-
6100 Contractual Services	515	1,567	-	-	-	-
6402 Maintenance Supplies	1,821	7,022	-	-	-	-
6403 Small Tools and Equipment	270	692	-	-	-	-
6413 Landfill Fees	185	150	-	-	-	-
6415 Pipe and Supply	7,203	3,382	-	-	-	-
6416 Equipment Maintenance	300	190	-	-	-	-
Total Materials & Services	\$11,321	\$13,003	\$0	\$0	\$0	\$0
Total	\$28,994	\$55,190	\$0	\$0	\$0	\$0

Sewer Depreciation Fund Engineering Division - Administration

Eng Admin Sewer Depr-51252000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7050 Capital Reserve	-	-	6,029,073	8,371,280	8,371,280	8,371,280
Total Capital Outlay	\$0	\$0	\$6,029,073	\$8,371,280	\$8,371,280	\$8,371,280
Transfers						
8209 Transfer to Facilities Managemen	-	119,690	731,427	105,907	105,907	105,907
Total Transfers	\$0	\$119,690	\$731,427	\$105,907	\$105,907	\$105,907
Unapprop Fund Bal						
8500 Unapprop Fund Balance	7,040,773	7,162,233	-	-	-	-
Total Unapprop Fund Bal	\$7,040,773	\$7,162,233	\$0	\$0	\$0	\$0
Total	\$7,040,773	\$7,281,923	\$6,760,500	\$8,477,187	\$8,477,187	\$8,477,187



Sewer Depreciation Fund Engineering Division

Gen Eng SWR Depreciation-51252200

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7000 Automotive and Equipment	-	7,814	-	-	-	-
7040 Construction - Infrastructure	-	2,700	-	-	-	-
Total Capital Outlay	\$0	\$10,514	\$0	\$0	\$0	\$0
Total	\$0	\$10,514	\$0	\$0	\$0	\$0

Sewer Depreciation Fund Engineering Division - Capital Projects

Capital Projects-51252202

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	69,063	42,137	-	-	-	-
5301 Med/Den/Vis Insurance	15,432	8,611	-	-	-	-
5303 PERS	8,634	5,377	-	-	-	-
5308 VEBA	-	840	-	-	-	-
5309 PERS Stabilization	-	1,186	-	-	-	-
5399 Other Benefits and Taxes	8,020	4,858	-	-	-	-
Total Personnel Services	\$101,149	\$63,009	\$0	\$0	\$0	\$0
Materials & Services						
6003 Postage	97	494	1,000	100	100	100
6004 Program Supplies/Materials	-	-	1,500	100	100	100
6005 Advertising/Promotion	-	-	500	-	-	-
6007 Printing	166	-	5,000	100	100	100
6100 Contractual Services	13,925	9,838	20,000	20,000	20,000	20,000
6101 Other Services	2,365	2,068	-	-	-	-
Total Materials & Services	\$16,553	\$12,400	\$28,000	\$20,300	\$20,300	\$20,300
Capital Outlay						
7040 Construction - Infrastructure	3,234,024	315,413	2,420,000	3,000,000	3,000,000	3,000,000
Total Capital Outlay	\$3,234,024	\$315,413	\$2,420,000	\$3,000,000	\$3,000,000	\$3,000,000
Total	\$3,351,726	\$390,822	\$2,448,000	\$3,020,300	\$3,020,300	\$3,020,300

Sewer Depreciation Fund Operations Division - General Operations

SWR Dep Gen Operations-51252400

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7000 Automotive and Equipment	29,467	31,986	-	-	-	-
7002 Non-License Appar and Equipme	11,399	72,650	-	-	-	-
Total Capital Outlay	\$40,866	\$104,636	\$0	\$0	\$0	\$0
Total	\$40,866	\$104,636	\$0	\$0	\$0	\$0

Sewer SDC Fund Administration Division

Admin Eng Swr SDC-51452000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7050 Capital Reserve	-	-	233,889	1,321,782	1,321,782	1,321,782
Total Capital Outlay	\$0	\$0	\$233,889	\$1,321,782	\$1,321,782	\$1,321,782
Special Payments						
8026 CWS Payments	-	141,833	-	-	-	-
Total Special Payments	\$0	\$141,833	\$0	\$0	\$0	\$0
Transfers						
8209 Transfer to Facilities Managemen	-	-	3,455,611	3,788,768	3,788,768	3,788,768
Total Transfers	\$0	\$0	\$3,455,611	\$3,788,768	\$3,788,768	\$3,788,768
Unapprop Fund Bal						
8500 Unapprop Fund Balance	5,172,187	5,165,741	-	-	-	-
Total Unapprop Fund Bal	\$5,172,187	\$5,165,741	\$0	\$0	\$0	\$0
Total	\$5,172,187	\$5,307,574	\$3,689,500	\$5,110,550	\$5,110,550	\$5,110,550



Sewer SDC Fund Engineering Division

Gen Eng SWR SDC-51452200

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	24,928	32,531	-	-	-	-
5005 Salaries - Part-Time	791	-	-	-	-	-
5100 Overtime	-	1,343	-	-	-	-
5301 Med/Den/Vis Insurance	6,574	8,672	-	-	-	-
5303 PERS	2,182	2,721	-	-	-	-
5308 VEBA	-	646	-	-	-	-
5309 PERS Stabilization	-	970	-	-	-	-
5399 Other Benefits and Taxes	2,866	3,776	-	-	-	-
Total Personnel Services	\$37,341	\$50,659	\$0	\$0	\$0	\$0
Materials & Services						
6002 Travel/Training/Dues	2,494	2,288	2,600	-	-	-
6100 Contractual Services	9,619	1,323	5,000	5,000	5,000	5,000
6101 Other Services	86	-	-	-	-	-
6402 Maintenance Supplies	37,966	26,137	20,000	10,000	10,000	10,000
Total Materials & Services	\$50,165	\$29,748	\$27,600	\$15,000	\$15,000	\$15,000
Capital Outlay						
7040 Construction - Infrastructure	136,894	76,178	210,400	120,000	120,000	120,000
Total Capital Outlay	\$136,894	\$76,178	\$210,400	\$120,000	\$120,000	\$120,000
Special Payments						
8026 CWS Payments	5,151,492	5,496,222	4,590,000	2,400,000	2,400,000	2,400,000
Total Special Payments	\$5,151,492	\$5,496,222	\$4,590,000	\$2,400,000	\$2,400,000	\$2,400,000
Total	\$5,375,892	\$5,652,807	\$4,828,000	\$2,535,000	\$2,535,000	\$2,535,000

Sewer SDC Fund Engineering Division - Capital Projects

Capital Projects-51452202

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	6,068	12,740	-	-	-	-
5005 Salaries - Part-Time	-	94	-	-	-	-
5301 Med/Den/Vis Insurance	1,475	2,589	-	-	-	-
5303 PERS	592	1,484	-	-	-	-
5308 VEBA	-	255	-	-	-	-
5309 PERS Stabilization	-	361	-	-	-	-
5399 Other Benefits and Taxes	696	1,510	-	-	-	-
Total Personnel Services	\$8,831	\$19,033	\$0	\$0	\$0	\$0
Materials & Services						
6000 Office Supplies	-	42	-	-	-	-
6003 Postage	1	-	500	-	-	-
6004 Program Supplies/Materials	-	-	500	-	-	-
6005 Advertising/Promotion	-	46	500	-	-	-
6007 Printing	-	-	500	-	-	-
6100 Contractual Services	493	-	3,000	-	-	-
6101 Other Services	12	306	-	-	-	-
Total Materials & Services	\$506	\$394	\$5,000	\$0	\$0	\$0
Capital Outlay						
7035 Land	2,000	-	-	-	-	-
7040 Construction - Infrastructure	171,694	38,101	290,000	210,000	210,000	210,000
Total Capital Outlay	\$173,694	\$38,101	\$290,000	\$210,000	\$210,000	\$210,000
Total	\$183,031	\$57,528	\$295,000	\$210,000	\$210,000	\$210,000

Sewer Local Service Fee

ENG Sewer Local Service Fee-51652000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7050 Capital Reserve	-	-	-	207,586	207,586	207,586
Total Capital Outlay	\$0	\$0	\$0	\$207,586	\$207,586	\$207,586
Transfers						
8206 Transfer to Sewer Depr Fund	-	-	-	2,000,000	2,000,000	2,000,000
Total Transfers	\$0	\$0	\$0	\$2,000,000	\$2,000,000	\$2,000,000
Total	\$0	\$0	\$0	\$2,207,586	\$2,207,586	\$2,207,586



Surface Water Management Funds

The principal sources of revenue for the Surface Water Management (SWM) Fund are a user fee, charged as part of a customer’s utility bill, a System Development Charge (SDC), which is a one-time connection fee charged to new development, and Local Service Fee implemented on January 1, 2015, for specific system improvement projects. The user fee pays for general maintenance of the storm water drainage system including the cleaning and repair of mainlines, manholes, and catch basins, televised video inspection, water quality/quantity facility maintenance, erosion control, street sweeping, and leaf pick up programs. The local fee pays for replacement of infrastructure systems.

Clean Water Services (CWS) is a special service district focusing on water resource management and holds the permits required to manage sewer and storm water in the region. CWS holds partnership agreements with the cities within the region to provide specific Sanitary Sewer and Surface Water services by incorporating sewer and storm fees in customers’ utility bill. As part of these agreements, City partners, like the City of Hillsboro, retain a set percentage of billed fees to provide shared services with CWS.

The City collects the sewer user, SDC fees, and local service fees. Twenty-five percent (25%) of all user fees charged are remitted to Clean Water Services for their maintenance program. The City retains 100% of the SWM SDC fees and local service fees. Clean Water Services is proposing a 7.4% monthly user rate increase for fiscal year 2015-16.



Clogged Catch Basin

Budget by Org - SWM Funds	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15		Percent of Total
					Dollar Change	Percent Change	
Public Works Administration	3,328,356	3,563,966	3,531,136	3,660,214	129,078	4%	25%
General Engineering	717,277	751,091	1,344,979	1,667,307	322,328	24%	11%
Capital Projects	44,106	28,057	-	-	-	0%	0%
Development Review	51,715	72,513	3,000	3,000	-	0%	0%
Erosion Control	99,622	113,889	-	-	-	0%	0%
Fats\Oil\Grease	86	-	-	-	-	0%	0%
SWM Maint General	720,448	767,905	1,550,992	1,802,335	251,343	16%	12%
Line Cleaning	46,764	69,604	-	-	-	0%	0%
TV Inspection	47,321	128,105	-	-	-	0%	0%
Repairs	49,357	66,862	-	-	-	0%	0%
Catch Basins	86,705	63,103	-	-	-	0%	0%
Water Quality	123,722	115,572	-	-	-	0%	0%
Street Sweeping	137,950	127,515	-	-	-	0%	0%
Leaf Pickup Program	89,177	75,749	-	-	-	0%	0%
Admin Eng SWM Depr	433,936	403,869	-	444,675	444,675	0%	3%
Gen Eng SWM Depreciation	22	47,379	366,653	500,177	133,524	36%	3%
Capital Projects	2,592	123,331	353,435	29,100	(324,335)	-92%	0%
SWM Dep Gen Operations	185,483	2,582	11,000	-	(11,000)	-100%	0%
Admin Eng Swm SDC	8,283,949	6,252,978	6,246,996	4,960,320	(1,286,676)	-21%	34%
Gen Eng SWM SDC	176	735	-	-	-	0%	0%
Capital Projects	231,075	2,386,955	839,504	509,680	(329,824)	-39%	3%
ENG SWM Local Service Fee	-	-	-	984,122	984,122	0%	7%
SWM LSF Capital Projects	-	-	-	41,250	41,250	0%	0%
SWM LSF Gen Maintenance	-	-	-	195,000	195,000	0%	1%
Subtotal - SWM Funds:	\$ 14,679,839	\$ 15,161,760	\$ 14,247,695	\$ 14,797,180	\$ 549,485	4%	100%



Clogged Catch Basin



Surface Water Management Fund Administration Division

Public Works Administration-52052000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	9,626	14,696	-	-	-	-
Total Personnel Services	\$9,626	\$14,696	\$0	\$0	\$0	\$0
Materials & Services						
6100 Contractual Services	5,000	-	-	-	-	-
Total Materials & Services	\$5,000	\$0	\$0	\$0	\$0	\$0
Capital Outlay						
7050 Capital Reserve	-	-	572,470	104,977	104,977	104,977
Total Capital Outlay	\$0	\$0	\$572,470	\$104,977	\$104,977	\$104,977
Special Payments						
8002 Miscellaneous Refunds	-	-	5,000	5,250	5,250	5,250
8008 Facilities Depreciation	23,050	20,480	19,008	20,883	20,883	20,883
8009 Support Services Charge	556,145	622,179	697,269	726,078	726,078	726,078
8010 Equipment Depreciation	27,113	27,113	28,580	28,580	28,580	28,580
8011 Facilities Charge	84,551	87,271	93,166	102,221	102,221	102,221
8018 Insurance	12,578	13,366	17,650	18,533	18,533	18,533
8022 Bad Debt Expense	-	-	1,200	1,260	1,260	1,260
8023 Collection Expense	-	-	2,000	2,100	2,100	2,100
8024 Fleet Services Charge	73,357	53,964	66,830	136,582	136,582	136,582
8026 CWS Payments	1,118,404	1,223,131	1,381,294	1,513,285	1,513,285	1,513,285
8055 Franchise Fee Payments	155,484	170,551	193,381	240,513	240,513	240,513
Total Special Payments	\$2,050,682	\$2,218,055	\$2,505,378	\$2,795,285	\$2,795,285	\$2,795,285
Transfers						
8200 Transfer to Econ Dev	20,000	20,000	20,000	20,000	20,000	20,000
8202 Transfer to Support Services	-	-	-	25,000	25,000	25,000
8203 Transfer to General Fund	-	75,000	75,000	75,000	75,000	75,000
8220 Transfer to Planning	100,000	25,000	25,000	25,000	25,000	25,000
8228 Transfer to SWM Depreciation Fu	300,000	141,688	333,288	614,952	614,952	614,952
Total Transfers	\$420,000	\$261,688	\$453,288	\$759,952	\$759,952	\$759,952
Unapprop Fund Bal						
8500 Unapprop Fund Balance	843,048	1,069,527	-	-	-	-
Total Unapprop Fund Bal	\$843,048	\$1,069,527	\$0	\$0	\$0	\$0
Total	\$3,328,356	\$3,563,966	\$3,531,136	\$3,660,214	\$3,660,214	\$3,660,214

Surface Water Management Fund Engineering Division

General Engineering-52052200

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	448,502	477,143	795,578	1,000,788	1,000,788	1,000,788
5005 Salaries - Part-Time	-	753	-	-	-	-
5010 Extra Labor	-	-	21,038	22,029	22,029	22,029
5100 Overtime	19	3	-	-	-	-
5301 Med/Den/Vis Insurance	98,520	93,962	160,041	215,203	215,203	215,203
5303 PERS	47,351	48,299	87,175	131,336	131,336	131,336
5308 VEBA	-	9,044	15,612	20,017	20,017	20,017
5309 PERS Stabilization	-	12,851	23,443	-	-	-
5399 Other Benefits and Taxes	46,751	49,527	93,192	111,584	111,584	111,584
Total Personnel Services	\$641,143	\$691,582	\$1,196,079	\$1,500,957	\$1,500,957	\$1,500,957
Materials & Services						
6000 Office Supplies	8,483	7,075	12,000	9,000	9,000	9,000
6001 Communications Services	1,970	2,226	4,000	3,000	3,000	3,000
6002 Travel/Training/Dues	8,133	6,437	15,000	15,000	15,000	15,000
6003 Postage	143	37	850	1,500	1,500	1,500
6004 Program Supplies/Materials	330	1,566	3,100	3,000	3,000	3,000
6005 Advertising/Promotion	96	319	1,150	2,000	2,000	2,000
6006 Tuition Reimbursement	-	674	1,000	1,000	1,000	1,000
6007 Printing	279	353	1,100	1,500	1,500	1,500
6100 Contractual Services	26,941	24,526	42,000	35,000	35,000	35,000
6101 Other Services	1,525	834	2,000	1,000	1,000	1,000
6200 Fuel/Oil	3,245	2,115	5,000	5,000	5,000	5,000
6201 Fleet Maintenance	101	438	1,000	750	750	750
6300 Uniforms	1,351	619	1,000	1,500	1,500	1,500
6301 Safety Supplies	77	59	300	300	300	300
6403 Small Tools and Equipment	631	969	5,600	1,500	1,500	1,500
6409 Computer Software	476	1,369	3,000	2,000	2,000	2,000
6410 Computer Hardware	1,429	5,738	3,500	3,000	3,000	3,000
6416 Equipment Maintenance	273	344	500	500	500	500
6419 Personal Protective Equipment	672	597	1,000	1,000	1,000	1,000
Total Materials & Services	\$56,155	\$56,295	\$103,100	\$87,550	\$87,550	\$87,550



Surface Water Management Fund Engineering Division (continued)

General Engineering-52052200

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7000 Automotive and Equipment	-	-	8,500	-	-	-
7010 Office Equipment	372	-	-	-	-	-
7020 Computer Hardware	10,014	-	-	5,000	5,000	5,000
7021 Computer Software	626	2,831	27,300	27,300	27,300	27,300
7030 Facilities and Improvements	8,967	383	-	36,500	36,500	36,500
7040 Construction - Infrastructure	-	-	10,000	10,000	10,000	10,000
Total Capital Outlay	\$19,979	\$3,214	\$45,800	\$78,800	\$78,800	\$78,800
Total	\$717,277	\$751,091	\$1,344,979	\$1,667,307	\$1,667,307	\$1,667,307

Surface Water Management Fund Engineering Division - Capital Projects

Capital Projects-52052202

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	8,304	1,080	-	-	-	-
5301 Med/Den/Vis Insurance	2,032	209	-	-	-	-
5303 PERS	815	126	-	-	-	-
5308 VEBA	-	22	-	-	-	-
5309 PERS Stabilization	-	31	-	-	-	-
5399 Other Benefits and Taxes	1,059	127	-	-	-	-
Total Personnel Services	\$12,210	\$1,595	\$0	\$0	\$0	\$0
Materials & Services						
6004 Program Supplies/Materials	84	-	-	-	-	-
6100 Contractual Services	25,125	-	-	-	-	-
6101 Other Services	475	687	-	-	-	-
6402 Maintenance Supplies	1,682	-	-	-	-	-
6403 Small Tools and Equipment	25	-	-	-	-	-
6412 Equipment Rental	4,095	-	-	-	-	-
6413 Landfill Fees	410	-	-	-	-	-
Total Materials & Services	\$31,896	\$687	\$0	\$0	\$0	\$0
Capital Outlay						
7040 Construction - Infrastructure	-	25,775	-	-	-	-
Total Capital Outlay	\$0	\$25,775	\$0	\$0	\$0	\$0
Total	\$44,106	\$28,057	\$0	\$0	\$0	\$0

Surface Water Management Fund Engineering Division - Development Review

Development Review-52052204

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	34,591	47,144	-	-	-	-
5301 Med/Den/Vis Insurance	7,337	9,016	-	-	-	-
5303 PERS	4,230	5,700	-	-	-	-
5308 VEBA	-	941	-	-	-	-
5309 PERS Stabilization	-	1,376	-	-	-	-
5399 Other Benefits and Taxes	3,726	5,146	-	-	-	-
Total Personnel Services	\$49,884	\$69,323	\$0	\$0	\$0	\$0
Materials & Services						
6000 Office Supplies	11	-	-	-	-	-
6101 Other Services	100	574	500	500	500	500
6200 Fuel/Oil	1,720	2,616	2,500	2,500	2,500	2,500
Total Materials & Services	\$1,831	\$3,190	\$3,000	\$3,000	\$3,000	\$3,000
Total	\$51,715	\$72,513	\$3,000	\$3,000	\$3,000	\$3,000

Surface Water Management Fund Engineering Division - Erosion Control

Erosion Control-52052206

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	67,444	75,526	-	-	-	-
5100 Overtime	229	-	-	-	-	-
5301 Med/Den/Vis Insurance	15,411	16,065	-	-	-	-
5303 PERS	8,486	9,618	-	-	-	-
5308 VEBA	-	1,511	-	-	-	-
5309 PERS Stabilization	-	2,169	-	-	-	-
5399 Other Benefits and Taxes	8,035	9,000	-	-	-	-
Total Personnel Services	\$99,605	\$113,889	\$0	\$0	\$0	\$0
Materials & Services						
6003 Postage	17	-	-	-	-	-
Total Materials & Services	\$17	\$0	\$0	\$0	\$0	\$0
Total	\$99,622	\$113,889	\$0	\$0	\$0	\$0



Surface Water Management Fund Engineering Division - Fats\Oil\Grease

(Shown for historical purposes)

Fats\Oil\Grease-52052208

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	59	-	-	-	-	-
5301 Med/Den/Vis Insurance	14	-	-	-	-	-
5303 PERS	7	-	-	-	-	-
5399 Other Benefits and Taxes	6	-	-	-	-	-
Total Personnel Services	\$86	\$0	\$0	\$0	\$0	\$0
Total	\$86	\$0	\$0	\$0	\$0	\$0

Surface Water Management Fund Operations Division - General

SWM Maint General-52052400

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	412,952	448,475	809,655	756,127	756,127	756,127
5010 Extra Labor	1,494	7,589	55,056	32,386	32,386	32,386
5100 Overtime	3,389	134	10,000	10,000	10,000	10,000
5301 Med/Den/Vis Insurance	104,434	106,649	203,340	193,058	193,058	193,058
5303 PERS	43,905	45,916	80,641	95,970	95,970	95,970
5308 VEBA	-	8,686	16,780	15,011	15,011	15,011
5309 PERS Stabilization	-	12,847	24,505	-	-	-
5399 Other Benefits and Taxes	46,961	50,534	104,740	93,583	93,583	93,583
Total Personnel Services	\$613,135	\$680,830	\$1,304,717	\$1,196,135	\$1,196,135	\$1,196,135

Surface Water Management Fund Operations Division - General (continued)

SWM Maint General-52052400

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6000 Office Supplies	3,327	2,459	3,500	3,000	3,000	3,000
6001 Communications Services	2,629	2,727	3,200	5,000	5,000	5,000
6002 Travel/Training/Dues	1,987	1,478	4,000	5,000	5,000	5,000
6003 Postage	2	-	950	550	550	550
6004 Program Supplies/Materials	2,014	1,946	2,625	2,500	2,500	2,500
6005 Advertising/Promotion	-	-	3,500	4,500	4,500	4,500
6007 Printing	-	160	4,300	3,700	3,700	3,700
6100 Contractual Services	21,368	16,211	35,000	392,000	392,000	392,000
6101 Other Services	1,556	191	-	-	-	-
6200 Fuel/Oil	50,511	44,438	50,000	40,000	40,000	40,000
6201 Fleet Maintenance	347	459	800	800	800	800
6300 Uniforms	1,342	1,762	2,000	2,500	2,500	2,500
6301 Safety Supplies	695	886	4,500	5,000	5,000	5,000
6400 Utilities	-	-	1,000	-	-	-
6402 Maintenance Supplies	1,718	6,906	46,000	41,050	41,050	41,050
6403 Small Tools and Equipment	4,957	2,406	11,400	8,200	8,200	8,200
6409 Computer Software	-	-	-	500	500	500
6410 Computer Hardware	932	789	-	1,000	1,000	1,000
6411 Communications Equipment	84	-	500	-	-	-
6412 Equipment Rental	-	1,200	20,000	7,500	7,500	7,500
6413 Landfill Fees	780	151	15,800	44,000	44,000	44,000
6415 Pipe and Supply	10,025	-	25,300	22,500	22,500	22,500
6416 Equipment Maintenance	65	561	8,400	13,400	13,400	13,400
6419 Personal Protective Equipment	2,974	2,231	3,500	3,500	3,500	3,500
Total Materials & Services	\$107,313	\$86,961	\$246,275	\$606,200	\$606,200	\$606,200
Capital Outlay						
7002 Non-License Appar and Equipme	-	114	-	-	-	-
Total Capital Outlay	\$0	\$114	\$0	\$0	\$0	\$0
Total	\$720,448	\$767,905	\$1,550,992	\$1,802,335	\$1,802,335	\$1,802,335



Surface Water Management Fund Operations Division - Line Cleaning

Line Cleaning-52052406

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	30,226	36,281	-	-	-	-
5010 Extra Labor	-	10,129	-	-	-	-
5100 Overtime	175	-	-	-	-	-
5301 Med/Den/Vis Insurance	8,564	9,969	-	-	-	-
5303 PERS	2,976	3,890	-	-	-	-
5308 VEBA	-	725	-	-	-	-
5309 PERS Stabilization	-	1,255	-	-	-	-
5399 Other Benefits and Taxes	3,747	5,572	-	-	-	-
Total Personnel Services	\$45,688	\$67,821	\$0	\$0	\$0	\$0
Materials & Services						
6201 Fleet Maintenance	454	-	-	-	-	-
6402 Maintenance Supplies	418	1,022	-	-	-	-
6403 Small Tools and Equipment	-	542	-	-	-	-
6416 Equipment Maintenance	204	219	-	-	-	-
Total Materials & Services	\$1,076	\$1,783	\$0	\$0	\$0	\$0
Total	\$46,764	\$69,604	\$0	\$0	\$0	\$0



Leaf Pick-up

Surface Water Management Fund Operations Division - TV Inspection

TV Inspection-52052407

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	30,286	57,200	-	-	-	-
5010 Extra Labor	-	6,550	-	-	-	-
5100 Overtime	83	19	-	-	-	-
5301 Med/Den/Vis Insurance	8,859	15,893	-	-	-	-
5303 PERS	3,247	5,874	-	-	-	-
5308 VEBA	-	1,144	-	-	-	-
5309 PERS Stabilization	-	1,728	-	-	-	-
5399 Other Benefits and Taxes	3,807	7,798	-	-	-	-
Total Personnel Services	\$46,282	\$96,206	\$0	\$0	\$0	\$0
Materials & Services						
6402 Maintenance Supplies	391	4,092	-	-	-	-
6403 Small Tools and Equipment	387	277	-	-	-	-
6416 Equipment Maintenance	261	3,530	-	-	-	-
Total Materials & Services	\$1,039	\$7,899	\$0	\$0	\$0	\$0
Capital Outlay						
7002 Non-License Appar and Equipme	-	24,000	-	-	-	-
Total Capital Outlay	\$0	\$24,000	\$0	\$0	\$0	\$0
Total	\$47,321	\$128,105	\$0	\$0	\$0	\$0



Surface Water Management Fund Operations Division - Repairs

Repairs-52052409

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	10,617	30,084	-	-	-	-
5010 Extra Labor	-	863	-	-	-	-
5100 Overtime	-	533	-	-	-	-
5301 Med/Den/Vis Insurance	2,977	7,967	-	-	-	-
5303 PERS	1,099	3,133	-	-	-	-
5308 VEBA	-	602	-	-	-	-
5309 PERS Stabilization	-	931	-	-	-	-
5399 Other Benefits and Taxes	1,334	3,897	-	-	-	-
Total Personnel Services	\$16,027	\$48,010	\$0	\$0	\$0	\$0
Materials & Services						
6100 Contractual Services	437	2,859	-	-	-	-
6402 Maintenance Supplies	1,310	8,276	-	-	-	-
6403 Small Tools and Equipment	89	332	-	-	-	-
6413 Landfill Fees	114	390	-	-	-	-
6415 Pipe and Supply	4,480	6,840	-	-	-	-
6416 Equipment Maintenance	-	155	-	-	-	-
Total Materials & Services	\$6,430	\$18,852	\$0	\$0	\$0	\$0
Capital Outlay						
7040 Construction - Infrastructure	26,900	-	-	-	-	-
Total Capital Outlay	\$26,900	\$0	\$0	\$0	\$0	\$0
Total	\$49,357	\$66,862	\$0	\$0	\$0	\$0

Surface Water Management Fund Operations Division - Catch Basins

Catch Basins-52052410

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	56,477	29,691	-	-	-	-
5010 Extra Labor	-	13,936	-	-	-	-
5100 Overtime	212	187	-	-	-	-
5301 Med/Den/Vis Insurance	16,273	8,319	-	-	-	-
5303 PERS	5,709	3,127	-	-	-	-
5308 VEBA	-	592	-	-	-	-
5309 PERS Stabilization	-	968	-	-	-	-
5399 Other Benefits and Taxes	7,130	5,132	-	-	-	-
Total Personnel Services	\$85,801	\$61,952	\$0	\$0	\$0	\$0
Materials & Services						
6402 Maintenance Supplies	-	107	-	-	-	-
6403 Small Tools and Equipment	64	-	-	-	-	-
6415 Pipe and Supply	840	1,044	-	-	-	-
Total Materials & Services	\$904	\$1,151	\$0	\$0	\$0	\$0
Total	\$86,705	\$63,103	\$0	\$0	\$0	\$0



Jackson Bottom Wetlands



Surface Water Management Fund Operations Division - Water Quality

Water Quality-52052411

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	66,918	59,258	-	-	-	-
5010 Extra Labor	11,371	9,712	-	-	-	-
5100 Overtime	154	214	-	-	-	-
5301 Med/Den/Vis Insurance	19,656	16,262	-	-	-	-
5303 PERS	5,993	5,971	-	-	-	-
5308 VEBA	-	1,186	-	-	-	-
5309 PERS Stabilization	-	1,787	-	-	-	-
5399 Other Benefits and Taxes	9,644	8,482	-	-	-	-
Total Personnel Services	\$113,736	\$102,872	\$0	\$0	\$0	\$0
Materials & Services						
6007 Printing	305	-	-	-	-	-
6100 Contractual Services	1,856	2,310	-	-	-	-
6400 Utilities	789	865	-	-	-	-
6402 Maintenance Supplies	2,451	5,752	-	-	-	-
6403 Small Tools and Equipment	1,666	556	-	-	-	-
6413 Landfill Fees	558	418	-	-	-	-
6415 Pipe and Supply	1,819	981	-	-	-	-
6416 Equipment Maintenance	542	1,818	-	-	-	-
Total Materials & Services	\$9,986	\$12,700	\$0	\$0	\$0	\$0
Total	\$123,722	\$115,572	\$0	\$0	\$0	\$0

Surface Water Management Fund Operations Division - Street Sweeping

Street Sweeping-52052412

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	80,412	81,645	-	-	-	-
5010 Extra Labor	-	117	-	-	-	-
5100 Overtime	1,059	391	-	-	-	-
5301 Med/Den/Vis Insurance	24,038	23,607	-	-	-	-
5303 PERS	7,028	6,556	-	-	-	-
5308 VEBA	-	1,633	-	-	-	-
5309 PERS Stabilization	-	2,361	-	-	-	-
5399 Other Benefits and Taxes	9,903	9,993	-	-	-	-
Total Personnel Services	\$122,440	\$126,303	\$0	\$0	\$0	\$0
Materials & Services						
6402 Maintenance Supplies	5,905	167	-	-	-	-
6403 Small Tools and Equipment	5	645	-	-	-	-
6412 Equipment Rental	9,600	-	-	-	-	-
6416 Equipment Maintenance	-	400	-	-	-	-
Total Materials & Services	\$15,510	\$1,212	\$0	\$0	\$0	\$0
Total	\$137,950	\$127,515	\$0	\$0	\$0	\$0



Surface Water Management Fund Operations Division - Leaf Pickup

Leaf Pickup Program-52052413

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	39,366	32,168	-	-	-	-
5010 Extra Labor	6,207	6,237	-	-	-	-
5100 Overtime	3,743	1,271	-	-	-	-
5301 Med/Den/Vis Insurance	12,410	9,415	-	-	-	-
5303 PERS	3,772	2,806	-	-	-	-
5308 VEBA	-	643	-	-	-	-
5309 PERS Stabilization	-	1,003	-	-	-	-
5399 Other Benefits and Taxes	5,944	4,758	-	-	-	-
Total Personnel Services	\$71,442	\$58,301	\$0	\$0	\$0	\$0
Materials & Services						
6005 Advertising/Promotion	830	2,923	-	-	-	-
6007 Printing	2,430	2,708	-	-	-	-
6100 Contractual Services	9,185	-	-	-	-	-
6402 Maintenance Supplies	620	177	-	-	-	-
6403 Small Tools and Equipment	140	190	-	-	-	-
6413 Landfill Fees	-	11,450	-	-	-	-
6416 Equipment Maintenance	4,530	-	-	-	-	-
Total Materials & Services	\$17,735	\$17,448	\$0	\$0	\$0	\$0
Total	\$89,177	\$75,749	\$0	\$0	\$0	\$0

Surface Water Management Depreciation Fund Administration Division

Admin Eng SWM Depr-52252000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Transfers						
8209 Transfer to Facilities Managemen	-	-	-	444,675	444,675	444,675
Total Transfers	\$0	\$0	\$0	\$444,675	\$444,675	\$444,675
Unapprop Fund Bal						
8500 Unapprop Fund Balance	433,936	403,869	-	-	-	-
Total Unapprop Fund Bal	\$433,936	\$403,869	\$0	\$0	\$0	\$0
Total	\$433,936	\$403,869	\$0	\$444,675	\$444,675	\$444,675

Surface Water Management Depreciation Fund Engineering Division

Gen Eng SWM Depreciation-52252200

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6100 Contractual Services	22	39,561	-	-	-	-
Total Materials & Services	\$22	\$39,561	\$0	\$0	\$0	\$0
Capital Outlay						
7000 Automotive and Equipment	-	7,818	-	-	-	-
7050 Capital Reserve	-	-	366,653	500,177	500,177	500,177
Total Capital Outlay	\$0	\$7,818	\$366,653	\$500,177	\$500,177	\$500,177
Total	\$22	\$47,379	\$366,653	\$500,177	\$500,177	\$500,177

Surface Water Management Depreciation Fund Engineering Division - Capital Projects

Capital Projects-52252202

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	1,754	7,294	-	-	-	-
5301 Med/Den/Vis Insurance	412	1,474	-	-	-	-
5303 PERS	169	844	-	-	-	-
5308 VEBA	-	145	-	-	-	-
5309 PERS Stabilization	-	213	-	-	-	-
5399 Other Benefits and Taxes	208	861	-	-	-	-
Total Personnel Services	\$2,543	\$10,831	\$0	\$0	\$0	\$0
Materials & Services						
6000 Office Supplies	-	23	-	-	-	-
6003 Postage	1	-	725	14	14	14
6004 Program Supplies/Materials	21	-	725	42	42	42
6005 Advertising/Promotion	27	26	725	28	28	28
6007 Printing	-	-	725	14	14	14
6100 Contractual Services	-	112,279	215,880	3,960	3,960	3,960
6101 Other Services	-	172	510	42	42	42
Total Materials & Services	\$49	\$112,500	\$219,290	\$4,100	\$4,100	\$4,100
Capital Outlay						
7040 Construction - Infrastructure	-	-	134,145	25,000	25,000	25,000
Total Capital Outlay	\$0	\$0	\$134,145	\$25,000	\$25,000	\$25,000
Total	\$2,592	\$123,331	\$353,435	\$29,100	\$29,100	\$29,100



Surface Water Management Depreciation Fund Engineering Division

SWM Dep Gen Operations-52252400

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	10,453	1,191	-	-	-	-
5301 Med/Den/Vis Insurance	1,839	253	-	-	-	-
5303 PERS	599	116	-	-	-	-
5308 VEBA	-	24	-	-	-	-
5309 PERS Stabilization	-	36	-	-	-	-
5399 Other Benefits and Taxes	6,695	135	-	-	-	-
Total Personnel Services	\$19,586	\$1,755	\$0	\$0	\$0	\$0
Materials & Services						
6100 Contractual Services	19,236	-	2,500	-	-	-
6402 Maintenance Supplies	8,135	597	5,000	-	-	-
6412 Equipment Rental	9,256	-	2,500	-	-	-
6413 Landfill Fees	1,800	230	1,000	-	-	-
Total Materials & Services	\$38,427	\$827	\$11,000	\$0	\$0	\$0
Capital Outlay						
7000 Automotive and Equipment	96,359	-	-	-	-	-
7040 Construction - Infrastructure	31,111	-	-	-	-	-
Total Capital Outlay	\$127,470	\$0	\$0	\$0	\$0	\$0
Total	\$185,483	\$2,582	\$11,000	\$0	\$0	\$0

Surface Water Management SDC Administration Division

Admin Eng Swm SDC-52452000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7050 Capital Reserve	-	-	2,791,385	1,225,637	1,225,637	1,225,637
Total Capital Outlay	\$0	\$0	\$2,791,385	\$1,225,637	\$1,225,637	\$1,225,637
Transfers						
8209 Transfer to Facilities Managemen	-	-	3,455,611	3,734,683	3,734,683	3,734,683
Total Transfers	\$0	\$0	\$3,455,611	\$3,734,683	\$3,734,683	\$3,734,683
Unapprop Fund Bal						
8500 Unapprop Fund Balance	8,283,949	6,252,978	-	-	-	-
Total Unapprop Fund Bal	\$8,283,949	\$6,252,978	\$0	\$0	\$0	\$0
Total	\$8,283,949	\$6,252,978	\$6,246,996	\$4,960,320	\$4,960,320	\$4,960,320

Surface Water Management SDC Engineering Division

Gen Eng SWM SDC-52452200

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	119	-	-	-	-	-
5301 Med/Den/Vis Insurance	28	-	-	-	-	-
5303 PERS	15	-	-	-	-	-
5399 Other Benefits and Taxes	14	-	-	-	-	-
Total Personnel Services	\$176	\$0	\$0	\$0	\$0	\$0
Materials & Services						
6412 Equipment Rental	-	735	-	-	-	-
Total Materials & Services	\$0	\$735	\$0	\$0	\$0	\$0
Total	\$176	\$735	\$0	\$0	\$0	\$0



Surface Water Management SDC Engineering Division - Capital Projects

Capital Projects-52452202

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	27,704	38,348	-	-	-	-
5301 Med/Den/Vis Insurance	5,893	7,501	-	-	-	-
5303 PERS	3,137	4,475	-	-	-	-
5308 VEBA	-	768	-	-	-	-
5309 PERS Stabilization	-	1,110	-	-	-	-
5399 Other Benefits and Taxes	2,950	4,317	-	-	-	-
Total Personnel Services	\$39,684	\$56,519	\$0	\$0	\$0	\$0
Materials & Services						
6000 Office Supplies	-	87	-	-	-	-
6003 Postage	7	4	821	516	516	516
6004 Program Supplies/Materials	63	17	821	608	608	608
6005 Advertising/Promotion	146	92	821	587	587	587
6007 Printing	-	-	821	566	566	566
6100 Contractual Services	71,808	(15,654)	95,650	159,690	159,690	159,690
6101 Other Services	1,598	965	815	2,713	2,713	2,713
Total Materials & Services	\$73,622	(\$14,489)	\$99,749	\$164,680	\$164,680	\$164,680
Capital Outlay						
7035 Land	16,000	-	-	-	-	-
7040 Construction - Infrastructure	101,769	2,344,925	739,755	345,000	345,000	345,000
Total Capital Outlay	\$117,769	\$2,344,925	\$739,755	\$345,000	\$345,000	\$345,000
Total	\$231,075	\$2,386,955	\$839,504	\$509,680	\$509,680	\$509,680

Surface Water Management Local Service Fee

ENG SWM Local Service Fee-52652000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7050 Capital Reserve	-	-	-	984,122	984,122	984,122
Total Capital Outlay	\$0	\$0	\$0	\$984,122	\$984,122	\$984,122
Total	\$0	\$0	\$0	\$984,122	\$984,122	\$984,122

Surface Water Management Local Service Fee Capital Projects

SWM LSF Capital Projects-52652202

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6003 Postage	-	-	-	100	100	100
6004 Program Supplies/Materials	-	-	-	150	150	150
6005 Advertising/Promotion	-	-	-	150	150	150
6007 Printing	-	-	-	150	150	150
6100 Contractual Services	-	-	-	500	500	500
6101 Other Services	-	-	-	200	200	200
Total Materials & Services	\$0	\$0	\$0	\$1,250	\$1,250	\$1,250
Capital Outlay						
7040 Construction - Infrastructure	-	-	-	40,000	40,000	40,000
Total Capital Outlay	\$0	\$0	\$0	\$40,000	\$40,000	\$40,000
Total	\$0	\$0	\$0	\$41,250	\$41,250	\$41,250

Surface Water Management Local Service Fee Maintenance

SWM LSF Gen Maintenance-52652400

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7040 Construction - Infrastructure	-	-	-	195,000	195,000	195,000
Total Capital Outlay	\$0	\$0	\$0	\$195,000	\$195,000	\$195,000
Total	\$0	\$0	\$0	\$195,000	\$195,000	\$195,000

Property Management

Property Management-53052400

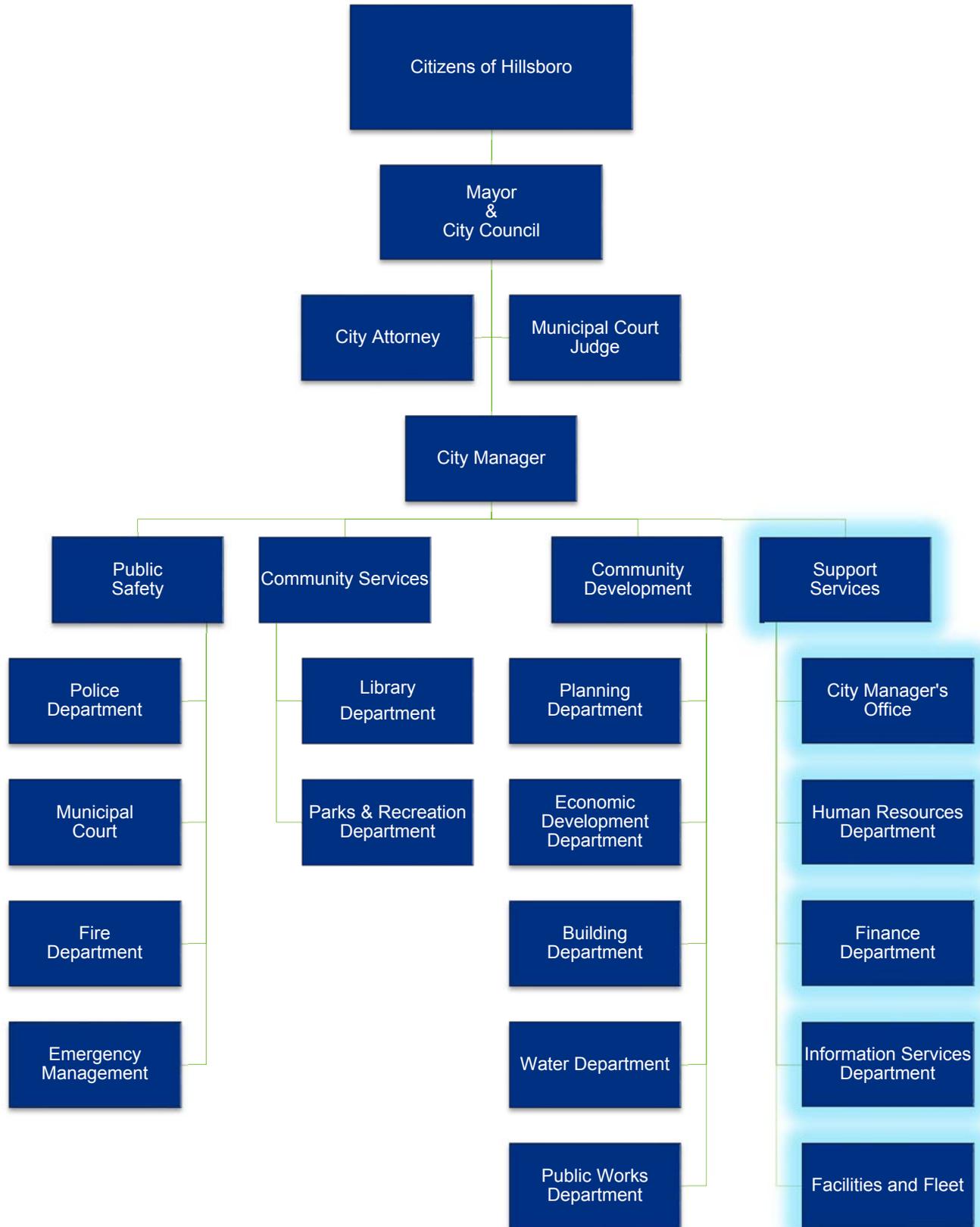
	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6100 Contractual Services	-	-	73,700	66,265	66,265	66,265
6400 Utilities	15,876	19,364	21,000	25,000	25,000	25,000
Total Materials & Services	\$15,876	\$19,364	\$94,700	\$91,265	\$91,265	\$91,265
Unapprop Fund Bal						
8500 Unapprop Fund Balance	83,478	80,937	-	-	-	-
Total Unapprop Fund Bal	\$83,478	\$80,937	\$0	\$0	\$0	\$0
Total	\$99,354	\$100,301	\$94,700	\$91,265	\$91,265	\$91,265

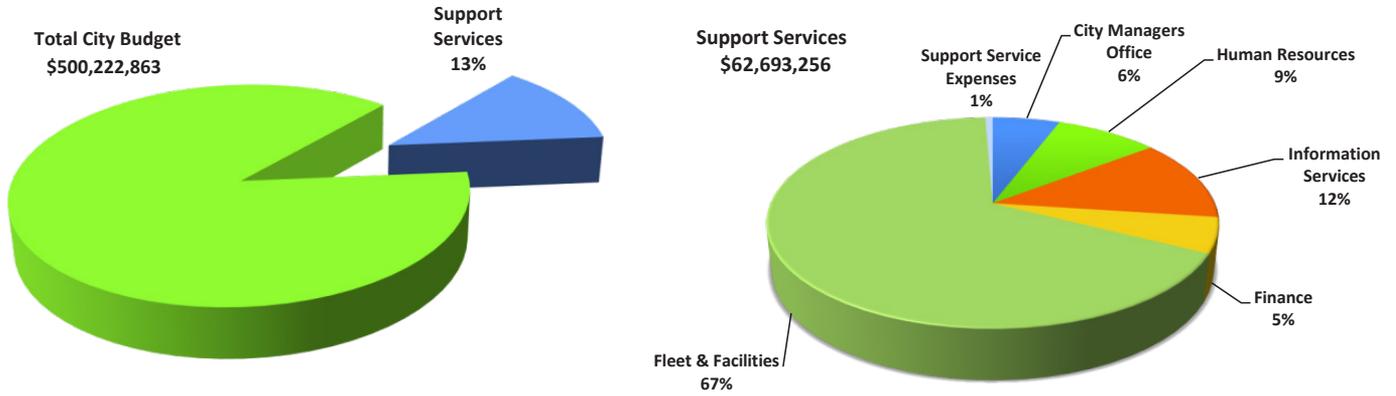
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Support Services

- *City Manager's Office*
- *Human Resources Department*
- *Information Services Department*
- *Finance Department*
- *Facilities and Fleet*







Resources by Category	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15		Percent of Total
					Dollar Change	Percent Change	
Support Service Charges	15,174,691	14,780,132	16,869,071	17,697,992	828,921	5%	28%
Charges for Services	5,716,887	6,444,326	7,176,461	7,418,717	242,256	3%	12%
Interest	119,328	87,364	95,240	21,375	(73,865)	-78%	0%
Grants and Donations	319,566	220,872	324,693	497,621	172,928	53%	1%
Other Financing Sources	811,000	484,825	11,303,314	20,373,010	9,069,696	80%	32%
Miscellaneous	56,083,741	14,654,268	923,675	8,843,809	7,920,134	857%	14%
Insurance Premiums	1,646,768	1,707,332	2,256,700	2,329,900	73,200	3%	4%
Beginning Working Capital	5,733,563	13,889,221	17,754,430	5,510,832	(12,243,598)	-69%	9%
Total Resources	\$ 85,605,544	\$ 52,268,340	\$ 56,703,584	\$ 62,693,256	5,989,672	11%	100%

Requirements by Category	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change	Percent of Total
Personnel Services	9,850,320	10,560,684	11,530,102	12,286,992	756,890	7%	20%
Materials & Services	9,452,194	9,403,369	11,670,913	12,220,539	549,626	5%	19%
Capital Outlay	21,328,008	7,141,353	16,275,169	33,393,605	17,118,436	105%	53%
Special Payments	23,992,195	1,377,004	1,822,700	1,793,500	(29,200)	-2%	3%
Debt Service	4,364,873	4,299,766	-	-	-	100%	0%
Transfers	1,000,000	836,500	12,968,592	300,000	(12,668,592)	-98%	0%
Contingency	-	-	1,471,108	1,488,649	17,541	1%	2%
Unapprop Fund Bal	15,617,954	18,649,664	965,000	1,209,971	244,971	25%	2%
Total Requirements	\$ 85,605,544	\$ 52,268,340	\$ 56,703,584	\$ 62,693,256	5,989,672	11%	100%

Requirements by Department	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change	Percent of Total
City Managers Office	3,491,029	3,263,215	3,607,346	3,607,429	83	0%	6%
Human Resources	4,433,665	4,611,930	5,290,584	5,518,623	228,039	4%	9%
Information Services	5,879,233	6,568,774	7,594,708	7,867,002	272,294	4%	13%
Finance	2,694,186	2,738,964	3,103,114	3,375,506	272,392	9%	5%
Fleet & Facilities	67,378,698	34,607,532	36,514,216	41,929,046	5,414,830	15%	67%
Support Service Expenses	1,728,733	477,925	593,616	395,650	(197,966)	-33%	1%
Total Requirements	\$ 85,605,544	\$ 52,268,340	\$ 56,703,584	\$ 62,693,256	5,989,672	11%	100%



Requirements by Fund	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15		Percent Change	Percent of Total
					Dollar Change	Percent Change		
Broadband Users Group (610)	618,398	507,611	774,752	679,441	(95,311)	-12%	1%	
PPDS Users Group (620)	37,183	38,213	28,940	36,409	7,469	26%	0%	
Support Services Fund (700)	15,298,017	14,846,795	16,924,071	17,697,992	773,921	5%	28%	
Sustainability Revolving Fund (702)	60,304	97,657	94,650	85,885	(8,765)	-9%	0%	
Facilities Management Fund (710)	63,195,529	30,380,189	31,629,478	35,213,984	3,584,506	11%	56%	
Intermodal Transit Facility (ITF) Fund (712)	259,165	387,443	270,000	371,271	101,271	38%	1%	
Risk Management Fund (740)	2,515,428	2,439,486	2,957,700	2,935,900	(21,800)	-1%	5%	
Loss Reserve Fund (745)	800,000	800,000	800,000	900,000	100,000	13%	1%	
Fleet Management Fund (750)	2,325,445	2,264,170	2,722,993	4,246,174	1,523,181	56%	7%	
Copier Program Fund (760)	496,075	506,776	501,000	526,200	25,200	5%	1%	
Total Requirements	\$ 85,605,544	\$ 52,268,340	\$ 56,703,584	\$ 62,693,256	5,989,672	11%	100%	
Full Time Equivalent Positions	97.0	98.0	100.0	102.0	2.0	2%		

City Manager's Office



Department Description

The City of Hillsboro's City Manager's Office team works side-by-side with City Council, community partners and city departments to connect innovative ideas, City Council goals, and the community's vision for Hillsboro. It's the job of the City Manager's Office to make sure these goals are communicated consistently across the organization, are carried out in a coordinated effort, and serve as a guide in everything that we do.

The City Manager's Office is where you'll find our City Manager, Assistant City Manager, the City Recorder, project management and communications staff, and key administrative support people. The functions within the City Manager's Office include legal services, inter-departmental project management, communications and outreach, public affairs, city recorder, franchise management, legislative relations, and administrative support. The Executive Management Team oversees operations of the City under the policy direction of the Mayor and City Council. Other City Manager's Office staff support the Mayor, City Council, and the Executive Team.

In addition to providing direction and support to external departments, the City Manager's Office is responsible for managing cross-departmental or City-wide projects and programs. Currently, the projects and programs managed by the department include the Hillsboro 2020 Vision and Action Plan and 2035 update, the City's Sustainability program, franchise management including power utilities, communications companies and solid waste and recycling operators, and the City-wide Branding, Marketing and Communications Plans. These projects are managed by the project management, and the communications and outreach teams.

Our Mission

Serve the City of Hillsboro with creativity, professionalism, and collaborative leadership.

Our Goals

- Relationship and Employee Enhancement
 - Increase integration, understanding and coordination of work within the City Manager's Office and with other departments.
- Coordination and Communications
 - Support City departments by serving as an organization-wide coordination and communications hub.
- Champion City Direction
 - Provide leadership, direction and guidance for City departments by implementing and promoting the Hillsboro 2020 Vision, Council priorities, the City strategic plan, and sustainability program.

Outcomes and Accomplishments

The City Manager's Office coordinated the implementation of the Hillsboro 2020 Vision and Action Plan adopted by the City Council in 2000 and is leading the 2035 community plan update. The City provides staff and technical support to the citizen-led Vision Implementation Committee (VIC), charged with monitoring and helping to bring this community vision to life. The City Manager's Office also coordinates the City's implementation of over twenty Hillsboro 2020 projects and programs for which it is assigned as a community lead partner. The 2020 Vision Action Plan is now over 95% complete. Working with the VIC, the City Manager's Office completed the first and second phases of a vision renewal process called Imagine Hillsboro 2035!, with a new community plan scheduled for completion in FY 2015.

The City Manager's Office manages implementation of the City Sustainability Plan, including projects that improve facility energy efficiency and reduce costs, capturing savings to fund further projects, and reduction of waste to landfill from City facilities. During FY 2014-2015, the City Manager's Office facilitated development of a Community Environmental Sustainability Plan and participated in the US Department of Energy Rooftop Solar Challenge, which resulted in recognition of the City as a Northwest Solar Community. Implementation of the City Sustainability program will continue into FY 2015 - 2016.

After successfully establishing a coordinated city-wide branding and communications program, this year the City's Communications and Outreach team will continue to support all thirteen City departments in proactively communicating and engaging with residents, employees and community partners through various communication channels. In addition, a Hillsboro community wayfinding program plan will be finalized by the end of 2015 for implementation over multiple years including welcome gateways and directional signage for vehicles, bicyclists and pedestrians.



Budget Highlights

The budget for 2015-2016 continues funding for Hillsboro 2020 and 2035, and the City’s Sustainability program. In addition, the budget includes allocated monies to address goals related to sustainability and marketing.

- Sustainability - The Sustainability program will focus on priority projects and policies to move the City toward its long term goals, including air quality initiatives, support of the Hillsboro Sustainability Task Force, and implementation of the City Energy Management Plan. Staff will continue to provide educational information to employees, residents and businesses.
- Communications and Outreach – After building on previous years’ development of a strong and recognizable identity and the launch of multiple new and improved communication channels (City website, increased employee communications, social media, City Views newsletter and Stay Connected E-newsletter), priorities for 2015-2016 include continued support of effective city-wide branding and communications, completion of a comprehensive City of Hillsboro Communications & Marketing Plan, increased use of video to share information, addition of an interactive online engagement system, increased community outreach specifically to Hillsboro’s Latino population, and completion of a community wayfinding program plan.
- Hillsboro 2020/2035 - The Hillsboro 2020/2035 Vision project budget includes ongoing support to the Vision Implementation Committee (VIC), continued implementation of the Vision Action Plan, and funding to finalize development of the 2035 plan. Highlights include developing a new logo and marketing materials, including a redesign of the vision report and website.

In addition to these projects and programs, the budget includes funding to retain lobbyists at the State and Federal levels, and funding to hold the first Hillsboro Citizens Academy.

Performance Measures

Citywide Goal	Department Goal	Measure	Actual 2011-12	Actual 2012-13	Actual 2013-14	Actual/Target 2014-15	Budget 2015-16
Support the 2035 Vision (City Council Goal)	Develop a new 20 year community plan - Hillsboro 2035 through citizen engagement.	Total number community members participated in survey	*	*	1,100 idea cards submitted	800 survey responses	TBD
Nurture a culture of Trust and engagement with all Hillsboro residents and community partners (CWSP 4)	Develop printed, web and other media materials that educate the community about City projects and programs (CWSP 4.4b)	Number of Newsletters, Stay Connect and press releases issued	*	*	70	114	132
		Number of subscribers to Stay Connected and Twitter	*	*	2391	3770	5300
Promote environmentally sustainable practices (CWSP 8)	Reduce City facility energy use intensity (EUI) by 20% by 2020 compared to baseline year (City Better Buildings Challenge Commitment)	Percentage reduction (or gain) in building EUI compared to baseline year 2009	*	9% reduction	11% reduction	16% reduction	16% reduction

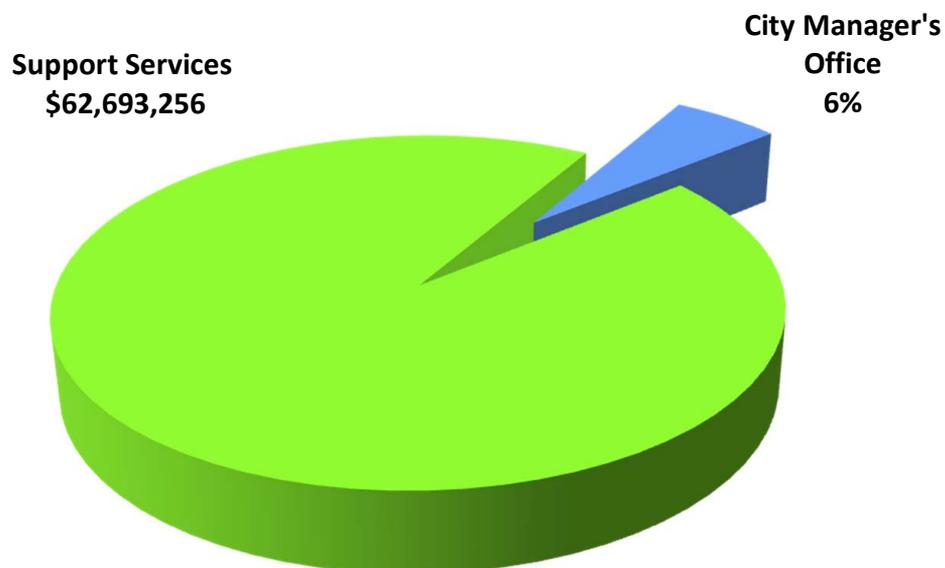
Budget Summary

Resources by Category	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15		
					Dollar Change	Percent Change	Percent of Total
Charges for Services	3,427,640	3,214,362	3,582,696	3,604,879	22,183	1%	100%
Interest	211	218	150	175	25	17%	0%
Grants and Donations	43,178	11,500	-	-	-	0%	0%
Other Financing Src	20,000	37,135	24,500	2,375	(22,125)	-90%	0%
Total:	\$ 3,491,029	\$ 3,263,215	\$ 3,607,346	\$ 3,607,429	\$ 83	0%	100%

Budget by Category	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change	Percent of Total
Personnel Services	1,933,553	2,050,116	2,061,246	2,114,244	52,998	3%	59%
Materials & Services	1,497,172	1,144,439	1,546,100	1,493,185	(52,915)	-3%	41%
Unappropriated Fund Balance	60,304	68,660	-	-	-	0%	0%
Total:	\$ 3,491,029	\$ 3,263,215	\$ 3,607,346	\$ 3,607,429	\$ 83	0%	100%

Budget by Org	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change	Percent of Total
Council Services	412,457	370,385	442,294	410,515	(31,779)	-7%	11%
City Attorney	782,062	422,585	625,000	625,000	-	0%	17%
Administration	1,618,214	1,789,383	1,797,411	1,786,350	(11,061)	-1%	50%
Communications and Outreach	430,938	389,561	441,085	464,973	23,888	5%	13%
City Recorder	187,054	193,644	206,906	234,706	27,800	13%	7%
Sustainability Revolving Fund	60,304	97,657	94,650	85,885	(8,765)	-9%	2%
Total:	\$ 3,491,029	\$ 3,263,215	\$ 3,607,346	\$ 3,607,429	\$ 83	0%	100%

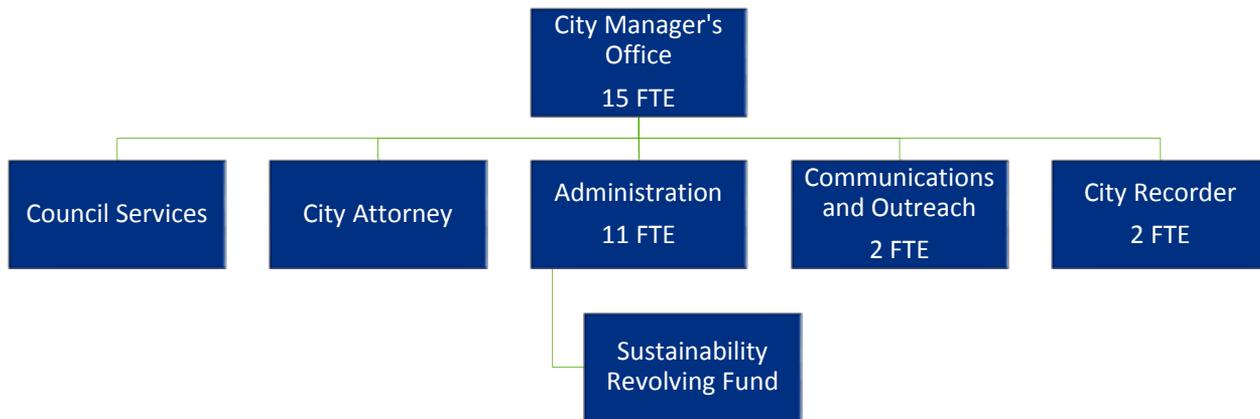
Budget by Fund	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change	Percent of Total
Support Services Fund (700)	3,430,725	3,165,558	3,512,696	3,521,544	8,848	0%	98%
Sustainability Revolving Fund (702)	60,304	97,657	94,650	85,885	(8,765)	-9%	2%
Total:	\$ 3,491,029	\$ 3,263,215	\$ 3,607,346	\$ 3,607,429	\$ 83	0%	100%





City Manager's Office Department Full Time Equivalent (FTE) Positions

	2013-14	2014-15	2015-16	Range	Minimum Salary	Maximum Salary
City Manager	1.0	1.0	1.0	Contract	\$183,750	\$183,750
Assistant City Manager	2.0	2.0	1.0	45	121,375	159,721
Community Services Manager	0.0	0.0	1.0	36	85,276	112,217
Senior Project Manager	2.0	2.0	2.0	36	85,276	112,217
Communications and Marketing Manager	1.0	1.0	1.0	36	85,276	112,217
Public Affairs Manager	1.0	1.0	1.0	34	78,843	103,751
City Recorder	1.0	1.0	1.0	29	64,803	85,276
Management Analyst	1.0	1.0	1.0	28	62,310	81,996
Administrative Support Supervisor	1.0	1.0	1.0	25	55,393	72,895
Project Specialist	1.0	1.0	1.0	25	55,393	72,895
Deputy City Recorder	1.0	1.0	1.0	25	55,393	72,895
Administrative Coordinator	1.0	1.0	1.0	23	51,215	67,395
Executive Assistant	0.0	0.0	0.0	20	45,530	59,914
Administrative Support Specialist	2.0	2.0	2.0	17	40,476	53,263
Total:	15.0	15.0	15.0			



Council Services

The Council Services portion of the City Manager’s Office budget covers expenses directly related to the operation and activities of the City Council, which includes the Mayor and six Councilors. Council Services provides funding for training and travel of City Councilors as well as the Council stipends. Additionally, Council Services houses programs directly requested by the Council, currently the programs administered out of Council Services are the City’s state and federal lobbyist, the Mayor’s State of the City Address, and the Hillsboro Citizens Academy.

Council Services-70030000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	45,995	48,000	48,768	48,000	48,000	48,000
5005 Salaries - Part-Time	67	-	-	-	-	-
5100 Overtime	3,597	338	-	-	-	-
5301 Med/Den/Vis Insurance	923	66	-	-	-	-
5303 PERS	679	308	-	1,687	1,687	1,687
5309 PERS Stabilization	-	61	-	-	-	-
5399 Other Benefits and Taxes	11,677	11,349	12,776	13,528	13,528	13,528
Total Personnel Services	\$62,938	\$60,122	\$61,544	\$63,215	\$63,215	\$63,215
Materials & Services						
6000 Office Supplies	5,141	3,940	4,500	4,500	4,500	4,500
6001 Communications Services	87	75	200	200	200	200
6002 Travel/Training/Dues	35,308	35,322	40,600	40,600	40,600	40,600
6003 Postage	1,136	561	1,250	1,000	1,000	1,000
6004 Program Supplies/Materials	225	3,743	2,200	16,500	16,500	16,500
6100 Contractual Services	184,615	156,927	197,000	151,500	151,500	151,500
6101 Other Services	11,584	11,011	18,000	18,000	18,000	18,000
6410 Computer Hardware	-	28	-	-	-	-
6414 Dues - Other Entities	111,423	98,656	117,000	115,000	115,000	115,000
Total Materials & Services	\$349,519	\$310,263	\$380,750	\$347,300	\$347,300	\$347,300
Total	\$412,457	\$370,385	\$442,294	\$410,515	\$410,515	\$410,515



City Attorney

The City Attorney provides legal counsel to the City. The City contracts with a private law firm for these services. This portion of the City Manager's Office budget accounts for the City attorney and other legal services.

City Attorney-70030200

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6000 Office Supplies	-	-	500	-	-	-
6100 Contractual Services	782,062	422,585	624,500	625,000	625,000	625,000
Total Materials & Services	\$782,062	\$422,585	\$625,000	\$625,000	\$625,000	\$625,000
Total	\$782,062	\$422,585	\$625,000	\$625,000	\$625,000	\$625,000

City Manager’s Office

The City Manager’s Office supports the Mayor, City Council, and the Executive Management Team (City Manager and Assistant City Manager). The functions within the City Manager’s Office include managing legal services, inter-departmental project management, franchise management, legislative relations, and administrative support. The Executive Management Team oversees operations of the City under the policy direction of the Mayor and City Council. Other City Manager’s Office staff support the Mayor, City Council, and the Executive Team.

Administration-70030400

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	988,949	1,075,784	1,084,149	1,094,115	1,094,115	1,094,115
5005 Salaries - Part-Time	41,544	45,377	-	-	-	-
5010 Extra Labor	-	295	-	-	-	-
5301 Med/Den/Vis Insurance	163,143	149,269	171,131	181,045	181,045	181,045
5303 PERS	103,857	106,286	109,692	130,987	130,987	130,987
5308 VEBA	-	20,605	21,630	21,828	21,828	21,828
5309 PERS Stabilization	-	31,894	33,052	-	-	-
5399 Other Benefits and Taxes	104,895	110,995	108,757	109,375	109,375	109,375
Total Personnel Services	\$1,402,388	\$1,540,505	\$1,528,411	\$1,537,350	\$1,537,350	\$1,537,350
Materials & Services						
6000 Office Supplies	19,552	29,529	19,000	19,500	19,500	19,500
6001 Communications Services	5,983	4,781	6,000	6,000	6,000	6,000
6002 Travel/Training/Dues	35,441	39,162	40,500	45,500	45,500	45,500
6003 Postage	849	727	1,000	1,000	1,000	1,000
6004 Program Supplies/Materials	-	3,944	-	2,000	2,000	2,000
6005 Advertising/Promotion	251	173	-	-	-	-
6100 Contractual Services	150,689	168,841	200,500	173,000	173,000	173,000
6101 Other Services	1,500	-	-	-	-	-
6409 Computer Software	1,232	-	500	500	500	500
6410 Computer Hardware	329	1,721	1,500	1,500	1,500	1,500
Total Materials & Services	\$215,826	\$248,878	\$269,000	\$249,000	\$249,000	\$249,000
Total	\$1,618,214	\$1,789,383	\$1,797,411	\$1,786,350	\$1,786,350	\$1,786,350



Communication and Outreach

The Communications and Outreach function is located in the City Manager’s Office and is responsible for overseeing the implementation of the City-wide branding, marketing and communications plans that keep employees, citizens and partners informed about and involved in the work the City does on behalf of the community. Additionally, this function is responsible for public affairs/media relations, the City website and the City Views newsletter which is sent out to Hillsboro citizens on a bi-monthly basis.

Communications and Outreach-70030404

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	210,498	189,151	199,542	211,584	211,584	211,584
5100 Overtime	3,097	-	-	-	-	-
5301 Med/Den/Vis Insurance	31,834	30,037	31,576	33,513	33,513	33,513
5303 PERS	20,174	12,706	15,777	21,037	21,037	21,037
5308 VEBA	-	3,741	3,992	4,233	4,233	4,233
5309 PERS Stabilization	-	4,874	6,052	-	-	-
5399 Other Benefits and Taxes	18,543	17,561	18,946	20,106	20,106	20,106
Total Personnel Services	\$284,146	\$258,070	\$275,885	\$290,473	\$290,473	\$290,473
Materials & Services						
6002 Travel/Training/Dues	-	77	-	-	-	-
6004 Program Supplies/Materials	-	12,862	14,500	21,500	21,500	21,500
6100 Contractual Services	146,792	118,552	150,700	153,000	153,000	153,000
Total Materials & Services	\$146,792	\$131,491	\$165,200	\$174,500	\$174,500	\$174,500
Total	\$430,938	\$389,561	\$441,085	\$464,973	\$464,973	\$464,973

City Recorder

The City Recorder’s Office is located in the City Manager’s Office and is responsible for supporting the City Council by coordinating Council meetings and activities. The City Recorder serves as the elections officer for the City and administers oaths of office. The City Recorder’s Office is also the records manager for the City, overseeing all records and the City’s archives, updating the municipal code, preserving historical records, and managing the Pioneer Cemetery requests. The City Recorder also oversees the processing of public records and liquor licenses.

City Recorder-70030600

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	126,152	128,699	130,758	152,532	152,532	152,532
5301 Med/Den/Vis Insurance	32,071	30,116	30,820	32,640	32,640	32,640
5303 PERS	13,413	13,433	13,652	20,363	20,363	20,363
5308 VEBA	-	2,574	2,617	3,051	3,051	3,051
5309 PERS Stabilization	-	3,915	3,979	-	-	-
5399 Other Benefits and Taxes	12,445	12,682	13,580	14,620	14,620	14,620
Total Personnel Services	\$184,081	\$191,419	\$195,406	\$223,206	\$223,206	\$223,206
Materials & Services						
6004 Program Supplies/Materials	70	-	2,000	2,000	2,000	2,000
6005 Advertising/Promotion	381	-	1,500	1,500	1,500	1,500
6100 Contractual Services	2,522	2,225	8,000	8,000	8,000	8,000
Total Materials & Services	\$2,973	\$2,225	\$11,500	\$11,500	\$11,500	\$11,500
Total	\$187,054	\$193,644	\$206,906	\$234,706	\$234,706	\$234,706

Sustainability Revolving Fund

The Sustainability Revolving Fund (SRF) captures and tracks savings from energy efficiency and other projects and utilizes some of those savings for subsequent projects. The SRF provides a mechanism for City employees to access funds for internal sustainability projects, and it provides a structure for use, replenishment and management of those funds.

Sustainability Revolving Fund-70230402

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6004 Program Supplies/Materials	-	28,997	94,650	85,885	85,885	85,885
Total Materials & Services	\$0	\$28,997	\$94,650	\$85,885	\$85,885	\$85,885
Unapprop Fund Bal						
8500 Unapprop Fund Balance	60,304	68,660	-	-	-	-
Total Unapprop Fund Bal	\$60,304	\$68,660	\$0	\$0	\$0	\$0
Total	\$60,304	\$97,657	\$94,650	\$85,885	\$85,885	\$85,885

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Human Resources



Department Description

The Human Resources Department serves as a strategic resource to all City employees and departments of the City of Hillsboro in relation to the City's workforce. The primary services provided by Human Resources include Employee and Labor Relations, Recruitment and Selection, Classification and Compensation, Employee Benefits Administration, Training, Personnel Policy Development, and Performance Management.

The City of Hillsboro's Risk Management functions are also included in the Human Resources Department. Risk Management is responsible for providing strategic and progressive risk management and employee development services in a manner that fulfills the mission and strategic goals of the organization, while complying with state and federal laws. Risk Management is dedicated to protecting the City's financial and human assets using various proven risk techniques such as cost effective insurance and the development and implementation of safety and loss control programs.

Our Mission Statement and Goals

The Human Resources Department's mission is to provide leadership and expeditious human resources services in order to attract and retain a diverse, well-qualified and professional workforce with the purpose of enabling the City and its employees to deliver the highest quality municipal services to our residents.

Risk Management's mission of creating proactive solutions to empower and protect is accomplished through the development and implementation of sound risk management techniques including the purchasing of insurance products and the development of safety and loss control programs.

Outcomes and Accomplishments

- During the past year, Human Resources has collaborated with both the Police and Fire Departments in the collective bargaining process with the Hillsboro Police Officers Association and the Hillsboro Firefighters Association. Negotiations should be completed during the summer of 2015.
- The Risk program was recognized at the 2015 Governor's Occupational Safety & Health Conference (GOSH) for "exemplary safety performance by an employer".
- The Supervisor Development Series was implemented. This program is a two-day, city-specific training program geared towards both new and experienced supervisors and is offered twice a year.
- The Human Resources Department implemented the Classification and Compensation Study for all non-represented full-time positions in the City in October 2014. The final step of the implementation is nearly complete as job descriptions are being finalized and posted to the City's website and NeoGov.
- In FY 2014, the Human Resources Department's improved recruitment process resulted in faster recruitments and better customer service for job applicants. The Department handled 69 hiring processes and over 3,511 job applications, and was heavily involved in hiring a new Library Director.
- The City's new Performance Management System was implemented and has streamlined the performance review process for supervisors enabling them to provide more timely feedback and goal setting.

Outcomes and Accomplishments (continued)

- The City’s Internship Program continued to expand in FY 2014 and we continue to provide more, high quality work experience opportunities and local government exposure for high school and college students. The Human Resources Department led another successful “Youth Invasion,” and provided over 300 high school students in the area with direct access and exposure to city services.
- The City enhanced the Employee Health Promotion Program by providing part-time employees with access to SHARC in addition to reimbursing for pedometers/electronic activity trackers and race registrations for endurance events.
- Human Resources staff coordinated and raised over \$ 11,000 for United Way. The City Relay for Life Teams also raised \$ 12,500 for the American Cancer Society.

Budget Highlights

During FY 2015, the Human Resources Department plans to focus on the following initiatives:

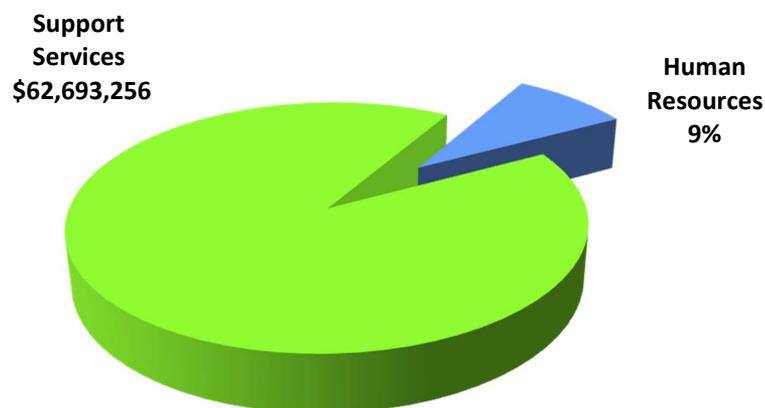
- Continue implementation and monitoring of the Affordable Care Act to ensure the City is in compliance.
- Expand, formalize, and improve the City’s internship opportunities and increase collaboration with the Hillsboro School District to provide students with access to local government.
- Focus on new employee development programs to provide additional training opportunities for City staff.

Key Service Performance Indicators

Voluntary Turnover Rate – The rate at which employees voluntarily leave the organization – not including retirements. Since July 2014, the City of Hillsboro has had less than 1% voluntary turnover when excluding retirements and part-time/seasonal employment.

Time to Fill Vacancies – The number of days from when a job requisition is opened until the offer is accepted by a candidate. The Human Resources Department has averaged 61 days to fill vacancies since July 2014.

Wellness Program Participation – The number of employees who utilize at least one aspect of the City’s Wellness Program. 364 employees/dependents have participated in the City’s Wellness Program during FY 2014.





Budget Summary

Resources by Category	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15		Percent of Total
					Dollar Change	Percent Change	
Charges for Services	1,118,237	1,372,444	1,532,884	1,682,723	149,839	10%	30%
Interest	4,258	4,921	1,000	1,000	-	0%	0%
Other Financing Src	-	-	-	100,000	100,000	0%	2%
Miscellaneous	5,875	921	-	-	-	0%	0%
Insurance Premiums	1,646,768	1,707,332	2,256,700	2,329,900	73,200	3%	42%
Beginning Work Cap	1,658,527	1,526,312	1,500,000	1,405,000	(95,000)	-6%	25%
Total:	\$ 4,433,665	\$ 4,611,930	\$ 5,290,584	\$ 5,518,623	\$ 228,039	4%	100%

Budget by Category							
Personnel Services	1,078,912	1,314,067	1,507,858	1,623,291	115,433	8%	29%
Materials & Services	508,555	519,577	551,700	596,775	45,075	8%	11%
Special Payments	1,319,886	1,377,004	1,822,700	1,793,500	(29,200)	-2%	32%
Transfers	-	-	-	100,000	100,000	0%	2%
Contingency	-	-	608,326	505,057	(103,269)	-17%	9%
Unapprop Fund Bal	1,526,312	1,401,282	800,000	900,000	100,000	13%	16%
Total:	\$ 4,433,665	\$ 4,611,930	\$ 5,290,584	\$ 5,518,623	\$ 228,039	4%	100%

Budget by Org							
Human Resources	1,118,237	1,372,444	1,532,884	1,682,723	149,839	10%	30%
Risk - Insurance	2,361,085	2,280,061	2,768,892	2,797,927	29,035	1%	51%
Risk - Safety	154,343	159,425	188,808	137,973	(50,835)	-27%	3%
Loss Reserve	800,000	800,000	800,000	900,000	100,000	13%	16%
Total:	\$ 4,433,665	\$ 4,611,930	\$ 5,290,584	\$ 5,518,623	\$ 228,039	4%	100%

Budget by Fund							
Support Services Fund (700)	1,118,237	1,372,444	1,532,884	1,682,723	149,839	10%	30%
Risk Management Fund (740)	2,515,428	2,439,486	2,957,700	2,935,900	(21,800)	-1%	53%
Loss Reserve Fund (745)	800,000	800,000	800,000	900,000	100,000	13%	16%
Total:	\$ 4,433,665	\$ 4,611,930	\$ 5,290,584	\$ 5,518,623	\$ 228,039	4%	100%



Human Resources Department Full Time Equivalent (FTE) Positions

	2013-14	2014-15	2015-16	Range	Minimum Salary	Maximum Salary
Human Resources Director	1.0	1.0	1.0	41	\$ 103,751	\$ 136,530
Risk Manager	1.0	1.0	1.0	36	85,276	112,217
Human Resources Manager	1.0	1.0	1.0	35	81,996	107,901
Program and Support Manager	1.0	1.0	1.0	32	72,895	95,924
Management Analyst	3.0	4.0	4.0	28	62,310	81,996
Safety Officer	1.0	1.0	1.0	28	62,310	81,996
Management Specialist	1.0	1.0	1.0	22	49,245	64,803
Administrative Support Specialist	2.0	2.0	2.0	17	40,476	53,263
Customer Service Assistant	1.0	1.0	1.0	6	26,292	34,599
Total:	12.0	13.0	13.0			

Note 1: Customer Service Assistant positions are three (3) part-time, temporary 6-month limited duration.

Note 2: The Risk Department was reorganized into the Human Resources Department during fiscal year 2013-14. Historical FTE counts are a combination of both Human Resources and Risk.



Human Resources-70031000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	513,671	628,889	748,725	752,449	752,449	752,449
5005 Salaries - Part-Time	7,594	27,793	-	-	-	-
5010 Extra Labor	-	1,050	25,000	100,000	100,000	100,000
5100 Overtime	154	-	-	-	-	-
5301 Med/Den/Vis Insurance	103,845	117,394	132,279	140,318	140,318	140,318
5303 PERS	43,637	64,106	73,966	95,649	95,649	95,649
5308 VEBA	-	12,238	13,759	14,435	14,435	14,435
5309 PERS Stabilization	-	18,850	21,250	-	-	-
5399 Other Benefits and Taxes	46,747	61,723	70,705	80,172	80,172	80,172
Total Personnel Services	\$715,648	\$932,043	\$1,085,684	\$1,183,023	\$1,183,023	\$1,183,023
Materials & Services						
6000 Office Supplies	19,425	16,114	17,000	17,000	17,000	17,000
6001 Communications Services	829	879	2,500	2,500	2,500	2,500
6002 Travel/Training/Dues	18,523	12,449	20,000	20,000	20,000	20,000
6003 Postage	1,137	1,306	1,800	1,800	1,800	1,800
6004 Program Supplies/Materials	4,181	2,358	33,650	86,150	86,150	86,150
6005 Advertising/Promotion	20,698	19,491	30,000	30,000	30,000	30,000
6007 Printing	-	247	750	750	750	750
6100 Contractual Services	168,591	153,840	172,000	172,000	172,000	172,000
6101 Other Services	31,313	33,993	29,500	29,500	29,500	29,500
6104 Claims Expense	96,935	158,080	110,000	110,000	110,000	110,000
6405 Recruitment Expense	40,957	41,644	30,000	30,000	30,000	30,000
Total Materials & Services	\$402,589	\$440,401	\$447,200	\$499,700	\$499,700	\$499,700
Total	\$1,118,237	\$1,372,444	\$1,532,884	\$1,682,723	\$1,682,723	\$1,682,723

Risk - Insurance

Responsible for managing the City's casualty and property insurance, excess workers compensation insurance, fidelity bonds, and tenant user liability insurance program (TULIP). Serves as the City's liaison to the City's insurance broker and carrier (CIS). Administers the City's workers compensation self-insurance program.

Risk - Insurance-74032000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	153,935	162,352	175,704	219,302	219,302	219,302
5010 Extra Labor	237	-	-	-	-	-
5301 Med/Den/Vis Insurance	32,581	30,087	30,730	40,699	40,699	40,699
5303 PERS	19,263	20,433	21,400	34,950	34,950	34,950
5308 VEBA	-	3,242	3,394	4,366	4,366	4,366
5309 PERS Stabilization	-	4,871	5,091	-	-	-
5399 Other Benefits and Taxes	13,260	14,057	15,047	19,478	19,478	19,478
Total Personnel Services	\$219,276	\$235,042	\$251,366	\$318,795	\$318,795	\$318,795
Materials & Services						
6000 Office Supplies	519	577	-	-	-	-
6001 Communications Services	894	1,028	-	1,800	1,800	1,800
6002 Travel/Training/Dues	4,447	3,654	3,500	5,000	5,000	5,000
6004 Program Supplies/Materials	6,915	7,549	8,000	11,000	11,000	11,000
6007 Printing	248	-	-	-	-	-
6100 Contractual Services	82,588	53,925	75,000	62,775	62,775	62,775
Total Materials & Services	\$95,611	\$66,733	\$86,500	\$80,575	\$80,575	\$80,575
Special Payments						
8008 Facilities Depreciation	1,330	3,842	-	-	-	-
8009 Support Services Charge	103,063	93,253	-	-	-	-
8010 Equipment Depreciation	4,649	4,649	-	-	-	-
8011 Facilities Charge	4,837	15,800	-	-	-	-
8040 W/C Insurance Premiums	145,581	163,323	178,000	155,000	155,000	155,000
8041 Property Insurance Premiums	251,247	313,301	340,200	310,000	310,000	310,000
8042 Liability Insurance Premiums	360,806	397,373	504,000	570,000	570,000	570,000
8043 Bonds Premiums	4,515	5,950	6,000	6,000	6,000	6,000
8050 W/C Claims Expense	369,424	335,178	450,000	450,000	450,000	450,000
8051 Property Claims Expense	73,918	44,120	50,000	50,000	50,000	50,000
8052 Liability Claims Expense	516	215	2,500	2,500	2,500	2,500
8053 IBNR W/C	-	-	292,000	250,000	250,000	250,000
Total Special Payments	\$1,319,886	\$1,377,004	\$1,822,700	\$1,793,500	\$1,793,500	\$1,793,500



Risk - Insurance (continued)

Risk - Insurance-74032000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Transfers						
8222 Transfer to Loss Reserve	-	-	-	100,000	100,000	100,000
Total Transfers	\$0	\$0	\$0	\$100,000	\$100,000	\$100,000
Contingency						
8300 Contingency	-	-	608,326	505,057	505,057	505,057
Total Contingency	\$0	\$0	\$608,326	\$505,057	\$505,057	\$505,057
Unappropriated Fund Bal						
8500 Unappropriated Fund Balance	726,312	601,282	-	-	-	-
Total Unappropriated Fund Bal	\$726,312	\$601,282	\$0	\$0	\$0	\$0
Total	\$2,361,085	\$2,280,061	\$2,768,892	\$2,797,927	\$2,797,927	\$2,797,927

Risk - Safety

Responsible for managing the citywide safety and loss control program and providing safety related training to City staff throughout the year. Provides internal consulting services for departments on risk related issues. Investigates and analyzes root causes, patterns or trends that have or could result in loss.

Risk - Safety-74032200

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	103,475	101,227	115,937	81,996	81,996	81,996
5301 Med/Den/Vis Insurance	21,724	20,044	23,036	16,253	16,253	16,253
5303 PERS	9,440	11,507	14,738	13,278	13,278	13,278
5308 VEBA	-	2,025	2,320	1,641	1,641	1,641
5309 PERS Stabilization	-	2,686	3,506	-	-	-
5399 Other Benefits and Taxes	9,349	9,493	11,271	8,305	8,305	8,305
Total Personnel Services	\$143,988	\$146,982	\$170,808	\$121,473	\$121,473	\$121,473
Materials & Services						
6000 Office Supplies	1,723	1,814	-	-	-	-
6002 Travel/Training/Dues	3,371	2,871	3,500	2,000	2,000	2,000
6003 Postage	7	-	-	-	-	-
6004 Program Supplies/Materials	4,320	6,289	8,000	8,000	8,000	8,000
6100 Contractual Services	-	314	5,000	5,000	5,000	5,000
6301 Safety Supplies	934	1,155	1,500	1,500	1,500	1,500
Total Materials & Services	\$10,355	\$12,443	\$18,000	\$16,500	\$16,500	\$16,500
Total	\$154,343	\$159,425	\$188,808	\$137,973	\$137,973	\$137,973

Loss Reserve

As required by the State of Oregon for the City’s self-insured worker’s compensation, certain dollar amounts are required to be held in a separate fund to fund any shortfalls in the program.

Loss Reserve-74532000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Unapprop Fund Bal						
8500 Unapprop Fund Balance	800,000	800,000	800,000	900,000	900,000	900,000
Total Unapprop Fund Bal	\$800,000	\$800,000	\$800,000	\$900,000	\$900,000	\$900,000
Total	\$800,000	\$800,000	\$800,000	\$900,000	\$900,000	\$900,000

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Information Services



Department Description

The Information Services Department is responsible for all forms of communications within the City of Hillsboro as well as the implementation and support of technology used to collect, store, and utilize electronic information. Communication services provided by Information Services include VHF radios, desk phones and voice mail, cell phones, electronic messaging, and video and voice teleconferencing. The electronic information systems include approximately 1,100 computers connected to the City's network at every facility and through various wireless technologies. The Information Services Department is divided into five teams: The Computer Support team is responsible for all end user client devices such as computers, printers, and mobile devices. The Network Support team is responsible for the data and voice network and all servers. The Systems Analysis team performs project management for new system implementations and support for current systems. The Systems Development team customizes applications for use on client computers and the web. The Geographic Information Systems (GIS) team is responsible for implementing and supporting all of the technology associated with utilizing geospatial information throughout the City of Hillsboro.

Our Mission Statement

The Information Services Department's mission is to work cooperatively with fellow departments to implement technological solutions that are secure, reliable, cost effective, and positively enhance the services provided to the citizens of Hillsboro.

Our Goals

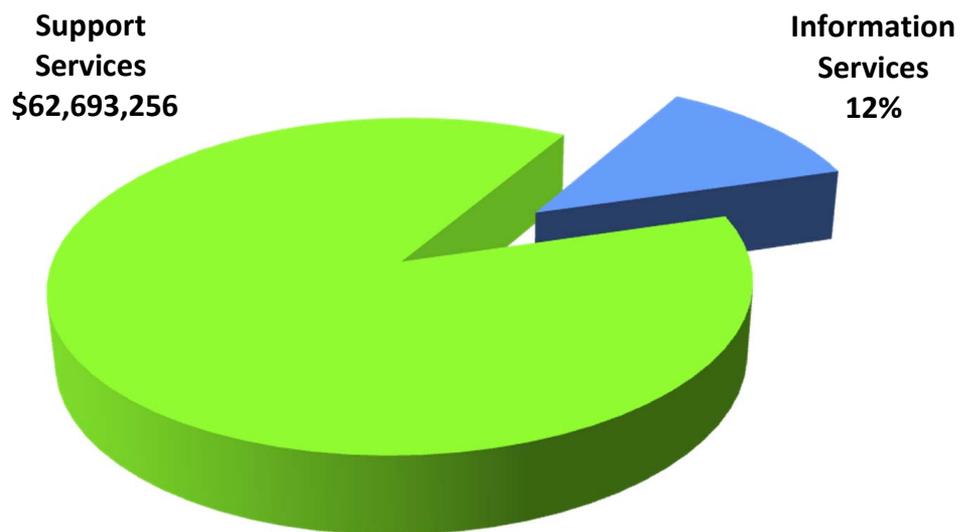
- Completion of City Fiber Network
- Accela Upgrade
- Eureka! Phase II
- 80% of Computer Support work orders closed within 24 hours

Outcomes and Accomplishments

- Replaced the Hillsboro Online Mapping Engine (HOME) with the new HMAPS solution
- Completed the historical photos geo-referencing project back to 1936
- Completion of the new video wall in the Auditorium
- Installed approximately 170 Avaya phone upgrades throughout the City. Including two complete department replacements in the Building and Police Departments
- Implementation of REGJIN (Regional Justice Information Network)
- Deployment of 35 in field tablets for asset tracking
- Upgraded all public computer systems in the Library
- Kick off Illuminated feasibility study to complete fiber network

Budget Highlights

- Auditorium digital conversion
- Cartegraph- completion of phase II & III, begin phase IV
- Outfit Civic Center Conference Rooms with all new technology
- Expand Fiber Loop to most City facilities





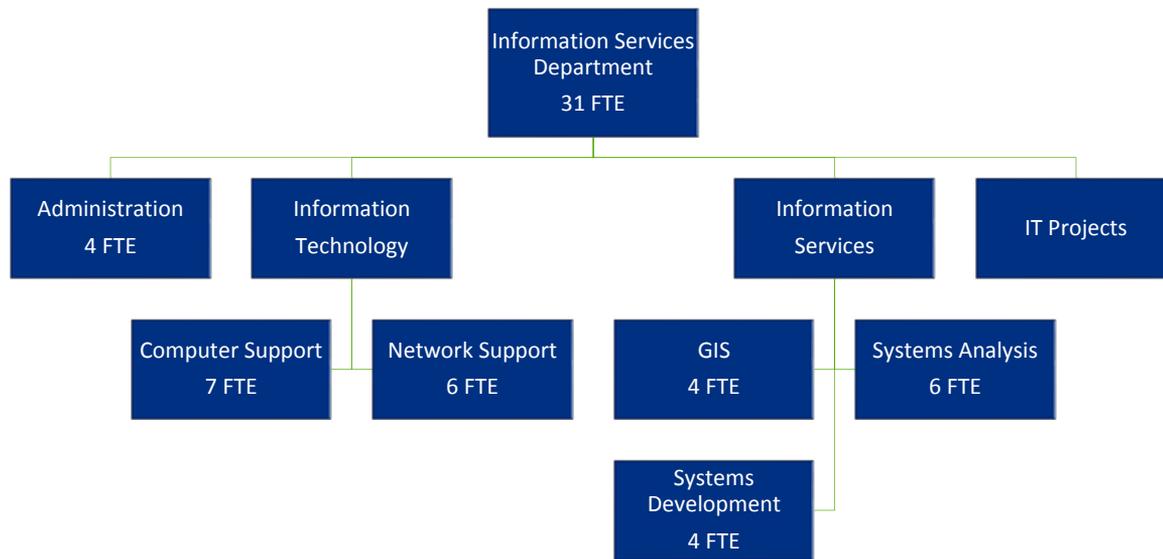
Budget Summary

Resources by Category	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15		Percent of Total
					Dollar Change	Percent Change	
Charges for Services	5,250,886	6,137,455	6,969,616	7,411,076	441,460	6%	94%
Interest	2,395	1,242	2,590	2,000	(590)	-23%	0%
Grants and Donations	121,247	42,705	158,026	-	(158,026)	-100%	0%
Miscellaneous	504,705	387,372	464,476	453,926	(10,550)	-2%	6%
Total:	\$ 5,879,233	\$ 6,568,774	\$ 7,594,708	\$ 7,867,002	\$ 272,294	4%	100%

Budget by Category	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change	Percent of Total
Personnel Services	2,954,161	3,318,164	3,465,222	3,758,707	293,485	8%	48%
Materials & Services	1,892,911	1,940,916	2,386,794	2,322,983	(63,811)	-3%	30%
Capital Outlay	874,951	1,124,350	1,573,526	1,457,370	(116,156)	-7%	19%
Contingency	-	-	169,166	327,942	158,776	94%	4%
Unappropriated Fund Bal	157,210	185,344	-	-	-	0%	0%
Total:	\$ 5,879,233	\$ 6,568,774	\$ 7,594,708	\$ 7,867,002	\$ 272,294	4%	100%

Budget by Org	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change	Percent of Total
IS Administration	603,702	768,727	838,015	992,537	154,522	18%	13%
Computer Support	1,220,407	1,615,062	1,283,584	1,383,605	100,021	8%	18%
Network Support	1,339,759	1,564,249	1,655,395	1,723,385	67,990	4%	22%
GIS	452,854	521,552	553,315	563,604	10,289	2%	7%
Systems Analysis	549,236	629,857	644,709	664,241	19,532	3%	8%
Systems Development	407,656	372,875	405,998	510,780	104,782	26%	6%
IT Projects	650,038	550,628	1,410,000	1,313,000	(97,000)	-7%	17%
Broadband User Group	618,398	507,611	774,752	679,441	(95,311)	-12%	9%
PPDS User Group	37,183	38,213	28,940	36,409	7,469	26%	0%
Total:	\$ 5,879,233	\$ 6,568,774	\$ 7,594,708	\$ 7,867,002	\$ 272,294	4%	100%

Budget by Fund	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change	Percent of Total
Broadband Users Group (610)	618,398	507,611	774,752	679,441	(95,311)	-12%	9%
PPDS Users Group (620)	37,183	38,213	28,940	36,409	7,469	26%	0%
Support Services Fund (700)	5,223,652	6,022,950	6,791,016	7,151,152	360,136	5%	91%
Total:	\$ 5,879,233	\$ 6,568,774	\$ 7,594,708	\$ 7,867,002	\$ 272,294	4%	100%



Information Services Department Full Time Equivalent (FTE) Positions

	2013-14	2014-15	2015-15	Range	Minimum Salary	Maximum Salary
Information Services Director	1.0	1.0	1.0	41	\$ 103,751	\$ 136,530
Information Services Manager	2.0	2.0	2.0	36	85,276	112,217
Systems Supervisor	1.0	1.0	1.0	34	78,843	103,751
Senior Information Systems Analyst	1.0	1.0	1.0	34	78,843	103,751
Information Services Supervisor	2.0	2.0	2.0	33	75,811	99,761
Information Systems Analyst	4.0	4.0	5.0	32	72,895	95,924
Project Manager	1.0	1.0	1.0	32	72,895	95,924
Network Administrator	1.0	1.0	2.0	28	62,310	81,996
Information Services Administrator	2.0	2.0	3.0	28	62,310	81,996
GIS Analyst	2.0	2.0	2.0	28	62,310	81,996
Information Services Specialist	8.0	8.0	6.0	27	59,914	78,843
GIS Specialist	1.0	1.0	1.0	25	55,393	72,895
Information Services Technician	3.0	3.0	3.0	23	51,215	67,395
Administrative Support Specialist	1.0	1.0	1.0	17	40,476	53,263
Total:	30.0	30.0	31.0			



Administration

The Administration team includes the staff not focused on the services associated with any of the other specialized teams. The team provides support and oversight to the other teams, coordinates budget development, training, scheduling, cell phone services, and manages projects.

IS Administration-70033000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	390,229	476,423	478,210	513,633	513,633	513,633
5005 Salaries - Part-Time	-	2,877	-	-	-	-
5010 Extra Labor	-	20	10,000	10,000	10,000	10,000
5100 Overtime	-	-	15,000	15,000	15,000	15,000
5301 Med/Den/Vis Insurance	66,005	77,412	77,848	82,226	82,226	82,226
5303 PERS	45,747	49,087	55,812	75,479	75,479	75,479
5308 VEBA	-	9,230	9,534	10,243	10,243	10,243
5309 PERS Stabilization	-	12,652	14,833	-	-	-
5399 Other Benefits and Taxes	34,906	42,825	46,478	49,556	49,556	49,556
Total Personnel Services	\$536,887	\$670,526	\$707,715	\$756,137	\$756,137	\$756,137
Materials & Services						
6000 Office Supplies	7,326	9,988	3,250	6,250	6,250	6,250
6001 Communications Services	24,222	5,277	-	8,250	8,250	8,250
6002 Travel/Training/Dues	13,164	27,682	59,000	59,000	59,000	59,000
6003 Postage	830	777	750	200	200	200
6007 Printing	2	1,049	300	200	200	200
6100 Contractual Services	550	23,696	31,000	66,000	66,000	66,000
6101 Other Services	19	13,000	10,000	10,000	10,000	10,000
6200 Fuel/Oil	1,855	796	-	500	500	500
6300 Uniforms	1,666	1,489	2,000	2,000	2,000	2,000
6409 Computer Software	4,627	-	-	-	-	-
6410 Computer Hardware	5,275	5,661	-	-	-	-
6411 Communications Equipment	-	6,230	20,000	20,000	20,000	20,000
6412 Equipment Rental	2,229	2,556	4,000	4,000	4,000	4,000
Total Materials & Services	\$61,765	\$98,201	\$130,300	\$176,400	\$176,400	\$176,400
Capital Outlay						
7021 Computer Software	50	-	-	-	-	-
7025 Network Hardware	5,000	-	-	60,000	60,000	60,000
Total Capital Outlay	\$5,050	\$0	\$0	\$60,000	\$60,000	\$60,000
Total	\$603,702	\$768,727	\$838,015	\$992,537	\$992,537	\$992,537

Computer Support

The Computer Support team consists of six employees responsible for the majority of the hardware and core software directly utilized by City employees. This includes desktop computers, laptops, public safety mobile data computers (MDCs,) printers, scanners, handheld devices, and associated hardware. The team is also responsible for maintaining the operating system and all applications installed on computers. The team currently supports over 1,000 full-time and part-time employees using around 1,000 computers located at all of the City’s facilities and in the Fire Department and Police Department vehicles. The team completes an average of 750 work requests per month in addition to the regularly scheduled work of testing, upgrading, and replacing hardware and software.

Computer Support-70033200

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	440,686	440,363	492,804	500,833	500,833	500,833
5100 Overtime	5,013	5,113	-	-	-	-
5301 Med/Den/Vis Insurance	97,294	89,730	107,976	114,849	114,849	114,849
5303 PERS	44,092	46,048	49,904	64,791	64,791	64,791
5308 VEBA	-	8,684	9,857	10,017	10,017	10,017
5309 PERS Stabilization	-	13,386	14,812	-	-	-
5399 Other Benefits and Taxes	40,045	39,903	44,747	45,350	45,350	45,350
Total Personnel Services	\$627,130	\$643,227	\$720,100	\$735,840	\$735,840	\$735,840
Materials & Services						
6000 Office Supplies	-	1,232	-	-	-	-
6002 Travel/Training/Dues	3,867	1,596	-	-	-	-
6100 Contractual Services	-	5,250	-	-	-	-
6102 Maintenance Contracts	93,137	108,423	104,984	108,265	108,265	108,265
6409 Computer Software	13,395	19,883	-	73,000	73,000	73,000
6410 Computer Hardware	53,596	155,281	81,000	81,000	81,000	81,000
6411 Communications Equipment	-	809	-	-	-	-
6416 Equipment Maintenance	4,765	4,467	7,500	5,500	5,500	5,500
Total Materials & Services	\$168,760	\$296,941	\$193,484	\$267,765	\$267,765	\$267,765
Capital Outlay						
7020 Computer Hardware	423,489	590,945	370,000	380,000	380,000	380,000
7021 Computer Software	-	83,949	-	-	-	-
7025 Network Hardware	1,028	-	-	-	-	-
Total Capital Outlay	\$424,517	\$674,894	\$370,000	\$380,000	\$380,000	\$380,000
Total	\$1,220,407	\$1,615,062	\$1,283,584	\$1,383,605	\$1,383,605	\$1,383,605



Network Support

The Network Support Team consists of six employees who provide audio/visual (A/V) services, support the computer network infrastructure, and program and troubleshoot all desktop phone equipment. The A/V personnel support public and private meetings within the Civic Center as well as events at the Cultural Arts Center. The Telecomm Specialist maintains desktop and conference room phones located in every City facility as well as the voicemail system, which includes about 800 phones and over 1,000 voicemail accounts. Network Specialists maintain over 70 servers and 76 routers and switches located in the different City facilities. The City also maintains several miles of private fiber optic cable connecting eight facilities near the Civic Center.

Network Support-70033220

Table with 7 columns: Description, Actual 2012-13, Actual 2013-14, Adopted 2014-15, Proposed 2015-16, Approved 2015-16, Adopted 2015-16. Rows include Personnel Services, Materials & Services, and Capital Outlay.

Geographic Information Services (GIS)

The GIS team consists of three employees focused on developing the services and applications associated with GIS. These core services allow City departments to visually present data relative to its geographic location on a map which include several types of data: location and description data of physical assets such as water and sewer utilities, buildings, and tree inventories, statistical information such as response times to different areas of the City or types and number of calls for service by area, and conceptual information such as city planning and zone boundaries. The team supports 20 core users of the full GIS product suite and over 200 users who utilize less sophisticated tools that quickly access commonly needed data and geographic information. The team also provides and maintains data such as annual fly over photography, roadways, and the building roof lines.

GIS-70033400

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	243,991	292,974	304,270	317,136	317,136	317,136
5301 Med/Den/Vis Insurance	50,934	59,511	63,537	67,068	67,068	67,068
5303 PERS	27,582	33,684	34,752	46,695	46,695	46,695
5308 VEBA	-	5,813	6,086	6,343	6,343	6,343
5309 PERS Stabilization	-	8,814	9,143	-	-	-
5399 Other Benefits and Taxes	21,720	26,056	27,527	28,862	28,862	28,862
Total Personnel Services	\$344,227	\$426,852	\$445,315	\$466,104	\$466,104	\$466,104
Materials & Services						
6000 Office Supplies	2,583	1,178	7,000	3,000	3,000	3,000
6002 Travel/Training/Dues	2,925	7,605	-	-	-	-
6100 Contractual Services	28,816	6,687	39,000	39,000	39,000	39,000
6102 Maintenance Contracts	57,495	57,495	62,000	55,500	55,500	55,500
6409 Computer Software	2,076	19,769	-	-	-	-
6410 Computer Hardware	277	1,966	-	-	-	-
Total Materials & Services	\$94,172	\$94,700	\$108,000	\$97,500	\$97,500	\$97,500
Capital Outlay						
7025 Network Hardware	14,455	-	-	-	-	-
Total Capital Outlay	\$14,455	\$0	\$0	\$0	\$0	\$0
Total	\$452,854	\$521,552	\$553,315	\$563,604	\$563,604	\$563,604



Systems Analysis

The System Analysis team consists of seven employees providing implementation and support services on specific applications and disciplines. This includes all aspects of project management such as business practice review and scope development required to successfully select, install, and implement new systems, as well as the long term enhancement of systems already in place. This team includes System Analysts dedicated to the City’s financial system, various public safety systems, the water systems for the City as well as the Joint Water Commission, and the land use and permitting system.

Systems Analysis-70033420

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	384,041	429,847	436,217	458,978	458,978	458,978
5301 Med/Den/Vis Insurance	74,999	75,372	77,377	82,153	82,153	82,153
5303 PERS	46,707	50,856	51,600	68,923	68,923	68,923
5308 VEBA	-	8,597	8,727	9,182	9,182	9,182
5309 PERS Stabilization	-	12,982	13,171	-	-	-
5399 Other Benefits and Taxes	36,357	40,699	41,617	45,005	45,005	45,005
Total Personnel Services	\$542,104	\$618,353	\$628,709	\$664,241	\$664,241	\$664,241
Materials & Services						
6002 Travel/Training/Dues	6,515	11,326	-	-	-	-
6100 Contractual Services	300	-	-	-	-	-
6409 Computer Software	317	28	10,000	-	-	-
6410 Computer Hardware	-	150	6,000	-	-	-
Total Materials & Services	\$7,132	\$11,504	\$16,000	\$0	\$0	\$0
Total	\$549,236	\$629,857	\$644,709	\$664,241	\$664,241	\$664,241

Systems Development

The Systems Development team is a three member team responsible for creating, maintaining, and managing many of the interfaces and core databases that allow employees and citizens to access City information. This includes the public internet site, the internal Intranet site, and the many different applications that link to the numerous databases the City maintains. This team also acts as a support team for higher level programming functions and system interface design.

Systems Development-70033460

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	281,150	256,014	260,110	352,289	352,289	352,289
5301 Med/Den/Vis Insurance	53,292	44,451	45,376	66,683	66,683	66,683
5303 PERS	27,011	24,301	24,689	40,571	40,571	40,571
5308 VEBA	-	5,120	5,202	7,046	7,046	7,046
5309 PERS Stabilization	-	7,680	7,803	-	-	-
5399 Other Benefits and Taxes	24,493	22,417	23,058	31,431	31,431	31,431
Total Personnel Services	\$385,946	\$359,983	\$366,238	\$498,020	\$498,020	\$498,020
Materials & Services						
6002 Travel/Training/Dues	8,112	900	-	-	-	-
6100 Contractual Services	-	150	27,000	10,000	10,000	10,000
6102 Maintenance Contracts	209	378	360	360	360	360
6409 Computer Software	5,266	11,464	12,400	2,400	2,400	2,400
Total Materials & Services	\$13,587	\$12,892	\$39,760	\$12,760	\$12,760	\$12,760
Capital Outlay						
7025 Network Hardware	8,123	-	-	-	-	-
Total Capital Outlay	\$8,123	\$0	\$0	\$0	\$0	\$0
Total	\$407,656	\$372,875	\$405,998	\$510,780	\$510,780	\$510,780



IT Projects

The Department works on several large projects designed to improve core services internally and to increase the operating efficiency of other City departments. Recent projects include the implementation of an improved phone and voicemail system, an asset management and work order system, an upgrade to our current enterprise land use information and permitting system, and a new time and attendance management system.

IT Projects-70033500

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6000 Office Supplies	-	1,664	-	-	-	-
6100 Contractual Services	520,805	398,347	660,000	468,000	468,000	563,000
6101 Other Services	342	-	-	-	-	-
6409 Computer Software	-	10,934	-	-	-	-
6411 Communications Equipment	7,200	-	-	-	-	-
Total Materials & Services	\$528,347	\$410,945	\$660,000	\$468,000	\$468,000	\$563,000
Capital Outlay						
7005 Communications Equipment	-	-	750,000	750,000	750,000	750,000
7020 Computer Hardware	44,938	1,625	-	-	-	-
7021 Computer Software	66,111	47,111	-	-	-	-
7025 Network Hardware	10,642	90,947	-	-	-	-
Total Capital Outlay	\$121,691	\$139,683	\$750,000	\$750,000	\$750,000	\$750,000
Total	\$650,038	\$550,628	\$1,410,000	\$1,218,000	\$1,218,000	\$1,313,000

Broadband User Group

This fund accounts for the collection of partner payments from agencies within the Portland Metropolitan area who have combined resources used for network infrastructure and disbursement to vendors providing services to the Group.

Broadband User Group-61033000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6001 Communications Services	122,782	150,083	-	150,000	150,000	150,000
6100 Contractual Services	220,971	97,511	340,300	126,658	126,658	126,658
6409 Computer Software	1,503	212	-	-	-	-
6410 Computer Hardware	315	-	-	-	-	-
6416 Equipment Maintenance	82,478	79,981	87,450	79,000	79,000	79,000
Total Materials & Services	\$428,049	\$327,787	\$427,750	\$355,658	\$355,658	\$355,658
Capital Outlay						
7025 Network Hardware	57,955	-	183,526	10,000	10,000	10,000
Total Capital Outlay	\$57,955	\$0	\$183,526	\$10,000	\$10,000	\$10,000
Contingency						
8300 Contingency	-	-	163,476	313,783	313,783	313,783
Total Contingency	\$0	\$0	\$163,476	\$313,783	\$313,783	\$313,783
Unapprop Fund Bal						
8500 Unapprop Fund Balance	132,394	179,824	-	-	-	-
Total Unapprop Fund Bal	\$132,394	\$179,824	\$0	\$0	\$0	\$0
Total	\$618,398	\$507,611	\$774,752	\$679,441	\$679,441	\$679,441



PPDS User Group

This fund accounts for the collection of partner payments from agencies within Portland who have combined resources used for network infrastructure and disbursements to vendors providing services to the Group.

PPDS User Group-62033000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6001 Communications Services	-	3,755	-	-	-	-
6100 Contractual Services	6,212	21,858	10,000	10,000	10,000	10,000
6102 Maintenance Contracts	2,387	-	-	-	-	-
6410 Computer Hardware	-	7,080	-	-	-	-
6416 Equipment Maintenance	3,768	-	13,250	12,250	12,250	12,250
Total Materials & Services	\$12,367	\$32,693	\$23,250	\$22,250	\$22,250	\$22,250
Contingency						
8300 Contingency	-	-	5,690	14,159	14,159	14,159
Total Contingency	\$0	\$0	\$5,690	\$14,159	\$14,159	\$14,159
Unapprop Fund Bal						
8500 Unapprop Fund Balance	24,816	5,520	-	-	-	-
Total Unapprop Fund Bal	\$24,816	\$5,520	\$0	\$0	\$0	\$0
Total	\$37,183	\$38,213	\$28,940	\$36,409	\$36,409	\$36,409

Finance



Department Description

The Finance Department is responsible for maintaining the financial integrity of the City. The primary functions include financial forecasting, annual budget preparation, the annual audit and preparation of the Comprehensive Annual Financial Report, cash management and investment activity, and debt management. The Department provides support to all City departments in all areas of Finance including purchasing, accounts payable, accounts receivable, and payroll. In addition to finance activities, the Department also includes utility billing, municipal court, citywide switchboard and mailroom services, and business licensing. The Municipal Court's budget is shown in the Public Safety section of this budget document as it provides direct service and is not considered a part of the support services program.

Our Mission Statement and Goals

The Hillsboro Finance Department is dedicated to providing exceptional customer service to our community and fellow employees, preserving the City's financial integrity through sound fiscal management, and presenting accurate and timely financial information for informed decision making, while striving to be innovative collaborators with other departments, working towards a shared city vision.

Outcomes and Accomplishments

The Finance Department has been very busy with various on-going and new projects including:

- Finance applied and received the Government Finance Officers Association (GFOA) Distinguished Budget Award for the Adopted Budget for Fiscal Year 2014-15. Finance continues to improve the document annually and will apply for the award for the Adopted Budget for Fiscal Year 2015-16.
- Finance also produced a "Budget in Brief" for fiscal year 2014-15 which condenses the comprehensive budget into an 18 page summary. The 2015-16 "Budget in Brief" will be available in summer 2015.
- Received the GFOA Certificate of Achievement Award for the Comprehensive Annual Financial Report for Year Ended June 30, 2014. Finance will apply for the award for the Comprehensive Annual Financial Report for Year Ended June 30, 2015, after the annual audit has been completed in November 2015.
- Worked with our City departments and Washington County staff to negotiate a new 30 year Strategic Investment Program agreement with Intel Corporation that provides for up to a \$100 billion of investment over multiple, concurrent 15-year periods beginning as soon as 2015.
- Partnered with Human Resources to implement the class and compensation study outcomes for all general, full-time employees.
- Utility Billing worked with the Public Works Department to add the new sanitary sewer and surface water management local service fee to the utility bill and began collection in January 2015.
- Purchasing worked with all departments using the State rules to update the City's Public Contracting Rules and processes. Council adopted the new rules in January 2015.
- Finance conducted several trainings for "Hillsboro U", which is a week of various trainings for all City staff.

Budget Highlights

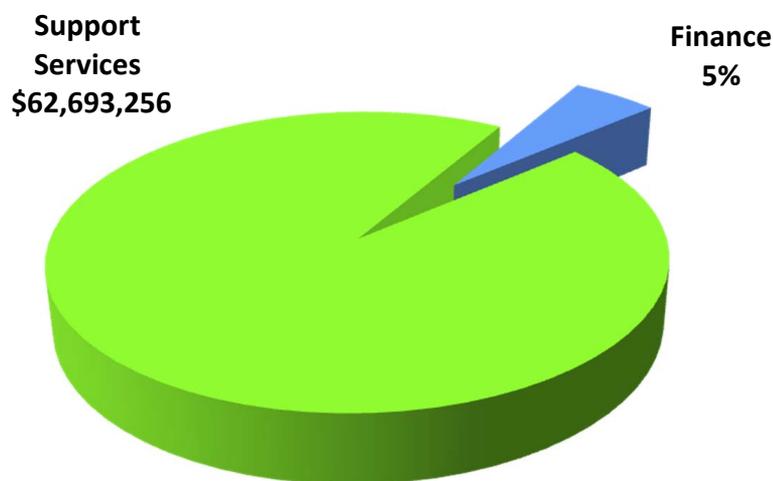
- Purchasing will implement an E-Bid system so vendors can electronically respond to the City’s bids and request for proposals.
- Utility Billing will review options and implement an automated notification and payment system to notify customers of boil alerts, shut-offs and other important information.
- Finance will work with Public Works staff to issue bonds for the construction of the new Public Works facility.
- Accounts Payable plans to go to a paperless invoice payment and workflow process, increasing efficiency and sustainability.
- Finance will work with Information Services to enhance the financial information on the City’s website.

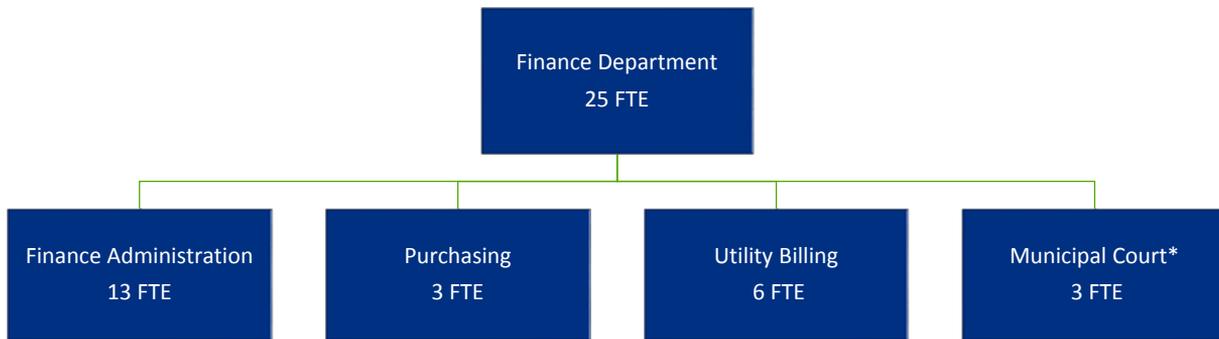
Performance Measures

Citywide Goal	Department Goal	Measure	Actual 2011-12	Actual 2012-13	Actual 2013-14	Actual/Target 2014-15	Budget 2015-16
Sustain the City's Financial Health and Stability (CWSP 6)	Achieve the GFOA Distinguished Budget Award	Possible points awarded - 90% or higher	75%	73%	76%	96%	95%
Maximize operational efficiency and effectiveness across all departments (CWSP 4)	Conduct Customer Service Satisfaction Survey - biennial survey	Overall customer satisfaction - 95% or higher	<i>initial survey</i> 96%	*	<i>biennial survey</i> 96%	*	97%

Performance Measures Outcome

Financial Integrity - The Budget Award represents a significant achievement by the City. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting.





Finance Department Full Time Equivalent (FTE) Positions

	2013-14	2014-15	2015-16	Range	Minimum Salary	Maximum Salary
Finance Director	1.0	1.0	1.0	43	\$ 112,217	\$ 147,671
Assistant Finance Director	1.0	1.0	1.0	38	92,234	121,375
Finance Manager	2.0	2.0	2.0	34	78,843	103,751
Purchasing Manager	1.0	1.0	1.0	32	72,895	95,924
Management Analyst	1.0	1.0	1.0	28	62,310	81,996
Senior Buyer	1.0	1.0	1.0	28	62,310	81,996
Finance Supervisor	2.0	2.0	2.0	27	59,914	78,843
Project Specialist	1.0	1.0	2.0	25	55,393	72,895
Buyer	0.5	0.5	1.0	23	51,215	67,395
Payroll Specialist	2.0	2.0	2.0	22	49,245	64,803
Senior Finance Technician	1.0	1.0	2.0	21	47,351	62,310
Finance Technician	6.5	6.5	4.0	19	43,778	57,609
Administrative Support Specialist	2.0	2.0	2.0	17	40,476	53,263
Total:	22.0	22.0	22.0			

Note: Municipal Court is also a part of Finance and is included in the Public Safety Section.

Municipal Court Full Time Equivalent (FTE) Positions

Finance Supervisor	1.0	1.0	1.0	27	\$ 59,914	\$ 78,843
Municipal Court Clerk	2.0	2.0	2.0	19	43,778	57,609
Total:	3.0	3.0	3.0			

Budget Summary

Resources by Category	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15		Percent of Total
					Dollar Change	Percent Change	
Charges for Services	2,391,977	2,425,326	2,747,114	3,074,306	327,192	12%	91%
Interest	1,309	1,230	1,000	1,200	200	20%	0%
Miscellaneous	29	4,189	55,000	-	(55,000)	-100%	0%
Beginning Work Cap	300,871	308,219	300,000	300,000	-	0%	9%
Total:	\$ 2,694,186	\$ 2,738,964	\$ 3,103,114	\$ 3,375,506	\$ 272,392	9%	91%

Budget by Category

Personnel Services	1,896,619	1,899,889	2,241,164	2,327,231	86,067	4%	69%
Materials & Services	373,379	424,085	466,950	507,075	40,125	9%	15%
Capital Outlay	115,969	109,975	195,000	243,000	48,000	25%	7%
Contingency	-	-	50,000	100,000	50,000	100%	3%
Unapprop Fund Bal	308,219	305,015	150,000	198,200	48,200	32%	6%
Total:	\$ 2,694,186	\$ 2,738,964	\$ 3,103,114	\$ 3,375,506	\$ 272,392	9%	100%

Budget by Org

Finance Administration	1,352,989	1,444,698	1,658,827	1,696,962	38,135	2%	50%
Purchasing	240,486	163,453	279,437	386,376	106,939	38%	11%
Utility Billing	604,636	624,037	663,850	765,968	102,118	15%	23%
Purchasing - Copiers	496,075	506,776	501,000	526,200	25,200	5%	16%
Total:	\$ 2,694,186	\$ 2,738,964	\$ 3,103,114	\$ 3,375,506	\$ 272,392	9%	100%

Budget by Fund

Support Services Fund (700)	2,198,111	2,232,188	2,602,114	2,849,306	247,192	9%	84%
Copier Program Fund (760)	496,075	506,776	501,000	526,200	25,200	5%	16%
Total:	\$ 2,694,186	\$ 2,738,964	\$ 3,103,114	\$ 3,375,506	\$ 272,392	9%	100%



Finance Administration

Performs foundational support functions that serve the entire Finance Department and City departments. Budget administration, investment of city funds, financial forecasting, debt management/issuance, and end user support of Munis (City’s ERP system) are a few of the services provided by this division. Finance is responsible for all accounting functions including accounts payable, accounts receivable, payroll, and bank reconciliation. Finance oversees the annual audit and prepares the Comprehensive Annual Financial Report. Also, Finance prepares the financial reports for two joint ventures: Joint Water Commission and Barney Reservoir Joint Commission, in addition to the Hillsboro Economic Development Council (HEDC) (a component unit of the City).

Finance Administration-70034000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	820,632	847,396	998,180	1,029,476	1,029,476	1,029,476
5005 Salaries - Part-Time	13,723	7,931	-	-	-	-
5010 Extra Labor	-	3,968	-	-	-	-
5100 Overtime	4,096	1,091	-	-	-	-
5301 Med/Den/Vis Insurance	181,596	174,518	208,503	197,745	197,745	197,745
5303 PERS	87,008	88,467	99,970	130,688	130,688	130,688
5308 VEBA	-	16,335	19,945	20,572	20,572	20,572
5309 PERS Stabilization	-	25,688	29,983	-	-	-
5399 Other Benefits and Taxes	73,531	75,815	89,396	92,681	92,681	92,681
Total Personnel Services	\$1,180,586	\$1,241,209	\$1,445,977	\$1,471,162	\$1,471,162	\$1,471,162
Materials & Services						
6000 Office Supplies	14,573	20,586	18,950	20,000	20,000	20,000
6001 Communications Services	2,472	2,094	2,500	2,500	2,500	2,500
6002 Travel/Training/Dues	21,676	20,035	18,000	25,000	25,000	25,000
6003 Postage	10,918	11,240	12,000	12,000	12,000	12,000
6005 Advertising/Promotion	1,598	246	1,500	1,500	1,500	1,500
6007 Printing	8,637	8,194	8,000	8,200	8,200	8,200
6100 Contractual Services	104,336	121,528	145,000	145,000	145,000	145,000
6101 Other Services	909	580	900	600	600	600
6403 Small Tools and Equipment	-	12,324	-	-	-	-
6409 Computer Software	1,147	-	-	-	-	-
6412 Equipment Rental	-	6,662	-	11,000	11,000	11,000
6416 Equipment Maintenance	6,137	-	6,000	-	-	-
Total Materials & Services	\$172,403	\$203,489	\$212,850	\$225,800	\$225,800	\$225,800
Total	\$1,352,989	\$1,444,698	\$1,658,827	\$1,696,962	\$1,696,962	\$1,696,962

Purchasing

Provides the leadership, policy development, oversight, and management of the City's procurement, contract award processes, and contract compliance. Responsible for administering the City's purchasing card program, surplus property program, and copier program.

Purchasing-70034400

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	126,348	64,938	183,880	227,446	227,446	227,446
5005 Salaries - Part-Time	30,847	37,961	-	-	-	-
5301 Med/Den/Vis Insurance	33,782	19,227	38,137	50,475	50,475	50,475
5303 PERS	17,830	12,639	15,893	28,210	28,210	28,210
5308 VEBA	-	2,546	3,678	4,550	4,550	4,550
5309 PERS Stabilization	-	3,188	5,516	-	-	-
5399 Other Benefits and Taxes	13,160	8,778	16,333	21,320	21,320	21,320
Total Personnel Services	\$221,967	\$149,277	\$263,437	\$332,001	\$332,001	\$332,001
Materials & Services						
6000 Office Supplies	599	63	575	1,000	1,000	1,000
6002 Travel/Training/Dues	8,593	5,100	9,300	9,300	9,300	9,300
6003 Postage	-	-	25	-	-	-
6004 Program Supplies/Materials	-	-	-	500	500	500
6005 Advertising/Promotion	276	702	450	450	450	450
6007 Printing	-	278	125	125	125	125
6100 Contractual Services	1,850	-	5,000	5,500	5,500	5,500
6101 Other Services	7,201	8,033	525	-	-	-
Total Materials & Services	\$18,519	\$14,176	\$16,000	\$16,875	\$16,875	\$16,875
Capital Outlay						
7005 Communications Equipment	-	-	-	37,500	37,500	37,500
Total Capital Outlay	\$0	\$0	\$0	\$37,500	\$37,500	\$37,500
Total	\$240,486	\$163,453	\$279,437	\$386,376	\$386,376	\$386,376



Utility Billing

Responsible for the billing of service charges for water, sewer, surface water management (SWM), and transportation utility fee (TUF) and maintenance of all other customer accounts.

Utility Billing-70034800

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	330,996	329,247	350,801	345,463	345,463	345,463
5005 Salaries - Part-Time	-	3,246	-	-	-	-
5010 Extra Labor	-	6,825	-	-	-	-
5100 Overtime	261	760	-	-	-	-
5301 Med/Den/Vis Insurance	94,801	82,382	92,674	99,070	99,070	99,070
5303 PERS	38,029	39,325	39,048	41,569	41,569	41,569
5308 VEBA	-	6,542	7,016	6,909	6,909	6,909
5309 PERS Stabilization	-	10,372	10,537	-	-	-
5399 Other Benefits and Taxes	29,979	30,704	31,674	31,057	31,057	31,057
Total Personnel Services	\$494,066	\$509,403	\$531,750	\$524,068	\$524,068	\$524,068
Materials & Services						
6000 Office Supplies	5,342	6,262	6,500	6,500	6,500	6,500
6001 Communications Services	1,928	700	1,000	900	900	900
6002 Travel/Training/Dues	3,408	150	5,000	5,000	5,000	5,000
6003 Postage	65,770	69,274	72,000	72,000	72,000	72,000
6007 Printing	31,046	29,005	44,000	54,000	54,000	54,000
6101 Other Services	3,076	3,688	3,600	3,500	3,500	3,500
Total Materials & Services	\$110,570	\$109,079	\$132,100	\$141,900	\$141,900	\$141,900
Capital Outlay						
7005 Communications Equipment	-	-	-	100,000	100,000	100,000
7030 Facilities and Improvements	-	5,555	-	-	-	-
Total Capital Outlay	\$0	\$5,555	\$0	\$100,000	\$100,000	\$100,000
Total	\$604,636	\$624,037	\$663,850	\$765,968	\$765,968	\$765,968

Copier Program

This program accounts for the cost of citywide copiers used by all departments.

Purchasing - Copiers-76034400

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6000 Office Supplies	21,684	17,538	25,000	25,000	25,000	25,000
6402 Maintenance Supplies	-	108	2,500	2,500	2,500	2,500
6412 Equipment Rental	425	29,466	43,500	40,000	40,000	40,000
6416 Equipment Maintenance	49,778	50,229	35,000	55,000	55,000	55,000
Total Materials & Services	\$71,887	\$97,341	\$106,000	\$122,500	\$122,500	\$122,500
Capital Outlay						
7010 Office Equipment	115,969	104,420	195,000	105,500	105,500	105,500
Total Capital Outlay	\$115,969	\$104,420	\$195,000	\$105,500	\$105,500	\$105,500
Contingency						
8300 Contingency	-	-	50,000	100,000	100,000	100,000
Total Contingency	\$0	\$0	\$50,000	\$100,000	\$100,000	\$100,000
Unapprop Fund Bal						
8500 Unapprop Fund Balance	308,219	305,015	150,000	198,200	198,200	198,200
Total Unapprop Fund Bal	\$308,219	\$305,015	\$150,000	\$198,200	\$198,200	\$198,200
Total	\$496,075	\$506,776	\$501,000	\$526,200	\$526,200	\$526,200

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Facilities & Fleet



Division Description

As a support services division within the Public Works Department, the Facilities & Fleet Division provides a full range of support services for over one million square feet of City facilities and over 400 City vehicles. City departments as well as the public benefit from the division's services. The Facilities and Fleet Division has a staff of 21 FTE working as a cohesive team providing services in four major areas: facility management, facility capital construction, facilities operations and maintenance, and fleet management.

The Facilities & Fleet Division guides and manages the planning, design and construction for all new City facilities; the operations and maintenance for existing City facilities; and the maintenance and management of City fleet vehicles. The division establishes and manages the budgets for the maintenance and operation of City facilities, facility capital projects and construction, as well as fleet purchases, maintenance expenses, and contract management. The division also acts as the designated property manager for leased facilities, as well as the administrator of the City's real estate brokerage services contract, and handles the purchase and sale of land for City facilities. The division operates the Facilities Maintenance Program, which allows them to perform preventative, restorative and regulatory maintenance and repair, thus ensuring the care and preservation of City assets for many useful years to come. Facilities & Fleet also manages parking for the Civic Center Complex, the City's fleet and the Civic Center Motor Pool Program. In addition, the division handles membership and operations of the Hillsboro ITF Bikepark, a bicycle commuting facility open to the public.

Our Mission

Public Works Department personnel are committed to responsive, collaborative, and reliable service to the community, and strive to provide the highest quality professional and proactive management of the City's facilities and fleet, and transportation, sanitary sewer, and storm drainage infrastructure.

Budget Highlights

- Public Works Facility Project -begin construction in the summer of 2015.
- Senior Center Community Development Block Grant- complete architectural/engineering design for remodel.
- Public Safety Training Facility Project - complete design and begin construction.
- RV Park at Washington County Fairgrounds Project-complete design and construction.
- SHARC HVAC Project- Remove and replace the HVAC system in the natatorium during SHARC's annual September shutdown.
- Fleet- complete installation of the City's new logo on pre-2004 fleet vehicles with long life cycles.
- Fleet Maintenance- continue to host high school students under the Hillsboro Chamber job shadow program.
- Addition of one (1) new FTE position, Administrative Support Specialist. This position will assist the Division's Facilities Maintenance section and the Division's Administrative section. The addition of this position will eliminate or reduce expenses for work outsourced to temporary agencies.

Outcomes and Accomplishments

- Public Works Facility Project- complete the architectural/engineering design for the facility and site. Submit for construction permits and break ground.
- Ronler Fire Station Siding Project-completed the building envelope replacement.
- Shute Park Campus – complete the design for additional parking (67 spaces) and a drop-off turnout for SHARC patrons. Demolished houses, and returned to a park like setting until construction begins. Parking lot construction and landscaping expected to be completed by end of summer 2015.
- City Archives – complete the architectural/engineering design for the relocation of City archives from a leased facility to the Civic Center Plaza Building.
- Cultural Arts Annex House-demolished house and returned site to a park like setting, paint remaining garage.
- RV Park at Washington County Fairgrounds Project-begin preliminary sitework design/engineering.
- Public Safety Training Facility Project- begin preliminary sitework design/engineering.
- Civic Center Employee Fitness Center Project completed.
- Fleet- completed installation of the City’s new logo on City fleet vehicles, 2004 or newer.
- Fleet hosted five (5) local high school students interested in auto mechanics under the Hillsboro Chamber job shadow program.

Performance Measures

Citywide Goal	Department Goal	Measure	Actual 2011-12	Actual 2012-13	Actual 2013-14	Actual/Target 2014-15	Budget 2015-16
Ensure City Services Are Responsive, Equitable and Accessible (CWSP 5)	Provide after hour facility emergency maintenance response in a timely manner to internal City customers.	Respond to City facilities after hours calls within 30 minutes or less on 95% of calls					95%
Ensure City Services Are Responsive, Equitable and Accessible (CWSP 5)	Ensure internal City facility customer services are met by responding to work orders as follows: Critical- within 1 hour of submission Priority- within 8 hours of submission Standard- within one week of submission	Respond to facility work orders within target timeframes 90% of the time or greater.					90%
Ensure City Services Are Responsive, Equitable and Accessible (CWSP 5)	Prolong the life of City fleet assets, and reduce the number of preventable breakdowns.	Perform 90% or more of preventative maintenance checks on City fleet vehicles and equipment per year.					90%
Ensure City Services Are Responsive, Equitable and Accessible (CWSP 5)	Ensure City internal fleet customer services are met through service work orders.	Successfully complete over 1,300 City fleet work orders per year					1,300

**Prior year data not available



Budget Summary

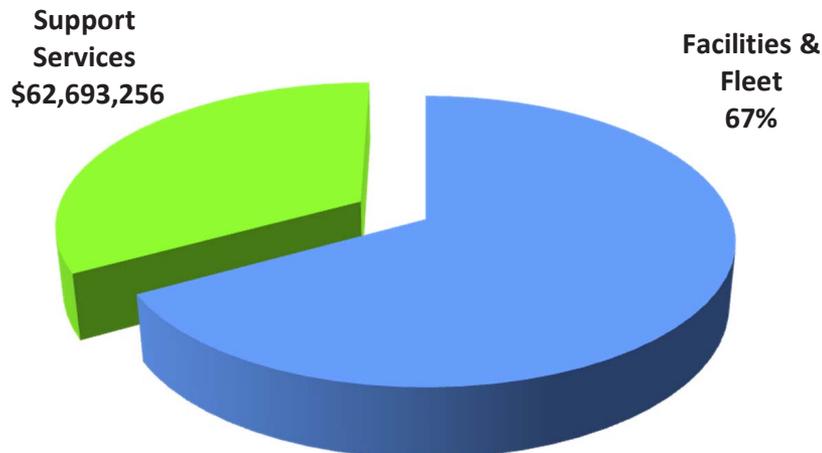
Resources by Category	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15		
					Dollar Change	Percent Change	Percent of Total
Charges for Services	10,752,614	19,652,020	24,574,036	12,753,907	(11,820,129)	-48%	30%
Interest	111,155	79,753	90,500	17,000	(73,500)	-81%	0%
Grants and Donations	155,141	166,667	166,667	497,621	330,954	199%	1%
Other Financing Src	791,000	447,690	11,278,814	20,270,635	8,991,821	80%	48%
Miscellaneous	55,568,788	14,261,402	404,199	8,389,883	7,985,684	1976%	20%
Total:	\$ 67,378,698	\$ 34,607,532	\$ 36,514,216	\$ 41,929,046	\$ 5,414,830	15%	100%

Budget by Category

Personnel Services	1,987,075	1,978,448	2,254,612	2,463,519	208,907	9%	6%
Materials & Services	5,180,177	5,374,352	6,719,369	7,300,521	581,152	9%	17%
Capital Outlay	20,337,088	5,907,028	14,506,643	31,693,235	17,186,592	118%	76%
Special Payments	22,672,309	-	-	-	-	0%	0%
Debt Service	4,364,873	4,299,766	-	-	-	0%	0%
Transfers	1,000,000	750,000	12,968,592	200,000	(12,768,592)	-98%	0%
Contingency	-	-	50,000	160,000	110,000	220%	0%
Unapprop Fund Bal	11,837,176	16,297,938	15,000	111,771	96,771	645%	0%
Total:	\$ 67,378,698	\$ 34,607,532	\$ 36,514,216	\$ 41,929,046	\$ 5,414,830	15%	100%

Budget by Fund

Support Services Fund (700)	1,598,559	1,575,730	1,891,745	2,097,617	205,872	11%	5%
Facilities Management Fund (710)	63,195,529	30,380,189	31,629,478	35,213,984	3,584,506	11%	84%
ITF Fund (712)	259,165	387,443	270,000	371,271	101,271	38%	1%
Fleet Management Fund (750)	2,325,445	2,264,170	2,722,993	4,246,174	1,523,181	56%	10%
Total:	\$ 67,378,698	\$ 34,607,532	\$ 36,514,216	\$ 41,929,046	\$ 5,414,830	15%	100%



Budget Summary (Continued)

Budget by Org	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15		Percent of Total
					Dollar Change	Percent Change	
Facilities & Fleet Admin	705,465	585,327	683,509	719,293	35,784	5%	2%
Facilities Operations and Maintenance	893,094	990,403	1,208,236	1,378,324	170,088	14%	3%
General Facilities	36,295,265	18,057,598	16,304,534	5,413,222	(10,891,312)	-67%	13%
Hart Building	104	296	4,000	4,206	206	5%	0%
Archives Building	40,121	40,665	42,100	42,100	-	0%	0%
Stagg Warehouse	91,623	87,557	88,900	88,900	-	0%	0%
Fleet Maintenance Shop	9,587	10,494	27,500	22,500	(5,000)	-18%	0%
Civic Center - City	2,800,448	3,055,023	1,804,750	2,448,100	643,350	36%	6%
Civic Center - Plaza Building	33,882	31,859	55,000	48,500	(6,500)	-12%	0%
Civic Center - Museum	77	4,967	7,460	7,500	40	1%	0%
Public Safety Training Facilit	-	-	-	4,025,000	4,025,000	0%	10%
Evergreen Permit Center	-	-	30,000	25,000	(5,000)	-17%	0%
Police West Precinct	257,710	237,603	254,150	290,050	35,900	14%	1%
Police East Precinct	251,866	271,457	281,100	301,100	20,000	7%	1%
Police Training Facility	-	-	45,400	47,500	2,100	5%	0%
Main Fire Station	52,869	65,758	70,000	70,000	-	0%	0%
Fire Logistics	19,459	15,875	23,000	23,000	-	0%	0%
Brookwood Station	21,753	20,016	29,500	27,000	(2,500)	-8%	0%
Ronler Acres Station	45,287	48,002	65,000	65,000	-	0%	0%
Facilities Maintenance Shop	27,999	20,789	29,500	54,500	25,000	85%	0%
Cherry Fire Station	60,288	60,093	68,600	123,600	55,000	80%	0%
Jones Farm Fire Station	58,082	61,222	61,010	61,010	-	0%	0%
Parks Activity Building	39,655	38,060	46,500	46,500	-	0%	0%
Parks Maintenance Building	92,285	71,531	90,700	87,200	(3,500)	-4%	0%
Roodbridge River House	18,562	21,043	29,050	29,050	-	0%	0%
Hillsboro Stadium	359,466	300,879	284,000	336,500	52,500	18%	1%
Community/Senior Center	69,305	71,257	107,500	415,554	308,054	287%	1%
Cultural Arts Center	67,727	63,709	75,500	78,000	2,500	3%	0%
Aquatic Center	488,681	448,139	568,000	803,000	235,000	41%	2%
Parks Administration Building	57,271	56,161	212,050	62,050	(150,000)	-71%	0%
Jackson Bottom Building	45,403	45,734	64,000	54,000	(10,000)	-16%	0%
Baseball Stadium	15,597,308	1,354,595	221,000	220,000	(1,000)	0%	1%
Masters House	1,350	2,184	3,300	3,300	-	0%	0%
McDonald House	1,862	11,237	28,150	38,150	10,000	36%	0%
53rd Ave Concession Building	2,231	3,629	31,000	4,000	(27,000)	-87%	0%
Main Library	5,102,240	1,366,435	530,000	604,450	74,450	14%	1%
Shute Park Library	1,053,176	4,180,566	174,000	269,750	95,750	55%	1%
Public Works Operations	55,978	63,943	68,500	68,800	300	0%	0%
Public Works Facility New	22,745	95,072	9,747,214	18,840,142	9,092,928	93%	45%
Water Ops	53,864	96,741	57,510	65,750	8,240	14%	0%

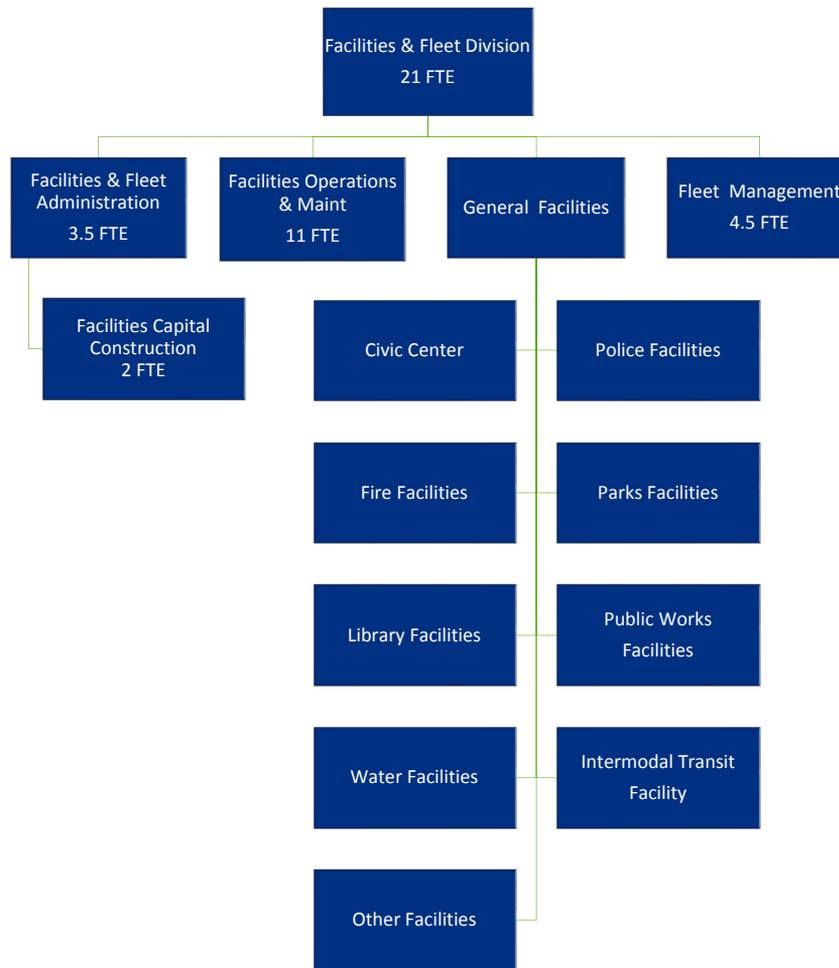


Facilities & Fleet Budget Summary (continued)

Budget by Org	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15		Percent of Total
					Dollar Change	Percent Change	
ITF General Operations	192,687	322,318	176,000	275,271	99,271	56%	1%
ITF - PCC	50,528	54,851	65,000	60,000	(5,000)	-8%	0%
ITF - Bikepark	15,950	8,983	20,000	19,000	(1,000)	-5%	0%
ITF - Pacific University	-	1,291	9,000	17,000	8,000	89%	0%
Fleet Management	1,046,936	788,941	1,179,593	1,464,309	284,716	24%	3%
Police Fleet Management	425,910	264,390	595,592	918,689	323,097	54%	2%
Fire Fleet Management	311,390	656,629	269,719	1,024,022	754,303	280%	2%
Parks Fleet Management	199,752	80,249	235,456	328,412	92,956	39%	1%
Inform Servs Fleet Mngmnt	2,151	477	26,686	31,483	4,797	18%	0%
Facilities & Fleet Fleet Mngmt	36,069	113,335	56,754	50,003	(6,751)	-12%	0%
Building Fleet Management	11,118	3,059	26,857	29,176	2,319	9%	0%
PW Transportation Fleet Mngmnt	65,970	99,464	111,725	131,601	19,876	18%	0%
PW Sani Sewer Fleet Mngmnt	40,647	64,942	52,640	69,525	16,885	32%	0%
PW Storm Sewer Fleet Mngmnt	104,321	78,077	37,600	42,832	5,232	14%	0%
Water Fleet Management	69,800	100,348	117,634	144,017	26,383	22%	0%
Barney Fleet Management	4,408	5,561	1,880	2,173	293	16%	0%
Motor Pool Fleet Management	6,973	8,698	10,857	9,932	(925)	-9%	0%
Total:	\$ 67,378,698	\$ 34,607,532	\$ 36,514,216	\$ 41,929,046	\$ 5,414,830	15%	100%



Facilities and Fleet Division 2014



Facilities and Fleet Department Full Time Equivalent (FTE) Positions

	2013-14	2014-15	2015-16	Range	Minimum Salary	Maximum Salary
Facilities and Fleet Director	1.0	0.0	0.0	39	\$ 95,924	\$ 126,230
Senior Project Manager	1.0	1.0	1.0	36	85,276	112,217
Project Manager	1.0	0.0	0.0	32	72,895	95,924
Program and Support Manager	1.0	1.0	1.0	32	72,895	95,924
Asst. Maintenance & Operations Superintendent	1.0	1.0	1.0	32	72,895	95,924
Engineering Coordinator	0.0	1.0	1.0	30	67,395	88,687
Fleet Manager	1.0	1.0	1.0	30	67,395	88,687
Supervising Electrician	1.0	1.0	1.0	30	67,395	88,687
Electrician	1.0	2.0	2.0	27	59,914	78,843
Maintenance Coordinator	2.0	2.0	2.0	26	57,609	75,811
Project Specialist	1.0	2.0	2.0	25	55,393	72,895
Mechanic	2.0	2.0	2.0	22	49,245	64,803
Senior Facilities Maintenance Technician	4.0	5.0	5.0	21	47,351	62,310
Facilities Maintenance Technician	1.0	1.0	1.0	19	43,778	57,609
Administrative Support Specialist	1.0	0.0	1.0	17	40,476	53,263
Total:	19.0	20.0	21.0			



Facilities & Fleet Administration and Capital Construction

Facilities & Fleet Division’s Administration Finance section is responsible for the division’s finances, budget, facility management, property management, procurement and contract management, the division’s programs as well as administrative support functions. The Facilities Capital Construction section with the Administration Finance section oversee the design, construction, and budget management of facility capital projects as well as facility master plans and studies.

Facilities & Fleet Admin-70035000

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	488,581	385,225	421,335	487,823	487,823	444,045
5301 Med/Den/Vis Insurance	91,886	66,519	75,308	96,749	96,749	79,742
5303 PERS	52,147	40,294	43,375	62,101	62,101	57,793
5308 VEBA	-	7,591	8,399	9,728	9,728	8,852
5309 PERS Stabilization	-	11,641	12,669	-	-	-
5399 Other Benefits and Taxes	43,763	35,788	39,498	45,297	45,297	41,336
Total Personnel Services	\$676,377	\$547,058	\$600,584	\$701,698	\$701,698	\$631,768
Materials & Services						
6000 Office Supplies	4,239	7,838	6,125	6,125	6,125	6,125
6001 Communications Services	1,062	1,045	1,000	600	600	600
6002 Travel/Training/Dues	10,107	2,757	8,000	8,000	8,000	8,000
6003 Postage	194	86	300	300	300	300
6004 Program Supplies/Materials	1,091	17	3,000	3,000	3,000	3,000
6005 Advertising/Promotion	-	-	500	500	500	500
6007 Printing	857	666	2,000	2,000	2,000	2,000
6100 Contractual Services	10,822	25,514	55,000	60,000	60,000	60,000
6300 Uniforms	209	241	500	500	500	500
6301 Safety Supplies	-	-	1,000	500	500	500
6409 Computer Software	-	-	2,500	5,000	5,000	5,000
6410 Computer Hardware	507	105	500	1,000	1,000	1,000
6411 Communications Equipment	-	-	2,500	-	-	-
Total Materials & Services	\$29,088	\$38,269	\$82,925	\$87,525	\$87,525	\$87,525
Total	\$705,465	\$585,327	\$683,509	\$789,223	\$789,223	\$719,293

Facilities Operations and Maintenance

This section oversees the general operations and maintenance of City facilities and ensures that facilities function optimally for the staff and citizens that use them. This section is responsible for facility maintenance, repairs, preventative maintenance, facility equipment maintenance and replacement.

Facilities Operations and Maintenance-70035200

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	524,227	574,154	700,605	753,606	753,606	797,384
5010 Extra Labor	12,829	26,859	25,000	-	-	-
5100 Overtime	48,358	41,572	45,000	45,000	45,000	45,000
5301 Med/Den/Vis Insurance	125,785	131,342	171,583	183,218	183,218	200,225
5303 PERS	58,813	57,794	74,193	100,121	100,121	104,429
5308 VEBA	-	10,882	14,009	15,070	15,070	15,946
5309 PERS Stabilization	-	16,814	22,606	-	-	-
5399 Other Benefits and Taxes	69,250	75,307	94,340	100,749	100,749	104,710
Total Personnel Services	\$839,262	\$934,724	\$1,147,336	\$1,197,764	\$1,197,764	\$1,267,694
Materials & Services						
6000 Office Supplies	3,784	2,817	4,875	4,875	4,875	4,875
6001 Communications Services	872	826	900	5,880	5,880	5,880
6002 Travel/Training/Dues	10,883	12,144	8,000	14,500	14,500	14,500
6003 Postage	33	16	25	25	25	25
6006 Tuition Reimbursement	3,548	1,622	-	2,000	2,000	2,000
6100 Contractual Services	2,632	2,423	5,000	10,000	10,000	10,000
6200 Fuel/Oil	16,198	17,386	19,000	19,000	19,000	19,000
6202 Vehicle Equipment	47	200	-	6,000	6,000	6,000
6300 Uniforms	1,443	2,593	2,300	2,350	2,350	2,350
6301 Safety Supplies	3,451	3,905	4,800	8,000	8,000	8,000
6402 Maintenance Supplies	4,768	5,140	5,000	5,000	5,000	5,000
6403 Small Tools and Equipment	5,896	6,607	11,000	11,000	11,000	11,000
6409 Computer Software	277	-	-	-	-	-
6410 Computer Hardware	-	-	-	22,000	22,000	22,000
Total Materials & Services	\$53,832	\$55,679	\$60,900	\$110,630	\$110,630	\$110,630
Total	\$893,094	\$990,403	\$1,208,236	\$1,308,394	\$1,308,394	\$1,378,324



General Facilities

Facilities & Fleet Division, Administration Finance section and Facilities O&M section oversee the budget management, operation and maintenance costs, capital outlay and facility programs for City facilities budgeted in the Facility Fund (710).

General Facilities-71035400

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	-	-	12,000	50,000	50,000	50,000
Total Personnel Services	\$0	\$0	\$12,000	\$50,000	\$50,000	\$50,000
Materials & Services						
6100 Contractual Services	148,229	7,500	-	400,000	400,000	400,000
6102 Maintenance Contracts	75,293	69,351	95,000	95,000	95,000	95,000
6402 Maintenance Supplies	(4)	-	-	-	-	-
Total Materials & Services	\$223,518	\$76,851	\$95,000	\$495,000	\$495,000	\$495,000
Capital Outlay						
7030 Facilities and Improvements	557,502	670,598	698,830	2,460,000	2,460,000	2,525,000
7050 Capital Reserve	-	-	2,530,112	2,143,222	2,143,222	2,143,222
Total Capital Outlay	\$557,502	\$670,598	\$3,228,942	\$4,603,222	\$4,603,222	\$4,668,222
Special Payments						
8027 Bond Sale Expense	71,514	-	-	-	-	-
8028 Bond Expense	22,461,849	-	-	-	-	-
Total Special Payments	\$22,533,363	\$0	\$0	\$0	\$0	\$0
Debt Service						
8100 Bond Principal	365,000	370,000	-	-	-	-
8101 Bond Interest	382,033	375,653	-	-	-	-
Total Debt Service	\$747,033	\$745,653	\$0	\$0	\$0	\$0
Transfers						
8201 Transfer to Transportation	-	-	-	200,000	200,000	200,000
8218 Transfer to TUF PMP	1,000,000	750,000	-	-	-	-
8227 Transfer to ITF Fund	-	-	50,000	-	-	-
8232 Transfer to SIP FFC	-	-	1,650,000	-	-	-
8233 Transfer to Gainshare	-	-	11,268,592	-	-	-
Total Transfers	\$1,000,000	\$750,000	\$12,968,592	\$200,000	\$200,000	\$200,000
Unapprop Fund Bal						
8500 Unapprop Fund Balance	11,233,849	15,814,496	-	-	-	-
Total Unapprop Fund Bal	\$11,233,849	\$15,814,496	\$0	\$0	\$0	\$0
Total	\$36,295,265	\$18,057,598	\$16,304,534	\$5,348,222	\$5,348,222	\$5,413,222

Hart Building-71035402

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6100 Contractual Services	-	-	500	500	500	500
6102 Maintenance Contracts	-	134	2,500	2,706	2,706	2,706
6402 Maintenance Supplies	104	162	1,000	1,000	1,000	1,000
Total Materials & Services	\$104	\$296	\$4,000	\$4,206	\$4,206	\$4,206
Total	\$104	\$296	\$4,000	\$4,206	\$4,206	\$4,206

Archives Building-71035404

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6001 Communications Services	498	508	600	600	600	600
6100 Contractual Services	3,468	3,468	3,700	3,700	3,700	3,700
6103 Janitorial Expense	-	-	500	500	500	500
6400 Utilities	-	425	600	600	600	600
6402 Maintenance Supplies	155	264	500	500	500	500
6431 Facility Rent Expense	36,000	36,000	36,000	36,000	36,000	36,000
6432 Janitorial Supplies	-	-	200	200	200	200
Total Materials & Services	\$40,121	\$40,665	\$42,100	\$42,100	\$42,100	\$42,100
Total	\$40,121	\$40,665	\$42,100	\$42,100	\$42,100	\$42,100

Stagg Warehouse-71035406

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6001 Communications Services	991	1,015	1,100	1,100	1,100	1,100
6100 Contractual Services	3,816	3,816	4,000	4,000	4,000	4,000
6102 Maintenance Contracts	-	-	1,000	1,000	1,000	1,000
6400 Utilities	4,130	4,621	5,000	5,000	5,000	5,000
6402 Maintenance Supplies	5,886	1,305	1,000	1,000	1,000	1,000
6431 Facility Rent Expense	76,800	76,800	76,800	76,800	76,800	76,800
Total Materials & Services	\$91,623	\$87,557	\$88,900	\$88,900	\$88,900	\$88,900
Total	\$91,623	\$87,557	\$88,900	\$88,900	\$88,900	\$88,900



Fleet Maintenance Shop-71035408

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6100 Contractual Services	1,206	1,499	2,000	2,000	2,000	2,000
6102 Maintenance Contracts	-	295	1,000	1,000	1,000	1,000
6103 Janitorial Expense	1,063	1,069	3,000	3,000	3,000	3,000
6400 Utilities	5,956	6,850	10,000	10,000	10,000	10,000
6402 Maintenance Supplies	1,362	481	6,000	5,500	5,500	5,500
6432 Janitorial Supplies	-	300	500	1,000	1,000	1,000
Total Materials & Services	\$9,587	\$10,494	\$22,500	\$22,500	\$22,500	\$22,500
Capital Outlay						
7032 Facilities Equipment	-	-	5,000	-	-	-
Total Capital Outlay	\$0	\$0	\$5,000	\$0	\$0	\$0
Total	\$9,587	\$10,494	\$27,500	\$22,500	\$22,500	\$22,500

Civic Center - City-71035410

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5010 Extra Labor	31,440	30,000	-	-	-	-
Total Personnel Services	\$31,440	\$30,000	\$0	\$0	\$0	\$0
Materials & Services						
6001 Communications Services	4,856	5,247	5,600	5,600	5,600	5,600
6100 Contractual Services	207,266	156,438	156,000	210,000	210,000	210,000
6102 Maintenance Contracts	-	32,904	50,000	40,000	40,000	40,000
6103 Janitorial Expense	341,548	343,761	365,650	375,500	375,500	375,500
6400 Utilities	204,242	220,829	242,500	242,500	242,500	242,500
6402 Maintenance Supplies	74,814	121,725	160,000	160,000	160,000	160,000
6432 Janitorial Supplies	22,714	21,716	20,000	20,000	20,000	20,000
Total Materials & Services	\$855,440	\$902,620	\$999,750	\$1,053,600	\$1,053,600	\$1,053,600
Capital Outlay						
7030 Facilities and Improvements	-	229,798	805,000	1,394,500	1,394,500	1,394,500
Total Capital Outlay	\$0	\$229,798	\$805,000	\$1,394,500	\$1,394,500	\$1,394,500
Debt Service						
8100 Bond Principal	1,190,000	1,110,000	-	-	-	-
8101 Bond Interest	723,568	782,605	-	-	-	-
Total Debt Service	\$1,913,568	\$1,892,605	\$0	\$0	\$0	\$0
Total	\$2,800,448	\$3,055,023	\$1,804,750	\$2,448,100	\$2,448,100	\$2,448,100

Civic Center - Plaza Building-71035412

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6100 Contractual Services	9,892	7,500	8,000	8,500	8,500	8,500
6102 Maintenance Contracts	-	420	12,000	5,000	5,000	5,000
6103 Janitorial Expense	15,060	14,326	20,000	20,000	20,000	20,000
6400 Utilities	7,379	8,057	10,000	10,000	10,000	10,000
6402 Maintenance Supplies	1,551	1,556	5,000	5,000	5,000	5,000
Total Materials & Services	\$33,882	\$31,859	\$55,000	\$48,500	\$48,500	\$48,500
Total	\$33,882	\$31,859	\$55,000	\$48,500	\$48,500	\$48,500

Civic Center - Museum-71035414

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6100 Contractual Services	77	924	960	1,000	1,000	1,000
6102 Maintenance Contracts	-	-	1,000	1,000	1,000	1,000
6103 Janitorial Expense	-	4,043	5,000	5,000	5,000	5,000
6402 Maintenance Supplies	-	-	500	500	500	500
Total Materials & Services	\$77	\$4,967	\$7,460	\$7,500	\$7,500	\$7,500
Total	\$77	\$4,967	\$7,460	\$7,500	\$7,500	\$7,500

Public Safety Training Facilit-71035415

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6001 Communications Services	-	-	-	1,000	1,000	1,000
6100 Contractual Services	-	-	-	205,000	205,000	205,000
6102 Maintenance Contracts	-	-	-	1,000	1,000	1,000
6103 Janitorial Expense	-	-	-	5,000	5,000	5,000
6400 Utilities	-	-	-	10,000	10,000	10,000
6402 Maintenance Supplies	-	-	-	2,000	2,000	2,000
6432 Janitorial Supplies	-	-	-	1,000	1,000	1,000
Total Materials & Services	\$0	\$0	\$0	\$225,000	\$225,000	\$225,000
Capital Outlay						
7030 Facilities and Improvements	-	-	-	3,800,000	3,800,000	3,800,000
Total Capital Outlay	\$0	\$0	\$0	\$3,800,000	\$3,800,000	\$3,800,000
Total	\$0	\$0	\$0	\$4,025,000	\$4,025,000	\$4,025,000



Evergreen Permit Center-71035416

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6102 Maintenance Contracts	-	-	1,000	1,000	1,000	1,000
6103 Janitorial Expense	-	-	2,500	2,500	2,500	2,500
6400 Utilities	-	-	19,500	19,500	19,500	19,500
6402 Maintenance Supplies	-	-	6,500	1,500	1,500	1,500
6432 Janitorial Supplies	-	-	500	500	500	500
Total Materials & Services	\$0	\$0	\$30,000	\$25,000	\$25,000	\$25,000
Total	\$0	\$0	\$30,000	\$25,000	\$25,000	\$25,000

Police West Precinct-71035420

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6001 Communications Services	996	1,017	1,150	1,150	1,150	1,150
6100 Contractual Services	26,588	16,213	20,000	28,500	28,500	28,500
6102 Maintenance Contracts	-	5,275	10,000	10,000	10,000	10,000
6103 Janitorial Expense	89,067	103,492	108,000	105,000	105,000	105,000
6400 Utilities	76,060	84,594	85,000	87,000	87,000	87,000
6402 Maintenance Supplies	8,539	20,125	23,000	23,000	23,000	23,000
6432 Janitorial Supplies	4,880	6,887	7,000	7,000	7,000	7,000
Total Materials & Services	\$206,130	\$237,603	\$254,150	\$261,650	\$261,650	\$261,650
Capital Outlay						
7030 Facilities and Improvements	51,580	-	-	28,400	28,400	28,400
Total Capital Outlay	\$51,580	\$0	\$0	\$28,400	\$28,400	\$28,400
Total	\$257,710	\$237,603	\$254,150	\$290,050	\$290,050	\$290,050

Police East Precinct-71035422

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6001 Communications Services	1,962	2,003	2,100	2,200	2,200	2,200
6100 Contractual Services	9,704	8,763	10,000	10,000	10,000	10,000
6102 Maintenance Contracts	-	-	500	500	500	500
6103 Janitorial Expense	36,764	37,152	39,000	40,000	40,000	40,000
6400 Utilities	19,072	21,422	22,000	23,000	23,000	23,000
6402 Maintenance Supplies	1,059	6,197	4,500	6,400	6,400	6,400
6431 Facility Rent Expense	182,033	193,120	200,000	216,000	216,000	216,000
6432 Janitorial Supplies	1,272	2,800	3,000	3,000	3,000	3,000
Total Materials & Services	\$251,866	\$271,457	\$281,100	\$301,100	\$301,100	\$301,100
Total	\$251,866	\$271,457	\$281,100	\$301,100	\$301,100	\$301,100

Police Training Facility-71035424

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6001 Communications Services	-	-	-	500	500	500
6100 Contractual Services	-	-	-	1,100	1,100	1,100
6102 Maintenance Contracts	-	-	500	500	500	500
6400 Utilities	-	-	6,000	6,000	6,000	6,000
6402 Maintenance Supplies	-	-	500	1,000	1,000	1,000
6431 Facility Rent Expense	-	-	38,400	38,400	38,400	38,400
Total Materials & Services	\$0	\$0	\$45,400	\$47,500	\$47,500	\$47,500
Total	\$0	\$0	\$45,400	\$47,500	\$47,500	\$47,500

Main Fire Station-71035430

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6100 Contractual Services	9,818	13,700	9,000	9,000	9,000	9,000
6102 Maintenance Contracts	-	460	2,000	2,000	2,000	2,000
6103 Janitorial Expense	11,760	11,862	14,500	14,500	14,500	14,500
6400 Utilities	25,141	27,703	31,500	31,500	31,500	31,500
6402 Maintenance Supplies	2,781	9,587	9,000	9,000	9,000	9,000
6432 Janitorial Supplies	3,369	2,446	4,000	4,000	4,000	4,000
Total Materials & Services	\$52,869	\$65,758	\$70,000	\$70,000	\$70,000	\$70,000
Total	\$52,869	\$65,758	\$70,000	\$70,000	\$70,000	\$70,000

Fire Logistics-71035431

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6100 Contractual Services	3,413	1,465	2,500	2,500	2,500	2,500
6102 Maintenance Contracts	-	350	1,000	1,000	1,000	1,000
6103 Janitorial Expense	626	1,514	2,500	2,500	2,500	2,500
6400 Utilities	11,741	12,068	13,000	13,000	13,000	13,000
6402 Maintenance Supplies	3,679	299	3,000	3,000	3,000	3,000
6432 Janitorial Supplies	-	179	1,000	1,000	1,000	1,000
Total Materials & Services	\$19,459	\$15,875	\$23,000	\$23,000	\$23,000	\$23,000
Total	\$19,459	\$15,875	\$23,000	\$23,000	\$23,000	\$23,000



Brookwood Station-71035432

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6100 Contractual Services	4,853	1,727	3,000	3,000	3,000	3,000
6102 Maintenance Contracts	-	782	1,000	1,000	1,000	1,000
6103 Janitorial Expense	204	206	1,000	1,000	1,000	1,000
6400 Utilities	8,662	9,509	12,000	12,000	12,000	12,000
6402 Maintenance Supplies	5,687	5,685	8,000	8,000	8,000	8,000
6403 Small Tools and Equipment	-	-	2,500	-	-	-
6432 Janitorial Supplies	2,347	2,107	2,000	2,000	2,000	2,000
Total Materials & Services	\$21,753	\$20,016	\$29,500	\$27,000	\$27,000	\$27,000
Total	\$21,753	\$20,016	\$29,500	\$27,000	\$27,000	\$27,000

Ronler Acres Station-71035433

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6100 Contractual Services	7,973	5,152	5,500	6,000	6,000	6,000
6102 Maintenance Contracts	-	1,298	1,500	1,500	1,500	1,500
6103 Janitorial Expense	7,229	7,298	10,000	9,500	9,500	9,500
6400 Utilities	25,512	27,923	34,000	34,000	34,000	34,000
6402 Maintenance Supplies	2,617	4,044	10,000	10,000	10,000	10,000
6432 Janitorial Supplies	1,956	2,287	4,000	4,000	4,000	4,000
Total Materials & Services	\$45,287	\$48,002	\$65,000	\$65,000	\$65,000	\$65,000
Total	\$45,287	\$48,002	\$65,000	\$65,000	\$65,000	\$65,000

Cherry Fire Station-71035435

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6001 Communications Services	2,077	2,117	2,500	2,500	2,500	2,500
6100 Contractual Services	8,513	6,715	6,600	7,000	7,000	7,000
6102 Maintenance Contracts	-	1,455	2,500	2,500	2,500	2,500
6103 Janitorial Expense	6,895	6,954	8,000	8,000	8,000	8,000
6400 Utilities	37,982	29,109	37,000	37,000	37,000	37,000
6402 Maintenance Supplies	2,558	11,801	8,000	8,000	8,000	8,000
6432 Janitorial Supplies	2,263	1,942	4,000	3,600	3,600	3,600
Total Materials & Services	\$60,288	\$60,093	\$68,600	\$68,600	\$68,600	\$68,600
Capital Outlay						
7030 Facilities and Improvements	-	-	-	55,000	55,000	55,000
Total Capital Outlay	\$0	\$0	\$0	\$55,000	\$55,000	\$55,000
Total	\$60,288	\$60,093	\$68,600	\$123,600	\$123,600	\$123,600

Jones Farm Fire Station-71035436

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6001 Communications Services	2,090	2,143	2,260	2,260	2,260	2,260
6100 Contractual Services	8,636	6,855	6,000	6,000	6,000	6,000
6102 Maintenance Contracts	-	4,077	4,100	4,100	4,100	4,100
6103 Janitorial Expense	199	480	1,000	1,000	1,000	1,000
6400 Utilities	31,209	29,782	35,650	35,650	35,650	35,650
6402 Maintenance Supplies	5,318	15,088	8,000	8,000	8,000	8,000
6432 Janitorial Supplies	2,488	2,797	4,000	4,000	4,000	4,000
Total Materials & Services	\$49,940	\$61,222	\$61,010	\$61,010	\$61,010	\$61,010
Capital Outlay						
7030 Facilities and Improvements	8,142	-	-	-	-	-
Total Capital Outlay	\$8,142	\$0	\$0	\$0	\$0	\$0
Total	\$58,082	\$61,222	\$61,010	\$61,010	\$61,010	\$61,010

Facilities Maintenance Shop-71035434

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6100 Contractual Services	1,503	1,907	2,500	2,500	2,500	2,500
6102 Maintenance Contracts	-	-	2,500	2,500	2,500	2,500
6103 Janitorial Expense	2,038	3,234	4,000	4,000	4,000	4,000
6400 Utilities	9,607	12,754	15,000	15,000	15,000	15,000
6402 Maintenance Supplies	13,886	1,853	4,000	4,000	4,000	4,000
6432 Janitorial Supplies	965	1,041	1,500	1,500	1,500	1,500
Total Materials & Services	\$27,999	\$20,789	\$29,500	\$29,500	\$29,500	\$29,500
Capital Outlay						
7030 Facilities and Improvements	-	-	-	25,000	25,000	25,000
Total Capital Outlay	\$0	\$0	\$0	\$25,000	\$25,000	\$25,000
Total	\$27,999	\$20,789	\$29,500	\$54,500	\$54,500	\$54,500



Parks Activity Building-71035440

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6001 Communications Services	444	450	750	750	750	750
6100 Contractual Services	3,450	3,069	3,750	3,750	3,750	3,750
6102 Maintenance Contracts	-	190	2,000	2,000	2,000	2,000
6103 Janitorial Expense	19,487	19,666	21,000	21,000	21,000	21,000
6400 Utilities	10,413	13,390	14,500	14,500	14,500	14,500
6402 Maintenance Supplies	5,183	647	3,500	3,500	3,500	3,500
6432 Janitorial Supplies	678	648	1,000	1,000	1,000	1,000
Total Materials & Services	\$39,655	\$38,060	\$46,500	\$46,500	\$46,500	\$46,500
Total	\$39,655	\$38,060	\$46,500	\$46,500	\$46,500	\$46,500

Parks Maintenance Building-71035441

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6001 Communications Services	3,542	3,917	5,000	5,000	5,000	5,000
6100 Contractual Services	14,497	6,013	7,000	7,500	7,500	7,500
6102 Maintenance Contracts	-	2,532	2,000	2,000	2,000	2,000
6103 Janitorial Expense	21,532	22,704	25,000	26,200	26,200	26,200
6400 Utilities	27,490	29,174	35,000	35,000	35,000	35,000
6402 Maintenance Supplies	4,095	6,118	15,500	10,000	10,000	10,000
6432 Janitorial Supplies	1,408	1,073	1,200	1,500	1,500	1,500
Total Materials & Services	\$72,564	\$71,531	\$90,700	\$87,200	\$87,200	\$87,200
Capital Outlay						
7030 Facilities and Improvements	19,721	-	-	-	-	-
Total Capital Outlay	\$19,721	\$0	\$0	\$0	\$0	\$0
Total	\$92,285	\$71,531	\$90,700	\$87,200	\$87,200	\$87,200

Roodbridge River House-71035442

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6001 Communications Services	-	-	1,250	1,250	1,250	1,250
6100 Contractual Services	6,425	3,703	3,500	3,500	3,500	3,500
6102 Maintenance Contracts	-	-	4,000	4,000	4,000	4,000
6103 Janitorial Expense	3,664	4,224	5,400	5,400	5,400	5,400
6400 Utilities	6,381	7,096	8,400	8,400	8,400	8,400
6402 Maintenance Supplies	1,017	5,142	5,000	5,000	5,000	5,000
6432 Janitorial Supplies	1,075	878	1,500	1,500	1,500	1,500
Total Materials & Services	\$18,562	\$21,043	\$29,050	\$29,050	\$29,050	\$29,050
Total	\$18,562	\$21,043	\$29,050	\$29,050	\$29,050	\$29,050

Hillsboro Stadium-71035443

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6001 Communications Services	7,222	10,877	12,000	12,000	12,000	12,000
6004 Program Supplies/Materials	2,251	47,140	27,500	-	-	-
6100 Contractual Services	47,095	10,095	8,000	8,000	8,000	8,000
6102 Maintenance Contracts	-	17,540	7,000	7,000	7,000	7,000
6103 Janitorial Expense	-	-	2,000	2,000	2,000	2,000
6400 Utilities	159,345	183,808	200,000	200,000	200,000	200,000
6402 Maintenance Supplies	88,487	26,828	27,500	27,500	27,500	27,500
Total Materials & Services	\$304,400	\$296,288	\$284,000	\$256,500	\$256,500	\$256,500
Capital Outlay						
7030 Facilities and Improvements	55,066	4,591	-	80,000	80,000	80,000
Total Capital Outlay	\$55,066	\$4,591	\$0	\$80,000	\$80,000	\$80,000
Total	\$359,466	\$300,879	\$284,000	\$336,500	\$336,500	\$336,500

Community/Senior Center-71035444

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6001 Communications Services	934	951	3,000	3,100	3,100	3,100
6100 Contractual Services	18,509	9,743	25,000	65,000	65,000	65,000
6102 Maintenance Contracts	-	9,941	3,000	3,000	3,000	3,000
6103 Janitorial Expense	-	725	-	1,000	1,000	1,000
6400 Utilities	30,145	32,371	38,500	38,500	38,500	38,500
6402 Maintenance Supplies	16,002	15,789	24,000	20,000	20,000	20,000
6432 Janitorial Supplies	3,715	1,737	4,000	4,000	4,000	4,000
Total Materials & Services	\$69,305	\$71,257	\$97,500	\$134,600	\$134,600	\$134,600
Capital Outlay						
7030 Facilities and Improvements	-	-	10,000	280,954	280,954	280,954
Total Capital Outlay	\$0	\$0	\$10,000	\$280,954	\$280,954	\$280,954
Total	\$69,305	\$71,257	\$107,500	\$415,554	\$415,554	\$415,554



Cultural Arts Center-71035445

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6001 Communications Services	3,483	3,560	3,750	4,000	4,000	4,000
6100 Contractual Services	14,533	10,687	9,000	9,500	9,500	9,500
6102 Maintenance Contracts	-	273	5,000	5,000	5,000	5,000
6103 Janitorial Expense	22,391	22,596	24,000	25,000	25,000	25,000
6400 Utilities	20,394	20,142	26,250	25,000	25,000	25,000
6402 Maintenance Supplies	4,848	6,049	5,000	8,000	8,000	8,000
6432 Janitorial Supplies	2,078	402	2,500	1,500	1,500	1,500
Total Materials & Services	\$67,727	\$63,709	\$75,500	\$78,000	\$78,000	\$78,000
Total	\$67,727	\$63,709	\$75,500	\$78,000	\$78,000	\$78,000



Cultural Arts Center

Aquatic Center-71035446

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6001 Communications Services	4,608	5,142	6,500	6,500	6,500	6,500
6004 Program Supplies/Materials	-	96,744	79,500	-	-	-
6100 Contractual Services	30,145	15,677	8,000	8,500	8,500	8,500
6102 Maintenance Contracts	-	3,713	16,000	7,000	7,000	7,000
6400 Utilities	268,852	277,269	313,000	313,000	313,000	313,000
6402 Maintenance Supplies	115,728	25,875	26,500	26,500	26,500	26,500
6432 Janitorial Supplies	27,792	23,719	28,500	28,500	28,500	28,500
Total Materials & Services	\$447,125	\$448,139	\$478,000	\$390,000	\$390,000	\$390,000
Capital Outlay						
7030 Facilities and Improvements	26,886	-	90,000	400,000	400,000	413,000
7032 Facilities Equipment	14,670	-	-	-	-	-
Total Capital Outlay	\$41,556	\$0	\$90,000	\$400,000	\$400,000	\$413,000
Total	\$488,681	\$448,139	\$568,000	\$790,000	\$790,000	\$803,000

Parks Administration Building-71035447

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6001 Communications Services	438	448	600	600	600	600
6100 Contractual Services	12,085	9,687	10,000	10,000	10,000	10,000
6102 Maintenance Contracts	-	2,109	3,500	3,500	3,500	3,500
6103 Janitorial Expense	13,124	13,246	14,500	14,500	14,500	14,500
6400 Utilities	21,869	22,162	24,000	24,000	24,000	24,000
6402 Maintenance Supplies	8,256	6,842	7,750	7,750	7,750	7,750
6432 Janitorial Supplies	1,499	1,667	1,700	1,700	1,700	1,700
Total Materials & Services	\$57,271	\$56,161	\$62,050	\$62,050	\$62,050	\$62,050
Capital Outlay						
7030 Facilities and Improvements	-	-	150,000	-	-	-
Total Capital Outlay	\$0	\$0	\$150,000	\$0	\$0	\$0
Total	\$57,271	\$56,161	\$212,050	\$62,050	\$62,050	\$62,050



Jackson Bottom Building-71035448

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6001 Communications Services	2,824	2,806	3,200	3,200	3,200	3,200
6100 Contractual Services	3,957	3,834	4,000	4,300	4,300	4,300
6102 Maintenance Contracts	-	490	4,800	4,500	4,500	4,500
6103 Janitorial Expense	16,546	16,660	18,000	18,000	18,000	18,000
6400 Utilities	14,412	16,369	18,000	18,000	18,000	18,000
6402 Maintenance Supplies	6,415	4,488	3,000	4,000	4,000	4,000
6432 Janitorial Supplies	1,249	1,087	3,000	2,000	2,000	2,000
Total Materials & Services	\$45,403	\$45,734	\$54,000	\$54,000	\$54,000	\$54,000
Capital Outlay						
7030 Facilities and Improvements	-	-	10,000	-	-	-
Total Capital Outlay	\$0	\$0	\$10,000	\$0	\$0	\$0
Total	\$45,403	\$45,734	\$64,000	\$54,000	\$54,000	\$54,000

Baseball Stadium-71035449

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6001 Communications Services	463	19,004	44,000	45,000	45,000	45,000
6004 Program Supplies/Materials	1,306	30,515	30,000	-	-	-
6100 Contractual Services	37,176	67,797	5,000	28,000	28,000	28,000
6102 Maintenance Contracts	-	36,646	10,000	15,000	15,000	15,000
6103 Janitorial Expense	-	-	2,000	2,000	2,000	2,000
6400 Utilities	4,079	68,104	100,000	100,000	100,000	100,000
6402 Maintenance Supplies	4,792	32,015	30,000	30,000	30,000	30,000
6432 Janitorial Supplies	-	147	-	-	-	-
Total Materials & Services	\$47,816	\$254,228	\$221,000	\$220,000	\$220,000	\$220,000
Capital Outlay						
7030 Facilities and Improvements	14,621,113	332,083	-	-	-	-
Total Capital Outlay	\$14,621,113	\$332,083	\$0	\$0	\$0	\$0
Special Payments						
8028 Bond Expense	138,946	-	-	-	-	-
Total Special Payments	\$138,946	\$0	\$0	\$0	\$0	\$0
Debt Service						
8100 Bond Principal	615,000	485,000	-	-	-	-
8101 Bond Interest	174,433	283,284	-	-	-	-
Total Debt Service	\$789,433	\$768,284	\$0	\$0	\$0	\$0
Total	\$15,597,308	\$1,354,595	\$221,000	\$220,000	\$220,000	\$220,000

Masters House-71035450

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6100 Contractual Services	1,142	1,862	2,100	2,100	2,100	2,100
6102 Maintenance Contracts	-	-	200	200	200	200
6402 Maintenance Supplies	208	322	1,000	1,000	1,000	1,000
Total Materials & Services	\$1,350	\$2,184	\$3,300	\$3,300	\$3,300	\$3,300
Total	\$1,350	\$2,184	\$3,300	\$3,300	\$3,300	\$3,300

McDonald House-71035451

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6001 Communications Services	-	-	1,250	1,000	1,000	1,000
6100 Contractual Services	1,862	2,403	7,500	4,000	4,000	4,000
6102 Maintenance Contracts	-	180	-	13,500	13,500	13,500
6103 Janitorial Expense	-	-	5,000	5,000	5,000	5,000
6400 Utilities	-	7,856	8,400	8,650	8,650	8,650
6402 Maintenance Supplies	-	298	5,000	5,000	5,000	5,000
6432 Janitorial Supplies	-	500	1,000	1,000	1,000	1,000
Total Materials & Services	\$1,862	\$11,237	\$28,150	\$38,150	\$38,150	\$38,150
Total	\$1,862	\$11,237	\$28,150	\$38,150	\$38,150	\$38,150

53rd Ave Concession Building-71035452

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6001 Communications Services	-	-	1,000	-	-	-
6100 Contractual Services	2,041	-	2,500	500	500	500
6102 Maintenance Contracts	-	1,814	2,500	500	500	500
6103 Janitorial Expense	-	-	5,000	1,000	1,000	1,000
6400 Utilities	-	-	5,000	1,000	1,000	1,000
6402 Maintenance Supplies	190	1,815	5,000	1,000	1,000	1,000
Total Materials & Services	\$2,231	\$3,629	\$21,000	\$4,000	\$4,000	\$4,000
Capital Outlay						
7030 Facilities and Improvements	-	-	10,000	-	-	-
Total Capital Outlay	\$0	\$0	\$10,000	\$0	\$0	\$0
Total	\$2,231	\$3,629	\$31,000	\$4,000	\$4,000	\$4,000



Main Library-71035460

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6100 Contractual Services	156,349	38,317	40,000	50,000	50,000	50,000
6102 Maintenance Contracts	-	7,884	5,000	5,000	5,000	5,000
6103 Janitorial Expense	124,836	231,134	250,000	255,000	255,000	255,000
6400 Utilities	108,083	140,928	185,000	175,000	175,000	175,000
6402 Maintenance Supplies	19,726	29,132	25,000	25,000	25,000	25,000
6432 Janitorial Supplies	24,820	18,096	25,000	25,000	25,000	25,000
Total Materials & Services	\$433,814	\$465,491	\$530,000	\$535,000	\$535,000	\$535,000
Capital Outlay						
7030 Facilities and Improvements	3,753,587	7,720	-	-	-	-
7032 Facilities Equipment	-	-	-	-	-	69,450
Total Capital Outlay	\$3,753,587	\$7,720	\$0	\$0	\$0	\$69,450
Debt Service						
8100 Bond Principal	500,000	475,000	-	-	-	-
8101 Bond Interest	414,839	418,224	-	-	-	-
Total Debt Service	\$914,839	\$893,224	\$0	\$0	\$0	\$0
Total	\$5,102,240	\$1,366,435	\$530,000	\$535,000	\$535,000	\$604,450



Shute Park Library-71035461

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6001 Communications Services	498	573	2,000	1,000	1,000	1,000
6100 Contractual Services	250,702	74,069	10,000	15,000	15,000	15,000
6102 Maintenance Contracts	-	320	5,000	10,000	10,000	10,000
6103 Janitorial Expense	40,066	15,500	61,000	75,000	75,000	75,000
6400 Utilities	38,109	16,173	61,000	45,000	45,000	45,000
6402 Maintenance Supplies	2,820	7,492	10,000	15,000	15,000	15,000
6432 Janitorial Supplies	3,644	7,604	5,000	10,000	10,000	10,000
Total Materials & Services	\$335,839	\$121,731	\$154,000	\$171,000	\$171,000	\$171,000
Capital Outlay						
7030 Facilities and Improvements	717,337	4,058,835	20,000	-	-	98,750
Total Capital Outlay	\$717,337	\$4,058,835	\$20,000	\$0	\$0	\$98,750
Total	\$1,053,176	\$4,180,566	\$174,000	\$171,000	\$171,000	\$269,750

Public Works Operations-71035470

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6100 Contractual Services	1,585	660	500	500	500	500
6102 Maintenance Contracts	-	3,171	3,000	3,000	3,000	3,000
6103 Janitorial Expense	18,766	18,931	20,700	21,000	21,000	21,000
6400 Utilities	27,127	32,626	34,000	34,000	34,000	34,000
6402 Maintenance Supplies	6,377	6,473	8,000	8,000	8,000	8,000
6432 Janitorial Supplies	2,123	2,082	2,300	2,300	2,300	2,300
Total Materials & Services	\$55,978	\$63,943	\$68,500	\$68,800	\$68,800	\$68,800
Total	\$55,978	\$63,943	\$68,500	\$68,800	\$68,800	\$68,800

Public Works Facility New-71035472

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6100 Contractual Services	22,745	95,072	747,214	550,000	550,000	550,000
Total Materials & Services	\$22,745	\$95,072	\$747,214	\$550,000	\$550,000	\$550,000
Capital Outlay						
7030 Facilities and Improvements	-	-	9,000,000	18,290,142	18,290,142	18,290,142
Total Capital Outlay	\$0	\$0	\$9,000,000	\$18,290,142	\$18,290,142	\$18,290,142
Total	\$22,745	\$95,072	\$9,747,214	\$18,840,142	\$18,840,142	\$18,840,142



Water Ops-71035480

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6001 Communications Services	466	479	510	550	550	550
6100 Contractual Services	10,645	6,323	6,500	6,700	6,700	6,700
6102 Maintenance Contracts	-	9,522	3,000	3,000	3,000	3,000
6103 Janitorial Expense	12,653	12,766	14,000	20,000	20,000	20,000
6400 Utilities	25,341	28,486	28,000	30,000	30,000	30,000
6402 Maintenance Supplies	3,931	5,698	4,000	4,000	4,000	4,000
6432 Janitorial Supplies	828	1,427	1,500	1,500	1,500	1,500
Total Materials & Services	\$53,864	\$64,701	\$57,510	\$65,750	\$65,750	\$65,750
Capital Outlay						
7030 Facilities and Improvements	-	32,040	-	-	-	-
Total Capital Outlay	\$0	\$32,040	\$0	\$0	\$0	\$0
Total	\$53,864	\$96,741	\$57,510	\$65,750	\$65,750	\$65,750

ITF General Operations-71235401

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6001 Communications Services	4,883	4,957	5,000	5,500	5,500	5,500
6100 Contractual Services	93,038	83,261	95,000	95,000	95,000	95,000
6102 Maintenance Contracts	-	20,049	5,000	5,000	5,000	5,000
6103 Janitorial Expense	2,459	2,181	5,000	5,000	5,000	5,000
6400 Utilities	24,063	30,942	30,000	32,000	32,000	32,000
6402 Maintenance Supplies	365	2,769	5,000	5,000	5,000	5,000
6430 Insurance	-	-	6,000	6,000	6,000	6,000
Total Materials & Services	\$124,808	\$144,159	\$151,000	\$153,500	\$153,500	\$153,500
Contingency						
8300 Contingency	-	-	10,000	10,000	10,000	10,000
Total Contingency	\$0	\$0	\$10,000	\$10,000	\$10,000	\$10,000
Unapprop Fund Bal						
8500 Unapprop Fund Balance	67,879	178,159	15,000	111,771	111,771	111,771
Total Unapprop Fund Bal	\$67,879	\$178,159	\$15,000	\$111,771	\$111,771	\$111,771
Total	\$192,687	\$322,318	\$176,000	\$275,271	\$275,271	\$275,271

ITF - PCC-71235403

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6100 Contractual Services	5,835	7,295	3,000	7,500	7,500	7,500
6102 Maintenance Contracts	-	4,948	2,000	2,000	2,000	2,000
6103 Janitorial Expense	30,143	26,873	35,000	30,000	30,000	30,000
6400 Utilities	11,618	11,684	15,000	15,000	15,000	15,000
6402 Maintenance Supplies	692	2,105	7,500	3,000	3,000	3,000
6432 Janitorial Supplies	2,240	1,946	2,500	2,500	2,500	2,500
Total Materials & Services	\$50,528	\$54,851	\$65,000	\$60,000	\$60,000	\$60,000
Total	\$50,528	\$54,851	\$65,000	\$60,000	\$60,000	\$60,000

ITF - Bikepark-71235405

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6001 Communications Services	2,719	3,640	4,000	4,000	4,000	4,000
6100 Contractual Services	11,483	4,050	6,000	6,000	6,000	6,000
6102 Maintenance Contracts	-	150	2,000	2,000	2,000	2,000
6103 Janitorial Expense	893	897	5,000	4,000	4,000	4,000
6402 Maintenance Supplies	855	246	2,000	2,000	2,000	2,000
6432 Janitorial Supplies	-	-	1,000	1,000	1,000	1,000
Total Materials & Services	\$15,950	\$8,983	\$20,000	\$19,000	\$19,000	\$19,000
Total	\$15,950	\$8,983	\$20,000	\$19,000	\$19,000	\$19,000

ITF - Pacific University-71235418

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6100 Contractual Services	-	-	4,000	4,000	4,000	4,000
6102 Maintenance Contracts	-	-	2,000	2,000	2,000	2,000
6400 Utilities	-	-	-	8,000	8,000	8,000
6402 Maintenance Supplies	-	1,291	3,000	3,000	3,000	3,000
Total Materials & Services	\$0	\$1,291	\$9,000	\$17,000	\$17,000	\$17,000
Total	\$0	\$1,291	\$9,000	\$17,000	\$17,000	\$17,000



Fleet Management

This section supports City departments in the life cycle process of vehicles and equipment. Fleet manages vehicle maintenance and facilitates the purchase of city vehicles and equipment by providing recommendations, vehicle specifications, and utilizing government pricing contracts to obtain the best value. The Fleet section oversee the budget for the 750 Fleet Fund.

Fleet Management-75035600

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	304,637	314,868	319,228	331,758	331,758	331,758
5010 Extra Labor	1,072	2,119	21,200	21,200	21,200	21,200
5100 Overtime	1,510	2,541	-	-	-	-
5301 Med/Den/Vis Insurance	70,210	66,778	69,489	73,880	73,880	73,880
5303 PERS	31,466	32,112	32,934	43,346	43,346	43,346
5308 VEBA	-	6,104	6,375	6,626	6,626	6,626
5309 PERS Stabilization	-	9,386	9,594	-	-	-
5399 Other Benefits and Taxes	31,101	32,758	35,872	37,247	37,247	37,247
Total Personnel Services	\$439,996	\$466,666	\$494,692	\$514,057	\$514,057	\$514,057
Materials & Services						
6000 Office Supplies	1,691	1,271	1,500	1,500	1,500	1,500
6001 Communications Services	592	669	700	700	700	700
6002 Travel/Training/Dues	3,610	1,267	5,000	5,000	5,000	5,000
6003 Postage	43	47	100	100	100	100
6100 Contractual Services	233	2,388	3,500	3,500	3,500	3,500
6200 Fuel/Oil	433	414	2,500	2,500	2,500	2,500
6201 Fleet Maintenance	6,611	186	12,000	4,000	4,000	4,000
6300 Uniforms	4,539	2,433	8,000	8,000	8,000	8,000
6301 Safety Supplies	2,744	694	2,500	2,500	2,500	2,500
6402 Maintenance Supplies	7,499	1,030	1,500	1,500	1,500	1,500
6403 Small Tools and Equipment	9,167	6,371	6,000	6,000	6,000	6,000
6409 Computer Software	1,838	-	2,000	2,000	2,000	2,000
6412 Equipment Rental	-	-	500	500	500	500
6416 Equipment Maintenance	692	222	2,000	2,000	2,000	2,000
Total Materials & Services	\$39,692	\$16,992	\$47,800	\$39,800	\$39,800	\$39,800
Capital Outlay						
7032 Facilities Equipment	31,800	-	-	30,000	30,000	30,000
7050 Capital Reserve	-	-	597,101	730,452	730,452	730,452
Total Capital Outlay	\$31,800	\$0	\$597,101	\$760,452	\$760,452	\$760,452

Fleet Management (Continued)

Fleet Management-75035600

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Contingency						
8300 Contingency	-	-	40,000	150,000	150,000	150,000
Total Contingency	\$0	\$0	\$40,000	\$150,000	\$150,000	\$150,000
Unapprop Fund Bal						
8500 Unapprop Fund Balance	535,448	305,283	-	-	-	-
Total Unapprop Fund Bal	\$535,448	\$305,283	\$0	\$0	\$0	\$0
Total	\$1,046,936	\$788,941	\$1,179,593	\$1,464,309	\$1,464,309	\$1,464,309

Police Fleet Management-75035610

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6201 Fleet Maintenance	238,543	210,772	252,992	272,824	272,824	272,824
Total Materials & Services	\$238,543	\$210,772	\$252,992	\$272,824	\$272,824	\$272,824
Capital Outlay						
7000 Automotive and Equipment	187,367	53,618	342,600	645,865	645,865	645,865
Total Capital Outlay	\$187,367	\$53,618	\$342,600	\$645,865	\$645,865	\$645,865
Total	\$425,910	\$264,390	\$595,592	\$918,689	\$918,689	\$918,689

Fire Fleet Management-75035612

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6201 Fleet Maintenance	193,590	232,643	214,719	189,022	189,022	189,022
Total Materials & Services	\$193,590	\$232,643	\$214,719	\$189,022	\$189,022	\$189,022
Capital Outlay						
7000 Automotive and Equipment	117,800	423,986	55,000	835,000	835,000	835,000
Total Capital Outlay	\$117,800	\$423,986	\$55,000	\$835,000	\$835,000	\$835,000
Total	\$311,390	\$656,629	\$269,719	\$1,024,022	\$1,024,022	\$1,024,022



Parks Fleet Management-75035614

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6201 Fleet Maintenance	54,829	80,249	111,456	131,912	131,912	131,912
Total Materials & Services	\$54,829	\$80,249	\$111,456	\$131,912	\$131,912	\$131,912
Capital Outlay						
7000 Automotive and Equipment	144,923	-	124,000	196,500	196,500	196,500
Total Capital Outlay	\$144,923	\$0	\$124,000	\$196,500	\$196,500	\$196,500
Total	\$199,752	\$80,249	\$235,456	\$328,412	\$328,412	\$328,412

Inform Servs Fleet Mngmnt-75035633

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6201 Fleet Maintenance	2,151	477	2,686	2,483	2,483	2,483
Total Materials & Services	\$2,151	\$477	\$2,686	\$2,483	\$2,483	\$2,483
Capital Outlay						
7000 Automotive and Equipment	-	-	24,000	29,000	29,000	29,000
Total Capital Outlay	\$0	\$0	\$24,000	\$29,000	\$29,000	\$29,000
Total	\$2,151	\$477	\$26,686	\$31,483	\$31,483	\$31,483

Facilities & Fleet Fleet Mngmnt-75035635

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6201 Fleet Maintenance	6,475	19,576	21,754	27,003	27,003	27,003
Total Materials & Services	\$6,475	\$19,576	\$21,754	\$27,003	\$27,003	\$27,003
Capital Outlay						
7000 Automotive and Equipment	29,594	93,759	35,000	23,000	23,000	23,000
Total Capital Outlay	\$29,594	\$93,759	\$35,000	\$23,000	\$23,000	\$23,000
Total	\$36,069	\$113,335	\$56,754	\$50,003	\$50,003	\$50,003

Building Fleet Management-75035650

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6201 Fleet Maintenance	11,118	3,059	26,857	29,176	29,176	29,176
Total Materials & Services	\$11,118	\$3,059	\$26,857	\$29,176	\$29,176	\$29,176
Total	\$11,118	\$3,059	\$26,857	\$29,176	\$29,176	\$29,176

PW Transportation Fleet Mngmnt-75035670

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6201 Fleet Maintenance	65,970	99,464	111,725	131,601	131,601	131,601
Total Materials & Services	\$65,970	\$99,464	\$111,725	\$131,601	\$131,601	\$131,601
Total	\$65,970	\$99,464	\$111,725	\$131,601	\$131,601	\$131,601

PW Sani Sewer Fleet Mngmnt-75035672

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6201 Fleet Maintenance	40,647	64,942	52,640	69,525	69,525	69,525
Total Materials & Services	\$40,647	\$64,942	\$52,640	\$69,525	\$69,525	\$69,525
Total	\$40,647	\$64,942	\$52,640	\$69,525	\$69,525	\$69,525

PW Storm Sewer Fleet Mngmnt-75035674

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6201 Fleet Maintenance	104,321	78,077	37,600	42,832	42,832	42,832
Total Materials & Services	\$104,321	\$78,077	\$37,600	\$42,832	\$42,832	\$42,832
Total	\$104,321	\$78,077	\$37,600	\$42,832	\$42,832	\$42,832

Water Fleet Management-75035680

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6201 Fleet Maintenance	69,800	100,348	117,634	144,017	144,017	144,017
Total Materials & Services	\$69,800	\$100,348	\$117,634	\$144,017	\$144,017	\$144,017
Total	\$69,800	\$100,348	\$117,634	\$144,017	\$144,017	\$144,017

Barney Fleet Management-75035684

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6201 Fleet Maintenance	4,408	5,561	1,880	2,173	2,173	2,173
Total Materials & Services	\$4,408	\$5,561	\$1,880	\$2,173	\$2,173	\$2,173
Total	\$4,408	\$5,561	\$1,880	\$2,173	\$2,173	\$2,173



Motor Pool Fleet Management-75035699

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6200 Fuel/Oil	2,008	2,319	2,800	-	-	-
6201 Fleet Maintenance	4,965	6,379	8,057	9,932	9,932	9,932
Total Materials & Services	\$6,973	\$8,698	\$10,857	\$9,932	\$9,932	\$9,932
Total	\$6,973	\$8,698	\$10,857	\$9,932	\$9,932	\$9,932



High School Student Job Shadow

Capital Improvement Program

- *CIP Summary*
- *Parks & Recreation Projects*
- *Public Works Projects*
- *Water Projects*
- *Facilities Projects*
- *Fleet Replacements*



Capital Improvement Program

The Capital Improvement Program (CIP) section of the budget shows the City's investment in any project that adds, improves, and extends the life of the City's infrastructure. The City budgets its major construction and acquisition activities in one of seven capital improvement project categories. Generally, projects with a total cost of \$25,000 or more are included in the CIP. In addition to capital projects, fleet vehicles are included in the CIP.

Parks Capital Projects: Development or expansion of parks, parks facilities, and aquatic facilities.

Transportation Projects: Development, construction, and/or expansion of transportation infrastructure.

Sanitary Sewer Projects: Development, construction, and/or expansion of sanitary sewer system infrastructure.

Surface Water Management Projects: Development, construction, and/or expansion of storm water system infrastructure.

Water Projects: Development, construction, and/or expansion of the water supply, treatment, and distribution infrastructure.

Facility Projects: Acquisition, construction, and/or replacement of existing or new City facilities.

Fleet Replacements: Replacement or upgrade of citywide vehicles and large equipment.

The total cost for the five year CIP covering FY 2015-2020 is just over \$322 million. This amount includes \$100.6 million of projects that are needed but have no identified funding source at this time. As the City plans for expanding and maintaining its infrastructure, projects will need to be prioritized based on need, available funding, and impact on operating costs.

Capital projects can impact the future operating and maintenance costs of the City. In some instances, such as construction of a new facility, operating costs will increase with the additional utility and maintenance costs. In other instances, such as an upgrade to the HVAC system, operating costs may decrease. As the City makes decisions about which capital projects to implement, it must evaluate future operating impacts and determine if the City will be able to afford those costs in the future. By approving the CIP projects for FY 2015-16, the City is making a commitment to adequately fund those future operating costs and to invest in maintaining the facilities and infrastructure.

Parks Capital Projects:

Park capital projects are mainly funded with Park System Development Charge (SDC) revenues. SDC revenues are dependent upon new and major renovation development; therefore, these revenues can be cyclical and unpredictable. This can make the planning and funding of Parks projects more challenging. In addition to the Park SDC funding issue, Parks operating costs are fully funded by the General Fund. The City's General Fund also pays for Police, Fire, Library, Planning, and a significant portion of the internal service departments such as City Manager's Office, Finance, Human Resources, and Information Services. It is anticipated the future General Fund revenues will not grow at the same pace as current expenses, so any future parks development or new facilities will have a direct impact on the City's ability to provide services at the same service level as today.

The FY 15-16 budget includes \$165,000 of new operating expenses related to the addition of several new parks including the Orenco Station Plaza, Cornell Creek, and AmberGlen Park. Parks has about \$88 million in identified projects that are currently unfunded. The largest project is construction of a new Community Recreation Center. The estimated cost of the project is \$45 million. There are several potential funding sources being looked at including Park System Development Charges, discretionary general revenues, and bond proceeds. If constructed, this facility will increase operating expenses by about \$3 million per year with about \$2 million being offset by new revenues generated by the facility. This leaves about \$1 million in operating expenses that will need to be covered by either existing or new unidentified revenues.

Transportation Projects:

Transportation projects are funded from several restricted sources of revenue such as State and County gas taxes, traffic impact fees (TIF), the transportation development tax (TDT), and the transportation utility fee (TUF). The TDT and TIF (replaced by the TDT in FY 2009-10) proceeds can only be used to finance off-site highway and transit capital improvements that provide additional capacity to the major transportation system, namely along collector and arterial roadways. State and County gas taxes can be used to maintain, improve, and expand all public roads and highways. State and County gas tax revenues have not kept pace with the needs of the City's roadway infrastructure. As a result, the City implemented the transportation utility fee in March 2009 to help pay for the annual pavement management program (PMP). The PMP includes crack sealing, slurry sealing, and overlay maintenance.

In 2012, the City passed an ordinance which called for fully funding the PMP program to eliminate all maintenance deferrals by 2020 bringing all of the City's roadways in to good or better condition. The City's present deferred maintenance value is \$9.6 million. An increase in TUF was implemented in April 2015 to help meet this goal. With the increase in fees and continued contributions from gas taxes and the Strategic Investment Program revenues, the City anticipates that the TUF program will be fully funded by FY 2017-18 and that deferrals will be eliminated by 2020. Although the City is on track with funding its PMP program, about \$6.6 million in other transportation projects have been identified that are currently unfunded.



Sanitary Sewer Projects:

The City has an intergovernmental agreement with Clean Water Services (CWS) to maintain and operate the sanitary sewer collection system within its city limits. CWS is a special district within Washington County that provides sanitary sewer and surface water management treatment. CWS contracts with the City to invoice and collect sewer user fees and system development charges and maintain the local system. CWS sets the rates regionally and determines the allocation between the Cities and CWS. Currently, the City retains 16.314% of customer sewer usage fees and 3.983% of system development charges.

In January 2015, the City implemented a new local service fee of \$2.50 per month per equivalent dwelling unit (EDU). The new fee was established as the result of a service delivery study done by the City which showed that the amount of revenues being retained by the City would not be sufficient to meet future operating and construction expenses and that a local surcharge fee was necessary. The new fees will be used to continue repair, replace, and upgrade the existing infrastructure as well as ensure the City is in compliance with all Federal, State, and local permit requirements.

Surface Water Management (SWM) Projects:

The City has an intergovernmental agreement with Clean Water Services (CWS) to maintain and operate the surface water collection system within its city limits. CWS is a special district within Washington County that provides sanitary sewer and surface water management treatment. CWS contracts with the City to invoice and collect SWM user fees and system development charges. CWS sets the rates regionally and determines the allocation between the Cities and CWS. Currently, the City retains 75% of customer SWM user fees and 100% of system development charges.

Like the sanitary sewer program, a new SWM local service fee of \$1.00 per month per equivalent service unit (ESU) was implemented in January 2015. The same service delivery study determined that the City will not have sufficient resources in the future to continue to provide the service level required by CWS and a SWM local surcharge fee was necessary. Even with the new fee, the City will not be able to fully fund all identified capital projects over the next 5 years.

Water Projects:

The City owns and operates the water system and is the managing partner for two Joint Ventures, Joint Water Commission (JWC) and Barney Reservoir Joint Ownership Commission. The City owns water rights and has partial ownership of the Joint Water Treatment Plant along with Tualatin Valley Water District, the City of Forest Grove, and the City of Beaverton. The Utilities Commission oversees water operations and sets user and system development charge (SDC) fees.

The Water Department recently completed a rate study that takes into account the water operation, infrastructure, and debt service needs for the next 25 years. The rate study and model calculates the required rates and SDC fees needed to maintain and expand the system. The FY 2015-16 assumes a 6% increase in

The City has determined that it needs a secondary water source in the next 15 years to meet water needs for the next 50 years and has selected the Willamette River as its second source. The City is partnering with Tualatin Valley Water District to build two large pipelines and a water treatment plant to access the Willamette River. This multi-million dollar project will require significant capital and eventually operating resources and is expected to be completed in 2025. Through the City's rate study, it has been determined that the City will be able to fund the project, debt service and future operating costs while keeping annual rate increases and SDC fees reasonable. The FY 2015-16 budget includes \$12.7 million for the Willamette Water Supply projects.

Facility Projects:

The City owns and operates a multitude of facilities including five fire stations, two libraries, a police station, two stadiums, an aquatic center, and the Civic Center (city hall). The majority of the City's facilities' operational and improvement expenses are paid for with general purpose revenues. Those facilities that house enterprise activities (Sewer, SWM, Water, or Transportation) are paid for with the corresponding revenue types.

The City has issued Full Faith and Credit Bonds to fund the construction of the Civic Center, two fire stations, replacement of the artificial turf at the football stadium, expansion of the Main Library, renovation of the Shute Park Library, and construction of a new baseball stadium. The debt service on these bonds is paid for with Strategic Investment Program revenues (see Revenue Section for a description). The City is fortunate to have this unique revenue source available to fund this debt service. However, the operating costs for most of these facilities are paid for with General Fund revenues. As mentioned earlier, General Fund revenues are used to pay for core City services. Adding new facilities increases operational costs, which can limit the City's ability to provide these core services in the future.

The FY 2015-16 budget includes \$19.4 million for construction of a new Public Works Facility. The majority of these capital expenses will be paid for with non-general fund resources such as transportation, sewer, and surface water management revenues. It is anticipated that the City will issue up to \$8 million in Full Faith and Credit bonds to help fund this project. The bonds will be repaid with transportation and surface water management revenues. In addition to the Public Works Facility, the City will also be building a \$4 million Public Safety Training Facility. This training facility will be used by both the Police and Fire Departments and is expected to include a classroom, burn tower, and tactical police training building. This project is being fully funded with Gain Share revenues (see Revenue Section for a description).



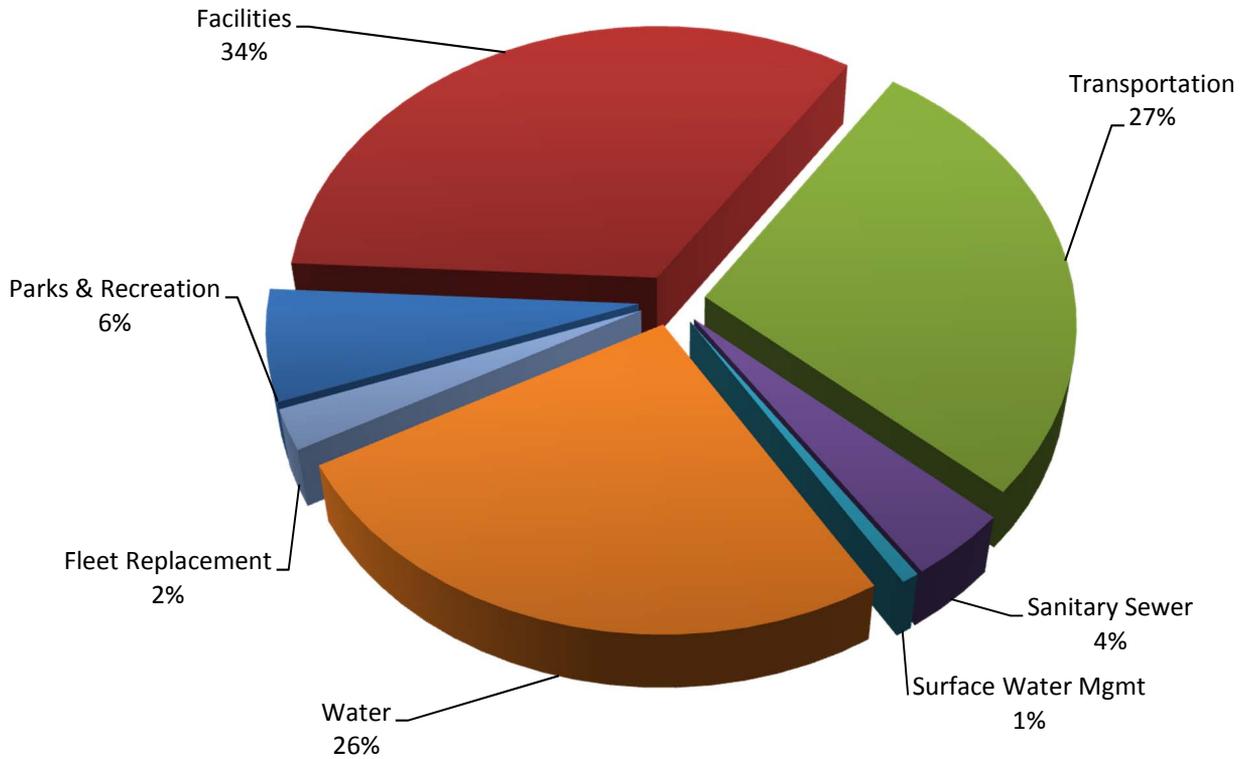
Fleet Replacements:

Fleet replacements are included in the CIP section as there is significant investment in the City’s fleet on an annual basis. The City’s fleet is funded by a variety of resources; enterprise funds pay for their own vehicles, General Fund department’s vehicles are paid for with General Fund resources. Each year, the City allocates up to \$1.25 million to purchase/replace vehicles and other capital equipment for General Fund departments. Depending upon the replacement schedule and other capital needs, not all vehicles or equipment requested can be accommodated in any given year. For FY 15-16, about \$930,000 of General Fund resources is going toward vehicle purchases with remainder being used for Parks capital equipment purchases (shown in Parks budget). The City is also purchasing a replacement Fire pumper in the amount of \$725,000 with Gain Share revenues. The City is currently working on a citywide replacement schedule as well as a reserve plan so that all future replacement of General Fund vehicles will be fully funded.

Summary of Five Year CIP

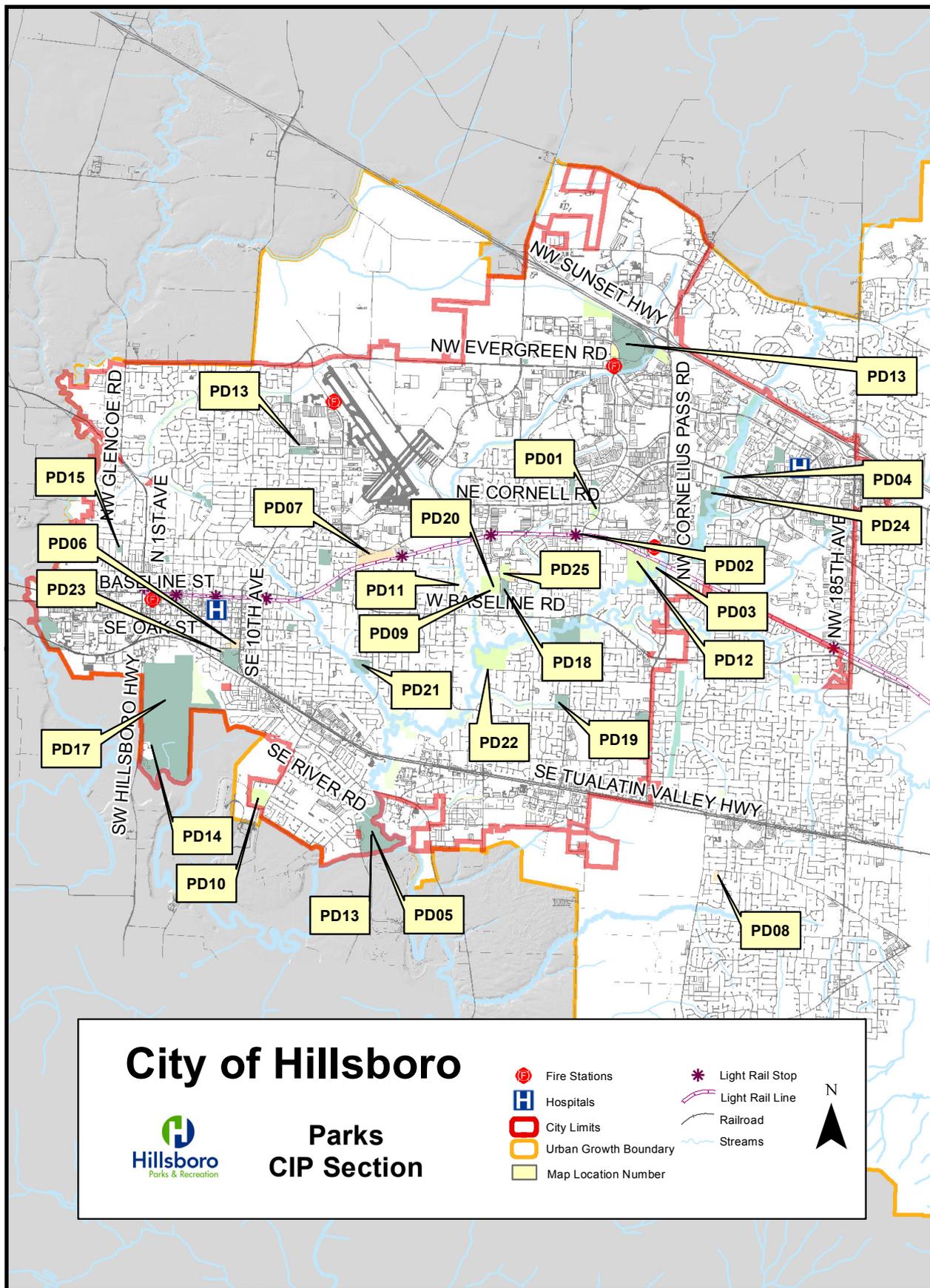
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	Total
Parks						
Funded	5,303,000	4,140,000	115,000	115,000	115,000	9,788,000
Unfunded	3,410,000	16,250,000	57,190,000	7,755,000	3,295,000	87,900,000
Public Works						
Transportation						
Funded	22,967,440	10,362,000	6,157,200	4,850,320	5,112,759	49,449,719
Unfunded	-	2,210,000	1,640,000	2,740,000	20,000	6,610,000
Sanitary Sewer						
Funded	3,365,300	235,700	115,000	-	-	3,716,000
Unfunded	-	926,000	1,100,000	2,020,000	171,625	4,217,625
Surface Water Management						
Funded	580,030	883,470	192,800	-	-	1,656,300
Unfunded	-	252,000	1,312,500	310,000	5,000	1,879,500
Water						
Funded	21,385,000	15,545,000	25,985,000	33,490,000	16,990,000	113,395,000
Facilities						
Funded	27,706,096	915,000	655,000	655,000	620,000	30,551,096
Fleet Replacement	1,942,865	3,437,468	3,036,189	1,902,510	3,040,453	13,359,485
Sub-total Funded	83,249,731	35,518,638	36,256,189	41,012,830	25,878,212	221,915,600
Sub-total UnFunded	3,410,000	19,638,000	61,242,500	12,825,000	3,491,625	100,607,125
Grand Total:	\$ 86,659,731	\$ 55,156,638	\$ 97,498,689	\$ 53,837,830	\$ 29,369,837	\$ 322,522,725

Capital Improvement Projects 2015-16 \$82,749,731



Summary of CIP Projects for FY 2015-16

	Parks & Recreation	Public Works Transportation	Public Works Sanitary Sewer	Public Works Surface Water Management	Water	Facilities	Fleet Replacement	Total
Design/Engineering	1,245,000	3,155,070	45,300	16,050	14,732,000	1,100,000	-	20,293,420
Construction/Purchase	4,058,000	19,312,370	3,320,000	563,980	6,653,000	26,606,096	1,942,865	62,456,311
\$	5,303,000	22,467,440	3,365,300	580,030	21,385,000	27,706,096	1,942,865	82,749,731



Parks & Recreation Projects Summary

Project #	Project Title	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total	
	AmberGlen Park Acquisition	-	720,000	250,000	-	-	-	-	970,000	
	Cornell Creek Park Development	-	755,000	200,000	-	-	-	-	955,000	
	Orengo Station Plaza Development	-	2,400,000	-	-	-	-	-	2,400,000	
	Orengo Woods Nature Park Development	35,342	325,000	1,000,000	4,025,000	-	-	-	5,385,342	
	Rock Creek Alignment Plan	-	50,000	25,000	-	-	-	-	75,000	
	Rock Creek Trail Amberwood to Cornell	-	200,000	80,000	-	-	-	-	280,000	
	Rood Bridge Park Boat Launch Repair	-	140,000	140,000	-	-	-	-	280,000	
	Shute Park Aquatic Ctr Acquisitions and Parking Lot Development	649,635	1,120,320	768,000	-	-	-	-	2,537,955	
	Trail System Plan	-	40,000	25,000	-	-	-	-	65,000	
	53rd Avenue Park Shade Structure	-	-	15,000	-	-	-	-	15,000	
	Witch Hazel East Park Acquisition	-	1,650,000	2,650,000	-	-	-	-	4,300,000	
	Professional Services for Capital Planning	-	-	75,000	75,000	75,000	75,000	75,000	375,000	
	Acquisition Support	-	-	40,000	40,000	40,000	40,000	40,000	200,000	
	Playground ADA Access Improvements	-	-	25,000	-	-	-	-	25,000	
	Jackson Bottom Natural Resources Management Plan	-	-	10,000	-	-	-	-	10,000	
Unfunded Projects										
	South Hillsboro Park Acquisition	-	-	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000	
	Rock Creek Trail Extension Acquisition	-	-	20,000	20,000	20,000	-	-	60,000	
	Redevelop Fairgrounds Park	-	-	500,000	8,000,000	-	-	-	8,500,000	
	Masters House Preserve and Restore	-	-	60,000	-	-	130,000	-	190,000	
	Develop 53rd Ave Community Recreation Center	-	-	-	4,000,000	41,000,000	-	-	45,000,000	
	Parks, Trails, and Open Spaces Natural Resources Management Plan	-	-	-	20,000	-	-	-	20,000	
	Develop Minter Bridge Park	-	-	-	45,000	-	3,500,000	-	3,545,000	
	Brookwood Passage Park	-	-	-	500,000	-	-	-	500,000	
	McDonald House Restoration	-	-	-	750,000	-	-	-	750,000	
	Gordon Faber Recreation Complex Improvements	-	-	300,000	1,050,000	-	-	-	1,350,000	
	Jackson Bottom Classroom Expansion/Conversion	-	-	-	750,000	-	-	-	750,000	
	Upgrade McKinney Park Playground Park Facilities	-	-	50,000	-	-	-	-	50,000	
	Crescent Park	-	-	1,230,000	-	3,120,000	-	545,000	4,895,000	
	Jackson Bottom Wetlands Preserve Outdoor Restroom	-	-	250,000	-	-	-	-	250,000	
	Community Gardens	-	-	-	40,000	-	40,000	-	80,000	
	Frances St Park Playground Expansion	-	-	-	75,000	-	-	-	75,000	
	Develop the Park Adjacent to the 53rd Ave Community Recreation Center	-	-	-	-	4,000,000	-	-	4,000,000	
	Turner Creek Playground Replacement	-	-	-	-	50,000	-	-	50,000	
	Patterson St Drake Lane park	-	-	-	-	2,500,000	-	-	2,500,000	
	AmberGlen Park Blocks	-	-	-	-	1,500,000	-	-	1,500,000	
	AmberGlen Trails	-	-	-	-	1,500,000	-	-	1,500,000	
	AmberGlen Park Annex	-	-	-	-	2,500,000	-	-	2,500,000	
	SHARC Improvements and Upgrades	-	-	-	-	-	3,000,000	-	3,000,000	
	Orchard Park Shelter	-	-	-	-	-	85,000	-	85,000	
	53rd Ave Park NE	-	-	-	-	-	-	1,500,000	1,500,000	
	Rock Creek Trail Extension	-	-	-	-	-	-	250,000	250,000	
Total:			\$ 684,977	\$ 7,400,320	\$ 8,713,000	\$ 20,390,000	\$ 57,305,000	\$ 7,870,000	\$ 3,410,000	\$ 105,773,297

Five Year CIP									
Funded		684,977	7,400,320	5,303,000	4,140,000	115,000	115,000	115,000	17,873,297
Unfunded		-	-	3,410,000	16,250,000	57,190,000	7,755,000	3,295,000	87,900,000
Total Five Year CIP:		\$ 684,977	\$ 7,400,320	\$ 8,713,000	\$ 20,390,000	\$ 57,305,000	\$ 7,870,000	\$ 3,410,000	\$ 105,773,297



Parks Projects

Project # & Title: AmberGlen Park Acquisition
Map Location: None
Project Description: Acquire park land in AmberGlen
Status: Active
Estimated Completion: Fall 2015
Funded/Unfunded: Funded
Operating Impacts: This is a developed private 9 acre park with ponds, irrigated turf, pathways, landscape beds, lights, and bridges. Acquisition will result in the need for additional 3/4 FTE Utility I identified in Maintenance's budget and additional \$15,000 per year for utilities.

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Acquisition	\$ -	\$ 720,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 970,000
Total:	\$ -	\$ 720,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 970,000

Revenue Funding Source(s):

Park System Development

Charge (SDC)	\$ -	\$ 720,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 970,000
Total:	\$ -	\$ 720,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 970,000

Operating Impacts:

Additional FTE	-	-	0.75	-	-	-	-	0.75
Department Expenses			60,000	61,800	63,654	65,564	67,531	318,548
Total:	\$ -	\$ -	\$ 60,000	\$ 61,800	\$ 63,654	\$ 65,564	\$ 67,531	\$ 318,548

Project # & Title: Cornell Creek Park Development
Map Location: PD01
Project Description: Develop 4.19 acre park at Cornell and NW 231st
Status: Active
Estimated Completion: Fall 2015
Funded/Unfunded: Funded
Operating Impacts: When the park is developed there will be increased operating impacts to Parks Maintenance. Acquisition will result in the need for additional 1/4 FTE Utility I identified in Maintenance's budget and increased utility costs.

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Construction	-	740,000	200,000	-	-	-	-	940,000
Total:	\$ -	\$ 755,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 955,000

Revenue Funding Source(s):

Park System Development

Charge (SDC)	\$ -	\$ 755,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 955,000
Total:	\$ -	\$ 755,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 955,000

Operating Impacts:

Additional FTE	-	-	0.25	-	-	-	-	0.25
Department Expenses			20,000	20,600	21,218	21,855	22,510	106,183
Total:	\$ -	\$ -	\$ 20,000	\$ 20,600	\$ 21,218	\$ 21,855	\$ 22,510	\$ 106,183

Capital Improvement

Parks Projects

Project # & Title: Orenco Station Plaza development
Map Location: PD02
Project Description: System development charge credit for Orenco Station plaza development
Status: Active
Estimated Completion: Summer 2015
Funded/Unfunded: Funded
Operating Impacts: When plaza is opened in July 2015 there will be increased operating impacts to Parks Maintenance and to program the site.

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Construction	\$ -	\$ 2,400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,400,000
Total:	\$ -	\$ 2,400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,400,000

Revenue Funding Source(s):

Park System Development

Charge (SDC)	\$ -	\$ 2,400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,400,000
Total:	\$ -	\$ 2,400,000	\$ -	\$ 2,400,000				

Operating Impacts:

Additional FTE	-	-	1.00	-	-	-	-	1.00
Department Expenses	-	-	85,000	87,550	90,177	92,882	95,668	451,277
Total:	\$ -	\$ -	\$ 85,000	\$ 87,550	\$ 90,177	\$ 92,882	\$ 95,668	\$ 451,277

Project # & Title: Orenco Woods Nature Park Development

Map Location: PD03

Project Description: Design and Permit Orenco Woods Nature Park

Status: Active

Estimated Completion: Fall 2016

Funded/Unfunded: Funded

Operating Impacts: Currently this undeveloped site has a basic level of maintenance. When Park is opened in late Fall 2015 then there will be increased operating impacts.

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 35,342	\$ 325,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,360,342
Construction	-	-	-	4,025,000	-	-	-	4,025,000
Total:	\$ 35,342	\$ 325,000	\$ 1,000,000	\$ 4,025,000	\$ -	\$ -	\$ -	\$ 5,385,342

Revenue Funding Source(s):

Park System Development

Charge (SDC)	\$ 35,342	\$ 325,000	\$ 1,000,000	\$ 4,025,000	\$ -	\$ -	\$ -	\$ 5,385,342
Total:	\$ 35,342	\$ 325,000	\$ 1,000,000	\$ 4,025,000	\$ -	\$ -	\$ -	\$ 5,385,342

Operating Impacts:

Additional FTE	-	-	-	-	0.50	-	-	0.50
Department Expenses	-	-	-	-	75,000	77,250	79,568	231,818
Total:	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 77,250	\$ 79,568	\$ 231,818



Project # & Title: Trail System Plan & Rock Creek Trail Alignment Plan
Map Location: None
Project Description: Develop a comprehensive trail system plan and coordinate with on-street multi-modal system plan trail feasibility analysis
Status: Active
Estimated Completion: Fall 2015
Funded/Unfunded: Funded
Operating Impacts: None

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ 50,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Total:	\$ -	\$ 50,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000

Revenue Funding Source(s):

Park System Development

Charge (SDC)	\$ -	\$ 50,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Total:	\$ -	\$ 50,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000

Project # & Title: Rock Creek Trail Amberwood to Cornell
Map Location: PD04
Project Description: Extend the Rock Creek Trail about 1/10 a mile from Cornell south to Amberwood/Orchard Park to coincide with new Washington County mid-block crossing at Cornell.
Status: Active
Estimated Completion: Fall 2015
Funded/Unfunded: Funded
Operating Impacts: None

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Construction	-	180,000	80,000	-	-	-	-	260,000
Total:	\$ -	\$ 200,000	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 280,000

Revenue Funding Source(s):

Park System Development

Charge (SDC)	\$ -	\$ 200,000	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 280,000
Total:	\$ -	\$ 200,000	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 280,000

Project # & Title: Rood Bridge Park Boat Launch Repair
Map Location: PD05
Project Description: Extend the existing boat launch so it has water access year round and make ADAG accommodations. Land and Water Conservation Fund (LWCF) grant 50% match. This project was not completed in FY 14-15 so it has been rebudgeted for FY 15-16.
Status: Active
Estimated Completion: Fall 2016
Funded/Unfunded: Funded
Operating Impacts: None

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ 70,000	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ 140,000
Construction	-	70,000	70,000	-	-	-	-	140,000
Total:	\$ -	\$ 140,000	\$ 140,000	\$ -	\$ -	\$ -	\$ -	\$ 280,000

Revenue Funding Source(s):

General Fund	\$ -	\$ 70,000	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ 140,000
LWCF Grant	-	70,000	70,000	-	-	-	-	140,000
Total:	\$ -	\$ 140,000	\$ 140,000	\$ -	\$ -	\$ -	\$ -	\$ 280,000

Project # & Title: Shute Park Aquatic and Recreation Center (SHARC) Acquisitions and Parking Lot Development
Map Location: PD06
Project Description: Acquire properties and construct a new parking lot for the SHARC area. Construction was budgeted in FY 14-15, but did not occur. Construction has been re-budgeted in FY 15-16.
Status: Active
Estimated Completion: Fall 2015
Funded/Unfunded: Funded
Operating Impacts: There will be some operating impacts once the parking lot is built, but will be absorbed into the existing maintenance budget.

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Acquisition	\$ 649,635	\$ 591,320	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 1,490,955
Design & Engineering	-	40,000	15,000	-	-	-	-	55,000
Construction	-	489,000	503,000	-	-	-	-	992,000
Total:	\$ 649,635	\$ 1,120,320	\$ 768,000	\$ -	\$ -	\$ -	\$ -	\$ 2,537,955

Revenue Funding Source(s):

Park System Development Charge (SDC)	\$ 649,635	\$ 591,320	\$ 518,000	\$ -	\$ -	\$ -	\$ -	\$ 1,758,955
Strategic Investments Program Funds	-	529,000	250,000	-	-	-	-	779,000
Total:	\$ 649,635	\$ 1,120,320	\$ 768,000	\$ -	\$ -	\$ -	\$ -	\$ 2,537,955



Project # & Title: Trail System Plan
Map Location: None
Project Description: Develop a comprehensive trail system plan and coordinate with on-street, multi-modal system plan.
Status: Active
Estimated Completion: Spring 2015
Funded/Unfunded: Funded
Operating Impacts: None

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ 40,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 65,000
Total:	\$ -	\$ 40,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 65,000

Revenue Funding Source(s):

Park System Development

Charge (SDC)	\$ -	\$ 40,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 65,000
Total:	\$ -	\$ 40,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 65,000

Project # & Title: 53rd Avenue Park Shade Structure
Map Location: PD18
Project Description: Install a shade structure for group gatherings by the fountain
Status: Active
Estimated Completion: summer 2016
Funded/Unfunded: Funded
Operating Impacts: none

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Construction	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Total:	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000

Revenue Funding Source(s):

Park System Development

Charge (SDC)	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Total:	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000

Project # & Title: Witch Hazel East Park Acquisition
Map Location: None
Project Description: Acquire park land in Witch Hazel area. No land was purchased in FY 14-15. Rebudgeting for potential land purchase in FY 15-16.
Status: Active
Estimated Completion: Unknown
Funded/Unfunded: Funded
Operating Impacts: There will be increases in operating costs once this park is developed. Since it is unknown when development will occur, future operating costs have not yet been calculated.

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Acquisition	\$ -	\$ 1,650,000	\$ 2,650,000	\$ -	\$ -	\$ -	\$ -	\$ 4,300,000
Total:	\$ -	\$ 1,650,000	\$ 2,650,000	\$ -	\$ -	\$ -	\$ -	\$ 4,300,000

Revenue Funding Source(s):

Park System Development

Charge (SDC)	\$ -	\$ 1,650,000	\$ 2,650,000	\$ -	\$ -	\$ -	\$ -	\$ 4,300,000
Total:	\$ -	\$ 1,650,000	\$ 2,650,000	\$ -	\$ -	\$ -	\$ -	\$ 4,300,000

Project # & Title: Professional Services for Capital Planning
Map Location: None
Project Description: Professional Services for Capital Planning and Development
Status: Active
Estimated Completion: 2020
Funded/Unfunded: Funded
Operating Impacts: None

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 375,000
Total:	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 375,000

Revenue Funding Source(s):

Park System Development

Charge (SDC)	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 375,000
Total:	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 375,000

Project # & Title: Acquisition Support
Map Location: None
Project Description: Supporting services, documents to ensure Park acquisitions meet acquisition guidelines
Status: Active
Estimated Completion: 2020
Funded/Unfunded: Funded
Operating Impacts: None

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Acquisition	\$ -	\$ -	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 200,000
Total:	\$ -	\$ -	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 200,000

Revenue Funding Source(s):

Park System Development

Charge (SDC)	\$ -	\$ -	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 200,000
Total:	\$ -	\$ -	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 200,000



Project # & Title: Playground ADA Access Improvements
Map Location: None
Project Description: Add curb, ADA ramps and drainage improvements to two park playgrounds: Griffin Oaks and Rood Bridge
Status: Not Active
Estimated Completion: 2016
Funded/Unfunded: Funded
Operating Impacts: No increase however existing operations will be more efficient and the play equipment will meet ADA standards for access.

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Total:	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000

Revenue Funding Source(s):

General Fund (GF)	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Total:	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000

Project # & Title: Jackson Bottom Wetland Preserve Natural Resources Management Plan
Map Location: None
Project Description: Develop a Natural Resources Management Plan for Jackson Bottom
Status: Not Active
Estimated Completion: 2016
Funded/Unfunded: Funded
Operating Impacts: None

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Total:	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000

Revenue Funding Source(s):

Park System Development

Charge (SDC)	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Total:	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000

Parks Projects - Unfunded

Project # & Title: South Hillsboro Park Acquisition
Map Location: None
Project Description: Acquire park land in South Hillsboro
Status: Active
Estimated Completion: Summer 2020
Funded/Unfunded: Unfunded
Operating Impacts: There will be increases in operating costs once this park is developed. Since it is unknown when development will occur, future operating costs have not yet been calculated.

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Acquisition	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 5,000,000
Total:	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 5,000,000

Revenue Funding Source(s):

Unidentified funding source to be reimbursed by Park System

Development Charges (SDC)	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 5,000,000
Total:	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 5,000,000

Project # & Title: Rock Creek Trail Extension Acquisition
Map Location: None
Project Description: Acquire land for extending the Rock Creek Trail
Status: Not Active
Estimated Completion: 2018
Funded/Unfunded: Unfunded
Operating Impacts: None

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Acquisition	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ 60,000
Total:	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ 60,000

Revenue Funding Source(s):

Park System Development

Charge (SDC)	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ 60,000
Total:	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ 60,000



Project # & Title: Develop 53rd Ave Community Recreation Center
Map Location: PD9
Project Description: Design, permit and build a 90,000 SF Community Recreation Center at 53rd Avenue Park West
Status: Not Active
Estimated Completion: 2019
Funded/Unfunded: Unfunded
Operating Impacts: This new recreation center will have significant impact on operation costs. However, about \$2.53 million of the expenses will be offset by new revenues generated by the facility. The net impact to the City's General Fund will be about \$543,000.

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ -	\$ 4,000,000	\$ -	\$ -	\$ -	\$ 4,000,000
Construction	-	-	-	-	41,000,000	-	-	41,000,000
Total:	\$ -	\$ -	\$ -	\$ 4,000,000	\$ 41,000,000	\$ -	\$ -	\$ 45,000,000

Revenue Funding Source(s):

Park System Development Charge (SDC) and other funding sources	-	-	-	4,000,000	41,000,000	-	-	45,000,000
Total:	\$ -	\$ -	\$ -	\$ 4,000,000	\$ 41,000,000	\$ -	\$ -	\$ 45,000,000

Operating Impacts:

Additional FTE	-	-	-	-	-	16.00	-	16.00
Department Expenses	-	-	-	-	-	2,548,000	2,624,440	5,172,440
Facility Expenses	-	-	-	-	-	525,000	540,750	1,065,750
Total:	\$ -	\$ 3,073,000	\$ 3,165,190	\$ 6,238,190				

Project # & Title: Parks, Trails and Open Spaces Natural Resources Management Plan
Map Location: None
Project Description: Develop a natural resources management plan for Parks Trails and Open spaces
Status: Not Active
Estimated Completion: 2017
Funded/Unfunded: Unfunded
Operating Impacts: None

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering				\$ 20,000				\$ 20,000
Total:	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000

Revenue Funding Source(s):

General Fund	\$ -	\$ -	\$ -	20,000	\$ -	\$ -	\$ -	20,000
Total:	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000

Project # & Title: Redevelop Fairgrounds Park
Map Location: PD07
Project Description: Design, permit and re-develop Fairgrounds Sports Complex
Status: Not Active
Estimated Completion: 2017
Funded/Unfunded: Unfunded
Operating Impacts: This park is already being maintained and redevelopment will most likely not impact operating costs and may slightly reduce expenses as the fields and facilities will be updated.

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Construction	-	-	-	8,000,000	-	-	-	8,000,000
Total:	\$ -	\$ -	\$ 500,000	\$ 8,000,000	\$ -	\$ -	\$ -	\$ 8,500,000

Revenue Funding Source(s):

General Fund or Other

Revenue Source to be

identified

Total:

\$ -	\$ -	\$ 500,000	\$ 8,000,000	\$ -	\$ -	\$ -	\$ -	\$ 8,500,000
\$ -	\$ -	\$ 500,000	\$ 8,000,000	\$ -	\$ -	\$ -	\$ -	\$ 8,500,000

Project # & Title: Masters House Preserve and Restore
Map Location: PD08
Project Description: Preserve and restore the Masters House as identified in the Preservation Plan
Status: Not Active
Estimated Completion: 2019
Funded/Unfunded: Unfunded
Operating Impacts: Unknown

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000
Construction	-	-	-	-	-	130,000	-	130,000
Total:	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ 130,000	\$ -	\$ 190,000

Revenue Funding Source(s):

Park System Development

Charge (SDC)

Total:

\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ 130,000	\$ -	\$ -	\$ 190,000
\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ 130,000	\$ -	\$ -	\$ 190,000



Project # & Title: Develop 53rd Ave Community Recreation Center
Map Location: PD9
Project Description: Design, permit and build a 90,000 SF Community Recreation Center at 53rd Avenue Park West
Status: Not Active
Estimated Completion: 2019
Funded/Unfunded: Unfunded
Operating Impacts: This new recreation center will have significant impact on operation costs. However, about \$2.53 million of the expenses will be offset by new revenues generated by the facility. The net impact to the City's General Fund will be about \$543,000.

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ -	\$ 4,000,000	\$ -	\$ -	\$ -	\$ 4,000,000
Construction	-	-	-	-	41,000,000	-	-	41,000,000
Total:	\$ -	\$ -	\$ -	\$ 4,000,000	\$ 41,000,000	\$ -	\$ -	\$ 45,000,000

Revenue Funding Source(s):

Park System Development Charge (SDC) and other funding sources	-	-	-	4,000,000	41,000,000	-	-	45,000,000
Total:	\$ -	\$ -	\$ -	\$ 4,000,000	\$ 41,000,000	\$ -	\$ -	\$ 45,000,000

Operating Impacts:

Additional FTE	-	-	-	-	-	16.00	-	16.00
Department Expenses	-	-	-	-	-	2,548,000	2,624,440	5,172,440
Facility Expenses	-	-	-	-	-	525,000	540,750	1,065,750
Total:	\$ -	\$ 3,073,000	\$ 3,165,190	\$ 6,238,190				

Project # & Title: Parks, Trails and Open Spaces Natural Resources Management Plan
Map Location: None
Project Description: Develop a natural resources management plan for Parks Trails and Open spaces
Status: Not Active
Estimated Completion: 2017
Funded/Unfunded: Unfunded
Operating Impacts: None

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering				\$ 20,000				\$ 20,000
Total:	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000

Revenue Funding Source(s):

General Fund	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000
Total:	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000

Project # & Title: Develop Minter Bridge Park
Map Location: PD10
Project Description: Design, permit and build Minter Bridge Park
Status: Not Active
Estimated Completion: 2019
Funded/Unfunded: Unfunded
Operating Impacts: Unknown at this time

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000
Construction	-	-	-	-	-	3,500,000	-	3,500,000
Total:	\$ -	\$ -	\$ -	\$ 45,000	\$ -	\$ 3,500,000	\$ -	\$ 3,545,000

Revenue Funding Source(s):

Park System Development

Charge (SDC)	\$ -	\$ -	\$ -	\$ 45,000	\$ -	\$ 3,500,000	\$ -	\$ 3,545,000
Total:	\$ -	\$ -	\$ -	\$ 45,000	\$ -	\$ 3,500,000	\$ -	\$ 3,545,000

Project # & Title: Brookwood Passage Park
Map Location: PD11
Project Description: Design, permit and build Brookwood Passage Park
Status: Not Active
Estimated Completion: 2017
Funded/Unfunded: Unfunded
Operating Impacts: Minimal impact to operating

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000
Construction	-	-	-	475,000	-	-	-	475,000
Total:	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000

Revenue Funding Source(s):

Park System Development

Charge (SDC)	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000
Total:	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000

Project # & Title: McDonald House Restoration
Map Location: PD12
Project Description: Restoration of the McDonald House as identified in the Restoration Plan
Status: Not Active
Estimated Completion: 2016
Funded/Unfunded: Unfunded
Operating Impacts: Minimal impact to operating

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Construction	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ 750,000
Total:	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ 750,000

Revenue Funding Source(s):

Park System Development

Charge (SDC)	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ 750,000
Total:	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ 750,000



Project # & Title: Gordon Faber Recreation Complex (GFRC) Improvements
Map Location: PD13
Project Description: Improve and add to GFRC facilities including adding all weather turf fields, equipment wash area, etc.
Status: Not Active
Estimated Completion: 2017
Funded/Unfunded: Unfunded
Operating Impacts: None - improvements to existing facility

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Construction	\$ -	\$ -	\$ 300,000	\$ 1,050,000	\$ -	\$ -	\$ -	\$ 1,350,000
Total:	\$ -	\$ -	\$ 300,000	\$ 1,050,000	\$ -	\$ -	\$ -	\$ 1,350,000

Revenue Funding Source(s):

General Fund	\$ -	\$ -	\$ 300,000	\$ 1,050,000	\$ -	\$ -	\$ -	\$ 1,350,000
Total:	\$ -	\$ -	\$ 300,000	\$ 1,050,000	\$ -	\$ -	\$ -	\$ 1,350,000

Project # & Title: Jackson Bottom Classroom expansion /conversion
Map Location: PD14
Project Description: Improve and expand classroom to upstairs, add elevator
Status: Not Active
Estimated Completion: 2017
Funded/Unfunded: Unfunded
Operating Impacts: None - improvements to existing facility

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Construction	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ 750,000
Total:	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ 750,000

Revenue Funding Source(s):

Park System Development Charge (SDC) and General Fund	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ 750,000
Total:	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ 750,000

Project # & Title: Upgrade McKinney Park Playground Park Facilities
Map Location: PD15
Project Description: Upgrade play equipment, site furnishings, etc.
Status: Not Active
Estimated Completion: 2016
Funded/Unfunded: Unfunded
Operating Impacts: None

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Construction	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Total:	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Revenue Funding Source(s):

General Fund	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Total:	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Project # & Title: Crescent Park
Map Location: none
Project Description: Plan and Develop Phase 1 Crescent Park
Status: Active
Estimated Completion: 2019
Funded/Unfunded: Unfunded
Operating Impacts: None

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design	\$ -	\$ -	\$ 30,000	\$ -	\$ 120,000	\$ -	\$ 45,000	\$ 195,000
Construction	-	-	1,200,000	-	3,000,000	-	500,000	4,700,000
Total:	\$ -	\$ -	\$ 1,230,000	\$ -	\$ 3,120,000	\$ -	\$ 545,000	\$ 4,895,000

Revenue Funding Source(s):

Park System Development

Charge (SDC)	\$ -	\$ -	\$ 1,230,000	\$ -	\$ 3,120,000	\$ -	\$ 545,000	\$ 4,895,000
Total:	\$ -	\$ -	\$ 1,230,000	\$ -	\$ 3,120,000	\$ -	\$ 545,000	\$ 4,895,000

Project # & Title: Jackson Bottom Wetlands Preserve Outdoor Restroom
Map Location: PD17
Project Description: Install a restroom for visitors to use when the education center is closed
Status: Active
Estimated Completion: summer 2016
Funded/Unfunded: Unfunded
Operating Impacts: none

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Construction	-	-	200,000	-	-	-	-	200,000
Total:	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000

Revenue Funding Source(s):

Park System Development

Charge (SDC)	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Total:	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000



Project # & Title: Community Gardens
Map Location: None
Project Description: Design, permit and build Community Gardens
Status: Not Active
Estimated Completion: 2018
Funded/Unfunded: Unfunded
Operating Impacts: None

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Construction	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ 80,000
Total:	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ 80,000

Revenue Funding Source(s):

Park System Development

Charge (SDC)	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ 80,000
Total:	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ 80,000

Project # & Title: Frances St Park Playground Expansion
Map Location: PD19
Project Description: Develop additional playground facility at Frances St. in existing unused pit
Status: Not Active
Estimated Completion: 2017
Funded/Unfunded: Unfunded
Operating Impacts: None

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Construction	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000
Total:	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000

Revenue Funding Source(s):

Park System Development

Charge (SDC)	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000
Total:	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000

Project # & Title: Develop the Park adjacent to the 53rd Ave Community Recreation Center
Map Location: PD20
Project Description: Design, permit and build the park portion at 53rd Avenue West
Status: Not Active
Estimated Completion: 2018
Funded/Unfunded: Unfunded
Operating Impacts: Minimal impact to operating costs

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Construction	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000	\$ -	\$ -	\$ 4,000,000
Total:	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000	\$ -	\$ -	\$ 4,000,000

Revenue Funding Source(s):

Park System Development

Charge (SDC)	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000	\$ -	\$ -	\$ 4,000,000
Total:	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000	\$ -	\$ -	\$ 4,000,000

Project # & Title: Turner Creek Playground Replacement
Map Location: PD21
Project Description: Replace Play Equipment, curbing, ADA access, drainage
Status: Not Active
Estimated Completion: 2018
Funded/Unfunded: Unfunded
Operating Impacts: None

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Construction	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000
Total:	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000

Revenue Funding Source(s):

General Fund	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000
Total:	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000

Project # & Title: Patterson St. Drake Lane Park
Map Location: PD22
Project Description: Design, permit and build park in coordination with Metro at Patterson St. properties
Status: Not Active
Estimated Completion: 2018
Funded/Unfunded: Unfunded
Operating Impacts: Unknown at this time

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Construction	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000	\$ -	\$ -	\$ 2,500,000
Total:	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000	\$ -	\$ -	\$ 2,500,000

Revenue Funding Source(s):

Park System Development								
Charge (SDC)	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000	\$ -	\$ -	\$ 2,500,000
Total:	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000	\$ -	\$ -	\$ 2,500,000

Project # & Title: AmberGlen Park Blocks
Map Location: None
Project Description: Acquire park blocks identified in the AmberGlen Community Plan
Status: Active
Estimated Completion: 2018
Funded/Unfunded: Unfunded
Operating Impacts: Unknown at this time

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Acquisition	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ 1,500,000
Total:	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ 1,500,000

Revenue Funding Source(s):

Park System Development								
Charge (SDC)	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ 1,500,000
Total:	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ 1,500,000



Project # & Title: Turner Creek Playground Replacement
Map Location: PD21
Project Description: Replace Play Equipment, curbing, ADA access, drainage
Status: Not Active
Estimated Completion: 2018
Funded/Unfunded: Unfunded
Operating Impacts: None

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Construction	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000
Total:	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000

Revenue Funding Source(s):

General Fund	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000
Total:	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000

Project # & Title: Patterson St. Drake Lane Park
Map Location: PD22
Project Description: Design, permit and build park in coordination with Metro at Patterson St. properties
Status: Not Active
Estimated Completion: 2018
Funded/Unfunded: Unfunded
Operating Impacts: Unknown at this time

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Construction	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000	\$ -	\$ -	\$ 2,500,000
Total:	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000	\$ -	\$ -	\$ 2,500,000

Revenue Funding Source(s):

Park System Development

Charge (SDC)	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000	\$ -	\$ -	\$ 2,500,000
Total:	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000	\$ -	\$ -	\$ 2,500,000

Project # & Title: AmberGlen Park Blocks
Map Location: None
Project Description: Acquire park blocks identified in the AmberGlen Community Plan
Status: Active
Estimated Completion: 2018
Funded/Unfunded: Unfunded
Operating Impacts: Unknown at this time

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Acquisition	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ 1,500,000
Total:	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ 1,500,000

Revenue Funding Source(s):

Park System Development

Charge (SDC)	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ 1,500,000
Total:	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ 1,500,000

Project # & Title: AmberGlen Trails
Map Location: None
Project Description: Acquire trail easements for trails identified in the AmberGlen Community Plan
Status: Active
Estimated Completion: 2018
Funded/Unfunded: Unfunded
Operating Impacts: Unknown at this time

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Acquisition	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ 1,500,000
Total:	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ 1,500,000

Revenue Funding Source(s):

Park System Development

Charge (SDC)	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ 1,500,000
Total:	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ 1,500,000

Project # & Title: AmberGlen -annex park placeholder
Map Location: None
Project Description: Acquire park annex identified in the AmberGlen Community Plan
Status: Active
Estimated Completion: 2018
Funded/Unfunded: Unfunded
Operating Impacts: Unknown at this time

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Acquisition	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000	\$ -	\$ -	\$ 2,500,000
Total:	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000	\$ -	\$ -	\$ 2,500,000

Revenue Funding Source(s):

Park System Development

Charge (SDC)	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000	\$ -	\$ -	\$ 2,500,000
Total:	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000	\$ -	\$ -	\$ 2,500,000

Project # & Title: SHARC Improvements and Upgrades
Map Location: PD23
Project Description: New outdoor , cabana, cardio weight room, misc improvements
Status: Not Active
Estimated Completion: 2019
Funded/Unfunded: Unfunded
Operating Impacts: Minimal impacts

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000	\$ -	\$ 3,000,000
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000	\$ -	\$ 3,000,000

Revenue Funding Source(s):

General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000	\$ -	\$ 3,000,000
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000	\$ -	\$ 3,000,000



Project # & Title: Orchard Park Shelter
Map Location: PD24
Project Description: Permit and construct a small shelter at Orchard Park
Status: Not Active
Estimated Completion: Winter 2019
Funded/Unfunded: Unfunded
Operating Impacts: None. This park is developed and adding a small shelter can be accommodated with the existing level of maintenance.

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ 15,000
Construction	-	-	-	-	-	70,000	-	70,000
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,000	\$ -	\$ 85,000

Revenue Funding Source(s):

Park System Development

Charge (SDC)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,000	\$ -	\$ 85,000
Total:	\$ -	\$ 85,000	\$ -	\$ 85,000				

Project # & Title: 53rd Avenue Park NE
Map Location: PD25
Project Description: Develop the NE portion of the 53rd Ave Park Campus
Status: Not Active
Estimated Completion: 2020
Funded/Unfunded: Unfunded
Operating Impacts: Unknown at this time

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 1,500,000
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 1,500,000

Revenue Funding Source(s):

Park System Development

Charge (SDC)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 1,500,000
Total:	\$ -	\$ 1,500,000	\$ 1,500,000					

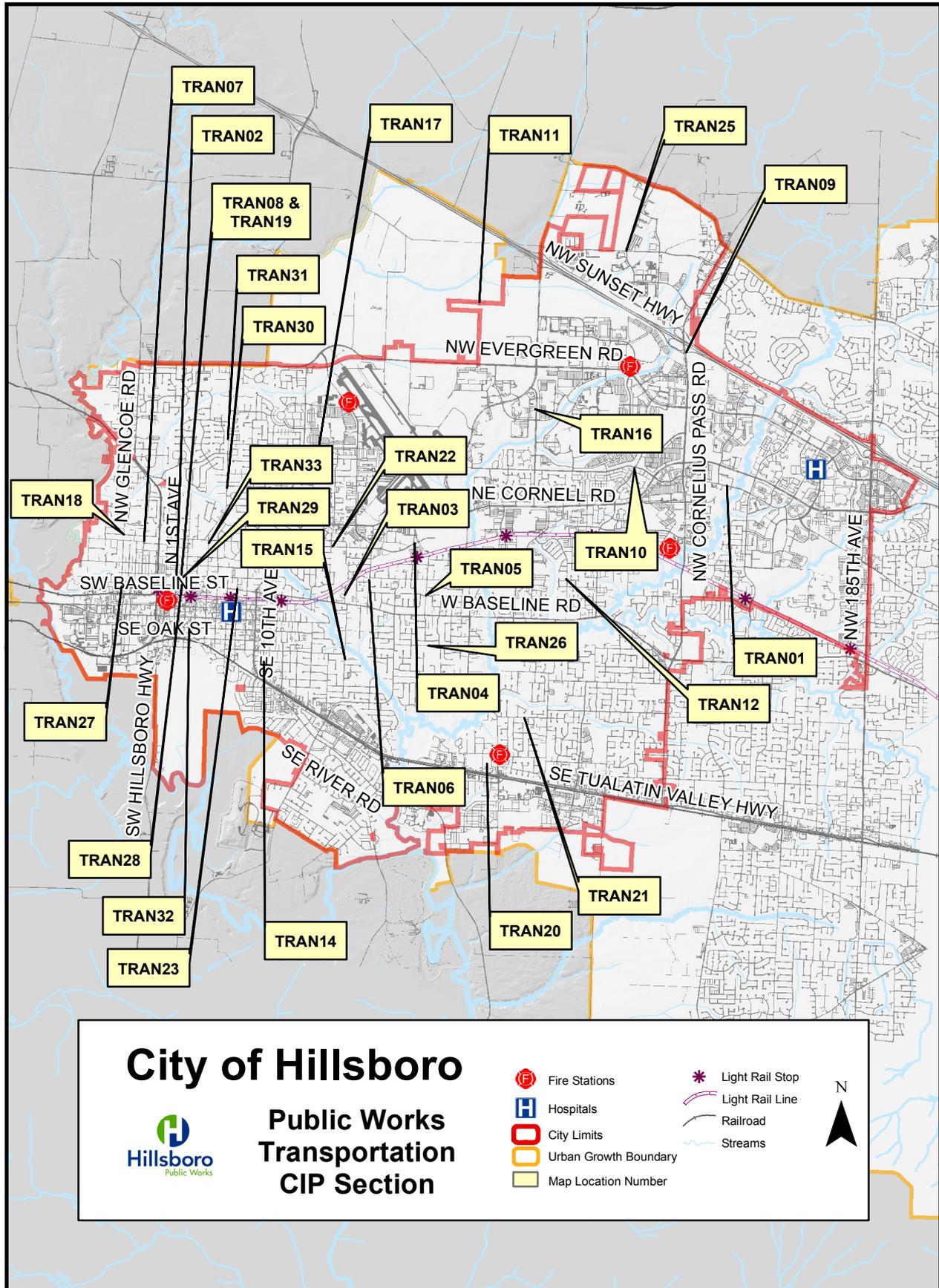
Project # & Title: Rock Creek Trail Extension
Map Location: None
Project Description: Develop a next segment of the Rock Creek Trail
Status: Not Active
Estimated Completion: 2020
Funded/Unfunded: Unfunded
Operating Impacts: None

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000

Revenue Funding Source(s):

Park System Development

Charge (SDC)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000
Total:	\$ -	\$ 250,000	\$ 250,000					





Public Works Transportation Projects Summary

Project #	Project Title	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
	TUF - Pavement Management Program	11,207,699	3,585,340	3,870,790	4,003,000	4,238,000	4,485,320	4,747,759	36,137,908
10088	Sidewalk and Tree Grate Repair	197,367	20,000	10,000	7,000	7,000	5,000	5,000	251,367
10343	NE 24th Avenue Improvements	2,367	7,700	-	93,000	112,200	-	-	215,267
10444	NE Veterans Drive	5,417,280	66,000	46,000	-	-	-	-	5,529,280
10459	NE 37th Avenue Bicycle Ped Improvements	1,141,732	50,000	10,000	-	-	-	-	1,201,732
10468	NE 28th Avenue Improvements	1,702,374	4,204,000	5,550,800	20,000	-	-	-	11,477,174
10485	Connell and Garibaldi Street Improvements	1,338,001	50,000	10,000	-	-	-	-	1,398,001
10564	Downtown One-Way to Two-Way Conversion	1,934	1,000,000	2,150,000	-	-	-	-	3,151,934
10631	Cornelius Pass IOF Grant	273,196	450,000	1,750,000	-	-	-	-	2,473,196
10691	Traffic Signal Timing Enhancements	13,608	30,000	26,400	10,000	10,000	10,000	10,000	110,008
10705	253rd Extension Project	1,282,598	13,368,333	5,054,000	30,000	-	-	-	19,734,931
10767	ADA Ramp Upgrades	102,096	50,000	50,000	50,000	50,000	50,000	50,000	402,096
10814	Sidewalk Minor Betterment Program	-	50,000	50,000	50,000	50,000	50,000	50,000	300,000
10842	11th and Alder CDBG Sidewalk Improvement	11,198	670,000	202,000	-	-	-	-	883,198
10889	24th/Alder Sidewalk Infill	17,881	325,000	50,000	-	-	-	-	392,881
10891	LED Street Lighting Upgrades	28,700	165,000	221,500	250,000	250,000	250,000	250,000	1,415,200
10895	Griffin Oaks Pavement Replacement	11,977	1,122,000	60,050	1,043,750	-	-	-	2,237,777
10896	Reconstruction of Forest St at Freeman	2,550	4,696	31,100	240,000	-	-	-	278,346
10897	of Downtown Street Reconstruction	-	-	400,000	-	-	-	-	400,000
10899	SE 48th and 49th Ave Reconstruction	348	4,405	100,000	450,000	-	-	-	554,753
10900	Brookwood to Imlay	679	516,000	366,050	1,025,000	720,000	-	-	2,627,729
10902	Grant St Pedestrian Improvement	37,225	502,560	100,000	-	-	-	-	639,785
10904	Pedestrian Activated Beacon Crosswalks	5,490	20,000	20,000	20,000	-	-	-	65,490
10916	Intelligent Transportation System (ITS) Plan	-	50,000	40,000	-	-	-	-	90,000

Public Works Transportation Projects Summary (continued)

Project #	Project Title	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
10941	Century Blvd Extension North of Jacobson Rd	-	-	1,730,000	840,000	720,000	-	-	3,290,000
10971	Cedar Street Widening	-	-	940,520	2,009,480	-	-	-	2,950,000
10987	Freeman Reconstruction - South of Main Street	-	-	25,730	149,270	-	-	-	175,000
10994	Primrose Alley Reconstruction	-	-	12,500	71,500	-	-	-	84,000
11004	Downtown Core Enhancements	-	-	90,000	-	-	-	-	90,000
Unfunded Projects									
	Jackson School - NE Grant to Evergreen	-	-	-	1,600,000	-	-	-	1,600,000
	Jackson School - Sunrise to Rogahn	-	-	-	-	-	1,500,000	-	1,500,000
	Stagg Property Alley Reconstruction	-	-	-	270,000	-	-	-	270,000
	5th Ave Reconstruction - Baseline to Grant	-	-	-	340,000	1,640,000	1,240,000	20,000	3,240,000
Total:		\$ 22,796,300	\$ 26,311,034	\$ 22,967,440	\$ 12,572,000	\$ 7,797,200	\$ 7,590,320	\$ 5,132,759	\$ 105,167,053

Five Year CIP									
Funded		22,796,300	26,311,034	22,967,440	10,362,000	6,157,200	4,850,320	5,112,759	91,968,053
Unfunded		-	-	-	2,210,000	1,640,000	2,740,000	20,000	3,240,000
Total Five Year CIP:		\$ 22,796,300	\$ 26,311,034	\$ 22,967,440	\$ 12,572,000	\$ 7,797,200	\$ 7,590,320	\$ 5,132,759	\$ 95,208,053

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Capital Improvement

PW Transportation Projects

Project # & Title: TUF - Pavement Management Program
Map Location: None - various locations throughout the City
Project Description: Annual crack sealing, slurry sealing, micro-surfacing, dig outs, and overlay maintenance of roadways within the City of Hillsboro.
Status: Active
Estimated Completion: Ongoing
Funded/Unfunded: Funded
Operations Impact: Annual maintenance

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 1,445,205	\$ 259,576	\$ 827,040	\$ 303,000	\$ 316,000	\$ 328,000	\$ 341,000	\$ 3,819,821
Construction	9,762,494	3,844,826	3,043,750	3,700,000	3,922,000	4,157,320	4,406,759	32,837,149
Total:	\$ 11,207,699	\$ 4,104,402	\$ 3,870,790	\$ 4,003,000	\$ 4,238,000	\$ 4,485,320	\$ 4,747,759	\$ 36,656,970

Revenue Funding Source(s):

Transportation Utility Fee (TUF)	\$ 3,115,303	\$ 1,085,340	\$ 1,570,790	\$ 2,203,000	\$ 2,438,000	\$ 2,685,320	\$ 2,947,759	\$ 16,045,512
General Fund	650,000	-	-	-	-	-	-	650,000
Transportation Fund	4,300,000	1,200,000	1,000,000	500,000	500,000	500,000	500,000	8,500,000
Strategic Investment Program (SIP)	2,750,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	8,750,000
Transportation Utility Fee (TUF) Pathways	392,396	300,000	300,000	300,000	300,000	300,000	300,000	2,192,396
Total:	\$ 11,207,699	\$ 3,585,340	\$ 3,870,790	\$ 4,003,000	\$ 4,238,000	\$ 4,485,320	\$ 4,747,759	\$ 36,137,908

Project # & Title: 10088 - Sidewalk and Tree Grate Repair
Map Location: TRAN02
Project Description: Repair of sidewalks and tree grates within downtown.
Status: Active
Estimated Completion: Ongoing
Funded/Unfunded: Funded
Operations Impact: None - replacement and improvement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 89,165	\$ 20,000	\$ 10,000	\$ 7,000	\$ 7,000	\$ 5,000	\$ 5,000	\$ 143,165
Construction	108,202	-	-	-	-	-	-	108,202
Total:	\$ 197,367	\$ 20,000	\$ 10,000	\$ 7,000	\$ 7,000	\$ 5,000	\$ 5,000	\$ 251,367

Revenue Funding Source(s):

Special Assessment Fund	\$ 197,367	\$ 20,000	\$ 10,000	\$ 7,000	\$ 7,000	\$ 5,000	\$ 5,000	\$ 251,367
Total:	\$ 197,367	\$ 20,000	\$ 10,000	\$ 7,000	\$ 7,000	\$ 5,000	\$ 5,000	\$ 251,367



Project # & Title: 10343 - NE 24th Avenue Improvements

Map Location: TRAN03

Project Description: The project will provide full width street improvements to NE 24th Avenue between Main Street and Light Rail. Installation of curb and gutter, sidewalks, and drainage improvements will be included.

Status: Active

Estimated Completion: November 30, 2018

Funded/Unfunded: Funded

Operations Impact: None - replacement and improvement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 3,998	\$ 14,000	\$ -	\$ 20,000	\$ 5,000	\$ -	\$ -	\$ 42,998
Construction	-	-	-	150,000	200,000	-	-	350,000
Total:	\$ 3,998	\$ 14,000	\$ -	\$ 170,000	\$ 205,000	\$ -	\$ -	\$ 392,998

Revenue Funding Source(s):

Transportation Fund	\$ 2,367	\$ 7,700	\$ -	\$ 67,000	\$ 80,800	\$ -	\$ -	\$ 157,867
Transportation Utility Fee (TUF)	-	-	-	26,000	31,400	-	-	57,400
Surface Water Management Depreciation	286	3,010	-	36,500	44,000	-	-	83,796
Surface Water Management System Development Charges (SWM SDC)	1,344	3,290	-	40,500	48,800	-	-	93,934
Total:	\$ 3,998	\$ 14,000	\$ -	\$ 170,000	\$ 205,000	\$ -	\$ -	\$ 392,998

Project # & Title: 10444 - NE Veterans Drive

Map Location: TRAN04

Project Description: Veterans Drive will be a new roadway constructed between the intersection of NE 28th, Grant Street and NE Brookwood Parkway. The project includes construction of a roundabout at its intersection with NE 34th Avenue. It also includes the extension of a new storm and sanitary sewers as well as the construction of a regional storm water quality facility.

Status: Construction Completed

Estimated Completion: June 30, 2015

Funded/Unfunded: Funded

Operations Impact: Require one new FTE and minimal maintenance costs.

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 979,426	\$ 31,000	\$ 26,000	\$ -	\$ -	\$ -	\$ -	\$ 1,036,426
Construction	5,271,444	45,000	25,000	-	-	-	-	5,341,444
Total:	\$ 6,250,870	\$ 76,000	\$ 51,000	\$ -	\$ -	\$ -	\$ -	\$ 6,377,870

Revenue Funding Source(s):

Transportation Impact Fee (TIF) Collector	\$ 4,193,664	\$ 46,200	\$ 32,000	\$ -	\$ -	\$ -	\$ -	\$ 4,271,864
Transportation Impact Fee (TIF) Transit	1,223,616	19,800	14,000	-	-	-	-	1,257,416
Water Department Sewer System Development Charges (SWR SDC)	99,869	-	-	-	-	-	-	99,869
Surface Water Management System Development Charges (SWM SDC)	77,349	-	-	-	-	-	-	77,349
Total:	\$ 6,250,870	\$ 76,000	\$ 51,000	\$ -	\$ -	\$ -	\$ -	\$ 6,377,870

Operating Impacts:

Additional FTE	-	1.00	-	-	-	-	-	1.00
Department Expenses	-	60,800	62,624	64,503	66,438	68,431	70,484	393,279
Total:	\$ -	\$ 60,800	\$ 62,624	\$ 64,503	\$ 66,438	\$ 68,431	\$ 70,484	\$ 393,279

Project # & Title: 10459 - NE 37th Avenue Bicycle Ped Improvements

Map Location: TRAN05

Project Description: The project is identified in the City's current Bike / Ped CIP as determined by Transportation Committee and will improve NE 37th Avenue from Main Street to Brogden Street. Improvements will include street widening, curb and gutters, and sidewalks.

Status: Construction Completed

Estimated Completion: January 31, 2015

Funded/Unfunded: Funded

Operations Impact: None - replacement and improvement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 122,454	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 122,454
Construction	1,498,445	60,000	10,000	-	-	-	-	1,568,445
Total:	\$ 1,620,899	\$ 60,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 1,690,899

Revenue Funding Source(s):

Transportation Utility Fee (TUF)								
Pathways	\$ 929,534	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 969,534
Transportation Impact Fee (TIF)								
Transit	212,197	10,000	10,000	-	-	-	-	232,197
Water Fund	266,139	-	-	-	-	-	-	266,139
Surface Water Management System Development Charges (SWM SDC)								
	213,028	10,000	-	-	-	-	-	223,028
Total:	\$ 1,620,899	\$ 60,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 1,690,899

Project # & Title: 10468 - NE 28th Avenue Improvements

Map Location: TRAN06

Project Description: This project will widen NE 28th Avenue between Main and Grant to include left turn lanes, sidewalks, planter strip with trees, and bicycle lanes on both sides of the roadway to enhance safety and complete a multi-modal connection between the Fair Plex and E Main Street. The NE 28th is a connection between the #47 and #48 Tri-met bus lines and has a connection to the Fair Plex Light Rail Station.

Status: Construction

Estimated Completion: June 30, 2016

Funded/Unfunded: Funded

Operations Impact: Require one new FTE and minimal maintenance costs.

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 1,035,723	\$ 204,000	\$ 40,800	\$ -	\$ -	\$ -	\$ -	\$ 1,280,523
Construction	666,651	4,000,000	5,510,000	20,000	-	-	-	10,196,651
Total:	\$ 1,702,374	\$ 4,204,000	\$ 5,550,800	\$ 20,000	\$ -	\$ -	\$ -	\$ 11,477,174

Revenue Funding Source(s):

Transportation Impact Fee (TIF)								
Arterial	1,702,374	4,204,000	5,550,800	20,000	-	-	-	11,477,174
Total:	\$ 1,702,374	\$ 4,204,000	\$ 5,550,800	\$ 20,000	\$ -	\$ -	\$ -	\$ 11,477,174

Operating Impacts:

Additional FTE	-	-	1.00	-	-	-	-	1.00
Department Expenses	-	-	62,700	64,581	66,518	68,514	70,569	332,883
Total:	\$ -	\$ -	\$ 62,700	\$ 64,581	\$ 66,518	\$ 68,514	\$ 70,569	\$ 332,883



Project # & Title: 10485 - Connell and Garibaldi Street Improvements

Map Location: TRAN07

Project Description: The project will make street and pedestrian improvements to Connell Avenue from Garibaldi to Darnelle and to Garibaldi from Connell to Ebberts Avenue. The existing streets will be widened and improved with the addition of curb and gutter, sidewalks, and storm drainage. The existing sanitary sewer lines will also be replaced. This project will complete the 5-year CIP authorized by Transportation Committee.

Status: Construction Completed

Estimated Completion: June 30, 2015

Funded/Unfunded: Funded

Operations Impact: None - repair and improvement to bike/ped connectivity, better storm drainage, and increase sewer capacity

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 211,703	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 211,703
Construction	1,706,705	60,000	10,000	-	-	-	-	1,776,705
Total:	\$ 1,918,408	\$ 60,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 1,988,408

Revenue Funding Source(s):

Transportation Impact Fee (TIF)

Collector \$ 1,338,001 \$ 50,000 \$ 10,000 \$ - \$ - \$ - \$ - \$ 1,398,001

Water Fund 33,425 - - - - - - 33,425

Sewer System Development Charges (SWR SDC)

36,365 - - - - - - 36,365

Surface Water Management Depreciation

16,234 - - - - - - 16,234

Surface Water Management System Development Charges (SWM SDC)

494,383 10,000 - - - - - 504,383

Total: \$ 1,918,408 \$ 60,000 \$ 10,000 \$ - \$ - \$ - \$ - \$ 1,988,408

Project # & Title: 10564 - Downtown One-Way to Two-Way Conversion

Map Location: TRAN08

Project Description: Engineering and construction of the conversion of the downtown core streets (Lincoln, main, 2nd, 3rd, 4th, and 5th) from one-way streets to two-way streets). Project will include the modification of signing, striping, and 21 traffic signals.

Status: Design and Construction

Estimated Completion: June 30, 2016

Funded/Unfunded: Funded

Operations Impact: Require one new FTE and minimal maintenance costs.

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 1,934	\$ 500,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 651,934
Construction	-	500,000	2,000,000	-	-	-	-	2,500,000
Total:	\$ 1,934	\$ 1,000,000	\$ 2,150,000	\$ -	\$ -	\$ -	\$ -	\$ 3,151,934

Revenue Funding Source(s):

Transportation Fund \$ 1,934 \$ 462,500 \$ 150,000 \$ - \$ - \$ - \$ - \$ 614,434

Gain Share - 537,500 2,000,000 - - - - 2,537,500

Total: \$ 1,934 \$ 1,000,000 \$ 2,150,000 \$ - \$ - \$ - \$ - \$ 3,151,934

Operating Impacts:

Additional FTE - - 1.00 - - - - 1.00

Department Expenses - - 62,700 64,581 66,518 68,514 70,569 332,883

Total: \$ - \$ - \$ 62,700 \$ 64,581 \$ 66,518 \$ 68,514 \$ 70,569 \$ 332,883

Project # & Title: 10631 - Cornelius Pass IOF Grant
Map Location: TRAN09
Project Description: To improve right turn capacity and ramp meter storage on northbound Cornelius Pass to eastbound US 26 by adding a second right turn lane, widening the on-ramp to two lanes, modifying the bicycle lane, island, and associated pedestrian improvements.
Status: Construction
Estimated Completion: December 31, 2015
Funded/Unfunded: Funded
Operations Impact: None - improving existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 273,196	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 573,196
Construction	-	450,000	1,450,000	-	-	-	-	1,900,000
Total:	\$ 273,196	\$ 450,000	\$ 1,750,000	\$ -	\$ -	\$ -	\$ -	\$ 2,473,196

Revenue Funding Source(s):

Transportation Impact Fee (TIF)								
Arterial	\$ 33,234	\$ 350,000	\$ 739,962	\$ -	\$ -	\$ -	\$ -	\$ 1,123,196
Transportation Development								
Tax (TDT)	-	100,000	250,000	-	-	-	-	350,000
State Grant	239,962	-	760,038	-	-	-	-	1,000,000
Total:	\$ 273,196	\$ 450,000	\$ 1,750,000	\$ -	\$ -	\$ -	\$ -	\$ 2,473,196

Project # & Title: 10691 - Traffic Signal Timing Enhancements
Map Location: TRAN10
Project Description: The project will address modifications or enhancements to traffic signal timing at various City owned traffic signals on an as-needed basis.
Status: Active
Estimated Completion: Ongoing
Funded/Unfunded: Funded
Operations Impact: None - replacement and improvement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Construction	\$ 13,608	\$ 30,000	\$ 26,400	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 110,008
Total:	\$ 13,608	\$ 30,000	\$ 26,400	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 110,008

Revenue Funding Source(s):

Transportation Fund	\$ 13,608	\$ 30,000	\$ 26,400	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 110,008
Total:	\$ 13,608	\$ 30,000	\$ 26,400	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 110,008



Project # & Title: 10705 - 253rd Extension and Huffman Road

Map Location: TRAN11

Project Description: The extension of 253rd from NW Evergreen Road to NW Meek Road is necessary to correct poor intersection geometry at the Brookwood Parkway and Highway 26 interchange. Meek Road connects to Brookwood Parkway just south of the current Brookwood interchange. Future improvements to the interchange will require closure of the Meek Road access to Brookwood Parkway. The 253rd Street improvements will reconstruct the existing section of 253rd, north of Evergreen Road, and extend the road to provide a connection to Meek Road. This new connection will mitigate the lost access to Brookwood Parkway. The new 253rd Ave will have 12-foot travel lanes and 6 foot paved shoulders. Storm water will be piped to water quality ponds. The storm water quality ponds will be sized to provide water quality for the ultimate roadway improvements. The road will require two stream crossings, this will be installed at the ultimate three lane width to accommodate the future expansion of the road. The project also provides mitigation of wetlands and buffers for the ultimate roadway improvements. This project will also construct similar improvements extending Huffman Road from Brookwood west to 253rd.

Status: Construction

Estimated Completion: December 30, 2016

Funded/Unfunded: Funded

Operations Impact: Require one new FTE and minimal maintenance costs.

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 717,505	\$ 175,000	\$ 54,000	\$ 10,000	\$ -	\$ -	\$ -	\$ 956,505
Construction	565,093	13,193,333	5,000,000	20,000	-	-	-	18,778,426
Total:	\$ 1,282,598	\$ 13,368,333	\$ 5,054,000	\$ 30,000	\$ -	\$ -	\$ -	\$ 19,734,931

Revenue Funding Source(s):

Transportation Impact Fee

Collector \$ 1,282,598 \$ 517,402 \$ - \$ - \$ - \$ - \$ - \$ 1,800,000

Oregon Department of

Transportation (OJTA) - 12,850,931 5,054,000 30,000 - - - 17,934,931

Total: \$ 1,282,598 \$ 13,368,333 \$ 5,054,000 \$ 30,000 \$ - \$ - \$ - \$ 19,734,931

Operating Impacts:

Additional FTE - - - 1.00 - - - 1.00

Department Expenses - - - 63,725 65,637 67,606 69,634 266,602

Total: \$ - \$ - \$ - \$ 63,725 \$ 65,637 \$ 67,606 \$ 69,634 \$ 266,602

Project # & Title: 10767 - ADA Ramps Upgrades

Map Location: TRAN12

Project Description: Install and upgrade 20 to 25 pedestrian ramps to meet current ADA requirements, as part of the City's ADA Transition

Status: Active

Estimated Completion: Ongoing

Funded/Unfunded: Funded

Operations Impact: None - replacement and improvement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 2,977	\$ -	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 5,477
Construction	99,119	50,000	49,500	49,500	49,500	49,500	49,500	396,619
Total:	\$ 102,096	\$ 50,000	\$ 402,096					

Revenue Funding Source(s):

Transportation Pathways Fund \$ 102,096 \$ 50,000 \$ 50,000 \$ 50,000 \$ 50,000 \$ 50,000 \$ 50,000 \$ 402,096

Total: \$ 102,096 \$ 50,000 \$ 50,000 \$ 50,000 \$ 50,000 \$ 50,000 \$ 50,000 \$ 402,096

Project # & Title: 10814 - Sidewalk Minor Betterment Program
Map Location: None - various locations throughout the City
Project Description: Supplement to the bicycle and pedestrian capital improvement program for the construction of small scale (\$50,000 or less) pedestrian improvements that provide critical connections within school walk boundaries or are within 1/4 mile of a transit stop.
Status: Active
Estimated Completion: Ongoing
Funded/Unfunded: Funded
Operations Impact: None - replacement and improvement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Construction	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
Total:	\$ -	\$ 50,000	\$ 300,000					

Revenue Funding Source(s):

Transportation Pathways Fund	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
Total:	\$ -	\$ 50,000	\$ 300,000					

Project # & Title: 10842 - 11th and Alder CDBG Sidewalk Improvement (Non-Grant)
Map Location: TRAN14
Project Description: Project will install sidewalks and street lighting on SE 11th Avenue from SE Maple to 100 feet south of SE Alder Street and SE Alder Street from SE 11th Avenue to SE 21st Avenue.
Status: Design and Construction
Estimated Completion: October 15, 2015
Funded/Unfunded: Funded
Operations Impact: Maintenance - Investing in sidewalks to add benefits to the community

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 11,198	\$ 10,000	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ 23,198
Construction	-	660,000	200,000	-	-	-	-	860,000
Total:	\$ 11,198	\$ 670,000	\$ 202,000	\$ -	\$ -	\$ -	\$ -	\$ 883,198

Revenue Funding Source(s):

Transportation Utility Fee (TUF) Pathways	\$ 11,198	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 111,198
Community Development Block Grant	-	570,000	202,000	-	-	-	-	772,000
Total:	\$ 11,198	\$ 670,000	\$ 202,000	\$ -	\$ -	\$ -	\$ -	\$ 883,198

Operating Impacts:

Additional FTE	-	-	1.00	-	-	-	-	1.00
Department Expenses	-	-	62,700	64,581	66,518	68,514	70,569	332,883
Total:	\$ -	\$ -	\$ 62,700	\$ 64,581	\$ 66,518	\$ 68,514	\$ 70,569	\$ 332,883



Project # & Title: 10889 - 24th / Alder Sidewalk Infill Project (WL Henry)

Map Location: TRAN15

Project Description: Install 6 feet curb tight sidewalks on 24th Avenue between Maple and Alder and on Alder between 24th and 25th Court, to complete a critical gap and provide safe pedestrian access to WL Henry Elementary School kids.

Status: Construction

Estimated Completion: July 31, 2015

Funded/Unfunded: Funded

Operations Impact: None - improvement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 17,881	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,881
Construction	-	325,000	50,000	-	-	-	-	375,000
Total:	\$ 17,881	\$ 325,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 392,881

Revenue Funding Source(s):

Transportation Pathways Fund	\$ 17,881	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,881
Strategic Investment Program (SIP)	-	325,000	50,000	-	-	-	-	375,000
Total:	\$ 17,881	\$ 325,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 392,881

Project # & Title: 10891 - LED Street Lighting Upgrades

Map Location: TRAN16

Project Description: The project will make street lighting upgrades to existing HPS lights; primarily converting the HPS to LED lights over a 5-year timeframe. The 1st 2 years will focus on switching end-of-life Option C HPS lights to Option C LED lights and possibly additional lighting infrastructure work (e.g. new meters, controllers, wiring and circuits) to make our existing Option B HPS inventory Option C LED ready. The later 3 years will focus of switching HPS lamps to LEDs.

Status: Active

Estimated Completion: Ongoing

Funded/Unfunded: Funded

Operations Impact: Maintenance - First two years will not amount to any additional maintenance burden. Later years will impact maintenance as we will be trying to convert existing Option B HPS inventory to Option C LED.

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Construction	\$ 28,700	\$ 165,000	\$ 221,500	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,415,200
Total:	\$ 28,700	\$ 165,000	\$ 221,500	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,415,200

Revenue Funding Source(s):

Transportation Fund	\$ 28,700	\$ 165,000	\$ 221,500	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,415,200
Total:	\$ 28,700	\$ 165,000	\$ 221,500	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,415,200

Capital Improvement

PW Transportation Projects

Project # & Title: 10895 - Griffin Oaks Pavement Replacement
Map Location: TRAN17
Project Description: The existing concrete pavement between 15th and 25th on Griffin Oaks has failed and is in need of replacement.

Status: Construction
Estimated Completion: June 30, 2016
Funded/Unfunded: Funded
Operations Impact: None - replacement and improvement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 11,977	\$ 11,300	\$ 17,800	\$ -	\$ -	\$ -	\$ -	\$ 41,077
Construction	-	1,110,700	68,750	1,043,750	-	-	-	2,223,200
Total:	\$ 11,977	\$ 1,122,000	\$ 86,550	\$ 1,043,750	\$ -	\$ -	\$ -	\$ 2,264,277

Revenue Funding Source(s):

Transportation Utility Fee (TUF)	\$ 11,977	\$ 1,122,000	\$ 60,050	\$ 1,043,750	\$ -	\$ -	\$ -	\$ 2,237,777
Surface Water Management Depreciation	-	-	26,500	-	-	-	-	26,500
Total:	\$ 11,977	\$ 1,122,000	\$ 86,550	\$ 1,043,750	\$ -	\$ -	\$ -	\$ 2,264,277

Project # & Title: 10896 - Reconstruction of Forest Street at Freeman
Map Location: TRAN18
Project Description: The project will provide street improvements to NW Forest Street at the intersection with Freeman. The installation of curb and gutter, sidewalks, and drainage improvements will be included.

Status: Design and Construction
Estimated Completion: December 31, 2016
Funded/Unfunded: Funded
Operations Impact: None - replacement and improvement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 2,931	\$ 5,330	\$ 32,600	\$ 10,000	\$ -	\$ -	\$ -	\$ 50,861
Construction	-	-	-	260,000	-	-	-	260,000
Total:	\$ 2,931	\$ 5,330	\$ 32,600	\$ 270,000	\$ -	\$ -	\$ -	\$ 310,861

Revenue Funding Source(s):

Transportation Fund	\$ 2,550	\$ -	\$ 31,100	\$ 205,000	\$ -	\$ -	\$ -	\$ 238,650
Transportation Utility Fee (TUF)	-	4,696	-	35,000	-	-	-	39,696
Surface Water Management System Development Charges (SWM SDC)	381	634	1,500	30,000	-	-	-	32,515
Total:	\$ 2,931	\$ 5,330	\$ 32,600	\$ 270,000	\$ -	\$ -	\$ -	\$ 310,861



Project # & Title: 10897 - Downtown Reconstruction Master Plan
Map Location: TRAN19
Project Description: Preliminary engineering study/30% design to plan and phase reconstruction of downtown streets from 1st to 5th and Lincoln to Grant, including public outreach (possibly widening streets for parking) and street lighting. Project will require geotech and extensive coordination with utilities as well as the downtown core conversion.

Status: Design
Estimated Completion: June 30, 2016
Funded/Unfunded: Funded
Operations Impact: None

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000
Total:	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000
Revenue Funding Source(s):								
Transportation Fund	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Transportation Utility Fee (TUF)	-	-	200,000	-	-	-	-	200,000
Total:	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000

Project # & Title: 10899 - SE 48th and 49th Avenue Reconstruction
Map Location: TRAN20
Project Description: The project will reconstruct 48th and 49th Avenues north of TV Highway. Improvements include preliminary design to establish future centerline profile, reconstruction of the center 24' of pavement and base, and minor storm improvements to existing ditches and driveway culverts to ensure proper drainage. Project will also include 49th Avenue north of Frewing.
Status: Design
Estimated Completion: June 30, 2017
Funded/Unfunded: Funded
Operations Impact: None - replacement and improvement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 348	\$ 4,405	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 104,753
Construction	-	-	-	450,000	-	-	-	450,000
Total:	\$ 348	\$ 4,405	\$ 100,000	\$ 450,000	\$ -	\$ -	\$ -	\$ 554,753
Revenue Funding Source(s):								
Transportation Fund	\$ 348	\$ 4,405	\$ 10,000	\$ 45,000	\$ -	\$ -	\$ -	\$ 59,753
Transportation Utility Fee (TUF)	-	-	90,000	405,000	-	-	-	495,000
Total:	\$ 348	\$ 4,405	\$ 100,000	\$ 450,000	\$ -	\$ -	\$ -	\$ 554,753

Capital Improvement

PW Transportation Projects

Project # & Title: 10900 - Golden Road - Brookwood to Imlay

Map Location: TRAN21

Project Description: The project is identified in the City's current Bike/Ped CIP as determined by Transportation Committee and will improve SE Golden Road from Brookwood to Imlay Avenue. The improvements will include street widening, curb and gutters, sidewalks, and bike lanes.

Status: Design

Estimated Completion: June 30, 2018

Funded/Unfunded: Funded

Operations Impact: Require one new FTE and minimal maintenance costs.

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 679	\$ 16,000	\$ 256,050	\$ 25,000	\$ 20,000	\$ -	\$ -	\$ 317,729
Construction	-	500,000	110,000	1,000,000	700,000	-	-	2,310,000
Total:	\$ 679	\$ 516,000	\$ 366,050	\$ 1,025,000	\$ 720,000	\$ -	\$ -	\$ 2,627,729

Revenue Funding Source(s):

Transportation Utility Fee (TUF)

Pathways	\$ 679	\$ 516,000	\$ 366,050	\$ 1,025,000	\$ 720,000	\$ -	\$ -	\$ 2,627,729
Total:	\$ 679	\$ 516,000	\$ 366,050	\$ 1,025,000	\$ 720,000	\$ -	\$ -	\$ 2,627,729

Operating Impacts:

Additional FTE	-	-	-	-	1.00	-	-	1.00
Department Expenses	-	-	-	-	66,450	68,444	70,497	205,390
Total:	\$ -	\$ -	\$ -	\$ -	\$ 66,450	\$ 68,444	\$ 70,497	\$ 205,390

Project # & Title: 10902 - Grant Street Pedestrian Improvement

Map Location: TRAN22

Project Description: Infill of sidewalks on both sides of NE Grant Street from 17th to 24th. The street is otherwise improved with curb/gutter, storm, etc. and right-of-way is available for the improvements. Per Transportation Committee direction, project shall consider and include any necessary crossing improvements.

Status: Construction

Estimated Completion: July 31, 2015

Funded/Unfunded: Funded

Operations Impact: Require one new FTE and minimal maintenance costs.

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 37,225	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 87,225
Construction	-	452,560	100,000	-	-	-	-	552,560
Total:	\$ 37,225	\$ 502,560	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 639,785

Revenue Funding Source(s):

Transportation Pathways Fund

Gain Share

Transportation Pathways Fund	\$ 37,225	\$ 2,560	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 139,785
Gain Share	-	500,000	-	-	-	-	-	500,000
Total:	\$ 37,225	\$ 502,560	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 639,785

Operating Impacts:

Additional FTE	-	-	1.00	-	-	-	-	1.00
Department Expenses	-	-	62,700	64,581	66,518	68,514	70,569	332,883
Total:	\$ -	\$ -	\$ 62,700	\$ 64,581	\$ 66,518	\$ 68,514	\$ 70,569	\$ 332,883



Project # & Title: 10904 - Pedestrian Activated Beacon Crosswalks

Map Location: TRAN23

Project Description: Install pedestrian activated beacon crossings at about 3 strategic locations throughout the City per year. These locations shall have met warrants for an "enhanced" crosswalk prior to the installation or be otherwise eligible for a beacon activated crossing based on citizen complaints, demonstrated poor driver compliance and/or accident history or be otherwise justified based on roadway speeds, geometry and proximity to schools, community centers and other high

Status: Ongoing

Estimated Completion: June 30, 2017

Funded/Unfunded: Funded

Operations Impact: None - replacement and improvement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Construction	\$ 5,490	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ 65,490
Total:	\$ 5,490	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ 65,490

Revenue Funding Source(s):

Transportation Pathways Fund	\$ 5,490	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ 65,490
Total:	\$ 5,490	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ 65,490

Project # & Title: 10916 - Intelligent Transportation System (ITS) Plan

Map Location: None - replacement and improvement of existing infrastructure

Project Description: The project will develop a city-wide master plan for traffic signal communications infrastructure and identify strategies to effectively collaborate with partner agencies(Washington County and City's information Services Department) to share existing fiber optic communications to transmit video feeds from existing traffic signals for remote monitoring capabilities. Project will also identify hardware needs for the new Traffic Management Center (TMC) planned for the new Public Works facility.

Status: Design

Estimated Completion: June 30, 2016

Funded/Unfunded: Funded

Operations Impact: None

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ 50,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000
Total:	\$ -	\$ 50,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000

Revenue Funding Source(s):

Transportation Fund	\$ -	\$ 50,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000
Total:	\$ -	\$ 50,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000

Capital Improvement

PW Transportation Projects

Project # & Title: 10941 - Century Blvd Extension North of Jacobson Road

Map Location: TRAN25

Project Description: The project will extend Century Blvd from its current terminus just south of NW Westmark Drive south to connect to NW Jacobson Road. The extension is approximately 900 feet in length and will include curb and gutter, landscape strips, trees, sidewalks, and street lighting. The adjacent property owner on the west side of the street has already paid a fee-in-lieu to be applied to this improvement. The project will also include half street improvements to Jacobson Road approximately 625 feet in length adjacent to the Bunch RV site. The improvements to include curb and gutter, landscape strip, trees, sidewalks, and street lighting. The project will also include storm sewer and storm water quality

Status: Design and Construction

Estimated Completion: June 30, 2017

Funded/Unfunded: Funded

Operations Impact: Require one new FTE and minimal maintenance costs.

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ 100,000	\$ 240,000	\$ -	\$ -	\$ -	\$ 340,000
Construction	-	-	1,630,000	600,000	720,000	-	-	2,950,000
Total:	\$ -	\$ -	\$ 1,730,000	\$ 840,000	\$ 720,000	\$ -	\$ -	\$ 3,290,000

Revenue Funding Source(s):

Transportation Development

Tax (TDT)	\$ -	\$ -	\$ 1,730,000	\$ 840,000	\$ 720,000	\$ -	\$ -	\$ 3,290,000
Total:	\$ -	\$ -	\$ 1,730,000	\$ 840,000	\$ 720,000	\$ -	\$ -	\$ 3,290,000

Operating Impacts:

Additional FTE	-	-	-	-	1.00	-	-	1.00
Department Expenses	-	-	-	-	66,550	68,547	70,603	205,699
Total:	\$ -	\$ -	\$ -	\$ -	\$ 66,550	\$ 68,547	\$ 70,603	\$ 205,699

Project # & Title: 10971 - Cedar Street Widening (BPCIP)

Map Location: TRAN 26

Project Description: The project is identified in the City's current Bike/Ped CIP as determined by Transportation Committee and will improve SE Cedar Street from 32nd Avenue to Brookwood Avenue. The improvements will include street widening, curb and gutters, and sidewalks.

Status: Design and Construction

Estimated Completion: June 30, 2017

Funded/Unfunded: Funded

Operations Impact: Require one new FTE and minimal maintenance costs.

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ 658,000	\$ 63,800	\$ -	\$ -	\$ -	\$ 721,800
Construction	-	-	635,000	2,493,200	-	-	-	3,128,200
Total:	\$ -	\$ -	\$ 1,293,000	\$ 2,557,000	\$ -	\$ -	\$ -	\$ 3,850,000

Revenue Funding Source(s):

Transportation Utility Fee (TUF)

Pathways	\$ -	\$ -	\$ 256,360	\$ 443,640	\$ -	\$ -	\$ -	\$ 700,000
Transportation Impact Fee Collector	-	-	184,160	565,840	-	-	-	750,000
Surface Water Management System Development Charges (SWM SDC)	-	-	352,480	547,520	-	-	-	900,000
Gain Share	-	-	500,000	1,000,000	-	-	-	1,500,000
Total:	\$ -	\$ -	\$ 1,293,000	\$ 2,557,000	\$ -	\$ -	\$ -	\$ 3,850,000

Operating Impacts:

Additional FTE	-	-	-	1.00	-	-	-	1.00
Department Expenses	-	-	-	64,450	66,384	68,375	70,426	269,635
Total:	\$ -	\$ -	\$ -	\$ 64,450	\$ 66,384	\$ 68,375	\$ 70,426	\$ 269,635



Project # & Title: 10987 - Freeman Reconstruction - South of Main Street

Map Location: TRAN27

Project Description: Project identified by PMP to reconstruct roadway. Street needs storm sewer extended to correct drainage problems. Freeman is a 400' dead end street with no turnaround. Project will also obtain easement to construct a modified hammerhead turnaround to accommodate fire apparatus and public works maintenance vehicles. Currently, the entire 60' right of way is paved with head in parking. Project will pave 24' street with ribbon curb to delineate city maintenance and remaining right of way will be off street parking maintained by adjacent businesses.

Status: Design and Construction

Estimated Completion: June 30, 2016

Funded/Unfunded: Funded

Operations Impact: None - replacement and improvement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ 30,280	\$ -	\$ -	\$ -	\$ -	\$ 30,280
Construction	-	-	-	239,720	-	-	-	239,720
Total:	\$ -	\$ -	\$ 30,280	\$ 239,720	\$ -	\$ -	\$ -	\$ 270,000

Revenue Funding Source(s):

Transportation Fund	\$ -	\$ -	\$ 21,440	\$ 63,560	\$ -	\$ -	\$ -	\$ 85,000
Transportation Utility Fee (TUF)	-	-	4,290	85,710	-	-	-	90,000
Surface Water Management System Development Charges (SWM SDC)	-	-	4,550	90,450	-	-	-	95,000
Total:	\$ -	\$ -	\$ 30,280	\$ 239,720	\$ -	\$ -	\$ -	\$ 270,000

Project # & Title: 10994 - Primrose Alley Reconstruction

Map Location: TRAN28

Project Description: This project will reconstruct the City alley bounded by E Main Street, SE Washington Street, SE 2nd Avenue, and SE 3rd Avenue. The existing pavement has deteriorated wo where the entire section needs to be dug out and reconstructed. The alley also contains a public storm line that was built in the 1950s and does not meet current standards. The line will be replaced and inlets added to improve drainage.

Status: Design and Construction

Estimated Completion: June 30, 2016

Funded/Unfunded: Funded

Operations Impact: None - replacement and improvement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Construction	-	-	-	110,000	-	-	-	110,000
Total:	\$ -	\$ -	\$ 20,000	\$ 110,000	\$ -	\$ -	\$ -	\$ 130,000

Revenue Funding Source(s):

Transportation Utility Fee (TUF)	\$ -	\$ -	\$ 12,500	\$ 71,500	\$ -	\$ -	\$ -	\$ 84,000
Surface Water Management Depreciation	-	-	2,600	15,400	-	-	-	18,000
Surface Water Management System Development Charges (SWM SDC)	-	-	4,900	23,100	-	-	-	28,000
Total:	\$ -	\$ -	\$ 20,000	\$ 110,000	\$ -	\$ -	\$ -	\$ 130,000

Project # & Title: 11004 - Downtown Core Enhancements

Map Location: TRAN 29

Project Description: Pedestrian safety and parking enhancements in the downtown central business district. Project to include the establishment of mid block crossing and associated improvements as well as the removal of the mid block curb extension on Main between 1st and 2nd to create additional on street parking.

Status: Design and Construction

Estimated Completion: June 30, 2016

Funded/Unfunded: Funded

Operations Impact: None - design only

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000
Total:	\$ -	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000

Revenue Funding Source(s):

Transportation Fund	\$ -	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000
Total:	\$ -	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000

Public Works Transportation Projects - Unfunded

Project # & Title: Jackson School - NE Grant to Evergreen

Map Location: TRAN 30

Project Description: The project is identified in the City's current Bike / Ped CIP as determined by Transportation Committee and will improve NE Jackson School Road from NE Grant Street to Sunrise Lane. The improvements will include street widening, curb and gutters, bike lanes, and sidewalks.

Status: Inactive

Estimated Completion: TBD

Funded/Unfunded: Unfunded

Operations Impact: Require one new FTE and minimal maintenance costs.

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ 400,000
Construction	-	-	-	1,200,000	-	-	-	1,200,000
Total:	\$ -	\$ -	\$ -	\$ 1,600,000	\$ -	\$ -	\$ -	\$ 1,600,000

Revenue Funding Source(s):

Transportation Utility Fee (TUF)								
Pathways	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000
Transportation Impact Fee (TIF)								
Transit	-	-	-	600,000	-	-	-	600,000
Total:	\$ -	\$ -	\$ -	\$ 1,600,000	\$ -	\$ -	\$ -	\$ 1,600,000

Operating Impacts:

Additional FTE	-	-	-	1.00	-	-	-	1.00
Department Expenses	-	-	-	64,450	66,384	68,375	70,426	269,635
Total:	\$ -	\$ -	\$ -	\$ 64,450	\$ 66,384	\$ 68,375	\$ 70,426	\$ 269,635



Project # & Title: 5th Avenue Reconstruction - Baseline to Grant

Map Location: TRAN33

Project Description: Reconstruction of 5th Avenue between Baseline and Grant Street. This project was identified by PMP.

Status: Inactive

Estimated Completion: TBD

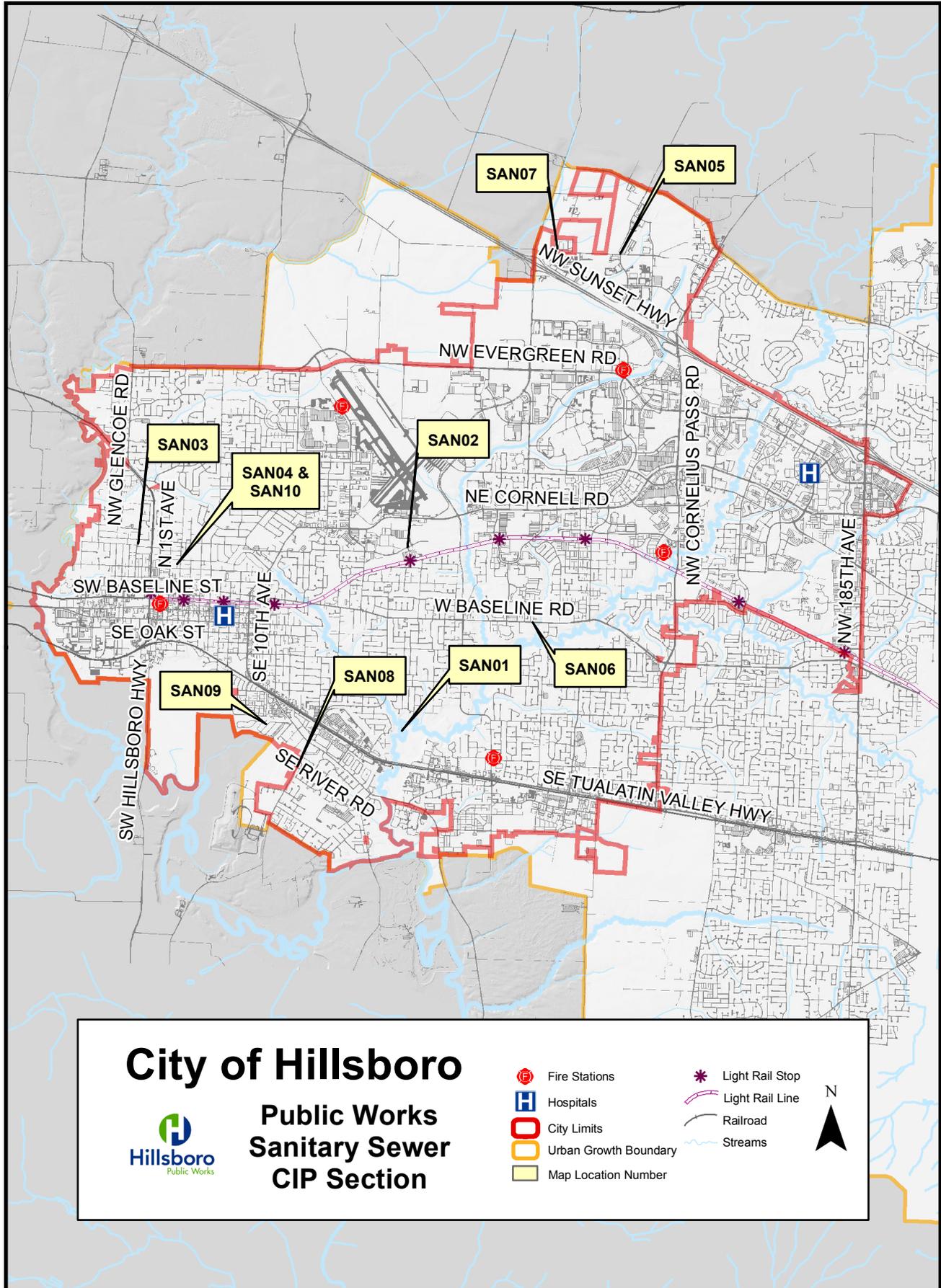
Funded/Unfunded: Unfunded

Operations Impact: None - replacement and improvement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ -	\$ 425,000	\$ 50,000	\$ 50,000	\$ -	\$ 525,000
Construction	-	-	-	-	2,000,000	1,500,000	25,000	3,525,000
Total:	\$ -	\$ -	\$ -	\$ 425,000	\$ 2,050,000	\$ 1,550,000	\$ 25,000	\$ 4,050,000

Revenue Funding Source(s):

Transportation Utility Fee (TUF)	\$ -	\$ -	\$ -	\$ 340,000	\$ 1,640,000	\$ 1,240,000	\$ 20,000	\$ 3,240,000
Surface Water Management Local Service Fund (LSF)	-	-	-	25,500	123,000	93,000	1,500	243,000
Surface Water Management System Development Charges (SWM SDC)	-	-	-	59,500	287,000	217,000	3,500	567,000
Total:	\$ -	\$ -	\$ -	\$ 425,000	\$ 2,050,000	\$ 1,550,000	\$ 25,000	\$ 4,050,000





Public Works Sanitary Sewer Projects Summary

Project #	Project Title	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total	
10206	Healthy Stream Project (IGA/CWS)	982,021	295,000	135,000	110,000	110,000	-	-	1,632,021	
10444	NE Veterans Drive	77,349	-	-	-	-	-	-	77,349	
10485	Connell and Garibaldi Street Improvements	36,365	-	-	-	-	-	-	36,365	
10676	NW 1911 / 1936 Sanitary Sewer I&I Abatement	77,033	2,428,000	3,020,300	20,000	-	-	-	5,545,333	
10901	Bunch Sanitary Sewer Extension	102	85,000	-	105,700	5,000	-	-	195,802	
10903	Baseline Sanitary Sewer Extension	327	175,000	210,000	-	-	-	-	385,327	
Unfunded Projects										
10466	Country Haven Lateral	116	-	-	926,000	1,000,000	-	-	1,926,116	
	Minter Bridge to Meadow Lark Trunk Replacement	-	-	-	-	-	-	100,000	100,000	
	Fir Grove Trunk	-	-	-	-	-	-	71,625	71,625	
	Sanitary Sewer I & I Abatement	-	-	-	-	100,000	2,020,000	-	2,120,000	
Total:			\$ 1,173,313	\$ 2,983,000	\$ 3,365,300	\$ 1,161,700	\$ 1,215,000	\$ 2,020,000	\$ 171,625	\$ 12,089,938

Five Year CIP									
Funded	1,173,197	2,983,000	3,365,300	235,700	115,000	-	-	-	7,291,068
Unfunded	116	-	-	926,000	1,100,000	2,020,000	171,625	-	4,217,741
Total Five Year CIP:	\$ 1,173,313	\$ 2,983,000	\$ 3,365,300	\$ 1,161,700	\$ 1,215,000	\$ 2,020,000	\$ 171,625	\$ -	\$ 11,508,809

Public Works Sanitary Sewer Projects

Project # & Title: 10206 - Healthy Stream Project (IGA/CWS)
Map Location: SAN01
Project Description: Ongoing tree planting and riparian area improvement project.
Status: Active
Estimated Completion: December 31, 2018
Funded/Unfunded: Funded
Operations Impact: None - lowering stream temperatures that could defer the need to install cooling equipment at the Clean Water Services Wastewater Treatment Plants

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 378,568	\$ 27,600	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ 451,168
Construction	603,454	267,400	120,000	95,000	95,000	-	-	1,180,854
Total:	\$ 982,021	\$ 295,000	\$ 135,000	\$ 110,000	\$ 110,000	\$ -	\$ -	\$ 1,632,021

Revenue Funding Source(s):

Sewer System Development

Charges (SWR SDC)	\$ 982,021	\$ 295,000	\$ 135,000	\$ 110,000	\$ 110,000	\$ -	\$ -	\$ 1,632,021
Total:	\$ 982,021	\$ 295,000	\$ 135,000	\$ 110,000	\$ 110,000	\$ -	\$ -	\$ 1,632,021

Project # & Title: 10444 - NE Veterans Drive

Map Location: SAN02

Project Description: Veterans Drive is a new roadway constructed between the intersection of NE 28th, Grant Street and NE Brookwood Parkway. The project includes construction of a roundabout at its intersection with NE 34th Avenue. It also includes the extension of new storm and sanitary sewers as well as the construction of a regional storm water quality facility.

Status: Construction Completed

Estimated Completion: June 30, 2015

Funded/Unfunded: Funded

Operations Impact: Require one new FTE and minimal maintenance costs.

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 979,426	\$ 31,000	\$ 26,000	\$ -	\$ -	\$ -	\$ -	\$ 1,036,426
Construction	5,271,444	45,000	25,000	-	-	-	-	5,341,444
Total:	\$ 6,250,870	\$ 76,000	\$ 51,000	\$ -	\$ -	\$ -	\$ -	\$ 6,377,870

Revenue Funding Source(s):

Transportation Impact Fee (TIF) Collector	\$ 4,193,664	\$ 46,200	\$ 32,000	\$ -	\$ -	\$ -	\$ -	\$ 4,271,864
Transportation Impact Fee (TIF) Transit	1,223,616	19,800	14,000	-	-	-	-	1,257,416
Water Fund	99,869	-	-	-	-	-	-	99,869
Sewer System Development Charges (SWR SDC)	77,349	-	-	-	-	-	-	77,349
Surface Water Management System Development Charges (SWM SDC)	656,372	10,000	5,000	-	-	-	-	671,372
Total:	\$ 6,250,870	\$ 76,000	\$ 51,000	\$ -	\$ -	\$ -	\$ -	\$ 6,377,870

Operating Impacts:

Additional FTE	-	1.00	-	-	-	-	-	1.00
Department Expenses	-	60,800	62,624	64,503	66,438	68,431	70,484	393,279
Total:	\$ -	\$ 60,800	\$ 62,624	\$ 64,503	\$ 66,438	\$ 68,431	\$ 70,484	\$ 393,279



Project # & Title: 10485 - Connell and Garibaldi Street Improvements

Map Location: SAN03

Project Description: The project will make street and pedestrian improvements to Connell Avenue from Garibaldi to Darnelle and to Garibaldi from Connell to Ebberts Avenue. The existing streets will be widened and improved with the addition of curb and gutter, sidewalks, and storm drainage. The existing sanitary sewer lines will also be replaced. This project will complete the 5-year CIP authorized by Transportation Committee.

Status: Construction Completed

Estimated Completion: June 30, 2015

Funded/Unfunded: Funded

Operations Impact: None - repair and improvement to bike/ped connectivity, better storm drainage, and increase sewer capacity

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 211,703	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 211,703
Construction	1,706,705	60,000	10,000	\$ -	\$ -	\$ -	\$ -	1,776,705
Total:	\$ 1,918,408	\$ 60,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 1,988,408

Revenue Funding Source(s):

Transportation Impact Fee (TIF) Collector	\$ 1,338,001	\$ 50,000	\$ 10,000	-	-	-	-	\$ 1,398,001
Water Department	33,425	-	-	-	-	-	-	33,425
Sewer System Development Charges (SWR SDC)	36,365	-	-	-	-	-	-	36,365
Surface Water Management Depreciation	16,234	-	-	-	-	-	-	16,234
Surface Water Management System Development Charges (SWM SDC)	494,383	10,000	-	-	-	-	-	504,383
Total:	\$ 1,918,408	\$ 60,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 1,988,408

Project # & Title: 10676 - NW 1911 / 1936 Sanitary Sewer I&I Abatement

Map Location: SAN04

Project Description: The project will replace approximately 14,500 linear feet of sanitary sewer mainlines that are a part of the City's 1911 and 1936 sewer districts. These lines have been identified as being in poor condition and in need of replacement. City operations crews are often called out to solve sewer back-up problems in this neighborhood. Also, this project will replace sanitary sewer laterals found to be in poor condition which connect each home to the main line. The replacement of these lines will require a significant amount of coordination with each individual property owner. The City is partnering with Clean Water Services (CWS) financially for this project. CWS will reimburse the City for half of the project cost.

Status: Active

Estimated Completion: June 30, 2016

Funded/Unfunded: Funded

Operations Impact: None - replacement and improvement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 77,033	\$ 28,000	\$ 20,300	\$ -	\$ -	\$ -	\$ -	\$ 125,333
Construction	-	2,400,000	3,000,000	20,000	-	-	-	5,420,000
Total:	\$ 77,033	\$ 2,428,000	\$ 3,020,300	\$ 20,000	\$ -	\$ -	\$ -	\$ 5,545,333

Revenue Funding Source(s):

Sanitary Sewer Depreciation	\$ 77,033	\$ 2,428,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,505,033
Sanitary Sewer Local Service Fund (LSF)	-	-	3,020,300	20,000	-	-	-	3,040,300
Total:	\$ 77,033	\$ 2,428,000	\$ 3,020,300	\$ 20,000	\$ -	\$ -	\$ -	\$ 5,545,333

Project # & Title: 10901 - Bunch Sanitary Sewer Extension
Map Location: SAN05
Project Description: This project will extend sanitary sewer approximately 400 feet to serve two tax lots at the intersection of Century Boulevard and Jacobson Road.
Funded/Unfunded: Funded
Status: Design and Construction
Estimated Completion: October 31, 2016
Operations Impact: None - replacement and improvement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 102	\$ 5,000	\$ -	\$ 15,700	\$ -	\$ -	\$ -	\$ 20,802
Construction	-	80,000	-	90,000	5,000	-	-	175,000
Total:	\$ 102	\$ 85,000	\$ -	\$ 105,700	\$ 5,000	\$ -	\$ -	\$ 195,802

Revenue Funding Source(s):

Sewer System Development

Charges (SWR SDC)	\$ 102	\$ 85,000	\$ -	\$ 105,700	\$ 5,000	\$ -	\$ -	\$ 195,802
Total:	\$ 102	\$ 85,000	\$ -	\$ 105,700	\$ 5,000	\$ -	\$ -	\$ 195,802

Project # & Title: 10903 - Baseline Sanitary Sewer Extension
Map Location: SAN06
Project Description: Washington County is widening Baseline Road to five lanes from Brookwood to 231st Avenue. There are a few remaining tax lots adjacent to the roadway that do not have sanitary sewer extended to their properties. Washington County will include this additional work in their construction contract and the City will reimburse them through an intergovernmental agreement.
Status: Construction
Estimated Completion: December 31, 2015
Funded/Unfunded: Funded
Operations Impact: None - replacement and improvement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 327	\$ 5,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 15,327
Construction	-	170,000	200,000	-	-	-	-	370,000
Total:	\$ 327	\$ 175,000	\$ 210,000	\$ -	\$ -	\$ -	\$ -	\$ 385,327

Revenue Funding Source(s):

Sewer System Development

Charges (SWR SDC)	\$ 327	\$ 175,000	\$ 210,000	\$ -	\$ -	\$ -	\$ -	\$ 385,327
Total:	\$ 327	\$ 175,000	\$ 210,000	\$ -	\$ -	\$ -	\$ -	\$ 385,327



Public Works Sanitary Sewer Projects - Unfunded

Project # & Title: 10466 - Country Haven Lateral

Map Location: SAN07

Project Description: The project is identified in the City's current sanitary sewer master plan and will upsize 1,600 feet of 18 inch sewer to 24 inch, 1,100 feet of 12 inch sewer to 18 inch, and 1,440 feet of 12 inch sewer to 15 inch. Clean Water Services will reimburse the City for any SDC funds used.

Status: Inactive

Estimated Completion: TBD

Funded/Unfunded: Unfunded

Operations Impact: None - replacement and improvement of existing infrastructure

Table with 9 columns: Project Costs, Prior Years, 2014-15 Budget, 2015-16 Budget, 2016-17 Estimate, 2017-18 Estimate, 2018-19 Estimate, 2019-20 Estimate, Project Total. Rows include Design & Engineering, Construction, and Total.

Revenue Funding Source(s):

Sanitary Sewer

Local Service Fund (LSF) \$ 58 \$ - \$ - \$ 463,000 \$ 500,000 \$ - \$ - \$ 963,058

Sewer System Development

Charges (SWR SDC) 58 - - 463,000 500,000 - - 963,058

Total: \$ 116 \$ - \$ - \$ 926,000 \$ 1,000,000 \$ - \$ - \$ 1,926,116

Project # & Title: Minter Bridge to Meadow Lark Trunk Replacement

Map Location: SAN08

Project Description: The project will replace approximately 4,200 linear feet of sanitary sewer mainline that has been identified in the current master plan as being undersized. Project will be 39% SDC and 61% Rates. CWS will pay the SDC portion.

Status: Inactive

Estimated Completion: TBD

Funded/Unfunded: Unfunded

Operations Impact: None - replacement and improvement of existing infrastructure

Table with 9 columns: Project Costs, Prior Years, 2014-15 Budget, 2015-16 Budget, 2016-17 Estimate, 2017-18 Estimate, 2018-19 Estimate, 2019-20 Estimate, Project Total. Rows include Design & Engineering and Total.

Revenue Funding Source(s):

Sanitary Sewer

Local Service Fund (LSF) \$ - \$ - \$ - \$ - \$ - \$ - \$ 61,000 \$ 61,000

Sewer System Development

Charges (SWR SDC) - - - - - - 39,000 39,000

Total: \$ - \$ - \$ - \$ - \$ - \$ - \$ 100,000 \$ 100,000

Capital Improvement

Sanitary Sewer Projects

Project # & Title: Fir Grove Trunk

Map Location: SAN09

Project Description: The project will replace approximately 1,870 linear feet of sanitary sewer mainline that has been identified in the current master plan as being undersized. Project will be 79% SDC and 21% rates. CWS will pay 83% of the SDC portion.

Status: Inactive

Estimated Completion: TBD

Funded/Unfunded: Unfunded

Operations Impact: None - replacement and improvement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 71,625	\$ 71,625
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 71,625	\$ 71,625

Revenue Funding Source(s):

Sanitary Sewer

Local Service Fund (LSF)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,041	\$ 15,041
Sewer System Development Charges (SWR SDC)	-	-	-	-	-	-	56,584	56,584
Total:	\$ -	\$ 71,625	\$ 71,625					

Project # & Title: Ongoing 1911 / 1936 Sanitary Sewer I&I Abatement

Map Location: SAN10

Project Description: The project will continue the replacement of sanitary sewer mainlines that are a part of the City's 1911 and 1936 sewer districts. These lines have been identified as being in poor condition and in need of replacement. City operations crews are often called out to solve sewer back-up problems in this area. Also, this project will replace sanitary sewer laterals found to be in poor condition which connect each home to the main line. The replacement of these lines will require a significant amount of coordination with each individual property owner. The City is partnering with Clean Water Services (CWS) financially for this project. CWS will reimburse the City for half of the funds spent on this project.

Status: Inactive

Estimated Completion: TBD

Funded/Unfunded: Unfunded

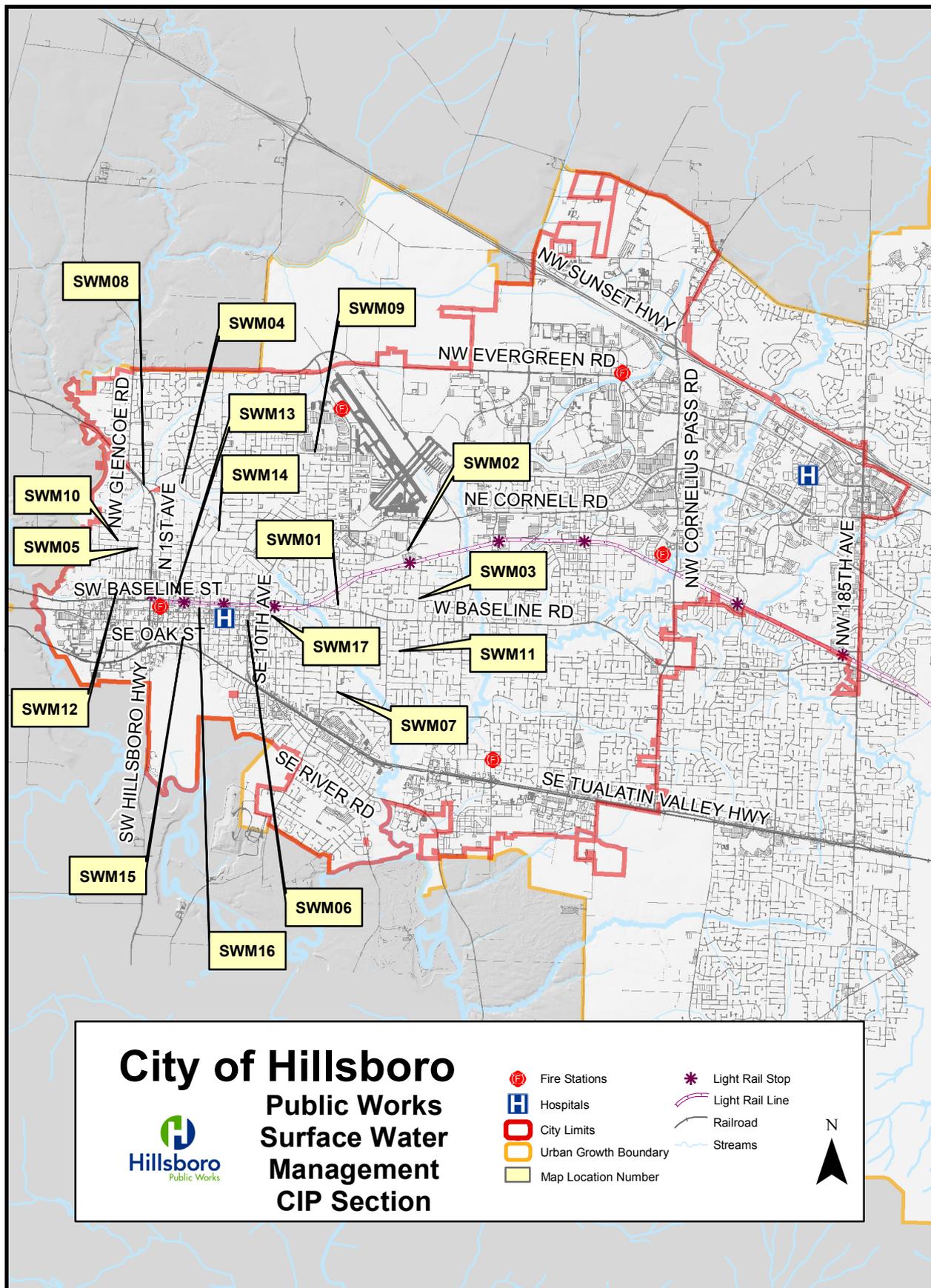
Operations Impact: None - replacement and improvement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 20,000	\$ -	\$ 120,000
Construction	-	-	-	-	-	2,000,000	-	2,000,000
Total:	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 2,020,000	\$ -	\$ 2,120,000

Revenue Funding Source(s):

Sanitary Sewer

Local Service Fund (LSF)	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 2,020,000	\$ -	\$ 2,120,000
Total:	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 2,020,000	\$ -	\$ 2,120,000



Public Works Surface Water Management (SWM) Projects Summary

Project #	Project Title	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
10343	NE 24th Improvements	1,631	6,300	-	77,000	92,800	-	-	177,731
10444	NE Veterans Drive	656,372	10,000	5,000	-	-	-	-	671,372
10459	NE 37th Bicycle Ped Improvements	213,028	10,000	-	-	-	-	-	223,028
10464	Storm Sewer Master Plan	175,651	300,000	-	100,000	-	-	-	575,651
10485	Connell and Garibaldi Street Improvements	510,617	10,000	-	-	-	-	-	520,617
10563	ODOT Storm Sewer Improvements - Oak, Baseline, and 10th	1,703,392	510,000	20,000	-	-	-	-	2,233,392
10690	SE 24th and Spruce Storm Sewer Replacement	5,167	265,000	162,500	-	-	-	-	432,667
10894	Glencoe Creek Storm Culvert Improvements	402	-	-	-	100,000	-	-	100,402
10895	Griffin Oaks Pavement Replacement	-	-	26,500	-	-	-	-	26,500
10896	Reconstruction of Forest St at Freeman	381	634	1,500	30,000	-	-	-	32,515
10971	Cedar Street Widening (BPCIP)	-	-	352,480	547,520	-	-	-	900,000
10987	Freeman Reconstruction - South of Main St	-	-	4,550	90,450	-	-	-	95,000
10994	Primrose Alley Reconstruction	-	-	7,500	38,500	-	-	-	46,000
Unfunded Projects									
	Darnielle and 6th Flooding	-	-	-	54,500	-	-	-	54,500
	Stagg Property Alley Reconstruction	-	-	-	60,000	-	-	-	60,000
	5th Ave Reconstruction - Baseline to Grant	-	-	-	85,000	410,000	310,000	5,000	810,000
	SE 12th Ave Storm Sewer (Basin F)	-	-	-	52,500	902,500	-	-	955,000
Total:		\$ 3,266,641	\$ 1,111,934	\$ 580,030	\$ 1,135,470	\$ 1,505,300	\$ 310,000	\$ 5,000	\$ 7,914,375

Five Year CIP									
Funded		3,266,641	1,111,934	580,030	883,470	192,800	-	-	6,034,875
Unfunded		-	-	-	252,000	1,312,500	310,000	5,000	1,879,500
Total Five Year CIP:		\$ 3,266,641	\$ 1,111,934	\$ 580,030	\$ 1,135,470	\$ 1,505,300	\$ 310,000	\$ 5,000	\$ 7,914,375



Public Works Surface Water Management (SWM) Projects

Project # & Title: 10343 - NE 24th Avenue Improvements

Map Location: SWM01

Project Description: The project will provide full width street improvements to NE 24th Avenue between Main Street and Light Rail. Installation of curb and gutter, sidewalks, and drainage improvements will be included.

Status: Active

Estimated Completion: November 30, 2018

Funded/Unfunded: Funded

Operations Impact: None - replacement and improvement of existing infrastructure

Table with 9 columns: Project Costs, Prior Years, 2014-15 Budget, 2015-16 Budget, 2016-17 Estimate, 2017-18 Estimate, 2018-19 Estimate, 2019-20 Estimate, Project Total. Rows include Design & Engineering, Construction, and Total.

Revenue Funding Source(s):

Table with 9 columns: Revenue Source, Prior Years, 2014-15 Budget, 2015-16 Budget, 2016-17 Estimate, 2017-18 Estimate, 2018-19 Estimate, 2019-20 Estimate, Project Total. Rows include Transportation Fund, TUF, Depreciation, and SWM SDC.

Project # & Title: 10444 - NE Veterans Drive

Map Location: SWM02

Project Description: Veterans Drive will be a new roadway constructed between the intersection of NE 28th, Grant Street and NE Brookwood Parkway. The project includes construction of a roundabout at its intersection with NE 34th Avenue. It also includes the extension of a new storm and sanitary sewers as well as the construction of a regional storm water quality facility.

Status: Construction Completed

Estimated Completion: June 30, 2015

Funded/Unfunded: Funded

Operations Impact: Require one new FTE and minimal maintenance costs.

Table with 9 columns: Project Costs, Prior Years, 2014-15 Budget, 2015-16 Budget, 2016-17 Estimate, 2017-18 Estimate, 2018-19 Estimate, 2019-20 Estimate, Project Total. Rows include Design & Engineering, Construction, and Total.

Revenue Funding Source(s):

Table with 9 columns: Revenue Source, Prior Years, 2014-15 Budget, 2015-16 Budget, 2016-17 Estimate, 2017-18 Estimate, 2018-19 Estimate, 2019-20 Estimate, Project Total. Rows include TIF Collector, TIF Transit, Water Department, SWR SDC, and SWM SDC.

Operating Impacts:

Table with 9 columns: Operating Impact, Prior Years, 2014-15 Budget, 2015-16 Budget, 2016-17 Estimate, 2017-18 Estimate, 2018-19 Estimate, 2019-20 Estimate, Project Total. Rows include Additional FTE and Department Expenses.

Project # & Title: 10459 - NE 37th Avenue Bicycle Ped Improvements

Map Location: SWM03

Project Description: The project is identified in the City's current Bike / Ped CIP as determined by Transportation Committee and will improve NE 37th Avenue from Main Street to Brogden Street. Improvements will include street widening, curb and gutters, and sidewalks.

Status: Construction Completed

Estimated Completion: January 31, 2015

Funded/Unfunded: Funded

Operations Impact: None - replacement and improvement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 122,454	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 122,454
Construction	1,498,445	60,000	10,000					1,568,445
Total:	\$ 1,620,899	\$ 60,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 1,690,899

Revenue Funding Source(s):

Transportation Utility Fee (TUF) Pathways	\$ 929,534	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 969,534
Transportation Impact Fee (TIF) Transit	212,197	10,000	10,000	-	-	-	-	232,197
Water Department	266,139	-	-	-	-	-	-	266,139
Surface Water Management System Development Charges (SWM SDC)	213,028	10,000	-	-	-	-	-	223,028
Total:	\$ 1,620,899	\$ 60,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 1,690,899

Project # & Title: 10464 - Storm Sewer Master Plan

Map Location: None

Project Description: The City of Hillsboro, in order to improve the health of the Tualatin River Watershed and to facilitate economically sustainable growth in the City, will prepare a Storm water Master Plan (SMP). The intent of the project is to build on past studies, planning, and water resource management efforts to identify areas of flooding and recommend infrastructure improvements. These improvements would include regional water quality and quantity facilities, and identification of major storm water infrastructure. The plan will include an upgrade of the City's GIS files related to storm infrastructure. Eventually, the upgraded GIS files will be used to support a number of engineering activities, including the City's storm water Asset Management System (Cartegraph). The deliverables will include a hydraulic storm model for the entire City, a 20-year capital outlay plan that would be used for future capital project planning and improvements, and a proposed funding program to fund future City project needs.

Status: Active

Estimated Completion: Ongoing

Funded/Unfunded: Funded

Operations Impact: None

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 175,651	\$ 300,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 575,651
Total:	\$ 175,651	\$ 300,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 575,651

Revenue Funding Source(s):

Surface Water Management Local Service Fund (LSF)	\$ 112,647	\$ 211,200	\$ -	\$ 58,000	\$ -	\$ -	\$ -	\$ 381,847
Surface Water Management System Development Charges (SWM SDC)	63,003	88,800	-	42,000	-	-	-	193,803
Total:	\$ 175,651	\$ 300,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 575,651



Project # & Title: 10485 - Connell and Garibaldi Street Improvements

Map Location: SWM05

Project Description: The project will make street and pedestrian improvements to Connell Avenue from Garibaldi to Darnelle and to Garibaldi from Connell to Ebberts Avenue. The existing streets will be widened and improved with the addition of curb and gutter, sidewalks, and storm drainage. The existing sanitary sewer lines will also be replaced. This project will complete the 5-year CIP authorized by Transportation Committee.

Status: Construction Completed

Estimated Completion: June 30, 2015

Funded/Unfunded: Funded

Operations Impact: None - repair and improvement to bike/ped connectivity, better storm drainage, and increase sewer capacity

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 211,703	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 211,703
Construction	1,706,705	60,000	10,000	-	-	-	-	1,776,705
Total:	\$ 1,918,408	\$ 60,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 1,988,408

Revenue Funding Source(s):

Transportation Impact Fee (TIF) Collector	\$ 1,338,001	\$ 50,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 1,398,001
Water Fund	33,425	-	-	-	-	-	-	33,425
Sewer System Development Charges (SWR SDC)	36,365	-	-	-	-	-	-	36,365
Surface Water Management Depreciation	16,234	-	-	-	-	-	-	16,234
Surface Water Management System Development Charges (SWM SDC)	494,383	10,000	-	-	-	-	-	504,383
Total:	\$ 1,918,408	\$ 60,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 1,988,408

Project # & Title: 10563 - ODOT Storm Sewer Improvements - Oak, Baseline, and 10th

Map Location: SWM06

Project Description: The existing storm sewer in Baseline, Oak and SE 10th Avenue (State Hwy 8 - a major arterial) is undersized for the 5-year storm and is full of cracked and broken pipe, protruding taps, soil, and rock. In many areas, a storm sewer system is nonexistent resulting in standing water on the highway. ODOT will be overlaying this roadway in calendar year 2012. The City of Hillsboro would like to partner with ODOT to have the work done in the same contract.

Status: Construction

Estimated Completion: December 31, 2015

Funded/Unfunded: Funded

Operations Impact: None - replacement and improvement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 53,298	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63,298
Construction	1,650,094	500,000	20,000	-	-	-	-	2,170,094
Total:	\$ 1,703,392	\$ 510,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 2,233,392

Revenue Funding Source(s):

Surface Water Management System Development Charges (SWM SDC)	\$ 1,703,392	\$ 510,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 2,233,392
Total:	\$ 1,703,392	\$ 510,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 2,233,392

Project # & Title: 10690 - SE 24th and Spruce Storm Sewer Replacement

Map Location: SWM07

Project Description: The project will replace an existing 18" diameter storm sewer line that meanders through the rear yards of a residential subdivision. The line is difficult for operations crews to access and can become blocked by roots. The basin draining to this line is over 100 acres and the line needs to be upsized to 30" in diameter. The existing line experiences surcharging during heavy rain events.

Status: Design and Construction

Estimated Completion: June 30, 2016

Funded/Unfunded: Funded

Operations Impact: None - replacement and improvement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 5,167	\$ 25,000	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ 32,667
Construction	-	240,000	160,000	-	-	-	-	400,000
Total:	\$ 5,167	\$ 265,000	\$ 162,500	\$ -	\$ -	\$ -	\$ -	\$ 432,667

Revenue Funding Source(s):

Surface Water Management Local Service Fund (LSF)	\$ 1,386	\$ 136,325	\$ 41,250	\$ -	\$ -	\$ -	\$ -	\$ 178,961
Surface Water Management System Development Charges (SWM SDC)	3,781	128,675	121,250	-	-	-	-	253,706
Total:	\$ 5,167	\$ 265,000	\$ 162,500	\$ -	\$ -	\$ -	\$ -	\$ 432,667

Project # & Title: 10894 - Glencoe Creek Storm Culvert Improvements

Map Location: SWM08

Project Description: During the winter of 2013/14, the culverts passing under Glencoe Road, the Railroad, and Connell Avenue became plugged. In order to prevent future problems and improve access, an existing manhole will need to be rebuilt and a second culvert added. Much of the work will be 20 plus feet deep under fills of unknown composition.

Status: Design

Estimated Completion: TBD

Funded/Unfunded: Funded

Operations Impact: None - replacement and improvement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 402	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,402
Total:	\$ 402	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,402

Revenue Funding Source(s):

Surface Water Management Depreciation	\$ 241	\$ -	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ 60,241
Surface Water Management System Development Charges (SWM SDC)	161	-	-	-	40,000	-	-	40,161
Total:	\$ 402	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,402



Project # & Title: 10895 - Griffin Oaks Pavement Replacement
Map Location: SWM09
Project Description: The existing concrete pavement between 15th and 25th on Griffin Oaks has failed and is in need of replacement. The funding will come from PMP.
Status: Construction
Estimated Completion: June 30, 2016
Funded/Unfunded: Funded
Operations Impact: None - replacement and improvement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 11,977	\$ 11,300	\$ 17,800	\$ -	\$ -	\$ -	\$ -	\$ 41,077
Construction	-	1,110,700	68,750	43,750	-	-	-	1,223,200
Total:	\$ 11,977	\$ 1,122,000	\$ 86,550	\$ 43,750	\$ -	\$ -	\$ -	\$ 1,264,277

Revenue Funding Source(s):

Transportation Utility Fee (TUF)	\$ 11,977	\$ 1,122,000	\$ 60,050	\$ 43,750	\$ -	\$ -	\$ -	\$ 1,237,777
Surface Water Management Depreciation	-	-	26,500	-	-	-	-	26,500
Total:	\$ 11,977	\$ 1,122,000	\$ 86,550	\$ 43,750	\$ -	\$ -	\$ -	\$ 1,264,277

Project # & Title: 10896 - Reconstruction of Forest Street at Freeman
Map Location: SWM10
Project Description: The project will provide street improvements to NW Forest Street at the intersection with Freeman. The installation of curb and gutter, sidewalks, and drainage improvements will be included. This project was identified by PMP. PMP will contribute \$35,000 (cost of an overlay).
Status: Design and Construction
Estimated Completion: December 31, 2016
Funded/Unfunded: Funded
Operations Impact: None - replacement and improvement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 2,931	\$ 5,330	\$ 32,600	\$ 10,000	\$ -	\$ -	\$ -	\$ 50,861
Construction	-	-	-	260,000	-	-	-	260,000
Total:	\$ 2,931	\$ 5,330	\$ 32,600	\$ 270,000	\$ -	\$ -	\$ -	\$ 310,861

Revenue Funding Source(s):

Transportation Fund	\$ 2,550	\$ -	\$ 31,100	\$ 205,000	\$ -	\$ -	\$ -	\$ 238,650
Transportation Utility Fee (TUF)	-	4,696	-	35,000	-	-	-	39,696
Surface Water Management System Development Charges (SWM SDC)	381	634	1,500	30,000	-	-	-	32,515
Total:	\$ 2,931	\$ 5,330	\$ 32,600	\$ 270,000	\$ -	\$ -	\$ -	\$ 310,861

Project # & Title: 10971 - Cedar Street Widening (BPCIP)

Map Location: SWM11

Project Description: The project is identified in the City's current Bike/Ped CIP as determined by Transportation Committee and will improve SE Cedar Street from 32nd Avenue to Brookwood Avenue. The improvements will include street widening, curb and gutters, and sidewalks.

Status: Design and Construction

Estimated Completion: June 30, 2017

Funded/Unfunded: Funded

Operations Impact: Require one new FTE and minimal maintenance costs.

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ 658,000	\$ 63,800	\$ -	\$ -	\$ -	\$ 721,800
Construction	-	-	635,000	2,493,200	-	-	-	3,128,200
Total:	\$ -	\$ -	\$ 1,293,000	\$ 2,557,000	\$ -	\$ -	\$ -	\$ 3,850,000

Revenue Funding Source(s):

Transportation Utility Fee (TUF) Pathways	\$ -	\$ -	\$ 256,360	\$ 443,640	\$ -	\$ -	\$ -	\$ 700,000
Transportation Impact Fee Collector	-	-	184,160	565,840	-	-	-	750,000
Surface Water Management System Development Charges (SWM SDC)	-	-	352,480	547,520	-	-	-	900,000
Gain Share	-	-	500,000	1,000,000	-	-	-	1,500,000
Total:	\$ -	\$ -	\$ 1,293,000	\$ 2,557,000	\$ -	\$ -	\$ -	\$ 3,850,000

Operating Impacts:

Additional FTE	-	-	-	1.00	-	-	-	1.00
Department Expenses	-	-	-	64,450	66,384	68,375	70,426	269,635
Total:	\$ -	\$ -	\$ -	\$ 64,450	\$ 66,384	\$ 68,375	\$ 70,426	\$ 269,635

Project # & Title: 10987 - Freeman Reconstruction - South of Main Street

Map Location: SWM12

Project Description: Project identified by PMP to reconstruct roadway. Street needs storm sewer extended to correct drainage problems. Freeman is a 400' dead end street with no turnaround. Project will also obtain easement to construct a modified hammerhead turnaround to accommodate fire apparatus and public works maintenance vehicles. Currently, the entire 60' right of way is paved with head in parking. Project will pave 24' street with ribbon curb to delineate city maintenance and remaining right of way will be off street parking maintained by adjacent businesses.

Status: Design and Construction

Estimated Completion: June 30, 2016

Funded/Unfunded: Funded

Operations Impact: None - replacement and improvement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ 30,280	\$ -	\$ -	\$ -	\$ -	\$ 30,280
Construction	-	-	-	239,720	-	-	-	239,720
Total:	\$ -	\$ -	\$ 30,280	\$ 239,720	\$ -	\$ -	\$ -	\$ 270,000

Revenue Funding Source(s):

Transportation Fund	\$ -	\$ -	\$ 21,440	\$ 63,560	\$ -	\$ -	\$ -	\$ 85,000
Transportation Utility Fee (TUF)	-	-	4,290	85,710	-	-	-	90,000
Surface Water Management System Development Charges (SWM SDC)	-	-	4,550	90,450	-	-	-	95,000
Total:	\$ -	\$ -	\$ 30,280	\$ 239,720	\$ -	\$ -	\$ -	\$ 270,000



Project # & Title: 10994 - Primrose Alley Reconstruction

Map Location: SWM13

Project Description: This project will reconstruct the City alley bounded by E Main Street, SE Washington Street, SE 2nd Avenue, and SE 3rd Avenue. The existing pavement has deteriorated wo where the entire section needs to be dug out and reconstructed. The alley also contains a public storm line that was built in the 1950s and does not meet current standards. The line will be replaced and inlets added to improve drainage.

Status: Design and Construction

Estimated Completion: June 30, 2016

Funded/Unfunded: Funded

Operations Impact: None - replacement and improvement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Construction	-	-	-	110,000	-	-	-	110,000
Total:	\$ -	\$ -	\$ 20,000	\$ 110,000	\$ -	\$ -	\$ -	\$ 130,000

Revenue Funding Source(s):

Transportation Utility Fee (TUF)	\$ -	\$ -	\$ 12,500	\$ 71,500	\$ -	\$ -	\$ -	\$ 84,000
Surface Water Management Depreciation	-	-	2,600	15,400	-	-	-	18,000
Surface Water Management System Development Charges (SWM SDC)	-	-	4,900	23,100	-	-	-	28,000
Total:	\$ -	\$ -	\$ 20,000	\$ 110,000	\$ -	\$ -	\$ -	\$ 130,000

Public Works Surface Water Management (SWM) Projects- Unfunded

Project # & Title: Darnielle and 6th Flooding

Map Location: SWM14

Project Description: The existing storm sewer needs to be extended to pick up storm water at this location. During heavy rains, water extends out into the roadway.

Status: Inactive

Estimated Completion: TBD

Funded/Unfunded: Unfunded

Operations Impact: None - replacement and improvement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ -	\$ 4,500	\$ -	\$ -	\$ -	\$ 4,500
Construction	-	-	-	50,000	-	-	-	50,000
Total:	\$ -	\$ -	\$ -	\$ 54,500	\$ -	\$ -	\$ -	\$ 54,500

Revenue Funding Source(s):

Surface Water Management Local Service Fund (LSF)	\$ -	\$ -	\$ -	\$ 54,500	\$ -	\$ -	\$ -	\$ 54,500
Total:	\$ -	\$ -	\$ -	\$ 54,500	\$ -	\$ -	\$ -	\$ 54,500

Project # & Title: Stagg Property Alley Reconstruction
Map Location: SWM15
Project Description: Reconstruction of alley between 3rd and Fourth just south of Walnut. Also reconstruction of 4th Avenue from Walnut south to said alley.
Status: Inactive
Estimated Completion: TBD
Funded/Unfunded: Unfunded
Operations Impact: None - replacement and improvement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000
Construction	-	-	-	300,000	-	-	-	300,000
Total:	\$ -	\$ -	\$ -	\$ 330,000	\$ -	\$ -	\$ -	\$ 330,000

Revenue Funding Source(s):

Transportation Utility Fee (TUF)	\$ -	\$ -	\$ -	\$ 270,000	\$ -	\$ -	\$ -	\$ 270,000
Surface Water Management System Development Charges (SWM SDC)	-	-	-	60,000	-	-	-	60,000
Total:	\$ -	\$ -	\$ -	\$ 330,000	\$ -	\$ -	\$ -	\$ 330,000

Project # & Title: 5th Avenue Reconstruction - Baseline to Grant

Map Location: SWM16
Project Description: Reconstruction of 5th Avenue between Baseline and Grant Street. This project was identified by PMP.
Status: Inactive
Estimated Completion: TBD
Funded/Unfunded: Unfunded
Operations Impact: None - replacement and improvement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ -	\$ 425,000	\$ 50,000	\$ 50,000	\$ -	\$ 525,000
Construction	-	-	-	-	2,000,000	1,500,000	25,000	3,525,000
Total:	\$ -	\$ -	\$ -	\$ 425,000	\$ 2,050,000	\$ 1,550,000	\$ 25,000	\$ 4,050,000

Revenue Funding Source(s):

Transportation Utility Fee (TUF)	\$ -	\$ -	\$ -	\$ 340,000	\$ 1,640,000	\$ 1,240,000	\$ 20,000	\$ 3,240,000
Surface Water Management Local Service Fund (LSF)	-	-	-	25,500	123,000	93,000	1,500	243,000
Surface Water Management System Development Charges (SWM SDC)	-	-	-	59,500	287,000	217,000	3,500	567,000
Total:	\$ -	\$ -	\$ -	\$ 425,000	\$ 2,050,000	\$ 1,550,000	\$ 25,000	\$ 4,050,000



Project # & Title: SE 12th Avenue Storm Sewer (Basin F)

Map Location: SWM17

Project Description: The project is identified in the City's current storm sewer master plan and will replace and upsize approximately 1,075 feet of 24" existing pipe from its location at SE 12th Avenue and Baseline to its outfall. The new pipe would be located in a proposed easement through an apartment complex parking lot.

Status: Inactive

Estimated Completion: TBD

Funded/Unfunded: Unfunded

Operations Impact: None - replacement and improvement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ -	\$ -	\$ 5,000
Construction	-	-	-	50,000	900,000	-	-	950,000
Total:	\$ -	\$ -	\$ -	\$ 52,500	\$ 902,500	\$ -	\$ -	\$ 955,000

Revenue Funding Source(s):

Surface Water Management

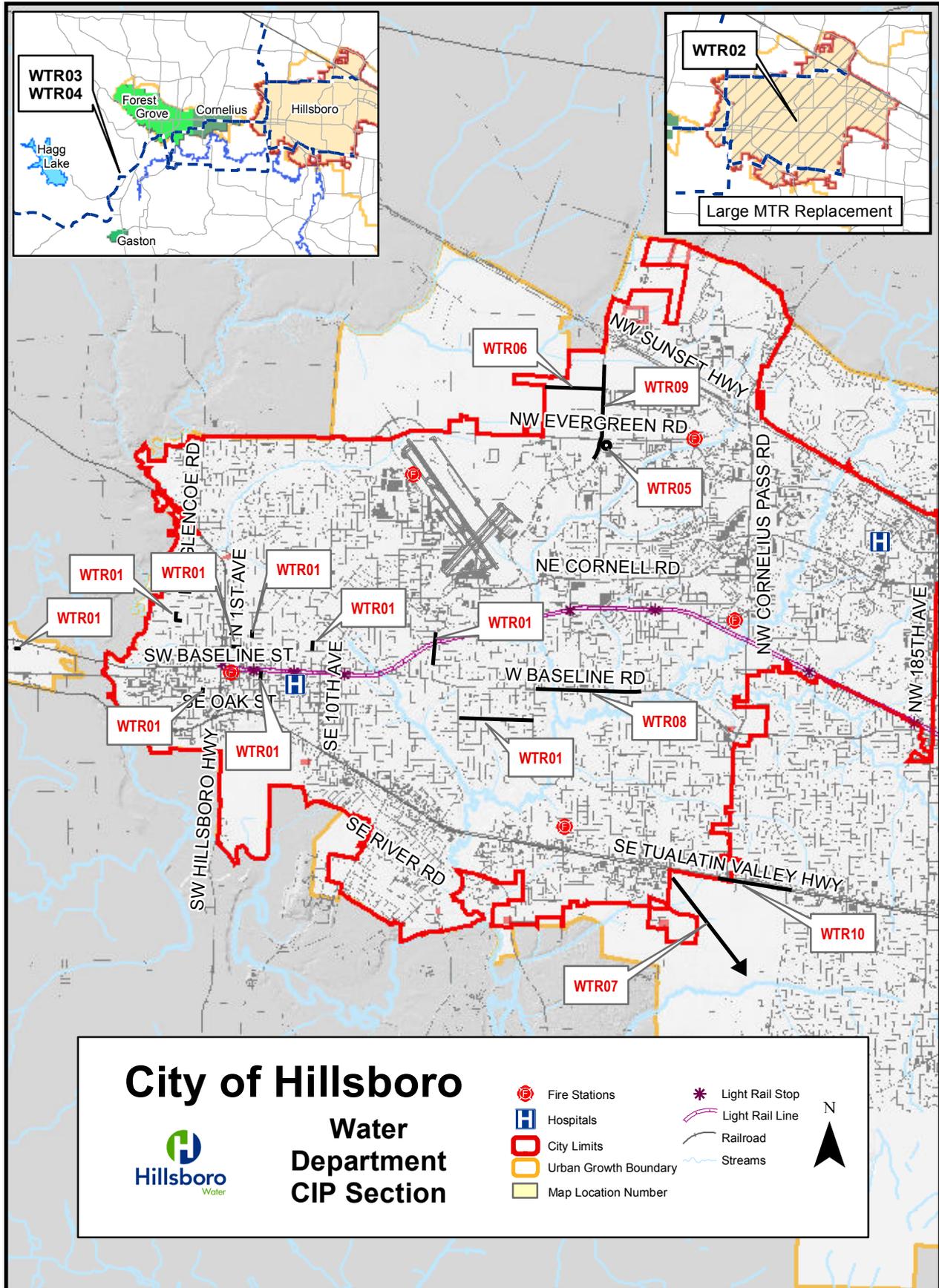
Local Service Fund (LSF) \$ - \$ - \$ - \$ 12,075 \$ 207,575 \$ - \$ - \$ 219,650

Surface Water Management

System Development Charges

(SWM SDC) - - - 40,425 694,925 - - 735,350

Total: \$ - \$ - \$ - \$ 52,500 \$ 902,500 \$ - \$ - \$ 955,000



City of Hillsboro



Water Department CIP Section

- Fire Stations
- Hospitals
- City Limits
- Urban Growth Boundary
- Map Location Number
- Light Rail Stop
- Light Rail Line
- Railroad
- Streams





Water Projects Summary

Water Projects Summary

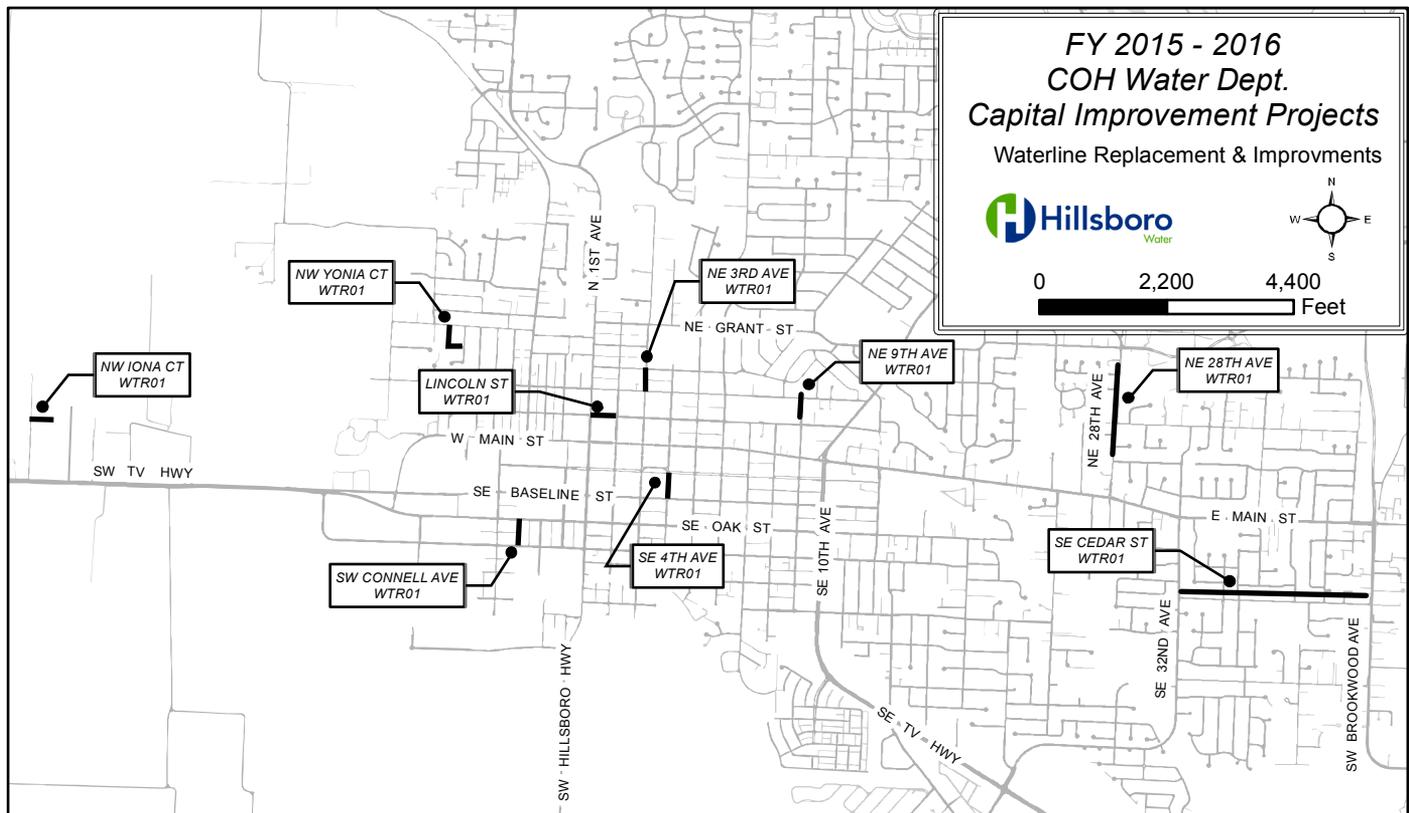
Project #	Project Title	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2016-20 Estimate	Project Total
Various	Waterline Replacement Program	-	1,190,000	1,190,000	1,135,000	1,155,000	5,460,000	5,460,000	15,590,000
10683	Large Customer Meter Replacement	19,692	130,000	130,000	130,000	130,000	130,000	130,000	799,692
10816	Dilley Reservoir Structural and Site Improvements	-	300,000	300,000	700,000	-	-	-	1,300,000
10817	Dilley Reservoir Structural Waterline Replacement	-	180,000	180,000	180,000	-	-	-	540,000
10908	Evergreen Reservoir Rechlorination	-	150,000	150,000	-	-	-	-	300,000
10705	Huffman Road Extension	-	880,000	880,000	-	-	-	-	1,760,000
10827	Willamette Supply	-	2,570,000	12,700,000	10,000,000	17,700,000	17,900,000	6,900,000	67,770,000
11022	Baseline Widening	-	-	100,000	-	-	-	-	100,000
10470	Brookwood (Shute Rd) Widening	-	-	730,000	-	-	-	-	730,000
11024	Tualatin Valley Water District Intertie	-	-	100,000	400,000	-	-	-	500,000
Joint Water Commission (JWC) Projects									
10828	JWC Re-Roof Operations Building	7,400	200,000	50,000	-	-	-	-	257,400
10414	JWC Standby Power Generation	123,314	6,000,000	3,500,000	-	-	-	-	9,623,314
10829	JWC Pump Replacement	34,891	300,000	375,000	-	-	-	-	709,891
	JWC Preliminary Design Facility Plan	-	-	400,000	3,000,000	7,000,000	10,000,000	4,500,000	24,900,000
	JWC Demolish Soda Silo	-	-	50,000	-	-	-	-	50,000
	JWC Install Flow Meters	-	-	500,000	-	-	-	-	500,000
	JWC Brookwood (Shute Rd) Widening	-	-	50,000	-	-	-	-	50,000
Total:		\$ 185,297	\$ 11,900,000	\$ 21,385,000	\$ 15,545,000	\$ 25,985,000	\$ 33,490,000	\$ 16,990,000	\$ 125,480,297
Five Year CIP									
	Funded	185,297	11,900,000	21,385,000	15,545,000	25,985,000	33,490,000	16,990,000	125,480,297
	Unfunded	-	-	-	-	-	-	-	-
Total Five Year CIP:		\$ 185,297	\$ 11,900,000	\$ 21,385,000	\$ 15,545,000	\$ 25,985,000	\$ 33,490,000	\$ 16,990,000	\$ 125,480,297

Project # & Title: Waterline Replacement Program
Map Location: WTR01
Project Description: This project is to replace identified existing waterlines with an upgrade in pipe size and type.
Status: Active
Estimated Completion: Ongoing
Funded/Unfunded: Funded
Operating Impacts: None - replacement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ 606,000	\$ 980,000	\$ 230,000	\$ 235,000	\$ 1,090,000	\$ 1,090,000	\$ 4,231,000
Construction	-	584,000	210,000	905,000	920,000	4,370,000	4,370,000	11,359,000
Total:	\$ -	\$ 1,190,000	\$ 1,190,000	\$ 1,135,000	\$ 1,155,000	\$ 5,460,000	\$ 5,460,000	\$ 15,590,000

Revenue Funding Source(s):

Water Fund	\$ -	\$ -	\$ 37,500	\$ -	\$ -	\$ -	\$ -	\$ 37,500
System Development Charges	-	354,667	271,667	544,800	554,400	2,620,800	2,620,800	6,967,134
Funded Depreciation	-	835,333	880,833	590,200	600,600	2,839,200	2,839,200	8,585,366
Total:	\$ -	\$ 1,190,000	\$ 1,190,000	\$ 1,135,000	\$ 1,155,000	\$ 5,460,000	\$ 5,460,000	\$ 15,590,000





Project # & Title: 10683 - Large Customer Meter Replacement

Map Location: WTR02

Project Description: This project will improve the City of Hillsboro's large customer meter vaults. The Water Department (Meters Crew) has cataloged the older large meter installations within the City's service area. A number of the large customer meter vaults are deficient and need improvements ranging from full reconstruction to plumbing improvements or having a new meter installed.

Status: Active

Estimated Completion: Spring 2016

Funded/Unfunded: Funded

Operating Impacts: None - replacement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 180,000
Construction	19,692	100,000	100,000	100,000	100,000	100,000	100,000	619,692
Total:	\$ 19,692	\$ 130,000	\$ 799,692					

Revenue Funding Source(s):

Funded Depreciation	\$ 19,692	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 799,692
Total:	\$ 19,692	\$ 130,000	\$ 799,692					

Project # & Title: 10816 - Dilley Reservoir Structural and Site Improvements

Map Location: WTR03

Project Description: This project involves a structural and condition assessment of the Dilley Reservoir. The reservoir was constructed in the early 1980's without current seismic design standards. This project will review options to replace, renovate, or leave the reservoir alone, obtain plans to specifications to remove the brim to the original open reservoir brim, replace the onsite piping, relocate the SCADA telemetry onsite, remove the existing tar paper and asbestos sealant on the sides of the original reservoir, install a retaining wall to allow access around the reservoir, and other relative site improvements. Project costs for seismic modifications to the reservoir or replacement of the reservoir will be deferred to FY 16-17. Some site piping will also be deferred until final capital recommendations for reservoir improvements are determined.

Status: Active

Estimated Completion: TBD

Funded/Unfunded: Funded

Operating Impacts: None - replacement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ 83,000	\$ 110,000	\$ 17,000	\$ -	\$ -	\$ -	\$ 210,000
Construction	-	217,000	190,000	683,000	-	-	-	1,090,000
Total:	\$ -	\$ 300,000	\$ 300,000	\$ 700,000	\$ -	\$ -	\$ -	\$ 1,300,000

Revenue Funding Source(s):

Water Fund	\$ -	\$ 300,000	\$ 300,000	\$ 700,000	\$ -	\$ -	\$ -	\$ 1,300,000
Total:	\$ -	\$ 300,000	\$ 300,000	\$ 700,000	\$ -	\$ -	\$ -	\$ 1,300,000

Project # & Title: 10817 - Dilley Reservoir Structural Waterline Replacement

Map Location: WTR04

Project Description: This project involves replacement of the existing 18" outside diameter steel waterline heading east from the Dilley Reservoir down the hill towards Old Hwy 47. The existing waterline was constructed in the 1940's and a portions of the waterline has experienced a significant number of leaks. This project will slip-line a portion of the existing 18" outside diameter waterline with 12" butt-fused waterline to reduce excavation and restoration costs. The balance of the project will be constructed through traditional excavation methods.

Status: Active

Estimated Completion: TBD

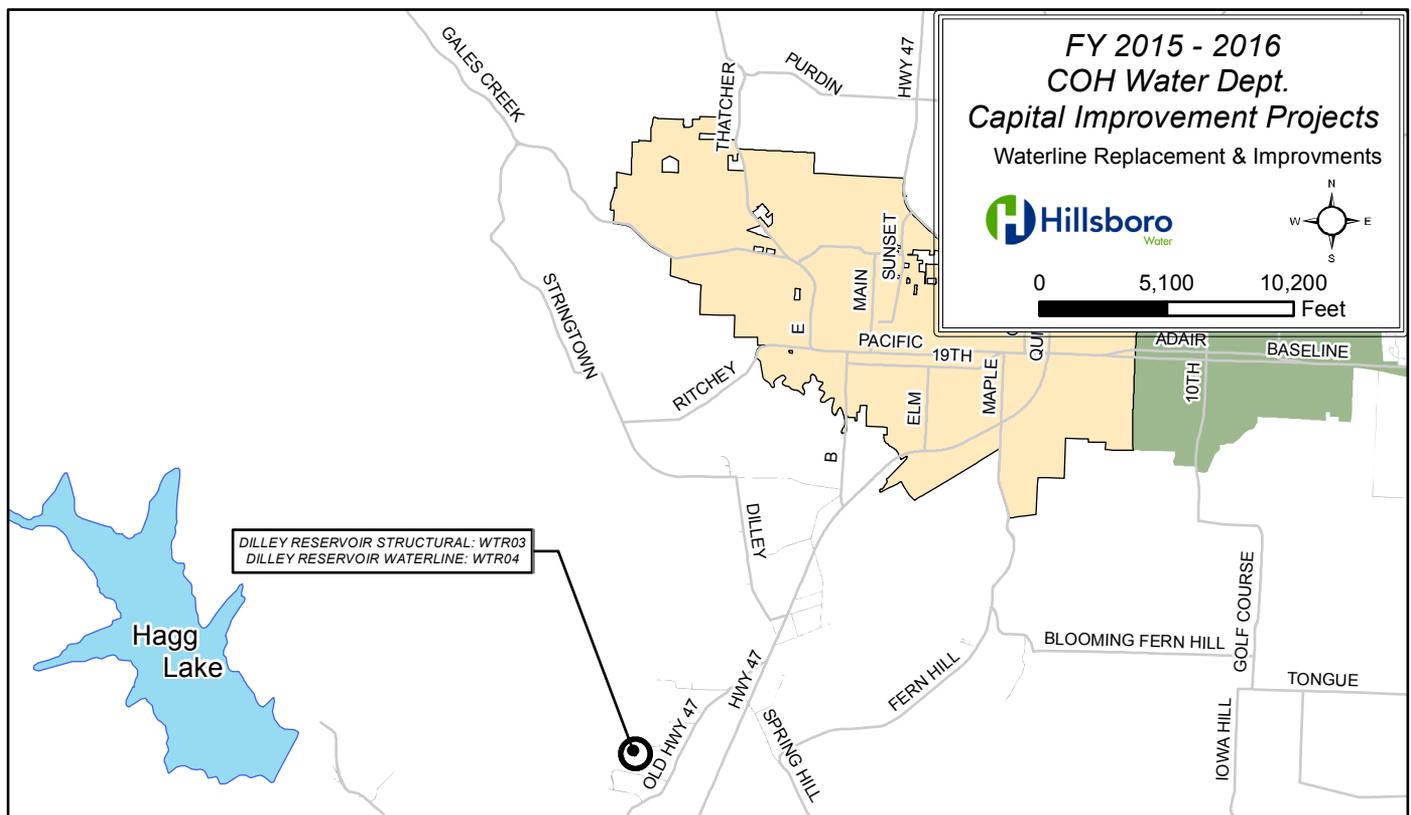
Funded/Unfunded: Funded

Operating Impacts: None - replacement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ 26,000	\$ 26,000	\$ 26,000	\$ -	\$ -	\$ -	\$ 78,000
Construction	-	154,000	154,000	154,000	-	-	-	462,000
Total:	\$ -	\$ 180,000	\$ 180,000	\$ 180,000	\$ -	\$ -	\$ -	\$ 540,000

Revenue Funding Source(s):

Funded Depreciation	\$ -	\$ 180,000	\$ 180,000	\$ 180,000	\$ -	\$ -	\$ -	\$ 540,000
Total:	\$ -	\$ 180,000	\$ 180,000	\$ 180,000	\$ -	\$ -	\$ -	\$ 540,000

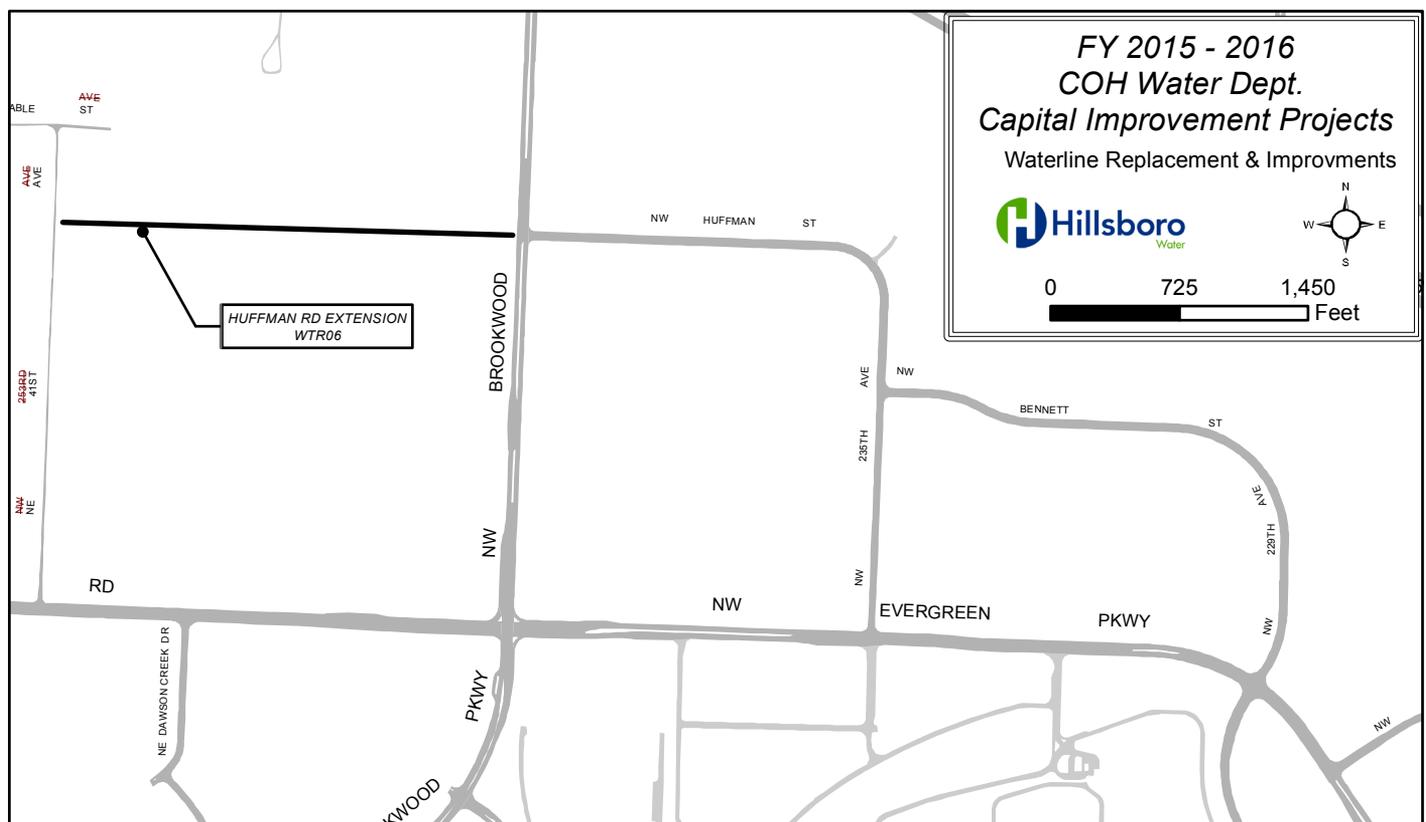


Project # & Title: 10705 -Huffman Road Extension
Map Location: WTR06
Project Description: This project is to install a new 18" ductile iron waterline in NW Huffman Road between NW 253rd Avenue and NW Brookwood Parkway. This project is being constructed along with a new Huffman Road extension in the North Hillsboro industrial area to accommodate growth and economic development. The Water Department expects to receive an economic grant to fund the first 12 inches of pipe size. The Water Department will fund an additional 6 inches of the pipe size to increase the size from 12" to 18". This project will require approximately 2,690 ft of new 18" DI waterline.
Status: Active
Estimated Completion: TBD
Funded/Unfunded: Funded
Operating Impacts: None

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ 48,000	\$ 41,000	\$ -	\$ -	\$ -	\$ -	\$ 89,000
Construction	-	832,000	839,000	-	-	-	-	1,671,000
Total:	\$ -	\$ 880,000	\$ 880,000	\$ -	\$ -	\$ -	\$ -	\$ 1,760,000

Revenue Funding Source(s):

System Development Charges	\$ -	\$ 293,333	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 293,333
Funded Depreciation	-	586,667	-	-	-	-	-	586,667
Gain Share	-	-	380,000	-	-	-	-	380,000
State Public Works Fund - Forgivable Loan Grant	-	-	500,000	-	-	-	-	500,000
Total:	\$ -	\$ 880,000	\$ 880,000	\$ -	\$ -	\$ -	\$ -	\$ 1,760,000





Project # & Title: 10827 - Willamette Supply Program

Map Location: WTR07

Project Description: The Willamette Water Supply Program is being developed in a partnership between Hillsboro and Tualatin Valley Water District (TVWD). The Program will plan, design and build a new regional water supply system; including expansion of the Willamette River Water Treatment Plant (WRWTP), modification of the WRWTP intake, transmission pipeline, terminal storage reservoirs, and related facilities. This is a multi-year program, scheduled for completion in 2026. This project is 100% expansion for Hillsboro.

Status: Active

Estimated Completion: TBD

Funded/Unfunded: Funded

Operating Impacts: It is anticipated that the new water treatment plant will come on-line in 2025. There will be significant increases to operating costs. However, it is too early to estimate expenses.

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ 2,570,000	\$ 12,700,000	\$ 10,000,000	\$ 17,700,000	\$ 17,900,000	\$ 6,900,000	\$ 67,770,000
Total:	\$ -	\$ 2,570,000	\$ 12,700,000	\$ 10,000,000	\$ 17,700,000	\$ 17,900,000	\$ 6,900,000	\$ 67,770,000

Revenue Funding Source(s):

System Development Charges	\$ -	\$ 2,570,000	\$ 12,700,000	\$ 10,000,000	\$ 17,700,000	\$ 17,900,000	\$ 6,900,000	\$ 67,770,000
Total:	\$ -	\$ 2,570,000	\$ 12,700,000	\$ 10,000,000	\$ 17,700,000	\$ 17,900,000	\$ 6,900,000	\$ 67,770,000

Project # & Title: 11022 - Baseline Widening Project

Map Location: WTR08

Project Description: This project supports the widening of Baseline from Brookwood to 253rd Avenue. The project will replace all of the water meter services, add new hydrants and extend the distribution line outside of the roadway right-of-way in anticipation of several new developments.

Status: Active

Estimated Completion: TBD

Funded/Unfunded: Funded

Operating Impacts: None

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Construction	-	-	90,000	-	-	-	-	90,000
Total:	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

Revenue Funding Source(s):

System Development Charges	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Funded Depreciation	-	-	75,000	-	-	-	-	75,000
Total:	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

Project # & Title: 10470 - Brookwood (Shute Rd.) Widening Project

Map Location: WTR09

Project Description: This project supports the widening of Brookwood/Shute Road from NW Huffman Street near the Highway 26 interchange south of Evergreen Road to the intersection of Brookwood and Shute Road. This is a Washington County roadway project. The widening of Brookwood and sub base preparation will conflict with the existing 16" waterline in Brookwood/Shute Road. The waterline will be replaced with a larger 18" waterline in areas where there will be a grade conflict. The widening project will also impact the water meter vault for a large industrial customer and will require the relocation of the vault outside of the new right-of-way. The project will also add a new 18" waterline across Brookwood at the intersection of Huffman to allow the future extension of Huffman to the west. The County will be responsible for roadway restoration since this is part of a larger roadway project.

Status: Active

Estimated Completion: TBD

Funded/Unfunded: Funded

Operating Impacts: None

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000
Construction	-	-	640,000	-	-	-	-	640,000
Total:	\$ -	\$ -	\$ 730,000	\$ -	\$ -	\$ -	\$ -	\$ 730,000

Revenue Funding Source(s):

System Development Charges	\$ -	\$ -	\$ 81,100	\$ -	\$ -	\$ -	\$ -	\$ 81,100
Funded Depreciation	-	-	648,900	-	-	-	-	648,900
Total:	\$ -	\$ -	\$ 730,000	\$ -	\$ -	\$ -	\$ -	\$ 730,000

Project # & Title: 11024 - Tualatin Valley Water District (TVWD) Intertie

Map Location: WTR10

Project Description: This project will develop a large intertie with TVWD at their Cornelius Pass/Hwy 26 Pressure Reducing Valve (PRV) station. The purpose of the project is to create an emergency source of supply into the North Transmission Line (NTL) allowing for the potential to get water wheeled through TVWD from the Portland Water Bureau (PWB) from their current contract with PWB. The intertie would reverse the flow of water into the NTL in a regional emergency that impacts Washington County. The project will install some onsite piping, valving and a meter vault at the TVWD PRV station. The first phase of the project will be design. The project is anticipated to be constructed in the 2017 season. Project is expected to expend \$100,000 in FY 15-16 and \$400,000 in FY 16-17.

Status: Active

Estimated Completion: TBD

Funded/Unfunded: Funded

Operating Impacts: None

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ 100,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 150,000
Construction	-	-	-	350,000	-	-	-	350,000
Total:	\$ -	\$ -	\$ 100,000	\$ 400,000	\$ -	\$ -	\$ -	\$ 500,000

Revenue Funding Source(s):

Funded Depreciation	\$ -	\$ -	\$ 100,000	\$ 400,000	\$ -	\$ -	\$ -	\$ 500,000
Total:	\$ -	\$ -	\$ 100,000	\$ 400,000	\$ -	\$ -	\$ -	\$ 500,000

**Project # & Title: 10828 - Joint Water Commission (JWC) Re-Roof Operations Building**

Project Description: This project was originally budgeted in FY 11-12 for \$50,000. During preparation of bid documents, it was determined that there was asbestos that was required to be removed from the existing roof. In addition, the sheeting in some locations also needed to be replaced. The project was put out to bid and the bids received exceeded the project budget due to the asbestos abatement requirements. Because the bids substantially exceeded the budget, it was determined to postpone the project and re-budget in FY 14-15. The existing roof is original to the building and is approximately 38 years old. Staff have extended the roof life by periodically applying "Silver Seal" roof sealants. The re-roof will require a complete removal of the old roofing material. The project will replace the roof on the Operations Building and Pump Station No. 1. Pump Station No. 2 was constructed more recently and the roof is not in need of replacement at this time.

Status: Active**Estimated Completion:** Fall 2015**Funded/Unfunded:** Funded: JWC Partners (Cities of Hillsboro, Forest Grove, Beaverton and the Tualatin Valley Water District)**Operating Impacts:** None - replacement of existing infrastructure

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 7,400	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,400
Construction	-	182,000	50,000	-	-	-	-	232,000
Total:	\$ 7,400	\$ 200,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 257,400

Revenue Funding Source(s):

JWC Partner Payments	\$ 7,400	\$ 200,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 257,400
Total:	\$ 7,400	\$ 200,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 257,400

Project # & Title: 10414 - Joint Water Commission (JWC) Standby Power Generation

Project Description: This project is to construct a diesel backup power facility complete with electrical improvements, fuel storage, and building. The construction of the backup facility started in FY 14-15. The project adds backup power to meet the needs of a minimum of 50 percent production of current peak plant capacity (75 MGD). The Water Treatment Plant currently does not have backup power and in the event of an extended power outage or regional emergency, the plant will not be able to produce water. The project has contracted to participate in the Dispatchable Standby Generation (DSG) program with Portland General Electric. Construction of the project is expected to be completed in Fall 2015. The project budget does not include the grant of \$1,339,850 from PGE. \$500,000 of the PGE grant was received in FY 14-15. The balance of the grant will be received after the generators are commissioned.

Status: Active**Estimated Completion:** Fall 2015**Funded/Unfunded:** Funded: JWC Partners (Cities of Hillsboro, Forest Grove, Beaverton and the Tualatin Valley Water District)**Operating Impacts:** None

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 35,766	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,035,766
Construction	87,548	2,000,000	3,500,000	-	-	-	-	5,587,548
Total:	\$ 123,314	\$ 6,000,000	\$ 3,500,000	\$ -	\$ -	\$ -	\$ -	\$ 9,623,314

Revenue Funding Source(s):

JWC Partner Payments	\$ 123,314	\$ 6,000,000	\$ 3,500,000	\$ -	\$ -	\$ -	\$ -	\$ 9,623,314
Total:	\$ 123,314	\$ 6,000,000	\$ 3,500,000	\$ -	\$ -	\$ -	\$ -	\$ 9,623,314

Project # & Title: 10829 - Joint Water Commission (JWC) Pump Replacement

Project Description: For this project pump #3 (400 HP) will be replaced with a new pump and motor of equal size and capacity. Pump #3 was identified as a high priority for replacement based on the routine vibration analysis. In addition, the motor starter will be replaced with a new variable frequency drive (VFD). The VFD allows the WTP staff to adjust the pumping rate and better pace the finished water pumping with plant production. This will allow the WTP to have two finished water pumps with VFD's for better reliability and redundancy. The project will also replace the motor for pump #5 (700 HP). Pump #5 was replaced two years ago. The motor was rebuilt at the same time but the bearings have failed after the warranty period since it was rebuilt. The project will also replace the concrete pedestals supporting pumps #3, 4, and 5.

Status: Active

Estimated Completion: Spring 2016

Funded/Unfunded: Funded: JWC Partners (Cities of Hillsboro, Forest Grove, Beaverton and the Tualatin Valley Water District)

Operating Impacts: None

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ 2,044	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 152,044
Construction	32,847	225,000	300,000	-	-	-	-	557,847
Total:	\$ 34,891	\$ 300,000	\$ 375,000	\$ -	\$ -	\$ -	\$ -	\$ 709,891

Revenue Funding Source(s):

JWC Partner Payments	\$ 34,891	\$ 300,000	\$ 375,000	\$ -	\$ -	\$ -	\$ -	\$ 709,891
Total:	\$ 34,891	\$ 300,000	\$ 375,000	\$ -	\$ -	\$ -	\$ -	\$ 709,891

Project # & Title: Joint Water Commission (JWC) Preliminary Design Facility Plan

Project Description: This project will begin the design of the WTP expansion. There will be several key components of this design. 1) Return the WTP to it's rated capacity of 75 MGD. Each partner will have a capacity share responsibility for this. 2) Expand the capacity from 75 to 85 MGD. Hillsboro will take 8 MGD of this expansion and TVWD will take 2 MGD of this expansion. 3) Design life safety improvements as recommended in the 2008 seismic study and further prioritized by Carollo in the Seismic CIP program; and 4) Perform a facility plan for the proposed build-out of the WTP based on the Willamette Supply decision. Design will start in later FY 15-16. Expansion is expected to be complete in approximately 2019. Estimated total cost of the Preliminary Design and Facility Plan is \$3,000,000. The current estimate for the total construction cost of these improvements is approximately \$25-30,000,000.

Status: Active

Estimated Completion: TBD

Funded/Unfunded: Funded: JWC Partners (Cities of Hillsboro, Forest Grove, Beaverton and the Tualatin Valley Water District)

Operating Impacts: None

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ 400,000	\$ 1,000,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,900,000
Construction	-	-	-	2,000,000	6,500,000	9,500,000	4,000,000	22,000,000
Total:	\$ -	\$ -	\$ 400,000	\$ 3,000,000	\$ 7,000,000	\$ 10,000,000	\$ 4,500,000	\$ 24,900,000

Revenue Funding Source(s):

JWC Partner Payments	\$ -	\$ -	\$ 400,000	\$ 3,000,000	\$ 7,000,000	\$ 10,000,000	\$ 4,500,000	\$ 24,900,000
Total:	\$ -	\$ -	\$ 400,000	\$ 3,000,000	\$ 7,000,000	\$ 10,000,000	\$ 4,500,000	\$ 24,900,000

**Project # & Title: Joint Water Commission (JWC) Demolish Soda Silo**

Project Description: This project will remove the old soda ash silo at the Water Treatment Plant (WTP). The silo has not been in use since the early 1990's and is showing signs of deterioration. This structure has no future use at the WTP and rather than provide any maintenance, staff have a priority to remove it.

Status: Active

Estimated Completion: Spring 2016

Funded/Unfunded: Funded: JWC Partners (Cities of Hillsboro, Forest Grove, Beaverton and the Tualatin Valley Water District)

Operating Impacts: None

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Construction	-	-	40,000	-	-	-	-	40,000
Total:	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Revenue Funding Source(s):

JWC Partner Payments	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Total:	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Project # & Title: Joint Water Commission (JWC) Install Flow Meters

Project Description: This project will install new magnetic (mag) flow meters on the discharge lines from Pump Station (PS) 1 and 2 for accurate metering from the Water Treatment Plant (WTP) to the partners. All of the wholesale meters to each of the JWC partners is a mag meter (with the exception of Forest Grove and they are budgeting to replace theirs in the next FY). Mag meters are regarded as the best available technology for accuracy in the water industry. The flow meter on the finished water line from PS 1 is an ultrasonic flow meter that replaced a propeller meter and had been installed at a poor location for accurate metering. The flow meter on the finished water line from PS 2 is an ultrasonic flow meter. Replacement of this meter will improve accuracy of the finished water flow reporting and allow for a better audit of water production. The two raw water meters from Springhill Pumping Plant are also ultrasonic meters. This project will also replace those meters with new mag meters. Staff is also intending to install meters on the inlet lines to the floc/sed basins to allow for better balancing of the flows to each basin as funding allows.

Status: Active

Estimated Completion: Spring 2016

Funded/Unfunded: Funded: JWC Partners (Cities of Hillsboro, Forest Grove, Beaverton and the Tualatin Valley Water District)

Operating Impacts: None

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Construction	-	-	400,000	-	-	-	-	400,000
Total:	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000

Revenue Funding Source(s):

JWC Partner Payments	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Total:	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000

Project # & Title: Joint Water Commission (JWC) Brookwood (Shute Rd) Widening

Project Description: Washington County is widening the intersection of Evergreen Road and Shute Road. The road work may require relocation of an air relief/vacuum valve vault on the North Transmission Line (NTL). We expect most of this expense to be a Washington County project cost. However, a reserve to cover some project expense is recommended. Hillsboro/JWC staff will provide the design and inspection during construction.

Status: Active

Estimated Completion: Spring 2016

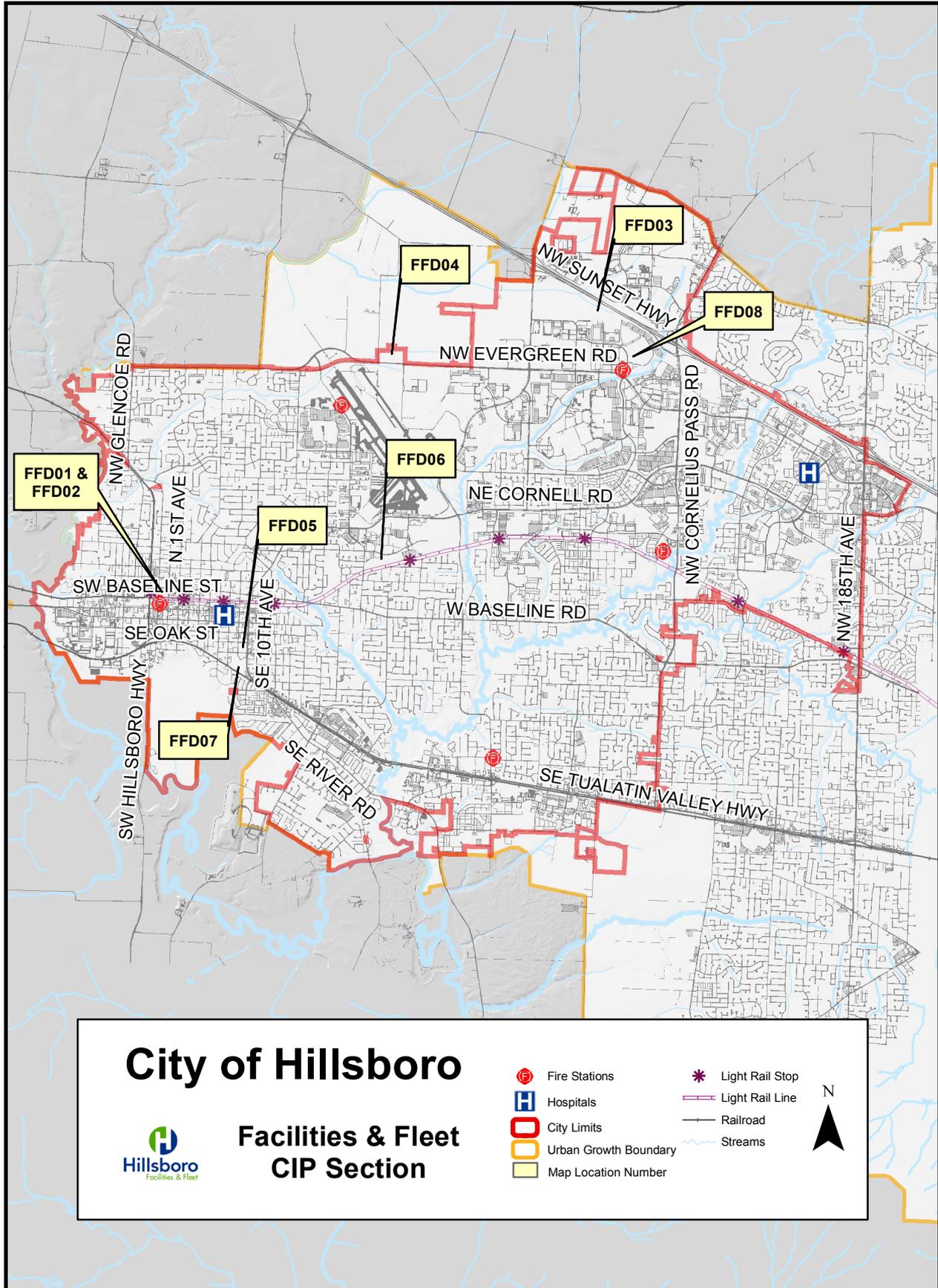
Funded/Unfunded: Funded: JWC Partners (Cities of Hillsboro, Beaverton and the Tualatin Valley Water District)

Operating Impacts: None

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Construction	-	-	40,000	-	-	-	-	40,000
Total:	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Revenue Funding Source(s):

JWC Partner Payments	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Total:	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000



Facilities Projects Summary

Project #	Project Title	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
10541	Facilities Contingency Program	388,950	150,000	150,000	150,000	150,000	150,000	150,000	1,288,950
10542	Facilities Paving Program	341,627	100,000	100,000	100,000	100,000	100,000	100,000	941,627
10543	Facilities ADA/Risk Mgmt Program	90,991	25,000	25,000	25,000	25,000	25,000	25,000	240,991
10600	Facilities Paint & Flooring Program	289,759	100,000	200,000	100,000	100,000	100,000	100,000	989,759
10601	Facilities HVAC Program	152,351	50,000	50,000	50,000	50,000	50,000	50,000	452,351
10602	Facilities Roofing Program	134,847	50,000	50,000	50,000	50,000	50,000	50,000	434,847
10603	Facilities Master Plan & Studies Program	90,000	-	50,000	-	-	-	-	140,000
10604	Facilities Siding Program	135,331	88,830	50,000	50,000	50,000	50,000	50,000	474,161
10671	Facilities Maintenance Contract Program	141,772	95,000	95,000	95,000	95,000	95,000	95,000	711,772
10929	Dark Sky Program	-	35,000	35,000	35,000	35,000	35,000	-	175,000
10838/ 10933	Civic Center Permit Center, Offices Upgrade	-	750,000	750,000	-	-	-	-	1,500,000
10629	New Public Works Operations Facility and Fleet Division Shop	2,711,092	9,747,214	18,840,142	-	-	-	-	31,298,448
10930	SHARC HVAC Replacement	-	90,000	400,000	-	-	-	-	490,000
10965	Archives at CC	-	-	500,000	-	-	-	-	500,000
10977	RV @ Fairgrounds	-	-	2,000,000	-	-	-	-	2,000,000
10979	Public Safety Training Facility	-	-	4,000,000	-	-	-	-	4,000,000
10995	Senior Center CDBG	-	-	330,954	260,000	-	-	-	590,954
11026	GFRC Parking Lot Lighting	-	-	80,000	-	-	-	-	80,000
Total:		\$ 4,476,720	\$ 11,281,044	\$ 27,706,096	\$ 915,000	\$ 655,000	\$ 655,000	\$ 620,000	\$ 46,308,860
Five Year CIP									
Funded		4,476,720	11,281,044	27,706,096	915,000	655,000	655,000	620,000	46,308,860
Unfunded		-	-	-	-	-	-	-	-
Total Five Year CIP:		\$ 4,476,720	\$ 11,281,044	\$ 27,706,096	\$ 915,000	\$ 655,000	\$ 655,000	\$ 620,000	\$ 46,308,860



Project # & Title: Facilities Programs
Map Location: None - various locations throughout the City
Project Description: Preventative, restorative, regulatory, and future planning for City Facilities
Status: Ongoing
Estimated Completion: Ongoing programs to ensure the care and preservation of City assets for many useful years to come.
Funded/Unfunded: Funded
Operations Impact: None - preventative maintenance

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Facilities Contingency Program - # 10541	388,950	150,000	150,000	150,000	150,000	150,000	150,000	1,288,950
Facilities Paving Program - # 10542	341,637	100,000	100,000	100,000	100,000	100,000	100,000	941,637
Facilities ADA/Risk Mgmt Program - # 10543	90,991	25,000	25,000	25,000	25,000	25,000	25,000	240,991
Facilities Paint & Flooring Program - # 10600	289,759	100,000	200,000	100,000	100,000	100,000	100,000	989,759
Facilities HVAC Program - # 10601	152,351	50,000	50,000	50,000	50,000	50,000	50,000	452,351
Facilities Roofing Program - # 10602	134,847	50,000	50,000	50,000	50,000	50,000	50,000	434,847
Facilities Master Plan & Studies Program - # 10603	90,000	-	50,000	-	-	-	-	140,000
Facilities Siding Program - # 10604	135,331	88,830	50,000	50,000	50,000	50,000	50,000	474,161
Facilities Maint. Contract Program - # 10671	141,772	95,000	95,000	95,000	95,000	95,000	95,000	711,772
Facilities-Dark Sky Program - # 10929	-	35,000	35,000	35,000	35,000	35,000	-	175,000
Totals	\$ 1,765,638	\$ 693,830	\$ 805,000	\$ 655,000	\$ 655,000	\$ 655,000	\$ 620,000	\$ 5,849,468

Project # & Title: #10965 - Archives at Civic Center
Map Location: FFD01
Project Description: Relocate City Archives from a leased space to the Civic Center
Status: Underway
Estimated Completion: Fall / Winter 2016
Funded/Unfunded: Funded
Operations Impact: Expected reduction in operational expense as the City will no longer be leasing space.

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Construction & FFE	-	-	450,000	-	-	-	-	450,000
Total:	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000

Revenue Funding Source(s):

Strategic Investment Program	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Total:	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000

Project # & Title: #10838 - 4th Floor Permit Center
Map Location: FFD02
Project Description: Civic Center 4th Floor permit center remodel. To accommodate new technology for permitting and plan review
Status: Proposed
Estimated Completion: 2016/2017
Funded/Unfunded: Funded
Operating Impacts: None - remodel of existing facility

Project Costs	Prior Years	2014-15 Budget	2015-16 Estimate	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Construction & Technology	-	700,000	700,000	-	-	-	-	1,400,000
Total:	\$ -	\$ 750,000	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000

*Note

Revenue Funding Source(s):

Building Fund	\$ -	\$ 750,000	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
Total:	\$ -	\$ 750,000	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000

* Note: Project delayed in FY 14/15. The budget was not expended as anticipated and has been rebudgeted.

Project # & Title: #10979 - Public Safety Training Facility
Map Location: FFD03
Project Description: Police and Fire joint training facility on City owned land. Project is expected to include, classroom, burn tower, shooting range, and tactical police training building.
Status: Underway
Estimated Completion: Spring 2016
Funded/Unfunded: Funded
Operations Impact: TBD; May result in a reduction in operational expenditures as the City is currently leasing a facility.

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Construction & FFE	-	-	3,800,000	-	-	-	-	3,800,000
Total:	\$ -	\$ -	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000

Revenue Funding Source(s):

Gainshare	\$ -	\$ -	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000
Total:	\$ -	\$ -	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000



Project # & Title: #10629 - New Public Works Operations Facility and Fleet Division Shop

Map Location: FFD04

Project Description: Design/construct new Public Works Facility on acquired 15 acre parcel located at Sewell/Evergreen which includes a mix of

Status: Construction phase

Estimated Completion: Estimated completion by fall 2016

Funded/Unfunded: Funded

Operations Impact: There will be an increase in utilities and facility costs as the new facility will be significantly larger than the existing Public Works and Fleet Facilities. However, the new building will be built with high energy efficiency standards.

Project Costs	Prior Years	2014-15 Budget	2015-16 Estimate	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Land Acquisition	\$ 2,592,454	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,592,454
Design & Engineering	118,638	747,214	550,000	-	-	-	-	1,415,852
Construction	-	9,000,000	18,290,142	-	-	-	-	27,290,142
Total:	\$ 2,711,092	\$ 9,747,214	\$ 18,840,142	\$ -	\$ -	\$ -	\$ -	\$ 31,298,448

*Note

Revenue Funding Source(s):

Sewer Funded Depreciation	\$ 2,711,618	\$ 731,427	\$ 444,675	\$ -	\$ -	\$ -	\$ -	\$ 3,887,720
Sewer SDC	-	3,455,611	3,788,768	-	-	-	-	7,244,379
Surface Water Mgmt SDC	-	3,455,611	3,734,683	-	-	-	-	7,190,294
TDT	-	1,137,914	176,515	-	-	-	-	1,314,429
Transportation Impact Fee	-	-	105,907	-	-	-	-	105,907
Transportation Depreciation	-	-	635,207	-	-	-	-	635,207
SIP	-	966,651	2,148,425	-	-	-	-	3,115,076
Building	-	-	84,090	-	-	-	-	84,090
Water	-	-	225,000	-	-	-	-	225,000
Barney	-	-	6,262	-	-	-	-	6,262
Bond proceeds	-	-	8,000,000	-	-	-	-	8,000,000
Total:	\$ 2,711,618	\$ 9,747,214	\$ 19,349,532	\$ -	\$ -	\$ -	\$ -	\$ 31,808,364

Operating Impacts:

FTE Count	-	-	-	1.00	-	-	-	1.00
Facility Expenses	\$ -	\$ -	\$ -	\$ 344,325	\$ 351,212	\$ 358,236	\$ 365,401	\$ 1,053,773
Total:	\$ -	\$ -	\$ -	\$ 344,325	\$ 351,212	\$ 358,236	\$ 365,401	\$ 1,053,773

* Note: Most of the project was delayed in FY 14-15. The budget was not expended as anticipated.

Project # & Title: #10930 - SHARC HVAC

Map Location: FFD05

Project Description: Per energy / eng assessment : HVAC replacement, light upgrades and boiler decommission for natatorium
HVAC replacement for office area budgeted in FY 14/15.

Status: in progress

Estimated Completion: 9/30/2015

Funded/Unfunded: Funded

Operating Impacts: Improvement in energy and decrease in Facilities O&M staff time for repairs

Project Costs	Prior Years	2014-15 Budget	2015-16 Estimate	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Equipment/Installation	\$ -	\$ 90,000	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 490,000
Total:	\$ -	\$ 90,000	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 490,000

Revenue Funding Source(s):

Facilities Fund Balance	\$ -	\$ 90,000	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 490,000
Total:	\$ -	\$ 90,000	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 490,000

Project # & Title: #10977 - RV Park at Fairgrounds

Map Location: FFD06

Project Description: Design/Construct RV Park at Washington County Fairgrounds in exchange for 15 acres at Fairgrounds and improvement of ball fields and tennis courts.

Status: Planning stage

Estimated Completion: TBD

Funded/Unfunded: Funded

Operations Impact: Low impact - Parks & Rec and Facilities & Fleet currently maintain the existing ball fields and tennis courts.

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Construction & FFE	-	-	1,800,000	-	-	-	-	1,800,000
Total:	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000

Revenue Funding Source(s):

Gainshare	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
Total:	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000

Project # & Title: #10995 - CDBG Senior Center Project

Map Location: FFD07

Project Description: Senior Center kitchen remodel and various upgrades.

Status: Active

Estimated Completion: June 30, 2017

Funded/Unfunded: Funded

Operations Impact: No impact

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Design & Engineering	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Construction	-	-	280,954	260,000	-	-	-	540,954
Total:	\$ -	\$ -	\$ 330,954	\$ 260,000	\$ -	\$ -	\$ -	\$ 590,954

Revenue Funding Source(s):

CDBG Grant	\$ -	\$ -	\$ 330,954	\$ 260,000	\$ -	\$ -	\$ -	\$ 590,954
Total:	\$ -	\$ -	\$ 330,954	\$ 260,000	\$ -	\$ -	\$ -	\$ 590,954

Project # & Title: #11026 - GFRC parking lot LED lighting retrofit

Map Location: FFD08

Project Description: Upgrade the Gordon Faber Recreation Center parking lot lighting to LED

Status: Proposed

Estimated Completion: Spring 2016

Funded/Unfunded: Funded

Operations Impact: LED lighting will reduce electrical costs and Facilities OM time on lightbulb replacements

Project Costs	Prior Years	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Project Total
Equipment	\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000
Total:	\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000

Revenue Funding Source(s):

Facilities Fund Balance	\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000
Total:	\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000

**Project # & Title: Fleet Replacements**

Project Description: The Fleet Management section handles the acquisition, disposal, and maintenance of all City vehicles and most large equipment. General Fund vehicle purchases are budgeted in the Fleet Fund and enterprise/special revenue vehicles are budgeted in each respective fund. However, actual purchase of the vehicles is managed by the Fleet section.

Status: Ongoing

Estimated Completion: Ongoing

Funded/Unfunded: Various

Operating Impacts: Replacement vehicles have no impact on Fleet operations and may reduce costs as new vehicles require less major repairs. Additional vehicles could eventually require more Fleet staff, but at this time there are no plans to significantly expand the City's fleet.

Expense by Department	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Projected Total
Police Department	\$ 302,600	\$ 645,865	\$ 826,415	\$ 641,156	\$ 831,110	\$ 883,083	\$ 3,827,629
Fire Department	55,000	835,000	1,061,053	1,053,533	272,900	1,703,370	4,925,856
Parks Department	124,000	196,500	485,000	217,000	47,500	65,000	1,011,000
Library	-	-	40,000	-	-	-	40,000
Fleet & Facilities	35,000	23,000	120,000	69,500	71,000	-	283,500
Information Services	24,000	29,000	-	-	-	-	29,000
Building Department	-	54,000	30,000	-	-	-	84,000
Public Works Department	25,500	-	510,000	900,000	545,000	79,000	2,034,000
Water Department	270,000	159,500	365,000	105,000	135,000	310,000	1,074,500
JWC Department	30,000	-	-	-	-	-	-
Barney Department	-	-	-	50,000	-	-	50,000
TOTAL	\$ 866,100	\$ 1,942,865	\$ 3,437,468	\$ 3,036,189	\$ 1,902,510	\$ 3,040,453	\$ 13,359,485

Expense by Fund	2014-15 Budget	2015-16 Budget	2016-17 Estimate	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	Projected Total
General Fund	\$ 481,600	\$ 1,677,365	\$ 2,372,468	\$ 1,911,689	\$ 1,151,510	\$ 2,651,453	\$ 9,764,485
Support Services Fund	59,000	52,000	120,000	69,500	71,000	-	312,500
Building Fund	-	54,000	30,000	-	-	-	84,000
Public Works Fund	25,500	-	510,000	900,000	545,000	79,000	2,034,000
Water Fund	300,000	159,500	365,000	155,000	135,000	310,000	1,124,500
TOTAL	\$ 866,100	\$ 1,942,865	\$ 3,397,468	\$ 3,036,189	\$ 1,902,510	\$ 3,040,453	\$ 13,319,485

Fund Summaries

- *General Funds*
- *Special Revenue Funds*
- *Debt Service Funds*
- *Capital Projects Funds*
- *Water Funds*
- *Sewer Funds*
- *Surface Water Management Funds*
- *Other Enterprise Funds*
- *Trust and Agency Funds*
- *Internal Service Funds*
- *Joint Ventures*



Fund Summaries

The City's financial operations are budgeted and accounted for in funds. The funds are grouped by major types, as set forth by the Governmental Accounting Standards Board (GASB).

Definitions

Fund: A fund is a self-balancing set of accounts and is used to track resources and requirements for specific operations. Under Oregon Budget Law and Generally Accepted Accounting Principles, resources and requirements of individual funds may not be co-mingled.

Resources: Includes all revenues, transfers in, and beginning fund balances.

- **Revenues** – Income received from major sources during the fiscal year such as property taxes, charges for services, permits, franchise fees, state shared revenues, and interest earnings on investments.
- **Transfers In** – Transactions between funds that represent payment for services provided by one fund to another.
- **Beginning Fund Balances** – Unexpended resources from the previous year which have been brought forward to the new fiscal year.

Requirements: Includes all expenditures, transfers out, contingencies, and ending fund balances.

- **Expenditures** – Includes employee wages and benefits, supplies and services purchased by the City, capital expenditures, special payments, and payments of principal and interest on debt.
- **Transfers Out** – Transactions between funds that represent payment for services provided by one fund to another.
- **Contingencies** – Discretionary amounts set aside in a line item within a fund for potential expenditures that occur during the year, but cannot be specifically identified at the time the budget is adopted. The contingency can only be accessed by City Council action, which authorizes the transfer of the contingency funds to expenditure appropriations.
- **Ending Fund Balances** – Unappropriated ending balances are the difference between total resources and total requirements. Under Oregon Local Budget Law, amounts in this classification may not be expended in the current year. Due to this limitation, the City usually budgets the majority of resources available to provide the most flexibility in operations.

Balanced Budget: A budget is “balanced” when the total resources equal the total requirements for each fund.

Fund Summaries

Fund Groups

Below is a listing of all funds by fund group. Individual fund descriptions can be found at the beginning of each fund section that follows the Fund Summaries.

General Fund: The General Fund is a major fund type that is comprised of four funds that are rolled up to the General Fund for financial reporting purposes. The funds are the General Fund, Public Art Fund, Economic Development Fund and PERS Stabilization Fund. The purpose of these funds is to provide police, fire, parks and recreation, library, planning, municipal court, and economic development services.

The Public Art Fund is a new fund in 2015-16. This fund is established to track the City's annual allocation to public art which is a minimum of one dollar per capita annually. Additionally, the PERS Stabilization Fund was moved to this group from the Special Revenue Fund group in FY 2015-16 as it was determined the fund did not meet the special revenue fund classification as defined by GASB.

Special Revenue Funds: The funds account for revenues allocated for a specific purpose by external restriction or that of Council formal commitment.

- **Transportation Funds:** The Transportation Fund is a major fund type that is comprised of several funds that are rolled up to the Transportation Fund for financial reporting purposes. The funds are:
 - Transportation Fund, Pathways – Gas Tax Fund, Transportation Depreciation Fund, TUF Pavement Management Fund, TUF Pathways Fund, TIF Fund, TDT Fund, and Special Assessments Fund. The purpose of these funds is to provide engineering, construction, reconstruction, improvement, repair, maintenance, operations, and use of public highways, roads, streets, and pathways.
- **Police Forfeiture Fund**
- **Cadet Fund**
- **Parks SDC Fund**
- **Wetland Mitigation Fund**
- **Building Fund**



Fund Summaries

Debt Service Funds: The City's non-enterprise debt is accounted for in this fund.

- *Hillsboro Economic Development Council (HEDC) Tax Increment Fund*
- *Strategic Investment Program (SIP) Full Faith and Credit (FFC) Debt Service Fund*

Capital Projects Funds: The City's acquisition and construction of major capital facilities other than those financed by Proprietary Funds are accounted for in these funds.

- *Hillsboro Economic Development Council (HEDC) Fund*
- *Parks Capital Fund*
- *Gain Share Capital Projects Fund*

Enterprise Funds: Enterprise funds account for goods and services provided on a continuing basis to the general public and are structured to be self-supporting.

- *Utilities Commission Fund (Water)*
- *Sewer Fund*
- *Surface Water Management Fund*
- *Property Management Fund*
- *Intermodal Transit Facility (ITF) Fund*

Trust and Agency Funds: Trust Funds are used to account for assets held by the City in a trustee capacity. Agency Funds are used to account for assets held by the City as an agent for individuals, private organizations, and other governments.

- *Broadband Users Group Fund*
- *PPDS Users Group Fund*
- *Library Board Agency Fund*
- *Cemetery Endowment Fund*
- *Jackson Bottom Preserve Fund*

Internal Services Funds: Internal Service Funds account for the financing of goods or services provided by one department of the City to other departments or to other government units, generally on a cost reimbursement basis.

- *Support Services Fund*
- *Sustainability Revolving Fund*
- *Facilities Management Fund*
- *Risk Management Fund*
- *Loss Reserve Fund*
- *Fleet Management Fund*
- *Copier Program Fund*

Fund Summaries

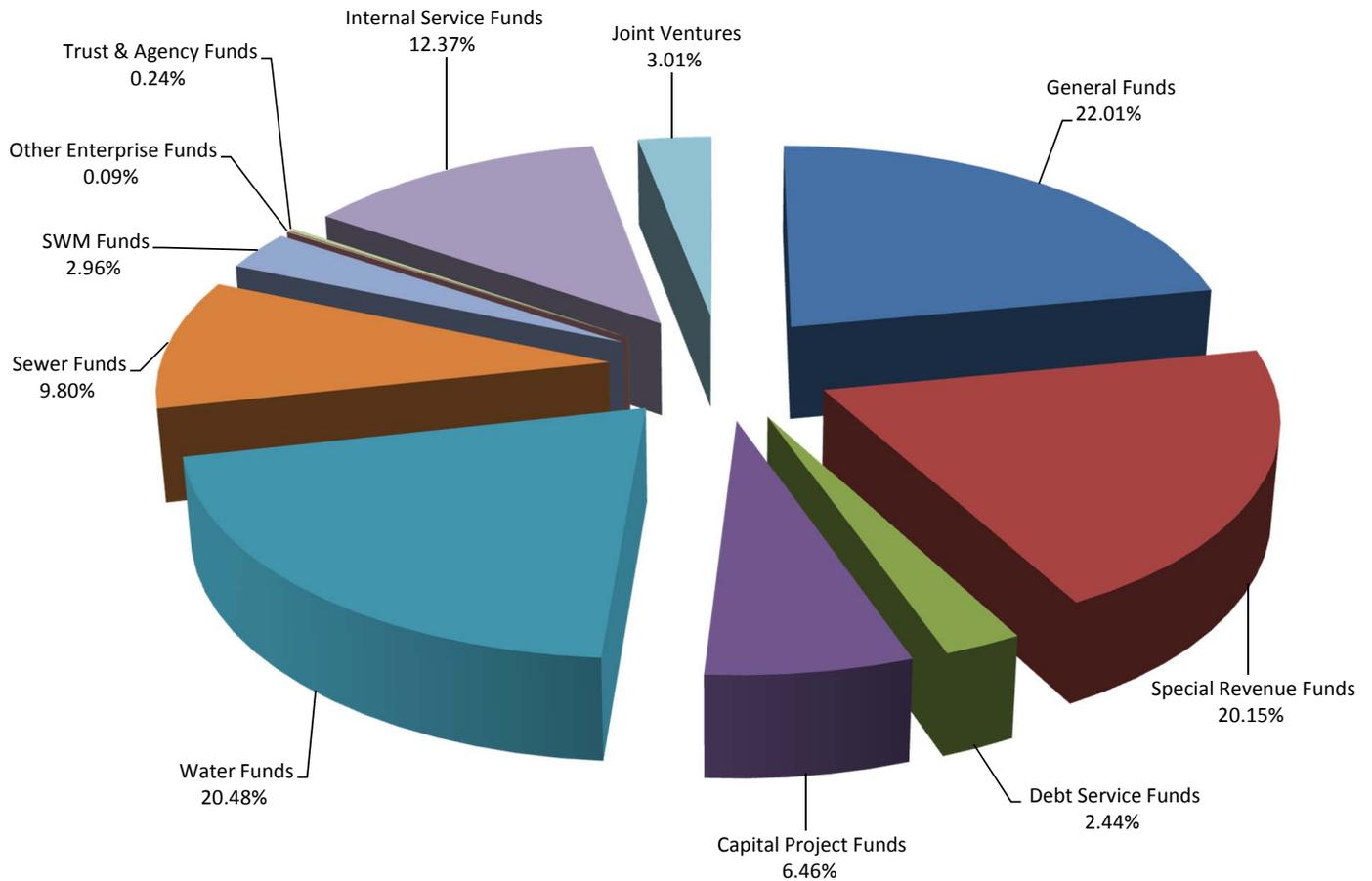
Joint Ventures: A joint venture is a legal entity or other organization that results from a contractual arrangement and that is owned, operated, or governed by two or more agencies. The purpose of a joint venture is to pool resources and share the costs of providing goods or services to the joint venture participants directly, or for the benefit of the public or specific service recipients. The City is the managing partner of two joint ventures.

- ***Joint Water Commission (JWC) Fund***
- ***Barney Reservoir Joint Ownership Commission (BRJOC) Fund***



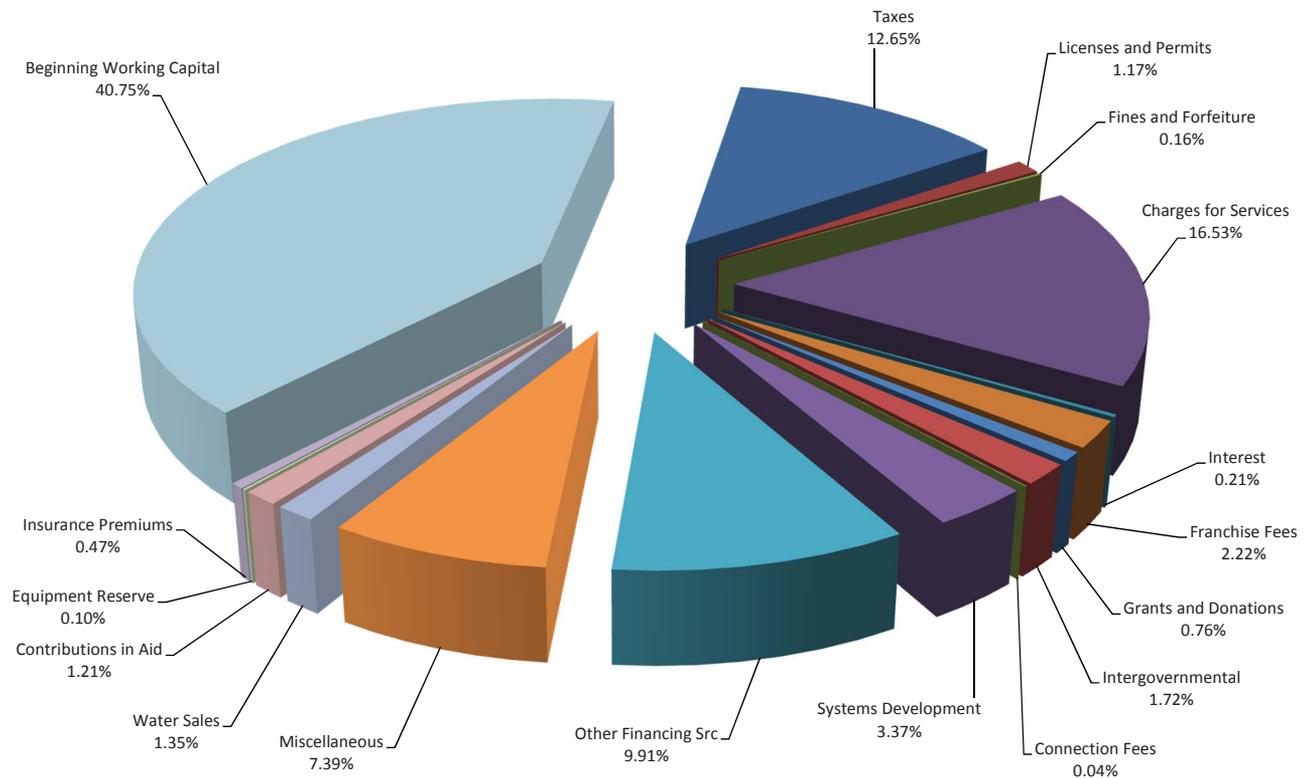
The City has a total of 51 funds. Below is a listing of all City funds by fund type and fund group.

Fund Type	Fund Group	Fund Number	Fund Description	
Governmental Funds	General Funds	100	General Fund	
		102	Public Art Fund	
		120	Economic Development Fund	
		125	PERS Stabilization Fund	
		Special Revenue Funds	105	Police Forfeiture Fund
	110		Cadet Fund	
	115		Parks SDC Fund	
	200		Transportation Fund	
	202		Pathways Fund - Gas Tax	
	204		Transportation Depreciation Fund	
	205		TUF Pavement Management Fund	
	206		TUF Pathways Fund	
	210		TIF Fund	
	212		TDT Fund	
	220		Special Assessments Fund	
	232		Wetlands Mitigation Fund	
	540		Building Fund	
	Debt Service Funds	310	HEDC Tax Increment Fund	
		320	SIP FFC Debt Service Fund	
	Capital Projects Fund	400	HEDC General Fund	
410		Parks Capital Projects Fund		
420		Gainshare Capital Projects Fund		
Enterprise Funds	Water Funds	500	Water Fund	
		502	Water Depreciation Fund	
		504	Water SDC Fund	
		506	Water Debt Service Fund	
		508	Water Rate Stabilization Fund	
	Sewer Funds	510	Sewer Fund	
		512	Sewer Depreciation Fund	
		514	Sewer SDC Fund	
		516	Sewer Local Service Fee Fund	
	SWM Funds	520	Surface Water Management Fund	
		522	SWM Depreciation Fund	
		524	SWM SDC Fund	
		526	SWM Local Service Fee Fund	
	Other Enterprise Funds	530	Property Management Fund	
		712	ITF Fund	
	Trust & Agency Funds	Trust & Agency Funds	610	Broadband Users Group Fund
			620	PPDS Users Group Fund
640			Library Board Agency Fund	
650			Cemetery Endowment Fund	
670			Jackson Bottom Preserve Fund	
Internal Service Funds	Internal Service Funds	700	Support Services Fund	
		702	Sustainability Revolving Fund	
		710	Facilities Management Fund	
		740	Risk Management Fund	
		745	Loss Reserve Fund	
		750	Fleet Management Fund	
		760	Copier Program Fund	
Joint Ventures	Joint Ventures	800	Joint Water Commission Fund	
		810	Barney Joint Reservoir Comm Fund	



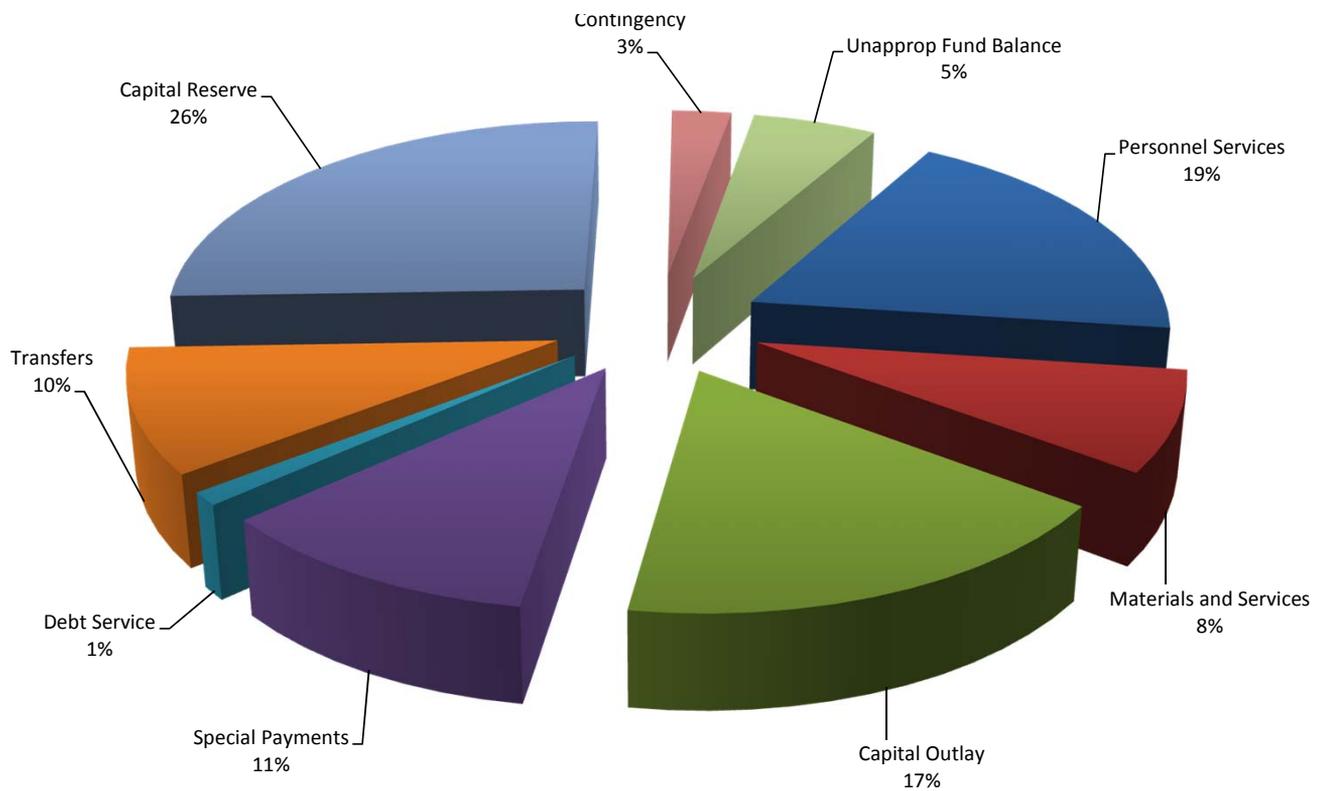
Total City Budget Requirements by Fund Group

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change	Percent of Total
General Funds	87,393,734	91,706,577	103,572,267	110,088,254	6,515,987	6%	22%
Special Revenue Funds	84,867,624	87,605,030	90,428,741	100,798,037	10,369,296	11%	20%
Debt Service Funds	156,925	368,291	8,838,000	12,201,000	3,363,000	38%	2%
Capital Project Funds	5,994,782	2,387,119	26,015,640	32,300,120	6,284,480	24%	6%
Water Funds	104,314,822	91,963,983	88,318,972	102,447,949	14,128,977	16%	20%
Sewer Funds	44,673,748	43,708,588	43,891,480	49,003,035	5,111,555	12%	10%
SWM Funds	14,679,839	15,161,760	14,247,695	14,797,180	549,485	4%	3%
Other Enterprise Funds	358,519	487,744	364,700	462,536	97,836	27%	0%
Trust & Agency Funds	1,019,633	936,382	1,196,842	1,178,300	(18,542)	-2%	0%
Internal Service Funds	84,899,421	51,489,587	55,893,820	61,894,915	6,001,095	11%	12%
Joint Ventures	7,368,488	9,193,629	16,758,972	15,051,537	(1,707,435)	-10%	3%
Total Requirements	\$ 435,727,535	\$ 395,008,690	\$ 449,527,129	\$ 500,222,863	\$ 50,695,734	11%	100%



Total City Budget Resources by Category

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change	Percent of Total
Taxes	52,831,321	55,512,556	58,533,851	63,262,622	4,728,771	8%	13%
Licenses and Permits	17,895,996	10,817,305	3,719,237	5,862,050	2,142,813	58%	1%
Fines and Forfeiture	755,003	764,319	895,000	797,500	(97,500)	-11%	0%
Charges for Services	66,561,682	72,222,493	74,968,109	82,700,995	7,732,886	10%	17%
Interest	853,119	895,382	1,018,956	1,064,756	45,800	4%	0%
Franchise Fees	9,549,020	9,711,734	10,325,000	11,100,000	775,000	8%	2%
Grants and Donations	1,476,307	962,010	2,038,552	3,825,821	1,787,269	88%	1%
Intergovernmental	7,708,102	8,050,803	8,324,160	8,588,496	264,336	3%	2%
Connection Fees	283,488	345,037	173,500	199,500	26,000	15%	0%
Systems Development	29,530,793	23,833,842	12,283,000	16,835,228	4,552,228	37%	3%
Other Financing Src	15,338,499	11,701,225	50,353,031	49,553,656	(799,375)	-2%	10%
Miscellaneous	75,983,744	21,481,438	29,753,259	36,986,277	7,233,018	24%	7%
Water Sales	5,108,283	6,182,247	6,552,053	6,737,269	185,216	3%	1%
Contributions in Aid	1,491,831	2,176,191	8,740,000	6,035,150	(2,704,850)	-31%	1%
Equipment Reserve	-	-	500,000	500,000	-	0%	0%
Insurance Premiums	1,648,838	1,707,332	2,256,700	2,329,900	73,200	3%	0%
Beginning Working Capital	148,711,509	168,644,776	179,092,721	203,843,643	24,750,922	14%	41%
Total Resources	\$ 435,727,535	\$ 395,008,690	\$ 449,527,129	\$ 500,222,863	\$ 50,695,734	11%	100%



Total City Budget Requirements by Category

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change	Percent of Total
Personnel Services	76,120,686	81,599,809	89,125,221	93,933,370	4,808,149	5%	19%
Materials and Services	30,131,806	31,226,240	37,515,036	40,060,083	2,545,047	7%	8%
Capital Outlay	53,428,276	24,476,339	63,481,961	87,255,361	23,773,400	37%	17%
Special Payments	84,798,633	51,672,710	55,184,552	55,110,579	(73,973)	0%	11%
Debt Service	6,645,996	6,721,576	6,592,177	5,267,912	(1,324,265)	-20%	1%
Transfers	15,338,499	11,701,225	50,353,031	49,553,656	(799,375)	-2%	10%
Contingency	-	-	12,698,559	13,117,482	418,923	3%	3%
Capital Reserve	-	-	110,863,289	128,524,444	17,661,155	16%	26%
Unappropriated Fund Balance	169,263,639	187,610,791	23,713,303	27,399,976	3,686,673	16%	5%
Total Requirements	\$ 435,727,535	\$ 395,008,690	\$ 449,527,129	\$ 500,222,863	\$ 50,695,734	11%	100%



Summary of City Funds for Fiscal Year 2015-16

	General*	Transporation*	Police Forfeiture	Cadet	Parks SDC
Resources					
Taxes	\$ 62,517,622	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	696,750	45,800	-	-	-
Fines and Forfeiture	785,000	-	-	-	-
Charges for Services	4,123,100	2,448,779	-	-	-
Interest	141,500	98,145	500	5,000	32,500
Franchise Fees	11,100,000	-	-	-	-
Grants and Donations	197,750	2,020,000	-	-	-
Intergovernmental	2,667,000	5,921,496	-	-	-
Connection Fees	-	-	-	-	-
Systems Development	-	2,127,200	-	-	2,000,000
Other Financing Src	5,646,310	6,250,337	-	-	3,000,000
Miscellaneous	2,452,250	5,057,500	1,500	-	-
Water Sales	-	-	-	-	-
Contributions in Aid	-	-	-	-	-
Equipment Reserve CO	-	-	-	-	-
Insurance Premiums	-	-	-	-	-
Beginning Work Cap	19,760,972	36,587,200	80,000	1,251,600	5,000,000
Total Resources	110,088,254	60,556,457	82,000	1,256,600	10,032,500
Requirements					
Personnel Services	\$ 59,653,940	\$ 2,847,393	\$ -	\$ 45,067	\$ -
Materials & Services	10,744,581	6,503,270	82,000	47,100	-
Capital Outlay	5,201,106	46,883,420	-	-	4,643,990
Special Payments	17,110,880	1,215,315	-	-	-
Debt Service	-	-	-	-	-
Transfers	1,891,050	3,107,059	-	-	5,388,510
Contingency	3,500,000	-	-	100,000	-
Unappropriated Fund Balance	11,986,697	-	-	1,064,433	-
Total Requirements	\$ 110,088,254	\$ 60,556,457	\$ 82,000	\$ 1,256,600	\$ 10,032,500

*Identifies funds that are designated as a major fund for GASB 34 purposes

Fund Summaries

Fund Group Summary

Building	Wetland Mitigation	HEDC Tax Increment	HEDC	SIP FFC Debt Service	Parks Capital Projects	Gain Share Capital Projects
\$ -	\$ -	\$ 745,000	\$ -	\$ -	\$ -	\$ -
4,908,500	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
75,000	500	4,000	1,000	30,000	1,000	125,000
-	-	-	-	-	-	-
-	-	-	-	-	70,000	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	1,000,000	-	5,638,510	-
500	-	-	-	7,367,000	-	10,500,000
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
23,767,000	118,980	730,000	222,500	3,325,000	42,110	14,700,000
28,751,000	119,480	1,479,000	1,223,500	10,722,000	5,751,620	25,325,000
\$ 5,306,158	\$ -	\$ -	\$ -	\$ -	\$ 117,666	\$ -
828,000	10,000	-	120,000	15,000	1,245,000	-
154,000	-	-	1,103,500	1,912,682	4,388,954	11,100,000
1,394,152	-	-	-	1,500	-	-
-	-	144,069	-	4,144,393	-	-
4,379,090	-	1,000,000	-	4,648,425	-	14,225,000
6,000,000	-	334,931	-	-	-	-
10,689,600	109,480	-	-	-	-	-
\$ 28,751,000	\$ 119,480	\$ 1,479,000	\$ 1,223,500	\$ 10,722,000	\$ 5,751,620	\$ 25,325,000



Summary of City Funds for Fiscal Year 2015-16

	Utilities Commission (Water)	Sanitary Sewer	Surface Water Management	Property Management	ITF
Resources					
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	15,000	26,800	165,700	3,500	-
Fines and Forfeiture	-	-	-	12,500	-
Charges for Services	20,161,788	25,526,698	6,871,811	200	-
Interest	328,500	168,150	28,836	400	1,500
Franchise Fees	-	-	-	-	-
Grants and Donations	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Connection Fees	199,500	-	-	-	-
Systems Development	9,880,028	2,500,000	328,000	-	-
Other Financing Src	3,485,000	2,150,537	614,952	-	-
Miscellaneous	686,000	1,510,850	500	-	199,350
Water Sales	-	-	-	-	-
Contributions in Aid	-	-	-	-	-
Equipment Reserve CO	-	-	-	-	-
Insurance Premiums	-	-	-	-	-
Beginning Work Cap	67,692,133	17,120,000	6,787,381	74,665	170,421
Total Resources	102,447,949	49,003,035	14,797,180	91,265	371,271
Requirements					
Personnel Services	\$ 5,390,357	\$ 2,619,742	\$ 2,697,092	\$ -	\$ -
Materials & Services	2,861,925	312,930	866,780	91,265	249,500
Capital Outlay	80,127,881	16,292,454	3,498,713	-	-
Special Payments	6,607,691	23,527,697	2,795,285	-	-
Debt Service	979,450	-	-	-	-
Transfers	3,425,000	6,250,212	4,939,310	-	-
Contingency	725,000	-	-	-	10,000
Unappropriated Fund Balance	2,330,645	-	-	-	111,771
Total Requirements	\$ 102,447,949	\$ 49,003,035	\$ 14,797,180	\$ 91,265	\$ 371,271

Fund Summaries

Fund Group Summary

Trust and Agency Funds							Support Services	Sustainability Revolving
Broadband Users Group	PPDS Users Group	Library Board Agency	Cemetery Endowment	Jackson Bottom Preserve				
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	10,000	-	16,139,902	-
2,000	-	300	50	500	-	1,000	-	175
-	-	-	-	-	-	-	-	-
-	-	147,500	100	30,000	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	1,395,000	2,375
431,676	22,250	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
245,765	14,159	82,000	9,000	183,000	-	450,870	-	83,335
679,441	36,409	229,800	9,150	223,500	-	17,986,772	-	85,885
<hr/>								
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	11,519,427	\$ -
355,658	22,250	229,800	-	103,000	-	-	4,486,825	85,885
10,000	-	-	-	-	-	-	1,584,870	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
313,783	14,159	-	-	120,500	-	-	395,650	-
-	-	-	9,150	-	-	-	-	-
\$ 679,441	\$ 36,409	\$ 229,800	\$ 9,150	\$ 223,500	\$ -	\$ 17,986,772	\$ -	\$ 85,885



Summary of City Funds for Fiscal Year 2015-16

	Facilities Management	Risk Management	Loss Reserve	Fleet Management	Copier Program
Resources					
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-	-	-
Fines and Forfeiture	-	-	-	-	-
Charges for Services	5,305,360	-	-	1,888,357	225,000
Interest	15,000	1,000	-	500	1,200
Franchise Fees	-	-	-	-	-
Grants and Donations	497,621	-	-	-	-
Intergovernmental	-	-	-	-	-
Connection Fees	-	-	-	-	-
Systems Development	-	-	-	-	-
Other Financing Src	18,593,270	-	100,000	1,677,365	-
Miscellaneous	8,186,533	-	-	4,000	-
Water Sales	-	-	-	-	-
Contributions in Aid	-	-	-	-	-
Equipment Reserve CO	-	-	-	-	-
Insurance Premiums	-	2,329,900	-	-	-
Beginning Work Cap	2,616,200	605,000	800,000	675,952	300,000
Total Resources	35,213,984	2,935,900	900,000	4,246,174	526,200
Requirements					
Personnel Services	\$ 50,000	\$ 440,268	\$ -	\$ 514,057	\$ -
Materials & Services	5,760,566	97,075	-	1,092,300	122,500
Capital Outlay	29,203,418	-	-	2,489,817	105,500
Special Payments	-	1,793,500	-	-	-
Debt Service	-	-	-	-	-
Transfers	200,000	100,000	-	-	-
Contingency	-	505,057	-	150,000	100,000
Unappropriated Fund Balance	-	-	900,000	-	198,200
Total Requirements	\$ 35,213,984	\$ 2,935,900	\$ 900,000	\$ 4,246,174	\$ 526,200

Joint Ventures			Grand Total
Joint Water Commission	Barney Joint Reservoir		
\$ -	\$ -	\$	63,262,622
-	-		5,862,050
-	-		797,500
-	-		82,700,995
-	1,500		1,064,756
-	-		11,100,000
862,850	-		3,825,821
-	-		8,588,496
-	-		199,500
-	-		16,835,228
-	-		49,553,656
-	566,368		36,986,277
6,737,269	-		6,737,269
6,035,150	-		6,035,150
500,000	-		500,000
-	-		2,329,900
-	348,400		203,843,643
<u>14,135,269</u>	<u>916,268</u>		<u>500,222,863</u>
\$ 2,466,692	\$ 265,511	\$	93,933,370
3,534,773	192,100		40,060,083
7,079,500	-		215,779,805
554,304	110,255		55,110,579
-	-		5,267,912
-	-		49,553,656
500,000	348,402		13,117,482
-	-		27,399,976
<u>\$ 14,135,269</u>	<u>\$ 916,268</u>	<u>\$</u>	<u>500,222,863</u>

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General Funds



Budget by Fund	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
General Fund (100)	85,639,272	87,360,505	95,729,927	99,434,494	3,704,567	4%
Public Arts Fund (102)	-	-	-	213,810	213,810	0%
Economic Development (120)	1,754,461	2,724,619	4,394,840	7,109,000	2,714,160	62%
PERS Stabilization (125)	-	1,621,452	3,447,500	3,330,950	(116,550)	-3%
Total General Funds	\$87,393,733	\$91,706,576	\$103,572,267	\$110,088,254	\$6,515,987	6%

Resources by Category

Beginning Work Cap	13,520,212	12,695,387	14,590,000	19,760,972	5,170,972	35%
Taxes	52,676,656	55,151,687	58,176,851	62,517,622	4,340,771	7%
Licenses and Permits	586,474	572,949	590,000	696,750	106,750	18%
Fines and Forfeiture	743,603	752,612	883,000	785,000	98,000	-11%
Charges for Services	3,698,385	5,339,216	5,429,917	4,123,100	1,306,817	-24%
Interest	79,119	86,609	138,000	141,500	3,500	3%
Franchise Fees	9,549,020	9,711,734	10,325,000	11,100,000	775,000	8%
Grants and Donations	323,044	244,498	217,759	197,750	20,009	-9%
Intergovernmental	2,310,663	2,395,936	2,504,900	2,667,000	162,100	6%
Other Financing Src	1,577,441	1,783,266	7,415,000	5,646,310	1,768,690	-24%
Miscellaneous	2,329,116	2,972,682	3,301,840	2,452,250	849,590	-26%
Total General Funds	\$87,393,733	\$91,706,576	\$103,572,267	\$110,088,254	\$6,515,987	6%

Requirements by Category

Personnel Services	50,001,137	53,642,323	57,152,251	59,653,940	2,501,689	4%
Materials & Services	9,046,026	9,092,932	10,434,738	10,744,581	309,843	3%
Capital Outlay	303,231	496,079	2,223,927	5,201,106	2,977,179	134%
Special Payments	13,625,761	14,231,085	16,643,077	17,110,880	467,803	3%
Transfers	1,722,191	1,038,635	1,531,100	1,891,050	359,950	24%
Contingency	-	-	3,480,000	3,500,000	20,000	1%
Unapprop Fund Bal	12,695,387	13,205,522	12,107,174	11,986,697	120,477	-1%
Total General Funds	\$87,393,733	\$91,706,576	\$103,572,267	\$110,088,254	\$6,515,987	6%

Budget by Department

Police	25,313,814	27,212,248	28,874,085	30,113,191	1,239,106	4%
Fire	16,928,072	17,710,775	18,813,931	19,697,916	883,985	5%
Parks and Recreation	15,792,565	16,675,923	18,091,181	19,268,431	1,177,250	7%
Library	7,331,885	7,886,140	8,651,370	8,899,181	247,811	3%
Planning	4,006,121	4,029,820	4,819,006	4,955,711	136,705	3%
Street Lighting	878,181	925,782	1,010,000	1,010,000	0	0%
Special Expenditures	14,948,065	12,462,625	14,954,967	15,159,191	204,224	1%
Municipal Court	440,569	457,192	515,387	544,683	29,296	6%
Pers Stabilization	-	1,621,452	3,447,500	3,330,950	116,550	-3%
Economic Development	1,754,461	2,724,619	4,394,840	7,109,000	2,714,160	62%
Total General Funds	\$87,393,733	\$91,706,576	\$103,572,267	\$110,088,254	\$6,515,987	6%

General Fund (100)

This fund is used to account for all revenues and expenditures of a general nature not required to be recorded in another fund. Revenue is received from property taxes, charges for services, franchise fees, interest, revenue from other agencies, grants and transfers from other funds.

Property taxes make up the largest single source of General Fund revenue. Other revenues include Hotel/Motel Tax, Washington County Cooperative Library Services (WCCLS) Levy distribution, state liquor, cigarette taxes, and state shared revenues.

The General Fund resources fund Police, Fire, Parks and Recreation, Library, Planning, and Municipal Court.

General Fund (100) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	13,340,464	12,174,730	11,640,000	14,685,022	3,045,022	26%
Taxes	52,676,656	55,151,687	58,176,851	62,517,622	4,340,771	7%
Licenses and Permits	586,474	572,949	590,000	696,750	106,750	18%
Fines and Forfeiture	743,603	752,612	883,000	785,000	(98,000)	-11%
Charges for Services	3,698,385	3,724,589	3,622,417	4,123,100	500,683	14%
Interest	77,758	75,517	110,000	115,000	5,000	5%
Franchise Fees	9,549,020	9,711,734	10,325,000	11,100,000	775,000	8%
Grants and Donations	323,044	244,498	217,759	197,750	(20,009)	-9%
Intergovernmental	2,310,663	2,395,936	2,504,900	2,667,000	162,100	6%
Other Financing Src	1,035,000	993,266	6,010,000	1,010,000	(5,000,000)	-83%
Miscellaneous	1,298,205	1,562,987	1,650,000	1,537,250	(112,750)	-7%
Total General Fund	\$85,639,272	\$87,360,505	\$95,729,927	\$99,434,494	\$3,704,567	

General Fund (100) by Category

Personnel Services	49,413,373	52,878,980	56,340,953	58,800,319	2,459,366	4%
Materials & Services	8,590,679	8,571,627	9,028,303	9,423,411	395,108	4%
Capital Outlay	303,231	496,079	248,000	256,022	8,022	3%
Special Payments	13,435,068	14,043,890	16,441,897	16,907,945	466,048	3%
Transfers	1,722,191	1,038,635	1,531,100	1,891,050	359,950	24%
Contingency	-	-	3,480,000	3,500,000	20,000	1%
Unapprop Fund Bal	12,174,730	10,331,294	8,659,674	8,655,747	(3,927)	0%
Total General Fund	\$85,639,272	\$87,360,505	\$95,729,927	\$99,434,494	\$3,704,567	4%

General Fund (100) by Department

Police	25,313,814	27,212,248	28,874,085	30,113,191	1,239,106	4%
Fire	16,928,072	17,710,775	18,813,931	19,697,916	883,985	5%
Parks and Recreation	15,792,565	16,675,923	18,091,181	19,054,621	963,440	5%
Library	7,331,885	7,886,140	8,651,370	8,899,181	247,811	3%
Planning	4,006,121	4,029,820	4,819,006	4,955,711	136,705	3%
Street Lighting	878,181	925,782	1,010,000	1,010,000	-	0%
Special Expenditures	14,948,065	12,462,625	14,954,967	15,159,191	204,224	1%
Municipal Court	440,569	457,192	515,387	544,683	29,296	6%
Total General Fund	\$85,639,272	\$87,360,505	\$95,729,927	\$99,434,494	\$3,704,567	4%



Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Taxes						
4000 Property Taxes	36,220,817	37,797,177	40,146,851	43,382,622	43,382,622	43,382,622
4005 Local Option Tax	14,991,399	15,675,140	16,310,000	17,350,000	17,350,000	17,350,000
4010 Property Taxes - Delinquent	510,302	640,622	650,000	650,000	650,000	650,000
4015 Local Option Taxes - Delinquent	237,384	320,436	300,000	325,000	325,000	325,000
4021 Hotel/Motel Tax	716,754	718,312	770,000	810,000	810,000	810,000
Total Taxes	\$52,676,656	\$55,151,687	\$58,176,851	\$62,517,622	\$62,517,622	\$62,517,622
Licenses and Permits						
4110 Business License Fees	258,142	264,641	270,000	275,000	275,000	275,000
4111 B/L Application Fees	31,034	29,074	35,000	31,000	31,000	31,000
4112 Licenses and Fees	9,550	10,235	10,000	10,750	10,750	10,750
4114 Planning Fees	287,748	268,999	275,000	380,000	380,000	380,000
Total Licenses and Permits	\$586,474	\$572,949	\$590,000	\$696,750	\$696,750	\$696,750
Fines and Forfeiture						
4130 Vehicle Impound Fee	18,600	24,675	18,000	15,000	15,000	15,000
4131 Court Fines	669,345	670,779	800,000	700,000	700,000	700,000
4132 Parking Fines	55,658	57,158	65,000	70,000	70,000	70,000
Total Fines and Forfeiture	\$743,603	\$752,612	\$883,000	\$785,000	\$785,000	\$785,000
Charges for Services						
4113 Lien Search Service Fees	83,675	68,125	65,000	75,000	75,000	75,000
4151 Facility Rental Fees	580,106	579,528	518,500	579,000	579,000	579,000
4154 Service Charges	38,396	173,892	158,317	38,500	38,500	38,500
4152 Training Revenue	29,900	26,005	12,500	15,000	15,000	15,000
4126 Resale/Concession Fees	226,665	134,912	130,000	160,000	160,000	160,000
4150 Program Fees	2,550,256	2,403,720	2,518,100	3,040,600	3,040,600	3,040,600
4156 Contract Payments	-	118,312	-	-	-	-
4176 Library Fines	153,100	159,228	157,000	165,000	165,000	165,000
4177 Library Fines Self Checkout	36,287	60,867	63,000	50,000	50,000	50,000
Total Charges for Services	\$3,698,385	\$3,724,589	\$3,622,417	\$4,123,100	\$4,123,100	\$4,123,100
Interest						
4200 Interest Earned	77,758	75,517	110,000	115,000	115,000	115,000
Total Interest	\$77,758	\$75,517	\$110,000	\$115,000	\$115,000	\$115,000
Franchise Fees						
4250 Franchise Fees	9,461,970	9,468,735	10,100,000	10,800,000	10,800,000	10,800,000
4251 Public Utility Tax	87,050	242,999	225,000	300,000	300,000	300,000
Total Franchise Fees	\$9,549,020	\$9,711,734	\$10,325,000	\$11,100,000	\$11,100,000	\$11,100,000
Grants and Donations						
4270 Donations	105,620	72,735	124,000	121,750	121,750	121,750
4275 Grants - Federal	85,356	72,102	26,647	6,000	6,000	6,000
4276 Grants - State	37,927	31,548	25,000	-	-	-
4277 Grants - Other	94,141	68,113	42,112	70,000	70,000	70,000
Total Grants and Donations	\$323,044	\$244,498	\$217,759	\$197,750	\$197,750	\$197,750

General Funds

General Fund

General Fund (100)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Intergovernmental						
4301 OLCC Tax Revenue	1,240,743	1,297,294	1,350,000	1,437,000	1,437,000	1,437,000
4302 State Revenue Sharing	925,269	957,376	1,000,000	1,080,000	1,080,000	1,080,000
4303 Cigarette Tax Revenue	131,383	126,401	140,000	135,000	135,000	135,000
4300 Ready to Read	13,268	14,865	14,900	15,000	15,000	15,000
Total Intergovernmental	\$2,310,663	\$2,395,936	\$2,504,900	\$2,667,000	\$2,667,000	\$2,667,000
Other Financing Src						
4450 Transfer from Transportation Fun	700,000	683,266	700,000	700,000	700,000	700,000
4455 Transfer from SWM Fund	100,000	100,000	100,000	100,000	100,000	100,000
4456 Transfer from Water Fund	50,000	50,000	50,000	50,000	50,000	50,000
4458 Transfer from Sewer Fund	185,000	160,000	160,000	160,000	160,000	160,000
4479 Transfer from Gainshare	-	-	5,000,000	-	-	-
Total Other Financing Src	\$1,035,000	\$993,266	\$6,010,000	\$1,010,000	\$1,010,000	\$1,010,000
Miscellaneous						
4600 Miscellaneous Income	1,154,069	1,503,093	1,559,500	1,522,000	1,522,000	1,522,000
4601 Sale of Surplus Property	46,952	15,256	25,000	15,000	15,000	15,000
4616 NSF Fees	575	248	500	250	250	250
4602 Training Revenue	-	900	-	-	-	-
4606 Construction Reimbursement	96,609	43,490	65,000	-	-	-
Total Miscellaneous	\$1,298,205	\$1,562,987	\$1,650,000	\$1,537,250	\$1,537,250	\$1,537,250
Beginning Work Cap						
4800 Beginning Working Capital	13,340,464	12,174,730	11,640,000	14,650,000	14,650,000	14,685,022
Total Beginning Work Cap	\$13,340,464	\$12,174,730	\$11,640,000	\$14,650,000	\$14,650,000	\$14,685,022
Total Resources	\$85,639,272	\$87,360,505	\$95,729,927	\$99,399,472	\$99,399,472	\$99,434,494



General Funds

General Fund

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	29,405,990	30,870,014	32,697,877	34,534,630	34,534,630	34,534,630
5005 Salaries - Part-Time	3,048,178	2,938,970	3,377,538	3,230,242	3,230,242	3,230,242
5007 Incentive Allowance	17,169	9,123	20,000	20,000	20,000	20,000
5010 Extra Labor	99,270	61,397	126,670	126,670	126,670	126,670
5100 Overtime	1,871,941	2,117,871	2,124,940	1,980,123	1,980,123	1,980,123
5301 Med/Den/Vis Insurance	6,624,912	6,437,380	6,910,583	7,579,212	7,579,212	7,579,212
5303 PERS	4,258,146	4,416,708	4,908,332	6,084,651	6,084,651	6,084,651
5308 VEBA	26	636,106	698,594	745,032	745,032	745,032
5309 PERS Stabilization	-	1,042,884	1,155,652	-	-	-
5399 Other Benefits and Taxes	4,087,741	4,348,527	4,320,767	4,499,759	4,499,759	4,499,759
Total Personnel Services	\$49,413,373	\$52,878,980	\$56,340,953	\$58,800,319	\$58,800,319	\$58,800,319
Materials & Services						
6000 Office Supplies	267,233	271,905	262,740	276,200	276,200	276,200
6001 Communications Services	222,479	249,244	250,409	191,490	191,490	251,490
6002 Travel/Training/Dues	287,902	295,779	336,713	413,495	413,495	413,495
6003 Postage	32,066	28,857	42,650	41,200	41,200	41,200
6004 Program Supplies/Materials	1,248,036	1,143,219	1,211,024	1,313,109	1,313,109	1,313,109
6005 Advertising/Promotion	32,695	43,441	57,297	57,800	57,800	57,800
6006 Tuition Reimbursement	12,644	4,648	18,265	18,265	18,265	18,265
6007 Printing	52,914	82,777	99,760	87,425	87,425	87,425
6050 Hosted Training	3,746	-	-	-	-	-
6055 Fire Meal Reimbursement	80,103	91,250	97,043	97,043	97,043	97,043
6100 Contractual Services	1,755,611	1,551,001	1,748,045	1,766,682	1,766,682	1,766,682
6101 Other Services	403,964	452,116	376,355	514,550	514,550	524,550
6102 Maintenance Contracts	57,321	62,006	29,415	46,590	46,590	46,590
6200 Fuel/Oil	507,747	510,156	510,606	505,606	505,606	505,606
6202 Vehicle Equipment	16,146	28,538	20,000	20,000	20,000	20,000
6300 Uniforms	137,031	148,096	108,399	125,103	125,103	125,103
6301 Safety Supplies	23,940	32,812	34,766	36,471	36,471	36,471
6400 Utilities	1,112,852	1,197,505	1,296,000	1,300,000	1,300,000	1,300,000
6402 Maintenance Supplies	59,263	57,230	40,555	148,555	148,555	148,555
6403 Small Tools and Equipment	63,310	84,289	37,720	49,110	49,110	49,110
6405 Recruitment Expense	657	184	750	750	750	750
6406 Library Materials	661,419	669,304	693,594	578,594	578,594	578,594
6409 Computer Software	22,450	7,597	4,480	5,880	5,880	5,880
6410 Computer Hardware	30,282	28,447	27,850	57,409	57,409	57,409
6411 Communications Equipment	1,177,741	1,204,932	1,374,586	1,298,121	1,298,121	1,298,121
6414 Dues - Other Entities	1,330	1,350	1,600	-	-	-
6416 Equipment Maintenance	103,419	105,899	69,474	69,250	69,250	69,250
6418 Medical Equipment/Supplies	44,042	45,399	45,750	75,000	75,000	75,000
6419 Personal Protective Equipment	64,238	59,865	82,466	95,800	95,800	95,800
6420 SCBA	15,106	18,813	15,800	30,000	30,000	30,000
6425 Library Periodicals	32,472	33,729	29,000	20,000	20,000	20,000
6601 TNT	9,230	15,713	14,800	20,972	20,972	20,972
6602 Firearms	50,362	45,018	86,391	86,191	86,191	86,191
6603 Honor Guard	928	508	4,000	6,750	6,750	6,750
Total Materials & Services	\$8,590,679	\$8,571,627	\$9,028,303	\$9,353,411	\$9,353,411	\$9,423,411

General Funds

General Fund

General Fund (100)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7000 Automotive and Equipment	745	-	-	-	-	-
7010 Office Equipment	-	43,490	-	-	-	-
7015 Apparatus and Equipment	24,284	-	-	-	-	-
7020 Computer Hardware	-	75,722	62,000	-	-	20,022
7030 Facilities and Improvements	181,876	156,132	-	65,000	65,000	65,000
7032 Facilities Equipment	-	39,097	-	28,000	28,000	28,000
7040 Construction - Infrastructure	2,376	409	10,000	10,000	10,000	10,000
7045 Park Equipment	93,950	181,229	176,000	118,000	118,000	133,000
Total Capital Outlay	\$303,231	\$496,079	\$248,000	\$221,000	\$221,000	\$256,022
Special Payments						
8000 In Lieu of Tax Fees	47,120	48,017	50,000	50,000	50,000	50,000
8001 Lien Search Service Fees	33,174	30,353	25,000	32,000	32,000	32,000
8002 Miscellaneous Refunds	75,080	81,654	60,000	80,000	80,000	80,000
8003 Community Programs	175,000	145,000	180,000	180,000	180,000	180,000
8004 Chamber Assistance	60,000	60,000	60,000	60,000	60,000	60,000
8005 Retiree Med/Life Insurance	31,000	31,125	35,000	35,000	35,000	35,000
8006 Other Services	35,019	38,685	240,000	50,000	50,000	50,000
8008 Facilities Depreciation	738,411	745,405	753,093	743,530	743,530	743,530
8009 Support Services Charge	7,709,567	8,073,860	9,309,838	9,869,730	9,869,730	9,869,730
8010 Equipment Depreciation	380,554	-	381,601	381,601	381,601	381,601
8011 Facilities Charge	2,745,728	3,098,747	3,691,216	3,639,461	3,639,461	3,639,461
8018 Insurance	578,600	605,855	600,000	600,000	600,000	600,000
8024 Fleet Services Charge	825,815	1,085,189	1,056,149	1,186,623	1,186,623	1,186,623
Total Special Payments	\$13,435,068	\$14,043,890	\$16,441,897	\$16,907,945	\$16,907,945	\$16,907,945
Transfers						
8200 Transfer to Econ Dev	462,441	710,000	725,000	725,000	725,000	725,000
8202 Transfer to Support Services	148,750	-	50,000	-	-	-
8209 Transfer to Facilities Managemen	160,000	-	-	-	-	-
8218 Transfer to TUF PMP	300,000	250,000	-	-	-	-
8229 Transfer to Fleet Management Fu	631,000	41,500	731,600	952,365	952,365	952,365
8230 Transfer to Sustainability Fund	20,000	37,135	24,500	2,375	2,375	2,375
8234 Transfer To Public Arts Fund	-	-	-	211,310	211,310	211,310
Total Transfers	\$1,722,191	\$1,038,635	\$1,531,100	\$1,891,050	\$1,891,050	\$1,891,050
Contingency						
8300 Contingency	-	-	3,480,000	3,500,000	3,500,000	3,500,000
Total Contingency	\$0	\$0	\$3,480,000	\$3,500,000	\$3,500,000	\$3,500,000
Unapprop Fund Bal						
8500 Unapprop Fund Balance	12,174,730	10,331,294	8,659,674	8,725,747	8,725,747	8,655,747
Total Unapprop Fund Bal	\$12,174,730	\$10,331,294	\$8,659,674	\$8,725,747	\$8,725,747	\$8,655,747
Total Requirements	\$85,639,272	\$87,360,505	\$95,729,927	\$99,399,472	\$99,399,472	\$99,434,494



	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Police Department Requirements						
Personnel Services	19,112,500	20,700,666	21,848,389	22,747,696	22,747,696	22,747,696
Materials & Services	2,293,286	2,444,216	2,506,851	2,523,897	2,523,897	2,583,897
Capital Outlay	-	62,004	-	-	-	-
Special Payments	3,908,028	4,005,362	4,518,845	4,781,598	4,781,598	4,781,598
Total Police	\$25,313,814	\$27,212,248	\$28,874,085	\$30,053,191	\$30,053,191	\$30,113,191

Fire Department Requirements						
Personnel Services	13,194,006	14,166,491	14,880,454	15,463,622	15,463,622	15,463,622
Materials & Services	1,259,725	1,246,694	1,372,310	1,454,531	1,454,531	1,454,531
Capital Outlay	24,284	-	-	-	-	-
Special Payments	2,450,057	2,297,590	2,561,167	2,779,763	2,779,763	2,779,763
Total Fire	\$16,928,072	\$17,710,775	\$18,813,931	\$19,697,916	\$19,697,916	\$19,697,916

Parks and Recreation Department Requirements						
Personnel Services	9,737,087	10,222,498	11,126,723	11,647,036	11,647,036	11,647,036
Materials & Services	2,398,188	2,312,820	2,401,450	2,807,850	2,807,850	2,817,850
Capital Outlay	276,571	376,458	176,000	211,000	211,000	226,000
Special Payments	3,380,719	3,764,147	4,387,008	4,363,735	4,363,735	4,363,735
Total Parks and Recreation	\$15,792,565	\$16,675,923	\$18,091,181	\$19,029,621	\$19,029,621	\$19,054,621

Library Department Requirements						
Personnel Services	4,976,301	5,155,301	5,523,257	5,642,116	5,642,116	5,642,116
Materials & Services	945,034	984,958	954,392	1,014,283	1,014,283	1,014,283
Capital Outlay	-	57,208	62,000	-	-	20,022
Special Payments	1,410,550	1,688,673	2,111,721	2,222,760	2,222,760	2,222,760
Total Library	\$7,331,885	\$7,886,140	\$8,651,370	\$8,879,159	\$8,879,159	\$8,899,181

Planning Department Requirements						
Personnel Services	2,115,459	2,343,925	2,652,906	2,971,009	2,971,009	2,971,009
Materials & Services	789,631	586,733	745,300	516,150	516,150	516,150
Special Payments	1,101,031	1,099,162	1,420,800	1,468,552	1,468,552	1,468,552
Total Planning	\$4,006,121	\$4,029,820	\$4,819,006	\$4,955,711	\$4,955,711	\$4,955,711

Street Lighting Department Requirements						
Materials & Services	875,805	925,373	1,000,000	1,000,000	1,000,000	1,000,000
Capital Outlay	2,376	409	10,000	10,000	10,000	10,000
Total Street Lighting	\$878,181	\$925,782	\$1,010,000	\$1,010,000	\$1,010,000	\$1,010,000

Special Expenditures Department Requirements						
Materials & Services	-	38,456	10,000	-	-	-
Special Payments	1,051,144	1,054,240	1,274,193	1,112,394	1,112,394	1,112,394
Transfers	1,722,191	1,038,635	1,531,100	1,891,050	1,891,050	1,891,050
Contingency	-	-	3,480,000	3,500,000	3,500,000	3,500,000
Unappropriated Fund Bal	12,174,730	10,331,294	8,659,674	8,725,747	8,725,747	8,655,747
Total Special Expenditures	\$14,948,065	\$12,462,625	\$14,954,967	\$15,229,191	\$15,229,191	\$15,159,191

General Funds

General Fund

Municipal Court Department Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services	278,020	290,099	309,224	328,840	328,840	328,840
Materials & Services	29,010	32,377	38,000	36,700	36,700	36,700
Special Payments	133,539	134,716	168,163	179,143	179,143	179,143
Total Municipal Court	\$440,569	\$457,192	\$515,387	\$544,683	\$544,683	\$544,683
Total General Fund Requirements	\$85,639,272	\$87,360,505	\$95,729,927	\$99,399,472	\$99,399,472	\$99,434,494



Public Arts Fund (102)

Beginning in fiscal year 2013, the City began allocating discretionary general revenues to fund public art at a minimum of one dollar per capita annually. Until now, unspent public art funds have resided within the General Fund. For enhanced tracking purposes, a sub-fund of the General Fund has been created as the Public Art Fund.

Public Arts Fund (102) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Interest	-	-	-	2,500	2,500	0%
Other Financing Src	-	-	-	211,310	211,310	0%
Total Public Arts Fund	\$0	\$0	\$0	\$213,810	\$213,810	

Public Arts Fund (102) by Category

Capital Outlay	-	-	-	213,810	213,810	0%
Total Public Arts Fund	\$0	\$0	\$0	\$213,810	\$213,810	0%

Public Arts Fund (102) by Department

Parks and Recreation	-	-	-	213,810	213,810	0%
Total Public Arts Fund	\$0	\$0	\$0	\$213,810	\$213,810	0%

Public Arts Fund (102)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Interest						
4200 Interest Earned	-	-	-	2,500	2,500	2,500
Total Interest	\$0	\$0	\$0	\$2,500	\$2,500	\$2,500
Other Financing Src						
4454 Transfer from General Fund	-	-	-	211,310	211,310	211,310
Total Other Financing Src	\$0	\$0	\$0	\$211,310	\$211,310	\$211,310
Total Resources	\$0	\$0	\$0	\$213,810	\$213,810	\$213,810

Public Arts Fund (102)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7050 Capital Reserve	-	-	-	213,810	213,810	213,810
Total Capital Outlay	\$0	\$0	\$0	\$213,810	\$213,810	\$213,810
Total Requirements	\$0	\$0	\$0	\$213,810	\$213,810	\$213,810



Economic Development Fund (120)

This fund accounts for City business and economic development activities. Funding sources include General Fund transfers, program income from a former urban renewal district and transfers from other City funds that benefit from the new business created through the City’s economic development efforts.

Economic Development (120) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	179,748	520,657	1,335,000	1,765,000	430,000	32%
Interest	1,361	4,267	3,000	4,000	1,000	33%
Other Financing Src	542,441	790,000	1,405,000	4,425,000	3,020,000	215%
Miscellaneous	1,030,911	1,409,695	1,651,840	915,000	(736,840)	-45%
Total Economic Development	\$1,754,461	\$2,724,619	\$4,394,840	\$7,109,000	\$2,714,160	

Economic Development (120) by Category

Personnel Services	587,764	763,343	811,298	853,621	42,323	5%
Materials & Services	455,347	521,305	1,406,435	1,321,170	(85,265)	-6%
Capital Outlay	-	-	1,975,927	4,731,274	2,755,347	139%
Special Payments	190,693	187,195	201,180	202,935	1,755	1%
Unapprop Fund Bal	520,657	1,252,776	-	-	-	0%
Total Economic Development	\$1,754,461	\$2,724,619	\$4,394,840	\$7,109,000	\$2,714,160	62%

Economic Development (120) by Department

Economic Development	1,754,461	2,724,619	4,394,840	7,109,000	2,714,160	62%
Total Economic Development	\$1,754,461	\$2,724,619	\$4,394,840	\$7,109,000	\$2,714,160	62%

General Funds

Economic Development

Economic Development (120)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Interest						
4200 Interest Earned	1,361	4,267	3,000	4,000	4,000	4,000
Total Interest	\$1,361	\$4,267	\$3,000	\$4,000	\$4,000	\$4,000
Other Financing Src						
4450 Transfer from Transportation Fun	20,000	20,000	20,000	20,000	20,000	20,000
4454 Transfer from General Fund	462,441	710,000	725,000	725,000	725,000	725,000
4455 Transfer from SWM Fund	20,000	20,000	20,000	20,000	20,000	20,000
4456 Transfer from Water Fund	20,000	20,000	20,000	20,000	20,000	20,000
4458 Transfer from Sewer Fund	20,000	20,000	20,000	20,000	20,000	20,000
4479 Transfer from Gainshare	-	-	600,000	3,620,000	3,620,000	3,620,000
Total Other Financing Src	\$542,441	\$790,000	\$1,405,000	\$4,425,000	\$4,425,000	\$4,425,000
Miscellaneous						
4600 Miscellaneous Income	1,000	384	-	-	-	-
4608 Strategic Investment Prog Reven	220,854	364,387	400,000	400,000	400,000	400,000
4610 Leasehold Revenues	33,620	37,708	42,000	40,000	40,000	40,000
4634 Enterprise Zone App Fee	51,174	27,656	50,000	50,000	50,000	50,000
4635 Enterprise Zone Comm Fee	724,263	979,560	1,159,840	425,000	425,000	425,000
Total Miscellaneous	\$1,030,911	\$1,409,695	\$1,651,840	\$915,000	\$915,000	\$915,000
Beginning Work Cap						
4800 Beginning Working Capital	179,748	520,657	1,335,000	1,765,000	1,765,000	1,765,000
Total Beginning Work Cap	\$179,748	\$520,657	\$1,335,000	\$1,765,000	\$1,765,000	\$1,765,000
Total Resources	\$1,754,461	\$2,724,619	\$4,394,840	\$7,109,000	\$7,109,000	\$7,109,000



Economic Development (120)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	420,188	528,119	539,784	570,882	570,882	570,882
5010 Extra Labor	-	7,500	33,000	33,000	33,000	33,000
5301 Med/Den/Vis Insurance	80,666	89,841	91,960	98,110	98,110	98,110
5303 PERS	46,186	60,769	64,170	83,380	83,380	83,380
5308 VEBA	-	10,562	10,799	11,421	11,421	11,421
5309 PERS Stabilization	-	15,968	16,859	-	-	-
5399 Other Benefits and Taxes	40,724	50,584	54,726	56,828	56,828	56,828
Total Personnel Services	\$587,764	\$763,343	\$811,298	\$853,621	\$853,621	\$853,621
Materials & Services						
6000 Office Supplies	7,064	5,808	6,500	6,500	6,500	6,500
6001 Communications Services	1,104	1,416	1,200	1,200	1,200	1,200
6002 Travel/Training/Dues	27,607	38,225	55,155	55,540	55,540	55,540
6003 Postage	334	1,647	300	300	300	300
6004 Program Supplies/Materials	1,482	-	1,000	-	-	-
6005 Advertising/Promotion	994	7,087	42,750	42,750	42,750	42,750
6100 Contractual Services	323,371	422,741	1,239,500	1,152,000	1,152,000	1,152,000
6101 Other Services	93,391	44,373	60,030	62,880	62,880	62,880
6402 Maintenance Supplies	-	8	-	-	-	-
Total Materials & Services	\$455,347	\$521,305	\$1,406,435	\$1,321,170	\$1,321,170	\$1,321,170
Capital Outlay						
7050 Capital Reserve	-	-	1,975,927	4,731,274	4,731,274	4,731,274
Total Capital Outlay	\$0	\$0	\$1,975,927	\$4,731,274	\$4,731,274	\$4,731,274
Special Payments						
8008 Facilities Depreciation	4,598	4,990	5,246	4,353	4,353	4,353
8009 Support Services Charge	152,334	143,920	150,550	157,604	157,604	157,604
8010 Equipment Depreciation	7,403	7,403	6,171	6,171	6,171	6,171
8011 Facilities Charge	16,715	20,658	25,713	21,307	21,307	21,307
8018 Insurance	9,643	10,224	13,500	13,500	13,500	13,500
Total Special Payments	\$190,693	\$187,195	\$201,180	\$202,935	\$202,935	\$202,935
Unappropriated Fund Bal						
8500 Unappropriated Fund Balance	520,657	1,252,776	-	-	-	-
Total Unappropriated Fund Bal	\$520,657	\$1,252,776	\$0	\$0	\$0	\$0
Total Requirements	\$1,754,461	\$2,724,619	\$4,394,840	\$7,109,000	\$7,109,000	\$7,109,000

PERS Stabilization (125)

During the 2013 legislation session, the legislature passed several changes to the Oregon Public Employees Retirement System (PERS) program, which lowered the employer’s rate for the biennium 2013-15. The City chose to continue to charge departments the higher, original rate and put the excess monies in this new fund. This fund will be used as a reserve for the City’s future pension expenses in PERS or to repay the PERS system in the event the lawsuits filed in response to the legislation changes are successful.

PERS Stabilization (125) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	-	-	1,615,000	3,310,950	1,695,950	105%
Charges for Services	-	1,614,627	1,807,500	-	(1,807,500)	-100%
Interest	-	6,825	25,000	20,000	(5,000)	-20%
Total PERS Stabilization	\$0	\$1,621,452	\$3,447,500	\$3,330,950	(\$116,550)	

PERS Stabilization (125) by Category

Unappropriated Fund Bal	-	1,621,452	3,447,500	3,330,950	(116,550)	-3%
Total PERS Stabilization	\$0	\$1,621,452	\$3,447,500	\$3,330,950	(\$116,550)	-3%

PERS Stabilization (125) by Department

Pers Stabilization	-	1,621,452	3,447,500	3,330,950	(116,550)	-3%
Total PERS Stabilization	\$0	\$1,621,452	\$3,447,500	\$3,330,950	(\$116,550)	-3%



PERS Stabilization (125)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Charges for Services						
4183 Dept Chg - PERS Stabilization	-	1,614,627	1,807,500	-	-	-
Total Charges for Services	\$0	\$1,614,627	\$1,807,500	\$0	\$0	\$0
Interest						
4200 Interest Earned	-	6,825	25,000	20,000	20,000	20,000
Total Interest	\$0	\$6,825	\$25,000	\$20,000	\$20,000	\$20,000
Beginning Work Cap						
4800 Beginning Working Capital	-	-	1,615,000	3,310,950	3,310,950	3,310,950
Total Beginning Work Cap	\$0	\$0	\$1,615,000	\$3,310,950	\$3,310,950	\$3,310,950
Total Resources	\$0	\$1,621,452	\$3,447,500	\$3,330,950	\$3,330,950	\$3,330,950

PERS Stabilization (125)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Unappropriated Fund Bal						
8500 Unappropriated Fund Balance	-	1,621,452	3,447,500	3,330,950	3,330,950	3,330,950
Total Unappropriated Fund Bal	\$0	\$1,621,452	\$3,447,500	\$3,330,950	\$3,330,950	\$3,330,950
Total Requirements	\$0	\$1,621,452	\$3,447,500	\$3,330,950	\$3,330,950	\$3,330,950

Special Revenue Funds



Special Revenue Funds

Summary

Budget by Fund	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Police Forfeiture Fund (105)	113,252	101,555	80,000	82,000	2,000	3%
Cadet Fund (110)	1,390,533	1,359,024	1,301,000	1,256,600	(44,400)	-3%
Parks SDC Fund (115)	8,096,898	8,126,566	10,840,725	10,032,500	(808,225)	-7%
Transportation Fund (200)	8,032,474	8,722,203	8,087,857	11,698,734	3,610,877	45%
Pathways Fund - Gas Tax (202)	593,608	589,883	1,447,066	490,462	(956,604)	-66%
Transportation Depreciation (204)	534,032	659,351	525,079	1,214,812	689,733	131%
TUF Pavement Management Fund (205)	4,213,602	4,550,298	4,009,376	3,892,180	(117,196)	-3%
TUF Pathways Fund (206)	2,741,348	3,355,872	3,516,112	4,670,869	1,154,757	33%
TIF Fund (210)	25,219,646	20,523,696	24,007,636	23,540,050	(467,586)	-2%
TDT Fund (212)	7,988,881	10,690,568	11,385,000	15,013,750	3,628,750	32%
Special Assessments Fund (220)	151,198	109,041	51,750	35,600	(16,150)	-31%
Wetland Mitigation Fund (232)	-	118,454	118,640	119,480	840	1%
Building Fund (540)	25,792,152	28,698,519	25,058,500	28,751,000	3,692,500	15%
Total Special Revenue Funds	\$84,867,624	\$87,605,030	\$90,428,741	\$100,798,037	\$10,369,296	11%

Resources by Category

Beginning Work Cap	51,184,640	58,694,080	60,445,893	66,804,780	6,358,887	11%
Licenses and Permits	17,117,551	9,957,784	2,937,000	4,954,300	2,017,300	69%
Charges for Services	1,722,456	1,979,178	1,858,401	2,448,779	590,378	32%
Interest	293,461	306,880	197,350	211,645	14,295	7%
Grants and Donations	141,396	167,761	1,270,000	2,020,000	750,000	59%
Intergovernmental	5,397,439	5,654,867	5,819,260	5,921,496	102,236	2%
Systems Development	6,252,578	5,905,628	4,000,000	4,127,200	127,200	3%
Other Financing Src	2,615,000	2,832,677	6,692,837	9,250,337	2,557,500	38%
Miscellaneous	143,103	2,106,175	7,208,000	5,059,500	(2,148,500)	-30%
Total Special Revenue Funds	\$84,867,624	\$87,605,030	\$90,428,741	\$100,798,037	\$10,369,296	11%

Requirements by Category

Personnel Services	5,919,304	6,375,051	7,875,524	8,198,618	323,094	4%
Materials & Services	5,893,401	6,307,021	6,849,346	7,470,370	621,024	9%
Capital Outlay	4,757,316	4,498,764	47,331,134	51,681,410	4,350,276	9%
Special Payments	1,863,453	2,176,577	2,502,982	2,609,467	106,485	4%
Transfers	7,740,070	4,181,003	11,329,251	12,874,659	1,545,408	14%
Contingency	-	-	6,100,000	6,100,000	-	0%
Unapprop Fund Bal	58,694,080	64,066,614	8,440,504	11,863,513	3,423,009	41%
Total Special Revenue Funds	\$84,867,624	\$87,605,030	\$90,428,741	\$100,798,037	\$10,369,296	11%

Budget by Department

Police	1,503,785	1,460,579	1,381,000	1,338,600	(42,400)	-3%
Parks and Recreation	8,096,898	8,245,020	10,959,365	10,151,980	(807,385)	-7%
Building	25,792,152	28,698,519	25,058,500	28,751,000	3,692,500	15%
Public Works	49,474,789	49,200,912	53,029,876	60,556,457	7,526,581	14%
Total Special Revenue Funds	\$84,867,624	\$87,605,030	\$90,428,741	\$100,798,037	\$10,369,296	11%

Police Forfeiture Fund (105)

This fund accounts for revenues received from state and federal forfeitures and donations.

Police Forfeiture Fund (105) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	105,542	85,190	74,000	80,000	6,000	8%
Interest	441	323	500	500	-	0%
Miscellaneous	7,269	16,042	5,500	1,500	(4,000)	-73%
Total Police Forfeiture Fund	\$113,252	\$101,555	\$80,000	\$82,000	\$2,000	

Police Forfeiture Fund (105) by Category

Materials & Services	105	30,931	80,000	82,000	2,000	3%
Capital Outlay	27,957	-	-	-	-	0%
Unapprop Fund Bal	85,190	70,624	-	-	-	0%
Total Police Forfeiture Fund	\$113,252	\$101,555	\$80,000	\$82,000	\$2,000	3%

Police Forfeiture Fund (105) by Department

Police	113,252	101,555	80,000	82,000	2,000	3%
Total Police Forfeiture Fund	\$113,252	\$101,555	\$80,000	\$82,000	\$2,000	3%



Police Forfeiture Fund (105)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Interest						
4200 Interest Earned	441	323	500	500	500	500
Total Interest	\$441	\$323	\$500	\$500	\$500	\$500
Miscellaneous						
4600 Miscellaneous Income	2,419	11,716	1,500	1,500	1,500	1,500
4603 Forfeitures - Federal	4,850	4,326	4,000	-	-	-
Total Miscellaneous	\$7,269	\$16,042	\$5,500	\$1,500	\$1,500	\$1,500
Beginning Work Cap						
4800 Beginning Working Capital	105,542	85,190	74,000	80,000	80,000	80,000
Total Beginning Work Cap	\$105,542	\$85,190	\$74,000	\$80,000	\$80,000	\$80,000
Total Resources	\$113,252	\$101,555	\$80,000	\$82,000	\$82,000	\$82,000

Police Forfeiture Fund (105)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6004 Program Supplies/Materials	-	30,931	-	-	-	-
6604 Federal Forfeiture	105	-	50,000	51,000	51,000	51,000
6605 State Forfeitures	-	-	30,000	31,000	31,000	31,000
Total Materials & Services	\$105	\$30,931	\$80,000	\$82,000	\$82,000	\$82,000
Capital Outlay						
7000 Automotive and Equipment	27,957	-	-	-	-	-
Total Capital Outlay	\$27,957	\$0	\$0	\$0	\$0	\$0
Unapprop Fund Bal						
8500 Unapprop Fund Balance	85,190	70,624	-	-	-	-
Total Unapprop Fund Bal	\$85,190	\$70,624	\$0	\$0	\$0	\$0
Total Requirements	\$113,252	\$101,555	\$80,000	\$82,000	\$82,000	\$82,000

Cadet Fund (110)

This fund accounts for the revenues and expenses for the Police Cadet Program. In FY 1999-00, the City received a large donation from the Tongue Estate to expand the existing cadet program and to create a scholarship program for cadets planning to study criminal justice.

Cadet Fund (110) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	1,384,430	1,353,391	1,296,000	1,251,600	(44,400)	-3%
Interest	5,978	5,533	5,000	5,000	-	0%
Grants and Donations	125	-	-	-	-	0%
Miscellaneous	-	100	-	-	-	0%
Total Cadet Fund	\$1,390,533	\$1,359,024	\$1,301,000	\$1,256,600	(\$44,400)	

Cadet Fund (110) by Category

Personnel Services	14,705	40,783	46,505	45,067	(1,438)	-3%
Materials & Services	22,437	21,810	55,600	47,100	(8,500)	-15%
Contingency	-	-	100,000	100,000	-	0%
Unapprop Fund Bal	1,353,391	1,296,431	1,098,895	1,064,433	(34,462)	-3%
Total Cadet Fund	\$1,390,533	\$1,359,024	\$1,301,000	\$1,256,600	(\$44,400)	-3%

Cadet Fund (110) by Department

Police	1,390,533	1,359,024	1,301,000	1,256,600	(44,400)	-3%
Total Cadet Fund	\$1,390,533	\$1,359,024	\$1,301,000	\$1,256,600	(\$44,400)	-3%



Cadet Fund (110)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Interest						
4200 Interest Earned	5,978	5,533	5,000	5,000	5,000	5,000
Total Interest	\$5,978	\$5,533	\$5,000	\$5,000	\$5,000	\$5,000
Grants and Donations						
4270 Donations	125	-	-	-	-	-
Total Grants and Donations	\$125	\$0	\$0	\$0	\$0	\$0
Miscellaneous						
4600 Miscellaneous Income	-	100	-	-	-	-
Total Miscellaneous	\$0	\$100	\$0	\$0	\$0	\$0
Beginning Work Cap						
4800 Beginning Working Capital	1,384,430	1,353,391	1,296,000	1,251,600	1,251,600	1,251,600
Total Beginning Work Cap	\$1,384,430	\$1,353,391	\$1,296,000	\$1,251,600	\$1,251,600	\$1,251,600
Total Resources	\$1,390,533	\$1,359,024	\$1,301,000	\$1,256,600	\$1,256,600	\$1,256,600
Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5005 Salaries - Part-Time	900	15,660	10,211	10,313	10,313	10,313
5100 Overtime	9,543	16,107	25,000	25,000	25,000	25,000
5301 Med/Den/Vis Insurance	1,467	2,567	-	-	-	-
5303 PERS	1,761	3,015	6,553	6,017	6,017	6,017
5308 VEBA	-	33	704	500	500	500
5309 PERS Stabilization	-	449	1,056	-	-	-
5399 Other Benefits and Taxes	1,034	2,952	2,981	3,237	3,237	3,237
Total Personnel Services	\$14,705	\$40,783	\$46,505	\$45,067	\$45,067	\$45,067
Materials & Services						
6000 Office Supplies	-	15	-	-	-	-
6002 Travel/Training/Dues	15,326	15,321	24,700	24,600	24,600	24,600
6003 Postage	-	99	-	-	-	-
6004 Program Supplies/Materials	3,502	3,083	9,000	22,500	22,500	22,500
6005 Advertising/Promotion	-	-	300	-	-	-
6100 Contractual Services	-	-	3,000	-	-	-
6300 Uniforms	3,609	3,292	16,500	-	-	-
6301 Safety Supplies	-	-	1,200	-	-	-
6410 Computer Hardware	-	-	900	-	-	-
Total Materials & Services	\$22,437	\$21,810	\$55,600	\$47,100	\$47,100	\$47,100
Contingency						
8300 Contingency	-	-	100,000	100,000	100,000	100,000
Total Contingency	\$0	\$0	\$100,000	\$100,000	\$100,000	\$100,000
Unapprop Fund Bal						
8500 Unapprop Fund Balance	1,353,391	1,296,431	1,098,895	1,064,433	1,064,433	1,064,433
Total Unapprop Fund Bal	\$1,353,391	\$1,296,431	\$1,098,895	\$1,064,433	\$1,064,433	\$1,064,433
Total Requirements	\$1,390,533	\$1,359,024	\$1,301,000	\$1,256,600	\$1,256,600	\$1,256,600

Park System Development Charges (SDC) Fund (115)

This fund accounts for park system development charges (SDC). Park SDCs are charged when a building permit is issued for any new residential, multi-family, or commercial construction, additions, alterations, or change in use. Fees collected are used to fund the acquisition and development of capacity-expanding parks and recreation land and facilities that accommodate the community’s growth. The types of projects that are funded with SDCs are included in the City’s adopted Parks and Trails Master Plan.

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Dollar Change	Percent Change
Beginning Work Cap	4,539,460	3,271,898	5,808,225	5,000,000	(808,225)	-14%
Interest	34,805	41,105	32,500	32,500	-	0%
Systems Development	3,522,633	3,138,938	2,000,000	2,000,000	-	0%
Other Financing Src	-	-	3,000,000	3,000,000	-	0%
Miscellaneous	-	1,674,625	-	-	-	0%
Total Parks SDC Fund	\$8,096,898	\$8,126,566	\$10,840,725	\$10,032,500	(\$808,225)	

Parks SDC Fund (115) by Category

Capital Outlay	-	-	6,874,725	4,643,990	(2,230,735)	-32%
Special Payments	-	-	-	-	-	0%
Transfers	4,825,000	1,698,000	3,966,000	5,388,510	1,422,510	36%
Unapprop Fund Bal	3,271,898	6,428,566	-	-	-	0%
Total Parks SDC Fund	\$8,096,898	\$8,126,566	\$10,840,725	\$10,032,500	(\$808,225)	-7%

Parks SDC Fund (115) by Department

Parks and Recreation	8,096,898	8,126,566	10,840,725	10,032,500	(808,225)	-7%
Total Parks SDC Fund	\$8,096,898	\$8,126,566	\$10,840,725	\$10,032,500	(\$808,225)	-7%



Parks SDC Fund (115)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Interest						
4200 Interest Earned	24,950	29,705	30,000	30,000	30,000	30,000
4201 Interest on Contracts	9,855	11,400	2,500	2,500	2,500	2,500
Total Interest	\$34,805	\$41,105	\$32,500	\$32,500	\$32,500	\$32,500
Systems Development						
4410 Systems Development Charges	3,522,633	3,138,938	2,000,000	2,000,000	2,000,000	2,000,000
Total Systems Development	\$3,522,633	\$3,138,938	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
Other Financing Src						
4466 Transfer from Risk Building Fund	-	-	3,000,000	3,000,000	3,000,000	3,000,000
Total Other Financing Src	\$0	\$0	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000
Miscellaneous						
4601 Sale of Surplus Property	-	1,674,625	-	-	-	-
Total Miscellaneous	\$0	\$1,674,625	\$0	\$0	\$0	\$0
Beginning Work Cap						
4800 Beginning Working Capital	4,539,460	3,271,898	5,808,225	5,000,000	5,000,000	5,000,000
Total Beginning Work Cap	\$4,539,460	\$3,271,898	\$5,808,225	\$5,000,000	\$5,000,000	\$5,000,000
Total Resources	\$8,096,898	\$8,126,566	\$10,840,725	\$10,032,500	\$10,032,500	\$10,032,500

Parks SDC Fund (115)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7035 Land	-	-	3,000,000	3,000,000	3,000,000	3,000,000
7050 Capital Reserve	-	-	3,874,725	-	1,634,990	1,643,990
Total Capital Outlay	\$0	\$0	\$6,874,725	\$3,000,000	\$4,634,990	\$4,643,990
Special Payments						
8002 Miscellaneous Refunds	-	-	-	1,643,990	9,000	-
Total Special Payments	\$0	\$0	\$0	\$1,643,990	\$9,000	\$0
Transfers						
8204 Transfer to Parks Capital Proj Fun	4,825,000	1,698,000	3,966,000	5,388,510	5,388,510	5,388,510
Total Transfers	\$4,825,000	\$1,698,000	\$3,966,000	\$5,388,510	\$5,388,510	\$5,388,510
Unapprop Fund Bal						
8500 Unapprop Fund Balance	3,271,898	6,428,566	-	-	-	-
Total Unapprop Fund Bal	\$3,271,898	\$6,428,566	\$0	\$0	\$0	\$0
Total Requirements	\$8,096,898	\$8,126,566	\$10,840,725	\$10,032,500	\$10,032,500	\$10,032,500

Transportation Fund (200)

This fund accounts for shared revenues from State and County taxes on the sale and use of motor vehicle fuel. These funds are used for engineering, construction, reconstruction, improvement, repair, maintenance, operation, and use of public highways, roads and streets.

Transportation Fund (200) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	2,526,012	2,683,082	1,733,566	3,381,000	1,647,434	95%
Licenses and Permits	34,345	137,890	40,000	45,800	5,800	15%
Charges for Services	6,144	230,897	-	-	-	0%
Interest	19,512	13,936	11,500	13,400	1,900	17%
Grants and Donations	47,057	-	-	200,000	200,000	0%
Intergovernmental	5,346,870	5,601,542	5,765,291	5,858,534	93,243	2%
Other Financing Src	-	-	537,500	2,200,000	1,662,500	309%
Miscellaneous	52,534	54,856	-	-	-	0%
Total Transportation Fund	\$8,032,474	\$8,722,203	\$8,087,857	\$11,698,734	\$3,610,877	

Transportation Fund (200) by Category

Personnel Services	1,969,716	2,134,606	2,788,996	2,847,393	58,397	2%
Materials & Services	435,971	430,569	1,093,296	1,855,460	762,164	70%
Capital Outlay	62,811	139,044	1,089,054	3,575,229	2,486,175	228%
Special Payments	845,894	912,441	1,091,174	1,125,315	34,141	3%
Transfers	2,035,000	2,418,003	2,025,337	2,295,337	270,000	13%
Unapprop Fund Bal	2,683,082	2,687,540	-	-	-	0%
Total Transportation Fund	\$8,032,474	\$8,722,203	\$8,087,857	\$11,698,734	\$3,610,877	45%

Transportation Fund (200) by Department

Public Works	8,032,474	8,722,203	8,087,857	11,698,734	3,610,877	45%
Total Transportation Fund	\$8,032,474	\$8,722,203	\$8,087,857	\$11,698,734	\$3,610,877	45%



Transportation Fund (200)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Licenses and Permits						
4123 Developer Reimbursements	34,345	137,890	40,000	45,800	45,800	45,800
Total Licenses and Permits	\$34,345	\$137,890	\$40,000	\$45,800	\$45,800	\$45,800
Charges for Services						
4155 Fee in Lieu of Construction	6,144	230,897	-	-	-	-
Total Charges for Services	\$6,144	\$230,897	\$0	\$0	\$0	\$0
Interest						
4200 Interest Earned	19,512	13,936	11,500	13,400	13,400	13,400
Total Interest	\$19,512	\$13,936	\$11,500	\$13,400	\$13,400	\$13,400
Grants and Donations						
4270 Donations	-	-	-	200,000	200,000	200,000
4275 Grants - Federal	47,057	-	-	-	-	-
Total Grants and Donations	\$47,057	\$0	\$0	\$200,000	\$200,000	\$200,000
Intergovernmental						
4022 Gas Tax - County	340,581	340,871	368,372	347,710	347,710	347,710
4304 Gas Tax - State	2,803,639	2,989,130	3,083,020	3,148,089	3,148,089	3,148,089
4306 Gas Tax OTIA III - State	2,202,650	2,271,541	2,313,899	2,362,735	2,362,735	2,362,735
Total Intergovernmental	\$5,346,870	\$5,601,542	\$5,765,291	\$5,858,534	\$5,858,534	\$5,858,534
Other Financing Src						
4452 Transfer from Facilities Managem	-	-	-	200,000	200,000	200,000
4479 Transfer from Gainshare	-	-	537,500	2,000,000	2,000,000	2,000,000
Total Other Financing Src	\$0	\$0	\$537,500	\$2,200,000	\$2,200,000	\$2,200,000
Miscellaneous						
4600 Miscellaneous Income	25,267	13,712	-	-	-	-
4606 Construction Reimbursement	27,267	41,144	-	-	-	-
Total Miscellaneous	\$52,534	\$54,856	\$0	\$0	\$0	\$0
Beginning Work Cap						
4800 Beginning Working Capital	2,526,012	2,683,082	1,733,566	3,381,000	3,381,000	3,381,000
Total Beginning Work Cap	\$2,526,012	\$2,683,082	\$1,733,566	\$3,381,000	\$3,381,000	\$3,381,000
Total Resources	\$8,032,474	\$8,722,203	\$8,087,857	\$11,698,734	\$11,698,734	\$11,698,734

Special Revenue Funds

Transportation Fund

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	1,317,834	1,393,780	1,814,297	1,761,429	1,761,429	1,761,429
5005 Salaries - Part-Time	-	1,930	-	-	-	-
5010 Extra Labor	28,897	37,866	85,502	151,265	151,265	151,265
5100 Overtime	3,651	11,733	40,000	40,000	40,000	40,000
5301 Med/Den/Vis Insurance	324,363	314,562	372,760	400,013	400,013	400,013
5303 PERS	143,581	143,426	181,572	239,478	239,478	239,478
5308 VEBA	-	27,024	33,487	35,232	35,232	35,232
5309 PERS Stabilization	-	43,534	50,524	-	-	-
5399 Other Benefits and Taxes	151,390	160,751	210,854	219,976	219,976	219,976
Total Personnel Services	\$1,969,716	\$2,134,606	\$2,788,996	\$2,847,393	\$2,847,393	\$2,847,393
Materials & Services						
6000 Office Supplies	16,846	11,815	19,500	18,050	18,050	18,050
6001 Communications Services	9,873	10,510	10,000	15,000	15,000	15,000
6002 Travel/Training/Dues	29,058	26,165	40,800	33,000	33,000	33,000
6003 Postage	2,527	1,162	4,974	4,985	4,985	4,985
6004 Program Supplies/Materials	3,767	31,883	20,424	22,735	22,735	22,735
6005 Advertising/Promotion	892	631	2,674	2,735	2,735	2,735
6006 Tuition Reimbursement	1,091	1,026	2,700	1,000	1,000	1,000
6007 Printing	863	3,496	3,924	5,660	5,660	5,660
6100 Contractual Services	92,135	52,586	638,500	1,399,925	1,399,925	1,399,925
6101 Other Services	10,490	2,631	5,000	8,470	8,470	8,470
6102 Maintenance Contracts	59,261	22,477	91,500	104,500	104,500	104,500
6200 Fuel/Oil	51,794	52,799	67,500	61,500	61,500	61,500
6201 Fleet Maintenance	1,292	6,344	4,300	5,400	5,400	5,400
6300 Uniforms	7,274	4,135	7,500	8,500	8,500	8,500
6301 Safety Supplies	1,232	2,343	1,100	1,700	1,700	1,700
6400 Utilities	2,358	82	-	-	-	-
6402 Maintenance Supplies	96,771	152,041	115,000	113,500	113,500	113,500
6403 Small Tools and Equipment	21,089	18,402	21,600	14,750	14,750	14,750
6409 Computer Software	2,764	1,534	3,500	2,000	2,000	2,000
6410 Computer Hardware	5,631	11,644	4,000	4,000	4,000	4,000
6411 Communications Equipment	314	-	300	300	300	300
6412 Equipment Rental	646	3,845	9,500	8,250	8,250	8,250
6413 Landfill Fees	1,355	2,096	3,000	3,500	3,500	3,500
6416 Equipment Maintenance	6,794	5,710	8,000	7,500	7,500	7,500
6419 Personal Protective Equipment	9,854	5,212	8,000	8,500	8,500	8,500
Total Materials & Services	\$435,971	\$430,569	\$1,093,296	\$1,855,460	\$1,855,460	\$1,855,460



Transportation Fund (200)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7000 Automotive and Equipment	-	-	8,500	-	-	-
7002 Non-License Appar and Equipme	33,078	6,677	17,000	25,000	25,000	25,000
7010 Office Equipment	3,699	-	-	-	-	-
7020 Computer Hardware	11,483	-	-	5,000	5,000	5,000
7021 Computer Software	4,126	4,999	27,300	27,300	27,300	27,300
7030 Facilities and Improvements	8,967	383	-	36,500	36,500	36,500
7035 Land	-	-	-	17,280	17,280	17,280
7040 Construction - Infrastructure	1,458	126,985	680,450	2,231,500	2,231,500	2,231,500
7050 Capital Reserve	-	-	355,804	1,232,649	1,232,649	1,232,649
Total Capital Outlay	\$62,811	\$139,044	\$1,089,054	\$3,575,229	\$3,575,229	\$3,575,229
Special Payments						
8008 Facilities Depreciation	24,059	20,938	19,423	21,603	21,603	21,603
8009 Support Services Charge	535,899	580,503	705,859	736,325	736,325	736,325
8010 Equipment Depreciation	30,688	30,688	32,621	32,621	32,621	32,621
8011 Facilities Charge	88,176	89,138	95,200	105,743	105,743	105,743
8018 Insurance	33,543	35,594	47,000	49,350	49,350	49,350
8024 Fleet Services Charge	133,529	155,580	191,071	179,673	179,673	179,673
Total Special Payments	\$845,894	\$912,441	\$1,091,174	\$1,125,315	\$1,125,315	\$1,125,315
Transfers						
8200 Transfer to Econ Dev	20,000	20,000	20,000	20,000	20,000	20,000
8202 Transfer to Support Services	-	-	-	25,000	25,000	25,000
8203 Transfer to General Fund	500,000	500,000	500,000	500,000	500,000	500,000
8218 Transfer to TUF PMP	1,000,000	1,500,000	1,200,000	1,000,000	1,000,000	1,000,000
8220 Transfer to Planning	200,000	183,266	200,000	200,000	200,000	200,000
8226 Transfer to Trans Depr Fund	315,000	214,737	105,337	550,337	550,337	550,337
Total Transfers	\$2,035,000	\$2,418,003	\$2,025,337	\$2,295,337	\$2,295,337	\$2,295,337
Unapprop Fund Bal						
8500 Unapprop Fund Balance	2,683,082	2,687,540	-	-	-	-
Total Unapprop Fund Bal	\$2,683,082	\$2,687,540	\$0	\$0	\$0	\$0
Total Requirements	\$8,032,474	\$8,722,203	\$8,087,857	\$11,698,734	\$11,698,734	\$11,698,734

Pathways Fund - Gas Tax (202)

This is a subsidiary fund of Transportation Fund which accounts for portion of State gas taxes utilized for construction and maintenance of non-motorized pathways within the City.

Pathways Fund - Gas Tax (202) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	540,629	534,465	541,997	426,000	(115,997)	-21%
Interest	2,410	2,093	1,100	1,500	400	36%
Intergovernmental	50,569	53,325	53,969	62,962	8,993	17%
Other Financing Src	-	-	850,000	-	(850,000)	-100%
Miscellaneous	-	-	-	-	-	0%
Total Pathways Fund - Gas Tax	\$593,608	\$589,883	\$1,447,066	\$490,462	(\$956,604)	

Pathways Fund - Gas Tax (202) by Category

Personnel Services	3,420	19,437	-	-	-	0%
Materials & Services	950	38,944	50,000	500	(49,500)	-99%
Capital Outlay	54,773	94,924	1,397,066	489,962	(907,104)	-65%
Unapprop Fund Bal	534,465	436,578	-	-	-	0%
Total Pathways Fund - Gas Tax	\$593,608	\$589,883	\$1,447,066	\$490,462	(\$956,604)	-66%

Pathways Fund - Gas Tax (202) by Department

Public Works	593,608	589,883	1,447,066	490,462	(956,604)	-66%
Total Pathways Fund - Gas Tax	\$593,608	\$589,883	\$1,447,066	\$490,462	(\$956,604)	-66%



Pathways Fund - Gas Tax (202)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Interest						
4200 Interest Earned	2,410	2,093	1,100	1,500	1,500	1,500
Total Interest	\$2,410	\$2,093	\$1,100	\$1,500	\$1,500	\$1,500
Intergovernmental						
4305 Gas Tax Pathways - State	50,569	53,325	53,969	62,962	62,962	62,962
Total Intergovernmental	\$50,569	\$53,325	\$53,969	\$62,962	\$62,962	\$62,962
Other Financing Src						
4479 Transfer from Gainshare	-	-	850,000	-	-	-
Total Other Financing Src	\$0	\$0	\$850,000	\$0	\$0	\$0
Beginning Work Cap						
4800 Beginning Working Capital	540,629	534,465	541,997	426,000	426,000	426,000
Total Beginning Work Cap	\$540,629	\$534,465	\$541,997	\$426,000	\$426,000	\$426,000
Total Resources	\$593,608	\$589,883	\$1,447,066	\$490,462	\$490,462	\$490,462

Pathways Fund - Gas Tax (202)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	2,338	13,288	-	-	-	-
5005 Salaries - Part-Time	-	562	-	-	-	-
5301 Med/Den/Vis Insurance	527	2,101	-	-	-	-
5303 PERS	281	1,232	-	-	-	-
5308 VEBA	-	265	-	-	-	-
5309 PERS Stabilization	-	394	-	-	-	-
5399 Other Benefits and Taxes	274	1,595	-	-	-	-
Total Personnel Services	\$3,420	\$19,437	\$0	\$0	\$0	\$0
Materials & Services						
6004 Program Supplies/Materials	-	233	-	-	-	-
6100 Contractual Services	950	38,464	50,000	500	500	500
6101 Other Services	-	247	-	-	-	-
Total Materials & Services	\$950	\$38,944	\$50,000	\$500	\$500	\$500
Capital Outlay						
7040 Construction - Infrastructure	54,773	94,924	901,560	269,500	269,500	269,500
7050 Capital Reserve	-	-	495,506	220,462	220,462	220,462
Total Capital Outlay	\$54,773	\$94,924	\$1,397,066	\$489,962	\$489,962	\$489,962
Unapprop Fund Bal						
8500 Unapprop Fund Balance	534,465	436,578	-	-	-	-
Total Unapprop Fund Bal	\$534,465	\$436,578	\$0	\$0	\$0	\$0
Total Requirements	\$593,608	\$589,883	\$1,447,066	\$490,462	\$490,462	\$490,462

Transportation Depreciation Fund (204)

This fund was created in fiscal year 2010-11 to establish a reserve to finance future fleet vehicles and equipment replacement for street operations.

Transportation Depreciation (204) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	200,824	442,491	419,242	663,200	243,958	58%
Interest	1,001	2,123	500	1,275	775	155%
Other Financing Src	315,000	214,737	105,337	550,337	445,000	422%
Miscellaneous	17,207	-	-	-	-	0%
Total Transportation Depreciation	\$534,032	\$659,351	\$525,079	\$1,214,812	\$689,733	

Transportation Depreciation (204) by Category

Capital Outlay	91,541	81,400	525,079	579,605	54,526	10%
Transfers	-	-	-	635,207	635,207	0%
Unapprop Fund Bal	442,491	577,951	-	-	-	0%
Total Transportation Depreciation	\$534,032	\$659,351	\$525,079	\$1,214,812	\$689,733	131%

Transportation Depreciation (204) by Department

Public Works	534,032	659,351	525,079	1,214,812	689,733	131%
Total Transportation Depreciation	\$534,032	\$659,351	\$525,079	\$1,214,812	\$689,733	131%



Transportation Depreciation (204)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Interest						
4200 Interest Earned	1,001	2,123	500	1,275	1,275	1,275
Total Interest	\$1,001	\$2,123	\$500	\$1,275	\$1,275	\$1,275
Other Financing Src						
4450 Transfer from Transportation Fun	315,000	214,737	105,337	550,337	550,337	550,337
Total Other Financing Src	\$315,000	\$214,737	\$105,337	\$550,337	\$550,337	\$550,337
Miscellaneous						
4601 Sale of Surplus Property	17,207	-	-	-	-	-
Total Miscellaneous	\$17,207	\$0	\$0	\$0	\$0	\$0
Beginning Work Cap						
4800 Beginning Working Capital	200,824	442,491	419,242	663,200	663,200	663,200
Total Beginning Work Cap	\$200,824	\$442,491	\$419,242	\$663,200	\$663,200	\$663,200
Total Resources	\$534,032	\$659,351	\$525,079	\$1,214,812	\$1,214,812	\$1,214,812

Transportation Depreciation (204)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7000 Automotive and Equipment	91,541	81,400	-	-	-	-
7050 Capital Reserve	-	-	525,079	579,605	579,605	579,605
Total Capital Outlay	\$91,541	\$81,400	\$525,079	\$579,605	\$579,605	\$579,605
Transfers						
8209 Transfer to Facilities Managemen	-	-	-	635,207	635,207	635,207
Total Transfers	\$0	\$0	\$0	\$635,207	\$635,207	\$635,207
Unapprop Fund Bal						
8500 Unapprop Fund Balance	442,491	577,951	-	-	-	-
Total Unapprop Fund Bal	\$442,491	\$577,951	\$0	\$0	\$0	\$0
Total Requirements	\$534,032	\$659,351	\$525,079	\$1,214,812	\$1,214,812	\$1,214,812

TUF Pavement Management Fund (205)

In March 2009, the City began charging a Transportation Utility Fee (TUF) to all customers within Hillsboro city limits. The revenue collected is used to pay for street maintenance. Prior to TUF, the City used gas tax revenues to fund street maintenance which has not kept pace with the cost of required preservation. The TUF Program allows the City to complete the backlog of street maintenance and maintain the City’s roads to a “good” standard as defined by the City’s pavement management program and Oregon Department of Transportation.

TUF Pavement Management Fund (205) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	969,481	1,059,949	800,000	308,000	(492,000)	-62%
Charges for Services	932,098	944,877	1,008,376	1,583,610	575,234	57%
Interest	5,395	2,649	1,000	570	(430)	-43%
Other Financing Src	2,300,000	2,500,000	2,200,000	2,000,000	(200,000)	-9%
Miscellaneous	6,628	42,823	-	-	-	0%
Total TUF Pavement Management Fund	\$4,213,602	\$4,550,298	\$4,009,376	\$3,892,180	(\$117,196)	

TUF Pavement Management Fund (205) by Category

Personnel Services	218,306	292,594	-	-	-	0%
Materials & Services	2,758,551	3,406,795	2,774,550	2,737,040	(37,510)	-1%
Capital Outlay	-	-	1,144,826	1,065,140	(79,686)	-7%
Special Payments	86,796	86,396	90,000	90,000	-	0%
Transfers	90,000	-	-	-	-	0%
Unapprop Fund Bal	1,059,949	764,513	-	-	-	0%
Total TUF Pavement Management Fund	\$4,213,602	\$4,550,298	\$4,009,376	\$3,892,180	(\$117,196)	-3%

TUF Pavement Management Fund (205) by Department

Public Works	4,213,602	4,550,298	4,009,376	3,892,180	(117,196)	-3%
Total TUF Pavement Management Fund	\$4,213,602	\$4,550,298	\$4,009,376	\$3,892,180	(\$117,196)	-3%



TUF Pavement Management Fund (205)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Charges for Services						
4307 Transportation Utility Fee	932,098	944,877	1,008,376	1,583,610	1,583,610	1,583,610
Total Charges for Services	\$932,098	\$944,877	\$1,008,376	\$1,583,610	\$1,583,610	\$1,583,610
Interest						
4200 Interest Earned	5,395	2,649	1,000	570	570	570
Total Interest	\$5,395	\$2,649	\$1,000	\$570	\$570	\$570
Other Financing Src						
4450 Transfer from Transportation Fun	1,000,000	1,500,000	1,200,000	1,000,000	1,000,000	1,000,000
4452 Transfer from Facilities Managem	1,000,000	750,000	-	-	-	-
4454 Transfer from General Fund	300,000	250,000	-	-	-	-
4478 Transfer from SIP FFC Fund	-	-	1,000,000	1,000,000	1,000,000	1,000,000
Total Other Financing Src	\$2,300,000	\$2,500,000	\$2,200,000	\$2,000,000	\$2,000,000	\$2,000,000
Miscellaneous						
4606 Construction Reimbursement	-	42,757	-	-	-	-
4600 Miscellaneous Income	6,628	66	-	-	-	-
Total Miscellaneous	\$6,628	\$42,823	\$0	\$0	\$0	\$0
Beginning Work Cap						
4800 Beginning Working Capital	969,481	1,059,949	800,000	308,000	308,000	308,000
Total Beginning Work Cap	\$969,481	\$1,059,949	\$800,000	\$308,000	\$308,000	\$308,000
Total Resources	\$4,213,602	\$4,550,298	\$4,009,376	\$3,892,180	\$3,892,180	\$3,892,180

Special Revenue Funds

TUF Pavement Management Fund

TUF Pavement Management Fund (205)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	146,400	191,644	-	-	-	-
5010 Extra Labor	1,507	1,533	-	-	-	-
5100 Overtime	2,079	3,607	-	-	-	-
5301 Med/Den/Vis Insurance	32,793	39,494	-	-	-	-
5303 PERS	17,989	23,837	-	-	-	-
5308 VEBA	-	3,833	-	-	-	-
5309 PERS Stabilization	-	5,574	-	-	-	-
5399 Other Benefits and Taxes	17,538	23,072	-	-	-	-
Total Personnel Services	\$218,306	\$292,594	\$0	\$0	\$0	\$0
Materials & Services						
6001 Communications Services	-	-	1,800	-	-	-
6002 Travel/Training/Dues	2,964	807	3,500	3,500	3,500	3,500
6003 Postage	1,836	2,031	2,000	2,880	2,880	2,880
6004 Program Supplies/Materials	612	27,363	3,200	4,110	4,110	4,110
6005 Advertising/Promotion	1,447	765	1,750	2,220	2,220	2,220
6007 Printing	-	698	1,350	1,530	1,530	1,530
6100 Contractual Services	15,321	23,817	30,000	182,875	182,875	182,875
6101 Other Services	3,380	2,086	6,000	17,225	17,225	17,225
6102 Maintenance Contracts	2,724,038	3,349,178	2,700,000	2,500,000	2,500,000	2,500,000
6403 Small Tools and Equipment	8,913	-	18,000	22,500	22,500	22,500
6409 Computer Software	-	-	750	-	-	-
6410 Computer Hardware	-	-	6,000	-	-	-
6412 Equipment Rental	40	50	200	200	200	200
Total Materials & Services	\$2,758,551	\$3,406,795	\$2,774,550	\$2,737,040	\$2,737,040	\$2,737,040
Capital Outlay						
7040 Construction - Infrastructure	-	-	810,700	43,750	43,750	43,750
7050 Capital Reserve	-	-	334,126	1,021,390	1,021,390	1,021,390
Total Capital Outlay	\$0	\$0	\$1,144,826	\$1,065,140	\$1,065,140	\$1,065,140
Special Payments						
8009 Support Services Charge	86,796	86,396	90,000	90,000	90,000	90,000
Total Special Payments	\$86,796	\$86,396	\$90,000	\$90,000	\$90,000	\$90,000
Transfers						
8224 Transfer to SWR SDC Fund	90,000	-	-	-	-	-
Total Transfers	\$90,000	\$0	\$0	\$0	\$0	\$0
Unapprop Fund Bal						
8500 Unapprop Fund Balance	1,059,949	764,513	-	-	-	-
Total Unapprop Fund Bal	\$1,059,949	\$764,513	\$0	\$0	\$0	\$0
Total Requirements	\$4,213,602	\$4,550,298	\$4,009,376	\$3,892,180	\$3,892,180	\$3,892,180



Transportation Utility Fee (TUF) Pathways Fund (206)

This fund accounts for a portion of Transportation Utility Fee (TUF) dedicated to sidewalk and bicycle path maintenance and improvements.

TUF Pathways Fund (206) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	1,946,696	2,540,769	2,089,587	3,227,000	1,137,413	54%
Charges for Services	784,214	803,404	850,025	865,169	15,144	2%
Interest	10,305	11,699	6,500	8,700	2,200	34%
Grants and Donations	-	-	570,000	570,000	-	0%
Miscellaneous	133	-	-	-	-	0%
Total TUF Pathways Fund	\$2,741,348	\$3,355,872	\$3,516,112	\$4,670,869	\$1,154,757	

TUF Pathways Fund (206) by Category

Personnel Services	28,197	60,562	-	-	-	0%
Materials & Services	162,442	147,532	326,450	678,810	352,360	108%
Capital Outlay	9,940	889,548	3,189,662	3,992,059	802,397	25%
Unapprop Fund Bal	2,540,769	2,258,230	-	-	-	0%
Total TUF Pathways Fund	\$2,741,348	\$3,355,872	\$3,516,112	\$4,670,869	\$1,154,757	33%

TUF Pathways Fund (206) by Department

Public Works	2,741,348	3,355,872	3,516,112	4,670,869	1,154,757	33%
Total TUF Pathways Fund	\$2,741,348	\$3,355,872	\$3,516,112	\$4,670,869	\$1,154,757	33%

Special Revenue Funds

TUF Pathways Fund

TUF Pathways Fund (206)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Charges for Services						
4307 Transportation Utility Fee	784,214	803,404	850,025	865,169	865,169	865,169
Total Charges for Services	\$784,214	\$803,404	\$850,025	\$865,169	\$865,169	\$865,169
Interest						
4200 Interest Earned	10,305	11,699	6,500	8,700	8,700	8,700
Total Interest	\$10,305	\$11,699	\$6,500	\$8,700	\$8,700	\$8,700
Grants and Donations						
4275 Grants - Federal	-	-	570,000	570,000	570,000	570,000
Total Grants and Donations	\$0	\$0	\$570,000	\$570,000	\$570,000	\$570,000
Miscellaneous						
4600 Miscellaneous Income	133	-	-	-	-	-
Total Miscellaneous	\$133	\$0	\$0	\$0	\$0	\$0
Beginning Work Cap						
4800 Beginning Working Capital	1,946,696	2,540,769	2,089,587	3,227,000	3,227,000	3,227,000
Total Beginning Work Cap	\$1,946,696	\$2,540,769	\$2,089,587	\$3,227,000	\$3,227,000	\$3,227,000
Total Resources	\$2,741,348	\$3,355,872	\$3,516,112	\$4,670,869	\$4,670,869	\$4,670,869



TUF Pathways Fund (206)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	19,393	40,817	-	-	-	-
5301 Med/Den/Vis Insurance	4,379	8,463	-	-	-	-
5303 PERS	2,155	4,683	-	-	-	-
5308 VEBA	-	816	-	-	-	-
5309 PERS Stabilization	-	1,106	-	-	-	-
5399 Other Benefits and Taxes	2,270	4,677	-	-	-	-
Total Personnel Services	\$28,197	\$60,562	\$0	\$0	\$0	\$0
Materials & Services						
6000 Office Supplies	-	211	-	-	-	-
6003 Postage	215	133	950	540	540	540
6004 Program Supplies/Materials	438	85	850	490	490	490
6005 Advertising/Promotion	219	207	900	440	440	440
6007 Printing	580	-	2,750	340	340	340
6100 Contractual Services	90	2,110	10,000	370,000	370,000	370,000
6101 Other Services	-	1,667	11,000	7,000	7,000	7,000
6102 Maintenance Contracts	160,900	143,119	300,000	300,000	300,000	300,000
Total Materials & Services	\$162,442	\$147,532	\$326,450	\$678,810	\$678,810	\$678,810
Capital Outlay						
7035 Land	-	5,100	20,000	94,000	94,000	94,000
7040 Construction - Infrastructure	9,940	884,448	1,189,500	352,000	352,000	352,000
7050 Capital Reserve	-	-	1,980,162	3,546,059	3,546,059	3,546,059
Total Capital Outlay	\$9,940	\$889,548	\$3,189,662	\$3,992,059	\$3,992,059	\$3,992,059
Unapprop Fund Bal						
8500 Unapprop Fund Balance	2,540,769	2,258,230	-	-	-	-
Total Unapprop Fund Bal	\$2,540,769	\$2,258,230	\$0	\$0	\$0	\$0
Total Requirements	\$2,741,348	\$3,355,872	\$3,516,112	\$4,670,869	\$4,670,869	\$4,670,869

Traffic Impact Fee (TIF) Fund (210)

A Traffic Impact Fee (TIF) is assessed to new development, managed by Washington County, but collected by cities. The fee is calculated based on the number of trips per day that a certain type of development is estimated to generate. The revenue collected may only be used to finance off-site highway and transit capital improvements that provide additional capacity to the major transportation system, namely along collector and arterial roadways.

The TIF was replaced by the Traffic Development Tax (TDT) in FY 2009-10; however, the revenues received prior to the change will continue to be accounted for and spent in the TIF Fund.

TIF Fund (210) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	24,923,860	20,009,393	16,081,636	15,700,000	(381,636)	-2%
Interest	107,412	66,391	26,000	36,050	10,050	39%
Grants and Donations	90,059	167,761	700,000	1,250,000	550,000	79%
Systems Development	42,932	1,227	-	-	-	0%
Other Financing Src	-	-	-	1,500,000	1,500,000	0%
Miscellaneous	55,383	278,924	7,200,000	5,054,000	(2,146,000)	-30%
Total TIF Fund	\$25,219,646	\$20,523,696	\$24,007,636	\$23,540,050	(\$467,586)	

TIF Fund (210) by Category

Personnel Services	230,847	198,238	-	-	-	0%
Materials & Services	971,790	876,004	1,001,750	552,960	(448,790)	-45%
Capital Outlay	4,007,616	3,249,383	23,005,886	22,810,575	(195,311)	-1%
Transfers	-	-	-	176,515	176,515	0%
Unapprop Fund Bal	20,009,393	16,200,071	-	-	-	0%
Total TIF Fund	\$25,219,646	\$20,523,696	\$24,007,636	\$23,540,050	(\$467,586)	-2%

TIF Fund (210) by Department

Public Works	25,219,646	20,523,696	24,007,636	23,540,050	(467,586)	-2%
Total TIF Fund	\$25,219,646	\$20,523,696	\$24,007,636	\$23,540,050	(\$467,586)	-2%



Special Revenue Funds

TIF Fund

TIF Fund (210)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Interest						
4200 Interest Earned	102,941	65,944	25,000	35,800	35,800	35,800
4201 Interest on Contracts	4,471	447	1,000	250	250	250
Total Interest	\$107,412	\$66,391	\$26,000	\$36,050	\$36,050	\$36,050
Grants and Donations						
4275 Grants - Federal	17,858	-	-	-	-	-
4276 Grants - State	72,201	167,761	700,000	1,250,000	1,250,000	1,250,000
Total Grants and Donations	\$90,059	\$167,761	\$700,000	\$1,250,000	\$1,250,000	\$1,250,000
Systems Development						
4400 TIF - Mass Transit	7,269	221	-	-	-	-
4402 TIF - Commercial	24,655	-	-	-	-	-
4405 TIF - Institutional	11,008	1,006	-	-	-	-
Total Systems Development	\$42,932	\$1,227	\$0	\$0	\$0	\$0
Other Financing Src						
4479 Transfer from Gainshare	-	-	-	1,500,000	1,500,000	1,500,000
Total Other Financing Src	\$0	\$0	\$0	\$1,500,000	\$1,500,000	\$1,500,000
Miscellaneous						
4600 Miscellaneous Income	383	8,117	-	-	-	-
4601 Sale of Surplus Property	-	189,374	-	-	-	-
4606 Construction Reimbursement	55,000	81,433	7,200,000	5,054,000	5,054,000	5,054,000
Total Miscellaneous	\$55,383	\$278,924	\$7,200,000	\$5,054,000	\$5,054,000	\$5,054,000
Beginning Work Cap						
4800 Beginning Working Capital	24,923,860	20,009,393	16,081,636	15,700,000	15,700,000	15,700,000
Total Beginning Work Cap	\$24,923,860	\$20,009,393	\$16,081,636	\$15,700,000	\$15,700,000	\$15,700,000
Total Resources	\$25,219,646	\$20,523,696	\$24,007,636	\$23,540,050	\$23,540,050	\$23,540,050

Special Revenue Funds

TIF Fund

TIF Fund (210)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	160,908	134,391	-	-	-	-
5005 Salaries - Part-Time	-	610	-	-	-	-
5010 Extra Labor	-	74	-	-	-	-
5301 Med/Den/Vis Insurance	33,600	25,109	-	-	-	-
5303 PERS	19,093	16,665	-	-	-	-
5308 VEBA	-	2,686	-	-	-	-
5309 PERS Stabilization	-	3,846	-	-	-	-
5399 Other Benefits and Taxes	17,246	14,857	-	-	-	-
Total Personnel Services	\$230,847	\$198,238	\$0	\$0	\$0	\$0
Materials & Services						
6000 Office Supplies	75	423	1,000	200	200	200
6003 Postage	1,129	225	1,500	690	690	690
6004 Program Supplies/Materials	865	17	2,250	690	690	690
6005 Advertising/Promotion	885	1,777	1,500	690	690	690
6007 Printing	1,260	4,232	5,500	690	690	690
6100 Contractual Services	914,463	718,769	890,000	519,000	519,000	519,000
6101 Other Services	53,113	128,354	70,000	5,000	5,000	5,000
6102 Maintenance Contracts	-	-	30,000	-	-	-
6400 Utilities	-	13,927	-	26,000	26,000	26,000
6403 Small Tools and Equipment	-	8,280	-	-	-	-
Total Materials & Services	\$971,790	\$876,004	\$1,001,750	\$552,960	\$552,960	\$552,960
Capital Outlay						
7002 Non-License Appar and Equipme	9,993	-	-	-	-	-
7035 Land	182,785	1,144,036	5,700,000	111,000	111,000	111,000
7040 Construction - Infrastructure	3,814,838	2,105,347	11,525,000	12,330,000	12,330,000	12,330,000
7050 Capital Reserve	-	-	5,780,886	10,369,575	10,369,575	10,369,575
Total Capital Outlay	\$4,007,616	\$3,249,383	\$23,005,886	\$22,810,575	\$22,810,575	\$22,810,575
Transfers						
8209 Transfer to Facilities Managemen	-	-	-	176,515	176,515	176,515
Total Transfers	\$0	\$0	\$0	\$176,515	\$176,515	\$176,515
Unapprop Fund Bal						
8500 Unapprop Fund Balance	20,009,393	16,200,071	-	-	-	-
Total Unapprop Fund Bal	\$20,009,393	\$16,200,071	\$0	\$0	\$0	\$0
Total Requirements	\$25,219,646	\$20,523,696	\$24,007,636	\$23,540,050	\$23,540,050	\$23,540,050



Transportation Development Tax (TDT) Fund (212)

The Transportation Development Tax (TDT) program, managed by Washington County, was approved by voters in November 2008 and became effective on July 1, 2009. The county-wide TDT is based on a uniform rate structure that is being assessed in all jurisdictions in the County. Developers are charged TDT rates based on estimated traffic generated by each type of development. Proceeds are dedicated to road and transit capital improvements that provide additional capacity to the major transportation system. The TDT replaced the previous tax known as the Traffic Impact Fee (TIF).

TDT Fund (212) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	5,265,202	7,873,220	9,350,000	12,851,000	3,501,000	37%
Interest	36,666	51,885	35,000	35,550	550	2%
Systems Development	2,687,013	2,765,463	2,000,000	2,127,200	127,200	6%
Total TDT Fund	\$7,988,881	\$10,690,568	\$11,385,000	\$15,013,750	\$3,628,750	

TDT Fund (212) by Category

Personnel Services	6,700	31,397	-	-	-	0%
Materials & Services	108,961	251,362	274,000	668,500	394,500	144%
Capital Outlay	-	-	9,973,086	14,345,250	4,372,164	44%
Transfers	-	-	1,137,914	-	(1,137,914)	-100%
Unapprop Fund Bal	7,873,220	10,407,809	-	-	-	0%
Total TDT Fund	\$7,988,881	\$10,690,568	\$11,385,000	\$15,013,750	\$3,628,750	32%

TDT Fund (212) by Department

Public Works	7,988,881	10,690,568	11,385,000	15,013,750	3,628,750	32%
Total TDT Fund	\$7,988,881	\$10,690,568	\$11,385,000	\$15,013,750	\$3,628,750	32%

Special Revenue Funds

TDT Fund

TDT Fund (212)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Interest						
4200 Interest Earned	36,666	51,885	35,000	35,550	35,550	35,550
Total Interest	\$36,666	\$51,885	\$35,000	\$35,550	\$35,550	\$35,550
Systems Development						
4420 TDT Fee	2,687,013	2,765,463	2,000,000	2,127,200	2,127,200	2,127,200
Total Systems Development	\$2,687,013	\$2,765,463	\$2,000,000	\$2,127,200	\$2,127,200	\$2,127,200
Beginning Work Cap						
4800 Beginning Working Capital	5,265,202	7,873,220	9,350,000	12,851,000	12,851,000	12,851,000
Total Beginning Work Cap	\$5,265,202	\$7,873,220	\$9,350,000	\$12,851,000	\$12,851,000	\$12,851,000
Total Resources	\$7,988,881	\$10,690,568	\$11,385,000	\$15,013,750	\$15,013,750	\$15,013,750

TDT Fund (212)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	4,446	20,522	-	-	-	-
5005 Salaries - Part-Time	-	1,733	-	-	-	-
5010 Extra Labor	327	-	-	-	-	-
5301 Med/Den/Vis Insurance	922	3,638	-	-	-	-
5303 PERS	488	2,251	-	-	-	-
5308 VEBA	-	410	-	-	-	-
5309 PERS Stabilization	-	611	-	-	-	-
5399 Other Benefits and Taxes	517	2,232	-	-	-	-
Total Personnel Services	\$6,700	\$31,397	\$0	\$0	\$0	\$0
Materials & Services						
6100 Contractual Services	108,092	250,788	269,000	439,000	439,000	617,000
6101 Other Services	869	534	5,000	51,500	51,500	51,500
6412 Equipment Rental	-	40	-	-	-	-
Total Materials & Services	\$108,961	\$251,362	\$274,000	\$490,500	\$490,500	\$668,500
Capital Outlay						
7035 Land	-	-	50,000	1,630,000	1,630,000	1,830,000
7040 Construction - Infrastructure	-	-	200,000	360,000	360,000	360,000
7050 Capital Reserve	-	-	9,723,086	12,533,250	12,533,250	12,155,250
Total Capital Outlay	\$0	\$0	\$9,973,086	\$14,523,250	\$14,523,250	\$14,345,250
Transfers						
8209 Transfer to Facilities Managemen	-	-	1,137,914	-	-	-
Total Transfers	\$0	\$0	\$1,137,914	\$0	\$0	\$0
Unapprop Fund Bal						
8500 Unapprop Fund Balance	7,873,220	10,407,809	-	-	-	-
Total Unapprop Fund Bal	\$7,873,220	\$10,407,809	\$0	\$0	\$0	\$0
Total Requirements	\$7,988,881	\$10,690,568	\$11,385,000	\$15,013,750	\$15,013,750	\$15,013,750



Special Assessments Fund (220)

This fund accounts for revenues and expenditures related to Local Improvement Districts (LID). The City has paid off the debt related to LIDs but is receiving contract payments from property owners who financed their portion of the cost. The residual proceeds are being used to maintain the downtown area of Hillsboro.

Special Assessments Fund (220) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	145,830	85,465	47,500	31,000	(16,500)	-35%
Interest	2,180	6,731	2,250	1,100	(1,150)	-51%
Miscellaneous	3,188	16,845	2,000	3,500	1,500	75%
Total Special Assessments Fund	\$151,198	\$109,041	\$51,750	\$35,600	(\$16,150)	

Special Assessments Fund (220) by Category

Personnel Services	25,581	2,060	-	-	-	0%
Materials & Services	20,587	38,920	20,000	10,000	(10,000)	-50%
Capital Outlay	19,565	20,657	31,750	25,600	(6,150)	-19%
Unapprop Fund Bal	85,465	47,404	-	-	-	0%
Total Special Assessments Fund	\$151,198	\$109,041	\$51,750	\$35,600	(\$16,150)	-31%

Special Assessments Fund (220) by Department

Public Works	151,198	109,041	51,750	35,600	(16,150)	-31%
Total Special Assessments Fund	\$151,198	\$109,041	\$51,750	\$35,600	(\$16,150)	-31%

Special Revenue Funds

Special Assessment Fund

Special Assessments Fund (220)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Interest						
4200 Interest Earned	2,180	6,731	2,250	1,100	1,100	1,100
Total Interest	\$2,180	\$6,731	\$2,250	\$1,100	\$1,100	\$1,100
Miscellaneous						
4611 Principal Unbonded	75	-	-	-	-	-
4612 Principal Bonded Liens	516	5,914	-	-	-	-
4627 Assessment	935	-	-	-	-	-
4628 1999 Lid Issue	1,652	10,931	2,000	3,500	3,500	3,500
4600 Miscellaneous Income	10	-	-	-	-	-
Total Miscellaneous	\$3,188	\$16,845	\$2,000	\$3,500	\$3,500	\$3,500
Beginning Work Cap						
4800 Beginning Working Capital	145,830	85,465	47,500	31,000	31,000	31,000
Total Beginning Work Cap	\$145,830	\$85,465	\$47,500	\$31,000	\$31,000	\$31,000
Total Resources	\$151,198	\$109,041	\$51,750	\$35,600	\$35,600	\$35,600

Special Assessments Fund (220)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	16,759	1,402	-	-	-	-
5010 Extra Labor	928	-	-	-	-	-
5301 Med/Den/Vis Insurance	3,959	245	-	-	-	-
5303 PERS	1,860	192	-	-	-	-
5308 VEBA	-	28	-	-	-	-
5309 PERS Stabilization	-	27	-	-	-	-
5399 Other Benefits and Taxes	2,075	166	-	-	-	-
Total Personnel Services	\$25,581	\$2,060	\$0	\$0	\$0	\$0
Materials & Services						
6005 Advertising/Promotion	766	-	-	-	-	-
6100 Contractual Services	15,375	38,520	20,000	10,000	10,000	10,000
6101 Other Services	-	400	-	-	-	-
6402 Maintenance Supplies	4,446	-	-	-	-	-
Total Materials & Services	\$20,587	\$38,920	\$20,000	\$10,000	\$10,000	\$10,000
Capital Outlay						
7040 Construction - Infrastructure	19,565	20,657	-	-	-	-
7050 Capital Reserve	-	-	31,750	25,600	25,600	25,600
Total Capital Outlay	\$19,565	\$20,657	\$31,750	\$25,600	\$25,600	\$25,600
Unapprop Fund Bal						
8500 Unapprop Fund Balance	85,465	47,404	-	-	-	-
Total Unapprop Fund Bal	\$85,465	\$47,404	\$0	\$0	\$0	\$0
Total Requirements	\$151,198	\$109,041	\$51,750	\$35,600	\$35,600	\$35,600



Wetland Mitigation Fund (232)

This fund provides resources for ongoing maintenance of completed Wetland Mitigation projects at the Jackson Bottom Wetlands Preserve.

Wetland Mitigation Fund (232) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	-	-	118,140	118,980	840	1%
Interest	-	514	500	500	-	0%
Other Financing Src	-	117,940	-	-	-	0%
Total Wetland Mitigation Fund	\$0	\$118,454	\$118,640	\$119,480	\$840	

Wetland Mitigation Fund (232) by Category

Materials & Services	-	-	10,000	10,000	-	0%
Unapprop Fund Bal	-	118,454	108,640	109,480	840	1%
Total Wetland Mitigation Fund	\$0	\$118,454	\$118,640	\$119,480	\$840	1%

Wetland Mitigation Fund (232) by Department

Parks and Recreation	-	118,454	118,640	119,480	840	1%
Total Wetland Mitigation Fund	\$0	\$118,454	\$118,640	\$119,480	\$840	1%

Special Revenue Funds

Wetland Mitigation Fund

Wetland Mitigation Fund (232)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Interest						
4200 Interest Earned	-	514	500	500	500	500
Total Interest	\$0	\$514	\$500	\$500	\$500	\$500
Other Financing Src						
4477 Transfer from Parks Capital Fund	-	117,940	-	-	-	-
Total Other Financing Src	\$0	\$117,940	\$0	\$0	\$0	\$0
Beginning Work Cap						
4800 Beginning Working Capital	-	-	118,140	118,980	118,980	118,980
Total Beginning Work Cap	\$0	\$0	\$118,140	\$118,980	\$118,980	\$118,980
Total Resources	\$0	\$118,454	\$118,640	\$119,480	\$119,480	\$119,480

Wetland Mitigation Fund (232)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6004 Program Supplies/Materials	-	-	10,000	10,000	10,000	10,000
Total Materials & Services	\$0	\$0	\$10,000	\$10,000	\$10,000	\$10,000
Unapprop Fund Bal						
8500 Unapprop Fund Balance	-	118,454	108,640	109,480	109,480	109,480
Total Unapprop Fund Bal	\$0	\$118,454	\$108,640	\$109,480	\$109,480	\$109,480
Total Requirements	\$0	\$118,454	\$118,640	\$119,480	\$119,480	\$119,480



Building Fund (540)

This fund accounts for the revenues and operating costs for providing building inspection and permit services.

Building Fund (540) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	8,636,674	18,754,767	22,086,000	23,767,000	1,681,000	8%
Licenses and Permits	17,083,206	9,819,894	2,897,000	4,908,500	2,011,500	69%
Interest	67,356	101,898	75,000	75,000	-	0%
Grants and Donations	4,155	-	-	-	-	0%
Miscellaneous	761	21,960	500	500	-	0%
Total Building Fund	\$25,792,152	\$28,698,519	\$25,058,500	\$28,751,000	\$3,692,500	

Building Fund (540) by Category

Personnel Services	3,421,832	3,595,374	5,040,023	5,306,158	266,135	5%
Materials & Services	1,411,607	1,064,154	1,163,700	828,000	(335,700)	-29%
Capital Outlay	483,113	23,808	100,000	154,000	54,000	54%
Special Payments	930,763	1,177,740	1,321,808	1,394,152	72,344	5%
Transfers	790,070	65,000	4,200,000	4,379,090	179,090	4%
Contingency	-	-	6,000,000	6,000,000	-	0%
Unapprop Fund Bal	18,754,767	22,772,443	7,232,969	10,689,600	3,456,631	48%
Total Building Fund	\$25,792,152	\$28,698,519	\$25,058,500	\$28,751,000	\$3,692,500	15%

Building Fund (540) by Department

Building	25,792,152	28,698,519	25,058,500	28,751,000	3,692,500	15%
Total Building Fund	\$25,792,152	\$28,698,519	\$25,058,500	\$28,751,000	\$3,692,500	15%

Special Revenue Funds

Building Fund

Building Fund (540)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Licenses and Permits						
4026 Cet Admin Fee - Hillsboro	33,930	20,694	15,000	15,000	15,000	15,000
4028 Cet Admin Fee - Beaverton	4,357	5,373	1,000	2,500	2,500	2,500
4029 Metro CET Admin Fee	16,933	11,986	11,000	11,000	11,000	11,000
4115 Building Department Permits	6,229,693	5,393,416	1,000,000	2,000,000	2,000,000	2,000,000
4116 Plan Check Fees	5,827,472	1,496,651	750,000	1,500,000	1,500,000	1,500,000
4117 Fire Life Safety Plan Review	3,177,587	554,038	300,000	750,000	750,000	750,000
4119 Building Mechanical Permits	643,848	686,524	275,000	110,000	110,000	110,000
4120 Building Plumbing Permits	431,057	375,401	200,000	175,000	175,000	175,000
4121 Building Electrical Permits	593,587	1,071,360	300,000	300,000	300,000	300,000
4127 Electrical Plan Check Fees	81,100	204,451	40,000	40,000	40,000	40,000
4128 Master Electrical Permit	43,642	-	5,000	5,000	5,000	5,000
Total Licenses and Permits	\$17,083,206	\$9,819,894	\$2,897,000	\$4,908,500	\$4,908,500	\$4,908,500
Interest						
4200 Interest Earned	67,356	101,898	75,000	75,000	75,000	75,000
Total Interest	\$67,356	\$101,898	\$75,000	\$75,000	\$75,000	\$75,000
Grants and Donations						
4277 Grants - Other	4,155	-	-	-	-	-
Total Grants and Donations	\$4,155	\$0	\$0	\$0	\$0	\$0
Miscellaneous						
4600 Miscellaneous Income	761	21,960	500	500	500	500
Total Miscellaneous	\$761	\$21,960	\$500	\$500	\$500	\$500
Beginning Work Cap						
4800 Beginning Working Capital	8,636,674	18,754,767	22,086,000	23,672,000	23,672,000	23,767,000
Total Beginning Work Cap	\$8,636,674	\$18,754,767	\$22,086,000	\$23,672,000	\$23,672,000	\$23,767,000
Total Resources	\$25,792,152	\$28,698,519	\$25,058,500	\$28,656,000	\$28,656,000	\$28,751,000



Building Fund (540)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	2,349,520	2,415,799	3,253,200	3,448,526	3,448,526	3,448,526
5005 Salaries - Part-Time	28,022	30,744	46,948	47,417	47,417	47,417
5010 Extra Labor	12,442	-	50,000	50,000	50,000	50,000
5100 Overtime	72,626	66,249	200,000	200,000	200,000	200,000
5301 Med/Den/Vis Insurance	483,600	476,460	649,386	704,313	704,313	704,313
5303 PERS	243,491	243,777	336,071	432,908	432,908	432,908
5308 VEBA	37	48,123	65,072	68,980	68,980	68,980
5309 PERS Stabilization	-	75,002	103,918	-	-	-
5399 Other Benefits and Taxes	232,094	239,220	335,428	354,014	354,014	354,014
Total Personnel Services	\$3,421,832	\$3,595,374	\$5,040,023	\$5,306,158	\$5,306,158	\$5,306,158
Materials & Services						
6000 Office Supplies	54,801	10,702	40,000	28,000	28,000	28,000
6001 Communications Services	26,853	24,981	50,000	53,000	53,000	53,000
6002 Travel/Training/Dues	55,065	83,166	100,000	150,000	150,000	150,000
6003 Postage	2,865	1,831	3,000	3,000	3,000	3,000
6004 Program Supplies/Materials	9,812	12,946	30,000	18,000	18,000	18,000
6005 Advertising/Promotion	22,193	11,418	95,000	200,000	200,000	200,000
6007 Printing	13,122	21,390	20,000	20,000	20,000	20,000
6100 Contractual Services	1,143,160	764,814	698,200	250,000	250,000	250,000
6101 Other Services	3,640	38,004	35,000	20,000	20,000	20,000
6200 Fuel/Oil	13,196	11,339	18,000	15,000	15,000	15,000
6300 Uniforms	3,706	9,533	5,000	3,500	3,500	3,500
6301 Safety Supplies	2,951	1,944	5,000	2,500	2,500	2,500
6400 Utilities	5,989	23,493	-	-	-	-
6402 Maintenance Supplies	832	1,911	3,500	2,500	2,500	2,500
6403 Small Tools and Equipment	200	254	1,000	1,000	1,000	1,000
6409 Computer Software	7,795	7,564	10,000	10,000	10,000	10,000
6410 Computer Hardware	42,189	26,065	30,000	30,000	30,000	30,000
6416 Equipment Maintenance	917	10,592	15,000	15,000	15,000	15,000
6419 Personal Protective Equipment	2,321	2,207	5,000	6,500	6,500	6,500
Total Materials & Services	\$1,411,607	\$1,064,154	\$1,163,700	\$828,000	\$828,000	\$828,000

Special Revenue Funds

Building Fund

Building Fund (540)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7000 Automotive and Equipment	140,431	23,808	-	54,000	54,000	54,000
7002 Non-License Appar and Equipment	83,292	-	-	-	-	-
7010 Office Equipment	8,706	-	-	-	-	-
7020 Computer Hardware	89,988	-	-	-	-	-
7030 Facilities and Improvements	124,605	-	-	-	-	-
7032 Facilities Equipment	36,091	-	-	-	-	-
7050 Capital Reserve	-	-	100,000	100,000	100,000	100,000
Total Capital Outlay	\$483,113	\$23,808	\$100,000	\$154,000	\$154,000	\$154,000
Special Payments						
8008 Facilities Depreciation	33,140	30,606	33,735	34,933	34,933	34,933
8009 Support Services Charge	686,802	918,384	997,213	1,060,389	1,060,389	1,060,389
8010 Equipment Depreciation	34,671	34,671	40,875	40,875	40,875	40,875
8011 Facilities Charge	119,859	126,776	165,350	170,992	170,992	170,992
8018 Insurance	25,157	26,696	35,250	35,250	35,250	35,250
8024 Fleet Services Charge	31,134	40,607	49,385	51,713	51,713	51,713
Total Special Payments	\$930,763	\$1,177,740	\$1,321,808	\$1,394,152	\$1,394,152	\$1,394,152
Transfers						
8202 Transfer to Support Services	790,070	65,000	450,000	450,000	450,000	545,000
8209 Transfer to Facilities Managemen	-	-	750,000	834,090	834,090	834,090
8212 Transfer to Parks SDC Fund	-	-	3,000,000	3,000,000	3,000,000	3,000,000
Total Transfers	\$790,070	\$65,000	\$4,200,000	\$4,284,090	\$4,284,090	\$4,379,090
Contingency						
8300 Contingency	-	-	6,000,000	6,000,000	6,000,000	6,000,000
Total Contingency	\$0	\$0	\$6,000,000	\$6,000,000	\$6,000,000	\$6,000,000
Unapprop Fund Bal						
8500 Unapprop Fund Balance	18,754,767	22,772,443	7,232,969	10,689,600	10,689,600	10,689,600
Total Unapprop Fund Bal	\$18,754,767	\$22,772,443	\$7,232,969	\$10,689,600	\$10,689,600	\$10,689,600
Total Requirements	\$25,792,152	\$28,698,519	\$25,058,500	\$28,656,000	\$28,656,000	\$28,751,000

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Debt Service Funds



Debt Service Fund

Summary

Budget by Fund	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
HEDC Tax Increment Fund (310)	156,925	368,291	365,000	1,479,000	1,114,000	305%
SIP FFC Debt Service Fund (320)	-	-	8,473,000	10,722,000	2,249,000	27%
Total Debt Service Funds	\$156,925	\$368,291	\$8,838,000	\$12,201,000	\$3,363,000	38%

Resources by Category

Beginning Work Cap	710	5,925	5,000	4,055,000	4,050,000	81000%
Taxes	154,665	360,869	357,000	745,000	388,000	109%
Interest	483	1,440	18,000	34,000	16,000	89%
Other Financing Src	-	-	1,650,000	-	(1,650,000)	-100%
Miscellaneous	1,067	57	6,808,000	7,367,000	559,000	8%
Total Debt Service Funds	\$156,925	\$368,291	\$8,838,000	\$12,201,000	\$3,363,000	38%

Requirements by Category

Materials & Services	-	-	15,000	15,000	-	0%
Capital Outlay	-	-	1,050,616	1,912,682	862,066	82%
Special Payments	-	-	1,500	1,500	-	0%
Debt Service	-	-	4,304,302	4,288,462	(15,840)	0%
Transfers	151,000	159,000	3,450,651	5,648,425	2,197,774	64%
Contingency	-	-	15,931	334,931	319,000	2002%
Unapprop Fund Bal	5,925	209,291	-	-	-	0%
Total Debt Service Funds	\$156,925	\$368,291	\$8,838,000	\$12,201,000	\$3,363,000	38%

Budget by Department

Special Expenditures	-	-	8,473,000	10,722,000	2,249,000	27%
Economic Development	156,925	368,291	365,000	1,479,000	1,114,000	305%
Total Debt Service Funds	\$156,925	\$368,291	\$8,838,000	\$12,201,000	\$3,363,000	38%

Hillsboro Economic Development Council Tax Increment Fund (310)

This fund accounts for the tax increment collections, payment of principal and interest on tax increment bonds and other contractual obligations.

HEDC Tax Increment Fund (310) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	710	5,925	5,000	730,000	725,000	14500%
Taxes	154,665	360,869	357,000	745,000	388,000	109%
Interest	483	1,440	3,000	4,000	1,000	33%
Miscellaneous	1,067	57	-	-	-	0%
Total HEDC Tax Increment Fund	\$156,925	\$368,291	\$365,000	\$1,479,000	\$1,114,000	

HEDC Tax Increment Fund (310) by Category

Debt Service	-	-	144,069	144,069	-	0%
Transfers	151,000	159,000	205,000	1,000,000	795,000	388%
Contingency	-	-	15,931	334,931	319,000	2002%
Unapprop Fund Bal	5,925	209,291	-	-	-	0%
Total HEDC Tax Increment Fund	\$156,925	\$368,291	\$365,000	\$1,479,000	\$1,114,000	305%

HEDC Tax Increment Fund (310) by Department

Economic Development	156,925	368,291	365,000	1,479,000	1,114,000	305%
Total HEDC Tax Increment Fund	\$156,925	\$368,291	\$365,000	\$1,479,000	\$1,114,000	305%



HEDC Tax Increment Fund (310)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Taxes						
4000 Property Taxes	153,828	349,286	355,000	740,000	740,000	740,000
4010 Property Taxes - Delinquent	837	11,583	2,000	5,000	5,000	5,000
Total Taxes	\$154,665	\$360,869	\$357,000	\$745,000	\$745,000	\$745,000
Interest						
4200 Interest Earned	483	1,440	3,000	4,000	4,000	4,000
Total Interest	\$483	\$1,440	\$3,000	\$4,000	\$4,000	\$4,000
Miscellaneous						
4600 Miscellaneous Income	20	57	-	-	-	-
4608 Strategic Investment Prog Reven	1,047	-	-	-	-	-
Total Miscellaneous	\$1,067	\$57	\$0	\$0	\$0	\$0
Beginning Work Cap						
4800 Beginning Working Capital	710	5,925	5,000	730,000	730,000	730,000
Total Beginning Work Cap	\$710	\$5,925	\$5,000	\$730,000	\$730,000	\$730,000
Total Resources	\$156,925	\$368,291	\$365,000	\$1,479,000	\$1,479,000	\$1,479,000

HEDC Tax Increment Fund (310)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Debt Service						
8100 Bond Principal	-	-	107,136	111,919	111,919	111,919
8101 Bond Interest	-	-	36,933	32,150	32,150	32,150
Total Debt Service	\$0	\$0	\$144,069	\$144,069	\$144,069	\$144,069
Transfers						
8208 Transfer to HEDC	151,000	159,000	205,000	1,000,000	1,000,000	1,000,000
Total Transfers	\$151,000	\$159,000	\$205,000	\$1,000,000	\$1,000,000	\$1,000,000
Contingency						
8300 Contingency	-	-	15,931	334,931	334,931	334,931
Total Contingency	\$0	\$0	\$15,931	\$334,931	\$334,931	\$334,931
Unapprop Fund Bal						
8500 Unapprop Fund Balance	5,925	209,291	-	-	-	-
Total Unapprop Fund Bal	\$5,925	\$209,291	\$0	\$0	\$0	\$0
Total Requirements	\$156,925	\$368,291	\$365,000	\$1,479,000	\$1,479,000	\$1,479,000

Strategic Investment Program (SIP) Full Faith and Credit (FFC) Debt Service Fund (320)

This fund was established to account for the SIP revenues and the FFC debt service that is paid for with these revenues. In addition to the debt service, SIP revenues are used to help fund the City’s pavement management program and one-time capital expenses. These revenues and the debt service expenses were previously budgeted in the Facilities Fund, but have been moved to this fund for better tracking and transparency. Please see the SIP narrative in the Revenue Section to learn more about this revenue.

SIP FFC Debt Service Fund (320) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	-	-	-	3,325,000	3,325,000	0%
Interest	-	-	15,000	30,000	15,000	100%
Other Financing Src	-	-	1,650,000	-	(1,650,000)	-100%
Miscellaneous	-	-	6,808,000	7,367,000	559,000	8%
Total SIP FFC Debt Service Fund	\$0	\$0	\$8,473,000	\$10,722,000	\$2,249,000	

SIP FFC Debt Service Fund (320) by Category

Materials & Services	-	-	15,000	15,000	-	0%
Capital Outlay	-	-	1,050,616	1,912,682	862,066	82%
Special Payments	-	-	1,500	1,500	-	0%
Debt Service	-	-	4,160,233	4,144,393	(15,840)	0%
Transfers	-	-	3,245,651	4,648,425	1,402,774	43%
Unapprop Fund Bal	-	-	-	-	-	0%
Total SIP FFC Debt Service Fund	\$0	\$0	\$8,473,000	\$10,722,000	\$2,249,000	27%

SIP FFC Debt Service Fund (320) by Department

Special Expenditures	-	-	8,473,000	10,722,000	2,249,000	27%
Total SIP FFC Debt Service Fund	\$0	\$0	\$8,473,000	\$10,722,000	\$2,249,000	27%



SIP FFC Debt Service Fund (320)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Interest						
4200 Interest Earned	-	-	15,000	30,000	30,000	30,000
Total Interest	\$0	\$0	\$15,000	\$30,000	\$30,000	\$30,000
Other Financing Src						
4452 Transfer from Facilities Managem	-	-	1,650,000	-	-	-
Total Other Financing Src	\$0	\$0	\$1,650,000	\$0	\$0	\$0
Miscellaneous						
4608 Strategic Investment Prog Reven	-	-	6,500,000	7,000,000	7,000,000	7,000,000
4610 Leasehold Revenues	-	-	255,000	260,000	260,000	260,000
4633 RZEDB Tax Subsidy	-	-	53,000	107,000	107,000	107,000
Total Miscellaneous	\$0	\$0	\$6,808,000	\$7,367,000	\$7,367,000	\$7,367,000
Beginning Work Cap						
4800 Beginning Working Capital	-	-	-	3,325,000	3,325,000	3,325,000
Total Beginning Work Cap	\$0	\$0	\$0	\$3,325,000	\$3,325,000	\$3,325,000
Total Resources	\$0	\$0	\$8,473,000	\$10,722,000	\$10,722,000	\$10,722,000

SIP FFC Debt Service Fund (320)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6100 Contractual Services	-	-	15,000	15,000	15,000	15,000
Total Materials & Services	\$0	\$0	\$15,000	\$15,000	\$15,000	\$15,000
Capital Outlay						
7050 Capital Reserve	-	-	1,050,616	1,912,682	1,912,682	1,912,682
Total Capital Outlay	\$0	\$0	\$1,050,616	\$1,912,682	\$1,912,682	\$1,912,682
Special Payments						
8028 Bond Expense	-	-	1,500	1,500	1,500	1,500
Total Special Payments	\$0	\$0	\$1,500	\$1,500	\$1,500	\$1,500
Debt Service						
8100 Bond Principal	-	-	2,385,000	2,440,000	2,440,000	2,440,000
8101 Bond Interest	-	-	1,775,233	1,704,393	1,704,393	1,704,393
Total Debt Service	\$0	\$0	\$4,160,233	\$4,144,393	\$4,144,393	\$4,144,393
Transfers						
8202 Transfer to Support Services	-	-	750,000	750,000	750,000	750,000
8204 Transfer to Parks Capital Proj Fun	-	-	529,000	250,000	250,000	250,000
8209 Transfer to Facilities Managemen	-	-	966,651	2,648,425	2,648,425	2,648,425
8218 Transfer to TUF PMP	-	-	1,000,000	1,000,000	1,000,000	1,000,000
Total Transfers	\$0	\$0	\$3,245,651	\$4,648,425	\$4,648,425	\$4,648,425
Total Requirements	\$0	\$0	\$8,473,000	\$10,722,000	\$10,722,000	\$10,722,000

Capital Projects Funds



Capital Projects Funds

Summary

Budget by Fund	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
HEDC General Fund (400)	584,544	385,433	541,337	1,223,500	682,163	126%
Parks Capital Projects Fund (410)	5,410,238	2,001,686	4,605,711	5,751,620	1,145,909	25%
Gainshare CAP Projects (420)	-	-	20,868,592	25,325,000	4,456,408	21%
Total Capital Projects Funds	\$5,994,782	\$2,387,119	\$26,015,640	\$32,300,120	\$6,284,480	24%

Resources by Category

Beginning Work Cap	110,560	261,515	375,837	14,964,610	14,588,773	3882%
Interest	(3,765)	846	101,211	127,000	25,789	25%
Grants and Donations	481,828	157,169	70,000	70,000	-	0%
Other Financing Src	4,976,000	1,857,000	15,968,592	6,638,510	(9,330,082)	-58%
Miscellaneous	430,159	110,589	9,500,000	10,500,000	1,000,000	11%
Total Capital Projects Funds	\$5,994,782	\$2,387,119	\$26,015,640	\$32,300,120	\$6,284,480	24%

Requirements by Category

Personnel Services	47,738	118,140	125,711	117,666	(8,045)	-6%
Materials & Services	670,940	670,287	1,071,000	1,365,000	294,000	27%
Capital Outlay	5,014,589	1,076,122	17,831,429	16,592,454	(1,238,975)	-7%
Debt Service	-	144,068	-	-	-	0%
Transfers	-	117,940	6,987,500	14,225,000	7,237,500	104%
Unapprop Fund Bal	261,515	260,562	-	-	-	0%
Total Capital Projects Funds	\$5,994,782	\$2,387,119	\$26,015,640	\$32,300,120	\$6,284,480	24%

Budget by Department

Parks and Recreation	5,410,238	2,001,686	4,605,711	5,751,620	1,145,909	25%
Special Expenditures	-	-	20,868,592	25,325,000	4,456,408	21%
Economic Development	584,544	385,433	541,337	1,223,500	682,163	126%
Total Capital Projects Funds	\$5,994,782	\$2,387,119	\$26,015,640	\$32,300,120	\$6,284,480	24%

Hillsboro Economic Development Council General Fund (400)

This fund accounts for revenues and expenditures related to the Downtown Urban Renewal District. In prior years it accounted for the Ronler Acres Urban Renewal District.

HEDC General Fund (400) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	70,811	220,390	336,337	222,500	(113,837)	-34%
Interest	(120)	846	-	1,000	1,000	0%
Grants and Donations	68,050	-	-	-	-	0%
Other Financing Src	151,000	159,000	205,000	1,000,000	795,000	388%
Miscellaneous	294,803	5,197	-	-	-	0%
Total HEDC General Fund	\$584,544	\$385,433	\$541,337	\$1,223,500	\$682,163	

HEDC General Fund (400) by Category

Materials & Services	364,154	19,598	60,000	120,000	60,000	100%
Capital Outlay	-	-	481,337	1,103,500	622,163	129%
Debt Service	-	144,068	-	-	-	0%
Unapprop Fund Bal	220,390	221,767	-	-	-	0%
Total HEDC General Fund	\$584,544	\$385,433	\$541,337	\$1,223,500	\$682,163	126%

HEDC General Fund (400) by Department

Economic Development	584,544	385,433	541,337	1,223,500	682,163	126%
Total HEDC General Fund	\$584,544	\$385,433	\$541,337	\$1,223,500	\$682,163	126%



HEDC General Fund (400)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Interest						
4200 Interest Earned	(120)	846	-	1,000	1,000	1,000
Total Interest	(\$120)	\$846	\$0	\$1,000	\$1,000	\$1,000
Grants and Donations						
4277 Grants - Other	68,050	-	-	-	-	-
Total Grants and Donations	\$68,050	\$0	\$0	\$0	\$0	\$0
Other Financing Src						
4451 Transfer from HEDC	151,000	159,000	205,000	1,000,000	1,000,000	1,000,000
Total Other Financing Src	\$151,000	\$159,000	\$205,000	\$1,000,000	\$1,000,000	\$1,000,000
Miscellaneous						
4609 Bond Proceeds	294,803	5,197	-	-	-	-
Total Miscellaneous	\$294,803	\$5,197	\$0	\$0	\$0	\$0
Beginning Work Cap						
4800 Beginning Working Capital	70,811	220,390	336,337	222,500	222,500	222,500
Total Beginning Work Cap	\$70,811	\$220,390	\$336,337	\$222,500	\$222,500	\$222,500
Total Resources	\$584,544	\$385,433	\$541,337	\$1,223,500	\$1,223,500	\$1,223,500

HEDC General Fund (400)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6000 Office Supplies	3	-	-	-	-	-
6100 Contractual Services	364,151	19,598	60,000	120,000	120,000	120,000
Total Materials & Services	\$364,154	\$19,598	\$60,000	\$120,000	\$120,000	\$120,000
Capital Outlay						
7050 Capital Reserve	-	-	481,337	1,103,500	1,103,500	1,103,500
Total Capital Outlay	\$0	\$0	\$481,337	\$1,103,500	\$1,103,500	\$1,103,500
Debt Service						
8100 Bond Principal	-	108,124	-	-	-	-
8101 Bond Interest	-	35,944	-	-	-	-
Total Debt Service	\$0	\$144,068	\$0	\$0	\$0	\$0
Unapprop Fund Bal						
8500 Unapprop Fund Balance	220,390	221,767	-	-	-	-
Total Unapprop Fund Bal	\$220,390	\$221,767	\$0	\$0	\$0	\$0
Total Requirements	\$584,544	\$385,433	\$541,337	\$1,223,500	\$1,223,500	\$1,223,500

Parks Capital Projects Fund (410)

This fund is used to account for park acquisition and development projects. Resources are provided by federal and state grants, as well as annual transfers from the parks system development charges fund for projects eligible for the use of SDC's.

Parks Capital Projects Fund (410) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	39,749	41,125	39,500	42,110	2,610	7%
Interest	(3,645)	-	1,211	1,000	(211)	-17%
Grants and Donations	413,778	157,169	70,000	70,000	-	0%
Other Financing Src	4,825,000	1,698,000	4,495,000	5,638,510	1,143,510	25%
Miscellaneous	135,356	105,392	-	-	-	0%
Total Parks Capital Projects Fund	\$5,410,238	\$2,001,686	\$4,605,711	\$5,751,620	\$1,145,909	

Parks Capital Projects Fund (410) by Category

Personnel Services	47,738	118,140	125,711	117,666	(8,045)	-6%
Materials & Services	306,786	650,689	954,000	1,245,000	291,000	31%
Capital Outlay	5,014,589	1,076,122	3,526,000	4,388,954	862,954	24%
Transfers	-	117,940	-	-	-	0%
Unapprop Fund Bal	41,125	38,795	-	-	-	0%
Total Parks Capital Projects Fund	\$5,410,238	\$2,001,686	\$4,605,711	\$5,751,620	\$1,145,909	25%

Parks Capital Projects Fund (410) by Department

Parks and Recreation	5,410,238	2,001,686	4,605,711	5,751,620	1,145,909	25%
Total Parks Capital Projects Fund	\$5,410,238	\$2,001,686	\$4,605,711	\$5,751,620	\$1,145,909	25%



Parks Capital Projects Fund (410)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Interest						
4200 Interest Earned	(3,645)	-	1,211	1,000	1,000	1,000
Total Interest	(\$3,645)	\$0	\$1,211	\$1,000	\$1,000	\$1,000
Grants and Donations						
4270 Donations	7,200	300	-	-	-	-
4275 Grants - Federal	406,578	156,869	-	-	-	-
4276 Grants - State	-	-	70,000	70,000	70,000	70,000
Total Grants and Donations	\$413,778	\$157,169	\$70,000	\$70,000	\$70,000	\$70,000
Other Financing Src						
4459 Transfer from Parks SDC Fund	4,825,000	1,698,000	3,966,000	5,388,510	5,388,510	5,388,510
4478 Transfer from SIP FFC Fund	-	-	529,000	250,000	250,000	250,000
Total Other Financing Src	\$4,825,000	\$1,698,000	\$4,495,000	\$5,638,510	\$5,638,510	\$5,638,510
Miscellaneous						
4600 Miscellaneous Income	119,624	87,437	-	-	-	-
4610 Leasehold Revenues	15,732	17,955	-	-	-	-
Total Miscellaneous	\$135,356	\$105,392	\$0	\$0	\$0	\$0
Beginning Work Cap						
4800 Beginning Working Capital	39,749	41,125	39,500	42,110	42,110	42,110
Total Beginning Work Cap	\$39,749	\$41,125	\$39,500	\$42,110	\$42,110	\$42,110
Total Resources	\$5,410,238	\$2,001,686	\$4,605,711	\$5,751,620	\$5,751,620	\$5,751,620

Parks Capital Projects Fund (410)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	32,449	62,874	95,998	64,890	64,890	64,890
5005 Salaries - Part-Time	-	21,938	-	20,000	20,000	20,000
5100 Overtime	-	22	-	-	-	-
5301 Med/Den/Vis Insurance	9,657	16,679	15,962	17,052	17,052	17,052
5303 PERS	2,759	5,097	4,804	6,428	6,428	6,428
5308 VEBA	-	1,224	1,220	1,298	1,298	1,298
5309 PERS Stabilization	-	1,897	1,843	-	-	-
5399 Other Benefits and Taxes	2,873	8,409	5,884	7,998	7,998	7,998
Total Personnel Services	\$47,738	\$118,140	\$125,711	\$117,666	\$117,666	\$117,666
Materials & Services						
6004 Program Supplies/Materials	40	-	-	-	-	-
6100 Contractual Services	306,746	650,322	954,000	1,245,000	1,245,000	1,245,000
6101 Other Services	-	230	-	-	-	-
6402 Maintenance Supplies	-	137	-	-	-	-
Total Materials & Services	\$306,786	\$650,689	\$954,000	\$1,245,000	\$1,245,000	\$1,245,000
Capital Outlay						
7030 Facilities and Improvements	1,321,118	419,042	1,400,000	1,198,954	1,198,954	1,198,954
7035 Land	3,693,471	657,080	2,000,000	3,190,000	3,190,000	3,190,000
7040 Construction - Infrastructure	-	-	126,000	-	-	-
Total Capital Outlay	\$5,014,589	\$1,076,122	\$3,526,000	\$4,388,954	\$4,388,954	\$4,388,954
Transfers						
8231 Transfer to Wetland Mitigation	-	117,940	-	-	-	-
Total Transfers	\$0	\$117,940	\$0	\$0	\$0	\$0
Unapprop Fund Bal						
8500 Unapprop Fund Balance	41,125	38,795	-	-	-	-
Total Unapprop Fund Bal	\$41,125	\$38,795	\$0	\$0	\$0	\$0
Total Requirements	\$5,410,238	\$2,001,686	\$4,605,711	\$5,751,620	\$5,751,620	\$5,751,620



Gain Share Capital Projects Fund (420)

This fund was created to account for the Gain Share revenues. The City decided to use this short-term revenue for one-time capital projects and economic development activities. This revenue was originally budgeted in the Facilities Fund, but has been moved to this fund for better tracking and transparency. Please see the Gain Share narrative in the Revenue Section to learn more about this revenue.

Gainshare CAP Projects (420) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	-	-	-	14,700,000	14,700,000	0%
Interest	-	-	100,000	125,000	25,000	25%
Other Financing Src	-	-	11,268,592	-	(11,268,592)	-100%
Miscellaneous	-	-	9,500,000	10,500,000	1,000,000	11%
Total Gainshare CAP Projects	\$0	\$0	\$20,868,592	\$25,325,000	\$4,456,408	

Gainshare CAP Projects (420) by Category

Materials & Services	-	-	57,000	-	(57,000)	-100%
Capital Outlay	-	-	13,824,092	11,100,000	(2,724,092)	-20%
Transfers	-	-	6,987,500	14,225,000	7,237,500	104%
Total Gainshare CAP Projects	\$0	\$0	\$20,868,592	\$25,325,000	\$4,456,408	21%

Gainshare CAP Projects (420) by Department

Special Expenditures	-	-	20,868,592	25,325,000	4,456,408	21%
Total Gainshare CAP Projects	\$0	\$0	\$20,868,592	\$25,325,000	\$4,456,408	21%

Capital Projects Funds

Gain Share Capital Projects Fund

Gainshare CAP Projects (420)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Interest						
4200 Interest Earned	-	-	100,000	125,000	125,000	125,000
Total Interest	\$0	\$0	\$100,000	\$125,000	\$125,000	\$125,000
Other Financing Src						
4452 Transfer from Facilities Managem	-	-	11,268,592	-	-	-
Total Other Financing Src	\$0	\$0	\$11,268,592	\$0	\$0	\$0
Miscellaneous						
4636 GainShare	-	-	9,500,000	10,500,000	10,500,000	10,500,000
Total Miscellaneous	\$0	\$0	\$9,500,000	\$10,500,000	\$10,500,000	\$10,500,000
Beginning Work Cap						
4800 Beginning Working Capital	-	-	-	14,700,000	14,700,000	14,700,000
Total Beginning Work Cap	\$0	\$0	\$0	\$14,700,000	\$14,700,000	\$14,700,000
Total Resources	\$0	\$0	\$20,868,592	\$25,325,000	\$25,325,000	\$25,325,000

Gainshare CAP Projects (420)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6100 Contractual Services	-	-	57,000	-	-	-
Total Materials & Services	\$0	\$0	\$57,000	\$0	\$0	\$0
Capital Outlay						
7050 Capital Reserve	-	-	13,824,092	11,100,000	11,100,000	11,100,000
Total Capital Outlay	\$0	\$0	\$13,824,092	\$11,100,000	\$11,100,000	\$11,100,000
Transfers						
8200 Transfer to Econ Dev	-	-	600,000	3,620,000	3,620,000	3,620,000
8201 Transfer to Transportation	-	-	537,500	2,000,000	2,000,000	2,000,000
8203 Transfer to General Fund	-	-	5,000,000	-	-	-
8205 Transfer to Water Fund	-	-	-	380,000	380,000	380,000
8209 Transfer to Facilities Managemen	-	-	-	6,000,000	6,000,000	6,000,000
8219 Transfer to Pathways Gas Tax	-	-	850,000	-	-	-
8221 Transfer to TIF Fund	-	-	-	1,500,000	1,500,000	1,500,000
8229 Transfer to Fleet Management Fu	-	-	-	725,000	725,000	725,000
Total Transfers	\$0	\$0	\$6,987,500	\$14,225,000	\$14,225,000	\$14,225,000
Total Requirements	\$0	\$0	\$20,868,592	\$25,325,000	\$25,325,000	\$25,325,000

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Water Funds



Budget by Fund	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Water Fund (500)	44,111,795	29,489,089	25,951,922	33,751,441	7,799,519	30%
Water Depreciation Fund (502)	15,271,349	16,076,681	14,701,200	17,410,880	2,709,680	18%
Water SDC Fund (504)	40,734,065	42,059,213	43,186,000	47,975,108	4,789,108	11%
Water Debt Service Fund (506)	3,818,558	3,833,042	3,847,750	2,550,890	(1,296,860)	-34%
Water Rate Stabilization (508)	379,055	505,958	632,100	759,630	127,530	20%
Total Water Funds	\$104,314,822	\$91,963,983	\$88,318,972	\$102,447,949	\$14,128,977	16%

Resources by Category

Beginning Work Cap	49,796,551	55,796,065	61,775,550	67,692,133	5,916,583	10%
Licenses and Permits	5,850	25,720	15,000	15,000	-	0%
Charges for Services	17,454,657	18,773,015	17,474,922	20,161,788	2,686,866	15%
Interest	242,175	276,876	353,500	328,500	(25,000)	-7%
Connection Fees	283,488	345,037	173,500	199,500	26,000	15%
Systems Development	17,643,213	11,790,298	4,000,000	9,880,028	5,880,028	147%
Other Financing Src	4,030,238	4,340,000	4,340,000	3,485,000	(855,000)	-20%
Miscellaneous	14,856,580	616,972	186,500	686,000	499,500	268%
Insurance Premiums	2,070	-	-	-	-	0%
Total Water Funds	\$104,314,822	\$91,963,983	\$88,318,972	\$102,447,949	\$14,128,977	16%

Requirements by Category

Personnel Services	4,065,097	4,136,949	4,660,936	5,390,357	729,421	16%
Materials & Services	1,570,145	1,853,190	2,409,400	2,861,925	452,525	19%
Capital Outlay	16,641,864	6,792,544	65,354,219	80,127,881	14,773,662	23%
Special Payments	19,545,398	5,560,495	6,279,967	6,607,691	327,724	5%
Debt Service	2,281,123	2,277,742	2,287,875	979,450	(1,308,425)	-57%
Transfers	4,100,238	4,610,000	4,410,000	3,425,000	(985,000)	-22%
Contingency	-	-	725,000	725,000	-	0%
Unappropriated Fund Bal	56,110,957	66,733,063	2,191,575	2,330,645	139,070	6%
Total Water Funds	\$104,314,822	\$91,963,983	\$88,318,972	\$102,447,949	\$14,128,977	16%

Budget by Department

Water	104,314,822	91,963,983	88,318,972	102,447,949	14,128,977	16%
Total Water Funds	\$104,314,822	\$91,963,983	\$88,318,972	\$102,447,949	\$14,128,977	16%

Water Fund (500)

This fund accounts for all costs related to water operation and some routine capital improvement projects of the water system for both City of Hillsboro and Hillsboro’s portion of joint venture reimbursements. Its major source of revenue comes from water service charges paid by the City’s water customers.

Water Fund (500) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	11,457,050	10,057,913	8,042,000	12,249,153	4,207,153	52%
Licenses and Permits	5,850	25,720	15,000	15,000	-	0%
Charges for Services	17,454,657	18,773,015	17,474,922	20,161,788	2,686,866	15%
Interest	53,810	55,155	60,000	60,000	-	0%
Connection Fees	283,488	345,037	173,500	199,500	26,000	15%
Other Financing Src	-	-	-	380,000	380,000	0%
Miscellaneous	14,854,870	232,249	186,500	686,000	499,500	268%
Insurance Premiums	2,070	-	-	-	-	0%
Total Water Fund	\$44,111,795	\$29,489,089	\$25,951,922	\$33,751,441	\$7,799,519	

Water Fund (500) by Category

Personnel Services	3,837,541	3,802,072	4,660,936	5,390,357	729,421	16%
Materials & Services	1,550,619	1,852,790	2,409,000	2,861,500	452,500	19%
Capital Outlay	4,706,344	1,540,012	7,467,019	14,741,893	7,274,874	97%
Special Payments	19,544,248	5,560,495	6,279,967	6,607,691	327,724	5%
Transfers	4,100,238	4,610,000	4,410,000	3,425,000	(985,000)	-22%
Contingency	-	-	725,000	725,000	-	0%
Unapprop Fund Bal	10,372,805	12,123,720	-	-	-	0%
Total Water Fund	\$44,111,795	\$29,489,089	\$25,951,922	\$33,751,441	\$7,799,519	30%

Water Fund (500) by Department

Water	44,111,795	29,489,089	25,951,922	33,751,441	7,799,519	30%
Total Water Fund	\$44,111,795	\$29,489,089	\$25,951,922	\$33,751,441	\$7,799,519	30%

Note: A fund balance restatement was required as of July 1, 2013, due to prior year receivable not reversed in an ensuing year.



Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Licenses and Permits						
4123 Developer Reimbursements	5,850	25,720	15,000	15,000	15,000	15,000
Total Licenses and Permits	\$5,850	\$25,720	\$15,000	\$15,000	\$15,000	\$15,000
Charges for Services						
4158 C-1 Residential/Domestic	6,327,431	6,648,337	6,663,058	7,172,300	7,172,300	7,172,300
4159 C-2 Commercial	1,425,541	1,475,687	1,467,819	1,694,200	1,694,200	1,694,200
4160 C-4 Fire Protection/Private	77,286	93,588	82,105	95,700	95,700	95,700
4162 C-6 Sales/Public Authorities	510,979	555,099	514,851	691,900	691,900	691,900
4163 C-7 Sales/Other Water Utilities	1,130,372	1,013,534	925,446	862,488	862,488	862,488
4164 C-8 Multi-Family	1,130,282	1,165,030	1,209,167	1,309,100	1,309,100	1,309,100
4165 C-9 Industrial	5,772,051	6,716,364	5,628,057	7,116,800	7,116,800	7,116,800
4166 C-10 Non-Profit	75,860	81,174	78,109	99,000	99,000	99,000
4167 C-11 Irrigation	981,173	906,590	894,310	1,105,300	1,105,300	1,105,300
4168 Bulk Water	23,682	27,496	12,000	15,000	15,000	15,000
4175 Lease Revenues	-	90,116	-	-	-	-
Total Charges for Services	\$17,454,657	\$18,773,015	\$17,474,922	\$20,161,788	\$20,161,788	\$20,161,788
Interest						
4200 Interest Earned	53,810	55,155	60,000	60,000	60,000	60,000
Total Interest	\$53,810	\$55,155	\$60,000	\$60,000	\$60,000	\$60,000
Connection Fees						
4350 Meter Connection Fee	54,895	117,175	30,000	50,000	50,000	50,000
4351 Service Installation	77,099	76,260	60,000	60,000	60,000	60,000
4352 Permitting Fees	4,110	4,200	8,500	4,500	4,500	4,500
4353 Tagging Fees	147,384	147,402	75,000	85,000	85,000	85,000
Total Connection Fees	\$283,488	\$345,037	\$173,500	\$199,500	\$199,500	\$199,500
Other Financing Src						
4479 Transfer from Gainshare	-	-	-	380,000	380,000	380,000
Total Other Financing Src	\$0	\$0	\$0	\$380,000	\$380,000	\$380,000
Miscellaneous						
4600 Miscellaneous Income	44,748	23,663	35,000	35,000	35,000	35,000
4601 Sale of Surplus Property	17,671	6,161	-	-	-	-
4609 Bond Proceeds	14,568,846	-	-	500,000	500,000	500,000
4613 Reconnect Fees	171,900	154,695	100,000	100,000	100,000	100,000
4614 Turn-on Fees	50,480	46,605	50,000	50,000	50,000	50,000
4616 NSF Fees	1,225	1,125	1,500	1,000	1,000	1,000
Total Miscellaneous	\$14,854,870	\$232,249	\$186,500	\$686,000	\$686,000	\$686,000
Insurance Premiums						
4700 Insurance Claim Proceeds	2,070	-	-	-	-	-
Total Insurance Premiums	\$2,070	\$0	\$0	\$0	\$0	\$0
Beginning Work Cap						
4800 Beginning Working Capital	11,457,050	10,057,913	8,042,000	11,843,433	11,843,433	12,249,153
Total Beginning Work Cap	\$11,457,050	\$10,057,913	\$8,042,000	\$11,843,433	\$11,843,433	\$12,249,153
Total Resources	\$44,111,795	\$29,489,089	\$25,951,922	\$33,345,721	\$33,345,721	\$33,751,441

Water Funds

Water Fund

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	2,593,655	2,464,912	2,990,639	3,495,908	3,495,908	3,495,908
5005 Salaries - Part-Time	10,438	6,070	-	-	-	-
5010 Extra Labor	47,753	47,139	146,348	146,900	146,900	146,900
5100 Overtime	49,702	122,911	75,001	75,649	75,649	75,649
5301 Med/Den/Vis Insurance	584,095	515,104	650,602	768,974	768,974	768,974
5303 PERS	287,626	264,885	319,157	447,966	447,966	447,966
5308 VEBA	22	46,745	58,983	69,089	69,089	69,089
5309 PERS Stabilization	-	75,934	91,058	-	-	-
5399 Other Benefits and Taxes	264,250	258,372	329,148	385,871	385,871	385,871
Total Personnel Services	\$3,837,541	\$3,802,072	\$4,660,936	\$5,390,357	\$5,390,357	\$5,390,357
Materials & Services						
6000 Office Supplies	18,355	20,229	19,400	27,000	27,000	27,000
6001 Communications Services	19,867	23,641	31,300	32,700	32,700	32,700
6002 Travel/Training/Dues	69,926	57,356	84,200	109,600	109,600	109,600
6003 Postage	6,957	4,908	15,300	16,000	16,000	16,000
6004 Program Supplies/Materials	873,828	859,109	979,500	1,179,000	1,179,000	1,179,000
6005 Advertising/Promotion	205	90	1,100	1,100	1,100	1,100
6007 Printing	837	1,834	4,700	5,600	5,600	5,600
6100 Contractual Services	243,972	486,835	635,000	828,000	828,000	828,000
6101 Other Services	34,997	73,182	64,500	67,500	67,500	67,500
6102 Maintenance Contracts	25,477	6,831	61,500	17,000	17,000	17,000
6200 Fuel/Oil	81,692	86,624	97,300	103,900	103,900	103,900
6201 Fleet Maintenance	-	-	8,900	900	900	900
6202 Vehicle Equipment	121	5,424	4,100	11,600	11,600	11,600
6300 Uniforms	10,044	12,381	23,400	20,000	20,000	20,000
6301 Safety Supplies	12,351	12,262	16,400	19,600	19,600	19,600
6400 Utilities	79,305	94,701	150,900	174,500	174,500	174,500
6402 Maintenance Supplies	5,740	328	4,500	5,500	5,500	5,500
6403 Small Tools and Equipment	19,851	29,882	20,400	69,100	69,100	69,100
6408 Analysis and Lab Supplies	28,326	32,542	60,000	69,500	69,500	69,500
6409 Computer Software	7,251	19,699	24,500	22,000	22,000	22,000
6410 Computer Hardware	2,371	5,061	76,500	42,500	42,500	42,500
6411 Communications Equipment	834	1,192	2,100	1,900	1,900	1,900
6412 Equipment Rental	-	8,297	12,500	12,000	12,000	12,000
6416 Equipment Maintenance	-	82	-	-	-	-
6500 Chemicals - General	6,512	7,815	9,000	22,500	22,500	22,500
6501 Chlorine	1,800	2,485	2,000	2,500	2,500	2,500
Total Materials & Services	\$1,550,619	\$1,852,790	\$2,409,000	\$2,861,500	\$2,861,500	\$2,861,500



Water Fund (500)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7000 Automotive and Equipment	143,400	89,746	270,000	159,500	159,500	159,500
7002 Non-License Appar and Equipme	-	11,296	15,500	78,500	78,500	78,500
7005 Communications Equipment	-	423	-	-	-	-
7020 Computer Hardware	-	-	42,500	-	-	-
7032 Facilities Equipment	-	74,932	-	-	-	-
7040 Construction - Infrastructure	4,130,192	627,919	450,000	2,116,400	2,116,400	2,116,400
7050 Capital Reserve	-	-	3,607,424	10,542,399	10,542,399	10,542,399
7055 Joint Venture Reimbursement	432,752	735,696	3,081,595	1,439,374	1,439,374	1,845,094
Total Capital Outlay	\$4,706,344	\$1,540,012	\$7,467,019	\$14,336,173	\$14,336,173	\$14,741,893
Special Payments						
8008 Facilities Depreciation	41,338	44,685	42,615	45,514	45,514	45,514
8009 Support Services Charge	1,221,401	1,219,533	1,537,297	1,605,774	1,605,774	1,605,774
8010 Equipment Depreciation	61,003	61,003	63,012	63,012	63,012	63,012
8011 Facilities Charge	162,647	194,891	208,870	222,782	222,782	222,782
8018 Insurance	124,757	132,532	175,000	192,500	192,500	192,500
8020 Water Purchases	2,648,157	3,014,695	3,336,773	3,444,993	3,444,993	3,444,993
8024 Fleet Services Charge	148,894	167,114	206,595	241,915	241,915	241,915
8027 Bond Sale Expense	14,478,899	-	-	-	-	-
8029 Interest Expense	1,126	(145)	5,250	5,250	5,250	5,250
8030 Payments to Other Gov't	105,092	90,339	122,850	125,000	125,000	125,000
8055 Franchise Fee Payments	550,934	635,848	581,705	660,951	660,951	660,951
Total Special Payments	\$19,544,248	\$5,560,495	\$6,279,967	\$6,607,691	\$6,607,691	\$6,607,691
Transfers						
8200 Transfer to Econ Dev	20,000	20,000	20,000	20,000	20,000	20,000
8202 Transfer to Support Services	-	-	-	25,000	25,000	25,000
8203 Transfer to General Fund	50,000	50,000	50,000	50,000	50,000	50,000
8209 Transfer to Facilities Managemen	-	200,000	-	225,000	225,000	225,000
8210 Transfer to Debt Service	2,355,238	2,290,000	2,290,000	980,000	980,000	980,000
8211 Transfer to Funded Depreciation	1,550,000	1,925,000	1,925,000	2,000,000	2,000,000	2,000,000
8223 Transfer to Water Rate Stabilizati	125,000	125,000	125,000	125,000	125,000	125,000
Total Transfers	\$4,100,238	\$4,610,000	\$4,410,000	\$3,425,000	\$3,425,000	\$3,425,000
Contingency						
8300 Contingency	-	-	725,000	725,000	725,000	725,000
Total Contingency	\$0	\$0	\$725,000	\$725,000	\$725,000	\$725,000
Unapprop Fund Bal						
8500 Unapprop Fund Balance	10,372,805	12,123,720	-	-	-	-
Total Unapprop Fund Bal	\$10,372,805	\$12,123,720	\$0	\$0	\$0	\$0
Total Requirements	\$44,111,795	\$29,489,089	\$25,951,922	\$33,345,721	\$33,345,721	\$33,751,441

Water Depreciation Fund (502)

The Water Depreciation fund accounts for capital projects related to the replacement of existing water system assets that are at the end of their useful lives. This fund pays for the Department’s direct asset replacements as well as Hillsboro’s portion of joint venture reimbursements.

Water Depreciation Fund (502) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	13,664,896	14,097,871	12,716,200	15,350,880	2,634,680	21%
Interest	56,453	53,810	60,000	60,000	-	0%
Other Financing Src	1,550,000	1,925,000	1,925,000	2,000,000	75,000	4%
Total Water Depreciation Fund	\$15,271,349	\$16,076,681	\$14,701,200	\$17,410,880	\$2,709,680	

Water Depreciation Fund (502) by Category

Personnel Services	107,137	172,477	-	-	-	0%
Capital Outlay	1,066,341	1,989,732	14,701,200	17,410,880	2,709,680	18%
Unapprop Fund Bal	14,097,871	13,914,472	-	-	-	0%
Total Water Depreciation Fund	\$15,271,349	\$16,076,681	\$14,701,200	\$17,410,880	\$2,709,680	18%

Water Depreciation Fund (502) by Department

Water	15,271,349	16,076,681	14,701,200	17,410,880	2,709,680	18%
Total Water Depreciation Fund	\$15,271,349	\$16,076,681	\$14,701,200	\$17,410,880	\$2,709,680	18%



Water Depreciation Fund (502)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Interest						
4200 Interest Earned	56,453	53,810	60,000	60,000	60,000	60,000
Total Interest	\$56,453	\$53,810	\$60,000	\$60,000	\$60,000	\$60,000
Other Financing Src						
4456 Transfer from Water Fund	1,550,000	1,925,000	1,925,000	2,000,000	2,000,000	2,000,000
Total Other Financing Src	\$1,550,000	\$1,925,000	\$1,925,000	\$2,000,000	\$2,000,000	\$2,000,000
Beginning Work Cap						
4800 Beginning Working Capital	13,664,896	14,097,871	12,716,200	15,350,880	15,350,880	15,350,880
Total Beginning Work Cap	\$13,664,896	\$14,097,871	\$12,716,200	\$15,350,880	\$15,350,880	\$15,350,880
Total Resources	\$15,271,349	\$16,076,681	\$14,701,200	\$17,410,880	\$17,410,880	\$17,410,880

Water Depreciation Fund (502)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	71,094	101,504	-	-	-	-
5005 Salaries - Part-Time	262	-	-	-	-	-
5010 Extra Labor	4,908	404	-	-	-	-
5100 Overtime	22	17,532	-	-	-	-
5301 Med/Den/Vis Insurance	15,194	22,935	-	-	-	-
5303 PERS	7,514	12,046	-	-	-	-
5308 VEBA	-	1,839	-	-	-	-
5309 PERS Stabilization	-	3,200	-	-	-	-
5399 Other Benefits and Taxes	8,143	13,017	-	-	-	-
Total Personnel Services	\$107,137	\$172,477	\$0	\$0	\$0	\$0
Capital Outlay						
7000 Automotive and Equipment	136,357	-	-	-	-	-
7040 Construction - Infrastructure	801,226	1,924,607	1,732,000	1,265,833	1,265,833	1,265,833
7050 Capital Reserve	-	-	12,744,200	15,510,297	15,510,297	15,510,297
7055 Joint Venture Reimbursement	128,758	65,125	225,000	634,750	634,750	634,750
Total Capital Outlay	\$1,066,341	\$1,989,732	\$14,701,200	\$17,410,880	\$17,410,880	\$17,410,880
Unapprop Fund Bal						
8500 Unapprop Fund Balance	14,097,871	13,914,472	-	-	-	-
Total Unapprop Fund Bal	\$14,097,871	\$13,914,472	\$0	\$0	\$0	\$0
Total Requirements	\$15,271,349	\$16,076,681	\$14,701,200	\$17,410,880	\$17,410,880	\$17,410,880

Water SDC Fund (504)

The Water SDC fund accounts for capital improvement projects related to expansion of the existing water system for both the City of Hillsboro and Hillsboro’s portion of joint venture reimbursements. Water System Development Charges (SDCs) are collected when new meters are sold and installed.

Water SDC Fund (504) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	22,966,362	29,725,291	38,961,000	37,895,080	(1,065,920)	-3%
Interest	122,780	158,901	225,000	200,000	(25,000)	-11%
Systems Development	17,643,213	11,790,298	4,000,000	9,880,028	5,880,028	147%
Miscellaneous	1,710	384,723	-	-	-	0%
Total Water SDC Fund	\$40,734,065	\$42,059,213	\$43,186,000	\$47,975,108	\$4,789,108	

Water SDC Fund (504) by Category

Personnel Services	120,419	162,400	-	-	-	0%
Materials & Services	19,176	-	-	-	-	0%
Capital Outlay	10,869,179	3,262,800	43,186,000	47,975,108	4,789,108	11%
Unapprop Fund Bal	29,725,291	38,634,013	-	-	-	0%
Total Water SDC Fund	\$40,734,065	\$42,059,213	\$43,186,000	\$47,975,108	\$4,789,108	11%

Water SDC Fund (504) by Department

Water	40,734,065	42,059,213	43,186,000	47,975,108	4,789,108	11%
Total Water SDC Fund	\$40,734,065	\$42,059,213	\$43,186,000	\$47,975,108	\$4,789,108	11%



Water SDC Fund (504)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Interest						
4200 Interest Earned	122,780	158,901	225,000	200,000	200,000	200,000
Total Interest	\$122,780	\$158,901	\$225,000	\$200,000	\$200,000	\$200,000
Systems Development						
4410 Systems Development Charges	17,643,213	11,767,387	4,000,000	9,880,028	9,880,028	9,880,028
4411 SDCS - Wholesale	-	22,911	-	-	-	-
Total Systems Development	\$17,643,213	\$11,790,298	\$4,000,000	\$9,880,028	\$9,880,028	\$9,880,028
Miscellaneous						
4600 Miscellaneous Income	1,710	-	-	-	-	-
4606 Construction Reimbursement	-	384,723	-	-	-	-
Total Miscellaneous	\$1,710	\$384,723	\$0	\$0	\$0	\$0
Beginning Work Cap						
4800 Beginning Working Capital	22,966,362	29,725,291	38,961,000	37,624,600	37,624,600	37,895,080
Total Beginning Work Cap	\$22,966,362	\$29,725,291	\$38,961,000	\$37,624,600	\$37,624,600	\$37,895,080
Total Resources	\$40,734,065	\$42,059,213	\$43,186,000	\$47,704,628	\$47,704,628	\$47,975,108

Water SDC Fund (504)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	85,947	102,366	-	-	-	-
5005 Salaries - Part-Time	262	-	-	-	-	-
5010 Extra Labor	-	1,190	-	-	-	-
5100 Overtime	81	10,958	-	-	-	-
5301 Med/Den/Vis Insurance	16,434	20,087	-	-	-	-
5303 PERS	8,915	10,859	-	-	-	-
5308 VEBA	-	1,933	-	-	-	-
5309 PERS Stabilization	-	3,184	-	-	-	-
5399 Other Benefits and Taxes	8,780	11,823	-	-	-	-
Total Personnel Services	\$120,419	\$162,400	\$0	\$0	\$0	\$0
Materials & Services						
6100 Contractual Services	19,176	-	-	-	-	-
Total Materials & Services	\$19,176	\$0	\$0	\$0	\$0	\$0
Capital Outlay						
7040 Construction - Infrastructure	10,671,599	3,295,366	3,218,000	13,077,767	13,077,767	13,077,767
7050 Capital Reserve	-	-	38,348,000	32,850,661	32,850,661	32,850,661
7052 Willamette Wtr SP Reserve	-	-	-	1,100,000	1,100,000	1,100,000
7055 Joint Venture Reimbursement	197,580	(32,566)	1,620,000	676,200	676,200	946,680
Total Capital Outlay	\$10,869,179	\$3,262,800	\$43,186,000	\$47,704,628	\$47,704,628	\$47,975,108
Unapprop Fund Bal						
8500 Unapprop Fund Balance	29,725,291	38,634,013	-	-	-	-
Total Unapprop Fund Bal	\$29,725,291	\$38,634,013	\$0	\$0	\$0	\$0
Total Requirements	\$40,734,065	\$42,059,213	\$43,186,000	\$47,704,628	\$47,704,628	\$47,975,108

Water Debt Service Fund (506)

The Water Debt Service fund accounts for the annual debt service on revenue bonds issued by the Utilities Commission.

Water Debt Service Fund (506) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	1,456,141	1,535,935	1,550,750	1,563,890	13,140	1%
Interest	7,179	7,107	7,000	7,000	-	0%
Other Financing Src	2,355,238	2,290,000	2,290,000	980,000	(1,310,000)	-57%
Total Water Debt Service Fund	\$3,818,558	\$3,833,042	\$3,847,750	\$2,550,890	(\$1,296,860)	

Water Debt Service Fund (506) by Category

Materials & Services	350	400	400	425	25	6%
Special Payments	1,150	-	-	-	-	0%
Debt Service	2,281,123	2,277,742	2,287,875	979,450	(1,308,425)	-57%
Unapprop Fund Bal	1,535,935	1,554,900	1,559,475	1,571,015	11,540	1%
Total Water Debt Service Fund	\$3,818,558	\$3,833,042	\$3,847,750	\$2,550,890	(\$1,296,860)	-34%

Water Debt Service Fund (506) by Department

Water	3,818,558	3,833,042	3,847,750	2,550,890	(1,296,860)	-34%
Total Water Debt Service Fund	\$3,818,558	\$3,833,042	\$3,847,750	\$2,550,890	(\$1,296,860)	-34%



Water Debt Service Fund (506)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Interest						
4200 Interest Earned	7,179	7,107	7,000	7,000	7,000	7,000
Total Interest	\$7,179	\$7,107	\$7,000	\$7,000	\$7,000	\$7,000
Other Financing Src						
4456 Transfer from Water Fund	2,355,238	2,290,000	2,290,000	980,000	980,000	980,000
Total Other Financing Src	\$2,355,238	\$2,290,000	\$2,290,000	\$980,000	\$980,000	\$980,000
Beginning Work Cap						
4800 Beginning Working Capital	1,456,141	1,535,935	1,550,750	1,563,890	1,563,890	1,563,890
Total Beginning Work Cap	\$1,456,141	\$1,535,935	\$1,550,750	\$1,563,890	\$1,563,890	\$1,563,890
Total Resources	\$3,818,558	\$3,833,042	\$3,847,750	\$2,550,890	\$2,550,890	\$2,550,890

Water Debt Service Fund (506)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6004 Program Supplies/Materials	350	400	400	425	425	425
Total Materials & Services	\$350	\$400	\$400	\$425	\$425	\$425
Special Payments						
8027 Bond Sale Expense	1,150	-	-	-	-	-
Total Special Payments	\$1,150	\$0	\$0	\$0	\$0	\$0
Debt Service						
8100 Bond Principal	2,025,000	2,005,000	2,045,000	775,000	775,000	775,000
8101 Bond Interest	256,123	272,742	242,875	204,450	204,450	204,450
Total Debt Service	\$2,281,123	\$2,277,742	\$2,287,875	\$979,450	\$979,450	\$979,450
Unapprop Fund Bal						
8500 Unapprop Fund Balance	1,535,935	1,554,900	1,559,475	1,571,015	1,571,015	1,571,015
Total Unapprop Fund Bal	\$1,535,935	\$1,554,900	\$1,559,475	\$1,571,015	\$1,571,015	\$1,571,015
Total Requirements	\$3,818,558	\$3,833,042	\$3,847,750	\$2,550,890	\$2,550,890	\$2,550,890

Water Rate Stabilization Fund (508)

The Water Rate Stabilization fund was created in FY 10-11 as a reserve to minimize the potential need for rate increases due to temporary shortfall in revenue associated with poor water sales or a short-term disruption of revenues.

Water Rate Stabilization (508) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	252,102	379,055	505,600	633,130	127,530	25%
Interest	1,953	1,903	1,500	1,500	-	0%
Other Financing Src	125,000	125,000	125,000	125,000	-	0%
Total Water Rate Stabilization	\$379,055	\$505,958	\$632,100	\$759,630	\$127,530	

Water Rate Stabilization (508) by Category

Unapprop Fund Bal	379,055	505,958	632,100	759,630	127,530	20%
Total Water Rate Stabilization	\$379,055	\$505,958	\$632,100	\$759,630	\$127,530	20%

Water Rate Stabilization (508) by Department

Water	379,055	505,958	632,100	759,630	127,530	20%
Total Water Rate Stabilization	\$379,055	\$505,958	\$632,100	\$759,630	\$127,530	20%



Water Rate Stabilization (508)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Interest						
4200 Interest Earned	1,953	1,903	1,500	1,500	1,500	1,500
Total Interest	\$1,953	\$1,903	\$1,500	\$1,500	\$1,500	\$1,500
Other Financing Src						
4456 Transfer from Water Fund	125,000	125,000	125,000	125,000	125,000	125,000
Total Other Financing Src	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000
Beginning Work Cap						
4800 Beginning Working Capital	252,102	379,055	505,600	633,130	633,130	633,130
Total Beginning Work Cap	\$252,102	\$379,055	\$505,600	\$633,130	\$633,130	\$633,130
Total Resources	\$379,055	\$505,958	\$632,100	\$759,630	\$759,630	\$759,630

Water Rate Stabilization (508)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Unapprop Fund Bal						
8500 Unapprop Fund Balance	379,055	505,958	632,100	759,630	759,630	759,630
Total Unapprop Fund Bal	\$379,055	\$505,958	\$632,100	\$759,630	\$759,630	\$759,630
Total Requirements	\$379,055	\$505,958	\$632,100	\$759,630	\$759,630	\$759,630

Sewer Funds



Budget by Fund	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Sewer Fund (510)	23,509,273	24,902,784	25,870,480	27,442,412	1,571,932	6%
Sewer Depreciation Fund (512)	10,433,365	7,787,895	9,208,500	11,497,487	2,288,987	25%
Sewer SDC Fund (514)	10,731,110	11,017,909	8,812,500	7,855,550	(956,950)	-11%
Sewer Local Service Fee (516)	-	-	-	2,207,586	2,207,586	0%
Total Sewer Funds	\$44,673,748	\$43,708,588	\$43,891,480	\$49,003,035	\$5,111,555	12%

Resources by Category

Beginning Work Cap	16,772,599	15,360,007	15,042,511	17,120,000	2,077,489	14%
Licenses and Permits	10,750	53,756	-	26,800	26,800	0%
Charges for Services	20,641,710	21,672,862	22,160,432	25,526,698	3,366,266	15%
Interest	72,405	91,896	74,012	168,150	94,138	127%
Grants and Donations	15,300	-	-	-	-	0%
Systems Development	5,354,973	5,808,891	4,000,000	2,500,000	(1,500,000)	-38%
Other Financing Src	90,000	196,769	1,400,000	2,150,537	750,537	54%
Miscellaneous	1,716,011	524,407	1,214,525	1,510,850	296,325	24%
Total Sewer Funds	\$44,673,748	\$43,708,588	\$43,891,480	\$49,003,035	\$5,111,555	12%

Requirements by Category

Personnel Services	1,928,260	2,028,012	2,350,375	2,619,742	269,367	11%
Materials & Services	245,426	215,072	361,095	312,930	(48,165)	-13%
Capital Outlay	3,608,487	577,831	10,723,548	16,292,454	5,568,906	52%
Special Payments	23,022,593	24,291,927	24,689,424	23,527,697	(1,161,727)	-5%
Transfers	205,000	496,459	5,767,038	6,250,212	483,174	8%
Unapprop Fund Bal	15,663,982	16,099,287	-	-	-	0%
Total Sewer Funds	\$44,673,748	\$43,708,588	\$43,891,480	\$49,003,035	\$5,111,555	12%

Budget by Department

Public Works	44,673,748	43,708,588	43,891,480	49,003,035	5,111,555	12%
Total Sewer Funds	\$44,673,748	\$43,708,588	\$43,891,480	\$49,003,035	\$5,111,555	12%

Sewer Fund (510)

This fund accounts for the operation and maintenance of the sanitary sewer collection system within the City of Hillsboro. Clean Water Services (CWS) is a special district within Washington County that provides sanitary sewer and surface water management treatment. CWS contracts with the City to invoice and collect sewer fees and maintain specified lines within the city limits of Hillsboro.

Sewer Fund (510) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	2,837,944	3,147,047	3,688,511	3,412,000	(276,511)	-7%
Licenses and Permits	10,750	53,756	-	26,800	26,800	0%
Charges for Services	20,641,710	21,672,862	22,160,432	23,984,612	1,824,180	8%
Interest	14,651	24,902	21,012	18,300	(2,712)	-13%
Miscellaneous	4,218	4,217	525	700	175	33%
Total Sewer Fund	\$23,509,273	\$24,902,784	\$25,870,480	\$27,442,412	\$1,571,932	

Sewer Fund (510) by Category

Personnel Services	1,780,939	1,895,311	2,350,375	2,619,742	269,367	11%
Materials & Services	178,202	172,530	300,495	277,630	(22,865)	-8%
Capital Outlay	23,009	32,989	1,540,186	3,061,806	1,521,620	99%
Special Payments	17,871,101	18,653,872	20,099,424	21,127,697	1,028,273	5%
Transfers	205,000	376,769	1,580,000	355,537	(1,224,463)	-77%
Unapprop Fund Bal	3,451,022	3,771,313	-	-	-	0%
Total Sewer Fund	\$23,509,273	\$24,902,784	\$25,870,480	\$27,442,412	\$1,571,932	6%

Sewer Fund (510) by Department

Public Works	23,509,273	24,902,784	25,870,480	27,442,412	1,571,932	6%
Total Sewer Fund	\$23,509,273	\$24,902,784	\$25,870,480	\$27,442,412	\$1,571,932	6%

Note: A fund balance restatement was required as of July 1, 2013, due to prior year receivable not reversed in an ensuing year.



Sewer Fund (510)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Licenses and Permits						
4123 Developer Reimbursements	10,750	53,756	-	26,800	26,800	26,800
Total Licenses and Permits	\$10,750	\$53,756	\$0	\$26,800	\$26,800	\$26,800
Charges for Services						
4154 Service Charges	17,030	36,670	9,140	14,300	14,300	14,300
4171 Domestic/Commercial - Billings	19,295,574	20,224,635	21,018,898	22,744,928	22,744,928	22,744,928
4173 Industrial	1,329,106	1,411,557	1,132,394	1,225,384	1,225,384	1,225,384
Total Charges for Services	\$20,641,710	\$21,672,862	\$22,160,432	\$23,984,612	\$23,984,612	\$23,984,612
Interest						
4200 Interest Earned	14,080	24,620	21,012	18,300	18,300	18,300
4201 Interest on Contracts	571	282	-	-	-	-
Total Interest	\$14,651	\$24,902	\$21,012	\$18,300	\$18,300	\$18,300
Miscellaneous						
4600 Miscellaneous Income	768	1,188	-	-	-	-
4616 NSF Fees	1,200	1,125	-	500	500	500
4625 Tap Fees SWM	700	600	525	200	200	200
4606 Construction Reimbursement	1,550	1,304	-	-	-	-
Total Miscellaneous	\$4,218	\$4,217	\$525	\$700	\$700	\$700
Beginning Work Cap						
4800 Beginning Working Capital	2,837,944	3,147,047	3,688,511	3,412,000	3,412,000	3,412,000
Total Beginning Work Cap	\$2,837,944	\$3,147,047	\$3,688,511	\$3,412,000	\$3,412,000	\$3,412,000
Total Resources	\$23,509,273	\$24,902,784	\$25,870,480	\$27,442,412	\$27,442,412	\$27,442,412

Sewer Funds

Sewer Fund

Sewer Fund (510)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	1,215,721	1,263,682	1,506,986	1,722,661	1,722,661	1,722,661
5005 Salaries - Part-Time	-	693	-	-	-	-
5010 Extra Labor	-	15,408	63,778	22,697	22,697	22,697
5100 Overtime	1,720	1,434	10,000	10,000	10,000	10,000
5301 Med/Den/Vis Insurance	300,933	284,598	346,942	403,101	403,101	403,101
5303 PERS	129,994	131,779	164,610	230,169	230,169	230,169
5308 VEBA	-	24,133	30,762	34,357	34,357	34,357
5309 PERS Stabilization	-	36,215	45,429	-	-	-
5399 Other Benefits and Taxes	132,571	137,369	181,868	196,757	196,757	196,757
Total Personnel Services	\$1,780,939	\$1,895,311	\$2,350,375	\$2,619,742	\$2,619,742	\$2,619,742
Materials & Services						
6000 Office Supplies	11,563	9,770	15,500	13,000	13,000	13,000
6001 Communications Services	5,159	5,714	6,000	7,000	7,000	7,000
6002 Travel/Training/Dues	11,894	11,621	19,500	22,500	22,500	22,500
6003 Postage	148	493	1,070	3,630	3,630	3,630
6004 Program Supplies/Materials	3,260	3,509	5,625	6,500	6,500	6,500
6005 Advertising/Promotion	96	319	1,000	1,500	1,500	1,500
6006 Tuition Reimbursement	-	674	1,000	1,000	1,000	1,000
6007 Printing	577	513	900	4,600	4,600	4,600
6100 Contractual Services	39,337	40,691	100,100	89,000	89,000	89,000
6101 Other Services	3,116	1,710	2,500	2,000	2,000	2,000
6200 Fuel/Oil	26,494	29,541	37,500	38,000	38,000	38,000
6201 Fleet Maintenance	948	985	1,800	1,500	1,500	1,500
6300 Uniforms	25,481	13,487	21,000	24,500	24,500	24,500
6301 Safety Supplies	433	911	3,900	4,200	4,200	4,200
6402 Maintenance Supplies	17,633	18,859	26,000	15,800	15,800	15,800
6403 Small Tools and Equipment	10,584	5,651	16,200	9,500	9,500	9,500
6409 Computer Software	476	1,369	3,500	2,500	2,500	2,500
6410 Computer Hardware	1,809	7,105	3,500	4,000	4,000	4,000
6411 Communications Equipment	87	4	500	-	-	-
6412 Equipment Rental	-	-	5,000	-	-	-
6413 Landfill Fees	185	361	700	500	500	500
6415 Pipe and Supply	7,203	3,382	15,000	10,000	10,000	10,000
6416 Equipment Maintenance	7,483	12,716	7,700	11,400	11,400	11,400
6419 Personal Protective Equipment	4,236	3,145	5,000	5,000	5,000	5,000
Total Materials & Services	\$178,202	\$172,530	\$300,495	\$277,630	\$277,630	\$277,630



Sewer Fund (510)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7000 Automotive and Equipment	-	-	8,500	-	-	-
7002 Non-License Appar and Equipme	-	24,116	10,000	-	-	-
7010 Office Equipment	372	-	-	-	-	-
7020 Computer Hardware	10,044	-	-	5,000	5,000	5,000
7021 Computer Software	626	8,490	27,300	34,300	34,300	34,300
7030 Facilities and Improvements	8,967	383	-	36,500	36,500	36,500
7035 Land	3,000	-	-	-	-	-
7040 Construction - Infrastructure	-	-	10,000	10,000	10,000	10,000
7050 Capital Reserve	-	-	1,484,386	2,976,006	2,976,006	2,976,006
Total Capital Outlay	\$23,009	\$32,989	\$1,540,186	\$3,061,806	\$3,061,806	\$3,061,806
Special Payments						
8008 Facilities Depreciation	25,761	21,933	20,322	22,529	22,529	22,529
8009 Support Services Charge	710,938	703,199	802,237	830,886	830,886	830,886
8010 Equipment Depreciation	34,558	34,558	32,883	32,883	32,883	32,883
8011 Facilities Charge	94,331	93,064	99,606	110,278	110,278	110,278
8018 Insurance	71,277	75,733	100,000	105,000	105,000	105,000
8022 Bad Debt Expense	-	-	5,000	5,250	5,250	5,250
8023 Collection Expense	-	-	5,000	5,250	5,250	5,250
8024 Fleet Services Charge	56,684	75,885	92,015	88,366	88,366	88,366
8026 CWS Payments	16,198,708	16,941,001	18,117,571	19,034,321	19,034,321	19,034,321
8055 Franchise Fee Payments	678,844	708,499	824,790	892,934	892,934	892,934
Total Special Payments	\$17,871,101	\$18,653,872	\$20,099,424	\$21,127,697	\$21,127,697	\$21,127,697
Transfers						
8200 Transfer to Econ Dev	20,000	20,000	20,000	20,000	20,000	20,000
8202 Transfer to Support Services	-	-	-	25,000	25,000	25,000
8203 Transfer to General Fund	125,000	100,000	100,000	100,000	100,000	100,000
8206 Transfer to Sewer Depr Fund	-	196,769	1,400,000	150,537	150,537	150,537
8220 Transfer to Planning	60,000	60,000	60,000	60,000	60,000	60,000
Total Transfers	\$205,000	\$376,769	\$1,580,000	\$355,537	\$355,537	\$355,537
Unapprop Fund Bal						
8500 Unapprop Fund Balance	3,451,022	3,771,313	-	-	-	-
Total Unapprop Fund Bal	\$3,451,022	\$3,771,313	\$0	\$0	\$0	\$0
Total Requirements	\$23,509,273	\$24,902,784	\$25,870,480	\$27,442,412	\$27,442,412	\$27,442,412

Sewer Depreciation Fund (512)

This fund accounts for capital projects related to maintenance of the existing sanitary sewer system and for fleet vehicles and equipment replacements. Fund resources include transfers from Sanitary Sewer Fund and interest income.

Sewer Depreciation Fund (512) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	8,700,943	7,040,773	6,563,000	7,807,000	1,244,000	19%
Interest	31,012	30,163	31,500	29,800	(1,700)	-5%
Other Financing Src	-	196,769	1,400,000	2,150,537	750,537	54%
Miscellaneous	1,701,410	520,190	1,214,000	1,510,150	296,150	24%
Total Sewer Depreciation Fund	\$10,433,365	\$7,787,895	\$9,208,500	\$11,497,487	\$2,288,987	

Sewer Depreciation Fund (512) by Category

Personnel Services	101,149	63,009	-	-	-	0%
Materials & Services	16,553	12,400	28,000	20,300	(7,700)	-28%
Capital Outlay	3,274,890	430,563	8,449,073	11,371,280	2,922,207	35%
Transfers	-	119,690	731,427	105,907	(625,520)	-86%
Unapprop Fund Bal	7,040,773	7,162,233	-	-	-	0%
Total Sewer Depreciation Fund	\$10,433,365	\$7,787,895	\$9,208,500	\$11,497,487	\$2,288,987	25%

Sewer Depreciation Fund (512) by Department

Public Works	10,433,365	7,787,895	9,208,500	11,497,487	2,288,987	25%
Total Sewer Depreciation Fund	\$10,433,365	\$7,787,895	\$9,208,500	\$11,497,487	\$2,288,987	25%



Sewer Depreciation Fund (512)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Interest						
4200 Interest Earned	31,012	30,163	31,500	29,800	29,800	29,800
Total Interest	\$31,012	\$30,163	\$31,500	\$29,800	\$29,800	\$29,800
Other Financing Src						
4448 Transfer from Sewer LSF FUND	-	-	-	2,000,000	2,000,000	2,000,000
4458 Transfer from Sewer Fund	-	196,769	1,400,000	150,537	150,537	150,537
Total Other Financing Src	\$0	\$196,769	\$1,400,000	\$2,150,537	\$2,150,537	\$2,150,537
Miscellaneous						
4606 Construction Reimbursement	1,701,410	497,890	1,214,000	1,510,150	1,510,150	1,510,150
4600 Miscellaneous Income	-	22,300	-	-	-	-
Total Miscellaneous	\$1,701,410	\$520,190	\$1,214,000	\$1,510,150	\$1,510,150	\$1,510,150
Beginning Work Cap						
4800 Beginning Working Capital	8,700,943	7,040,773	6,563,000	7,807,000	7,807,000	7,807,000
Total Beginning Work Cap	\$8,700,943	\$7,040,773	\$6,563,000	\$7,807,000	\$7,807,000	\$7,807,000
Total Resources	\$10,433,365	\$7,787,895	\$9,208,500	\$11,497,487	\$11,497,487	\$11,497,487

Sewer Funds

Sewer Depreciation Fund

Sewer Depreciation Fund (512)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	69,063	42,137	-	-	-	-
5301 Med/Den/Vis Insurance	15,432	8,611	-	-	-	-
5303 PERS	8,634	5,377	-	-	-	-
5308 VEBA	-	840	-	-	-	-
5309 PERS Stabilization	-	1,186	-	-	-	-
5399 Other Benefits and Taxes	8,020	4,858	-	-	-	-
Total Personnel Services	\$101,149	\$63,009	\$0	\$0	\$0	\$0
Materials & Services						
6003 Postage	97	494	1,000	100	100	100
6004 Program Supplies/Materials	-	-	1,500	100	100	100
6005 Advertising/Promotion	-	-	500	-	-	-
6007 Printing	166	-	5,000	100	100	100
6100 Contractual Services	13,925	9,838	20,000	20,000	20,000	20,000
6101 Other Services	2,365	2,068	-	-	-	-
Total Materials & Services	\$16,553	\$12,400	\$28,000	\$20,300	\$20,300	\$20,300
Capital Outlay						
7000 Automotive and Equipment	29,467	39,800	-	-	-	-
7002 Non-License Appar and Equipme	11,399	72,650	-	-	-	-
7040 Construction - Infrastructure	3,234,024	318,113	2,420,000	3,000,000	3,000,000	3,000,000
7050 Capital Reserve	-	-	6,029,073	8,371,280	8,371,280	8,371,280
Total Capital Outlay	\$3,274,890	\$430,563	\$8,449,073	\$11,371,280	\$11,371,280	\$11,371,280
Transfers						
8209 Transfer to Facilities Managemen	-	119,690	731,427	105,907	105,907	105,907
Total Transfers	\$0	\$119,690	\$731,427	\$105,907	\$105,907	\$105,907
Unapprop Fund Bal						
8500 Unapprop Fund Balance	7,040,773	7,162,233	-	-	-	-
Total Unapprop Fund Bal	\$7,040,773	\$7,162,233	\$0	\$0	\$0	\$0
Total Requirements	\$10,433,365	\$7,787,895	\$9,208,500	\$11,497,487	\$11,497,487	\$11,497,487



Sewer System Development Charges (SDC) Fund (514)

This fund accounts for System Development Charges (SDC) revenue which supports capital improvement projects related to the expansion and upgrade of the existing sanitary sewer. Fund resources include SDC collections and interest income.

Sewer SDC Fund (514) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	5,233,712	5,172,187	4,791,000	5,245,000	454,000	9%
Interest	26,742	36,831	21,500	110,550	89,050	414%
Grants and Donations	15,300	-	-	-	-	0%
Systems Development	5,354,973	5,808,891	4,000,000	2,500,000	(1,500,000)	-38%
Other Financing Src	90,000	-	-	-	-	0%
Miscellaneous	10,383	-	-	-	-	0%
Total Sewer SDC Fund	\$10,731,110	\$11,017,909	\$8,812,500	\$7,855,550	(\$956,950)	

Sewer SDC Fund (514) by Category

Personnel Services	46,172	69,692	-	-	-	0%
Materials & Services	50,671	30,142	32,600	15,000	(17,600)	-54%
Capital Outlay	310,588	114,279	734,289	1,651,782	917,493	125%
Special Payments	5,151,492	5,638,055	4,590,000	2,400,000	(2,190,000)	-48%
Transfers	-	-	3,455,611	3,788,768	333,157	10%
Unapprop Fund Bal	5,172,187	5,165,741	-	-	-	0%
Total Sewer SDC Fund	\$10,731,110	\$11,017,909	\$8,812,500	\$7,855,550	(\$956,950)	-11%

Sewer SDC Fund (514) by Department

Public Works	10,731,110	11,017,909	8,812,500	7,855,550	(956,950)	-11%
Total Sewer SDC Fund	\$10,731,110	\$11,017,909	\$8,812,500	\$7,855,550	(\$956,950)	-11%

Sewer Funds

Sewer SDC Fund

Sewer SDC Fund (514)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Interest						
4200 Interest Earned	20,630	25,666	20,000	23,550	23,550	23,550
4201 Interest on Contracts	6,112	11,165	1,500	87,000	87,000	87,000
Total Interest	\$26,742	\$36,831	\$21,500	\$110,550	\$110,550	\$110,550
Grants and Donations						
4277 Grants - Other	15,300	-	-	-	-	-
Total Grants and Donations	\$15,300	\$0	\$0	\$0	\$0	\$0
Systems Development						
4410 Systems Development Charges	5,354,973	5,808,891	4,000,000	2,500,000	2,500,000	2,500,000
Total Systems Development	\$5,354,973	\$5,808,891	\$4,000,000	\$2,500,000	\$2,500,000	\$2,500,000
Other Financing Src						
4468 Transfer from TUF PMP	90,000	-	-	-	-	-
Total Other Financing Src	\$90,000	\$0	\$0	\$0	\$0	\$0
Miscellaneous						
4600 Miscellaneous Income	3,059	-	-	-	-	-
4601 Sale of Surplus Property	1,380	-	-	-	-	-
4606 Construction Reimbursement	5,944	-	-	-	-	-
Total Miscellaneous	\$10,383	\$0	\$0	\$0	\$0	\$0
Beginning Work Cap						
4800 Beginning Working Capital	5,233,712	5,172,187	4,791,000	5,245,000	5,245,000	5,245,000
Total Beginning Work Cap	\$5,233,712	\$5,172,187	\$4,791,000	\$5,245,000	\$5,245,000	\$5,245,000
Total Resources	\$10,731,110	\$11,017,909	\$8,812,500	\$7,855,550	\$7,855,550	\$7,855,550



Sewer SDC Fund (514)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	30,996	45,271	-	-	-	-
5005 Salaries - Part-Time	791	94	-	-	-	-
5100 Overtime	-	1,343	-	-	-	-
5301 Med/Den/Vis Insurance	8,049	11,261	-	-	-	-
5303 PERS	2,774	4,205	-	-	-	-
5308 VEBA	-	901	-	-	-	-
5309 PERS Stabilization	-	1,331	-	-	-	-
5399 Other Benefits and Taxes	3,562	5,286	-	-	-	-
Total Personnel Services	\$46,172	\$69,692	\$0	\$0	\$0	\$0
Materials & Services						
6000 Office Supplies	-	42	-	-	-	-
6002 Travel/Training/Dues	2,494	2,288	2,600	-	-	-
6003 Postage	1	-	500	-	-	-
6004 Program Supplies/Materials	-	-	500	-	-	-
6005 Advertising/Promotion	-	46	500	-	-	-
6007 Printing	-	-	500	-	-	-
6100 Contractual Services	10,112	1,323	8,000	5,000	5,000	5,000
6101 Other Services	98	306	-	-	-	-
6402 Maintenance Supplies	37,966	26,137	20,000	10,000	10,000	10,000
Total Materials & Services	\$50,671	\$30,142	\$32,600	\$15,000	\$15,000	\$15,000
Capital Outlay						
7035 Land	2,000	-	-	-	-	-
7040 Construction - Infrastructure	308,588	114,279	500,400	330,000	330,000	330,000
7050 Capital Reserve	-	-	233,889	1,321,782	1,321,782	1,321,782
Total Capital Outlay	\$310,588	\$114,279	\$734,289	\$1,651,782	\$1,651,782	\$1,651,782
Special Payments						
8026 CWS Payments	5,151,492	5,638,055	4,590,000	2,400,000	2,400,000	2,400,000
Total Special Payments	\$5,151,492	\$5,638,055	\$4,590,000	\$2,400,000	\$2,400,000	\$2,400,000
Transfers						
8209 Transfer to Facilities Managemen	-	-	3,455,611	3,788,768	3,788,768	3,788,768
Total Transfers	\$0	\$0	\$3,455,611	\$3,788,768	\$3,788,768	\$3,788,768
Unapprop Fund Bal						
8500 Unapprop Fund Balance	5,172,187	5,165,741	-	-	-	-
Total Unapprop Fund Bal	\$5,172,187	\$5,165,741	\$0	\$0	\$0	\$0
Total Requirements	\$10,731,110	\$11,017,909	\$8,812,500	\$7,855,550	\$7,855,550	\$7,855,550

Sewer Local Service Fee (516)

Effective January 2015, a local service fee was established for sewer services to raise revenue needed to fund continued investment in repair, replace and upgrade aging infrastructure, and to maintain compliance with Federal, State and local permit requirements. The fee was established at \$2.50 per equivalent dwelling unit (EDU) per month. This fund was created to track the receipt and expense of these fees.

Sewer Local Service Fee (516) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	-	-	-	656,000	656,000	0%
Charges for Services	-	-	-	1,542,086	1,542,086	0%
Interest	-	-	-	9,500	9,500	0%
Total Sewer Local Service Fee	\$0	\$0	\$0	\$2,207,586	\$2,207,586	

Sewer Local Service Fee (516) by Category

Capital Outlay	-	-	-	207,586	207,586	0%
Transfers	-	-	-	2,000,000	2,000,000	0%
Unapprop Fund Bal	-	-	-	-	-	0%
Total Sewer Local Service Fee	\$0	\$0	\$0	\$2,207,586	\$2,207,586	0%

Sewer Local Service Fee (516) by Department

Public Works	-	-	-	2,207,586	2,207,586	0%
Total Sewer Local Service Fee	\$0	\$0	\$0	\$2,207,586	\$2,207,586	0%



Sewer Local Service Fee (516)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Charges for Services						
4171 Domestic/Commercial - Billings	-	-	-	1,542,086	1,542,086	1,542,086
Total Charges for Services	\$0	\$0	\$0	\$1,542,086	\$1,542,086	\$1,542,086
Interest						
4200 Interest Earned	-	-	-	9,500	9,500	9,500
Total Interest	\$0	\$0	\$0	\$9,500	\$9,500	\$9,500
Beginning Work Cap						
4800 Beginning Working Capital	-	-	-	656,000	656,000	656,000
Total Beginning Work Cap	\$0	\$0	\$0	\$656,000	\$656,000	\$656,000
Total Resources	\$0	\$0	\$0	\$2,207,586	\$2,207,586	\$2,207,586

Sewer Local Service Fee (516)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7050 Capital Reserve	-	-	-	207,586	207,586	207,586
Total Capital Outlay	\$0	\$0	\$0	\$207,586	\$207,586	\$207,586
Transfers						
8206 Transfer to Sewer Depr Fund	-	-	-	2,000,000	2,000,000	2,000,000
Total Transfers	\$0	\$0	\$0	\$2,000,000	\$2,000,000	\$2,000,000
Total Requirements	\$0	\$0	\$0	\$2,207,586	\$2,207,586	\$2,207,586

Surface Water Management Funds



Budget by Fund	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Surface Water Mgmt Fund (520)	5,542,606	5,943,931	6,430,107	7,132,856	702,749	11%
SWM Depreciation Fund (522)	622,033	577,161	731,088	973,952	242,864	33%
SWM SDC Fund (524)	8,515,200	8,640,668	7,086,500	5,470,000	(1,616,500)	-23%
SWM Local Service Fee (526)	-	-	-	1,220,372	1,220,372	0%
Total SWM Funds	\$14,679,839	\$15,161,760	\$14,247,695	\$14,797,180	\$549,485	4%

Resources by Category

Beginning Work Cap	9,422,987	9,560,933	7,897,000	6,787,381	(1,109,619)	-14%
Licenses and Permits	168,431	203,448	175,237	165,700	(9,537)	-5%
Charges for Services	4,464,587	4,891,482	5,525,377	6,871,811	1,346,434	24%
Interest	40,331	33,712	33,293	28,836	(4,457)	-13%
Systems Development	280,029	329,025	283,000	328,000	45,000	16%
Other Financing Src	300,000	141,688	333,288	614,952	281,664	85%
Miscellaneous	3,474	1,472	500	500	-	0%
Total SWM Funds	\$14,679,839	\$15,161,760	\$14,247,695	\$14,797,180	\$549,485	4%

Requirements by Category

Personnel Services	1,989,094	2,202,485	2,500,796	2,697,092	196,296	8%
Materials & Services	367,012	347,312	682,414	866,780	184,366	27%
Capital Outlay	292,118	2,405,846	4,650,208	3,498,713	(1,151,495)	-25%
Special Payments	2,050,682	2,218,055	2,505,378	2,795,285	289,907	12%
Transfers	420,000	261,688	3,908,899	4,939,310	1,030,411	26%
Unapprop Fund Bal	9,560,933	7,726,374	-	-	-	0%
Total SWM Funds	\$14,679,839	\$15,161,760	\$14,247,695	\$14,797,180	\$549,485	4%

Budget by Department

Public Works	14,679,839	15,161,760	14,247,695	14,797,180	549,485	4%
Total SWM Funds	\$14,679,839	\$15,161,760	\$14,247,695	\$14,797,180	\$549,485	4%

Surface Water Management (SWM) Fund (520)

This fund accounts for operation and maintenance of the City's surface water collection, storage and treatment systems. Clean Water Services (CWS) is a special district within Washington County that provides sanitary sewer and surface water management treatment. CWS establishes all fees associated with these services. CWS contracts with the City to invoice and collect the storm water system fees and maintain specified lines within the city limits of Hillsboro.

Surface Water Mgmt Fund (520) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	904,877	843,048	725,000	909,381	184,381	25%
Licenses and Permits	168,431	203,448	175,237	165,700	(9,537)	-5%
Charges for Services	4,464,587	4,891,482	5,525,377	6,053,139	527,762	10%
Interest	3,838	4,481	3,993	4,136	143	4%
Miscellaneous	873	1,472	500	500	-	0%
Total Surface Water Mgmt Fund	\$5,542,606	\$5,943,931	\$6,430,107	\$7,132,856	\$702,749	

Surface Water Mgmt Fund (520) by Category

Personnel Services	1,927,105	2,133,380	2,500,796	2,697,092	196,296	8%
Materials & Services	254,892	208,178	352,375	696,750	344,375	98%
Capital Outlay	46,879	53,103	618,270	183,777	(434,493)	-70%
Special Payments	2,050,682	2,218,055	2,505,378	2,795,285	289,907	12%
Transfers	420,000	261,688	453,288	759,952	306,664	68%
Unapprop Fund Bal	843,048	1,069,527	-	-	-	0%
Total Surface Water Mgmt Fund	\$5,542,606	\$5,943,931	\$6,430,107	\$7,132,856	\$702,749	11%

Surface Water Mgmt Fund (520) by Department

Public Works	5,542,606	5,943,931	6,430,107	7,132,856	702,749	11%
Total Surface Water Mgmt Fund	\$5,542,606	\$5,943,931	\$6,430,107	\$7,132,856	\$702,749	11%



Surface Water Mgmt Fund (520)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Licenses and Permits						
4116 Plan Check Fees	31,551	27,167	32,826	30,600	30,600	30,600
4123 Developer Reimbursements	27,516	101,712	28,628	53,400	53,400	53,400
4124 Erosion Control Inspection Fee	109,364	74,569	113,783	81,700	81,700	81,700
Total Licenses and Permits	\$168,431	\$203,448	\$175,237	\$165,700	\$165,700	\$165,700
Charges for Services						
4154 Service Charges	300	200	200	-	-	-
4174 SWM Billings	4,464,287	4,891,282	5,525,177	6,053,139	6,053,139	6,053,139
Total Charges for Services	\$4,464,587	\$4,891,482	\$5,525,377	\$6,053,139	\$6,053,139	\$6,053,139
Interest						
4200 Interest Earned	3,838	4,481	3,993	4,136	4,136	4,136
Total Interest	\$3,838	\$4,481	\$3,993	\$4,136	\$4,136	\$4,136
Miscellaneous						
4600 Miscellaneous Income	573	1,266	-	-	-	-
4625 Tap Fees SWM	300	200	500	500	500	500
4606 Construction Reimbursement	-	6	-	-	-	-
Total Miscellaneous	\$873	\$1,472	\$500	\$500	\$500	\$500
Beginning Work Cap						
4800 Beginning Working Capital	904,877	843,048	725,000	909,381	909,381	909,381
Total Beginning Work Cap	\$904,877	\$843,048	\$725,000	\$909,381	\$909,381	\$909,381
Total Resources	\$5,542,606	\$5,943,931	\$6,430,107	\$7,132,856	\$7,132,856	\$7,132,856

Surface Water Management Fund

SWM Fund

Surface Water Mgmt Fund (520)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	1,295,780	1,390,391	1,605,233	1,756,915	1,756,915	1,756,915
5005 Salaries - Part-Time	-	753	-	-	-	-
5010 Extra Labor	19,072	55,133	76,094	54,415	54,415	54,415
5100 Overtime	9,063	2,752	10,000	10,000	10,000	10,000
5301 Med/Den/Vis Insurance	320,525	317,333	363,381	408,261	408,261	408,261
5303 PERS	134,618	141,016	167,816	227,306	227,306	227,306
5308 VEBA	-	26,729	32,392	35,028	35,028	35,028
5309 PERS Stabilization	-	39,307	47,948	-	-	-
5399 Other Benefits and Taxes	148,047	159,966	197,932	205,167	205,167	205,167
Total Personnel Services	\$1,927,105	\$2,133,380	\$2,500,796	\$2,697,092	\$2,697,092	\$2,697,092
Materials & Services						
6000 Office Supplies	11,821	9,534	15,500	12,000	12,000	12,000
6001 Communications Services	4,599	4,953	7,200	8,000	8,000	8,000
6002 Travel/Training/Dues	10,120	7,915	19,000	20,000	20,000	20,000
6003 Postage	162	37	1,800	2,050	2,050	2,050
6004 Program Supplies/Materials	2,428	3,512	5,725	5,500	5,500	5,500
6005 Advertising/Promotion	926	3,242	4,650	6,500	6,500	6,500
6006 Tuition Reimbursement	-	674	1,000	1,000	1,000	1,000
6007 Printing	3,014	3,221	5,400	5,200	5,200	5,200
6100 Contractual Services	89,912	45,906	77,000	427,000	427,000	427,000
6101 Other Services	3,656	2,286	2,500	1,500	1,500	1,500
6200 Fuel/Oil	55,476	49,169	57,500	47,500	47,500	47,500
6201 Fleet Maintenance	902	897	1,800	1,550	1,550	1,550
6300 Uniforms	2,693	2,381	3,000	4,000	4,000	4,000
6301 Safety Supplies	772	945	4,800	5,300	5,300	5,300
6400 Utilities	789	865	1,000	-	-	-
6402 Maintenance Supplies	14,495	26,499	46,000	41,050	41,050	41,050
6403 Small Tools and Equipment	7,964	5,917	17,000	9,700	9,700	9,700
6409 Computer Software	476	1,369	3,000	2,500	2,500	2,500
6410 Computer Hardware	2,361	6,527	3,500	4,000	4,000	4,000
6411 Communications Equipment	84	-	500	-	-	-
6412 Equipment Rental	13,695	1,200	20,000	7,500	7,500	7,500
6413 Landfill Fees	1,862	12,409	15,800	44,000	44,000	44,000
6415 Pipe and Supply	17,164	8,865	25,300	22,500	22,500	22,500
6416 Equipment Maintenance	5,875	7,027	8,900	13,900	13,900	13,900
6419 Personal Protective Equipment	3,646	2,828	4,500	4,500	4,500	4,500
Total Materials & Services	\$254,892	\$208,178	\$352,375	\$696,750	\$696,750	\$696,750



Surface Water Mgmt Fund (520)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7000 Automotive and Equipment	-	-	8,500	-	-	-
7002 Non-License Appar and Equipment	-	24,114	-	-	-	-
7010 Office Equipment	372	-	-	-	-	-
7020 Computer Hardware	10,014	-	-	5,000	5,000	5,000
7021 Computer Software	626	2,831	27,300	27,300	27,300	27,300
7030 Facilities and Improvements	8,967	383	-	36,500	36,500	36,500
7040 Construction - Infrastructure	26,900	25,775	10,000	10,000	10,000	10,000
7050 Capital Reserve	-	-	572,470	104,977	104,977	104,977
Total Capital Outlay	\$46,879	\$53,103	\$618,270	\$183,777	\$183,777	\$183,777
Special Payments						
8002 Miscellaneous Refunds	-	-	5,000	5,250	5,250	5,250
8008 Facilities Depreciation	23,050	20,480	19,008	20,883	20,883	20,883
8009 Support Services Charge	556,145	622,179	697,269	726,078	726,078	726,078
8010 Equipment Depreciation	27,113	27,113	28,580	28,580	28,580	28,580
8011 Facilities Charge	84,551	87,271	93,166	102,221	102,221	102,221
8018 Insurance	12,578	13,366	17,650	18,533	18,533	18,533
8022 Bad Debt Expense	-	-	1,200	1,260	1,260	1,260
8023 Collection Expense	-	-	2,000	2,100	2,100	2,100
8024 Fleet Services Charge	73,357	53,964	66,830	136,582	136,582	136,582
8026 CWS Payments	1,118,404	1,223,131	1,381,294	1,513,285	1,513,285	1,513,285
8055 Franchise Fee Payments	155,484	170,551	193,381	240,513	240,513	240,513
Total Special Payments	\$2,050,682	\$2,218,055	\$2,505,378	\$2,795,285	\$2,795,285	\$2,795,285
Transfers						
8200 Transfer to Econ Dev	20,000	20,000	20,000	20,000	20,000	20,000
8202 Transfer to Support Services	-	-	-	25,000	25,000	25,000
8203 Transfer to General Fund	-	75,000	75,000	75,000	75,000	75,000
8220 Transfer to Planning	100,000	25,000	25,000	25,000	25,000	25,000
8228 Transfer to SWM Depreciation Fund	300,000	141,688	333,288	614,952	614,952	614,952
Total Transfers	\$420,000	\$261,688	\$453,288	\$759,952	\$759,952	\$759,952
Unapprop Fund Bal						
8500 Unapprop Fund Balance	843,048	1,069,527	-	-	-	-
Total Unapprop Fund Bal	\$843,048	\$1,069,527	\$0	\$0	\$0	\$0
Total Requirements	\$5,542,606	\$5,943,931	\$6,430,107	\$7,132,856	\$7,132,856	\$7,132,856

SWM Depreciation Fund (522)

This fund accounts for capital projects related to the maintenance of the existing storm water system, and for fleet vehicle and equipment replacements. Fund resources include transfers from Surface Water Management Fund and interest income.

SWM Depreciation Fund (522) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	319,198	433,936	397,000	358,000	(39,000)	-10%
Interest	1,155	1,537	800	1,000	200	25%
Other Financing Src	300,000	141,688	333,288	614,952	281,664	85%
Miscellaneous	1,680	-	-	-	-	0%
Total SWM Depreciation Fund	\$622,033	\$577,161	\$731,088	\$973,952	\$242,864	

SWM Depreciation Fund (522) by Category

Personnel Services	22,129	12,586	-	-	-	0%
Materials & Services	38,498	152,888	230,290	4,100	(226,190)	-98%
Capital Outlay	127,470	7,818	500,798	525,177	24,379	5%
Transfers	-	-	-	444,675	444,675	0%
Unapprop Fund Bal	433,936	403,869	-	-	-	0%
Total SWM Depreciation Fund	\$622,033	\$577,161	\$731,088	\$973,952	\$242,864	33%

SWM Depreciation Fund (522) by Department

Public Works	622,033	577,161	731,088	973,952	242,864	33%
Total SWM Depreciation Fund	\$622,033	\$577,161	\$731,088	\$973,952	\$242,864	33%



SWM Depreciation Fund (522)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Interest						
4200 Interest Earned	1,155	1,537	800	1,000	1,000	1,000
Total Interest	\$1,155	\$1,537	\$800	\$1,000	\$1,000	\$1,000
Other Financing Src						
4455 Transfer from SWM Fund	300,000	141,688	333,288	614,952	614,952	614,952
Total Other Financing Src	\$300,000	\$141,688	\$333,288	\$614,952	\$614,952	\$614,952
Miscellaneous						
4601 Sale of Surplus Property	1,664	-	-	-	-	-
4600 Miscellaneous Income	16	-	-	-	-	-
Total Miscellaneous	\$1,680	\$0	\$0	\$0	\$0	\$0
Beginning Work Cap						
4800 Beginning Working Capital	319,198	433,936	397,000	358,000	358,000	358,000
Total Beginning Work Cap	\$319,198	\$433,936	\$397,000	\$358,000	\$358,000	\$358,000
Total Resources	\$622,033	\$577,161	\$731,088	\$973,952	\$973,952	\$973,952

Surface Water Management Fund

SWM Depreciation Fund

SWM Depreciation Fund (522)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	12,207	8,485	-	-	-	-
5301 Med/Den/Vis Insurance	2,251	1,727	-	-	-	-
5303 PERS	768	960	-	-	-	-
5308 VEBA	-	169	-	-	-	-
5309 PERS Stabilization	-	249	-	-	-	-
5399 Other Benefits and Taxes	6,903	996	-	-	-	-
Total Personnel Services	\$22,129	\$12,586	\$0	\$0	\$0	\$0
Materials & Services						
6000 Office Supplies	-	23	-	-	-	-
6003 Postage	1	-	725	14	14	14
6004 Program Supplies/Materials	21	-	725	42	42	42
6005 Advertising/Promotion	27	26	725	28	28	28
6007 Printing	-	-	725	14	14	14
6100 Contractual Services	19,258	151,840	218,380	3,960	3,960	3,960
6101 Other Services	-	172	510	42	42	42
6402 Maintenance Supplies	8,135	597	5,000	-	-	-
6412 Equipment Rental	9,256	-	2,500	-	-	-
6413 Landfill Fees	1,800	230	1,000	-	-	-
Total Materials & Services	\$38,498	\$152,888	\$230,290	\$4,100	\$4,100	\$4,100
Capital Outlay						
7000 Automotive and Equipment	96,359	7,818	-	-	-	-
7040 Construction - Infrastructure	31,111	-	134,145	25,000	25,000	25,000
7050 Capital Reserve	-	-	366,653	500,177	500,177	500,177
Total Capital Outlay	\$127,470	\$7,818	\$500,798	\$525,177	\$525,177	\$525,177
Transfers						
8209 Transfer to Facilities Managemen	-	-	-	444,675	444,675	444,675
Total Transfers	\$0	\$0	\$0	\$444,675	\$444,675	\$444,675
Unapprop Fund Bal						
8500 Unapprop Fund Balance	433,936	403,869	-	-	-	-
Total Unapprop Fund Bal	\$433,936	\$403,869	\$0	\$0	\$0	\$0
Total Requirements	\$622,033	\$577,161	\$731,088	\$973,952	\$973,952	\$973,952



SWM System Development Charges (SDC) Fund (524)

This fund accounts for the System Development Charges (SDC) revenue which supports capital improvement projects related to expansion and upgrading of existing storm sewer system. Fund resources include SDC collections and interest income.

SWM SDC Fund (524) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	8,198,912	8,283,949	6,775,000	5,120,000	(1,655,000)	-24%
Interest	35,338	27,694	28,500	22,000	(6,500)	-23%
Systems Development	280,029	329,025	283,000	328,000	45,000	16%
Miscellaneous	921	-	-	-	-	0%
Total SWM SDC Fund	\$8,515,200	\$8,640,668	\$7,086,500	\$5,470,000	(\$1,616,500)	

SWM SDC Fund (524) by Category

Personnel Services	39,860	56,519	-	-	-	0%
Materials & Services	73,622	(13,754)	99,749	164,680	64,931	65%
Capital Outlay	117,769	2,344,925	3,531,140	1,570,637	(1,960,503)	-56%
Transfers	-	-	3,455,611	3,734,683	279,072	8%
Unapprop Fund Bal	8,283,949	6,252,978	-	-	-	0%
Total SWM SDC Fund	\$8,515,200	\$8,640,668	\$7,086,500	\$5,470,000	(\$1,616,500)	-23%

SWM SDC Fund (524) by Department

Public Works	8,515,200	8,640,668	7,086,500	5,470,000	(1,616,500)	-23%
Total SWM SDC Fund	\$8,515,200	\$8,640,668	\$7,086,500	\$5,470,000	(\$1,616,500)	-23%

SWM SDC Fund (524)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Interest						
4200 Interest Earned	35,338	27,694	28,500	22,000	22,000	22,000
Total Interest	\$35,338	\$27,694	\$28,500	\$22,000	\$22,000	\$22,000
Systems Development						
4410 Systems Development Charges	4,437	1,000	-	-	-	-
4415 SDC in Lieu - Quality	4,669	4,102	3,000	3,000	3,000	3,000
4416 SDC in Lieu - Quantity	270,923	323,923	280,000	325,000	325,000	325,000
Total Systems Development	\$280,029	\$329,025	\$283,000	\$328,000	\$328,000	\$328,000
Miscellaneous						
4600 Miscellaneous Income	921	-	-	-	-	-
Total Miscellaneous	\$921	\$0	\$0	\$0	\$0	\$0
Beginning Work Cap						
4800 Beginning Working Capital	8,198,912	8,283,949	6,775,000	5,120,000	5,120,000	5,120,000
Total Beginning Work Cap	\$8,198,912	\$8,283,949	\$6,775,000	\$5,120,000	\$5,120,000	\$5,120,000
Total Resources	\$8,515,200	\$8,640,668	\$7,086,500	\$5,470,000	\$5,470,000	\$5,470,000



SWM SDC Fund (524)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	27,823	38,348	-	-	-	-
5301 Med/Den/Vis Insurance	5,921	7,501	-	-	-	-
5303 PERS	3,152	4,475	-	-	-	-
5308 VEBA	-	768	-	-	-	-
5309 PERS Stabilization	-	1,110	-	-	-	-
5399 Other Benefits and Taxes	2,964	4,317	-	-	-	-
Total Personnel Services	\$39,860	\$56,519	\$0	\$0	\$0	\$0
Materials & Services						
6000 Office Supplies	-	87	-	-	-	-
6003 Postage	7	4	821	516	516	516
6004 Program Supplies/Materials	63	17	821	608	608	608
6005 Advertising/Promotion	146	92	821	587	587	587
6007 Printing	-	-	821	566	566	566
6100 Contractual Services	71,808	(15,654)	95,650	159,690	159,690	159,690
6101 Other Services	1,598	965	815	2,713	2,713	2,713
6412 Equipment Rental	-	735	-	-	-	-
Total Materials & Services	\$73,622	(\$13,754)	\$99,749	\$164,680	\$164,680	\$164,680
Capital Outlay						
7035 Land	16,000	-	-	-	-	-
7040 Construction - Infrastructure	101,769	2,344,925	739,755	345,000	345,000	345,000
7050 Capital Reserve	-	-	2,791,385	1,225,637	1,225,637	1,225,637
Total Capital Outlay	\$117,769	\$2,344,925	\$3,531,140	\$1,570,637	\$1,570,637	\$1,570,637
Transfers						
8209 Transfer to Facilities Managemen	-	-	3,455,611	3,734,683	3,734,683	3,734,683
Total Transfers	\$0	\$0	\$3,455,611	\$3,734,683	\$3,734,683	\$3,734,683
Unappropriated Fund Balance						
8500 Unappropriated Fund Balance	8,283,949	6,252,978	-	-	-	-
Total Unappropriated Fund Balance	\$8,283,949	\$6,252,978	\$0	\$0	\$0	\$0
Total Requirements	\$8,515,200	\$8,640,668	\$7,086,500	\$5,470,000	\$5,470,000	\$5,470,000

SWM Local Service Fee (526)

This fund accounts for capital projects related to the replacement of the existing infrastructures. Fund resources include user fees and interest income.

SWM Local Service Fee (526) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	-	-	-	400,000	400,000	0%
Charges for Services	-	-	-	818,672	818,672	0%
Interest	-	-	-	1,700	1,700	0%
Total SWM Local Service Fee	\$0	\$0	\$0	\$1,220,372	\$1,220,372	

SWM Local Service Fee (526) by Category

Materials & Services	-	-	-	1,250	1,250	0%
Capital Outlay	-	-	-	1,219,122	1,219,122	0%
Transfers	-	-	-	-	-	0%
Unapprop Fund Bal	-	-	-	-	-	0%
Total SWM Local Service Fee	\$0	\$0	\$0	\$1,220,372	\$1,220,372	0%

SWM Local Service Fee (526) by Department

Public Works	-	-	-	1,220,372	1,220,372	0%
Total SWM Local Service Fee	\$0	\$0	\$0	\$1,220,372	\$1,220,372	0%



SWM Local Service Fee (526)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Charges for Services						
4174 SWM Billings	-	-	-	818,672	818,672	818,672
Total Charges for Services	\$0	\$0	\$0	\$818,672	\$818,672	\$818,672
Interest						
4200 Interest Earned	-	-	-	1,700	1,700	1,700
Total Interest	\$0	\$0	\$0	\$1,700	\$1,700	\$1,700
Beginning Work Cap						
4800 Beginning Working Capital	-	-	-	400,000	400,000	400,000
Total Beginning Work Cap	\$0	\$0	\$0	\$400,000	\$400,000	\$400,000
Total Resources	\$0	\$0	\$0	\$1,220,372	\$1,220,372	\$1,220,372

SWM Local Service Fee (526)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6003 Postage	-	-	-	100	100	100
6004 Program Supplies/Materials	-	-	-	150	150	150
6005 Advertising/Promotion	-	-	-	150	150	150
6007 Printing	-	-	-	150	150	150
6100 Contractual Services	-	-	-	500	500	500
6101 Other Services	-	-	-	200	200	200
Total Materials & Services	\$0	\$0	\$0	\$1,250	\$1,250	\$1,250
Capital Outlay						
7040 Construction - Infrastructure	-	-	-	235,000	235,000	235,000
7050 Capital Reserve	-	-	-	984,122	984,122	984,122
Total Capital Outlay	\$0	\$0	\$0	\$1,219,122	\$1,219,122	\$1,219,122
Total Requirements	\$0	\$0	\$0	\$1,220,372	\$1,220,372	\$1,220,372

Other Enterprise Funds



Other Enterprise Funds

Summary

Budget by Fund	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Property Management Fund (530)	99,354	100,301	94,700	91,265	(3,435)	-4%
ITF Fund (712)	259,165	387,443	270,000	371,271	101,271	38%
Total Other Enterprise Funds	\$358,519	\$487,744	\$364,700	\$462,536	\$97,836	27%

Resources by Category

Beginning Work Cap	118,318	151,357	105,000	245,086	140,086	133%
Licenses and Permits	6,940	3,648	2,000	3,500	1,500	75%
Fines and Forfeiture	11,400	11,707	12,000	12,500	500	4%
Charges for Services	15,038	1,133	200	200	-	0%
Interest	647	336	800	1,900	1,100	138%
Other Financing Src	-	-	50,000	-	(50,000)	-100%
Miscellaneous	206,176	319,563	194,700	199,350	4,650	2%
Total Other Enterprise Funds	\$358,519	\$487,744	\$364,700	\$462,536	\$97,836	27%

Requirements by Category

Materials & Services	207,162	228,648	339,700	340,765	1,065	0%
Contingency	-	-	10,000	10,000	-	0%
Unapprop Fund Bal	151,357	259,096	15,000	111,771	96,771	645%
Total Other Enterprise Funds	\$358,519	\$487,744	\$364,700	\$462,536	\$97,836	27%

Budget by Department

Facilities	259,165	387,443	270,000	371,271	101,271	38%
Public Works	99,354	100,301	94,700	91,265	(3,435)	-4%
Total Other Enterprise Funds	\$358,519	\$487,744	\$364,700	\$462,536	\$97,836	27%

Property Management Fund (530)

This fund accounts for revenues and operating costs for off-street parking facilities and other properties.

Property Management Fund (530) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	65,615	83,478	80,000	74,665	(5,335)	-7%
Licenses and Permits	6,940	3,648	2,000	3,500	1,500	75%
Fines and Forfeiture	11,400	11,707	12,000	12,500	500	4%
Charges for Services	15,038	1,133	200	200	-	0%
Interest	361	335	500	400	(100)	-20%
Total Property Management Fund	\$99,354	\$100,301	\$94,700	\$91,265	(\$3,435)	

Property Management Fund (530) by Category

Materials & Services	15,876	19,364	94,700	91,265	(3,435)	-4%
Unapprop Fund Bal	83,478	80,937	-	-	-	0%
Total Property Management Fund	\$99,354	\$100,301	\$94,700	\$91,265	(\$3,435)	-4%

Property Management Fund (530) by Department

Public Works	99,354	100,301	94,700	91,265	(3,435)	-4%
Total Property Management Fund	\$99,354	\$100,301	\$94,700	\$91,265	(\$3,435)	-4%



Property Management Fund (530)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Licenses and Permits						
4125 Downtown Maintenance Fees	6,940	3,648	2,000	3,500	3,500	3,500
Total Licenses and Permits	\$6,940	\$3,648	\$2,000	\$3,500	\$3,500	\$3,500
Fines and Forfeiture						
4132 Parking Fines	11,400	11,707	12,000	12,500	12,500	12,500
Total Fines and Forfeiture	\$11,400	\$11,707	\$12,000	\$12,500	\$12,500	\$12,500
Charges for Services						
4154 Service Charges	8,808	-	200	200	200	200
4175 Lease Revenues	6,230	1,133	-	-	-	-
Total Charges for Services	\$15,038	\$1,133	\$200	\$200	\$200	\$200
Interest						
4200 Interest Earned	361	335	500	400	400	400
Total Interest	\$361	\$335	\$500	\$400	\$400	\$400
Beginning Work Cap						
4800 Beginning Working Capital	65,615	83,478	80,000	74,665	74,665	74,665
Total Beginning Work Cap	\$65,615	\$83,478	\$80,000	\$74,665	\$74,665	\$74,665
Total Resources	\$99,354	\$100,301	\$94,700	\$91,265	\$91,265	\$91,265

Property Management Fund (530)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6100 Contractual Services	-	-	73,700	66,265	66,265	66,265
6400 Utilities	15,876	19,364	21,000	25,000	25,000	25,000
Total Materials & Services	\$15,876	\$19,364	\$94,700	\$91,265	\$91,265	\$91,265
Unapprop Fund Bal						
8500 Unapprop Fund Balance	83,478	80,937	-	-	-	-
Total Unapprop Fund Bal	\$83,478	\$80,937	\$0	\$0	\$0	\$0
Total Requirements	\$99,354	\$100,301	\$94,700	\$91,265	\$91,265	\$91,265

Intermodal Transit Facility (ITF) Fund (712)

This fund was created in FY 2010-11 to maintain the City’s intermodal transit facility (ITF). The City partnered with Tuality Healthcare and Pacific University to build the ITF and the partners will share in the cost of maintaining the structure.

ITF Fund (712) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	52,703	67,879	25,000	170,421	145,421	582%
Interest	286	1	300	1,500	1,200	400%
Other Financing Src	-	-	50,000	-	(50,000)	-100%
Miscellaneous	206,176	319,563	194,700	199,350	4,650	2%
Total ITF Fund	\$259,165	\$387,443	\$270,000	\$371,271	\$101,271	

ITF Fund (712) by Category

Materials & Services	191,286	209,284	245,000	249,500	4,500	2%
Contingency	-	-	10,000	10,000	-	0%
Unapprop Fund Bal	67,879	178,159	15,000	111,771	96,771	645%
Total ITF Fund	\$259,165	\$387,443	\$270,000	\$371,271	\$101,271	38%

ITF Fund (712) by Department

Facilities	259,165	387,443	270,000	371,271	101,271	38%
Total ITF Fund	\$259,165	\$387,443	\$270,000	\$371,271	\$101,271	38%



ITF Fund (712)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Interest						
4200 Interest Earned	286	1	300	1,500	1,500	1,500
Total Interest	\$286	\$1	\$300	\$1,500	\$1,500	\$1,500
Other Financing Src						
4452 Transfer from Facilities Managem	-	-	50,000	-	-	-
Total Other Financing Src	\$0	\$0	\$50,000	\$0	\$0	\$0
Miscellaneous						
4605 Partner Payments	129,396	75,289	99,750	76,000	76,000	76,000
4632 Energy Credits	-	156,702	-	-	-	-
4600 Miscellaneous Income	46,780	49,214	49,950	60,150	60,150	60,150
4610 Leasehold Revenues	30,000	38,358	45,000	63,200	63,200	63,200
Total Miscellaneous	\$206,176	\$319,563	\$194,700	\$199,350	\$199,350	\$199,350
Beginning Work Cap						
4800 Beginning Working Capital	52,703	67,879	25,000	170,421	170,421	170,421
Total Beginning Work Cap	\$52,703	\$67,879	\$25,000	\$170,421	\$170,421	\$170,421
Total Resources	\$259,165	\$387,443	\$270,000	\$371,271	\$371,271	\$371,271

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6001 Communications Services	7,602	8,597	9,000	9,500	9,500	9,500
6100 Contractual Services	110,356	94,606	108,000	112,500	112,500	112,500
6102 Maintenance Contracts	-	25,147	11,000	11,000	11,000	11,000
6103 Janitorial Expense	33,495	29,951	45,000	39,000	39,000	39,000
6400 Utilities	35,681	42,626	45,000	55,000	55,000	55,000
6402 Maintenance Supplies	1,912	6,411	17,500	13,000	13,000	13,000
6430 Insurance	-	-	6,000	6,000	6,000	6,000
6432 Janitorial Supplies	2,240	1,946	3,500	3,500	3,500	3,500
Total Materials & Services	\$191,286	\$209,284	\$245,000	\$249,500	\$249,500	\$249,500
Contingency						
8300 Contingency	-	-	10,000	10,000	10,000	10,000
Total Contingency	\$0	\$0	\$10,000	\$10,000	\$10,000	\$10,000
Unapprop Fund Bal						
8500 Unapprop Fund Balance	67,879	178,159	15,000	111,771	111,771	111,771
Total Unapprop Fund Bal	\$67,879	\$178,159	\$15,000	\$111,771	\$111,771	\$111,771
Total Requirements	\$259,165	\$387,443	\$270,000	\$371,271	\$371,271	\$371,271

Trust and Agency Funds



Budget by Fund	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Broadband Users Group (610)	618,398	507,611	774,752	679,441	(95,311)	-12%
PPDS Users Group (620)	37,183	38,213	28,940	36,409	7,469	26%
Library Board Agency Fund (640)	189,989	207,095	219,600	229,800	10,200	5%
Cemetery Endowment Fund (650)	8,872	8,910	9,050	9,150	100	1%
Jackson Bottom Preserve (670)	165,191	174,553	164,500	223,500	59,000	36%
Total Trust & Agency Funds	\$1,019,633	\$936,382	\$1,196,842	\$1,178,300	(\$18,542)	-2%

Resources by Category

Beginning Work Cap	311,294	371,391	404,500	533,924	129,424	32%
Charges for Services	10,045	11,282	10,000	10,000	-	0%
Interest	3,411	2,406	3,740	2,850	(890)	-24%
Grants and Donations	190,162	163,931	314,126	177,600	(136,526)	-43%
Miscellaneous	504,721	387,372	464,476	453,926	(10,550)	-2%
Total Trust & Agency Funds	\$1,019,633	\$936,382	\$1,196,842	\$1,178,300	(\$18,542)	-2%

Requirements by Category

Personnel Services	2,961	241	-	-	-	0%
Materials & Services	587,326	519,558	773,600	710,708	(62,892)	-8%
Capital Outlay	57,955	-	183,526	10,000	(173,526)	-95%
Contingency	-	-	230,666	448,442	217,776	94%
Unapprop Fund Bal	371,391	416,583	9,050	9,150	100	1%
Total Trust & Agency Funds	\$1,019,633	\$936,382	\$1,196,842	\$1,178,300	(\$18,542)	-2%

Budget by Department

Parks and Recreation	165,191	174,553	164,500	223,500	59,000	36%
Information Services	655,581	545,824	803,692	715,850	(87,842)	-11%
Library Board	189,989	207,095	219,600	229,800	10,200	5%
Cemetery Trust	8,872	8,910	9,050	9,150	100	1%
Total Trust & Agency Funds	\$1,019,633	\$936,382	\$1,196,842	\$1,178,300	(\$18,542)	-2%

Broadband Users Group Fund (610)

This fund accounts for the collection of partner payments from agencies within the Portland Metropolitan area who have combined resources used for network infrastructure and disbursement to vendors providing services to the Group.

Broadband Users Group (610) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	97,231	132,394	173,000	245,765	72,765	42%
Interest	2,300	1,200	2,500	2,000	(500)	-20%
Grants and Donations	29,750	-	158,026	-	(158,026)	-100%
Miscellaneous	489,117	374,017	441,226	431,676	(9,550)	-2%
Total Broadband Users Group	\$618,398	\$507,611	\$774,752	\$679,441	(\$95,311)	

Broadband Users Group (610) by Category

Materials & Services	428,049	327,787	427,750	355,658	(72,092)	-17%
Capital Outlay	57,955	-	183,526	10,000	(173,526)	-95%
Contingency	-	-	163,476	313,783	150,307	92%
Unapprop Fund Bal	132,394	179,824	-	-	-	0%
Total Broadband Users Group	\$618,398	\$507,611	\$774,752	\$679,441	(\$95,311)	-12%

Broadband Users Group (610) by Department

Information Services	618,398	507,611	774,752	679,441	(95,311)	-12%
Total Broadband Users Group	\$618,398	\$507,611	\$774,752	\$679,441	(\$95,311)	-12%



Broadband Users Group (610)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Interest						
4200 Interest Earned	2,300	1,200	2,500	2,000	2,000	2,000
Total Interest	\$2,300	\$1,200	\$2,500	\$2,000	\$2,000	\$2,000
Grants and Donations						
4277 Grants - Other	29,750	-	158,026	-	-	-
Total Grants and Donations	\$29,750	\$0	\$158,026	\$0	\$0	\$0
Miscellaneous						
4605 Partner Payments	489,117	374,017	441,226	431,676	431,676	431,676
Total Miscellaneous	\$489,117	\$374,017	\$441,226	\$431,676	\$431,676	\$431,676
Beginning Work Cap						
4800 Beginning Working Capital	97,231	132,394	173,000	245,765	245,765	245,765
Total Beginning Work Cap	\$97,231	\$132,394	\$173,000	\$245,765	\$245,765	\$245,765
Total Resources	\$618,398	\$507,611	\$774,752	\$679,441	\$679,441	\$679,441

Broadband Users Group (610)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6001 Communications Services	122,782	150,083	-	150,000	150,000	150,000
6100 Contractual Services	220,971	97,511	340,300	126,658	126,658	126,658
6409 Computer Software	1,503	212	-	-	-	-
6410 Computer Hardware	315	-	-	-	-	-
6416 Equipment Maintenance	82,478	79,981	87,450	79,000	79,000	79,000
Total Materials & Services	\$428,049	\$327,787	\$427,750	\$355,658	\$355,658	\$355,658
Capital Outlay						
7025 Network Hardware	57,955	-	183,526	10,000	10,000	10,000
Total Capital Outlay	\$57,955	\$0	\$183,526	\$10,000	\$10,000	\$10,000
Contingency						
8300 Contingency	-	-	163,476	313,783	313,783	313,783
Total Contingency	\$0	\$0	\$163,476	\$313,783	\$313,783	\$313,783
Unapprop Fund Bal						
8500 Unapprop Fund Balance	132,394	179,824	-	-	-	-
Total Unapprop Fund Bal	\$132,394	\$179,824	\$0	\$0	\$0	\$0
Total Requirements	\$618,398	\$507,611	\$774,752	\$679,441	\$679,441	\$679,441

Portland Users Group Fund (620)

This fund accounts for the collection of partner payments from agencies within Portland who have combined resources used for network infrastructure and disbursements to vendors providing services to the Group.

PPDS Users Group (620) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	9,026	24,816	5,600	14,159	8,559	153%
Interest	95	42	90	-	(90)	-100%
Grants and Donations	12,474	-	-	-	-	0%
Miscellaneous	15,588	13,355	23,250	22,250	(1,000)	-4%
Total PPDS Users Group	\$37,183	\$38,213	\$28,940	\$36,409	\$7,469	

PPDS Users Group (620) by Category

Materials & Services	12,367	32,693	23,250	22,250	(1,000)	-4%
Contingency	-	-	5,690	14,159	8,469	149%
Unapprop Fund Bal	24,816	5,520	-	-	-	0%
Total PPDS Users Group	\$37,183	\$38,213	\$28,940	\$36,409	\$7,469	26%

PPDS Users Group (620) by Department

Information Services	37,183	38,213	28,940	36,409	7,469	26%
Total PPDS Users Group	\$37,183	\$38,213	\$28,940	\$36,409	\$7,469	26%



PPDS Users Group (620)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Interest						
4200 Interest Earned	95	42	90	-	-	-
Total Interest	\$95	\$42	\$90	\$0	\$0	\$0
Grants and Donations						
4277 Grants - Other	12,474	-	-	-	-	-
Total Grants and Donations	\$12,474	\$0	\$0	\$0	\$0	\$0
Miscellaneous						
4605 Partner Payments	15,588	13,355	23,250	22,250	22,250	22,250
Total Miscellaneous	\$15,588	\$13,355	\$23,250	\$22,250	\$22,250	\$22,250
Beginning Work Cap						
4800 Beginning Working Capital	9,026	24,816	5,600	14,159	14,159	14,159
Total Beginning Work Cap	\$9,026	\$24,816	\$5,600	\$14,159	\$14,159	\$14,159
Total Resources	\$37,183	\$38,213	\$28,940	\$36,409	\$36,409	\$36,409

PPDS Users Group (620)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6001 Communications Services	-	3,755	-	-	-	-
6100 Contractual Services	6,212	21,858	10,000	10,000	10,000	10,000
6102 Maintenance Contracts	2,387	-	-	-	-	-
6410 Computer Hardware	-	7,080	-	-	-	-
6416 Equipment Maintenance	3,768	-	13,250	12,250	12,250	12,250
Total Materials & Services	\$12,367	\$32,693	\$23,250	\$22,250	\$22,250	\$22,250
Contingency						
8300 Contingency	-	-	5,690	14,159	14,159	14,159
Total Contingency	\$0	\$0	\$5,690	\$14,159	\$14,159	\$14,159
Unapprop Fund Bal						
8500 Unapprop Fund Balance	24,816	5,520	-	-	-	-
Total Unapprop Fund Bal	\$24,816	\$5,520	\$0	\$0	\$0	\$0
Total Requirements	\$37,183	\$38,213	\$28,940	\$36,409	\$36,409	\$36,409

Library Board Agency Fund (640)

This fund accounts for fundraising activities of the Library Board.

Library Board Agency Fund (640) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	74,877	85,619	93,000	82,000	(11,000)	-12%
Interest	473	528	600	300	(300)	-50%
Grants and Donations	114,639	120,948	126,000	147,500	21,500	17%
Miscellaneous	-	-	-	-	-	0%
Total Library Board Agency Fund	\$189,989	\$207,095	\$219,600	\$229,800	\$10,200	

Library Board Agency Fund (640) by Category

Materials & Services	104,370	122,152	219,600	229,800	10,200	5%
Unapprop Fund Bal	85,619	84,943	-	-	-	0%
Total Library Board Agency Fund	\$189,989	\$207,095	\$219,600	\$229,800	\$10,200	5%

Library Board Agency Fund (640) by Department

Library Board	189,989	207,095	219,600	229,800	10,200	5%
Total Library Board Agency Fund	\$189,989	\$207,095	\$219,600	\$229,800	\$10,200	5%



Library Board Agency Fund (640)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Interest						
4200 Interest Earned	473	528	600	300	300	300
Total Interest	\$473	\$528	\$600	\$300	\$300	\$300
Grants and Donations						
4270 Donations	3,394	234	5,200	26,400	26,400	26,400
4280 Memorials and Grants	79,779	90,895	87,700	89,500	89,500	89,500
4281 Re-orders	29,326	26,490	30,000	28,000	28,000	28,000
4282 Board Discretionary	156	443	600	600	600	600
4283 Reorders Self Checkout	1,984	2,886	2,500	3,000	3,000	3,000
Total Grants and Donations	\$114,639	\$120,948	\$126,000	\$147,500	\$147,500	\$147,500
Beginning Work Cap						
4800 Beginning Working Capital	74,877	85,619	93,000	82,000	82,000	82,000
Total Beginning Work Cap	\$74,877	\$85,619	\$93,000	\$82,000	\$82,000	\$82,000
Total Resources	\$189,989	\$207,095	\$219,600	\$229,800	\$229,800	\$229,800

Library Board Agency Fund (640)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6426 Memorials and Grants	69,613	86,752	142,000	122,700	122,700	122,700
6427 Re-orders	29,583	34,056	30,000	31,000	31,000	31,000
6428 Library Board Donations	5,174	545	5,000	51,100	51,100	51,100
6429 Library Board Discretionary	-	799	42,600	25,000	25,000	25,000
Total Materials & Services	\$104,370	\$122,152	\$219,600	\$229,800	\$229,800	\$229,800
Unapprop Fund Bal						
8500 Unapprop Fund Balance	85,619	84,943	-	-	-	-
Total Unapprop Fund Bal	\$85,619	\$84,943	\$0	\$0	\$0	\$0
Total Requirements	\$189,989	\$207,095	\$219,600	\$229,800	\$229,800	\$229,800

Cemetery Endowment Fund (650)

The Cemetery Endowment Fund

Cemetery Endowment Fund (650) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	8,808	8,872	8,900	9,000	100	1%
Interest	39	38	50	50	-	0%
Grants and Donations	25	-	100	100	-	0%
Total Cemetery Endowment Fund	\$8,872	\$8,910	\$9,050	\$9,150	\$100	

Cemetery Endowment Fund (650) by Category

Unapprop Fund Bal	8,872	8,910	9,050	9,150	100	1%
Total Cemetery Endowment Fund	\$8,872	\$8,910	\$9,050	\$9,150	\$100	1%

Cemetery Endowment Fund (650) by Department

Cemetery Trust	8,872	8,910	9,050	9,150	100	1%
Total Cemetery Endowment Fund	\$8,872	\$8,910	\$9,050	\$9,150	\$100	1%



Cemetery Endowment Fund (650)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Interest						
4200 Interest Earned	39	38	50	50	50	50
Total Interest	\$39	\$38	\$50	\$50	\$50	\$50
Grants and Donations						
4270 Donations	25	-	100	100	100	100
Total Grants and Donations	\$25	\$0	\$100	\$100	\$100	\$100
Beginning Work Cap						
4800 Beginning Working Capital	8,808	8,872	8,900	9,000	9,000	9,000
Total Beginning Work Cap	\$8,808	\$8,872	\$8,900	\$9,000	\$9,000	\$9,000
Total Resources	\$8,872	\$8,910	\$9,050	\$9,150	\$9,150	\$9,150

Cemetery Endowment Fund (650)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Unapprop Fund Bal						
8500 Unapprop Fund Balance	8,872	8,910	9,050	9,150	9,150	9,150
Total Unapprop Fund Bal	\$8,872	\$8,910	\$9,050	\$9,150	\$9,150	\$9,150
Total Requirements	\$8,872	\$8,910	\$9,050	\$9,150	\$9,150	\$9,150

Jackson Bottom Preserve Fund (670)

The Jackson Bottom Preserve is a 501(c)(3) nonprofit organization. This fund accounts for charges for services, donations, and operational expenditures related to their programs and operations.

Jackson Bottom Preserve (670) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	121,352	119,690	124,000	183,000	59,000	48%
Charges for Services	10,045	11,282	10,000	10,000	-	0%
Interest	504	598	500	500	-	0%
Grants and Donations	33,274	42,983	30,000	30,000	-	0%
Miscellaneous	16	-	-	-	-	0%
Total Jackson Bottom Preserve	\$165,191	\$174,553	\$164,500	\$223,500	\$59,000	

Jackson Bottom Preserve (670) by Category

Personnel Services	2,961	241	-	-	-	0%
Materials & Services	42,540	36,926	103,000	103,000	-	0%
Contingency	-	-	61,500	120,500	59,000	96%
Unapprop Fund Bal	119,690	137,386	-	-	-	0%
Total Jackson Bottom Preserve	\$165,191	\$174,553	\$164,500	\$223,500	\$59,000	36%

Jackson Bottom Preserve (670) by Department

Parks and Recreation	165,191	174,553	164,500	223,500	59,000	36%
Total Jackson Bottom Preserve	\$165,191	\$174,553	\$164,500	\$223,500	\$59,000	36%



Jackson Bottom Preserve (670)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Charges for Services						
4126 Resale/Concession Fees	10,045	11,282	10,000	10,000	10,000	10,000
Total Charges for Services	\$10,045	\$11,282	\$10,000	\$10,000	\$10,000	\$10,000
Interest						
4200 Interest Earned	504	598	500	500	500	500
Total Interest	\$504	\$598	\$500	\$500	\$500	\$500
Grants and Donations						
4270 Donations	30,774	36,158	30,000	30,000	30,000	30,000
4277 Grants - Other	2,500	6,825	-	-	-	-
Total Grants and Donations	\$33,274	\$42,983	\$30,000	\$30,000	\$30,000	\$30,000
Miscellaneous						
4600 Miscellaneous Income	16	-	-	-	-	-
Total Miscellaneous	\$16	\$0	\$0	\$0	\$0	\$0
Beginning Work Cap						
4800 Beginning Working Capital	121,352	119,690	124,000	183,000	183,000	183,000
Total Beginning Work Cap	\$121,352	\$119,690	\$124,000	\$183,000	\$183,000	\$183,000
Total Resources	\$165,191	\$174,553	\$164,500	\$223,500	\$223,500	\$223,500

Jackson Bottom Preserve (670)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5005 Salaries - Part-Time	2,665	216	-	-	-	-
5399 Other Benefits and Taxes	296	25	-	-	-	-
Total Personnel Services	\$2,961	\$241	\$0	\$0	\$0	\$0
Materials & Services						
6000 Office Supplies	45	-	5,000	5,000	5,000	5,000
6004 Program Supplies/Materials	3,074	9,387	60,000	60,000	60,000	60,000
6100 Contractual Services	20,871	8,924	20,000	20,000	20,000	20,000
6101 Other Services	4,912	4,263	5,000	5,000	5,000	5,000
6300 Uniforms	5,115	5,949	8,000	8,000	8,000	8,000
6301 Safety Supplies	8,523	8,403	5,000	5,000	5,000	5,000
Total Materials & Services	\$42,540	\$36,926	\$103,000	\$103,000	\$103,000	\$103,000
Contingency						
8300 Contingency	-	-	61,500	120,500	120,500	120,500
Total Contingency	\$0	\$0	\$61,500	\$120,500	\$120,500	\$120,500
Unapprop Fund Bal						
8500 Unapprop Fund Balance	119,690	137,386	-	-	-	-
Total Unapprop Fund Bal	\$119,690	\$137,386	\$0	\$0	\$0	\$0
Total Requirements	\$165,191	\$174,553	\$164,500	\$223,500	\$223,500	\$223,500

Internal Service Funds



Internal Service Funds

Summary

Budget by Fund	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Support Services Fund (700)	15,506,640	15,001,309	17,187,999	17,986,772	798,773	5%
Sustainability Revolving Fund (702)	60,304	97,657	94,650	85,885	(8,765)	-9%
Facilities Management Fund (710)	63,195,529	30,380,189	31,629,478	35,213,984	3,584,506	11%
Risk Management Fund (740)	2,515,428	2,439,486	2,957,700	2,935,900	(21,800)	-1%
Loss Reserve Fund (745)	800,000	800,000	800,000	900,000	100,000	13%
Fleet Management Fund (750)	2,325,445	2,264,170	2,722,993	4,246,174	1,523,181	56%
Copier Program Fund (760)	496,075	506,776	501,000	526,200	25,200	5%
Total Internal Service Funds	\$84,899,421	\$51,489,587	\$55,893,820	\$61,894,915	\$6,001,095	11%

Resources by Category

Beginning Work Cap	7,117,285	15,392,865	18,096,430	5,531,357	(12,565,073)	-69%
Charges for Services	18,554,804	19,554,325	22,508,860	23,558,619	1,049,759	5%
Interest	123,449	93,045	97,350	18,875	(78,475)	-81%
Grants and Donations	324,577	228,651	166,667	497,621	330,954	199%
Other Financing Src	1,749,820	549,825	12,503,314	21,768,010	9,264,696	74%
Miscellaneous	55,382,718	13,963,544	264,499	8,190,533	7,926,034	2997%
Insurance Premiums	1,646,768	1,707,332	2,256,700	2,329,900	73,200	3%
Total Internal Service Funds	\$84,899,421	\$51,489,587	\$55,893,820	\$61,894,915	\$6,001,095	11%

Requirements by Category

Personnel Services	9,957,006	10,677,335	11,743,500	12,523,752	780,252	7%
Materials & Services	8,908,982	8,871,468	11,025,443	11,645,151	619,708	6%
Capital Outlay	21,283,500	7,141,353	16,091,643	33,383,605	17,291,962	107%
Special Payments	23,992,195	1,377,004	1,822,700	1,793,500	(29,200)	-2%
Debt Service	4,364,873	4,299,766	-	-	-	0%
Transfers	1,000,000	836,500	12,968,592	300,000	(12,668,592)	-98%
Contingency	-	-	1,291,942	1,150,707	(141,235)	-11%
Unapprop Fund Bal	15,392,865	18,286,161	950,000	1,098,200	148,200	16%
Total Internal Service Funds	\$84,899,421	\$51,489,587	\$55,893,820	\$61,894,915	\$6,001,095	11%

Budget by Department

Fire	208,623	154,514	263,928	288,780	24,852	9%
City Managers Office	3,491,029	3,263,215	3,607,346	3,607,429	83	0%
Human Resources	1,118,237	1,372,444	1,532,884	1,682,723	149,839	10%
Risk Management	3,315,428	3,239,486	3,757,700	3,835,900	78,200	2%
Information Services	5,223,652	6,022,950	6,791,016	7,151,152	360,136	5%
Finance	2,694,186	2,738,964	3,103,114	3,375,506	272,392	9%
Facilities	67,119,533	34,220,089	36,244,216	41,557,775	5,313,559	15%
Support Service Expenses	1,728,733	477,925	593,616	395,650	(197,966)	-33%
Total Internal Service Funds	\$84,899,421	\$51,489,587	\$55,893,820	\$61,894,915	\$6,001,095	11%

Support Services Fund (700)

This fund accounts for administrative services provided to other City departments. Funding is provided by charges to various City department based on a cost allocation study. Services provided by this fund include City Manager's Office, Finance, Human Resources, Information Services, Facilities and Fleet and Emergency Management.

Support Services Fund (700) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	1,542,682	1,728,733	545,600	450,870	(94,730)	-17%
Charges for Services	12,837,917	13,116,999	15,332,399	16,139,902	807,503	5%
Interest	6,802	6,924	5,000	1,000	(4,000)	-80%
Grants and Donations	169,436	61,984	-	-	-	0%
Other Financing Src	938,820	65,000	1,250,000	1,395,000	145,000	12%
Miscellaneous	10,983	21,669	55,000	-	(55,000)	-100%
Total Support Services Fund	\$15,506,640	\$15,001,309	\$17,187,999	\$17,986,772	\$798,773	

Support Services Fund (700) by Category

Personnel Services	9,122,306	9,798,645	10,814,634	11,519,427	704,793	7%
Materials & Services	3,825,158	3,594,834	4,389,749	4,486,825	97,076	2%
Capital Outlay	830,443	1,129,905	1,390,000	1,584,870	194,870	14%
Transfers	-	86,500	-	-	-	0%
Contingency	-	-	593,616	395,650	(197,966)	-33%
Unapprop Fund Bal	1,728,733	391,425	-	-	-	0%
Total Support Services Fund	\$15,506,640	\$15,001,309	\$17,187,999	\$17,986,772	\$798,773	5%

Support Services Fund (700) by Department

Fire	208,623	154,514	263,928	288,780	24,852	9%
City Managers Office	3,430,725	3,165,558	3,512,696	3,521,544	8,848	0%
Human Resources	1,118,237	1,372,444	1,532,884	1,682,723	149,839	10%
Information Services	5,223,652	6,022,950	6,791,016	7,151,152	360,136	5%
Finance	2,198,111	2,232,188	2,602,114	2,849,306	247,192	9%
Facilities	1,598,559	1,575,730	1,891,745	2,097,617	205,872	11%
Support Service Expenses	1,728,733	477,925	593,616	395,650	(197,966)	-33%
Total Support Services Fund	\$15,506,640	\$15,001,309	\$17,187,999	\$17,986,772	\$798,773	5%



Support Services Fund (700)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Charges for Services						
4154 Service Charges	90,000	92,000	94,300	96,650	96,650	96,650
4180 Department Chg - Support Servic	12,147,392	12,798,123	14,638,099	15,443,252	15,443,252	15,443,252
4181 Department Chg - Depreciation	600,000	219,446	600,000	600,000	600,000	600,000
4152 Training Revenue	525	430	-	-	-	-
4156 Contract Payments	-	7,000	-	-	-	-
Total Charges for Services	\$12,837,917	\$13,116,999	\$15,332,399	\$16,139,902	\$16,139,902	\$16,139,902
Interest						
4200 Interest Earned	6,802	6,924	5,000	1,000	1,000	1,000
Total Interest	\$6,802	\$6,924	\$5,000	\$1,000	\$1,000	\$1,000
Grants and Donations						
4275 Grants - Federal	90,413	19,279	-	-	-	-
4277 Grants - Other	79,023	42,705	-	-	-	-
Total Grants and Donations	\$169,436	\$61,984	\$0	\$0	\$0	\$0
Other Financing Src						
4450 Transfer from Transportation Fun	-	-	-	25,000	25,000	25,000
4454 Transfer from General Fund	148,750	-	50,000	-	-	-
4455 Transfer from SWM Fund	-	-	-	25,000	25,000	25,000
4456 Transfer from Water Fund	-	-	-	25,000	25,000	25,000
4458 Transfer from Sewer Fund	-	-	-	25,000	25,000	25,000
4466 Transfer from Risk Building Fund	790,070	65,000	450,000	450,000	450,000	545,000
4478 Transfer from SIP FFC Fund	-	-	750,000	750,000	750,000	750,000
Total Other Financing Src	\$938,820	\$65,000	\$1,250,000	\$1,300,000	\$1,300,000	\$1,395,000
Miscellaneous						
4600 Miscellaneous Income	10,983	20,077	55,000	-	-	-
4601 Sale of Surplus Property	-	1,592	-	-	-	-
Total Miscellaneous	\$10,983	\$21,669	\$55,000	\$0	\$0	\$0
Beginning Work Cap						
4800 Beginning Working Capital	1,542,682	1,728,733	545,600	363,500	363,500	450,870
Total Beginning Work Cap	\$1,542,682	\$1,728,733	\$545,600	\$363,500	\$363,500	\$450,870
Total Resources	\$15,506,640	\$15,001,309	\$17,187,999	\$17,804,402	\$17,804,402	\$17,986,772

Internal Service Funds

Support Services Fund

Support Services Fund (700)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	6,338,920	6,647,964	7,381,593	7,841,314	7,841,314	7,841,314
5005 Salaries - Part-Time	93,775	125,185	-	-	-	-
5010 Extra Labor	23,800	39,709	60,000	110,000	110,000	110,000
5100 Overtime	71,357	58,513	70,000	70,000	70,000	70,000
5301 Med/Den/Vis Insurance	1,303,464	1,256,256	1,447,443	1,557,804	1,557,804	1,557,804
5303 PERS	668,874	685,708	756,577	998,275	998,275	998,275
5308 VEBA	-	129,907	145,318	155,129	155,129	155,129
5309 PERS Stabilization	-	196,710	222,090	-	-	-
5399 Other Benefits and Taxes	622,116	658,693	731,613	786,905	786,905	786,905
Total Personnel Services	\$9,122,306	\$9,798,645	\$10,814,634	\$11,519,427	\$11,519,427	\$11,519,427
Materials & Services						
6000 Office Supplies	82,812	101,211	89,395	89,870	89,870	89,870
6001 Communications Services	46,790	46,506	38,500	78,730	78,730	78,730
6002 Travel/Training/Dues	181,539	186,676	209,650	229,400	229,400	229,400
6003 Postage	80,867	83,987	89,150	88,325	88,325	88,325
6004 Program Supplies/Materials	33,977	30,642	69,850	146,150	146,150	146,150
6005 Advertising/Promotion	23,444	20,852	34,450	34,450	34,450	34,450
6006 Tuition Reimbursement	3,548	1,622	-	2,000	2,000	2,000
6007 Printing	40,542	39,439	55,175	65,275	65,275	65,275
6100 Contractual Services	2,156,466	1,652,948	2,444,700	2,121,000	2,121,000	2,216,000
6101 Other Services	182,460	203,000	199,775	262,050	262,050	262,050
6102 Maintenance Contracts	472,772	507,475	575,144	559,825	559,825	559,825
6104 Claims Expense	96,935	158,080	110,000	110,000	110,000	110,000
6200 Fuel/Oil	18,053	18,182	19,000	19,500	19,500	19,500
6202 Vehicle Equipment	47	200	-	6,000	6,000	6,000
6300 Uniforms	3,639	4,323	5,560	5,850	5,850	5,850
6301 Safety Supplies	3,451	3,905	5,800	8,500	8,500	8,500
6402 Maintenance Supplies	4,768	5,140	5,000	5,000	5,000	5,000
6403 Small Tools and Equipment	5,896	18,931	11,000	11,000	11,000	11,000
6405 Recruitment Expense	40,957	41,644	30,000	30,000	30,000	30,000
6409 Computer Software	40,210	68,016	28,900	83,400	83,400	83,400
6410 Computer Hardware	77,081	180,282	105,500	117,000	117,000	117,000
6411 Communications Equipment	36,979	95,428	104,500	162,000	162,000	162,000
6412 Equipment Rental	2,229	9,218	4,000	15,000	15,000	15,000
6414 Dues - Other Entities	111,423	98,656	117,000	115,000	115,000	115,000
6416 Equipment Maintenance	75,337	15,142	37,700	25,500	25,500	25,500
6417 Audio/Visual Equipment	2,936	3,329	-	1,000	1,000	1,000
Total Materials & Services	\$3,825,158	\$3,594,834	\$4,389,749	\$4,391,825	\$4,391,825	\$4,486,825
Capital Outlay						
7005 Communications Equipment	109,580	34,845	820,000	922,500	922,500	922,500
7020 Computer Hardware	468,427	592,570	370,000	380,000	380,000	380,000
7021 Computer Software	66,161	230,205	-	-	-	-
7025 Network Hardware	186,275	266,730	200,000	195,000	195,000	282,370
7030 Facilities and Improvements	-	5,555	-	-	-	-
Total Capital Outlay	\$830,443	\$1,129,905	\$1,390,000	\$1,497,500	\$1,497,500	\$1,584,870



Support Services Fund (700)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Transfers						
8229 Transfer to Fleet Management	-	86,500	-	-	-	-
Total Transfers	\$0	\$86,500	\$0	\$0	\$0	\$0
Contingency						
8300 Contingency	-	-	593,616	395,650	395,650	395,650
Total Contingency	\$0	\$0	\$593,616	\$395,650	\$395,650	\$395,650
Unapprop Fund Bal						
8500 Unapprop Fund Balance	1,728,733	391,425	-	-	-	-
Total Unapprop Fund Bal	\$1,728,733	\$391,425	\$0	\$0	\$0	\$0
Total Requirements	\$15,506,640	\$15,001,309	\$17,187,999	\$17,804,402	\$17,804,402	\$17,986,772

Internal Service Funds

Support Services Fund

Support Services Fund (700)

	Actual	Actual	Adopted	Proposed	Approved	Adopted
	2012-13	2013-14	2014-15	2015-16	2015-16	2015-16
Fire Department Requirements						
Personnel Services	106,686	116,651	213,398	236,760	236,760	236,760
Materials & Services	88,490	37,863	50,530	52,020	52,020	52,020
Capital Outlay	13,447	-	-	-	-	-
Total Fire	\$208,623	\$154,514	\$263,928	\$288,780	\$288,780	\$288,780

City Managers Office Department Requirements

Personnel Services	1,933,553	2,050,116	2,061,246	2,114,244	2,114,244	2,114,244
Materials & Services	1,497,172	1,115,442	1,451,450	1,407,300	1,407,300	1,407,300
Total City Managers Office	\$3,430,725	\$3,165,558	\$3,512,696	\$3,521,544	\$3,521,544	\$3,521,544

Human Resources Department Requirements

Personnel Services	715,648	932,043	1,085,684	1,183,023	1,183,023	1,183,023
Materials & Services	402,589	440,401	447,200	499,700	499,700	499,700
Total Human Resources	\$1,118,237	\$1,372,444	\$1,532,884	\$1,682,723	\$1,682,723	\$1,682,723

Information Services Department Requirements

Personnel Services	2,954,161	3,318,164	3,465,222	3,758,707	3,758,707	3,758,707
Materials & Services	1,452,495	1,580,436	1,935,794	1,850,075	1,850,075	1,945,075
Capital Outlay	816,996	1,124,350	1,390,000	1,360,000	1,360,000	1,447,370
Total Information Services	\$5,223,652	\$6,022,950	\$6,791,016	\$6,968,782	\$6,968,782	\$7,151,152

Finance Department Requirements

Personnel Services	1,896,619	1,899,889	2,241,164	2,327,231	2,327,231	2,327,231
Materials & Services	301,492	326,744	360,950	384,575	384,575	384,575
Capital Outlay	-	5,555	-	137,500	137,500	137,500
Total Finance	\$2,198,111	\$2,232,188	\$2,602,114	\$2,849,306	\$2,849,306	\$2,849,306

Facilities Department Requirements

Personnel Services	1,515,639	1,481,782	1,747,920	1,899,462	1,899,462	1,899,462
Materials & Services	82,920	93,948	143,825	198,155	198,155	198,155
Total Facilities	\$1,598,559	\$1,575,730	\$1,891,745	\$2,097,617	\$2,097,617	\$2,097,617

Support Service Expenses Department Requirements

Transfers	-	86,500	-	-	-	-
Contingency	-	-	593,616	395,650	395,650	395,650
Unapprop Fund Bal	1,728,733	391,425	-	-	-	-
Total Support Service Expenses	\$1,728,733	\$477,925	\$593,616	\$395,650	\$395,650	\$395,650

Total Support Services Fund Requirements	\$15,506,640	\$15,001,309	\$17,187,999	\$17,804,402	\$17,804,402	\$17,986,772
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"The City of Hillsboro envisions a sustainable future, in which the City responsibly satisfies the needs of its citizens, provides a healthy and satisfying work environment for its employees and minimizes its impact on the physical environment of the community."

Sustainability Revolving Fund (702)

The purpose of the Sustainability Revolving Fund (SRF) is to capture and track avoided costs from sustainability projects and to utilize a portion of those savings for subsequent projects. The SRF will provide a vehicle for sustainability project leads and other employees to access funds for internal sustainability projects, and it will provide a structure for use, replenishment and management of those funds. The City has identified numerous projects that will move the organization toward the goals identified in the City Sustainability Plan. It is anticipated that some projects will be implemented within existing departmental budgets, while others may require an additional funding source that may be available in the Sustainability Revolving Fund. Funds may be used for:

- Projects that demonstrate an economic, environmental and/or social return on investment
- Projects that directly address one or more of the City's sustainability goals
- Funds should primarily cover equipment, materials and other 'hard' costs that have a high impact; personnel costs (internal staff) may be covered but should be the exception.

Sustainability Revolving Fund (702) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	36,074	60,304	70,000	83,335	13,335	19%
Interest	211	218	150	175	25	17%
Other Financing Src	20,000	37,135	24,500	2,375	(22,125)	-90%
Miscellaneous	4,019	-	-	-	-	0%
Total Sustainability Revolving Fund	\$60,304	\$97,657	\$94,650	\$85,885	(\$8,765)	

Sustainability Revolving Fund (702) by Category

Materials & Services	-	28,997	94,650	85,885	(8,765)	-9%
Unapprop Fund Bal	60,304	68,660	-	-	-	0%
Total Sustainability Revolving Fund	\$60,304	\$97,657	\$94,650	\$85,885	(\$8,765)	-9%

Sustainability Revolving Fund (702) by Department

City Managers Office	60,304	97,657	94,650	85,885	(8,765)	-9%
Total Sustainability Revolving Fund	\$60,304	\$97,657	\$94,650	\$85,885	(\$8,765)	-9%



Sustainability Revolving Fund (702)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Interest						
4200 Interest Earned	211	218	150	175	175	175
Total Interest	\$211	\$218	\$150	\$175	\$175	\$175
Other Financing Src						
4454 Transfer from General Fund	20,000	37,135	24,500	2,375	2,375	2,375
Total Other Financing Src	\$20,000	\$37,135	\$24,500	\$2,375	\$2,375	\$2,375
Miscellaneous						
4607 Energy Incentive Reimbursement	4,019	-	-	-	-	-
Total Miscellaneous	\$4,019	\$0	\$0	\$0	\$0	\$0
Beginning Work Cap						
4800 Beginning Working Capital	36,074	60,304	70,000	83,335	83,335	83,335
Total Beginning Work Cap	\$36,074	\$60,304	\$70,000	\$83,335	\$83,335	\$83,335
Total Resources	\$60,304	\$97,657	\$94,650	\$85,885	\$85,885	\$85,885

Sustainability Revolving Fund (702)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6004 Program Supplies/Materials	-	28,997	94,650	85,885	85,885	85,885
Total Materials & Services	\$0	\$28,997	\$94,650	\$85,885	\$85,885	\$85,885
Unapprop Fund Bal						
8500 Unapprop Fund Balance	60,304	68,660	-	-	-	-
Total Unapprop Fund Bal	\$60,304	\$68,660	\$0	\$0	\$0	\$0
Total Requirements	\$60,304	\$97,657	\$94,650	\$85,885	\$85,885	\$85,885

Facilities Management Fund (710)

Facility Program & Support and Facilities O&M Divisions oversee the operation and maintenance costs for City facilities, capital outlay and facility projects that are budgeted in the Facility Fund (710).

Facilities Management Fund (710) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	3,164,000	11,233,849	15,358,830	2,616,200	(12,742,630)	-83%
Charges for Services	4,251,573	4,659,049	5,311,268	5,305,360	(5,908)	0%
Interest	110,856	79,153	90,000	15,000	(75,000)	-83%
Grants and Donations	155,141	166,667	166,667	497,621	330,954	199%
Other Financing Src	160,000	319,690	10,497,214	18,593,270	8,096,056	77%
Miscellaneous	55,353,959	13,921,781	205,499	8,186,533	7,981,034	3884%
Total Facilities Management Fund	\$63,195,529	\$30,380,189	\$31,629,478	\$35,213,984	\$3,584,506	

Facilities Management Fund (710) by Category

Personnel Services	31,440	30,000	12,000	50,000	38,000	317%
Materials & Services	4,067,454	4,150,262	5,319,944	5,760,566	440,622	8%
Capital Outlay	19,825,604	5,335,665	13,328,942	29,203,418	15,874,476	119%
Special Payments	22,672,309	-	-	-	-	0%
Debt Service	4,364,873	4,299,766	-	-	-	0%
Transfers	1,000,000	750,000	12,968,592	200,000	(12,768,592)	-98%
Unapprop Fund Bal	11,233,849	15,814,496	-	-	-	0%
Total Facilities Management Fund	\$63,195,529	\$30,380,189	\$31,629,478	\$35,213,984	\$3,584,506	11%

Facilities Management Fund (710) by Department

Facilities	63,195,529	30,380,189	31,629,478	35,213,984	3,584,506	11%
Total Facilities Management Fund	\$63,195,529	\$30,380,189	\$31,629,478	\$35,213,984	\$3,584,506	11%



Facilities Management Fund (710)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Charges for Services						
4181 Department Chg - Depreciation	900,000	900,000	900,000	900,000	900,000	900,000
4182 Department Chg - Facilities	3,351,573	3,759,049	4,411,268	4,405,360	4,405,360	4,405,360
Total Charges for Services	\$4,251,573	\$4,659,049	\$5,311,268	\$5,305,360	\$5,305,360	\$5,305,360
Interest						
4200 Interest Earned	110,856	79,153	90,000	15,000	15,000	15,000
Total Interest	\$110,856	\$79,153	\$90,000	\$15,000	\$15,000	\$15,000
Grants and Donations						
4275 Grants - Federal	155,141	-	-	330,954	330,954	330,954
4270 Donations	-	166,667	166,667	166,667	166,667	166,667
Total Grants and Donations	\$155,141	\$166,667	\$166,667	\$497,621	\$497,621	\$497,621
Other Financing Src						
4450 Transfer from Transportation Fun	-	-	-	635,207	635,207	635,207
4454 Transfer from General Fund	160,000	-	-	-	-	-
4456 Transfer from Water Fund	-	200,000	-	225,000	225,000	225,000
4458 Transfer from Sewer Fund	-	-	-	105,907	105,907	105,907
4462 Transfer from SWM Department	-	-	-	444,675	444,675	444,675
4466 Transfer from Risk Building Fund	-	-	750,000	834,090	834,090	834,090
4469 Transfer from TDT	-	-	1,137,914	176,515	176,515	176,515
4470 Transfer from SEW DEP	-	119,690	731,427	-	-	-
4471 Transfer from Sewer SDC	-	-	3,455,611	3,788,768	3,788,768	3,788,768
4472 Transfer from SWM SDC	-	-	3,455,611	3,734,683	3,734,683	3,734,683
4478 Transfer from SIP FFC Fund	-	-	966,651	2,648,425	2,648,425	2,648,425
4479 Transfer from Gainshare	-	-	-	6,000,000	6,000,000	6,000,000
Total Other Financing Src	\$160,000	\$319,690	\$10,497,214	\$18,593,270	\$18,593,270	\$18,593,270
Miscellaneous						
4600 Miscellaneous Income	7,259	1,495	-	-	-	-
4601 Sale of Surplus Property	3,344,362	-	-	-	-	-
4608 Strategic Investment Prog Reven	3,598,767	6,418,446	-	-	-	-
4609 Bond Proceeds	43,525,018	-	-	8,000,000	8,000,000	8,000,000
4610 Leasehold Revenues	313,232	271,656	155,499	180,271	180,271	180,271
4632 Energy Credits	125,013	73,426	-	-	-	-
4633 RZEDB Tax Subsidy	110,710	107,411	-	-	-	-
4636 GainShare	4,269,598	6,998,994	-	-	-	-
4606 Construction Reimbursement	60,000	50,353	50,000	6,262	6,262	6,262
Total Miscellaneous	\$55,353,959	\$13,921,781	\$205,499	\$8,186,533	\$8,186,533	\$8,186,533
Beginning Work Cap						
4800 Beginning Working Capital	3,164,000	11,233,849	15,358,830	2,370,000	2,370,000	2,616,200
Total Beginning Work Cap	\$3,164,000	\$11,233,849	\$15,358,830	\$2,370,000	\$2,370,000	\$2,616,200
Total Resources	\$63,195,529	\$30,380,189	\$31,629,478	\$34,967,784	\$34,967,784	\$35,213,984

Internal Service Funds

Facilities Management Fund

Facilities Management Fund (710)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	-	-	12,000	50,000	50,000	50,000
5010 Extra Labor	31,440	30,000	-	-	-	-
Total Personnel Services	\$31,440	\$30,000	\$12,000	\$50,000	\$50,000	\$50,000
Materials & Services						
6001 Communications Services	38,392	62,257	100,120	100,860	100,860	100,860
6004 Program Supplies/Materials	3,557	174,399	137,000	-	-	-
6100 Contractual Services	1,089,898	602,653	1,139,824	1,687,150	1,687,150	1,687,150
6102 Maintenance Contracts	75,293	213,126	265,100	261,506	261,506	261,506
6103 Janitorial Expense	805,518	913,543	1,052,250	1,089,100	1,089,100	1,089,100
6400 Utilities	1,228,733	1,391,600	1,677,800	1,661,800	1,661,800	1,661,800
6402 Maintenance Supplies	418,067	381,195	464,250	458,650	458,650	458,650
6403 Small Tools and Equipment	-	-	2,500	-	-	-
6431 Facility Rent Expense	294,833	305,920	351,200	367,200	367,200	367,200
6432 Janitorial Supplies	113,163	105,569	129,900	134,300	134,300	134,300
Total Materials & Services	\$4,067,454	\$4,150,262	\$5,319,944	\$5,760,566	\$5,760,566	\$5,760,566
Capital Outlay						
7030 Facilities and Improvements	19,810,934	5,335,665	10,793,830	26,813,996	26,813,996	26,990,746
7032 Facilities Equipment	14,670	-	5,000	-	-	69,450
7050 Capital Reserve	-	-	2,530,112	2,143,222	2,143,222	2,143,222
Total Capital Outlay	\$19,825,604	\$5,335,665	\$13,328,942	\$28,957,218	\$28,957,218	\$29,203,418
Special Payments						
8027 Bond Sale Expense	71,514	-	-	-	-	-
8028 Bond Expense	22,600,795	-	-	-	-	-
Total Special Payments	\$22,672,309	\$0	\$0	\$0	\$0	\$0
Debt Service						
8100 Bond Principal	2,670,000	2,440,000	-	-	-	-
8101 Bond Interest	1,694,873	1,859,766	-	-	-	-
Total Debt Service	\$4,364,873	\$4,299,766	\$0	\$0	\$0	\$0
Transfers						
8201 Transfer to Transportation	-	-	-	200,000	200,000	200,000
8218 Transfer to TUF PMP	1,000,000	750,000	-	-	-	-
8227 Transfer to ITF Fund	-	-	50,000	-	-	-
8232 Transfer to SIP FFC	-	-	1,650,000	-	-	-
8233 Transfer to Gainshare	-	-	11,268,592	-	-	-
Total Transfers	\$1,000,000	\$750,000	\$12,968,592	\$200,000	\$200,000	\$200,000
Unapprop Fund Bal						
8500 Unapprop Fund Balance	11,233,849	15,814,496	-	-	-	-
Total Unapprop Fund Bal	\$11,233,849	\$15,814,496	\$0	\$0	\$0	\$0
Total Requirements	\$63,195,529	\$30,380,189	\$31,629,478	\$34,967,784	\$34,967,784	\$35,213,984



Risk Management Fund (740)

This fund accounts for the cost of workers' compensation, property and liability insurance. Funding is provided by charges to various City departments.

Risk Management Fund (740) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	858,527	726,312	700,000	605,000	(95,000)	-14%
Interest	4,258	4,921	1,000	1,000	-	0%
Miscellaneous	5,875	921	-	-	-	0%
Insurance Premiums	1,646,768	1,707,332	2,256,700	2,329,900	73,200	3%
Total Risk Management Fund	\$2,515,428	\$2,439,486	\$2,957,700	\$2,935,900	(\$21,800)	

Risk Management Fund (740) by Category

Personnel Services	363,264	382,024	422,174	440,268	18,094	4%
Materials & Services	105,966	79,176	104,500	97,075	(7,425)	-7%
Special Payments	1,319,886	1,377,004	1,822,700	1,793,500	(29,200)	-2%
Transfers	-	-	-	100,000	100,000	0%
Contingency	-	-	608,326	505,057	(103,269)	-17%
Unapprop Fund Bal	726,312	601,282	-	-	-	0%
Total Risk Management Fund	\$2,515,428	\$2,439,486	\$2,957,700	\$2,935,900	(\$21,800)	-1%

Risk Management Fund (740) by Department

Risk Management	2,515,428	2,439,486	2,957,700	2,935,900	(21,800)	-1%
Total Risk Management Fund	\$2,515,428	\$2,439,486	\$2,957,700	\$2,935,900	(\$21,800)	-1%

Risk Management Fund (740)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Interest						
4200 Interest Earned	4,258	4,921	1,000	1,000	1,000	1,000
Total Interest	\$4,258	\$4,921	\$1,000	\$1,000	\$1,000	\$1,000
Miscellaneous						
4600 Miscellaneous Income	5,875	921	-	-	-	-
Total Miscellaneous	\$5,875	\$921	\$0	\$0	\$0	\$0
Insurance Premiums						
4700 Insurance Claim Proceeds	41,636	25,820	20,000	20,000	20,000	20,000
4701 W/C Claim Proceeds	745,054	775,114	760,000	800,000	800,000	800,000
4702 Contractual Service Receipts	178,028	144,992	580,000	575,300	575,300	575,300
4703 Property Insurance Receipts	321,307	363,818	390,200	360,000	360,000	360,000
4704 Liability Premium Receipts	360,743	397,588	506,500	574,600	574,600	574,600
Total Insurance Premiums	\$1,646,768	\$1,707,332	\$2,256,700	\$2,329,900	\$2,329,900	\$2,329,900
Beginning Work Cap						
4800 Beginning Working Capital	858,527	726,312	700,000	605,000	605,000	605,000
Total Beginning Work Cap	\$858,527	\$726,312	\$700,000	\$605,000	\$605,000	\$605,000
Total Resources	\$2,515,428	\$2,439,486	\$2,957,700	\$2,935,900	\$2,935,900	\$2,935,900



Risk Management Fund (740)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	257,410	263,579	291,641	301,298	301,298	301,298
5010 Extra Labor	237	-	-	-	-	-
5301 Med/Den/Vis Insurance	54,305	50,131	53,766	56,952	56,952	56,952
5303 PERS	28,703	31,940	36,138	48,228	48,228	48,228
5308 VEBA	-	5,267	5,714	6,007	6,007	6,007
5309 PERS Stabilization	-	7,557	8,597	-	-	-
5399 Other Benefits and Taxes	22,609	23,550	26,318	27,783	27,783	27,783
Total Personnel Services	\$363,264	\$382,024	\$422,174	\$440,268	\$440,268	\$440,268
Materials & Services						
6000 Office Supplies	2,242	2,391	-	-	-	-
6001 Communications Services	894	1,028	-	1,800	1,800	1,800
6002 Travel/Training/Dues	7,818	6,525	7,000	7,000	7,000	7,000
6003 Postage	7	-	-	-	-	-
6004 Program Supplies/Materials	11,235	13,838	16,000	19,000	19,000	19,000
6007 Printing	248	-	-	-	-	-
6100 Contractual Services	82,588	54,239	80,000	67,775	67,775	67,775
6301 Safety Supplies	934	1,155	1,500	1,500	1,500	1,500
Total Materials & Services	\$105,966	\$79,176	\$104,500	\$97,075	\$97,075	\$97,075
Special Payments						
8008 Facilities Depreciation	1,330	3,842	-	-	-	-
8009 Support Services Charge	103,063	93,253	-	-	-	-
8010 Equipment Depreciation	4,649	4,649	-	-	-	-
8011 Facilities Charge	4,837	15,800	-	-	-	-
8040 W/C Insurance Premiums	145,581	163,323	178,000	155,000	155,000	155,000
8041 Property Insurance Premiums	251,247	313,301	340,200	310,000	310,000	310,000
8042 Liability Insurance Premiums	360,806	397,373	504,000	570,000	570,000	570,000
8043 Bonds Premiums	4,515	5,950	6,000	6,000	6,000	6,000
8050 W/C Claims Expense	369,424	335,178	450,000	450,000	450,000	450,000
8051 Property Claims Expense	73,918	44,120	50,000	50,000	50,000	50,000
8052 Liability Claims Expense	516	215	2,500	2,500	2,500	2,500
8053 IBNR W/C	-	-	292,000	250,000	250,000	250,000
Total Special Payments	\$1,319,886	\$1,377,004	\$1,822,700	\$1,793,500	\$1,793,500	\$1,793,500
Transfers						
8222 Transfer to Loss Reserve	-	-	-	100,000	100,000	100,000
Total Transfers	\$0	\$0	\$0	\$100,000	\$100,000	\$100,000
Contingency						
8300 Contingency	-	-	608,326	505,057	505,057	505,057
Total Contingency	\$0	\$0	\$608,326	\$505,057	\$505,057	\$505,057
Unapprop Fund Bal						
8500 Unapprop Fund Balance	726,312	601,282	-	-	-	-
Total Unapprop Fund Bal	\$726,312	\$601,282	\$0	\$0	\$0	\$0
Total Requirements	\$2,515,428	\$2,439,486	\$2,957,700	\$2,935,900	\$2,935,900	\$2,935,900

Loss Reserve Fund (745)

This fund was created in FY 2010-11 to establish a reserve for potential worker's compensation claim payments. The City self-insured for worker's compensation in FY 2008-09. The State of Oregon regulates self-insurance programs and requires that a reserve be funded.

Loss Reserve Fund (745) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	800,000	800,000	800,000	800,000	-	0%
Other Financing Src	-	-	-	100,000	100,000	0%
Total Loss Reserve Fund	\$800,000	\$800,000	\$800,000	\$900,000	\$100,000	

Loss Reserve Fund (745) by Category

Unapprop Fund Bal	800,000	800,000	800,000	900,000	100,000	13%
Total Loss Reserve Fund	\$800,000	\$800,000	\$800,000	\$900,000	\$100,000	13%

Loss Reserve Fund (745) by Department

Risk Management	800,000	800,000	800,000	900,000	100,000	13%
Total Loss Reserve Fund	\$800,000	\$800,000	\$800,000	\$900,000	\$100,000	13%



Loss Reserve Fund (745)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Other Financing Src						
4465 Transfer from Risk Fund	-	-	-	100,000	100,000	100,000
Total Other Financing Src	\$0	\$0	\$0	\$100,000	\$100,000	\$100,000
Beginning Work Cap						
4800 Beginning Working Capital	800,000	800,000	800,000	800,000	800,000	800,000
Total Beginning Work Cap	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000
Total Resources	\$800,000	\$800,000	\$800,000	\$900,000	\$900,000	\$900,000

Loss Reserve Fund (745)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Unapprop Fund Bal						
8500 Unapprop Fund Balance	800,000	800,000	800,000	900,000	900,000	900,000
Total Unapprop Fund Bal	\$800,000	\$800,000	\$800,000	\$900,000	\$900,000	\$900,000
Total Requirements	\$800,000	\$800,000	\$800,000	\$900,000	\$900,000	\$900,000

Fleet Management Fund (750)

This fund accounts for expenses related to the fleet maintenance of the City's motor vehicle pool. Resources are provided through charges to other City departments, agencies or other users of the services.

Fleet Management Fund (750) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	415,131	535,448	322,000	675,952	353,952	110%
Charges for Services	1,271,448	1,580,986	1,665,193	1,888,357	223,164	13%
Interest	13	599	200	500	300	150%
Other Financing Src	631,000	128,000	731,600	1,677,365	945,765	129%
Miscellaneous	7,853	19,137	4,000	4,000	-	0%
Total Fleet Management Fund	\$2,325,445	\$2,264,170	\$2,722,993	\$4,246,174	\$1,523,181	

Fleet Management Fund (750) by Category

Personnel Services	439,996	466,666	494,692	514,057	19,365	4%
Materials & Services	838,517	920,858	1,010,600	1,092,300	81,700	8%
Capital Outlay	511,484	571,363	1,177,701	2,489,817	1,312,116	111%
Contingency	-	-	40,000	150,000	110,000	275%
Unapprop Fund Bal	535,448	305,283	-	-	-	0%
Total Fleet Management Fund	\$2,325,445	\$2,264,170	\$2,722,993	\$4,246,174	\$1,523,181	56%

Fleet Management Fund (750) by Department

Facilities	2,325,445	2,264,170	2,722,993	4,246,174	1,523,181	56%
Total Fleet Management Fund	\$2,325,445	\$2,264,170	\$2,722,993	\$4,246,174	\$1,523,181	56%



Fleet Management Fund (750)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Charges for Services						
4154 Service Charges	1,271,448	1,580,986	1,665,193	1,888,357	1,888,357	1,888,357
Total Charges for Services	\$1,271,448	\$1,580,986	\$1,665,193	\$1,888,357	\$1,888,357	\$1,888,357
Interest						
4200 Interest Earned	13	599	200	500	500	500
Total Interest	\$13	\$599	\$200	\$500	\$500	\$500
Other Financing Src						
4454 Transfer from General Fund	631,000	41,500	731,600	952,365	952,365	952,365
4476 Transfer from Support Services	-	86,500	-	-	-	-
4479 Transfer from Gainshare	-	-	-	725,000	725,000	725,000
Total Other Financing Src	\$631,000	\$128,000	\$731,600	\$1,677,365	\$1,677,365	\$1,677,365
Miscellaneous						
4600 Miscellaneous Income	4,776	16,384	-	-	-	-
4601 Sale of Surplus Property	3,077	2,753	4,000	4,000	4,000	4,000
Total Miscellaneous	\$7,853	\$19,137	\$4,000	\$4,000	\$4,000	\$4,000
Beginning Work Cap						
4800 Beginning Working Capital	415,131	535,448	322,000	675,952	675,952	675,952
Total Beginning Work Cap	\$415,131	\$535,448	\$322,000	\$675,952	\$675,952	\$675,952
Total Resources	\$2,325,445	\$2,264,170	\$2,722,993	\$4,246,174	\$4,246,174	\$4,246,174

Internal Service Funds

Fleet Management Fund

Fleet Management Fund (750)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	304,637	314,868	319,228	331,758	331,758	331,758
5010 Extra Labor	1,072	2,119	21,200	21,200	21,200	21,200
5100 Overtime	1,510	2,541	-	-	-	-
5301 Med/Den/Vis Insurance	70,210	66,778	69,489	73,880	73,880	73,880
5303 PERS	31,466	32,112	32,934	43,346	43,346	43,346
5308 VEBA	-	6,104	6,375	6,626	6,626	6,626
5309 PERS Stabilization	-	9,386	9,594	-	-	-
5399 Other Benefits and Taxes	31,101	32,758	35,872	37,247	37,247	37,247
Total Personnel Services	\$439,996	\$466,666	\$494,692	\$514,057	\$514,057	\$514,057
Materials & Services						
6000 Office Supplies	1,691	1,271	1,500	1,500	1,500	1,500
6001 Communications Services	592	669	700	700	700	700
6002 Travel/Training/Dues	3,610	1,267	5,000	5,000	5,000	5,000
6003 Postage	43	47	100	100	100	100
6100 Contractual Services	233	2,388	3,500	3,500	3,500	3,500
6200 Fuel/Oil	2,441	2,733	5,300	2,500	2,500	2,500
6201 Fleet Maintenance	803,428	901,733	972,000	1,056,500	1,056,500	1,056,500
6300 Uniforms	4,539	2,433	8,000	8,000	8,000	8,000
6301 Safety Supplies	2,744	694	2,500	2,500	2,500	2,500
6402 Maintenance Supplies	7,499	1,030	1,500	1,500	1,500	1,500
6403 Small Tools and Equipment	9,167	6,371	6,000	6,000	6,000	6,000
6409 Computer Software	1,838	-	2,000	2,000	2,000	2,000
6412 Equipment Rental	-	-	500	500	500	500
6416 Equipment Maintenance	692	222	2,000	2,000	2,000	2,000
Total Materials & Services	\$838,517	\$920,858	\$1,010,600	\$1,092,300	\$1,092,300	\$1,092,300
Capital Outlay						
7000 Automotive and Equipment	479,684	571,363	580,600	1,729,365	1,729,365	1,729,365
7032 Facilities Equipment	31,800	-	-	30,000	30,000	30,000
7050 Capital Reserve	-	-	597,101	730,452	730,452	730,452
Total Capital Outlay	\$511,484	\$571,363	\$1,177,701	\$2,489,817	\$2,489,817	\$2,489,817
Contingency						
8300 Contingency	-	-	40,000	150,000	150,000	150,000
Total Contingency	\$0	\$0	\$40,000	\$150,000	\$150,000	\$150,000
Unappropriated Fund Balance						
8500 Unappropriated Fund Balance	535,448	305,283	-	-	-	-
Total Unappropriated Fund Balance	\$535,448	\$305,283	\$0	\$0	\$0	\$0
Total Requirements	\$2,325,445	\$2,264,170	\$2,722,993	\$4,246,174	\$4,246,174	\$4,246,174



Copier Program Fund (760)

This fund accounts for expenses related to copiers. Resources are provided through charges to other City departments, agencies or other users of the services.

Copier Program Fund (760) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	300,871	308,219	300,000	300,000	-	0%
Charges for Services	193,866	197,291	200,000	225,000	25,000	13%
Interest	1,309	1,230	1,000	1,200	200	20%
Miscellaneous	29	36	-	-	-	0%
Total Copier Program Fund	\$496,075	\$506,776	\$501,000	\$526,200	\$25,200	

Copier Program Fund (760) by Category

Materials & Services	71,887	97,341	106,000	122,500	16,500	16%
Capital Outlay	115,969	104,420	195,000	105,500	(89,500)	-46%
Contingency	-	-	50,000	100,000	50,000	100%
Unapprop Fund Bal	308,219	305,015	150,000	198,200	48,200	32%
Total Copier Program Fund	\$496,075	\$506,776	\$501,000	\$526,200	\$25,200	5%

Copier Program Fund (760) by Department

Finance	496,075	506,776	501,000	526,200	25,200	5%
Total Copier Program Fund	\$496,075	\$506,776	\$501,000	\$526,200	\$25,200	5%

Internal Service Funds

Copier Program Fund

Copier Program Fund (760)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Charges for Services						
4153 Copier Charges	193,866	197,291	200,000	225,000	225,000	225,000
Total Charges for Services	\$193,866	\$197,291	\$200,000	\$225,000	\$225,000	\$225,000
Interest						
4200 Interest Earned	1,309	1,230	1,000	1,200	1,200	1,200
Total Interest	\$1,309	\$1,230	\$1,000	\$1,200	\$1,200	\$1,200
Miscellaneous						
4600 Miscellaneous Income	29	36	-	-	-	-
Total Miscellaneous	\$29	\$36	\$0	\$0	\$0	\$0
Beginning Work Cap						
4800 Beginning Working Capital	300,871	308,219	300,000	300,000	300,000	300,000
Total Beginning Work Cap	\$300,871	\$308,219	\$300,000	\$300,000	\$300,000	\$300,000
Total Resources	\$496,075	\$506,776	\$501,000	\$526,200	\$526,200	\$526,200

Copier Program Fund (760)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6000 Office Supplies	21,684	17,538	25,000	25,000	25,000	25,000
6402 Maintenance Supplies	-	108	2,500	2,500	2,500	2,500
6412 Equipment Rental	425	29,466	43,500	40,000	40,000	40,000
6416 Equipment Maintenance	49,778	50,229	35,000	55,000	55,000	55,000
Total Materials & Services	\$71,887	\$97,341	\$106,000	\$122,500	\$122,500	\$122,500
Capital Outlay						
7010 Office Equipment	115,969	104,420	195,000	105,500	105,500	105,500
Total Capital Outlay	\$115,969	\$104,420	\$195,000	\$105,500	\$105,500	\$105,500
Contingency						
8300 Contingency	-	-	50,000	100,000	100,000	100,000
Total Contingency	\$0	\$0	\$50,000	\$100,000	\$100,000	\$100,000
Unapprop Fund Bal						
8500 Unapprop Fund Balance	308,219	305,015	150,000	198,200	198,200	198,200
Total Unapprop Fund Bal	\$308,219	\$305,015	\$150,000	\$198,200	\$198,200	\$198,200
Total Requirements	\$496,075	\$506,776	\$501,000	\$526,200	\$526,200	\$526,200

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Joint Venture Funds



Joint Venture Funds

Summary

Budget by Fund	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Joint Water Commission (800)	6,617,442	8,360,407	15,792,053	14,135,269	(1,656,784)	-10%
Barney Joint Reservoir Commission (810)	751,046	833,222	966,919	916,268	(50,651)	-5%
Total Joint Ventures	\$7,368,488	\$9,193,629	\$16,758,972	\$15,051,537	(\$1,707,435)	-10%

Resources by Category

Beginning Work Cap	356,353	355,246	355,000	348,400	(6,600)	-2%
Interest	1,402	1,336	1,700	1,500	(200)	-12%
Grants and Donations	-	-	-	862,850	862,850	0%
Miscellaneous	410,619	478,605	610,219	566,368	(43,851)	-7%
Water Sales	5,108,283	6,182,247	6,552,053	6,737,269	185,216	3%
Contributions in Aid	1,491,831	2,176,191	8,740,000	6,035,150	(2,704,850)	-31%
Equipment Reserve CO	-	-	500,000	500,000	-	0%
Total Joint Ventures	\$7,368,488	\$9,193,625	\$16,758,972	\$15,051,537	(\$1,707,435)	-10%

Requirements by Category

Personnel Services	2,210,089	2,419,273	2,716,128	2,732,203	16,075	1%
Materials & Services	2,635,386	3,120,752	3,553,300	3,726,873	173,573	5%
Capital Outlay	1,469,216	1,487,800	8,905,000	7,079,500	(1,825,500)	-20%
Special Payments	698,551	1,817,567	739,524	664,559	(74,965)	-10%
Contingency	-	-	845,020	848,402	3,382	0%
Unappropriated Fund Bal	355,246	348,237	-	-	-	0%
Total Joint Ventures	\$7,368,488	\$9,193,629	\$16,758,972	\$15,051,537	(\$1,707,435)	-10%

Budget by Department

Water	7,368,488	9,193,629	16,758,972	15,051,537	(1,707,435)	-10%
Total Joint Ventures	\$7,368,488	\$9,193,629	\$16,758,972	\$15,051,537	(\$1,707,435)	-10%

Joint Water Commission Fund (800)

The Joint Water Commission (JWC) is a joint venture between the cities of Hillsboro, Forest Grove, Beaverton, and the Tualatin Valley Water District. The City of Hillsboro is the managing partner of this joint venture. This fund accounts for operation and maintenance of the Commission’s water system assets as well as capital improvements to replace, upgrade, and expand the water system.

Joint Water Commission (800) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Interest	-	-	-	-	-	0%
Grants and Donations	-	-	-	862,850	862,850	0%
Miscellaneous	17,329	1,965	-	-	-	0%
Water Sales	5,108,283	6,182,247	6,552,053	6,737,269	185,216	3%
Contributions in Aid	1,491,831	2,176,191	8,740,000	6,035,150	(2,704,850)	-31%
Equipment Reserve CO	-	-	500,000	500,000	-	0%
Total Joint Water Commission	\$6,617,443	\$8,360,403	\$15,792,053	\$14,135,269	(\$1,656,784)	

Joint Water Commission (800) by Category

Personnel Services	1,977,641	2,132,850	2,392,857	2,466,692	73,835	3%
Materials & Services	2,554,926	3,009,637	3,355,100	3,534,773	179,673	5%
Capital Outlay	1,469,216	1,487,800	8,905,000	7,079,500	(1,825,500)	-20%
Special Payments	615,659	1,730,120	649,096	554,304	(94,792)	-15%
Contingency	-	-	490,000	500,000	10,000	2%
Total Joint Water Commission	\$6,617,442	\$8,360,407	\$15,792,053	\$14,135,269	(\$1,656,784)	-10%

Joint Water Commission (800) by Department

Water	6,617,442	8,360,407	15,792,053	14,135,269	(1,656,784)	-10%
Total Joint Water Commission	\$6,617,442	\$8,360,407	\$15,792,053	\$14,135,269	(\$1,656,784)	-10%



Joint Water Commission (800)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Grants and Donations						
4277 Grants - Other	-	-	-	862,850	862,850	862,850
Total Grants and Donations	\$0	\$0	\$0	\$862,850	\$862,850	\$862,850
Miscellaneous						
4600 Miscellaneous Income	13,548	828	-	-	-	-
4601 Sale of Surplus Property	2,215	-	-	-	-	-
4622 Western Lutheran School	1,565	1,137	-	-	-	-
Total Miscellaneous	\$17,328	\$1,965	\$0	\$0	\$0	\$0
Water Sales						
4480 Hillsboro - Water Purch	2,648,157	3,014,695	3,336,773	3,444,993	3,444,993	3,444,993
4481 Forest Grove - Water Purch	193,025	217,478	224,340	319,598	319,598	319,598
4482 Beaverton - Water Purch	1,129,173	1,165,348	1,432,970	1,495,240	1,495,240	1,495,240
4483 TVWD - Water Purch	961,811	1,254,791	1,432,970	1,312,438	1,312,438	1,312,438
4485 North Plains - Water Purch	126,897	120,555	115,000	115,000	115,000	115,000
4486 North Plains SDC	49,220	122,136	10,000	50,000	50,000	50,000
4487 Lease Revenue	-	287,244	-	-	-	-
Total Water Sales	\$5,108,283	\$6,182,247	\$6,552,053	\$6,737,269	\$6,737,269	\$6,737,269
Contributions in Aid						
4500 Hillsboro - Capital Outlay	637,170	620,496	5,297,800	2,659,343	3,335,543	3,335,543
4501 Forest Grove - Capital Outlay	120,838	184,072	550,512	492,853	525,953	525,953
4502 Beaverton - Capital Outlay	302,604	345,298	1,440,900	1,026,109	1,150,109	1,150,109
4503 TVWD - Capital Outlay	430,859	1,026,325	1,450,788	856,845	1,023,545	1,023,545
4506 CWS - Capital Outlay	360	-	-	-	-	-
Total Contributions in Aid	\$1,491,831	\$2,176,191	\$8,740,000	\$5,035,150	\$6,035,150	\$6,035,150
Equipment Reserve CO						
4520 Hillsboro - Contingency	-	-	225,000	225,000	225,000	225,000
4521 Forest Grove - Contingency	-	-	66,650	66,650	66,650	66,650
4522 Beaverton - Contingency	-	-	125,000	125,000	125,000	125,000
4523 TVWD - Contingency	-	-	83,350	83,350	83,350	83,350
Total Equipment Reserve CO	\$0	\$0	\$500,000	\$500,000	\$500,000	\$500,000
Total Resources	\$6,617,442	\$8,360,403	\$15,792,053	\$13,135,269	\$14,135,269	\$14,135,269

Joint Venture Funds

Joint Water Commission Fund

Joint Water Commission (800)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	1,356,380	1,407,142	1,563,658	1,597,172	1,597,172	1,597,172
5005 Salaries - Part-Time	18,689	19,433	-	-	-	-
5010 Extra Labor	2,785	1,651	48,000	72,000	72,000	72,000
5100 Overtime	10,020	42,595	40,000	40,000	40,000	40,000
5301 Med/Den/Vis Insurance	302,074	293,251	329,862	340,083	340,083	340,083
5303 PERS	149,570	153,208	165,995	210,106	210,106	210,106
5308 VEBA	2	27,507	30,676	31,547	31,547	31,547
5309 PERS Stabilization	-	42,376	48,124	-	-	-
5399 Other Benefits and Taxes	138,121	145,686	166,542	175,784	175,784	175,784
Total Personnel Services	\$1,977,641	\$2,132,849	\$2,392,857	\$2,466,692	\$2,466,692	\$2,466,692
Materials & Services						
6000 Office Supplies	4,709	3,832	4,500	6,000	6,000	6,000
6001 Communications Services	3,014	2,925	3,600	4,000	4,000	4,000
6002 Travel/Training/Dues	47,865	45,581	54,500	60,000	60,000	60,000
6003 Postage	144	32	700	300	300	300
6004 Program Supplies/Materials	292,807	278,515	401,500	402,500	402,500	402,500
6005 Advertising/Promotion	722	273	1,000	1,000	1,000	1,000
6100 Contractual Services	116,611	376,440	287,500	231,500	231,500	231,500
6101 Other Services	4,664	4,464	500	67,373	67,373	67,373
6102 Maintenance Contracts	50,088	28,004	55,000	20,000	20,000	20,000
6103 Janitorial Expense	3,420	2,143	3,500	3,500	3,500	3,500
6200 Fuel/Oil	6,661	8,558	8,600	10,000	10,000	10,000
6201 Fleet Maintenance	2,173	-	-	-	-	-
6202 Vehicle Equipment	144	595	3,100	6,100	6,100	6,100
6300 Uniforms	4,903	3,572	7,100	7,500	7,500	7,500
6301 Safety Supplies	4,352	9,539	6,000	6,000	6,000	6,000
6400 Utilities	1,313,146	1,487,683	1,665,000	1,685,000	1,685,000	1,685,000
6402 Maintenance Supplies	-	194	-	-	-	-
6403 Small Tools and Equipment	4,044	6,832	4,000	8,000	8,000	8,000
6407 Water Master	14,343	14,630	19,000	20,000	20,000	20,000
6408 Analysis and Lab Supplies	63,316	69,394	103,500	150,000	150,000	150,000
6409 Computer Software	16,920	32,455	40,500	45,500	45,500	45,500
6410 Computer Hardware	201	2,139	1,000	1,000	1,000	1,000
6411 Communications Equipment	-	747	500	500	500	500
6412 Equipment Rental	3,531	358	3,500	8,000	8,000	8,000
6450 Interest Expense	2,114	-	6,000	6,000	6,000	6,000
6500 Chemicals - General	435	214	10,000	15,000	15,000	15,000
6501 Chlorine	56,250	58,125	55,000	85,000	85,000	85,000
6502 Aluminum Sulfate	303,221	322,872	335,000	375,000	375,000	375,000
6503 Caustic Soda	230,708	245,098	265,000	300,000	300,000	300,000
6504 Coagulant Polymer	-	4,420	-	-	-	-
6505 Filter Polymer	4,420	-	10,000	10,000	10,000	10,000
Total Materials & Services	\$2,554,926	\$3,009,634	\$3,355,100	\$3,534,773	\$3,534,773	\$3,534,773



Joint Water Commission (800)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Capital Outlay						
7000 Automotive and Equipment	-	-	30,000	-	-	-
7002 Non-License Appar and Equipment	-	-	55,000	122,000	122,000	122,000
7020 Computer Hardware	-	-	15,000	-	-	-
7021 Computer Software	-	23,499	43,000	-	-	-
7030 Facilities and Improvements	32,576	-	12,000	32,500	32,500	32,500
7032 Facilities Equipment	-	3,919	-	-	-	-
7040 Construction - Infrastructure	1,436,640	1,460,382	8,750,000	5,925,000	6,925,000	6,925,000
Total Capital Outlay	\$1,469,216	\$1,487,800	\$8,905,000	\$6,079,500	\$7,079,500	\$7,079,500
Special Payments						
8008 Facilities Depreciation	6,616	5,381	4,929	4,881	4,881	4,881
8009 Support Services Charge	339,610	312,834	302,599	319,315	319,315	319,315
8010 Equipment Depreciation	17,114	17,114	12,403	12,403	12,403	12,403
8011 Facilities Charge	26,831	24,214	24,160	23,892	23,892	23,892
8018 Insurance	225,275	271,369	298,505	186,813	186,813	186,813
8030 Payments to Other Gov't	213	1,099,208	6,500	7,000	7,000	7,000
Total Special Payments	\$615,659	\$1,730,120	\$649,096	\$554,304	\$554,304	\$554,304
Contingency						
8300 Contingency	-	-	490,000	500,000	500,000	500,000
Total Contingency	\$0	\$0	\$490,000	\$500,000	\$500,000	\$500,000
Total Requirements	\$6,617,442	\$8,360,403	\$15,792,053	\$13,135,269	\$14,135,269	\$14,135,269

Barney Reservoir Joint Ownership Commission Fund (810)

The Barney Reservoir Joint Ownership Commission (BRJOC) is a joint venture between the cities of Hillsboro, Forest Grove, Beaverton, the Tualatin Valley Water District and Clean Water Services. The City of Hillsboro is the managing partner of this joint venture. This fund accounts for the operation and maintenance of the Commission’s water system assets as well as capital improvements to replace, upgrade, and expand the water system.

Barney Joint Reservoir Commission (810) Resources

	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Change from 2014-15	
					Dollar Change	Percent Change
Beginning Work Cap	356,353	355,246	355,000	348,400	(6,600)	-2%
Interest	1,403	1,336	1,700	1,500	(200)	-12%
Miscellaneous	393,290	476,640	610,219	566,368	(43,851)	-7%
Total Barney Joint Reservoir Commission	\$751,046	\$833,222	\$966,919	\$916,268	(\$50,651)	

Barney Joint Reservoir Commission (810) by Category

Personnel Services	232,448	286,423	323,271	265,511	(57,760)	-18%
Materials & Services	80,460	111,115	198,200	192,100	(6,100)	-3%
Special Payments	82,892	87,447	90,428	110,255	19,827	22%
Contingency	-	-	355,020	348,402	(6,618)	-2%
Unapprop Fund Bal	355,246	348,237	-	-	-	0%
Total Barney Joint Reservoir Commission	\$751,046	\$833,222	\$966,919	\$916,268	(\$50,651)	-5%

Barney Joint Reservoir Commission (810) by Department

Water	751,046	833,222	966,919	916,268	(50,651)	-5%
Total Barney Joint Reservoir Commission	\$751,046	\$833,222	\$966,919	\$916,268	(\$50,651)	-5%



Barney Joint Reservoir Commission (810)

Resources	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Interest						
4200 Interest Earned	1,403	1,336	1,700	1,500	1,500	1,500
Total Interest	\$1,403	\$1,336	\$1,700	\$1,500	\$1,500	\$1,500
Miscellaneous						
4650 Hillsboro - Maintenance Reim	121,920	147,758	189,168	175,574	175,574	175,574
4651 Forest Grove - Maintenance Reim	9,832	11,916	15,255	14,159	14,159	14,159
4652 Beaverton - Maintenance Reim	84,557	102,478	131,197	121,769	121,769	121,769
4653 TVWD - Maintenance Reim	137,652	166,824	213,577	198,229	198,229	198,229
4654 CWS - Maintenance Reim	39,329	47,664	61,022	56,637	56,637	56,637
Total Miscellaneous	\$393,290	\$476,640	\$610,219	\$566,368	\$566,368	\$566,368
Beginning Work Cap						
4800 Beginning Working Capital	356,353	355,246	355,000	348,400	348,400	348,400
Total Beginning Work Cap	\$356,353	\$355,246	\$355,000	\$348,400	\$348,400	\$348,400
Total Resources	\$751,046	\$833,222	\$966,919	\$916,268	\$916,268	\$916,268

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Personnel Services						
5000 Salaries - Full-Time	163,524	191,810	166,787	176,982	176,982	176,982
5010 Extra Labor	-	-	70,000	2,500	2,500	2,500
5100 Overtime	1,045	8,734	5,000	5,000	5,000	5,000
5301 Med/Den/Vis Insurance	34,294	36,563	33,076	38,820	38,820	38,820
5303 PERS	17,890	21,410	17,999	21,173	21,173	21,173
5308 VEBA	-	3,561	3,137	3,340	3,340	3,340
5309 PERS Stabilization	-	5,539	4,879	-	-	-
5399 Other Benefits and Taxes	15,695	18,806	22,393	17,696	17,696	17,696
Total Personnel Services	\$232,448	\$286,423	\$323,271	\$265,511	\$265,511	\$265,511

Barney Joint Reservoir Commission (810)

Requirements	Actual 2012-13	Actual 2013-14	Adopted 2014-15	Proposed 2015-16	Approved 2015-16	Adopted 2015-16
Materials & Services						
6000 Office Supplies	54	20	1,000	1,000	1,000	1,000
6001 Communications Services	7,564	6,076	10,600	9,000	9,000	9,000
6002 Travel/Training/Dues	658	604	1,100	1,700	1,700	1,700
6003 Postage	2	-	100	100	100	100
6004 Program Supplies/Materials	20,516	18,995	34,000	32,500	32,500	32,500
6100 Contractual Services	17,682	40,295	84,000	68,000	68,000	68,000
6101 Other Services	2,087	2,224	9,200	15,100	15,100	15,100
6102 Maintenance Contracts	152	-	-	-	-	-
6200 Fuel/Oil	4,904	5,785	7,100	7,200	7,200	7,200
6201 Fleet Maintenance	861	-	-	-	-	-
6202 Vehicle Equipment	6	776	1,100	500	500	500
6300 Uniforms	184	192	800	400	400	400
6301 Safety Supplies	211	45	2,000	2,000	2,000	2,000
6403 Small Tools and Equipment	35	551	2,200	2,600	2,600	2,600
6408 Analysis and Lab Supplies	25,544	34,746	35,000	36,500	36,500	36,500
6410 Computer Hardware	-	-	-	500	500	500
6412 Equipment Rental	-	806	10,000	15,000	15,000	15,000
Total Materials & Services	\$80,460	\$111,115	\$198,200	\$192,100	\$192,100	\$192,100
Special Payments						
8008 Facilities Depreciation	1,697	1,740	1,629	1,774	1,774	1,774
8009 Support Services Charge	44,838	44,063	45,237	47,151	47,151	47,151
8010 Equipment Depreciation	2,247	2,247	1,854	1,854	1,854	1,854
8011 Facilities Charge	7,897	8,491	7,987	8,684	8,684	8,684
8018 Insurance	23,854	27,846	30,073	38,545	38,545	38,545
8024 Fleet Services Charge	2,034	2,647	3,148	3,485	3,485	3,485
8030 Payments to Other Gov't	325	413	500	8,762	8,762	8,762
Total Special Payments	\$82,892	\$87,447	\$90,428	\$110,255	\$110,255	\$110,255
Contingency						
8300 Contingency	-	-	355,020	348,402	348,402	348,402
Total Contingency	\$0	\$0	\$355,020	\$348,402	\$348,402	\$348,402
Unapprop Fund Bal						
8500 Unapprop Fund Balance	355,246	348,237	-	-	-	-
Total Unapprop Fund Bal	\$355,246	\$348,237	\$0	\$0	\$0	\$0
Total Requirements	\$751,046	\$833,222	\$966,919	\$916,268	\$916,268	\$916,268

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Exhibits

- *Public Works Capital Outlay by Fund*
- *Water Capital Outlay by Fund*
- *Support Services Cost Allocation Schedule*
- *Facilities Management Cost Allocation Schedule*
- *Cost Allocation Summary*
- *Schedule of Interfund Transfers In*
- *Schedule of Interfund Transfers Out*
- *Full Time Positions & Personnel Services*
- *Full Time Staff Changes*
- *Appropriations by Category Budget Summary*



Public Works Department
2015-16 Capital Outlay by Fund
Exhibit One

Table with 7 columns: Description, Trans, TUF, TIF/TDT, Sewer, SWM, Total. Rows include Automotive & Equipment, Non Roadway Vehicles and Equipment, Computer Hardware, Computer Software, Facilities and Improvements, Subtotal Non-Projects, Projects (10206 to 11010), Subtotal Projects, Capital Reserve, and Total Capital Outlay.

Transportation Funds Total \$ 46,883,420

Exhibits

Water Department 2015-16 Capital Outlay by Fund Exhibit Two

		Water	JWC	Total
Automotive & Equipment		159,500	-	159,500
Facilities and Improvements		-	32,500	32,500
Non-Roadway Vehicles & Equipment		78,500	122,000	200,500
Subtotal Non-Projects		238,000	154,500	392,500
Projects				
Hillsboro Projects				
				-
10468	NE 28th Avenue (NE Laura to NE Azaela St)	450,000		450,000
10470	Brookwood Widening (Shute Rd)	730,000		730,000
10683	Large Customer Meter Replacement	130,000		130,000
10705	Huffman Road Extension	880,000		880,000
10816	Dilley Reservoir Structural and Site Improvements	300,000		300,000
10817	Dilley Reservoir Waterline Replacement	180,000		180,000
10823	SW Connell Avenue (SW Oak to SW Walnut)	70,000		70,000
10824	SE 4th Avenue (SE Washington to SE Baseline)	70,000		70,000
10825	NW Yonia Ct	110,000		110,000
10827	Willamette Water Supply Program	12,700,000		12,700,000
10908	Evergreen Reservoir Rechlorination	150,000		150,000
10986	9th Ave (Lincoln to Jackson)	100,000		100,000
11018	NW Iona Ct (east of NW 341st Avenue)	50,000		50,000
11020	Lincoln Street (1st to 2nd)	200,000		200,000
11021	3rd Ave (Edison to Jackson)	90,000		90,000
11022	Baseline Widening (Brookwood to 253rd)	100,000		100,000
11023	Cedar Street (32nd to Brookwood)	50,000		50,000
11024	TVWD Intertie	100,000		100,000
Subtotal Hillsboro Projects		16,460,000	-	15,920,000
JWC Projects				
10414	Standby Power Generation		3,500,000	3,500,000
10470	Brookwood (Shute Rd.) Widening		50,000	50,000
10828	Re-roof Operations		50,000	50,000
10829	Pump Reconditioning		375,000	375,000
11011	Preliminary Design Facility Plan		400,000	400,000
11012	Demolish Soda Ash Silo		50,000	50,000
11013	Install Flow Meters		500,000	500,000
	JWC Emergency Equip Replacement		2,000,000	2,000,000
Subtotal JWC Projects		-	6,925,000	6,925,000
Hillsboro Joint Venture Reimbursements				
	JWC Project Reimbursement	3,250,950		3,250,950
	BRJOC Maintenance Reimbursement	175,574		175,574
Subtotal Joint Venture Reimbursements		3,426,524	-	3,426,524
Summary				
Non-Projects		238,000	154,500	392,500
Projects		16,460,000	6,925,000	23,385,000
Joint Venture Reimbursements		3,426,524		3,426,524
Capital Reserve		58,903,357		58,903,357
Willamette Water Supply Reserve		1,100,000		1,100,000
Total Capital Outlay		80,127,881	7,079,500	87,207,381



Support Services 2015-16
Cost Allocation Schedule
Exhibit Three

	<i>Mayor, Council & Legal</i>	<i>City Manager's Office</i>	<i>Facilities & Fleet Admin</i>	<i>Human Resources</i>	<i>Information Services</i>	<i>GIS</i>
<i>Police</i>	\$ 59,135	\$ 676,627	\$ 191,441	\$ 520,225	\$ 1,215,977	\$ 7,720
<i>Fire</i>	64,341	395,072	125,470	302,376	591,639	34,744
<i>Parks & Recreation</i>	177,484	355,136	107,586	220,505	487,453	38,603
<i>Library</i>	6,269	195,732	50,952	129,416	409,936	-
<i>Planning</i>	519,138	138,961	28,333	57,244	306,353	65,626
<i>Special Expenditures</i>	-	-	8,032	-	-	-
<i>Municipal Court</i>	133	11,187	2,793	7,466	26,318	-
General Fund Total	\$ 826,500	\$ 1,772,715	\$ 514,607	\$ 1,237,232	\$ 3,037,676	\$ 146,693
<i>Economic Development</i>	\$ 14,468	\$ 24,207	\$ 13,728	\$ 14,933	\$ 33,367	\$ 11,581
<i>Building</i>	16,584	159,361	53,083	104,528	496,159	-
<i>Transportation</i>	67,798	102,362	69,387	60,975	168,978	69,485
<i>Sewer Operating</i>	39,325	89,311	21,254	52,265	165,211	69,485
<i>Surface Water Management</i>	39,325	94,904	21,346	55,997	166,848	69,485
<i>Water</i>	31,515	183,508	49,534	116,973	387,844	196,875
<i>Joint Water Commission</i>	-	52,203	42,287	34,842	111,257	-
<i>Barney Joint Commission</i>	-	7,458	3,997	4,978	9,838	-
Total Non-General Funds	\$ 209,015	\$ 713,314	\$ 274,616	\$ 445,491	\$ 1,539,502	\$ 416,911
Total Support Services Charge	\$ 1,035,515	\$ 2,486,029	\$ 789,223	\$ 1,682,723	\$ 4,577,178	\$ 563,604
<i>Total Adjustments (A)</i>	-	-	-	-	563,000	-
Total Support Services Budget	\$ 1,035,515	\$ 2,486,029	\$ 789,223	\$ 1,682,723	\$ 5,140,178	\$ 563,604

Exhibits

Support Services 2015-16 Cost Allocation Schedule Exhibit Three (continued)

	<i>Finance</i>	<i>Emergency Management</i>	<i>Utility Billing</i>	<i>Facilities Maintenance</i>	<i>Total</i>	<i>Equipment Depreciation</i>
<i>Police</i>	\$ 243,406	\$ 82,364	\$ -	\$ 150,482	\$ 3,147,377	\$ 120,682
<i>Fire</i>	138,526	47,394	-	141,293	1,840,855	70,891
<i>Parks & Recreation</i>	441,104	40,768	-	391,140	2,259,779	87,657
<i>Library</i>	188,906	23,927	-	250,996	1,256,134	48,125
<i>Planning</i>	50,437	10,583	-	56,286	1,232,961	49,067
<i>Special Expenditures</i>	8,244	-	-	6,892	23,168	920
<i>Municipal Court</i>	40,651	1,380	-	19,529	109,457	4,259
General Fund Total	\$ 1,111,274	\$ 206,416	\$ -	\$ 1,016,618	\$ 9,869,731	\$ 381,601
<i>Economic Development</i>	\$ 33,942	\$ 2,761	\$ -	\$ 8,616	\$ 157,603	\$ 6,171
<i>Building</i>	150,467	19,325	-	60,882	1,060,389	40,875
<i>Transportation</i>	145,287	11,273	90,000	40,780	826,325	32,621
<i>Sewer Operating</i>	115,776	9,663	224,945	43,651	830,886	32,883
<i>Surface Water Management</i>	114,456	10,353	112,585	40,780	726,079	28,580
<i>Water</i>	284,527	28,989	228,942	97,067	1,605,774	63,012
<i>Joint Water Commission</i>	71,605	-	7,120	-	319,314	12,403
<i>Barney Joint Commission</i>	18,504	-	2,376	-	47,151	1,854
Total Non-General Funds	\$ 934,564	\$ 82,364	\$ 665,968	\$ 291,776	\$ 5,573,521	\$ 218,399
Total Support Services Charge	\$ 2,045,838	\$ 288,780	\$ 665,968	\$ 1,308,394	\$ 15,443,252	\$ 600,000
<i>Total Adjustments (A)</i>	-	-	-	-	563,000	-
Total Support Services Budget	\$ 2,045,838	\$ 288,780	\$ 665,968	\$ 1,308,394	\$ 16,006,252	\$ 600,000

Special Expenditures includes charges to the general fund for Emergency Operation Services and other miscellaneous charges.

(A) Adjustments include charges that are not allocable to other departments such as expenses funded with grants or rounding issues.



Facilities Management Fund
2015-16 Cost Allocation Schedule
Exhibit Four

Table with columns: Unallocated, Police Dept., Fire Dept., Parks & Recreation, Library. Rows include Hart Building, Archives Building, Stagg Building, Civic Center Complex, Civic Center Private, Facilities Building, Police Precincts, Fire Stations, Parks Facilities, Aquatic Center, Libraries, Public Works Facility, Total Facilities Charge, and Building Depreciation.

Table with columns: Planning Dept., Special Expenditures (A), Municipal Court, Total General Funds. Rows include Archives Building, Stagg Building, Civic Center Complex, Civic Center Private, Facilities Building, Police Precincts, Fire Stations, Parks Facilities, Aquatic Center, Libraries, Total Facilities Charge, and Building Depreciation.

Exhibits

Facilities Management Fund 2015-16 Cost Allocation Schedule Exhibit Four (continued)

	<i>Non General Funds</i>				
	<i>Economic</i>	<i>Transportation</i>	<i>Water</i>	<i>Sewer</i>	<i>Surface Water</i>
	<i>Development</i>			<i>Operating</i>	<i>Management</i>
<i>Archives Building</i>	\$ 410	\$ 1,733	\$ 3,109	\$ 1,512	\$ 1,607
<i>Stagg Building</i>	309	1,513	3,531	1,545	1,503
<i>Civic Center Complex</i>	20,246	77,942	162,972	82,553	74,557
<i>Facilities Building</i>	342	1,621	3,858	1,735	1,621
<i>Public Works Facility</i>	-	22,934	-	22,933	22,933
<i>Water Facility</i>	-	-	49,312	-	-
Total Facilities Charge	\$ 21,307	\$ 105,743	\$ 222,782	\$ 110,278	\$ 102,221
<i>Building Depreciation</i>	\$ 4,353	\$ 21,603	\$ 45,514	\$ 22,529	\$ 20,883

	<i>Non General Funds</i>			
	<i>Building</i>	<i>Joint</i>	<i>Barney</i>	<i>Total</i>
		<i>Water</i>	<i>Joint</i>	<i>Facilities</i>
	<i>Commission</i>	<i>Commission</i>	<i>Charge</i>	
<i>Hart Building</i>	\$ -	\$ -	\$ -	\$ 4,206
<i>Archives Building</i>	2,699	883	126	42,100
<i>Stagg Building</i>	3,443	540	48	88,900
<i>Civic Center Complex</i>	137,430	12,606	1,935	1,053,600
<i>Civic Center Private</i>	-	-	-	56,000
<i>Facilities Building</i>	2,420	-	-	52,000
<i>Police Precincts</i>	-	-	-	622,750
<i>Fire Stations</i>	-	-	-	327,110
<i>Parks Facilities</i>	-	-	-	1,013,350
<i>Aquatic Center</i>	-	-	-	390,000
<i>Libraries</i>	-	-	-	706,000
<i>Building Evergreen Permit Center</i>	25,000	-	-	25,000
<i>Public Works Facility</i>	-	-	-	618,800
<i>Water Facility</i>	-	9,863	6,575	65,750
Total Facilities Charge	\$ 170,992	\$ 23,892	\$ 8,684	\$ 5,065,566
<i>Building Depreciation</i>	\$ 34,933	\$ 4,881	\$ 1,774	\$ 900,000

(A) Special Expenditures includes charges to the general fund for street lighting and other miscellaneous charges.



Exhibits

Support Services and Facilities Management 2015-16 Cost Allocation Summary Exhibit Five

Department/Fund	Support Services Charges		
	Operations	Equipment Depreciation	Sub-Total
<i>Police Department</i>	\$ 3,147,377	\$ 120,682	\$ 3,268,059
<i>Fire Department</i>	1,840,855	70,891	1,911,746
<i>Parks & Recreation</i>	2,259,779	87,657	2,347,436
<i>Aquatic Center</i>	-	-	-
<i>Library</i>	1,256,134	48,125	1,304,259
<i>Planning Department</i>	1,232,961	49,067	1,282,028
<i>Special Expenditures (A)</i>	23,168	920	24,088
<i>Municipal Court</i>	109,457	4,259	113,716
Total General Fund	\$ 9,869,731	\$ 381,601	\$ 10,251,332
<i>Economic Development</i>	157,603	6,171	163,774
<i>Transportation</i>	826,325	32,621	858,946
<i>Water</i>	1,605,774	63,012	1,668,786
<i>Sewer Operating</i>	830,886	32,883	863,769
<i>Surface Water Management</i>	726,079	28,580	754,659
<i>Building Fund</i>	1,060,389	40,875	1,101,264
<i>Joint Water Commission</i>	319,314	12,403	331,717
<i>Barney Joint Commission</i>	47,151	1,854	49,005
Total Non General Funds	\$ 5,573,521	\$ 218,399	\$ 5,791,920
<i>Total Adjustments</i>	563,000	-	563,000
Total All Funds	\$ 16,006,252	\$ 600,000	\$ 16,606,252

Exhibits

Support Services and Facilities Management 2015-16 Cost Allocation Summary Exhibit Five (continued)

<i>Department/Fund</i>	<i>Facilities Management Charges</i>			<i>Total</i>
	<i>Operations</i>	<i>Building Depreciation</i>	<i>Sub-Total</i>	
<i>Police Department</i>	\$ 804,142	\$ 164,284	\$ 968,426	\$ 4,236,485
<i>Fire Department</i>	408,110	83,375	491,485	2,403,231
<i>Parks & Recreation</i>	1,064,227	195,896	1,260,123	3,607,559
<i>Aquatic Center</i>	390,000	101,198	491,198	491,198
<i>Library</i>	762,687	155,814	918,501	2,222,760
<i>Planning Department</i>	154,882	31,642	186,524	1,468,552
<i>Special Expenditures (A)</i>	1,085	222	1,307	25,395
<i>Municipal Court</i>	54,328	11,099	65,427	179,143
<i>Total General Fund</i>	\$ 3,639,461	\$ 743,530	\$ 4,382,991	\$ 14,634,323
<i>Economic Development</i>	21,307	4,353	25,660	\$ 189,434
<i>Transportation</i>	105,743	21,603	127,346	986,292
<i>Water</i>	222,782	45,514	268,296	1,937,082
<i>Sewer Operating</i>	110,278	22,529	132,807	996,576
<i>Surface Water Management</i>	102,221	20,883	123,104	877,763
<i>Building Fund</i>	170,992	34,933	205,925	1,307,189
<i>Joint Water Commission</i>	23,892	4,881	28,773	360,490
<i>Barney Joint Commission</i>	8,684	1,774	10,458	59,463
<i>Total Non General Funds</i>	\$ 765,899	\$ 156,470	\$ 922,369	\$ 6,714,289
<i>Total Adjustments</i>	660,206	-	660,206	\$ 1,223,206
<i>Total All Funds</i>	\$ 5,065,566	\$ 900,000	\$ 5,965,566	\$ 22,571,818



All Funds
2015-16 Schedule of Interfund Transfers In
Exhibit Six

Table with columns: TRANSFER TO, TRANSFER FROM, TRANSFER AMOUNT. Rows include categories like GENERAL FUNDS, TRANSPORTATION FUNDS, WATER FUNDS, SEWER FUNDS, SURFACE WATER MANAGEMENT (SWM) FUNDS, HILLSBORO ECONOMIC DEVELOPMENT FUNDS, INTERNAL SERVICES FUNDS, and MISCELLANEOUS FUNDS. Total transfers in: \$49,553,656.

All Funds
2015-16 Schedule of Interfund Transfers Out
Exhibit Seven

<u>TRANSFER FROM</u>	<u>TRANSFER TO</u>	<u>TRANSFER AMOUNT</u>
<u>GENERAL FUND</u>	General Fund	Economic Development Fund - Ec Dev Operations \$ 725,000
		Fleet Management Fund - Fleet Capital 952,365
		Public Art Fund 211,310
		Sustainability Revolving Fund 2,375
	Total General Fund	1,891,050
<u>TRANSPORTATION FUNDS</u>	Transportation Fund	General Fund - Street Lighting 500,000
		Economic Development - Ec Dev Operations 20,000
		Support Services Fund - Automated Notification & Payment System 25,000
		TUF PMP Fund - Pavement Management Program 1,000,000
		General Fund - Share of Planning Operations 200,000
		Transportation Funded Depreciation 550,337
	Transportation Funded Depreciation	Facilities Mgmt Fund- Public Works Facility 635,207
	TIF Fund	Facilities Mgmt Fund- Public Works Facility 176,515
	Total Transportation Funds	3,107,059
<u>WATER FUNDS</u>	Water Operating Fund	Water Debt Service Fund 980,000
		Water Funded Depreciation 2,000,000
		Economic Development Fund - Ec Dev Operations 20,000
		General Fund - Share of Planning Operations 50,000
		Support Services Fund - Automated Notification & Payment System 25,000
		Facilities Management Fund - Public Works Facility 225,000
		Water Rate Stabilization Fund 125,000
	Total Water Funds	3,425,000
<u>SEWER FUNDS</u>	Sewer Operating Fund	Economic Development Fund- Ec Dev Operations 20,000
		Sewer Funded Depreciation 150,537
		General Fund - Jackson Bottom 100,000
		General Fund - Share of Planning Operations 60,000
		Support Services Fund - Automated Notification & Payment System 25,000
	Sewer SDC Fund	Facilities Mgmt Fund - Public Works Facility 3,788,768
	Sewer Funded Depreciation	Facilities Mgmt Fund - Public Works Facility 105,907
	Sewer Local Service Fee	Sewer Funded Depreciation- Replacement Program 2,000,000
	Total Sewer Funds	6,250,212
<u>SURFACE WATER MANAGEMENT (SWM) FUNDS</u>	Surface Water Mgmt Operating Fund	General Fund - Share of Planning Operations 25,000
		General Fund - Jackson Bottom 75,000
		Support Services Fund - Automated Notification & Payment System 25,000
		Economic Development Fund - Ec Dev Operations 20,000
		SWM Depreciation Fund - Equipment replacement 614,952
	SWM Depreciation Fund	Facilities Mgmt Fund - Public Works Facility 444,675
	SWM SDC Fund	Facilities Mgmt Fund - Public Works Facility 3,734,683
	Total SWM Funds	4,939,310
<u>HILLSBORO ECONOMIC DEVELOPMENT FUNDS</u>	HEDC Tax Increment Fund	HEDC General Fund - Urban Renewal Projects 1,000,000
<u>BUILDING FUND</u>	Building Fund	Support Services Fund - IT projects 545,000
		Parks SDC Fund - Interfund loan 3,000,000
		Facilities Mgmt Fund -Public Works Facility Fleet 84,090
		Facilities Mgmt Fund - 4th Floor Remodel 750,000
	Total Building Fund	4,379,090
<u>INTERNAL SERVICES FUNDS</u>	Facilities Management Fund	Transportation Fund - Wayfinding 200,000
	Risk Management Fund	Loss Reserve Fund - State mandated reserve balance 100,000
	Total Internal Services Funds	300,000
<u>MISCELLANEOUS FUNDS</u>	Parks SDC Fund	Parks Capital Projects Fund - SDC eligible projects 5,388,510
	Gain Share Fund	Facilities Management Fund - Fairgrounds/RV Park 2,000,000
	Gain Share Fund	Facilities Management Fund - Public Safety Training Facility 4,000,000
	Gain Share Fund	TIF - Cedar Avenue Pedestrian Safety Project 1,500,000
	Gain Share Fund	Fleet Fund - Fire Pumper Replacement 725,000
	Gain Share Fund	Transportation Fund - Downtown two-way conversion 1,500,000
	Gain Share Fund	Transportation Fund - Wayfinding 500,000
	Gain Share Fund	Water Fund - Huffman Water Line 380,000
	Gain Share Fund	Economic Development Fund- N. Industrial Development Plan 3,620,000
	Strategic Investment Program FFC Fund	TUF PMP Fund - Overlay Program 1,000,000
	Strategic Investment Program FFC Fund	Parks Capital Projects Fund - Shute Parking 250,000
	Strategic Investment Program FFC Fund	Facilities Mgmt Fund - Public Works Facility 2,148,425
	Strategic Investment Program FFC Fund	Facilities Mgmt Fund - Archives Facility 500,000
	Strategic Investment Program FFC Fund	Support Services - Fiber Loop Project 750,000
	Total Miscellaneous Funds	24,261,935
	TOTAL TRANSFERS OUT	\$ 49,553,656



All Funds 2015-16 Budget
Full Time Positions & Total Personnel Services
Exhibit Eight

Table with 4 columns: DEPARTMENT/FUND, 14-15 FISCAL YEAR (FULL TIME POSITIONS, PERSONNEL SERVICES BUDGET), and 15-16 FISCAL YEAR (FULL TIME POSITIONS, PERSONNEL SERVICES BUDGET). Rows include Police Department, Fire Department, Parks & Recreation, Library, Planning, Municipal Court, Total General Fund, Emergency Operation Services, City Managers Office, Human Resources, Information Services, Finance, Facilities & Fleet Management, Total Support Services Funds, Total Building Fund, Total Public Works Funds (4), Total Water Funds, Economic Development, Cadet Program Fund, Parks Capital Projects Fund, Facilities Management Fund, HEDC General Fund, Jackson Bottom Preserve Fund, Risk Management Fund, Fleet Management Fund, Total Miscellaneous Funds, and Total All Funds.

NOTE: Includes budgeted full time positions, part time positions, overtime, extra labor, and payroll and benefit costs

- (1) Police add 2 positions mid fiscal year
(2) Fire add 3 positions mid fiscal year
(3) Planning added 1 position mid fiscal year
(4) Public Works added 1 position mid fiscal year

Exhibits

2015-16 Personnel Full Time Staff Changes Exhibit Nine

General Fund		Water Fund	
Police Department		Project Specialist	1.00
Police Officer (added mid- fiscal year)	2.00	Water Resource Specialist	1.00
Crime Analyst	1.00	Water Program Coordinator	1.00
Police Officer (Tri-Met funded)	1.00	Senior Engineering Technician	1.00
		Information Services Specialist (Limited Duration)	1.00
		Maintenance and Operations Technician	1.00
Fire Department			
Fire Lieutenant (added mid-fiscal year)	3.00	Total Water Fund	6.00
Parks & Recreation		Public Works	
Parks Maintenance Technician I (Replaces Seasonal Labor)	3.00	Engineering Associate	1.00
Facilities Coordinator (Orenco)	1.00	Senior Engineering Technician	1.00
Assistant Parks Superintendent	1.00	Engineering Technician	1.00
Parks & Recreation Supervisor	0.40	Program Manager	1.00
		Total Public Works Fund	4.00
Planning		Building Fund	
Planner (added mid -fiscal year, limited duration)	1.00	Information Systems Analyst	1.00
Senior Planner (Community Development Facilitator)	1.00		
Total General Fund	14.40	Total Building Fund	1.00
Support Services Fund			
Information Services			
Information Systems Analyst	1.00		
Facilities & Fleet Management			
Administrative Support Specialist	1.00		
Total Support Services Fund	2.00	Total	27.40

NOTE: The above only represents changes that impacted the FTE count by department



2015-16 Budget Summary
Budgeted Appropriations by Category
Exhibit Ten

Table with 8 columns: PERSONNEL SERVICES, MATERIALS & SERVICES, CAPITAL OUTLAY, SPECIAL EXPENDITURES & DEBT SERVICE *, TRANSFERS, CONTINGENCY, UNAPPR END BAL, TOTAL. Rows include various fund categories like GENERAL FUNDS, SPECIAL REVENUE FUNDS, TRANSPORTATION FUNDS, BUILDING FUND, CAPITAL PROJECTS FUNDS, DEBT SERVICE FUND, ENTERPRISE FUNDS, SEWER FUND, SURFACE WATER MANAGEMENT, TRUST & AGENCY FUNDS, INTERNAL SERVICE FUNDS, and JOINT VENTURES.

Exhibits

2015-16 Budget Summary Budgeted Appropriations by Category Exhibit Ten (continued)

	PERSONNEL SERVICES	MATERIALS & SERVICES	CAPITAL OUTLAY	SPECIAL EXPENDITURES & DEBT SERVICE *	TRANSFERS	CONTINGENCY	UNAPPR END BAL	TOTAL
HILLSBORO ECONOMIC DEVELOPMENT COUNCIL								
TAX INCREMENT FUND	-	-	-	<i>144,069</i>	1,000,000	334,931	-	1,479,000
HEDC GENERAL FUND	-	120,000	1,103,500	-	-	-	-	1,223,500
TOTAL HEDC APPROPRIATIONS	\$ -	\$ 120,000	\$ 1,103,500	\$ 144,069	\$ 1,000,000	\$ 334,931	\$ -	\$ 2,702,500
TOTAL BUDGET	\$ 93,933,370	\$ 40,060,083	\$ 215,779,805	\$ 60,378,491	\$ 49,553,656	\$ 13,117,482	\$ 27,399,976	\$ 500,222,863

* Debt Service amounts are italicized

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Appendix

- *Financial Policies*
- *Glossary of Terms*
- *Public Notices, Ordinances & Resolutions*



RESOLUTION NO. 2419

A RESOLUTION ADOPTING CERTAIN FISCAL POLICIES FOR THE CITY OF HILLSBORO.

WHEREAS, the City believes it is a best practice to have certain fiscal policies formally adopted by the City Council in order to provide governance and direction in financial decisions;

WHEREAS, the City believes having certain fiscal policies adopted by the City Council continues to show the City's commitment to its core values and goals;

NOW, THEREFORE, THE CITY OF HILLSBORO RESOLVES AS FOLLOWS:

Section 1. The City of Hillsboro adopts the attached fiscal policies (Attachment A); and

Section 2. The City does so to provide policies that aid in the governance of all City finances; and

Section 3. This resolution is effective immediately upon adoption.

Approved and adopted by the Hillsboro City Council at a regular meeting held on the 18th day of September 2012.



Jerry Willey, Mayor

ATTEST: Dellie Werner
for Amber Ames, City Recorder

ATTACHMENT A

FISCAL POLICIES

Budget Policy

The Council and City Management recognize their responsibility to manage the City's annual budget both lawfully and conservatively and in the best interest of the City and its constituents. In order to do so the Council and Management has provided the following governance:

1. City services defined as essential and critical to the livability and safety of the City will receive first priority for funding as well as contractual obligations such as debt service. These services include but are not limited to services that protect lives and property.
2. The City has made significant investments in public facilities and infrastructure. Funding for the continued maintenance and maximization of these public assets will take priority over development of new facilities.
3. The City shall comply with Oregon Local Budget law in preparing, adopting, amending and managing the City's budget.
4. The City's Finance Department will maintain a budgetary control system to ensure adherence to the Adopted budget including preparing reports comparing actual revenues and expenditures to the budget authorized appropriation levels.
5. Under Oregon Local Budget Law, a budget is in balance when the fund total resources including beginning fund balance, revenues and other financing sources equals total requirements including expenditures, other financing uses, contingency and ending fund balance. The City however, will have a higher standard. Annual operational revenues (resources less fund balance) must equal or exceed operational expenditures (requirements less one time capital and fund balance). The City will not use fund balance for ongoing operational costs that are not sustainable except to address a significant fiscal downturn.

Accounting Policy

The Council and City Management recognize their responsibility to manage the City's finances both lawfully and conservatively and in the best interest of the City and its constituents. In order to do so the Council and Management has provided the following governance:

1. The City shall establish and maintain its accounting systems in accordance with the Generally Accepted Accounting Principles (GAAP) and adhere to the principles and standards set by the Government Finance Officers' Association (GFOA), and the Government Accounting Standards Board (GASB).



2. An external annual audit shall be performed by an independent public accounting firm and will include an official opinion on the annual financial statements. The auditors will also provide annually a management letter identifying areas needing improvement, if necessary.
3. The City will establish and maintain an Audit Committee to provide oversight related to financial activities of the City. The Audit Committee is responsible for selecting the auditing firm and meets at least twice annually.
4. The City will prepare and present a Comprehensive Annual Financial Report (CAFR) which includes the results, financial position and operations of the City for the preceding fiscal year.
5. The Finance Department will perform annual cash audits for all divisions of the City collecting cash, checks, and/or credits cards payments.

Reserve Policy

General Fund

The Council recognizes its responsibility to maintain on-going services for the community. The following establishes a policy in line with best practices provided by the Government Finance Officers Association which at a minimum for general purpose governments regardless of size recommends an unreserved fund balance in a governments General Fund of no less than 5 to 15 percent of regular operating revenues or of no less than one or two months of regular General Fund operating expenditures. In order to provide for the sustainable funding of these services, the Council has determined it prudent to maintain a reserve balance in the General Fund to:

1. Maintain sufficient cash flow from July 1st to November of each fiscal year when property tax bills are issued and tax money becomes available to the City. This protects the City from unnecessary borrowing in order to meet cash flow needs.
2. Protect the City from any shortfalls in revenues or to pay for any necessary unanticipated expenses including but not limited to emergencies and possible catastrophic events.
3. Protect the City's credit standing and future ratings that help the City to qualify for lower interest rates and greater bond marketability that may be necessary in the future construction and renovation of City facilities.
4. Formalize the City's policy standard to maintain an unreserved fund balance of 15% of total actual expenditures as calculated at the end of each fiscal year. 15% equates to between 2 and 3 months of operational expenses.
5. City Council will be notified at least annually as to the General Fund reserve balance. Any indication or trending downward below the target of 15% or lower will be communicated to the City Council in a timely manner.

6. Set a minimum fund balance of 1 month of operations expenses and if that minimum is not met or is projected to not meet the minimum, the Council will convene and make adjustments accordingly.

All Other Funds

The City will identify the appropriate fund balance/reserve based on the fund activity and the level of volatility in resources.

Debt Policy

On occasion, the City needs to seek long term funding for capital improvements. The following policy will guide the City's in its financing decisions as follows:

1. Long term borrowing will be used solely for large capital improvement projects requiring resources too large to be financed using existing revenue sources.
2. The City will follow a policy of full disclosure on every financial report and bond prospectus.
3. The City will strive to maintain the highest rating possible and will secure for all larger bond issuances an agency rating review.
4. Capital projects may be financed for a period of time not to exceed the useful life of the asset.
5. All financial alternatives should be reviewed and considered prior to issuing debt. These may include pay as you go, use of reserve funds, internal borrowing and depending on the project use of a Local Improvement District.
6. Prior to issuing debt for capital projects, all capital projects must include a five to ten year estimate of operational impacts. The operational impacts shall be reviewed and taken into consideration prior to approval of a capital project and any related debt issuance.
7. The City shall ensure that its debt margins are within the 3% true cash value limitations as set forth in ORS 287.004.
8. The City will meet all disclosure requirements provided in the financing documents.
9. The City will meet all covenant requirements providing in the financing documents.
10. The City will look at refunding outstanding bonds in favorable interest environments and measure the cost of refunding over the estimated savings.
11. The City will engage bond counsel in all financing activities.
12. The City will comply with any and all federal and state laws and regulations governing earnings and report of arbitrage earnings, including contracting with an arbitrage compliance consultant as required.



Revenues Policy

One time Resources

The City receives discretionary funding that is one time in nature. One time is defined as revenues that are not expected to be received from year to year. Council may want to treat certain discretionary funds as one time for purposes of this policy even if they have been received over consecutive years due to the uncertainty surrounding the funding and the volatility in the amount of the funding.

This policy is enacted to provide general parameters around the use of one time resources as follows:

1. One time resources should not be used for operational costs where the operations are expected to continue after the funding source is depleted.
2. If the possibility of receiving one time resources is the result of a grant or donation, any ongoing costs related to meeting the terms of the grant or endowment should be considered prior to acceptance.
3. One time resources should generally align with one time expenditures. One time resources are a good source of funding for capital related projects.
4. The City has historically considered Strategic Investment Program revenues as one time revenue source even though these generally have an expected life beyond one year and closer to 15 years. It is expected based on their limited duration and due to the City's dependence on these funds to cover certain debt service obligations that the primary use of these funds will continue to be for debt service obligations and non-operational uses. However, certain exceptions can be made as deemed necessary by City Council.

Revenue Sources

The City's funds each have distinct funding resources. Resources include property taxes, franchise fees, program revenues, utility fees, gas tax and many more. The policy provides high level directives pertaining to the management of all City resources.

1. The City will establish water, sewer, and surface water management rates at a level to provide for full funding of all costs (direct and indirect) associated with providing these services including all debt coverage and covenant requirements. Enterprise operations will be self supporting in accordance with Generally Accepted Accounting Principles (GAAP).
2. The City when establishing program fees, rates and charges will evaluate market rates and fees charged in comparisons to other municipalities of similar sizes for like services.
3. The City will actively and aggressively pursue outstanding amounts owed to the City.
4. The City, where feasible, will try to maintain a diversified and stable revenue system to protect the City against reliance on any one or a limited number of revenue sources.

5. Dedicated revenue sources shall be used only for the purpose for which they are being collected.
6. Fees and charges will be reviewed on a regular schedule to determine whether the fees being charged are adequate in comparison to the costs of providing the service or program.

Grant Policy

Frequently the City is in a position to apply and receive grant funding from local, state and the federal government. The following policy will guide the City's in its decisions in regards to seeking, obtaining and management grant funds as follows:

1. The City will not use grants to meet ongoing delivery needs and shall use grants for one-time or a defined time expenditures only. Prior to a grant application submittal or acceptance, and if an application is not required, grants will be reviewed by City Management. Grants vary vastly due to complexity, purpose, potential matching requirements, and other reasons. At City Management's discretion, grant requests will be presented to the Finance Committee for approval or recommendation to City Council. All grants exceeding \$25,000 that require matching funds, on-going resource requirements, or that include new or additional continuing compliance requirements must be approved by the Finance Committee.
2. The City will budget expenditures for grant-funded programs only after receipt of the grant award or letter of commitment has been received. Grants must be used in compliance with the purpose of the grant award, as well as all applicable Federal, State and Local laws. Internal controls over compliance of grants must be established. Evidence of compliance and effective internal controls over compliance must be retained to satisfy applicable statutes of limitations.
3. If the City expends Federal grant dollars in excess of the annual amount designated by law in any given fiscal year, a Federal Single Audit as prescribed by the U.S. Office of Management and Budget (OMB) Circular A-133 must be engaged and completed within nine months of fiscal year end.



CITY OF HILLSBORO

EXHIBIT A

INVESTMENT POLICY

for Non-Pension/Deferred Compensation Funds

Dated October 1999 *Resolution # 1985*

Readopted October 2000 *Resolution #2021*

Readopted October 2001 *Resolution #2048*

Readopted October 2002 *Resolution #2071*

Readopted October 2003 *Resolution #2102*

Readopted October 2004 *Resolution #2129*

Readopted October 2005 *Resolution # 2151*

Readopted October 2006 *Resolution #2187*

Readopted October 2007 *Resolution # 2226*

Readopted July 2008 *Resolution # 2264*

Readopted September 2009 *Resolution #2299*

Readopted September 2010 *Resolution #2345*

Readopted September 2011 *Resolution #2386*

Readopted September 2012 *Resolution #2418*

Readopted September 2013 *Resolution #2445*

Readopted September 2014 *Resolution #2475*

**CITY OF HILLSBORO
INVESTMENT POLICY**

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CITY OF HILLSBORO INVESTMENT POLICY

1.0 INTRODUCTION

The City of Hillsboro, Oregon (hereinafter referred to as the City) was incorporated in 1876, and operates under the council-manager form of government. Policy making and legislative authority are vested in the governing council, which consists of a mayor and six-member council. The governing council is responsible, among other things, for passing ordinances, adopting the budget, appointing committees and hiring the City Manager and City Attorney. Hillsboro has a population of 90,380. Downtown Hillsboro is located approximately 18 miles west of the heart of Portland, Oregon.

The average monthly balance of funds invested in the City's general portfolio, excluding proceeds from bond issues, is approximately \$90 million. The highest balances in the portfolio occur in December after property taxes are collected.

The purpose of this Investment Policy is to establish the investment objectives, delegation of authority, standards of prudence, eligible investments and transactions, internal controls, reporting requirements, and safekeeping and custodial procedures necessary for the prudent management and investment of the funds of the City of Hillsboro.

2.0 GOVERNING AUTHORITY

The investment program shall be operated in conformance with federal, state, and other legal requirements.

This Policy has been adopted by Resolution #2418 by the City Council of Hillsboro, Oregon in September 2012 and replaces the City's previous Resolution #2386, dated September 2011.

3.0 SCOPE

This policy applies to activities of the City with regard to investing the financial assets of all funds except for funds held in trust for the Pension Portfolio and deferred compensation funds for the employees of the City which have separate rules. In addition, funds held by trustees or fiscal agents are excluded from these rules; however, all funds are subject to regulations established by the State of Oregon. Other than bond proceeds or other unusual situations, the total of all funds ranges from \$20,000 to \$130,000,000. This policy provides direction for the following fund types:

1. General Fund
2. Special Revenue Funds
3. Capital Projects Funds
4. Debt Service Funds
5. Enterprise Funds
6. Internal Service Funds
7. Trust and Agency Funds
8. Other Funds

4.0 OBJECTIVES

The City's principal investment objectives are:

4.1 Safety:

- Preservation of capital and protection of investment principal.
- Diversification to avoid incurring unreasonable risks regarding specific security types or individual financial institutions.

4.2 Liquidity:

- Maintenance of sufficient liquidity to meet operating requirements that are reasonably anticipated.

4.3 Yield-Return:

- Attainment of a market value rate of return throughout budgetary and economic cycles.

5.0 STANDARDS OF CARE

5.1 Delegation of Authority

- Governing Body:* The ultimate responsibility and authority for the investment of City funds resides with the City Council. The City hereby designates the Finance Director as the Finance Director for the City's funds. The Finance Director shall invest City funds in accordance with ORS Chapter 294, Public Financial Administration, and with this Investment Policy. This Policy shall constitute a "written order" from City Council per ORS 294.035. The Finance Director as the Finance Director, with the consent of the City Manager or designee, may further delegate the authority to invest City funds to additional City Finance personnel.
- Finance Committee:* The City Finance Committee will provide additional guidance and oversight in regards to the annual investment policy review and monthly investment reports.
- Investment Advisor:* Subject to required procurement procedures, the City may engage the support services of outside professionals in regard to its financial program, so long as it can be demonstrated or anticipated that these services produce a net financial advantage or necessary financial protection of the City's resources. External investment advisors shall be subject to Oregon Revised Statutes and the provisions of this Investment Policy. The Adviser shall provide non-discretionary advisory services, which require prior approval from the Finance Director on all transactions.

In order to optimize total return through active portfolio management, resources shall be allocated to the cash management program. This commitment of resources shall include financial and staffing considerations.

5.2 Prudence:

The standard of prudence to be used, by the Finance Director, in the context of managing the overall portfolio is the prudent investor rule which states:

"Investments will be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the



management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived. “

The City’s Finance Director (ORS 294.004 (2)) and staff acting in accordance with this Investment Policy, written procedures, and Oregon Revised Statutes 294.035 and 294.040 and exercising due diligence shall be relieved of personal responsibility for an individual security’s credit risk or market price change or other loss in accordance with ORS 294.047.

5.3 Ethics:

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Officers and employees shall, at all times, comply with the State of Oregon Government Standards and Practices code of ethics set forth in ORS 244. The City of Hillsboro also maintains written ethics guidelines as well as an internal Ethics Committee.

6.0 TRANSACTION COUNTERPARTIES

The City shall maintain a list of all authorized financial institutions and dealers that are approved for investment purposes. Any firm is eligible to make an application to the Finance Director and upon due consideration and approval, will be added to the list. Additions and deletions to the list will be made at the City’s discretion. There should be in place, proof as to all the necessary credentials and licenses held by employees of the brokers/dealers who will have contact with the City of Hillsboro as specified by but not necessarily limited to the Financial Industry Regulatory Authority (FINRA), Securities and Exchange Commission (SEC), etc.

6.1 Broker/Dealers:

Primary and secondary dealers must be registered with FINRA and meet the Securities and Exchange Commission (SEC) rule 15c3-1 (uniform net capital rule). The Finance Director will periodically review the approved list for due diligence regarding financial condition, registration and ethical conduct. If the City’s investment adviser is contracted to provide securities transactions on behalf of the City, the adviser’s broker/dealer list must be provided to the Finance Director for approval. The Finance Director can assign the responsibility of broker/dealer due diligence process to the Adviser, and all licensing information on the counterparties will be maintained by the Adviser and available upon request.

6.2 Financial Bank Institutions:

All financial banks that provide bank deposits, certificates of deposits or any other deposit of the bank to the City must either be fully covered by the FDIC or the bank must be a participant of the PFCP program. ORS Chapter 295 governs the collateralization of Oregon public funds and provides the statutory requirements for the Public Funds Collateralization Program. Bank depositories are required to pledge collateral against any public funds deposits in excess of deposit insurance amounts. This provides additional protection for public funds in the event of a bank loss. ORS Chapter 295 sets the specific value of the collateral, as well as the types of collateral that are acceptable. ORS Chapter 295 creates a shared liability structure for

participating bank depositories, better protecting public funds though still not guaranteeing that all funds are 100% protected.

6.3 Investment Advisers:

An Investment Adviser may be utilized to manage funds and will be selected through a competitive RFP process. The Adviser must meet the following criteria:

- a. The investment adviser firm must be registered with the Securities and Exchange Commission (SEC) or licensed by the state of Oregon; (Note: Investment adviser firms with assets under management > \$100 million must be registered with the SEC, otherwise the firm must be licensed by the state of Oregon);
- b. All investment adviser firm representatives conducting investment transactions on behalf of City must be registered representatives with FINRA;
- c. All investment adviser firm representatives conducting investment transactions on behalf of City must be licensed by the state of Oregon;
- d. Contract terms will include that the Investment adviser will comply with the City's Investment Policy.

The Investment Adviser must notify the City immediately if any of the following issues arise while serving under a City Contract:

- a. Pending investigations by securities regulators.
- b. Significant changes in net capital.
- c. Pending customer arbitration cases.
- d. Regulatory enforcement actions.

6.4 Competitive Transactions:

The Finance Director will obtain telephone, faxed or emailed quotes before purchasing or selling an investment. The Finance Director will select the quote which best satisfies the investment objectives of the investment portfolio within the parameters of this policy. The Finance Director and/or the Investment Advisor will maintain a written record of each bidding process including the name and prices offered by each participating financial institution.

The City's investment adviser that is providing investment management services must provide documentation of competitive pricing execution on each transaction. The investment adviser will retain documentation and provide upon request.

7.0 SAFEKEEPING, CUSTODY AND CONTROLS

7.1 Safekeeping of Securities:

Securities purchased by the City shall be held in a segregated account for the City's benefit at a third party trustee as safekeeping agent. The approved broker/dealer or investment advisor shall provide the City with a confirmation ticket listing the specific instrument, issuer, coupon, maturity, CUSIP number, purchase or sale price, transaction date, and other pertinent information. The broker/dealer, who executes the transaction on the City's behalf, shall deliver



all securities on a delivery versus payment method to the designated third party trustee at the direction of the Finance Director.

7.2 Bank Deposits and Certificates of Deposit:

The City may hold bank deposits or certificates of deposits at banks qualified under ORS 295.

7.3 Accounting Method:

The City shall comply with all required legal provisions and Generally Accepted Accounting Principles (GAAP). The accounting principles are those contained in the pronouncements of authoritative bodies including but not necessarily limited to, the Governmental Accounting Standards Board (GASB); the American Institute of Certified Public Accountants (AICPA); and the Financial Accounting Standards Board (FASB).

Pooling of Funds: Except for cash in certain restricted and special funds, the City will consolidate balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

7.4 Internal Controls:

The Finance Director shall maintain a system of written internal controls which shall be reviewed and tested by the independent auditor at least annually or upon any extraordinary event, i.e., turnover of key personnel, the discovery of any inappropriate activity.

8.0 AUTHORIZED AND SUITABLE INVESTMENTS

8.1 Authorized Investments:

All investments of the City shall be made in accordance with Oregon Revised Statutes: ORS 294.035 (Investment of surplus funds of political subdivisions; approved investments), ORS 294.040 (Restriction on investments under ORS 294.035), ORS 294.135 (Investment maturity dates), ORS 294.145 (Prohibited conduct for Finance Director including not committing to invest funds or sell securities more than 14 business days prior to the anticipated date of settlement), ORS 294.805 to 294.895 (Local Government Investment Pool). Any revisions or extensions of these sections of the ORS shall be assumed to be part of this Investment Policy immediately upon being enacted.

8.2 Suitable Investments:

The City is empowered to invest in the following types of securities:

TYPE	DEFINITION
U. S Treasury Obligation	Direct obligations of the United States Treasury whose payment is guaranteed by the United States. [ORS 294.035(3)(a)]

<p>GSE- Agency Obligations</p>	<p>US Government Agencies, Government Sponsored Enterprises (<i>GSEs</i>), Corporations or Instrumentalities of the US Government – Federal Instrumentality Securities include, but are not limited to Federal National Mortgage Association (<i>FNMA</i>), the Federal Home Loan Mortgage Corporation (<i>FHLMC</i>), Federal Home Loan Banks (<i>FHLB</i>), and the Federal Farm Credit Bureau (<i>FFCB</i>). [ORS 294.035(3)(a)]</p>
<p>Commercial Paper</p>	<p>Commercial Paper* that is rated A1/P1 and has long term bonds which have a minimum rating of AA- by Standard and Poor’s and Aa3 by Moody’s</p>
<p>Corporate Indebtedness</p>	<p>Corporate Indebtedness* that has a minimum long term debt rating of AA- rated by Standard and Poor’s and a Aa3 rating by Moody’s and must be rated on the settlement date P-1 or Aa or better by Moody’s Investors Service or A-1 or AA or better by Standard & Poor’s Corporation or equivalent rating by any nationally recognized statistical rating organization. [ORS 294.035(3)(i)]</p>
<p>Local Government Investment Pool</p>	<p>State treasurer's local short-term investment fund up to the statutory limit per ORS 294.810</p>
<p>Certificates of Deposit, Bank Deposits, Savings Accounts</p>	<p>Time deposit open accounts, certificates of deposit and savings accounts in insured institutions as defined in ORS 706.008, in credit unions as defined in ORS 723.006 or in federal credit unions, if the institution or credit union maintains a head office or a branch in this state. [ORS 294.035(3)(d)]</p>
<p>State Obligations</p>	<p>Lawfully issued debt obligations of the agencies and instrumentalities of the State of Oregon and its political subdivisions that have a long-term rating of A or an equivalent rating or better or are rated on the settlement date in the highest category for short-term municipal debt by a nationally recognized statistical rating organization. [ORS 294.035(3)(b)]</p> <p>Lawfully issued debt obligations of the States of California, Idaho and Washington and political subdivisions of those states if the obligations have a long-term rating of AA or an equivalent rating or better or are rated on the settlement date in the highest category for short-term municipal debt by a nationally recognized statistical rating organization. [ORS 294.035(3)(c)]</p>



TYPE	DEFINITION
Bankers Acceptances	<p>Banker’s acceptances, if the banker’s acceptances are: (i) Guaranteed by, and carried on the books of, a qualified financial institution; (ii) Eligible for discount by the Federal Reserve System; and (iii) Issued by a qualified financial institution whose short-term letter of credit rating is rated in the highest category by one or more nationally recognized statistical rating organizations.</p> <p>For the purposes of this paragraph, “qualified financial institution” means: (i) A financial institution that is located and licensed to do banking business in the State of Oregon; or (ii) A financial institution that is wholly owned by a financial holding company or a bank holding company that owns a financial institution that is located and licensed to do banking business in the State of Oregon. [ORS 294.035(3)(h)]</p>

8.3 Collateralization:

Time deposit open accounts, Certificates of Deposit and savings accounts shall be collateralized through the collateral pool for any excess over the amount insured by an agency of the United States government in accordance with ORS 295.015 and ORS 295.018.

9.0 INVESTMENT PARAMETERS

9.1 Diversification:

The City will diversify the investment portfolio to avoid incurring unreasonable risks, both credit and interest rate risk, inherent in over investing in specific instruments, individual financial institutions or maturities.

DIVERSIFICATION CONSTRAINTS ON TOTAL HOLDINGS: LIQUIDITY AND CORE FUNDS	
Issuer Type	Maximum % Holdings
US Treasury Obligations	100%
US Agency (GSE) Securities	100%
- FHLB	50%
- FFCB	50%
- FHLMC	50%
- FNMA	50%
- Other GSE’s	10%
Bankers Acceptance	10%
Commercial Paper	10%
Corporate Indebtedness	20%
Certificates of Deposit/Bank Deposits/Savings	10%
Obligations of States and political sub-divisions	10%
LGIP – (Oregon Short-Term Fund)	ORS 294 Limit

9.2 Investment Maturity:

The City will not directly invest in securities maturing more than five (5) years from the date of purchase.

- The maximum weighted maturity of the total portfolio shall not exceed 2 years. This maximum is established to limit the portfolio to excessive price change exposure.
- Liquidity funds will be held in the State Pool or in money market instruments maturing six months and shorter. The liquidity portfolio shall, at a minimum, represent six month budgeted outflows.
- Core funds will be the defined as the funds in excess of liquidity requirements. The investments in this portion of the portfolio will have maturities between 1 day and 5 years and will be only invested in high quality and liquid securities.
- Total Portfolio Maturity Constraints:

Maturity Constraints	Minimum % of Total Portfolio
Under 30 days	10%
Under 1 year	25%
Under 5 years	100%
WAM (weighted average maturity)	2 years

- Exception to 5 year maturity maximum: Reserve or Capital Improvement Project monies may be invested in securities exceeding five (5) years if the maturities of such investments are made to coincide as nearly as practicable with the expected use of the funds.

9.3 Prohibited Investments:

- a. The City shall not lend securities nor directly participate in a securities lending or reverse repurchase program.
- b. The City shall not invest in mortgage backed securities

10.0 POLICY COMPLIANCE AND PERFORMANCE STANDARDS

10.1 Compliance Report

A compliance report shall be maintained quarterly, to document the portfolio versus the investment policy.

10.2 Compliance Measurement and Adherence

- a. Compliance Measurement:
Guideline measurements will use [par/market] value of investments.
- b. Compliance Procedures:
 - i. If the portfolio falls outside of compliance with adopted investment policy guidelines or is being managed inconsistently with this policy, the Investment Officer shall bring the portfolio back into compliance in a prudent manner and as soon as prudently feasible.



ii. Violations of portfolio guidelines as a result of transactions; actions to bring the portfolio back into compliance and; reasoning for actions taken to bring the portfolio back into compliance shall be documented and reported to the [Designated Oversight Body].

iii. Due to fluctuations in the aggregate surplus funds balance, maximum percentages for a particular issuer or investment type may be exceeded at a point in time. Securities need not be liquidated to realign the portfolio; however, consideration should be given to this matter when future purchases are made to ensure that appropriate diversification is maintained.

iv. As determined on any date that the security is held within the portfolio. If the credit rating of a security is subsequently downgraded below the minimum rating level for a new investment of that security, the Finance Director shall evaluate the downgrade on a case-by-case basis in order to determine if the security should be held or sold. The Finance Director will apply the general objectives of Safety, Liquidity, Yield and Legality to make the decision. *If the City has hired the services of an Investor Advisor, the Finance Director will act on the recommendation of the Advisor.*

10.3 Performance Measurement:

- The liquidity component yield will be compared quarterly to the LGIP average yield.
- The core portfolio will be invested into a predetermined structure that will be measured against a selected benchmark portfolio. The structure will be based upon a chosen minimum and maximum duration (average maturity) and will have the objective to achieve market rates of returns over long investment horizons. The purpose of the benchmark is to appropriately manage the risk in the portfolio given interest rate cycles. The core portfolio is expected to provide similar returns to the benchmark over interest rate cycles, but may underperform or outperform in certain periods. The portfolio will be positioned to first protect principal and then achieve market rates of return. The benchmark used will be a 0-3 year or 0-5 year standard market index and comparisons will be calculated monthly and reported quarterly.
- When comparing the performance of the City's portfolio, all fees and expenses involved with managing the portfolio shall be included in the computation of the portfolio's rate of return.

11.0 INVESTMENT POLICY ADOPTION

This Investment Policy shall be reviewed by the City's Finance Committee and adopted by City Council annually in accordance with ORS 294.135(a).c. Any significant changes to the policy must be reviewed by the Oregon Short Term-Fund Board prior to submitting to City Council for adoption.

12.0 GLOSSARY OF TERMS

Accrued Interest: The interest accumulated on a security since the issue date or since the last coupon payment. The buyer of the security pays the market price plus accrued interest.

Agency Securities: Government sponsored enterprises of the US Government.

Basis Point: One-hundredth of 1 percent. One hundred basis points equals 1 percent.

Bear Market: A period of generally pessimistic attitudes and declining market prices. Compare to Bull Market.

Bond: An interest-bearing security issued by a corporation, government, governmental agency, or other body. It is a form of debt with an interest rate, maturity, and face value, and it is usually secured by specific assets. Most bonds have a maturity of greater than one year and generally pay interest semiannually. See Debenture.

Bond Anticipation Notes (BANs): Short-term notes sold by states and municipalities to obtain interim financing for projects that will eventually be financed by the sale of bonds.

Bond Discount: The difference between a bond's face value and a selling price, when the selling price is lower than the face value.

Broker: An intermediary who brings buyers and sellers together and handles their orders, generally charging a commission for this service. In contrast to a principal or a dealer, the broker does not own or take a position in securities.

Bull Market: A period of generally optimistic attitudes and increasing market prices. Compare Bear Market.

Buyer's Market: A market in which supply is greater than demand, giving buyers an advantage.

Call: An option to buy a specific asset at a certain price within a certain period of time.

Callable: A bond or preferred stock that may be redeemed by the issuer before maturity for a call price specified at the time of issuance.

Call Date: The date before maturity on which a bond may be redeemed at the option of the issuer.

Collateral: Securities or other property that a borrower pledges as security for the repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

Commercial Paper: Short-term, unsecured, negotiable promissory notes issued by businesses.

Commission: Broker's or agent's fee for purchasing or selling securities for a client.

Core Fund: Core funds are defined as operating fund balance which exceeds the City's daily liquidity needs. Core funds are invested out the yield curve to diversify maturity structure in the overall portfolio. Having longer term investments in a portfolio will stabilize the overall portfolio interest earnings over interest rate cycles.

Coupon Rate: The annual rate of interest that the issuer of a bond promises to pay to the holder of the bond.

Coupon Yield: The annual interest rate of a bond, divided by the bond's face value and stated as a percentage. This usually is not equal to the bond's current yield or its yield to maturity.

Current Maturity: The amount of time left until an obligation matures. For example, a one-year bill issued nine months ago has a current maturity of three months.

Current Yield: The coupon payments on a security as a percentage of the security's market price. In many instances the price should be gross of accrued interest, particularly on instruments where no coupon is left to be paid until maturity.

CUSIP: A CUSIP number identifies securities. CUSIP stands for Committee on Uniform Security Identification Procedures, which was established under the auspices of the American Bankers Association to develop a uniform method of identifying municipal, U.S. government, and corporate securities.



Dealer: An individual or firm that ordinarily acts as a principal in security transactions. Typically, dealers buy for their own account and sell to a customer from their inventory. The dealer's profit is determined by the difference between the price paid and the price received.

Delivery: Either of two methods of delivering securities: delivery vs. payment and delivery vs. receipt (also called "free"). Delivery vs. payment is delivery of securities with an exchange of money for the securities. Delivery vs. receipt is delivery of securities with an exchange of a signed receipt for the securities.

Discount: The reduction in the price of a security; the difference between its selling price and its face value at maturity. A security may sell below face value in return of such things as prompt payment and quantity purchase. "At a discount" refers to a security selling at less than the face value, as opposed to "at a premium," "when it sells for more than the face value.

Fannie Mae: Trade name for Federal National Mortgage Association (FNMA).

Finance Committee: Subcommittee of the City Council appointed by the Mayor on an annual basis.

Freddie Mac: Trade name for Federal Home Loan Mortgage Corporation (FHLMC).

Full Faith and Credit: Indicator that the unconditional guarantee of the United States government backs the repayment of a debt.

General Obligation Bonds (GOs): Bonds secured by the pledge of the municipal issuer's full faith and credit, which usually includes unlimited taxing power.

Ginnie Mae: Trade name for the Government National Mortgage Association (GNMA).

Government Bonds: Securities issued by the federal government; they are obligations of the U.S. Treasury. Also known as "governments."

Interest: Compensation paid or to be paid for the use of money. The rate of interest is generally expressed as an annual percentage.

Interest Rate: The interest payable each year on borrowed funds, expressed as a percentage of the principal.

Investment Portfolio: A collection of securities held by a bank, individual, institution, or government agency for investment purposes.

Investment Securities: Securities purchased for an investment portfolio, as opposed to those purchased for resale to customers.

Investor: A person who purchases securities with the intention of holding them to make a profit.

Liquidity: The ease at which a security can be bought or sold (converted to cash) in the market. A large number of buyers and sellers and a high volume of trading activity are important components of liquidity.

Liquidity Component: A percentage of the total portfolio that is dedicated to providing liquidity needs for the City.

Mark to Market: Adjustment of an account or portfolio to reflect actual market price rather than book price, purchase price or some other valuation.

Municipals: Securities, usually bonds, issued by a state or its agencies. The interest on "munis" is usually exempt from federal income taxes and state and local income taxes in the state of issuance. Municipal securities may or may not be backed by the issuing agency's taxation powers.

National Association of Securities Dealers (NASD): A self-regulatory organization that regulates the over-the-counter market.

Par Value: The value of a security expressed as a specific dollar amount marked on the face of the security, or the amount of money due at maturity. Par value should not be confused with market value.

Portfolio: A collection of securities held by an individual or institution.

Prudent Man Rule: A long-standing common-law rule that requires a trustee who is investing for another to behave in the same way as a prudent individual of reasonable discretion and intelligence who is seeking a reasonable income and preservation of capital.

Quotation or Quote: The highest bid to buy or the lowest offer to sell a security in any market at a particular time. See Bid and Asked.

Spread: The difference between two figures or percentages. For example, the difference between the bid and asked prices of a quote or between the amount paid when a security is bought and the amount received when it is sold.

Trade Date: The date when a security transaction is executed.

Trader: Someone who buys and sells securities for a personal account or a firm's account for the purpose of short-term profit.

Trading Market: The secondary market for bonds that have already been issued. See Secondary Market.

Treasury Bill (T-Bill): An obligation of the U.S. government with a maturity of one year or less. T-bills bear no interest but are sold at a discount.

Treasury Bonds and Notes: Obligations of the U.S. government that bear interest. Notes have maturities of one to ten years; bonds have longer maturities.

Yield: The annual rate of return on an investment, expressed as a percentage of the investment. Income yield is obtained by dividing the current dollar income by the current market price for the security. Net yield, or yield to maturity, is the current income yield minus any premium above par or plus any discount from par in the purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.

Yield to Maturity: The average annual yield on a security, assuming it is held to maturity; equals to the rate at which all principal and interest payments would be discounted to produce a present value equal to the purchase price of the bond.

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Glossary of Terms



Activity: That portion of the work of an organizational unit relating to a specific function or class of functions, a project or program, a subproject or subprogram, or any convenient division of these [ORS 294.311(2)].

Actual: Denotes revenue or expenditure totals for a given period which actually occurred, which is in contrast to “Budget” which denotes estimates for a period.

Adopted Budget: The budget as finally adopted by the City Council and representing the financial plan of the City for the fiscal year identified, which forms a basis for appropriations. The adopted budget document includes Budget Committee and City Council revisions however certain changes to the adopted budget are allowed during the fiscal year via resolution or ordinance. The adopted budget becomes effective July 1st and is submitted to the State for filing by July 15th of each year. (ORS 294.435).

Appropriation: Authorization for spending a specific amount of funds for a specific purpose during a fiscal year. Appropriations are presented in a resolution or ordinance adopted by the governing body [ORS 294.311(3)].

Approved budget. The budget that has been approved by the Budget Committee which includes all members of the City Council and an equal number of lay members prior to adoption. The data from the approved budget is published in the Financial Summary before the budget hearing (ORS 294.406).

Assessed Valuation (AV): The value set on taxable property determined by the Washington County Assessor as a basis for levying property taxes. A tax initiative passed in 1997 setting a 3% maximum annual growth rate in the AV, exclusive of certain improvements and new construction.

Assessment Date: The date on which the value of property is set, January 1 (ORS 308.210, 308.250)

Assets: Resources having a monetary value and that are owned or held by an entity.

Audit: A comprehensive examination as to the manner in which the government’s resources were actually utilized, concluding in a written report or opinion. A financial audit is a review of the accounting and financial information to determine how funds were spent and whether they were in compliance with appropriations. (ORS 297.425).

Average Maximum Assessed Value: If the property is not specially assessed or partially exempt, the value determined by dividing the total maximum assessed value of all property in the same area in the same property class by the number of properties in the same area in the same property class. If the property is specially assessed or partially exempt, the amount is determined by dividing the total maximum assessed value of property in the area that is subject to the same exemption or special assessment program as the subject property by the total number of such properties in the area.

Average Real Market Value: The value determined by dividing the total real market value of all property in the same area in the same property class by the number of properties in the same area in the same property class. For specially assessed or partially exempt property, the amount determined by dividing the total real market value of property in the area that is subject to the same exemption or special assessment program as the subject property by the total number of such properties in the area.

Balanced Budget: A budget is “balanced” when total resources (beginning fund balance plus current revenues plus transfers-in) equals total requirements (expenditures plus contingency plus transfers-out plus ending fund balance) for each fund. Per Oregon Administrative Rule 150-294.352(1)-(B), "The...total resources in a fund equal the total of expenditures and requirements for that fund."

Bancroft: Section of Oregon Law that allows benefited property owners within a Local Improvement District (LID) to pay their assessments in installments. This is made possible by the sale of long term “Bancroft” bonds, proceeds of which are used to pay LID costs. Principal and interest on Bancroft Bonds are paid by assessments received from property owners within a LID, though these bonds also carry the full faith and credit guarantee of the City.

Beginning Working Capital or Beginning Fund Balance: As shown in the budget, an amount representing the balance remaining at the end of the previous fiscal year; the total of resources received less the amount expended.

Bond or Bond Issue: Bonds are debt instruments that require repayment of a specified principal amount on a certain date (maturity date), together with interest at a stated rate or according to a formula for determining the interest rate. Bonds are most frequently used to finance large capital projects, such as buildings and streets. The City currently has two types of bonds outstanding: Full Faith and Credit Bonds and Revenue Bonds. The City currently does not have any General Obligation Bonds.

Budget: Written report showing the local government’s comprehensive financial plan for one fiscal year. By statute, it must include a balanced statement of actual revenues and expenditures during each of the last two years, and estimated revenues and expenditures for the current and upcoming year [ORS 294.311(5)].

Budget Calendar: Schedule of key dates or milestones followed by a government in the preparation, review, and adoption of the budget.

Budget Committee: A panel of citizens consisting of the City Council and an equal number of lay members required by Oregon Local Budget Law (ORS 294.305) which has legal authority to change any portion of the proposed budget and is responsible to pass the City's Approved Budget after a series of public budget deliberation meetings.

Budget Message: Written explanation of the budget and the local government’s financial priorities. It is prepared and presented by the executive officer or chairperson of the governing body (ORS 294.391).

Budget Officer: The person appointed by the City Council to prepare the proposed budget. This designation is required by Oregon Local Budget Law (ORS 294.305)

Budget Process: The process of translating planning and programming decisions into specific financial plans.

Budget Resolution: The budget is adopted each year by the City Council through passage of a resolution. This budget resolution is the guiding document for compliance with budget law and for any necessary adjustments during the fiscal year.



Capital Budget: The City's budget for projects, major repairs, and improvements or additions to the City's fixed assets (streets, sidewalks, roads, sewers, stormwater, parks, and buildings).

Capital Improvement: A term defined in the ORS 310.410 (10) to include a permanent major addition to the City's real property assets, including the design, construction, or purchase of land, buildings or facilities, or major renovations of the same. Includes installation of new streets, storm drains, water and sewer lines, parks and other public facilities.

Capital Improvement Program (CIP): Annual appropriations from specific funding sources are shown in the City's budget for certain capital purposes such as street improvements, building construction, and some kinds of facility maintenance. These appropriations are supported by a multi-year allocation plan detailing all projects, fund sources, and expenditure amounts, including many multi-year projects that require funding beyond the one-year period of the annual budget.

Capital Improvement Project or Capital Project: Any project having assets of significant value and having a useful life of five years or more. Capital projects include the purchase of land, design, engineering and construction of buildings, and infrastructure items such as parks, streets, bridges, drainage, street lighting, water and sewer systems and master planning.

Capital Outlay: A budget category which includes equipment having a unit cost of more than \$5,000 and an estimated useful life of more than one year. [ORS 294.352(6)].

Capital Reserve: Appropriated funds specifically set aside for anticipated expenditure requirements.

Carryovers: As used in this document, carryover refers to mostly capital project budgets that include an amount which was anticipated to be spent but which has been rescheduled or delayed to the next fiscal year. Carryovers generally result from capital projects being completed after the end of the fiscal year.

Cash Basis: System of accounting under which revenues are accounted for only when received in cash, and expenditures are accounted for only when paid [ORS 294.311(9)].

Charges for Service: Revenues received as compensation for a service provided, or cost recovery for mandated compliance, such as fire inspection fees.

Chart of Accounts: A list of expenditure, revenue, and other accounts describing and categorizing financial transactions.

City Council: The legislative branch of the City composed of seven elected officials including a Mayor who serve staggered four-year terms.

Clean Water Services (CWS): A county-wide agency formerly named the Unified Sewerage Agency (USA). Clean Water Services owns and operates all major sewage treatment plants within Washington County. CWS establishes sewer rates and contracts with most cities to collect monthly charges from residents and perform most sewer maintenance and repair within city limits.

Community Development Block Grant (CDBG): A U.S. Department of Housing and Urban Development (HUD) annual grant to local governments to support economic development projects, human services, low-income housing, and services in low-income neighborhoods.

Comprehensive Annual Financial Report (CAFR): The complete annual financial report of the City that is prepared in conformity with generally accepted accounting principles. An independent auditing firm audits the financial statements in this annual report.

Contingency: Funds set aside but not appropriated or approved for use. The Council can authorize the transfer of Contingency to appropriations during the year. Such transfers are made to fund unanticipated expenditures or new programs, or to absorb unexpected revenue losses.

Cost Allocation: The assignment of a share of a cost to one or more operating funds in the City to account for actual costs to operate i.e. overhead.

Cost of Living Adjustment (COLA): An adjustment to the existing pay ranges related to the effect of inflation or other contractual definition.

Consumer Price Index: A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

Contractual Services: The costs related to services performed for the City by individuals, business, or utilities.

Debt Service: The payment of general long-term debt, consisting of principal and interest payments.

Department: The combination of divisions of the City headed by a general manager with a specific and unique set of goals and objectives with overall management responsibility for one or more divisions. (i.e. Police, Fire, Finance, Water, etc).

Department Mission Statement: Brief description of the purpose and major responsibilities of a City department.

Depreciation: Expensing the cost of a capital asset over its useful life.

Division: An organizational subdivision of a department.

Employee Benefits: Contributions made by a government to meet commitments or obligations for employee-related expenses. Included is the government's share of costs for social security and the various pension, medical, dental, life insurance, workers' compensation, and disability insurance.

Encumbrance: Amount of money committed and set aside in the form of purchase orders or contracts, but not yet expended, for the purchases of goods or services. Obligations cease to be encumbrances when paid.

Ending Fund Balance: As shown in the budget, an amount representing the difference between the resources received by the fund compared to the amount expended in the fund. Becomes the subsequent year's beginning working capital or beginning fund balance.



Enterprise Fund: A fund established to account for operations in a manner similar to private business enterprise, in that, the costs of providing services to the general public on a continuing basis are recovered primarily through user charges. The City's three enterprise funds are Water, Sanitary Sewer, and Surface Water Management.

Expenditure: Actual payment made by City check, purchasing card, or wire transfer for goods or services, commonly evidenced by the payment of cash. Represents decreases in net financial resources. They include current operating expenses, which require the current or future use of net current assets, debt services, and capital outlays.

Fees: General term used for any charge levied by local government in connection with providing a service, permitting an activity, or imposing a fine or penalty. Major types of fees include building permits, business and non-business taxes, fines, and user charges.

Fiduciary Funds: These funds are utilized by the City in accounting for assets held under trust or agency agreements.

Finance Committee: A Council Advisory Committee consisting of six citizen members.

Fiscal Year: A 12-month period to which the annual operating budget applies. The fiscal year is July 1 through June 30 for local governments [ORS 294.311(17)]. The fiscal year in this document is labeled as a single year of the year ending. i.e fiscal year July 1, 2009 to June 30, 2010 is shown as fiscal year 2010.

Fixed Assets: Assets having a value in excess of \$5,000 and a useful life of five years or more. Includes equipment, vehicles, furniture and fixtures, computer hardware and software.

Franchise Fee: A fee paid by businesses for use of City streets, alleys, right of ways and/or property in providing their services to the citizens of a community. Services requiring franchises include electricity, telephone, natural gas, waste collection, and cable television.

Full Time Equivalent (FTE): A calculation used to convert part-time hours to equivalent full-time positions. Full time employee salaries are based on 2,080 hours per year. The full-time equivalent of a part-time employee is calculated by dividing the number of hours budgeted by 2,080. For example, a .5 FTE budgeted position will work 1,040 hours

Staffing levels are measured in FTE's to give a consistent comparison from year to year. In most cases, 1.00 FTE is one full time position filled for the entire year, however, in some instances an FTE may consist of several part time positions.

Fund: A fiscal and accounting entity with a self-balancing set of accounts. Records cash and other financial resources together with all related liabilities and residual equities or balances and changes therein. These are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance: Amount left over after expenditures are subtracted from resources. Each fund begins and ends each fiscal year with a positive or negative fund balance.

Fund Group: A group of like funds created for a common purpose i.e. Transportation Fund Group has several unique funds within it that must be separate from all other funds however, with a common purpose of accounting for transportation revenues and expenditures.

Fund Type: The nine fund types include: General, special revenue, debt service, capital projects, special assessment, enterprise, internal service, trust and agency, and reserve [OAR 150-294.352(1) and ORS 280.100].

General Fund: This fund accounts for the financial operations of the City not accounted for in any other fund. Principal sources of revenue are property taxes, franchise fees, state shared revenues, licenses, permits, and charges for services. Primary expenditures are for police and fire protection, community planning, libraries, and parks.

General Obligation Bonds: General obligation bonds are long-term obligations backed by the “full faith and credit” pledge of the city’s general fund revenues. They carry an unlimited taxing power, require voter approval, and are limited in total to 3% of the city’s true cash value.

Generally Accepted Accounting Principles (GAAP): Uniform minimum standards and guidelines for financial accounting and reporting. Determined through common practice or as promulgated by the Government Accounting Standards Board (GASB), Financial Accounting Standards Board (FASB), or various other accounting standard setting bodies.

Geographic Information System (GIS): A computerized mapping program which facilitates the efficient management of spatial information, offering enhanced analytical, cartographic, and reporting capabilities for internal and external customers.

Goal: A statement of direction, purpose or intent based on the needs of the community, generally to be completed in a specified amount of time.

Government Finance Officers Association (GFOA): The premier association of public-sector finance professionals and is dedicated to providing high quality support to state and local governments.

Governmental Accounting Standards Board (GASB): The body that defines generally accepted accounting principles for governments.

Governmental Funds: Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.

Grant: A contribution by one government unit to another. The contribution is usually made to aid in the support of a specified function (i.e., library, transit or capital projects).

Infrastructure: Public domain fixed assets such as roads, bridges, streets, sidewalks and similar assets that are immovable.

Interfund Loans: Loans made by one fund to another and authorized by resolution or ordinance (ORS 294.460).



Interfund Transfers: Appropriation category used in the City’s budget resolution which includes amounts distributed from one fund to pay for services provided by another fund. Transfers from the other funds appear as non-departmental expenditures called “Interfund Transfers”.

Intergovernmental Revenues: Levied by one government but shared on a predetermined basis with another government or class of governments.

Levy: Gross amount of property taxes imposed on taxable property. The net amount received by a government will be less than the gross levy as a result of delinquent or uncollectible payments or early payment discounts. Budgets are developed on the basis of the projected amount of property taxes to be received.

Line Item: An expenditure description at the most detailed level, also called object of expenditure. Operating expenditures are tracked through the use of line items. Line items itemize expenditures into specifics, such as overtime or printing. Line items usually are further aggregated into spending categories.

Local Budget Law: Oregon Revised Statute (ORS) 294.305 to 294.565. Local Budget Law has several purposes: 1) establish standard procedures for presenting a local government budget; 2) outline programs and services provided; 3) provide a standard method for estimating revenues, expenditures, and proposed tax levies; and 4) encourage citizen involvement in the preparation of the budget before formal adoption.

Local Improvement District (LID): Consists of a specific geographic area of property owners desiring improvements to public property or infrastructure such as streets, sewers, storm drains, streetlights, etc. Bonds are issued to finance these improvements, which are repaid by assessments on their property. Local Improvement District debt is paid for by a compulsory levy (special assessment) made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

Local Option Tax (LOT): When a local government has no permanent property tax rate or when the permanent property tax rate does not provide enough revenue to meet estimated expenditures, the local government may ask voters to approve a local option tax or levy. Under Measure 50, local governments and special districts were given the ability to ask voters for temporary authority to increase taxes through approval of a local option levy. A local option levy must be approved by a majority of voters at a general election. The additional taxes collected that are used for general operating purposes can be imposed for one to five years. Local option taxes for capital projects may be imposed for the life of the project or ten years, whichever is less.

Maintenance: The act of keeping capital assets in a state of good repair, such as preventive maintenance, routine repairs, replacement of structural components, to maintain the asset, provide normal services, and achieve asset optimum life.

Materials and Services: A budget category which includes expenditures such as operating supplies, contracted services, fuel and equipment maintenance that are not of a capital nature.

Measure 5: A constitutional amendment (Art. XI, section 11b) passed by voters in 1990 that limits the amount of operating tax that can be imposed on a property to \$5 per \$1,000 of real market value for education and \$10 per 1,000 for general government.

Measure 50: A 1997 voter approved constitutional amendment (Art. XI, section 11) which rolled back assessed values to 90 percent of their levels in fiscal year 1995-96 and limits future annual increases to three percent, except for major improvements and new construction. It also limits a local government's taxing authority by creating permanent rate limits. Tax rates are now fixed and not subject to change. Voters may approve local initiatives above the fixed rates provided a majority approves at a General election.

Metro: The only directly elected regional government in the nation. Metro is responsible for regional transportation and land use planning. It also manages the Oregon Zoo, the Oregon Convention Center, Portland Center for the Performing Arts, and the Exposition Center. Metro is also responsible for regional solid waste disposal.

Mission: Defines the primary purpose of the City and is intended to guide all organizational decisions, policies and activities (internal and external) on a daily basis.

Non-Represented: Employees of the City that are not covered by a labor agreement. Also known as 'Non Union'. The City has two Unions Police and Fire. All other employees outside Police and Fire non management are non-represented.

Object: Indicates the line item detail type of expenditure being made, i.e. office supplies, fuel, salaries, etc.

Operating Budget: The portion of the budget that includes appropriations for direct services to the public including wages and benefits, materials and services, and capital outlay. Excluded from the operating budget are capital improvement projects, debt service requirements, transfers, contingency, and reserves.

Ordinance: A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

ODOT: Oregon Department of Transportation.

ORS: Oregon Revised Statutes, laws of the State of Oregon.

Organizational Unit: An administrative subdivision, such as department or division, of the City government charged with carrying out one or more specific functions.

Outstanding Debt: The balance due at any given time resulting from the borrowing of money or from the purchase of goods and services.

Permanent Rate: An established dollar amount per thousand dollars of assessed value entitled to be collected by a governing body to pay for local government operations of that governing body. In Oregon, the permanent rate cannot be increased or decreased by the voters. A Local Option Levy may be passed by voters to augment the permanent rate.



Personnel Services: Includes the salaries and wages paid to employees plus the City's contribution for fringe benefits such as retirement, social security, health and workers' compensation insurance.

Portland State University: The University prepares populations estimates each July 1 for all Oregon Municipalities.

Project: Projects are distinct, with a definable result, process, and beginning and end. Projects may be capital or operating in nature.

Project Manager: The individual responsible for budgeting for a project and managing the project to its completion.

Property Tax: A tax that uses property value as the tool by which the cost burden of local services is allocated. Property tax revenues are used to support the general fund.

Proposed Budget: Financial and operating plan proposed by the budget officer, submitted to the public and budget committee for review.

Proprietary Funds: Goods or services provided by proprietary funds are paid for directly by the recipients. Proprietary funds are further defined as either enterprise funds or internal service funds. Revenues are recorded at the time services are provided, and all expenses incurred in earning the revenues are recorded in the same period. As a result, there is a direct cause and effect relationship between revenue and expenses in these funds.

Public Employees Retirement System (PERS): A State of Oregon defined benefit pension plan to which both employees and employers contribute.

Ratings: In the context of bonds, normally an evaluation of credit-worthiness performed by an independent rating service. In the context of insurance, an evaluation of the organization's exposure performed by an independent rating service.

Real Market Value (RMV): The estimated value of property if sold. Within Hillsboro, the average real market value exceeds the assessed value significantly. This disparity is the result of the voter approved tax initiative 50 passed in 1997.

Reclassification: The moving of an existing position from one personnel classification to another if it is determined by the Human Resources Department that the person is performing the duties of a classification other than that in which the employee is currently placed.

Reimbursements: Repayments from the funds and departments responsible for particular expenditures to the funds and departments that initially paid for them. Reimbursements increase expenditures in the reimbursing fund and department, and decrease expenditures in the reimbursed fund and department.

Request for Proposal (RFP): A request for vendors to submit proposals to provide certain goods or services where factors other than price, such as experience or qualifications, are important. Applies to projects or personal service contracts.

Requirements: The total of all expenditures within a fund, including operating expenditures, transfers to other funds, contingency, and unappropriated fund balance.

Resolution: An order of a governing body. Requires less legal formality and has lower legal status than an ordinance. Statutes or charter will specify which actions must be by ordinance and which may be by resolution (for cities, revenue raising measures such as taxes, special assessments, and service charges always require ordinances). See "Ordinance."

Resources: Total of revenues, interfund transfers in and beginning fund balance.

Revenue: Monies received during the year to finance City services. Such as property taxes, franchise fees, license and fees, charges for services, revenues from other governmental agencies, fines and forfeitures, and transfers.

Revenue Bonds: Bonds payable from a specific source of revenue, which does not pledge the taxing authority of the issuer. Pledged revenues may be derived from operation of the financed project, grants, excise or other specified non-property tax.

Service Charges: The amount the City receives for the performance of specific services benefiting the person charged.

Service Area or Functional Area: The personnel and assets devoted to performing a specific process. Service areas are depicted on a functional organization chart that, unlike a regular organization chart, lists the core business functions and major processes.

Special Assessment: A compulsory levy made against certain properties to defray all or part of the cost of a capital improvement or service deemed to be beneficial primarily to properties.

Special Assessment Bond: A bond issue payable from the payments on special assessments imposed against properties that have been specially benefited by the construction of public improvements such as sidewalks, roads, or sewer systems.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditure for specific purposes [OAR 150-294.352(1)].

State Shared Revenue: Revenues received from the State of Oregon i.e. cigarette, liquor, and highway taxes under ORS 221. These funds are available to cities located in counties with at least 100,000 inhabitants that provide at least four types of municipal services.

Strategic Investment Program (SIP): The Strategic Investment Program was authorized by the 1993 Legislature to increase Oregon's ability to attract capital-intensive industry, particularly high-tech firms. Projects approved for the SIP must pay full property taxes on the first \$100 million of their investment, in addition to an annual Community Service Fee equal to 25% of the abated taxes, up to \$2 million, in addition to other negotiated fees. The City receives 32% of these fees.



Surface Water Management (SWM): This program is closely affiliated with Clean Water Services (formerly USA) and accounts for construction and maintenance of the stormwater system throughout the county.

Supplemental Budget: A financial plan adopted during a budget period to meet unexpected needs or to appropriate revenues not anticipated when the regular budget was adopted. It cannot be used to authorize a tax (ORS 294.480).

Support Service Charge: A charge from support funds to an operating fund to recover the cost of services or overhead provided to the operating fund.

System Development Charges (SDC) - Fees charged upon issuance of building permits to offset the cost of infrastructure improvements that are or will be required to provide capacity to serve the development. SDC's are charged for parks, water, sanitary, storm, and streets.

Tax Base: Oregon law used to allow cities within the State, with voter approval, to establish a dollar amount of property tax that may be levied on property within the City. Once established, a tax base was allowed to increase by 6% each year without further voter approval. All tax bases in the State were eliminated by Measure 50 and replaced with permanent tax rates.

Taxes: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges, such as water service.

Tax Levy: The total amount of taxes imposed by the City on taxable property, as determined by the Washington County appraiser.

Tax on Property: Any tax, fee, charge or assessment imposed by any government unit upon property or upon a property owner as a direct consequence of ownership of that property [ORS 310.140(1)].

Tax Rate: The amount of tax levied for each \$1,000 of assessed valuation. The City of Hillsboro's permanent tax rate is \$3.6665 per \$1,000 of assessed value of taxable property.

Tax Revenue: Includes property taxes.

Tax Roll: The official list prepared by the County showing the amount of taxes levied against each property.

Traffic Impact Fee (TIF): A regional System Development Charge (SDC) instituted and governed by Washington County, but collected and used on development within Hillsboro by the City. It was approved by voters in 1989. Funds are used for highway and transit capital improvements, which provide additional capacity to major transportation systems and recovery of costs of administering the program.

Transfer: An amount distributed from one fund to finance activities in another fund with no expectation of repayment. It is shown as an expenditure in the originating fund and a revenue in the receiving fund.

Transportation Utility Fee (TUF): A monthly user fee based on the use of the road system by residents, businesses, government agencies, schools and non-profit organizations. The money collected through this fee is used to maintain roads and will enable the City to gradually bring most of its roads to a “good” condition rating. The fee, which went into effect March 2009, appears on the City’s utility bill along with the water, sanitary sewer and storm water fees.

Trust Funds: Established to administer resources received and held by the City as the trustee or agent for others. Uses of these funds facilitate the discharge of responsibility placed upon the City by virtue of law or other similar authority.

Unappropriated Ending Fund Balance: Amount set aside in the budget to be carried over to the next year’s budget. It provides the local government with cash until tax money or other revenues are received later in the year. This amount cannot be transferred by resolution or used through a supplemental budget, unless necessitated by a qualifying emergency (ORS 294.371, ORS 294.455).

Unit of Property: For purposes of Measure 50, “property” and “unit of property”, except for centrally assessed utility property, means all property included within a single property tax account.

Urban Growth Boundary (UGB): A statewide land use designation that limits the geographic spread of certain types of development.

User Fees: The fee charged for services to the party or parties who directly benefits. Also called “Charges for Service”.

Washington County Cooperative Library Services (WCCLS): This regional entity receives a portion of Washington County’s property taxes. The money is used to fund county-wide services such as the circulation software and interlibrary loan. A portion is returned to each city based on a formula that includes circulation, open hours, and other service-related measures.

Working Capital: The amount carried over from year to year. It is based on the difference between estimated revenues to be received and the estimated amount expected to be spent.



ACM	Assistant City Manager	MSTIP	Major Streets Transportation Improvement Program
ASR	Aquifer Storage and Recovery	NOAA	National Oceanic and Atmospheric Administration
AV	Assessed Valuation or Assessed Value	OAR	Oregon Administrative Rule
BOLI	Bureau of Labor and Industries	ODOT	Oregon Department of Transportation
CAFR	Comprehensive Annual Financial Report	OJTA	Oregon Jobs and Transportation Act
CDBG	Community Development Block Grant	OLCC	Oregon Liquor Control Commission
CIP	Capital Improvement Program	OMFOA	Oregon Municipal Finance Officers Association
CLG	Certified Local Government Grant	OPSRP	Oregon Public Service Retirement Plan
COLA	Cost of Living Adjustment	ORS	Oregon Revised Statutes
CPI	Consumer Price Index	PCI	Payment Card Industry
CWS	Clean Water Services	PCI	Pavement Condition Index
DFP	Downtown Framework Plan	PERS	Public Employees Retirement System
DOJ	Department of Justice	PMP	Pavement Management Program
ExTAC	Executive Technology Advisory Committee	RFP	Request for Proposal
FASB	Financial Accounting Standards Board	RMV	Real Market Value
FCC	Federal Communications Commission	ROE	Return on Effort
FEMA	Federal Emergency Management Agency	ROI	Return on Investment
FICA	Federal Insurance Contributions Act	RUDAT	Regional Urban Design Assistance Team
FLG	Financial Liaison Group	SDC	System Development Charges
FLSA	Fair Labor Standards Act	SIP	Strategic Investment Plan
FTE	Full Time Equivalent	SLT	Senior Leadership Team
FY	Fiscal Year	SOX	Sarbanes-Oxley Act (compliance)
GAAP	Generally Accepted Accounting Principles	SWM	Surface Water Management
GASB	Government Accounting Standards Board	TDT	Transportation Development Tax
GFOA	Government Finance Officers Association	TIF	Traffic Impact Fee
GIS	Geographic Information System	TIGER	Transportation Investment Generating Economic Recovery (Grant program)
HLAC	Historic Landmarks Advisory Committee	TPS	Technical Proposal Summary
HUD	Department of Housing and Urban Development	TSC	Technology Steering Committee
IGA	Intergovernmental Agreement	TSP	Transportation System Plan
ITB	Invitation to Bid	TUF	Transportation Utility Fee
LEED	Leadership in Energy & Environmental Design	UGB	Urban Growth Boundary
LID	Local Improvement District	USA	Unified Sewerage Agency
LOT	Local Option Tax	WCCLS	Washington County Cooperative Library Services
MOA	Memorandum of Agreement		
MOU	Memorandum of Understanding		

Public Notices, Ordinances, Resolutions



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AFFIDAVIT OF PUBLICATION

State of Oregon, County of Washington, SS I, Charlotte Allsop, being the first duly sworn, depose and say that I am the Accounting Manager of the *Hillsboro Tribune and Forest Grove News-Times*, a newspaper of general circulation, published at Forest Grove, in the aforesaid county and state, as defined by ORS 193.010 and 193.020, that

**City of Hillsboro
Notice of Budget Committee Meeting
HT1188**

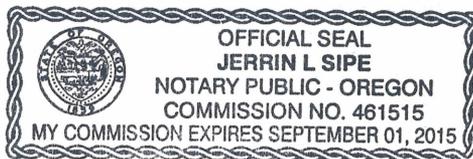
a copy of which is hereto attached, was published in the entire issues of said newspapers for

1
week in the following issue:
April 29 and May 1, 2015

Charlotte Allsop
Charlotte Allsop, Accounting Manager

Subscribed and sworn to before me this May 1, 2015.

Jerrin L Sipe
NOTARY PUBLIC FOR OREGON
My commission expires *Sept 1, 2015*



592640.1

**NOTICE OF BUDGET COMMITTEE MEETING
CITY OF HILLSBORO**

A public meeting of the Budget Committee of the City of Hillsboro, Washington County, State of Oregon, to discuss the proposed budget for the fiscal year July 1, 2015 to June 30, 2016 will be held at the Hillsboro Civic Center conference room 113B&C, 150 E. Main, Hillsboro, Oregon. This meeting will take place on Wednesday, May 13, 2015 at 6 PM.

The purpose of the meeting is to receive the budget message and to receive comment from the public on the budget.

A copy of the budget document may be inspected or obtained on or after May 6, 2015 online at <http://www.hillsboro-oregon.gov/index.aspx?page=262> or at the Civic Center, 150 E. Main Street, Hillsboro, Oregon, between the hours of 8 AM and 5 PM.

This is a public meeting where deliberation of the proposed budget by the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee.

The City of Hillsboro website also has this notice posted at: <http://www.hillsboro-oregon.gov/index.aspx?page=58>

Amber Ames, City Recorder
Publish 04/29/2015. HT1188

FORM LB-1

NOTICE OF BUDGET HEARING

A public meeting of the City of Hillsboro City Council (Governing Body) will be held on June 16, 2015 at 7:00 pm at the Civic Center Auditorium 150 E Main St., Hillsboro, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2015 as approved by the City of Hillsboro Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained online at <http://www.hillsboro-oregon.gov/index.aspx?page=262> or at 150 E Main Street on the 5th floor, between the hours of 8:00 am and 5:00 pm. This budget is for an annual budget period and was prepared on a basis of accounting that is the same as the preceding year. The City of Hillsboro website also has this notice posted at <http://www.hillsboro-oregon.gov> and will remain available through June 16, 2015.

Contact: Suzanne Linneen, Finance Director

Telephone 503-681-6100

Email: suzanne.linneen@hillsboro-oregon.gov

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2013-14	Adopted Budget This Year 2014-15	Proposed Budget Next Year 2015-16
Beginning Fund Balance/Net Working Capital	168,418,456	178,751,384	201,751,351
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	120,836,240	105,154,814	120,637,182
Federal, State & All Other Grants, Gifts, Allocations & Donations	9,012,813	10,204,686	12,414,317
Revenue from Bonds and Other Debt	-	-	8,500,000
Interfund Transfers / Internal Service Reimbursements	15,301,274	54,559,299	52,864,016
All Other Resources Except Current Year Property Taxes	27,213,865	43,150,915	39,386,083
Current Year Property Taxes Estimated to be Received	53,472,317	56,440,851	60,732,622
Total Resources	394,254,965	448,261,949	496,285,571

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	81,599,809	88,833,404	93,933,370
Materials and Services	31,206,642	37,148,036	39,597,083
Capital Outlay	24,476,339	174,705,387	213,800,513
Debt Service	6,577,508	6,448,108	5,123,843
Interfund Transfers	11,542,225	50,148,031	48,458,656
Contingencies	-	12,832,628	12,782,551
Special Payments	51,672,710	54,433,052	55,119,579
Unappropriated Ending Balance & Reserved for Future Expenditure	187,179,732	23,713,303	27,469,976
Total Requirements	394,254,965	448,261,949	496,285,571

FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program FTE for that unit or program			
Police	28,672,827	30,255,085	31,391,791
FTE	179.0	179.0	183.0
Fire	17,865,289	18,958,042	19,986,696
FTE	105.0	105.0	108.0
Parks and Recreation	27,097,182	33,735,757	35,370,531
FTE	88.6	87.4	92.8
Library	7,886,140	8,635,370	8,879,159
FTE	52.0	52.0	52.0
Planning	4,029,820	4,819,006	4,955,711
FTE	23.0	23.0	25.0
Street Lighting	925,782	1,010,000	1,010,000
FTE	-	-	-
Special Expenditures	12,462,625	44,316,559	51,276,191
FTE	-	-	-
City Manager's Office	3,263,215	3,607,346	3,607,429
FTE	15.0	15.0	15.0
Human Resources	4,611,930	5,260,584	5,518,623
FTE	12.0	13.0	13.0
Information Services	6,568,774	7,436,682	7,684,632
FTE	30.0	30.0	31.0
Finance	2,738,964	3,103,114	3,375,506
FTE	22.0	22.0	22.0
Municipal Court	457,192	515,387	544,683
FTE	3.0	3.0	3.0
Public Works - Facilities and Fleet Division	34,607,532	36,514,216	41,682,846
FTE	19.0	20.0	21.0
Support Service Expenses	2,099,377	4,071,116	3,726,600
FTE	-	-	-
Economic Development	2,724,619	4,394,840	7,109,000
FTE	6.0	6.0	6.0
Building	28,698,519	25,058,500	28,656,000
FTE	42.0	42.0	43.0
Public Works	108,171,561	111,263,751	124,447,937
FTE	68.0	69.0	73.0
Water	101,157,612	105,077,944	116,823,286
FTE	63.0	66.0	72.0
Library Board	207,095	219,600	229,800
FTE	-	-	-
Cemetery Trust	8,910	9,050	9,150
FTE	-	-	-
Total Requirements	394,254,965	448,261,949	496,285,571
Total FTE	727.6	732.4	759.8



STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

Overall, changes to the budget include \$6.6 million increases to revenue for water, sewer and surface water management charges for services. The budget increase includes System Development Charge increases of \$4.4 million. Budgeted Licenses and Permits are decreased by \$2.1 million. The City has budgeted to issue debt in the amount of \$8,000,000 for a portion of the new public works facility and \$500,000 for water projects (forgiveable State loan). Other revenue decreases include a \$3.7 million decrease in contribution in aid related to specific capital projects activity for the Joint Water Commission. Property taxes are budgeted at a 4% increase from actual 2014-15 which is compounded on top of a 5.54% increase from FY 14-15.

Increases in personnel services are a result of step increases, a 1% wage adjustment for general service employees and implementation of a classification and compensation study. No cost of living adjustment (COLA) is included for Police and Fire union employees as negotiations are pending. PERS rates have increased for the biennium beginning July 1, 2015, which is an overall increase of about 27%. With this increase, the City will not continue funding its PERS reserves program that it had been funding during FY 13-14 and 14-15. Additionally, health related costs have been projected to increase by 4% to 7.2% over the current year. All personnel services increases are a result of these factors, except for departments which added positions. 27.5 new positions are included in the proposed budget, of which 7 were added mid FY 2014-15. Listed below are significant changes to departments (amounts are approximated):

Special Expenditures - Special expenditures is a category associated with the General Fund or general operations, Gain Share Fund and Strategic Investment Program (SIP) Full Faith & Credit (FFC) Fund. The increase of approximately \$7 million in this category is due to increased transfers out as follows, net of one-time transfers in 2014-15's budget: \$750,000 from SIP FFC Fund to the Support Services Fund to build a fiber loop, \$250,000 from SIP FFC Fund to Parks Capital Fund for SHARC parking property acquisition, approximately \$2.1 million from SIP FFC Fund to Facilities Fund for the new public works facility, \$500,000 from SIP FFC Fund to Facilities Fund for Civic Center second floor archives, \$1 million from SIP FFC Fund to Transportation for the overlay program, approximately \$3.6 million from Gain Share Fund to Economic Development fund for North Industrial development plans, \$1.5 million from Gain Share Fund to Transportation for downtown two-time conversion, \$500,000 from Gain Share Fund to Transportation for wayfinding, \$380,000 from Gain Share Fund to Water for Huffman Water Line, \$4 million from Gain Share Fund to Facilities Fund for public safety facility, \$2 million from Gain Share Fund to Facilities Fund for a RV Park at Fairgrounds, \$1.5 million from Gain Share Fund to Transportation fund for the Cedar Avenue pedestrian safety project, \$725,000 from Gain Share Fund to Fleet Fund for the purchase of a pumper (fire engine).

Public Works Facilities and Fleet - Capital Outlay has increased by approximately \$16.9 million primarily due to the construction on a new public works facility, budgeted at \$18.3 million. Transfers have decreased approximately \$12.8 million due to one-time transfers in FY 14-15 to move Gain Share and Strategic Investment Program fund balance to their own designated funds.

Building - This increase is primarily due to an influx of building revenues to be expended over multiple years as large projects are reviewed such as Intel's D1X Mod 2 building.

Public Works - Personnel Services increased by approximately \$714,000 due to the factors mentioned above, as well as the addition of 4 FTE positions to maintain the current service level. Materials and Services increased by approximately \$1.2 million due primarily to \$900,000 budgeted for contractual services for wayfinding and \$300,000 for contractual services for Cedar Street pedestrian safety. Capital outlay increased approximately \$9.9 million, to a total of \$66.9 million. Capital outlay varies significantly year to year. Notable items that make up this capital outlay include capital reserves for future projects of \$45.2 million. Major budgeted projects feature \$5.5 million for NE 28th Avenue Improvements, \$5 million for the extension of 253rd Avenue, \$3 million for NW 1911/1936 Sanitary Sewer Abatement, \$2 million for the downtown core conversion, \$1.6 million for land for right of way and \$1.5 million for improvements on Cornelius Pass.

Water - Capital outlay increased by \$11.2 million to a total of \$85.5 million most significantly including capital reserves for future projects of \$59.9 million. Budgeted projects feature \$12.7 million for the Willamette Water Supply, \$2.8 million for Joint Venture Reimbursement, \$900,000 for the 253rd extension and Huffman road water lines, \$650,000 for Brookwood/Helvetia Interchange and \$450,000 for NE 28th Avenue improvements. Joint Water Commission budgeted projects include \$2.5 million for the continuance of standby power generation, \$2 million for emergency equipment replacement, \$500,000 for installation of flow meters and \$400,000 for preliminary design for a facility plant.

PROPERTY TAX LEVIES

	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
Permanent Rate Levy (rate limit 3.6665 per \$1,000)	3.6665	3.6665	3.6665
Local Option Levy	1.72	1.72	1.72
Levy For General Obligation Bonds	-	-	-

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$ -	\$ -
Other Bonds	54,895,000	-
Other Borrowings	-	-
Total	\$ 54,895,000	\$ -

Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property

**FORM LB-50
2015-2016**

To assessor of Washington County

Check here if this is an amended form.

Be sure to read instructions in the Notice of Property Tax Levy Forms and Instruction booklet

The City of Hillsboro has the responsibility and authority to place the following property tax, fee, charge or assessment on the tax roll of Washington County. The property tax, fee, charge or assessment is categorized as stated by this form.

<u>150 E Main St</u> Mailing Address of District	<u>Hillsboro</u> City	<u>OR</u> State	<u>97123</u> ZIP code	<u>6/16/2015</u> Date
<u>Suzanne Linneen</u> Contact Person	<u>Finance Director</u> Title	<u>503-681-6404</u> Daytime Telephone	<u>suzanne.linneen@hillsboro-oregon.gov</u> Contact Person E-Mail	

CERTIFICATION - You must check one box if your district is subject to Local Budget Law.

- The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.
- The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

PART I: TAXES TO BE IMPOSED

		Subject to General Government Limits		
		Rate -or- Dollar Amount		
1.	Rate per \$1,000 or Total dollar amount levied (within permanent rate limit) . . .	1	3.6665	Excluded from Measure 5 Limits Dollar Amount of Bond Levy
2.	Local option operating tax	2	1.7200	
3.	Local option capital project tax	3		
4.	City of Portland Levy for pension and disability obligations	4		
5a.	Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001	5a.		
5b.	Levy for bonded indebtedness from bonds approved by voters on or after October 6, 2001	5b.		
5c.	Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b)	5c.	0	

PART II: RATE LIMIT CERTIFICATION

6.	Permanent rate limit in dollars and cents per \$1,000	6	3.6665
7.	Election date when your new district received voter approval for your permanent rate limit	7	
8.	Estimated permanent rate limit for newly merged/consolidated district	8	

PART III: SCHEDULE OF LOCAL OPTION TAXES - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount -or- rate authorized per year by voters
Operating	May 2012	2013-14	2017-18	1.7200

Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES

Description	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1		
2		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

The authority for putting these assessments on the roll is ORS _____ (Must be completed if you have an entry in Part IV)



ORDINANCE NO. 6126

AN ORDINANCE ADOPTING A BUDGET, MAKING APPROPRIATIONS, AND LEVYING A TAX UPON THE TAXABLE PROPERTY OF THE CITY; AND TO CATEGORIZE THE TAXES FOR THE CITY OF HILLSBORO, WASHINGTON COUNTY, OREGON FOR FISCAL YEAR BEGINNING JULY 1, 2015, AND DECLARING AN EMERGENCY.

NOW, THEREFORE, THE CITY OF HILLSBORO ORDAINS AS FOLLOWS:

Section 1: The City of Hillsboro adopts the budget as approved by the Budget Committee with the addition of certain carryovers and revisions for the 2015-2016 fiscal year in the sum of \$497,520,363 and (a copy of which is now on file in the Office of the City Recorder) and appropriates the amounts as established by the budget as follows:

GENERAL FUND

Municipal Court		
Personnel Services	328,840	
Materials & Services	36,700	
Special Payments	<u>179,143</u>	544,683
Police Department		
Personnel Services	22,747,696	
Materials & Services	2,583,897	
Special Payments	<u>4,781,598</u>	30,113,191
Fire Department		
Personnel Services	15,463,622	
Materials & Services	1,454,531	
Special Payments	<u>2,779,763</u>	19,697,916
Planning Department		
Personnel Services	2,971,009	
Materials & Services	516,150	
Special Payments	<u>1,468,552</u>	4,955,711
Parks & Recreation & Aquatics Department		
Personnel Services	11,647,036	
Materials & Services	2,817,850	
Capital Outlay	226,000	
Special Payments	<u>4,363,735</u>	19,054,621
Street Lighting		
Materials & Services	1,000,000	
Capital Outlay	<u>10,000</u>	1,010,000
Library		
Personnel Services	5,642,116	
Materials & Services	1,014,283	
Capital Outlay	20,022	
Special Payments	<u>2,222,760</u>	8,899,181

Special Payments		
Special Payments	1,112,394	
Contingency	3,500,000	
* Unappropriated Ending Fund Balance	<u>8,655,747</u>	13,268,141
Transfers		
Transfers to other Funds	<u>1,891,050</u>	1,891,050
Public Arts Fund		
Capital Outlay	<u>213,810</u>	213,810
Economic Development Fund		
Personnel Services	853,621	
Materials & Services	1,321,170	
Capital Outlay	4,731,274	
Special Payments	<u>202,935</u>	7,109,000
Total General Fund		<u>106,757,304</u>
SUPPORT SERVICES FUND		
Emergency Operation Services		
Personnel Services	236,760	
Materials & Services	<u>52,020</u>	288,780
City Administration Department		
Personnel Services	2,114,244	
Materials & Services	<u>1,407,300</u>	3,521,544
Human Resources Department		
Personnel Services	1,183,023	
Materials & Services	<u>499,700</u>	1,682,723
Information Services Department		
Personnel Services	3,758,707	
Materials & Services	1,945,075	
Capital Outlay	<u>1,447,370</u>	7,151,152
Finance Department		
Personnel Services	2,327,231	
Materials & Services	384,575	
Capital Outlay	<u>137,500</u>	2,849,306
Public Works - Facilities & Fleet Division		
Personnel Services	1,899,462	
Materials & Services	<u>198,155</u>	2,097,617
Contingency	<u>395,650</u>	395,650
Total Support Services Fund		<u>17,986,772</u>



POLICE FORFEITURE FUND		
Materials & Services	82,000	<u>82,000</u>
CADET PROGRAM FUND		
Personnel Services	45,067	
Materials & Services	47,100	
Contingency	100,000	
* Unappropriated Ending Fund Balance	<u>1,064,433</u>	<u>1,256,600</u>
PARKS SDC FUND		
Capital Outlay	4,643,990	
Transfers	<u>5,388,510</u>	<u>10,032,500</u>
PERS STABILIZATION FUND		
Unappropriated ending balance	<u>3,330,950</u>	<u>3,330,950</u>
TRANSPORTATION FUNDS (Includes TUF, TIF, TDT, Special Assessments, Funded Depreciation)		
Personnel Services	2,847,393	
Materials & Services	6,503,270	
Capital Outlay	46,883,420	
Transfers	3,107,059	
Special Payments	<u>1,215,315</u>	<u>60,556,457</u>
WETLAND MITIGATION FUND		
Materials & Services	10,000	
* Unappropriated Ending Fund Balance	<u>109,480</u>	<u>119,480</u>
BUILDING FUND		
Personnel Services	5,306,158	
Materials & Services	828,000	
Capital Outlay	154,000	
Transfers	4,379,090	
Special Payments	1,394,152	
Contingency	6,000,000	
* Unappropriated Ending Fund Balance	<u>10,689,600</u>	<u>28,751,000</u>
SIP FFC DEBT SERVICE FUND		
Materials & Services	15,000	
Capital Outlay	1,912,682	
Special Payments	1,500	
Debt Service	4,144,393	
Transfers	<u>4,648,425</u>	<u>10,722,000</u>
PARKS CAPITAL PROJECTS FUND		
Personnel Services	117,666	
Materials & Services	1,245,000	
Capital Outlay	<u>4,388,954</u>	<u>5,751,620</u>
GAIN SHARE CAPITAL PROJECTS FUND		
Capital Outlay	11,100,000	
Transfers	<u>14,225,000</u>	<u>25,325,000</u>

SUSTAINABILITY REVOLVING FUND		
Materials & Services	85,885	<u>85,885</u>
FACILITIES MANAGEMENT FUND		
Personnel Services	50,000	
Materials & Services	5,760,566	
Capital Outlay	29,203,418	
Transfers	200,000	<u>35,213,984</u>
RISK MANAGEMENT FUND		
Personnel Services	440,268	
Materials & Services	97,075	
Special Payments	1,793,500	
Transfers	100,000	
Contingency	505,057	<u>2,935,900</u>
LOSS RESERVE FUND		
* Unappropriated ending balance	900,000	<u>900,000</u>
FLEET MANAGEMENT FUND		
Personnel Services	514,057	
Materials & Services	1,092,300	
Capital Outlay	2,489,817	
Contingency	150,000	<u>4,246,174</u>
COPIER PROGRAM FUND		
Materials & Services	122,500	
Capital Outlay	105,500	
Contingency	100,000	
* Unappropriated Ending Fund Balance	198,200	<u>526,200</u>
WATER FUNDS (Includes Water Debt Service, SDC Fund,Rate Stabilization Fund and Funded Depreciation)		
Personnel Services	5,390,357	
Materials & Services	2,861,925	
Capital Outlay	80,127,881	
Debt Service	979,450	
Transfers	3,425,000	
Contingency	725,000	
Special Payments	6,607,691	
* Unappropriated ending balance	2,330,645	<u>102,447,949</u>
BARNEY JOINT COMMISSION		
Personnel Services	265,511	
Materials & Services	192,100	
Contingency	348,402	
Special Payments	110,255	<u>916,268</u>
JOINT WATER COMMISSION		
Personnel Services	2,466,692	
Materials & Services	3,534,773	
Capital Outlay	7,079,500	
Contingency	500,000	
Special Payments	554,304	<u>14,135,269</u>



SEWER FUNDS (Includes Sewer SDC Fund, Funded Depreciation and Local Service Fee)		
Personnel Services	2,619,742	
Materials & Services	312,930	
Capital Outlay	16,292,454	
Transfers	6,250,212	
Special Payments	<u>23,527,697</u>	<u>49,003,035</u>
SURFACE WATER MANAGEMENT FUNDS (Includes SDC Fund, Funded Depreciation, and Local Service Fee)		
Personnel Services	2,697,092	
Materials & Services	866,780	
Capital Outlay	3,498,713	
Transfers	4,939,310	
Special Payments	<u>2,795,285</u>	<u>14,797,180</u>
PROPERTY MANAGEMENT FUND		
Materials & Services	<u>91,265</u>	<u>91,265</u>
INTERMODAL TRANSIT FACILITY FUND		
Materials & Services	249,500	
Capital Outlay	10,000	
Contingency	<u>111,771</u>	<u>371,271</u>
BROADBAND USERS GROUP FUND		
Materials & Services	355,658	
Capital Outlay	10,000	
Contingency	<u>313,783</u>	<u>679,441</u>
PORTLAND USERS GROUP		
Materials & Services	22,250	
Contingency	<u>14,159</u>	<u>36,409</u>
LIBRARY BOARD AGENCY FUND		
Materials & Services	<u>229,800</u>	<u>229,800</u>
CEMETERY ENDOWMENT TRUST FUND		
* Unappropriated Ending Fund Balance	<u>9,150</u>	<u>9,150</u>
JACKSON BOTTOM PRESERVE AGENCY FUND		
Materials & Services	103,000	
Contingency	<u>120,500</u>	<u>223,500</u>
TOTAL		<u>\$ 497,520,363</u>

* Unappropriated Ending Fund Balances are listed for control purposes only and are not appropriated for expenditures in fiscal year 2015-2016.

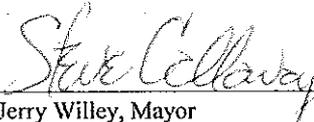
Section 2: The City Council for the City of Hillsboro hereby imposes the taxes provided for in the adopted budget at the City's permanent rate of \$3.6665 per \$1,000 of assessed value for operations, \$1.7200 per \$1,000 of assessed value for the local option tax; and that these taxes are hereby imposed and categorized for tax year 2015-2016 upon the assessed value of all taxable property within the City of Hillsboro as of 1:00 a.m. July 1, 2015.

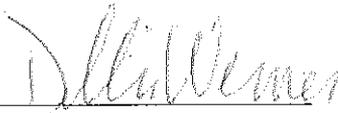
	Subject to the General Government Limitation
General Fund Tax	<u>\$3.6665/\$1,000</u>
Local Option Tax	<u>\$1.7200/\$1,000</u>
	<u>\$5.3865/\$1,000</u>

Section 3: In order to maintain health, peace, and welfare of the City of Hillsboro, and that the taxes be levied and certified to the County Assessor and appropriations be made without delay, an emergency is declared and this ordinance shall take effect immediately upon its passage and approval by the Mayor.

Approval and adoption by the Council on this 16th day of June 2015.

Approved by the Mayor this 16th day of June 2015.


for Jerry Willey, Mayor

ATTEST: 
for Amber Ames, City Recorder



6605 S.E. Lake Road, Portland, OR 97222
PO Box 22109 • Portland, OR 97269-2109
Phone: 503-684-0360; Fax: 503-620-3433
E-mail: legals@commnewspapers.com

AFFIDAVIT OF PUBLICATION

State of Oregon, County of Washington, SS I, Charlotte Allsop, being the first duly sworn, depose and say that I am the Accounting Manager of the *Hillsboro Tribune and Forest Grove News-Times*, a newspaper of general circulation, published at Forest Grove, in the aforesaid county and state, as defined by ORS 193.010 and 193.020, that

City of Hillsboro
Notice of Budget Committee Meeting –
Hillsboro Economic Development Council
HT1189

a copy of which is hereto attached, was published in the entire issues of said newspapers for

1
week in the following issue:
April 29 and May 1, 2015

Charlotte Allsop

Charlotte Allsop, Accounting Manager

Subscribed and sworn to before me this
May 1, 2015.

Jerrin L Sipe

NOTARY PUBLIC FOR OREGON
My commission expires *Sept 1, 2015*

**NOTICE OF BUDGET COMMITTEE MEETING
HILLSBORO ECONOMIC DEVELOPMENT COUNCIL**

A public meeting of the Budget Committee of the Hillsboro Economic Development Council, Washington County, State of Oregon, to discuss the proposed budget for the fiscal year July 1, 2015 to June 30, 2016 will be held at the Hillsboro Civic Center conference room 113B&C, 150 E. Main, Hillsboro, Oregon. This meeting will take place on Wednesday, May 13, 2015 at 6 PM.

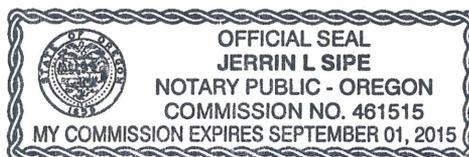
The purpose of the meeting is to receive the budget message and to receive comment from the public on the budget.

A copy of the budget document may be inspected or obtained on or after May 6, 2015 online at <http://www.hillsboro-oregon.gov/index.aspx?page=262> or at the Civic Center, 150 E. Main Street, Hillsboro, Oregon, between the hours of 8 AM and 5 PM.

This is a public meeting where deliberation of the proposed budget by the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee.

The City of Hillsboro website also has this notice posted at: <http://www.hillsboro-oregon.gov/index.aspx?page=58>

Amber Ames, City Recorder
Publish 04/29/2015. **HT1189**



FORM UR-1

NOTICE OF BUDGET HEARING

A public meeting of the Hillsboro Economic Development Council will be held on June 16, 2015 at 7:00 PM at the Civic Center Auditorium. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2015 as approved by the City of Hillsboro Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained online at <http://www.hillsboro-oregon.gov/index.aspx?page=262> or at the Civic Center, 150 E. Main Street, Hillsboro, Oregon, between the hours of 8 AM and 5 PM. This budget is for an annual budget period and was prepared on a basis of accounting that is the same as used the preceding year. The City of Hillsboro website also has this notice posted at <http://www.hillsboro-oregon.gov> and will remain available through June 16, 2015.
 Contact: Suzanne Linneen, Finance Director Telephone: 503-681-6100 Email: suzanne.linneen@hillsboro-oregon.gov

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2013-14	Adopted Budget This Year 2014-15	Approved Budget Next Year 2015-16
Beginning Fund Balance/Net Working Capital	226,315	341,337	952,500
Federal, State and All Other Grants	-	-	-
Revenue from Bonds and Other Debt	5,197	-	-
Interfund Transfers	159,000	205,000	1,000,000
All Other Resources Except Division of Tax & Special Levy	2,343	3,000	5,000
Revenue from Division of Tax	360,869	357,000	745,000
Revenue from Special Levy	-	-	-
Total Resources	753,724	906,337	2,702,500

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	-	-	-
Materials and Services	19,598	60,000	120,000
Capital Outlay	-	481,337	1,103,500
Debt Service	144,068	144,069	144,069
Interfund Transfers	159,000	205,000	1,000,000
Contingencies	-	15,931	334,931
All Other Expenditures and Requirements	-	-	-
Unappropriated Ending Fund Balance	431,058	-	-
Total Requirements	753,724	906,337	2,702,500

FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program			
FTE for that unit or program			
HEDC Tax Increment	368,291	365,000	1,479,000
FTE	-	-	-
HEDC Capital Projects	385,433	541,337	1,223,500
FTE	-	-	-
Total Requirements	753,724	906,337	2,702,500
Total FTE	-	-	-

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *
 FY 2015-16 will be the fifth year of funding for the Downtown Hillsboro Urban Renewal Area. Property values are increasing in this renewal area which is increasing the budgeted revenues from the division of tax by about \$400,000. Capital Outlay is increasing due to the capital reserve which is growing for future projects.

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding July 1	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	-	-
Other Bonds	-	-
Other Borrowings	919,390	-
Total	919,390	-



FORM UR-50

NOTICE TO ASSESSOR

2015-16

* Submit two (2) copies to county assessor by July 15.

Check here if this is an amended form.

Notification

Hillsboro Economic Development Council (Agency Name) authorizes its 2015-16 ad valorem tax increment amounts

by plan area for the tax roll of Washington County (County Name)

Suzanne Linneen (Contact Person), 503-681-6404 (Telephone Number), 6/16/15 (Date Submitted)

150 E Main Street, Hillsboro OR 97123 (Agency's Mailing Address), suzanne.linneen@hillsboro-oregon.gov (Contact Person's E-mail Address)

Yes, the agency has filed an impairment certificate by May 1 with the assessor (ORS 457.445).

Part 1: Option One Plans (Reduced Rate). For definition of Option One plans, see ORS 457.435(2)(a)

Table with 4 columns: Plan Area Name, Increment Value to Use*, 100% from Division of Tax*, Special Levy Amount**. Rows for multiple plan areas.

Part 2: Option Three Plans (Standard Rate). For definition of Option Three plans, see ORS 457.435(2)(c)

Table with 4 columns: Plan Area Name, Increment Value to Use***, 100% from Division of Tax***, Special Levy Amount****. Rows for multiple plan areas.

Part 3: Other Standard Rate Plans. For definition of standard rate plans, see ORS 457.445(2)

Table with 4 columns: Plan Area Name, Increment Value to Use*, 100% from Division of Tax*, and a shaded column. Rows for multiple plan areas.

Part 4: Other Reduced Rate Plans. For definition of reduced rate plans, see ORS 457.445(1)

Table with 4 columns: Plan Area Name, Increment Value to Use*, 100% from Division of Tax*, and a shaded column. Includes Downtown Hillsboro Urban Renewal Area.

Notice to Assessor of Permanent Increase in Frozen Value. Effective 2015-2016, permanently increase frozen value to:

Table with 2 columns: Plan Area Name, New frozen value \$. Rows for multiple plan areas.

* All Plans except Option Three: Enter amount of Increment Value to Use that is less than 100% Or check "Yes" to receive 100% of division of tax. Do NOT enter an amount of Increment Value to Use AND check "Yes".
** If an Option One plan enters a Special Levy Amount, you MUST check "Yes" and NOT enter an amount of Increment to Use.
*** Option Three plans enter EITHER an amount of Increment Value to Use to raise less than the amount of division of tax stated in the 1998 ordinance under ORS 457.435(2)(c) OR the Amount from Division of Tax stated in the ordinance, NOT both.
**** If an Option Three plan requests both an amount of Increment Value to Use that will raise less than the amount of division of tax stated in the 1998 ordinance and a Special Levy Amount, the Special Levy Amount cannot exceed the amount available when the amount from division of tax stated in the ordinance is subtracted from the plan's Maximum Authority.

RESOLUTION NO. 57-15

A RESOLUTION OF THE HILLSBORO ECONOMIC DEVELOPMENT COUNCIL, AN URBAN RENEWAL AGENCY IN HILLSBORO, WASHINGTON COUNTY, OREGON FOR FISCAL YEAR JULY 1, 2015 TO JUNE 30, 2016, ADOPTING A BUDGET AND MAKING APPROPRIATIONS AND CLASSIFYING THE DIVISION OF TAX REVENUES PURSUANT TO SECTION 1C, ARTICLE IX OF THE OREGON CONSTITUTION.

NOW, THEREFORE, THE HILLSBORO ECONOMIC DEVELOPMENT COUNCIL RESOLVES AS FOLLOWS:

Section 1.

The Hillsboro Economic Development Council adopts the budget as approved by the Budget Committee for the 2015-2016 fiscal year in the sum of \$2,702,500 (a copy of which is now on file in the Office of the City Recorder) and appropriates the amounts as established by the budget as follows:

HEDC Tax Increment Fund		
Debt Service	\$ 144,069	
Transfers	1,000,000	
Contingency	<u>334,931</u>	<u>1,479,000</u>
HEDC General Fund		
Materials & Services	120,000	
Capital Outlay	<u>1,103,500</u>	<u>1,223,500</u>
Total		<u>\$ 2,702,500</u>

Section 2.

The Finance Director is hereby directed to certify to the County Assessor of Washington County a request for the Downtown Urban Development Area for the maximum amount of revenue that may be raised by dividing the taxes under Section 1C, Article IX, of the Oregon Constitution and ORS Chapter 457.

Section 3.

This resolution is effective immediately upon adoption.

Approved and adopted by the Hillsboro Economic Development Council at a regular meeting held on the 16th of June 2015.

Steve Callaway
for Jerry Willey, Chairman

ATTEST: *Della Wrenner*
for Amber Ames, City Recorder

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