



GENERAL RIGHT-OF-WAY PERMIT APPLICATION

For Official Use Only

Permit No.:	Date Received:	Staff:
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Applicant Name _____

Mailing Address _____

City/State/Zip _____

Email Address _____ **Primary Contact Phone** _____

Primary Contact will be: Applicant Contractor

Preferred Contact Method: Phone Email Postal Mail

Licensed Contractor Name _____ **CCB#** _____

Mailing Address _____

City/State/Zip _____

Email Address _____ **Primary Contact Phone** _____

This application is for:

- Sidewalk Construction or Repair
- Driveway Approach Installation, Repair, or Replacement (\$10 fee required)
- Street Tree Installation, Removal, or Replacement
- Fire Service or Water Tap (\$250 fee required)
- Sanitary Sewer Tap or Disconnection (\$105 fee required)
- Storm Sewer Tap or Disconnection (\$105 fee required)

Description of Proposed Work in Right-of-Way _____

Project Site Address _____

Project Site Tax Map Lot No. _____

Project Start Date _____ **Project Completion Date** _____

Submittal Requirements (see *City of Hillsboro General Right-of-Way Permit Guidelines*)

- One (1) set of complete construction drawings (including Traffic Control Plan)
or
- Electronic Submittal of complete construction drawings (including Traffic Control Plan)

And

- Certificate of Insurance from Licensed Contractor

Acknowledgment and Indemnification

I hereby acknowledge and understand that filing this application for a general right-of-way permit does not entitle me to begin the work described herein until a City Permit has been issued. I recognize that any application fee required as part of this permit application is non-refundable. I further recognize that failure to include all required information may delay the application review process until all of the required information and materials are submitted. Under penalties of false swearing, I hereby affirm that the information contained in this application, and any attachments hereto, is true, complete, and accurate. I hereby agree to abide by the laws of the United States, the State of Oregon, and the ordinances of the City of Hillsboro as they relate to the work described in this permit application.

I hereby agree to indemnify, defend, and hold harmless the City and its elected and appointed officials, officers, agents, employees, and volunteers thereof against any and all claims, suits, judgments, actions, damages, losses, costs, and expenses whatsoever, including without limitation attorneys' fees and costs or expenses incidental to the investigation and defense of claims and lawsuits arising from damage to property, injury of death of persons, or any other damage sustained by any person, firm or corporation, resulting in whole or in part from any wrongful or negligent act, omission, breach, default or conduct of myself, my company, its agents, contractors, subcontractors, servants, licensees or employees, or in any manner arising from exercising the rights, privileges and franchise granted by a general right-of-way permit issued by the City. In accepting such permit, I recognize that I, as permittee, shall pay all judgments, along with costs, counsel fees, and expenses, which may be obtained against the City related to any such claim. The above indemnification shall not apply to any judgment of liability resulting from gross negligence or willful misconduct of the City.

NOTE _____

Print Name _____

Signature of Applicant/Representative

Date