



CITY OF HILLSBORO PARKS & RECREATION COMMISSION AGENDA
Rescheduled Regular Meeting
Wednesday, August 13, 2014

3:00 PM
Hillsboro Parks & Recreation Office

Public Meeting
4400 NW 229th Ave

Assistive Listening Devices (ALD) and sign language interpreters are available, at no cost, and can be scheduled for this meeting. Please provide at least 72 hours notice prior to the meeting. To obtain these services, call (503) 681-6100 or TTY (503) 681-6284.

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- I. Citizen Communication:**
- II. Minutes:**
- III. Reports/Presentations:**
- IV. Old Business:**
- V. New Business:**
 - A. Consider Request for Long-Term Use of GFRC by Portland State Softball Program
 - B. Consider Request for Special Event at Shute Park on September 14, 2014
 - C. Tour of Park Sites
- VI. Information Items:**



MEMORANDUM

To: Hillsboro Parks and Recreation Commission
From: Sean Morgan, Recreation Services Manager
Date: August 13, 2014
Subject: Use of Gordon Faber Recreation Complex by Portland State University (PSU)

Requested Parks and Recreation Commission Action:

Staff requests that Parks and Recreation Commission consider authorizing staff to negotiate a five year agreement with PSU to host their NCAA Division I Softball program.

Background:

PSU has approached the City about relocating their NCAA Division I Softball team to Hillsboro. PSU would like to enter into a five year agreement with Hillsboro Parks and Recreation (HPR) for practice and games at the Gordon Faber Recreation Complex. Some key points include:

PSU will:

- Provide, over the first two years of the agreement, finances to support improvements to Field 4 including the addition of a press box, dugout screening, and partial payment for bleachers and a flag pole.
- Partner with HPR on capital improvements.
- Hang banners/branding materials, with City approval, during the season signifying Field 4 as PSU's home field.
- Provide opportunities for community softball events/clinics at GFRC.
- Provide concessions near Field 4 or work with onsite concessioner to offer service.

HPR will:

- Provide, over the first two years of the agreement, resources to support improvements to Field 4 including the addition of bullpens, dugout gates, and partial payment for bleachers and a flag pole.
- Provide maintenance and preparation of fields.
- If available, provide a turf surface, if weather necessitates such use.
- Reserve Field 4 for regular PSU fall and spring practices (September - November and February - May, Monday - Friday 1 pm - 4:30 pm).
- Reserve Field 4 for eleven PSU home dates per year (typically a Friday game and a Saturday double-header), as well as schedule any post season games and practices as necessary.
- Use this opportunity to market the "championship field" to existing and new clients.

Cost:

Anticipated improvements to Field 4 will cost the City approximately \$8,000 for work related to dugouts and the addition of bullpens, flagpole and electrical services. Additionally, year two of the agreement may require the investment of \$11,000 to purchase bleachers to meet capacity standards.

These costs will be offset by approximately \$58,000 in rental payments over the term of the agreement (5 years).

Recommendation:

Staff recommends the Parks and Recreation Commission authorize staff to negotiate a five year agreement with PSU to host their NCAA Division I Softball.

Itinerary for PRC Tour – August 13, 2014

3pm – Meeting in large conference room

3:20 – load in bus

3:30 – GFRC, Field 4

3:40 – Cornell Creek and Orenco Station Plaza

4 – Rock Creek Trail Head – Cherry Lane

4:15 - AmberGlen site

4:30 –Master’s House

5:15 – SoHi park sites

5:30 – Witch Hazel Village

6:00pm – Return to Parks Admin.