



Picture Hillsboro Purchase 2017  
*Eastbound Train* by Sandra Pearce



## Call for Submissions for the “Picture Hillsboro” Purchase Hillsboro Public Art Collection

The City of Hillsboro is seeking submissions of two-dimensional works of art to become part of Hillsboro’s Public Art Collection. Limited edition archival reproductions of the original will then be presented as gifts to dignitaries visiting Hillsboro and during the official City trips throughout the world. Designating artwork as an official gift emphasizes Hillsboro’s pride in its creative community.

### SELECTION CRITERIA

Existing two-dimensional artwork is eligible for submission. The artwork should represent the characteristic landscape, city views, people and/or places of Hillsboro. **The purchase price cannot exceed \$750.**

Finalists will be selected for an exhibition in the City of Hillsboro Civic Center auditorium where the City Council meets. The work for purchase will be selected from the finalists on view. (Note: If the work is selected as a finalist, it must be delivered ready to hang. The purchase price does not have to include the frame.)

#### The artwork will be selected on the basis of:

- Artistic excellence
- Representing Hillsboro
- Appropriateness for a public setting

### ELIGIBILITY

- Professional artists—a professional artist is defined as someone who is actively making and showing artwork
- Hillsboro artists are strongly encouraged to submit work
- Student work is not eligible
- Photography is not eligible unless transfer of ownership of the image to the City is included.

### SELECTION PROCESS

- 1. Submission Deadline – 5:00 pm, Monday, December 11, 2017**
- 2. Exhibition of Finalists – January – April, 2018**
- 3. Announcement of Final Purchase Award – March 2018**

The Selection Panel will make a final purchase based on viewing the actual artwork. The artist whose work is purchased must complete a Purchase and Reproduction Agreement and a Conservation Record Form.

**INCLUDE EACH OF THE FOLLOWING:**

- ❑ Up to six (6) digital images of existing works of art available for purchase. Send no more than six JPEG images total, including detail shots, if desired. All images for both e-mail and in-person/regular mail submissions must be in JPEG format (.jpg). The image file should be named as follows: artist's last name, first initial, underscore, number corresponding to the number on the image list (example: smithp\_1.jpg).
- ❑ For e-mail submissions (our preferred method of receipt) attach jpeg files to the message. **Do not embed them in the text.** Put "Picture Hillsboro" in the subject line. E-mails that exceed 10MB will automatically bounce. You may need to resize your images or send your images in separate batches to avoid going over this limit. To ensure that all e-mails are received, include the total number of e-mails in a message.
- ❑ Contact information with e-mail, address and telephone.
- ❑ For in-person/regular mail submissions, save JPEG files on a CD or flash drive labeled "Picture Hillsboro 2018" and write the artist's name clearly on it.
- ❑ Image list – A list of each image submitted which includes the name of the artist, title, medium, dimensions in inches, the year the piece was made, and the purchase price (please indicate whether price includes frame).
- ❑ A current résumé or bio.

**If e-mailing your application (preferred method of receipt):** Attach your JPEGS to the e-mail, do not embed them in the text. Attach image list and résumé as PDF or Word documents. The total size of all attachments for one e-mail message **cannot exceed 10MB**. If necessary, you may send more than one e-mail. Once your application has been received in full, you will receive a confirmation e-mail. Send e-mail submissions to [laura.murray@hillsboro-oregon.gov](mailto:laura.murray@hillsboro-oregon.gov).

**If hand delivering or sending via regular mail:** Save JPEG files to a CD disk or flash drive as described above. Then print out and include image list and résumé. Send via regular mail or hand deliver submissions to the address listed below. Ensure your mailed proposals are delivered **by the deadline date**. This is not a postmark deadline. If you would like your materials returned, include a correctly sized, self-addressed stamped envelope.

**For Questions, Contact:**

Laura Murray  
Hillsboro Public Art Program  
503.615.3431  
[Laura.murray@hillsboro-oregon.gov](mailto:Laura.murray@hillsboro-oregon.gov)

**Mail or hand delivery to:**

Public Art Program  
Walters Cultural Arts Center  
527 East Main Street  
Hillsboro, OR 97123-4236  
503.615.3485  
Monday – Thursday: 9 am - 9 pm  
Friday: 9 am - 5 pm  
Saturday & Sunday: Closed