



**City of Hillsboro**  
**Fire Suppression Permit Application**  
 150 E Main Street, 4<sup>th</sup> Floor, Hillsboro, OR 97123  
 Phone: (503) 681-6144 | Inspections: (503) 681-6244  
 Fax: (503) 681-6469 | [www.hillsboro-oregon.gov](http://www.hillsboro-oregon.gov)  
**E-mail: [permits@hillsboro-oregon.gov](mailto:permits@hillsboro-oregon.gov)**

OFFICE USE ONLY	
Date Received:	
<b>FIR</b>	<b>STR</b>
<input type="checkbox"/> Deferred Submittal	<b>CMB</b>

TYPE OF SUBMITTAL	
<input type="checkbox"/> New Construction	<input type="checkbox"/> Add/Alteration/Replacement <input type="checkbox"/> Affidavit
TYPE OF SYSTEM	
<input type="checkbox"/> Sprinkler	<input type="checkbox"/> Hood Suppression <input type="checkbox"/> Other:
JOB SITE INFORMATION AND LOCATION	
Job site address:	
City/State/ZIP:	
Project name:	
DESCRIPTION OF WORK	
PROPERTY OWNER	
Name:	
Address:	
City/State/ZIP:	
Phone:	
Email:	
APPLICANT	
Business name:	
Contact name:	
Address:	
City/State/ZIP:	
Phone:	
E-mail:	
CONTRACTOR	
Business name:	
Address:	
City/State/ZIP:	
Phone:	
E-mail:	
CCB License:	
Authorized Signature:	
Print name:	Date:

REQUIRED INFORMATION	
Valuation: \$	
Occupancy:	
Construction Type:	
AFFIDAVIT INFORMATION	
Addition of up to 10 sprinkler heads may be done under an affidavit. If all affidavit requirements (see below) are true, work may be done without plan review. A sketch showing the area of work within the building's structure should be submitted with this application.	
PROPOSED OR ALTERED	QTY
Sprinkler Heads	
AFFIDAVIT REQUIREMENTS	
<input type="checkbox"/> All work is limited to drops and armovers in a light-hazard occupancy with like sprinkler heads, e.g., standard response, quick response.	
<b>Type: WET</b>	<b>Hazard: LIGHT</b> <b>Density: .10gpm</b>
<input type="checkbox"/> Positions of sprinkler heads relative to architectural features such as soffits, beams, partitions, walls, etc. complies with the current adopted edition of NFPA 13.	
<input type="checkbox"/> The proposed work does not require hydraulic calculations because sprinklers use standard spacing and are not extended coverage or other specialized type of sprinkler.	
<input type="checkbox"/> Only one sprinkler head will be installed from one drop (exception: up to two heads from one drop may be installed when each head is in a separate fire area).	
<input type="checkbox"/> The area covered per sprinkler head is limited to the spacing requirements of NFPA 13.	
<input type="checkbox"/> Tenant improvements in a new building shall be equipped with Quick Response heads.	
<input type="checkbox"/> The installation shall comply with the requirements of the current adopted edition of NFPA 13.	
<input type="checkbox"/> Piping shall not be concealed until hangers and bracing are inspected.	
<input type="checkbox"/> Final approval shall be subject to onsite tests and inspections.	
BUILDING PERMIT FEES	
Plan Review Fee	
State Surcharge (12% of permit fee)	
<b>TOTAL PERMIT FEE</b>	

**This permit application expires if a permit is not obtained within 180 days.**