



**City of Hillsboro**  
**Manufactured Home**  
**Permit Application**

150 E. Main Street, 4<sup>th</sup> Floor, Hillsboro, OR 97123  
 Phone: (503) 681-6144 | Inspections: (503) 681-6244  
 Fax: (503) 681-6469 | [www.hillsboro-oregon.gov](http://www.hillsboro-oregon.gov)  
 E-mail: [permits@hillsboro-oregon.gov](mailto:permits@hillsboro-oregon.gov)

OFFICE USE ONLY	
Date Received:	
<b>CMB</b>	<b>ELE</b>
<b>PLM</b>	<b>STR</b>

TYPE OF WORK	
<input type="checkbox"/> New	<input type="checkbox"/> Addition/Alteration
<input type="checkbox"/> Owner Installed	<input type="checkbox"/> Repair
<input type="checkbox"/> Contractor Installed	<input type="checkbox"/> Replacement in same location
JOB SITE INFORMATION AND LOCATION	
Job site address:	
City/State/ZIP:	
Manufactured Dwelling Park:	
Subdivision:	Space/Lot no.:
DESCRIPTION OF WORK	
PROPERTY OWNER	
Name:	
Address:	
City/State/ZIP:	
Phone:	
E-mail:	
APPLICANT	
Business name:	
Contact name:	
Address:	
City/State/ZIP:	
Phone:	
E-mail:	
INSTALLATION CONTRACTOR	
Business name:	
Address:	
City/State/ZIP:	
Phone:	
E-mail:	
CCB License:	
Manufactured Dwelling Installer (MDI) License:	
Authorized signature:	
Print name:	Date:

REQUIRED INFORMATION	
Single: <input type="checkbox"/>	Double: <input type="checkbox"/> Triple: <input type="checkbox"/>
Valuation: \$	
New dwelling area:	square feet
NOTICE	
<b>Notice:</b> Manufactured dwelling installers must have an Oregon MDI and Construction Contractors Board license under provisions of ORS 701 and may be required to be licensed in the jurisdiction where work is being performed, or the applicant is exempt from licensing for the following reason:	
BUILDING PERMIT FEES	
Plan Review Fee	
State Surcharge (12% of permit fee)	
<b>TOTAL PERMIT FEE</b>	

**This permit application expires if a permit is not obtained within 180 days.**