



REQUEST FOR RECONSIDERATION OF LIBRARY MATERIAL

(This form must be filled out completely.)

All *Request for Reconsideration of Library Material* forms will be reviewed in accordance with the Library's [Collection Development Policy](#). Requestor(s) must have read, heard or viewed the entire work to have their request considered. Only one title may be included per reconsideration form. Submissions from residents outside of Washington County and anonymous submissions will not be reviewed.

During the review process, the title in question will not be removed from the library collection. A title will be reviewed only once within a five-year period unless the content has undergone major revisions. The Library reserves the right to decline a request for reconsideration for a title that has already been reviewed.

Which format? Book/eBook Magazine Media Library of Things/Other

Title _____

Author _____

Publisher _____

Request initiated by _____

Address _____

City _____ State _____ Zip _____ Phone _____

Email _____

If you are representing an organization, what is the name of the organization?

1. The entire item should be read, viewed, or listened to before completing this form. Did you do so? Yes No
2. What is your concern about this item? _____
3. What do you believe is the central theme of this item?
4. In your opinion, is there any good or redeeming quality about this material?
5. How do you believe this violates the Collection Development policy (please attach comments)

6. What would you like the Library to do about this item?

_____ Return it to the collection development staff/department for re-evaluation

_____ Other: Explain_____

7. Do you have suggestions for additions to the collection that would complement or balance this title?

Send form to:

Hillsboro Public Library, Brookwood Branch

Attn: Request for Reconsideration – Library Manager

2850 NE Brookwood Pkwy

Hillsboro, OR 97124
